Aging and Disability Resource Center Advisory Committee

NOTICE OF PUBLIC MEETING

Wednesday, January 20th, 2021 – 2:00 p.m.
ADRC/Community Center – Dining Room
916 N. 14th Avenue, Sturgeon Bay, WI 54235

In light of the declared state of emergency and to mitigate the impact of COVID-19 this meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in person in the Dining Room of the ADRC/Community Center (please note public in-person has limited capacity and is on a first come, first served basis). To attend the meeting via computer:

Go to: https://doorcounty.webex.com/doorcounty/onstage/g.php?MTID=ee62fd0f8a0ff006099b7681417c0ece4
Event Password: Jan20adrc2021
Access Code: 146 487 6986

AGENDA

1. Call to Order at 9:00 a.m.
2. Establish Quorum
3. Review and Approve Agenda
4. Review and Approve Minutes from the 11/18/2020 ADRC Advisory Committee Meeting
5. Public Comment
6. Committee Response
7. Old Business
   • Staffing Updates
   • ADRC COVID-19 Operations Update
   • Three Year Aging Plan – 2021 Goals
8. New Business
   • Three Year Aging Plan – Community Engagement Strategy
   • ADRC Reinvestment Resolution
   • ADVancing States FY 2021
   • Adopt-a-Grandparent Program
   • End of the Year Statistics
   • Unmet Needs – Adult Family Homes
   • Meeting Code
9. Items to be placed on a future agenda
10. Confirm Next Meeting Date and Time
    • The next ADRC Advisory Committee meeting is tentatively scheduled for Wednesday, March 17th, 2021 at 2:00 p.m. The meeting location will be determined.
11. Adjourn

In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting should contact the Office of the County Clerk at (920)746-2200. Notification 72 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.

Deviation from the printed order may occur.
Aging & Disability Resource Center Advisory Board - Minutes

Monday, November 18th, 2020 at 2:00 p.m.
The Community Center, 916 N. 14th Ave., Sturgeon Bay, WI

THESE MINUTES HAVE NOT BEEN REVIEWED AND APPROVED BY THIS BOARD AND ARE SUBJECT TO REVIEW AND
REVISION BY THE BOARD AT THEIR NEXT REGULARLY SCHEDULED MEETING.

Business Meeting
1. Call meeting to order at 2:00
   • The meeting was called to order at 2:14 p.m. by Jake Erickson. Members present were: Vic Venn – In Person, Roxanne Boren - Virtual, Lucille Kirkegaard - Virtual, Carol Moellenberndt - Virtual, Tami Leist – In Person. Melissa Wolfe – In Person, and Vic Venn – In Person Roxanne Boren. Absent were: Mike Green. Other persons present were: Jake Erickson, and Jenny Fitzgerald. Barb Snow took minutes.

2. A quorum was established and the meeting continued.

3. Review and approve the agenda
   • A motion was made by Roxanne Boren and seconded by Melissa Wolfe to adopt the agenda. The motion was carried unanimously.

4. Review and approve the Minutes from the 7.20/2020 Joint ADRC and Nutrition Advisory Committee Meeting
   • A motion was made by Tami Leist to approve the minutes and was seconded by Melissa Wolfe. The motion was carried unanimously.

5. Public Comment – None

6. Committee Response – None

7. Old Business
   • Appointment of New Chair and Vice Chair
     o Jake went over the Bylaws handout and explained the duties of the chair and vice-chair.
     o Vic Venn was recommended for Chair. A motion was made by Vic Venn and seconded by Lucille Kirkegaard. The motion was carried unanimously.
     o Melissa Wolfe was recommended for Vice-Chair. A motion was made by Melissa Wolfe and seconded by Vic Venn. The motion was carried unanimously.
   • Staffing Update
     o Katherine LaViolette was hired as the new Disability Benefit Specialist (DBS). She has been attending a lot of virtual trainings and has started seeing consumers over the last month. During the last county budget, the ADRC requested to increase the hours for the DBS program from 24-32 hours.
     o Amber Plautz has started as the new Information and Assistance Specialist (I&A). She previously worked as an I&A for the ADRC in Wolf River for about 4 years. She only needed about 3 days of orientation and was ready to start taking consumers.
     o The kitchen was running into challenges for staffing so a request was made to increase Robyn Joly from part-time to full-time hours. The county board approved the request and the new schedule will take effect January 2021.
   • ADRC COVID-19 Operations Update
     o Jake referred to the press release handout in the packet. He explained that on Wednesday, November 11th, the county has moved into a restricted access phase that as of now will go until December 31st. The ADRC doors are locked again and staff can be seen by appointment only either virtually, by phone and if need be in person. Barb will be at the front desk to answer the door and make appointments if needed or pass on the information on how to obtain our services. Consumers are also able to drop off information at the door for Mary Bink (EBS) for their Med D services or any other staff requesting information. All of our in-person classes or events have been postponed including the public computer workstation and fitness room. Volunteer Meals on Wheels drivers are still able to deliver meals. Typically, the kitchen prepares about 200 meals a day. This includes Meals on Wheels, Carry out meals, and meal sites.
   • Three Year Aging Plan – Public Feedback
     o Jake explained that our first step is gathering public input. In the past we have used the community feedback survey that Tom Krueck helped with, which asked if people wanted a follow-up conversation. We also did the 1-on-1 interviews asking if interviewees could help identify any gaps currently in the community and if there was any way the ADRC could help fill in those gaps. We had small group focus conversations, care giving programs, and family caregiver support
programs. Jake asked how can we engage community feedback? Options the board mentioned were; virtual online meeting that is advertised, a fillable form uploaded to the Facebook page and website, posting the survey questions in newspapers and adding someone to call if they want to talk to someone, boxholders. Jake the challenge is the info we already have on people already know about us how do we reach those who do not know about the ADRC? We could use the community partners in distributing the letter or survey. also, the boxholders are a mass mailing that will reach people who do not have a computer or may not have contact with the ADRC, ministerial organizations might be able to help distribute the survey throughout all the Door County churches, grocery stores might be able to hand out or place surveys in bags. Jake asked the board if they would be interested in making follow-up phone calls. Melissa, Roxanne, Carol and Lucille said that they would be interested in making follow-up calls. The Nutrition Advisory Council (NAC) was interested in helping as well.

