



DOOR COUNTY

Resolution No. 2016-08 INTERNATIONAL MIGRATORY BIRD DAY

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

WHEREAS, Migratory birds are some of the most beautiful and easily observed wildlife that share our communities, and

WHEREAS, Many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, and

WHEREAS, These migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, and

WHEREAS, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes; and

WHEREAS, Public awareness and concern are crucial components of migratory bird conservation; and

WHEREAS, Citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining healthy bird populations, and

WHEREAS, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S., and

WHEREAS, Hundreds of thousands of people will observe IMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, and

WHEREAS, While IMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, and

WHEREAS, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action,

NOW THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does hereby proclaim the second Saturday in May, as International Migratory Bird Day in the County of Door.

BE IT FURTHER RESOLVED, That the County Board urges all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

SUBMITTED BY: AIRPORT & PARKS COMMITTEE

Richard Virlee, Chairman

Charles Brann

Kenneth Fisher

Joel Gunnlaugsson

Richard Haines

Mark Moeller

David Lienau

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BRANN			
BUR			
ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HAINES			
HALSTEAD			
KOCH			
KOHOUT			
KOK			
LIENAU			
MOELLER			
NEINAS			
SCHULTZ			
SITTE			
SOHNS			
VIRLEE			
ZIPPERER			

Vote Vets

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Virlee Defeated

2nd Gunnlaugsson

Yes: _____ No: _____ Exc: _____

Reviewed by:

Reviewed by:

FISCAL IMPACT: This resolution asks the Board to urge all citizens to celebrate the observance and to support as per lines 47 thru 49 of this resolution. No fiscal implication. MEJ

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23rd day of February, 2016 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County



DOOR COUNTY

Resolution No. 2016-09

APPOINTMENTS TO COMMITTEES, COMMISSIONS & BOARDS

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BRANN			
BUR			
ENGLEBERT			/
ENIGL			
FISHER			
GUNNLAUGSSON			
HAINES			
HALSTEAD			
KOCH			
KOHOUT			
KOK			/
LIENAU			
MOELLER			
NEINAS			
SCHULTZ			
SITTE			
SOHNS			
VIRLEE			
ZIPPERER			

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21

WHEREAS, Pursuant to Section 59.18(2)(c) Wisconsin Statutes, the duties and powers of a County Administrator include appointment of "...the members of all boards and commissions where the statutes provide that such appointment shall be made by the county board or by the chairperson of the county board"; and

WHEREAS, "All appointments to boards and commissions by the County Administrator shall be subject to the confirmation of the County Board" per Section 59.18(2)(c), Wisconsin Statutes; and

WHEREAS, The Rules of Order confers the power to appoint the members of certain committees upon the Chairperson of the County Board, subject to the confirmation of the County Board; and

WHEREAS, The appointment set forth on Exhibit A, attached hereto and incorporated herein by reference, are submitted for County Board confirmation.

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors hereby confirms the proposed board appointment as set forth in Exhibit A

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Moeller Defeated

2nd Lienu

Yes: _____ No: _____ Exc: _____

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: There is no additional fiscal implication with the adoption of this resolution. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23rd day of February, 2016 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

SUBMITTED BY:

[Signature]
Daniel Austad, Chairman
Door County Board of Supervisors

[Signature]
Ken Pabich
County Administrator



**County of Door
COUNTY ADMINISTRATOR**

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Ken Pabich
County Administrator
(920) 746-2303
kpabich@co.door.wi.us

MEMORANDUM

TO: Dan Austad, Chairman, County Board of Supervisors

FROM: Ken Pabich
County Administrator

DATE: February 18, 2016

RE: Appointments to Boards/Commissions

Subject to confirmation by the Door County Board of Supervisors, I respectfully submit the following nominations for appointment:

	TERM BEGINS	TERM ENDS
<u>ADRC ADVISORY BOARD</u> Melissa Wolfe (filling vacancy)		April 2016

Melissa Wolfe is a Family Care consumer and meets the criteria needed for the board



