



DOOR COUNTY

Resolution No. 2015-20

National County Government Month

"Counties Moving America Forward:

The Keys are Transportation and Infrastructure"

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BRANN			
BUR			
ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HAINES			
HALSTEAD			
KOCH			
KOHOUT			
LIENAU			
MEYER			
MOELLER			
NEINAS			
O'CONNOR			
RUNQUIST			
SCHULTZ			
SITTE			
VIRLEE			
ZIPPERER			

VOICE VOTE

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Brann Defeated

2nd Gunnlaugsson

Yes: _____ No: _____ Exc: _____

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: There is no fiscal impact with the adoption of this resolution. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of March, 2015 by the Door County Board of Supervisors:

Jill M. Lau
Jill M. Lau
County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, The nation's 3,069 counties serving more than 300
2 million Americans provide essential services to create healthy, safe,
3 vibrant and economically resilient communities; and

4
5 **WHEREAS**, Counties move America forward by building
6 infrastructure, maintaining roads and bridges, providing health care,
7 administering justice, keeping communities safe, running elections,
8 managing solid waste, keeping records and much more; and

9
10 **WHEREAS**, Door County and all counties take pride in their
11 responsibility to protect and enhance the health, welfare and safety of its
12 residents in efficient and cost-effective ways; and

13
14 **WHEREAS**, Through National Association of Counties President
15 Riki Hokama's "Transportation and Infrastructure" initiative, NACo is
16 encouraging counties to focus on how they have improved their
17 communities through road projects, new bridges, building new facilities,
18 water and sewer improvements and other public works activities; and

19
20 **WHEREAS**, In order to remain healthy, vibrant, safe, and
21 economically competitive, America's counties provide transportation and
22 infrastructure services that play a key role in everything from residents'
23 daily commutes to shipping goods around the world; and

24
25 **WHEREAS**, Each year since 1991 the National Association of
26 Counties has encouraged counties across the country to actively
27 promote their own programs and services to the public they serve; and

28
29 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
30 Board of Supervisors, does hereby proclaim April 2015 as National
31 County Government "*Counties Moving America Forward: The Keys are*
32 *Transportation and Infrastructure*" Month

33
34 **BE IT FURTHER RESOLVED**, That the Door County Board of
35 Supervisors encourages all Door County officials, employees, schools
36 and residents to participate in county government celebration activities.

SUBMITTED BY:

Daniel Austad
Daniel Austad, Chairman
Door County Board of Supervisors



DOOR COUNTY

Resolution No. 2015-21

**APPOINTMENT OF RALPH MURRE
AS DOOR COUNTY'S POET LAUREATE**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BRANN			
BUR			
ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HAINES			
HALSTEAD			
KOCH			
KOHOUT			
LIENAU			
MEYER			
MOELLER			
NEINAS			
O'CONNOR			
RUNQUIST			
SCHULTZ			
SITTE			
VIRLEE			
ZIPPERER			

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WHEREAS, Resolution 2010-87 established the ceremonial and uncompensated position of Poet Laureate for Door County, Wisconsin; and

WHEREAS, The primary mission of the Poet Laureate is to raise the county consciousness to a greater appreciation of the reading and writing of poetry. In furtherance of this mission, the Poet Laureate may be asked to plan, attend, and/or participate in county-wide or state-wide literary events; and

WHEREAS, Resolution 2010-87 approved the posthumous appointment of Frances May as Door County's inaugural Poet Laureate through March 31, 2011; and

WHEREAS, Beginning in 2011, the Poet Laureate will be appointed for a two-year term, commencing April 1st and ending March 31st. The appointment shall be made by the County Board Chairperson (after consultation with two local members of the Wisconsin Fellowship of Poets and/or Regional Writers Association and the outgoing Poet Laureate) and is subject to confirmation by the County Board.

