

# Agenda - LAND INFORMATION COUNCIL

Peninsula Room, 1st Floor Government Center, Room C121  
421 Nebraska Street, Sturgeon Bay

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Thursday, January 9, 2020

1. Call Meeting to Order, 9 **AM** ←
2. Establish a Quorum – members present
3. Adopt the Agenda
4. Approve Land Information Council July 18<sup>th</sup>, 2019 meeting minutes  
(<http://map.co.door.wi.us/Agendas-Minutes/CountyBoard/Unapproved%20Minutes/2019-07-18%20Land%20Info%20Council%20minutes.pdf>)
5. Open Forum of comments or questions from any person in attendance.
6. New Land Records System
7. LIDAR derivatives
8. Aerial Imagery
9. Other Projects
10. Training / Conference opportunities / Announcements
11. Next Meeting
12. Adjourn

**\*\*\* Please Note: Deviation from order shown may occur \*\*\***

*In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the County Clerk at (920) 746-2200. Notification 72 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.*

<u>Land Information Council Members</u>	<u>Position</u>
1. Tom Haight	GIS / LIO Coordinator
2. David Enigl	County Board Supervisor
3. Jason Rouer	Information Systems Director
4. Aaron LeClair	Emergency Services Director
4. Holly Hansen	Real Property Lister
5. Carey Petersilka	Register of Deeds
6. Jay Zahn	Treasurer
8. Brian Frisque	Registered Land Surveyor
9. Jeff Isaksen	Realtor and/or Realtor Association Member

## **MINUTES: LAND INFORMATION COUNCIL**

**County Board Chambers Room, 1st Floor Government Center, Room C102  
421 Nebraska Street, Sturgeon Bay**

**Thursday, July 18, 2019**

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1. Meeting was called to Order at 9:00 am by Chairman Tom Haight.
2. Establish a Quorum:  
Members present included Tom Haight, Holly Hansen, Aaron LeClair, Jay Zahn, Jason Rouer and Jeff Isaksen.  
Carey Petersilka, David Enigl, and Brian Frisque were excused.  
Also present was Brian Forest, SWCD Conservationist.  
Haight thanked Isaksen for his willingness to serve and is replacing Bob Starr as realtor association member representative. Isaksen provided a brief introduction of himself and professional experience.
3. Motion by Hansen, seconded by Zahn, to adopt the agenda. Motion carried.
4. Approve Land Information Council January 10<sup>th</sup>, 2019 meeting minutes: Motion by Hansen, seconded by Rouer, to approve the minutes of January 10<sup>th</sup>, 2019 meeting as presented. Motion carried.
5. Brian Forest of the Soil & Water Conservation Department commented that he appreciates access to the new aerial imagery and that their department has found the oblique imagery useful.
6. Land Records System status  
Haight reported that the new land records system project and conversion is progressing as scheduled with vendor GCS. The next month will be busy with data submissions and reviews primarily with a focus on the RPL module and data conversion. Integration with the new GCS land records system will also take place over the next month or so for GIS Web Map, imaging, register of deeds, and finance. System implementation is on schedule to have a Go Live date in September 2019 for Treasurer and Parcel Management; whereas, Permitting module to benefit Land Use Services and Conservation departments is to Go Live January 20, 2020.

7. Status of LiDAR acquisition

Haight stated that vendor Ayres Associates just recently received the base LiDAR data from FEMA and that Ayres plans to process the derivative products and now anticipate a September delivery date. The scheduled delivery from FEMA was approximately a half-year behind schedule and that may have been due at least partially from the federal government shut-down at the start of the year. Haight stated that he will be looking to provide the 1-foot contours and culvert locations to the Web Map once received; and Brian Forest will be the lead technician for conservation applications. Some online training will also be provided by Ayres following delivery of data. Haight stated that he also received a project extension associated with the 2018 WLIP strategic-initiative grant (in the amount of \$50,000) for acquiring the derivative LiDAR products, resulting in a very minimal overall cost to Door County.

8. Aerial Imagery

Haight reported that new 2019 imagery was collected this past May as a result of the April snow and late spring. Pictometry International delivered the 6" resolution ortho (vertical map) perspective and 9" oblique (angled) view files in June and then Haight made available on network and Web Map. Haight also processed the imagery to a latitude-longitude projection for use in County's dispatch mapping system, and anticipates to coordinate load to dispatch stations within the next month.

9. Other Projects

Haight reported that Parcel data was successfully submitted to State DOA earlier in the year, which allows the County to remain in good standing for eligibility for future WLIP grants; and ward data was submitted to the State this month in preparation for collecting 2020 census data. Haight also stated that the County purchased and installed another concurrent license of ArcGIS software to bring the total Basic licenses to five, shared among Land Use Services and SWCD. Through collaborative efforts of Holly Hansen, Jason Rouer, and Tom Haight, a number of technical issues were overcome to upgrade the ArcGIS Desktop software from version 10.4 to 10.7 in support of the parcel fabric mapping maintenance. Haight also announced that he has been very pleased with the coordination with the clean-up and quality of records with addressing, road names, and 9-1-1 Intrado phone records to support dispatch, and that is largely due to the efforts of Chris Moe.

10. Training / Conference opportunities / Announcements

Haight announced that the next WLIA Regional Fall meeting is to be held in Bayfield Oct. 24-25<sup>th</sup> and that the Annual Conference will be Feb. 19<sup>th</sup> – 21<sup>st</sup> in Madison, WI.

11. Next Meeting will probably be scheduled for a date in January or February 2020.

12. Adjourn. Motion by Zahn, seconded by LeClair, to adjourn. Motion carried.

Time: 9:28 a.m. Recorded by Tom Haight