DOOR COUNTY

COUNTY TRUNK HIGHWAY "U" JURISDICTIONAL TRANSFER

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BRANN			
BUR			
ENGBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HAINES			
HALSTEAD			
KOCH			
KOHOUT			
KOK			
LIENAU			
MOELLER			
NEINAS			
SCHULTZ			
SITTE			
SOHNS			
VIRLEE			
ZIPPERER			

Vote Voted

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted Defeated

1st Neinas Defeated

2nd Engelbert

Yes: _____ No: _____ Exc: _____

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: Door County will receive \$420,000 from the City of Sturgeon Bay as part of this jurisdictional transfer; one requirement of the agreement is that Door County reconstruct this section of roadway, which the Highway Commissioner estimates will cost \$420,000. He also estimates that annual maintenance will cost \$4,550; he said this should be offset by a similar increase in General Transportation Aids. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23rd day of February, 2016 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33

WHEREAS, The Door County Board of Supervisors is authorized, by §83.025(1)(a), Wis. Stats., to make additions and deletions to the County Trunk Highway System with the approval or consent of the Department of Transportation and the governing body of the city, village or town in which the proposed change is located; and

WHEREAS, County of Door and City of Sturgeon Bay officials have negotiated a Jurisdictional Transfer Agreement (which is incorporated herein by reference as if set forth in full) whereby a segment of Clay Banks Road is deleted from the City Highway System and transferred (i.e., jurisdictionally reassigned) to the County.

NOW, THEREFORE, BE IT RESOLVED, By the Door County Board of Supervisors that the Jurisdictional Transfer Agreement, and addition and transfer (jurisdictional reassignment) of a segment of Clay Banks Road described therein, are hereby approved.

BE IT FURTHER RESOLVED, That the County Board hereby designates the segment of Clay Banks Road transferred from the City to the County as County Highway U.

BE IT FURTHER RESOLVED, That the County Board Chairperson and Highway Commissioner be and are hereby authorized to execute the Jurisdictional Transfer Agreement, and any other document necessary to effectuate the contemplated jurisdictional transfer, subject to the review and approval of the same by Corporation Counsel.

BE IT FURTHER RESOLVED, That the contemplated jurisdictional transfer is subject to the Wisconsin Department of Transportation's approval and approval of the Jurisdictional Agreement by the Sturgeon Bay City Council.

BE IT FURTHER RESOLVED, That this jurisdictional transfer will be effective on the date provided in the Jurisdictional Transfer Agreement.

**SUBMITTED BY:
HIGHWAY COMMITTEE**

John Neinas
John Neinas, Chair

Joel Gunnlaugsson
Joel Gunnlaugsson

Leo Zipperer
Leo Zipperer

Roy Engelbert
Roy Engelbert

Ken Fisher

**JURISDICTIONAL TRANSFER AGREEMENT
CITY OF STURGEON BAY
COUNTY TRUNK HIGHWAY U**

THIS AGREEMENT is entered into this _____ day of _____, 2016, by and between Door County (the "County"), a Wisconsin municipal body corporate, and the City of Sturgeon Bay (the "City"), a Wisconsin municipal corporation.

WHEREAS, §83.025(1)(a), Wis. Stats., permits a County Board to make additions to the county trunk highway system with the consent of the Wisconsin Department of Transportation ("Department") and the governing body of the city, village, or town in which the proposed addition is located; and

WHEREAS, County is agreeable to adding that segment of Clay Banks Road that lies within the jurisdictional limits of the City to the County Trunk Highway System; and

WHEREAS, City is agreeable to a transfer (i.e., jurisdictional reassignment) of that segment of Clay Banks Road that lies within the jurisdictional limits of the City to the County.

