County of Door
Bridge Tender

Status: Union
Department: Highway
EEO:

Pay Grade: Class I
Revision Date: May 4, 2009

General Summary

Responsible for the safe and efficient operation of the draw bridges in Door County. In addition, duties include doing maintenance and repairs. Reports directly to the Chief Bridgetender or the Highway Commissioner and indirectly to the Wisconsin Department of Transportation and the United States Coast Guard.

Duties and Responsibilities

Essential Job Functions

1. Operates bridge openings in a safe, effective, and efficient manner to prevent injury or damage to boaters, pedestrians, or vehicle operators.
2. Performs repairs or requests repairs if the bridge does not operate properly.
3. Conducts minor maintenance to include but not limited to, grease bearings, pinion gears, racks, and gates.
4. Maintains records of bridge openings and closings and sends said records to the State of Wisconsin Department of Transportation.
5. Maintains and installs clearance guards, removes snow from sidewalk, gates, and gears. Do minor touch up painting of bridge. Keeps work area clean.
6. Operate two-way radio in communicating with ships and boats and the Highway Department office.

Reporting Relationships
For daily work assignments and general direction on projects and work schedules the position reports to the Chief Bridgetender.

REQUIREMENTS

Training and Experience

High school diploma or GED; supplemented by one (1) year of responsible work experience; or an equivalent combination of training and experience.

Knowledge, Skills, and Abilities Required

1. Ability to read, comprehend, follow oral and written instructions, and communicate in English both verbally and in writing, at a level associated with completion of a high school degree or equivalent training.
2. Must have ability to react quickly to traffic situations involving vehicular, pedestrian and vessel traffic.
3. Must be able to determine and react to security issues regarding bridge operations.
4. Ability to perform minor maintenance duties on the bridges such as replacing navigation lamps, inspecting and removing debris from track girders or rear locks, and cleaning and

greasing center locks.

5. Ability to perform other duties as assigned.
6. Ability to keep clear and accurate records concerning vessel movements, maintenance activities, equipment malfunctions, or accident information occurring on the bridge.
7. Possess a working knowledge of, and have experience with, heavy-duty mechanical/electrical equipment.
8. Ability to continuously monitor for up to 16-hours at a time, video monitors and audio equipment, ensuring safe gate operation and safe passage of vessels on locally and/or remotely operated bridges.

Physical Requirements & Working Conditions

1. Mostly inside work, with occasional outside work subject to all weather conditions.
2. Must be able to lift up to 60 pounds.
3. Bridgetenders will be randomly tested for drugs and alcohol throughout the bridge-tending season.
4. Must have confined space awareness training.
5. Must have normal or corrected 20/20 vision, depth perception and freedom from night blindness.
6. Must have normal or corrected hearing. Normal hearing is considered to be between 0 and 25 db. The audiometric average threshold should be no more that 25db at 500, 1000, 2000, 3000, 4000, and 6000 Hz, with no individual level greater than 30 db.
7. Must have the ability to learn and understand the regulations governing bridge opening protocol such as the U.S. Coast Guard regulations governing waterways and bridges.
8. Subject to overtime call-in.
9. Occasional crouching, bending and twisting.

The above is intended to describe the general content of the requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. They may be subject to change at any time due to reasonable accommodation or other reasons.

Approvals:

John P. Kolodziej — 5/6/09

Name — Department Head — Date

Kelly A. Hendel — 5/5/09

Name — Human Resources Director — Date

County of Door
Human Resources
County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Kelly A. Hendee
Human Resources Director
(920) 746-2305
khendee@co.door.wi.us

2009 Salary & Fringe Benefits – Bridge Tender
Door County Highway Department

Hours: Forty (40) hours per week

Contract Salary Wage Range: Starting $20.42 per hour

HEALTH: 90% Paid for Family Coverage, employee pays $170.20/month
90% Paid for Single Coverage, employee pays $68.08/month

DENTAL: 100% Paid for Family & Single Coverage (full time employee)
(Based on current Dental Contract expense)

VACATION: Two (2) weeks after one (1) year
Three (3) weeks after seven (7) years
Four (4) weeks after fifteen (15) years
Five (5) weeks after twenty-four (24) years
Vacation is not allowed for employees until after completion of six months of employment.

HOLIDAYS: New Year's Day
Memorial Day
Fourth of July
Labor Day
Thanksgiving Day
Day after Thanksgiving Day
Day before Christmas
Christmas Day
Friday before Easter
Two Floating Holidays (16 hours)

RETIREMENT: Wisconsin Retirement Fund, 100% Paid by County

SICK LEAVE: One Day (8 hours) earned per month. Cumulative with no limit.

NOTE: Sick leave use and paid holidays are not allowed for employees until after completion of six months of employment.