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does hereby appoint Ralph Murre as Poet Laureate for Door County, Wisconsin for the two-year term, commencing April 1st, 2015 and ending March 31st, 2017.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Kohout Defeated

2nd Schultz

No: _____ Yes: _____ Exc: _____

SUBMITTED BY:

Daniel Austad
 Daniel Austad, Chairman
 Door County Board of Supervisors

Reviewed by: [Signature], Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: There is no fiscal impact with the adoption of this resolution.
MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of March, 2013 by the Door County Board of Supervisors.

Jill M. Lau
 Jill M. Lau
 County Clerk, Door County

Position Description

Position Title:

Poet Laureate for Door County, Wisconsin

General Description:

The purpose of the Poet Laureate is to provide leadership in the development of occasional poems which celebrate what it is like to live and work in the community of Door County, Wisconsin.

Specific Details:

The Poet Laureate of Door County, Wisconsin would be:

1. Appointed by the County Board Chairperson by April 1 (National Poetry Month) of the year of appointment. Following the term of appointment, all Poet Laureates will retain the title and will continue to assist the current Poet Laureate.
2. Expected to live and/or work in Door County.
3. Expected to have a knowledge of the local community and to be actively involved in the life of the community.
4. Expected to compose at least two poems relating to the community annually and to present them for publication in the local newspaper.
5. Expected to compose a poem for special occasions as may be deemed mutually appropriate by the County Board Chairperson and the Poet Laureate.
6. Expected to function as community's "literary ambassador" by sharing his or her poetic celebration of the community with community service organizations.

The Poet Laureate of Door County, Wisconsin might also be:

7. Involved with the local public schools, as appropriate and with their approval, in special educational activities designed to enrich the public school curriculum which may include assisting with special writing and reading programs.
8. Involved with local area senior citizens' programs to read poetry or to help them gather their stories into poetic form.
9. Involved in the development of creative writing workshops and other educational opportunities for the citizens of the community.
10. Involved in representing the community at state and regional writers' conferences.



DOOR COUNTY

Resolution No. 2015-22

**NON-COMMERCIAL HANGAR SITE LEASE AGREEMENT
MICHAEL MEROW – BUILDING NO. 57
DAVE BURKE – BUILDING NO. 70**

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BRANN			
BUR			
ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HAINES			
HALSTEAD			
KOCH			
KOHOUT			
LIENAU			
MEYER			
MOELLER			
NEINAS			
O'CONNOR			
RUNQUIST			
SCHULTZ			
SITTE			
VIRLEE			
ZIPPERER			

VOLED

BOARD ACTION

Vote Required: Majority Vote of Total Membership

Motion to Approve Adopted / Defeated

1st Brann / Defeated

2nd Site

Yes ___ No ___ Exc: ___

Reviewed by: [Signature], Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: The fiscal impact would be the certainty of revenues for a given period of time. Lease revenues to be recorded in the year of service. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of March, 2015 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Rule No. 34 of the Rules of Order provides, in
2 pertinent part, that "...(a)ny contract with a term in excess of three (3)
3 years is subject to review and approval by the County Board..."; and

4
5 **WHEREAS**, Private and Public concerns have been reluctant to
6 construct or operate private non-commercial hangars at the Door
7 County Cherryland Airport; and

8
9 **WHEREAS**, The Airport and Parks Committee deems the
10 presence of non-commercial hangars at the Door County Cherryland
11 Airport to be advantageous to the Airport; and

12
13 **WHEREAS**, The Airport & Parks Committee believes it is
14 reasonable and necessary to offer multi-year non-commercial
15 hangar site lease agreements as an incentive to stimulate the growth
16 and development of the Door County Cherryland Airport.

17
18 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
19 Board of Supervisors does hereby give approval to the Airport &
20 Parks Committee to enter into a 10 year non-commercial hangar site
21 lease agreement, with a 10 year renewal clause, for the parcel of
22 land on which Building No. 57 & 70 have been constructed.