NOW, THEREFORE, it is agreed by and between the County and the City as follows:

1. City agrees to delete, in its entirety including any adjacent right-of-way, from the City Highway System that segment of Clay Banks Road that lies within the jurisdictional limits of the City and transfer the same to the County. The segment of Clay Banks Road to be deleted and transferred is more specifically described from State Highway 42/57 to the City Limits a total length of approximately 1.35 miles.
2. The County hereby consents to the proposed deletion, and accepts transfer (i.e., jurisdictional reassignment), of the segment of Clay Banks Road described in par. 1 above.
3. The County and the City acknowledge that approval of the deletion and transfer (i.e., jurisdictional reassignment) by the Wisconsin Department of Transportation ("WisDOT") is required and agree to timely and cooperatively take all necessary steps to obtain this approval.
4. Obligations of the City:
 - a. The City agrees that in lieu of any physical reconstruction of existing Clay Banks Road a cash payment equal to the agreed, estimated costs of improvements necessary to bring the subject segment up to jurisdictionally transferable conditions as defined by the County standards.
 - b. To pay the County \$ 420,000 for the County's acceptance of the transfer (i.e., jurisdictional reassignment) of CTH U and assumption of responsibility for future design, construction, and maintenance costs. Payment will be made in two installments as follows; \$260,000 on or before April 30, 2016 and \$160,000 on or before February 1, 2017.

5. Obligations of the County:
- a. The County agrees to accept \$ 420,000 from the City as full and final payment for acceptance (i.e., jurisdictional reassignment) of the segment of CTH U described in par. 1 above.
 - b. The County assumes all responsibility for the segment of CTH U described in par. 1 above, including, but not limited to, the removal of snow, the removal, treatment and sanding of ice, interim repair of the Road surfaces and adjacent structures, traffic engineering, and all other operations, activities and processes required on a continuing basis for the preservation of the Road.
 - c. The County agrees to use the funds from the City to perform construction repairs on the Road including new pavement consisting at a minimum of two 11 foot travel lanes and three foot paved shoulders, culvert replacements as necessary, roadside ditching improvements, signage upgrades, and pavement markings all constructed to County road standards.
 - d. The County will rename the segment of Clay Banks Road described in par. 1 above to County Highway U for highway funding purposes. Residences and businesses situated along the affected section of Clay Banks Road will not, unless otherwise required to do so, need to change their address (road name / number) by virtue of this Agreement.
 - e. The County agrees to deposit the payments into the Highway Department Fund for County Trunk Highway Maintenance.
6. The deletion and transfer (i.e., jurisdictional reassignment) will occur and be effective the earlier of 11:59 P.M. on March 31, 2016 or upon WisDOT's approval of the same.

DOOR COUNTY BY:

CITY OF STURGEON BAY BY:

Daniel R. Austad
County Board Chairperson

Thad Birmingham
City Mayor

Date

Date

John P. Kolodziej, P.E.
Highway Commissioner

Stephanie Reinhardt
City Clerk

Date

Date



DOOR COUNTY

Resolution No. 2016-11

SALARIES OF ELECTIVE OFFICIALS

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BRANN			X
BUR	X		
ENGLEBERT	X		
ENIGL	X		
FISHER			X
GUNNLAUGSSON	X		
HAINES	X		
HALSTEAD	X		
KOCH	X		
KOHOUT			X
KOK	X		
LIENAU	X		
MOELLER	X		
NEINAS	X		
SCHULTZ	X		
SITTE			X
SOHNS	X		
VIRLEE	X		
ZIPPERER			X
	16	0	5

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39

WHEREAS, Sec. 59.22 Wis. Stats. requires that compensation for certain elective county officials be established by the County Board of Supervisors "...before the earliest time for filing nomination papers for such elective office."

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does hereby establish the total annual compensation for the enumerated elective officials, effective the first day of a term of office that begins after the date this resolution is adopted, as follows:

Elective Official	2016 Rate	2017 Rate	2018 Rate	2019 Rate	2020 Rate
Register of Deeds	\$61,561	\$63,100	\$64,046	\$64,687	\$65,334
Treasurer	\$61,561	\$63,100	\$64,046	\$64,687	\$65,334
County Clerk	\$61,561	\$63,100	\$64,046	\$64,687	\$65,334

BE IT FURTHER RESOLVED, That each elective official is entitled to participate in the Wisconsin Retirement System ("WRS") as authorized by law. Each elective official is required to pay their share of the total WRS required contribution. Door County will pay only its share of the total required WRS contribution. It is expressly recognized that these shares may change, when the required WRS rate is adjusted, as authorized by law. These contributions will be pre-tax.

