

## **REQUEST FOR STATEMENT OF QUALIFICATIONS (“RFQ”)**

### **Emergency Medical Services Program - Door County, Wisconsin**

Door County requests a statement of qualification (“SOQ”) from qualified persons to conduct an emergency medical services program within and throughout Door County, Wisconsin consistent with Chapter 256, Wisconsin Statutes and Chapter DHS 110, Wisconsin Statutes.

The RFQ packet may be obtained from the County Administrator’s Office, Government Center, 421 Nebraska Street, Sturgeon Bay, WI 920.746.2552 or online @ [www.co.door.wi.gov](http://www.co.door.wi.gov). SOQ’s must conform to the instructions and requirements set forth in the packet.

Questions may be submitted electronically via email to the following email address: [lholtz@co.door.wi.us](mailto:lholtz@co.door.wi.us). Questions must be received by 04:30 p.m. CST on June 24, 2019.

Deadline for submission of SOQ’s is 12:00 p.m. CST on July 1, 2019. SOQ’s will be publicly opened that day at the County Government Center, 421 Nebraska Street, 3<sup>rd</sup> Floor, Meadows/Woodlands Conference Room, # B339 @ 1:30 p.m.

## **PACKET**

### **RFQ Emergency Medical Services Program - Door County, Wisconsin**

Door County requests a statement of qualification (“SOQ”) from interested persons (e.g., a public agency, private nonprofit, or private for-profit) qualified to conduct an emergency medical services program within and throughout Door County, Wisconsin consistent with applicable certifications, codes, credentials, laws, licenses, plans, regulations, rules and statutes ... including Chapter 256, Wisconsin Statutes and Chapter DHS 110, Wisconsin Administrative Code.

What follows is to be viewed largely as goal oriented versus prescriptive in nature. The intent here is to have interested and qualified persons analyze the status quo and provide a well-considered proposal for conducting an emergency medical services program within and throughout Door County, Wisconsin.

Possible scenarios include, but are not limited to:

1. Interested and qualified persons partner with Door County and conduct an emergency medical services program within and throughout Door County, Wisconsin.
2. Door County ceasing its emergency medical services program, disposing of its emergency medical services program resources ... and interested and qualified persons conducting an emergency medical services program within and throughout Door County, Wisconsin in the County’s stead.

Those submitting a SOQ are strongly encouraged to examine and critique current service levels, the primary service area, staffing and other resources (facilities, vehicles and equipment) ... and offer suggestions and changes.

Any person responding must provide the following:

#### 1. Name and Contact Information

- Address
- Contact person
- Telephone number
- Fax number
- Website (if any)
- E-mail address

#### 2. Personnel

- Organizational chart.
- List of relevant emergency medical services professionals and support positions, and number of personnel in each position.

- Certification, credential, experience, qualifications, license and training, of employed emergency medical services professionals
  - List of outside professional consultants or entities (e.g., hospital and medical director) who would be involved.
  - Staffing plan.
3. Available Facilities, Vehicles, Equipment, Supplies and other Resources.
  4. Experience Providing Emergency Medical Services.
    - Including past history of providing emergency medical services within Wisconsin
  5. Qualifications.
    - Demonstrate that it is a qualified, professional emergency medical services provider that will successfully operate within and throughout Door County
  6. A Written Plan of Operation (Operational Plan) to Conduct an Emergency Medical Services Program Within and throughout Door County.

Door County's emergency medical services program resources (See: Addenda A & B, attached hereto and incorporated herein by reference as if fully set forth) may be available for sale, lease or other disposition. Persons responding are encouraged to provide a detailed proposal for use of these resources to conduct an emergency medical services program within and throughout Door County.

SOQ's are to be signed, dated and submitted electronically, in PDF via email to at the following email address: [lholtz@co.door.wi.us](mailto:lholtz@co.door.wi.us). or on physical media to County Government Center, County Administrator's Office, 3<sup>rd</sup> Floor, 421 Nebraska Street Sturgeon Bay, WI 54235

Door County will review compliant SOQ's timely submitted in response to this request, may conduct interviews of certain proponents, and may negotiate with selected interested and qualified emergency medical services providers.

This is a qualifications-based selection process. Door County reserves the ability to engage in discussions and come to an agreement with proponents and the right to accept SOQ's it deems to be in the best interest of the County.

Door County reserves the right to reject any and all SOQ's received in response to this RFQ if these SOQ's are determined not to be in the best interest of the County.

Once received, the SOQ's shall become the property of Door County and are subject to public disclosure under Wisconsin's Public Records Law. Door County will take reasonable care to protect any proprietary information identified by the responding providers if received as part of the response to this RFQ. Responding providers are not entitled to recover for SOQ preparation costs or other claims or damages should the County not make an award or fail to successfully negotiate a contract.

**Addendum A**  
**Door County Emergency Services Resources**  
**Real Property**

Land and Improvements

1. 1080 CTH C, Brussels, WI 54204 [PIN 004-00-17262433C]
2. 916 N. 14<sup>th</sup> Ave., Sturgeon Bay, WI 54235 [PIN 281-62-11000113]
3. 2258 Mill Rd, Sister Bay, WI 54234 [PIN 181-00-05312844K]
4. 1291 Airport Rd, Washington Island, WI 54246 [PIN 028-01-01332921A]

Site visits/inspections are scheduled as follows:

1080 C, Brussels, WI 54204 – May 16, 2019 @ 9:00 a.m. - 10:30 a.m.

916 N. 14<sup>th</sup> Ave., Sturgeon Bay, WI 54235 – May 16, 2019 @ 11:00 p.m. - 12:30 p.m.

2258 Mill Rd, Sister Bay, WI 54234 – May 16, 2019 @ 2:00 p.m. - 3:30 p.m.

1291 Airport Rd, Washington Island, WI 54246 – May 17, 2019 @ 11:00 a.m. - 12:30 p.m.

These site visits/inspections are NOT mandatory however interested persons are strongly encouraged to attend. Individual/private/personal site visits/inspections are NOT anticipated.

**Addendum B**  
**Door County Emergency Services Resources**  
**Vehicles**

Ambulances:

1. 2012 Road Rescue Type I on a Ford F450 2x4 chassis
2. 2012 Road Rescue Type I on a Ford F450 2x4 chassis
3. 2014 Braun Remount Type III on a Ford E450 chassis
4. 2014 Braun Type I on a Ford F450 4x4 chassis
5. 2015 Braun Remount Type III on a Ford E450 chassis
6. 2016 Braun Remount Type III on a Ford E450 chassis
7. 2016 Braun Remount Type III on a Ford E450 Chassis
8. 2017 Horton Type I on a Ford F550 4x4 chassis
9. 2018 Horton Type I on a Ford F550 4x4 chassis

Command:

1. 2014 Chevy Tahoe
2. 2016 Ford Explorer
3. 2018 Ford F250 Pick up

There will be opportunity to inspect these vehicles during the scheduled site visits/inspections (See: Addendum A for dates/time).