**SUBMITTED BY:
Airport and Parks Committee**

[Signature] Richard Virlee, Chairperson

[Signature] Richard Haines

[Signature] Charles Brann

[Signature] Mark Moeller

[Signature] Ken Fisher

[Signature] Tim O'Connor

[Signature] Joel Gunnlaugsson



DOOR COUNTY

Resolution No. 2015-23
TRANSFER OF NON-BUDGETED FUNDS
ACQUISITION OF P.I.N. 020-02-34282533
TOWN OF NASEWAUPEE, DOOR COUNTY, WISCONSIN

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BRANN	X		
BUR	X		
ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GUNNLAUGSSON	X		
HAINES	X		
HALSTEAD	X		
KOCH	X		
KOHOUT	X		
LIENAU	X		
MEYER			X
MOELLER	X		
NEINAS	X		
O'CONNOR	X		
RUNQUIST	X		
SCHULTZ	X		
SITTE	X		
VIRLEE			X
ZIPPERER	X		
	19	0	2

1 **WHEREAS**, In accordance with Section 65.90(5)(a) Wisconsin Statutes
2 and Rules of Order #19 the amounts of the various appropriations and the
3 purposes for such appropriations stated in a budget may not be changed
4 unless authorized by a vote of two-thirds of the entire membership of the
5 County Board of Supervisors; and
6

7 **WHEREAS**, The Door County Highway Committee, at its February 15,
8 2015, meeting, approved acquisition of title to P.I.N. 020-02-34282533
9 (hereinafter the "subject real property") by purchase at the price of \$280,000,
10 for the public purpose of a quarry; and
11

12 **WHEREAS**, This expenditure was not anticipated and included in the
13 2015 budget; and
14

15 **WHEREAS**, The Finance Committee is requesting a transfer of \$280,000
16 for the purchase of the subject property. This amount is to be transferred from
17 Account #205.11208 Jurisdictional Transfer Revenue to Account
18 #701.33.3110.69908.6523 Land Acquisition – Ward Property.
19

20 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
21 Supervisors does hereby approve the acquisition of title to the subject real
22 property by purchase at the price of \$280,000, for a quarry.
23

24 **BE IT FURTHER RESOLVED**, That the transfer of \$280,000 from
25 Account #205.11208 Jurisdictional Transfer Revenue to Account
26 #701.33.3110.69908.6523 Land Acquisition – Ward Property for the purchase
27 of the subject real property, is hereby approved.

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve Adopted
1st Neinas Defeated
2nd Lienau
Yes: 19 No: 0 Exc: 2

Reviewed by: [Signature] Corp. Counsel
Reviewed by: _____, Administrator
FISCAL IMPACT: The present balance in Account #205.11208 Jurisdictional Transfer Revenue is \$527,570.51. After the proposed transfer of \$280,000.00, the remaining balance would be \$247,570.51. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of March, 2015 by the Door County Board of Supervisors.

[Signature]
Jill M/Lau
County Clerk, Door County

SUBMITTED BY:
Finance Committee

[Signature] David Lienau, Chairman
[Signature] Kathy Schultz
[Signature] Charles Brann
[Signature] David Enigl
[Signature] Susan Kohout
[Signature] Mark Moeller
[Signature] Leo Zipperer



DOOR COUNTY REVOLVING LOAN FUND APPLICATION
The Tin Plate, LLC d/b/a the Hitching Post

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Door County has established the Door County Revolving Loan Fund Program for the
2 purpose of providing below market rate interest loans to encourage job creation and retention and private
3 investment by small businesses in Door County; and
4

5 **WHEREAS**, A Door County Revolving Loan Fund application has been received from; **The Tin Plate,**
6 **LLC d/b/a the Hitching Post;** and
7

8 **WHEREAS**, The Door County Loan Review Committee met to review the
9 Door County Revolving Loan Fund application from The Tin Plate, LLC d/b/a the Hitching Post and
10 recommends to the County Board of Supervisors that the application for \$50,000.00 from the County of
11 Door Revolving Loan Fund for the purchase of real estate and business equipment be approved, subject
12 to the following terms and conditions:
13