BE IT FURTHER RESOLVED, That each elective official is conditionally eligible for, and may elect to receive, health insurance through Door County's Group Health Insurance Plan. This eligibility for health insurance coverage is expressly subject to the same terms and conditions (e.g., premium contribution, deductibles, co-pays, etc.) as full-time non-represented employees' of Door County.

BE IT FURTHER RESOLVED, That each elective official is eligible for, and may elect to participate in, the fringe benefit package provided to full-time non-represented employees of Door County. Such eligibility and participation is subject to the same terms and conditions as full-time non-represented employees of Door County.

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted Defeated

1st Gunnlaugsson
2nd Moeller

Yes: 16 No: 0 Exc: 5

Reviewed by: [Signature] Corp. Counsel
Reviewed by: [Signature] Administrator

FISCAL IMPACT: The proposed rates for 2017 represent an increase of \$4,617 total over the 2016 budget, with an additional total increase of \$2,838 for 2018, an additional total increase of \$1,923 for 2019, and an additional total increase of \$1,941 for 2020. MEJ

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23rd day of February, 2016 by the Door County Board of Supervisors.
[Signature]
Jill M. Lau
County Clerk, Door County

SUBMITTED BY:
ADMINISTRATIVE COMMITTEE

[Signature] Dan Austad, Chairman
[Signature] David Lienau
[Signature] Roy Englebert
[Signature] Ken Fisher

[Signature] John Neinas
[Signature] Richard Virlee
[Signature] Leo Zipperer



DOOR COUNTY

Resolution No. 2016-12

**TRANSFER OF NON BUDGETED FUNDS—DOOR COUNTY
Human Services Department**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BRANN			X
BUR	X		
ENGLEBERT	X		
ENIGL	X		
FISHER			X
GUNNLAUGSSON	X		
HAINES	X		
HALSTEAD	X		
KOCH	X		
KOHOUT			X
KOK	X		
LIENAU	X		
MOELLER	X		
NEINAS	X		
SCHULTZ	X		
SITTE			X
SOHNS	X		
VIRLEE	X		
ZIPPERER			X

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve Adopted

1st Lienau Defeated

2nd Schultz

Yes: 16 No: 0 Exc: 5

Reviewed by: , Corp. Counsel

Reviewed by: , Administrator

FISCAL IMPACT: The requested transfers are all within the Human Services Department budget for 2015; there are no transfers requested from the Unassigned Fund Balance, from any reserve accounts, or from any other funds. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23rd day of February, 2016 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34

WHEREAS, In accordance with Section 65.90(5)(a) Wisconsin Statutes and Rules of Order #19 the amounts of the various appropriations and the purposes for such appropriations stated in a budget may not be changed unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, In 2015, the Human Services Department (HSD) experienced a second year of very high psychiatric inpatient expenses. To date HSD has paid a total of \$410,628 in Mental Health (MH) Inpatient costs. As is always the case, HSD has potential liabilities for outstanding bills that HSD has not yet been billed for; and

WHEREAS, Those yet unbilled expenses are anticipated to be \$32,558 or less. This would bring the total MH Inpatient Costs to \$443,186.30 for the year. The budgeted amount for this line was \$245,000. Leaving a deficit of \$198,186.00.

WHEREAS, The HSD has monies in other line items in the 2015 budget that will cover the shortfalls as follows:

- \$50,000 Behavioral Health-Purchased Services
- \$ 6,000 Behavioral Health-Purchased Services, Intoxicated Driver Program
- \$16,000 Behavioral Health-Inpatient, Intoxicated Driver Program
- \$ 4,000 Behavioral Health-Inpatient Diversion
- \$100,000 Alternate Care-Foster Care Administration Fees
- \$10,000 Supportive Home Care-Adult Family Homes
- \$13,000 CSP Program-Specialized Living Arrangements

Total \$199,000

WHEREAS, The Human Services Board has requested the transfer from the funds as listed in lines 15 thru 24 to cover the shortfalls as listed in lines 6 thru 13; and

WHEREAS, The Finance Committee is requesting a transfer of \$199,000 from accounts as listed in lines 15 thru 24 to cover the shortfalls as listed in lines 6 thru 13.

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does hereby approve the requested transfer of funds within the Human Services Department to cover the anticipated 2015 budget shortfalls.

**SUBMITTED BY:
Finance Committee**

David Lienau, Chairman

Kathy Schultz

Charles Brann
David Enigl

Susan Kohout

Mark Moeller

Leo Zipperer



DOOR COUNTY

Resolution No. 2016-13

**TRANSFER OF NON BUDGETED FUNDS -
DOOR COUNTY HISTORICAL MUSEUM**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BRANN			X
BUR	X		
ENGLEBERT	X		
ENIGL	X		
FISHER			X
GUNNLAUGSSON	X		
HAINES	X		
HALSTEAD	X		
KOCH	X		
KOHOUT			X
KOK	X		
LIENAU	X		
MOELLER	X		
NEINAS	X		
SCHULTZ	X		
SITTE			X
SOHNS	X		
VIRLEE	X		
ZIPPERER			X
	16	0	5

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve Adopted

1st Moeller Defeated

2nd Bacon

Yes: _____ No: _____ Exc: _____

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The present balance in the Reserve for Museum Expansion Project account is \$514,691.83; if this transfer is approved, the remaining balance would be \$487,691.83. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23rd day of February, 2016 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31

WHEREAS, In accordance with Section 65.90(5)(a) Wisconsin Statutes and Rules of Order #19 the amounts of the various appropriations and the purposes for such appropriations stated in a budget may not be changed unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, In 2013 – Resolution 2013-52, the Historical Museum planned for future projects and set aside \$500,000.00 for the Museum Expansion Project Account #100.32129. Discussions of expansion and costs involved are anticipated to exceed two million dollars. The Museum Committee believes that a strategic plan should be put in place to define the future direction of the Museum; and

WHEREAS, Meetings of the Museum Committee were held to determine how to complete the strategic plan. The determination was to create a Limited Term Employee position to develop a Strategic Plan and the initial ground work for both future organizational needs and fund raising; and

WHEREAS, The Limited Term Employee would work approximately 20 hours per week toward the Strategic Plan and fund raising. This position would not include benefits; and

WHEREAS, The Museum Committee is requesting the transfer of funds from the Reserve for Museum Expansion Project, account #100.32129, for a Limited Term Employee; and

WHEREAS, The Finance Committee is requesting a transfer of \$27,000 from the Reserve for Museum Expansion Project, account #100.32129, to the Payroll/Payroll Benefits accounts #100.35.5111.

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does hereby approve the requested transfer of funds to the Museum for a Limited Term Employee.

**SUBMITTED BY:
Finance Committee**

[Signature]
David Lienau, Chairman

[Signature]
Kathy Schultz

[Signature]
Charles Brann
[Signature]
David Enigl

[Signature]
Susan Kohout

[Signature]
Mark Moeller

[Signature]
Leo Zipperer



DOOR COUNTY

Resolution No. 2016-14

**TRANSFER OF NON BUDGETED FUNDS –
DOOR COUNTY BUILDING & GROUNDS DEPARTMENT**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BRANN			X
BUR	X		
ENGLEBERT	X		
ENIGL	X		
FISHER			X
GUNNLAUGSSON	X		
HAINES	X		
HALSTEAD	X		
KOCH	X		
KOHOUT			X
KOK	X		
LIENAU	X		
MOELLER	X		
NEINAS		X	
SCHULTZ	X		
SITTE			X
SOHNS	X		
VIRLEE	X		
ZIPPERER			X
	15	1	5

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve Adopted

1st Lienau Defeated

2nd Gunnlaugsson

Yes: 15 No: 1 Exc: 5

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: The present available balance in the Payroll Contingency Account is \$117,887.00 (not including the Payroll Reserve); if this transfer is approved, the remaining available balance in the Payroll Contingency Account will be \$80,717.00. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23rd day of February, 2016 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30

WHEREAS, In accordance with Section 65.90(5)(a) Wisconsin Statutes and Rules of Order #19 the amounts of the various appropriations and the purposes for such appropriations stated in a budget may not be changed unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, In 2016, the Building and Grounds Department was assigned additional duties, i.e., cleaning of space within the Justice Center that was previously performed by jail inmates; and