- 14 a. Interest Rate: 4.0%
- 15
- 16 b. Term of Loan: 5.5 years, with a 5 year amortization. Borrower will make monthly interest-only
17 payments to the County of Door for six months, followed by monthly principal and interest
18 payments.
- 19
- 20 c. Monthly payments will be made to the County of Door.
- 21
- 22 d. Funds shall be disbursed to a special account set up by the DCEDC and upon evidence of
23 acquisition funds will be disbursed.
- 24
- 25 e. The collateral for the loan will be first lien purchase money security interest in business
26 equipment purchased with loan proceeds. An itemized list of equipment will be provided by the
27 borrower.
- 28
- 29 f. The loan will be secured by a mortgage on 4849 Glidden Dr., Sturgeon Bay, WI in second
30 position behind Bank of Luxemburg
- 31
- 32 g. The loan will be secured by a mortgage on 201 S. Broadway, Green Bay, WI in a third position
33 behind Bank of Luxemburg.
- 34
- 35 h. Borrower will enter into a General Business Security Agreement with County of Door.
- 36
- 37 i. The loan shall be personally guaranteed by Holly Hebel.
- 38
- 39 j. Applicant will also secure a corporate guarantee from The White Dog Roadhouse, LLC d/b/a
40 White Dog/Black Cat Café.
- 41
- 42 k. The borrower shall secure other private financing in the amount of \$155,000 and contribute
43 equity in the amount of \$20,000.
- 44
- 45 l. The borrower shall obtain and keep insurance on all equipment and real estate with County of
46 Door listed as loss payee.



DOOR COUNTY REVOLVING LOAN FUND APPLICATION
The Tin Plate, LLC d/b/a the Hitching Post

DOOR COUNTY

ROLL CALL Board Members table with columns: Aye, Nay, Exc. and rows for board members: AUSTAD, BRANN, BUR, ENGLEBERT, ENIGL, FISHER, GUNNLAUGSSON, HAINES, HALSTEAD, KOCH, KOHOUT, LIENAU, MEYER, MOELLER, NEINAS, O'CONNOR, RUNQUIST, SCHULTZ, SITTE, VIRLEE, ZIPPERER.

BOARD ACTION
Vote Required: Majority Vote of a Quorum
Motion to Approve Adopted [X]
1st Haines, 2nd Fisher
Yes: 19, No: 0, Exc: 2

Reviewed by: [Signature], Corp. Counsel
Reviewed by: [Signature], Administrator
FISCAL IMPACT: The Revolving Loan Fund had an estimated balance of \$647,629.44 as of 2/28/2015. If this resolution is approved, that balance would decrease by \$50,000.00. All revolving loans are monitored by the Finance Department on a regular basis. MEJ

Certification: I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 24th day of March 2015 by the Door County Board of Supervisors.
Jill M. Lau
County Clerk, Door County

- 1 m. The borrower will create 9 FTE jobs during the loan period of which at least 51% shall be held by or made available to persons of low to moderate income.
2
3
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5 n. Borrower shall provide DCEDC with annual business income tax returns and financial statements (profit and loss, balance sheet) by April 15 of each year.
6
7
8
9 o. Borrower shall pay for all out of pocket loan processing costs at closing including attorney fees for loan documentation.
10
11
12 p. The borrower shall submit a complete application package, to the satisfaction of William Chaudoir, Executive Director, DCEDC.
13
14
15 q. The loan recipient's business location and place of employment must remain in the County of Door or the loan immediately becomes due and payable.
16
17
18
19 r. This commitment is valid for a 60-day period at which time the loan shall be closed or this commitment is null and void.
20
21

22 Outside Counsel shall prepare the loan agreement, promissory note, security instrument and other necessary legal documents. These documents are subject to review by and approval of the County Corporation Counsel.
23
24
25

26 We further recommend that the County Board Chairman and County Clerk be authorized to sign the necessary documents to implement this action.
27
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29
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31 NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does hereby approve the recommendation of the Door County Loan Review Committee for a business loan to The Tin Plate, LLC d/b/a the Hitching Post through the Door County Revolving Loan Fund Program in the amount of \$50,000.00 subject to the recommended terms and conditions.
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SUBMITTED BY:
Door County Loan Review Committee

[Signature]
Richard Haines

Matt Nichols
Vicki Stangel
Leslie Gast
Sandy Hurley