WHEREAS, A determination has been made that these additional duties will take +/- 24 hours per week to perform, and cannot be absorbed by existing positions / employees, and require adding a part-time position / employee; and

WHEREAS, A part -time custodian position does exist within the table of organization, but the position was neither filled nor budgeted for in 2016; and

WHEREAS, The Property Committee and Administrative Committee have each considered the matter and each recommends that the part-time custodian position be filled; and

WHEREAS, The Finance Committee has considered the matter and recommends a transfer of \$37,200 from the Payroll Contingency account [#100.06.1161.59101] to the Building & Grounds Department's Payroll/Payroll Benefits account [#100.37.1120] to cover the cost of the part time custodian position for the balance of 2016.

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does hereby approve transfer of \$37,200 from the Payroll Contingency account [#100.06.1161.59101] to the Building & Grounds Department's Payroll/Payroll Benefits account [#100.37.1120] to cover the cost of the part-time custodian position for the balance of 2016.

SUBMITTED BY:
Finance Committee

[Signature]
David Lienau, Chairman

[Signature]
Kathy Schultz

[Signature]
Charles Brann
[Signature]
David Enigl

[Signature]
Susan Kohout

[Signature]
Mark Moeller

[Signature]
Leo Zipperer



DOOR COUNTY

Resolution No. 2016-15

CENTRAL AMBULANCE STATION & HUMAN SERVICES RESOURCE CENTER PROJECT(S)

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BRANN			X
BUR		X	
ENGLBERT	X		
ENIGL	X		
FISHER			X
GUNNLAUGSSON	X		
HAINES	X		
HALSTEAD	X		
KOCH	X		
KOHOUT			X
KOK	X		
LIENAU	X		
MOELLER	X		
NEINAS	X		
SCHULTZ	X		
SITTE			X
SOHNS	X		
VIRLEE	X		
ZIPPERER			X
	15	1	5

BOARD ACTION

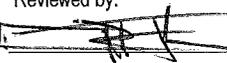
Vote Required: Majority Vote of a Quorum

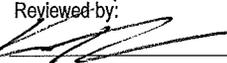
Motion to Approve Adopted

1st Virlee Defeated

2nd Halstead

Yes: 15 No: 1 Exc: 5

Reviewed by:  Corp. Counsel

Reviewed by:  Administrator

FISCAL IMPACT All costs for this project in excess of the remaining combined reserve amount of \$1,861,251.46 will have to come from borrowed funds, or from the Unassigned Fund Balance, or from some combination thereof. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23rd day of February 2016 by the Door County Board of Supervisors.


 Jill M. Lau
 County Clerk, Door County

1 **WHEREAS**, Venture Architects has completed the Feasibility Study And Cost
 2 Analysis (authorized by Resolution No. 2015-90) to evaluate the former Highway
 3 Shop (916 N. 14th Avenue, Sturgeon Bay) as a site for the proposed new Central
 4 Ambulance Station and/or Human Services Resource Center; and

6 **WHEREAS**, Venture Architects presented the Final Study Report to the Property
 7 Committee (on 01-13-2016 and 02-01-2016) and the Property Committee referred the
 8 same to County Board *without recommendation* for consideration and action; and

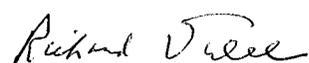
10 **WHEREAS**, It is both feasible and cost effective to construct the proposed new
 11 Central Ambulance Station and Human Services Resource Center at the former
 12 Highway Shop (916 N. 14th Avenue, Sturgeon Bay); and

14 **WHEREAS**, Capital planning for each project has been done, as part of County's
 15 current Capital Improvement Plan, funds totaling \$2,000,000.00 have been set aside,
 16 and the sum of \$1,861,251.46 remains available; and

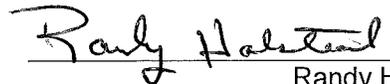
18 **WHEREAS**, The proposed new Central Ambulance Station and Human Services
 19 Resource Center projects serve a useful public purpose, and it is deemed to be
 20 advantageous to the County to proceed with the projects.

22 **NOW, THEREFORE, BE IT RESOLVED**, by the Door County Board of
 23 Supervisors, that the proposed new Central Ambulance Station and Human Services
 24 Resource Center are hereby authorized to proceed, and will be constructed at the
 25 former Highway Shop (916 N. 14th Avenue, Sturgeon Bay) site consistent with the Final
 26 Study Report.

**SUBMITTED BY:
Property Committee**


 Richard Virlee, Chair


 Richard Haines


 Randy Halstead


 Ken Fisher


 Leo Zipperer


 Steve Sohns


Jon Koch



**CENTRAL AMBULANCE STATION & HUMAN SERVICES
RESOURCE CENTER PROJECT**

DOOR COUNTY

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, , By adoption of Resolution No. 2016-15, the Door County Board of Supervisors
2 has authorized the construction of a Central Ambulance Station and Human Services Resource
3 Center (hereafter "Project") at the former Highway Shop site (916 N. 14th Avenue, Sturgeon Bay);
4 and

5
6 **WHEREAS**, It is desirable for this Project to move forward in a timely, integrated and phased
7 manner.

8
9 **NOW, THEREFORE, BE IT RESOLVED**, by the Door County Board of Supervisors, that the
10 Project will move forward as follows:

11
12 **Phase I**

- 13 ◆ Retention of Design Professional (Property Committee)
- 14 ◆ Retention of a Construction Manager (Property Committee)
- 15 ◆ Architectural (35% Completion) - Schematic Design / Design Development
- 16 ◆ Cost-Estimate
- 17 ◆ Environmental Results / Testing
- 18 ◆ Project Funding - Borrowing (Finance Committee)

19
20 Report to County Board

21
22 County Board Resolution(s) - Project Design, Funding and Authorization to Proceed with
23 Phase II.

24
25 **Phase II**

- 26 ◆ Architectural (85% Completion) - Construction Documents
- 27 ◆ Competitive Bidding
- 28 ◆ Building Interior Demolition (possible option)

29
30 Report to County Board.

31
32 County Board Resolution - Award of Contract and Authorization to Proceed with Phase III.

33
34 **Phase III**

- 35 ◆ Architectural (100% Completion) - Design Changes / Work with Construction Manager
- 36 ◆ Construction
- 37 ◆ Substantial Completion
- 38 ◆ Permit to Occupy and Utilize
- 39 ◆ Punch List Work
- 40 ◆ Final Completion
- 41 ◆ Claims and/or Lawsuits

42
43 Final Report to County Board



**CENTRAL AMBULANCE STATION & HUMAN SERVICES
RESOURCE CENTER PROJECT**

DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BRANN			X
BUR		X	
ENGLEBERT	X		
ENIGL	X		
FISHER			X
GUNNLAUGSSON	X		
HAINES	X		
HALSTEAD	X		
KOCH	X		
KOHOUT			X
KOK	X		
LIENAU	X		
MOELLER	X		
NEINAS	X		
SCHULTZ	X		
SITTE			X
SOHNS	X		
VIRLEE	X		
ZIPPERER			X
	15	1	5

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16

BE IT FURTHER RESOLVED, That the expenditure of up to \$350,000 dollars is hereby authorized for Phase I.

BE IT FURTHER RESOLVED, That the County Administrator, or his designee(s), subject to the oversight of the Property Committee or Finance Committee, is authorized and has the primary responsibility to proceed with the Project as set forth herein.

BE IT FURTHER RESOLVED, That, if there is any irreconcilable conflict or inconsistency between this and any prior resolution, this Resolution controls

SUBMITTED BY:

Daniel Austad, Chairman
Door County Board of Supervisors

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Virlee Defeated

2nd Gunnlaugsson

Yes: 15 No: 1 Exc: 5

Reviewed by: , Corp. Counsel

Reviewed by: , Administrator

FISCAL IMPACT: All costs for this project in excess of the remaining combined reserve amount of \$1,861,251.46 will have to come from borrowed funds, or from the Unassigned Fund Balance, or from some combination thereof. MEJ

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23rd day of February, 2016 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County