8. New Business
   • Review Three Year Aging Plan – 2020 Assessment
     o Jake referred to the Three-Year Aging Plan goals handout and explained that the goals we set for 2020 were set in 2018, before we knew about COVID-19. The amended goals in green are changes based on COVID-19. Some goals were amended to include language based on COVID-19. ADRC@Home program was developed to try to combat social isolation. The kitchen has had more time to clean with all the meals on a carry out basis. Jenny explained that the kitchen has come up with new menu items and we have rolled them out to about 17 taste testers. We have had 3 test kitchens which included an Egg Bake, Pot Roast and Clam Chowder. Pot Roast will be on the menu starting in January. Next meeting will highlight the 2021 goals.

   • Adopt-a-Grandparent Program
     o Jenny explained the Adopt-a-Grandparent Program to the board members. Participants are a wide range of ages from school age children up to seniors. A survey was sent out and asks information on interests and careers, this will help match them up with similar interests and provide some connection in different ways, either virtually, on the phone or in person. Adults will have a background check done. This is meant to be an ongoing program not just a month long.

   • Freedom from Falls
     o The Freedom from Falls program has been a collaborative effort and initiative to try to help reduce falls with EMS. 50% of calls the EMS were responding to were for falls. Brown County has this program implemented since 2018. There is a Regional Advisory Council, a statewide group, that works alongside EMS and counties to help create a more formal referral process between EMS and the ADRC. We have had 75 referrals so far. Last month we reached out to the hospital and they are on board as well. Physical therapists see injuries related to falls all the time. Identifying people as a fall risk individual creates a formalized identification upon discharging to connect to therapy and talk to them about how to reduce a fall and by referring them to the ADPC to help reduce fall prevention or get into therapy right away. Roxanne has heard a lot of positive remarks from the balance screen that Adam Peronto has done up on Washington Island.

   • Review 3rd Quarter Statistics Report
     o Jake referred to the 3rd Quarter Statistics Handout. The rise and fall of meals from congregate which we no longer provide to carry out is because we report the carry out meals under our Meals on Wheels program. Jenny and Nikki have been working on the ADRC@Home program which works activities that are more outside the box versus our old in-house activities.

   • Unmet Needs – Adult Family Homes
     • A number of Adult Family Homes (AFH) has recently been closed. Jake asks the board the question how can we advocate for the creation of more AFH’s or put information out to the community so that they are aware and that this is a growing concern. Place on future agendas.

   • Meeting Code – 5947

9. Items to be placed on a Future Agenda
   • Three Year Aging Plan
   • Adult Family Homes
   • Vaccine updates and locations as well as the ADRC’s roll in the vaccine

10. Confirm Next Meeting Date and Time
    • The next ADRC Advisory Committee meeting is tentatively scheduled for January 20th, 2021 at 2:00 p.m.

11. Adjourn.
    • A motion was made by Melissa Wolfe and seconded by Roxanne Boren to adjourn.
    • Meeting was adjourned at 3:45 p.m.

The minutes for this meeting were recorded by Barb Snow.
COUNTY OF DOOR
Disability Benefit Specialist

<table>
<thead>
<tr>
<th>Job Title</th>
<th>Disability Benefit Specialist</th>
<th>Last Revision</th>
<th>10/12/2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department</td>
<td>Health &amp; Human Services</td>
<td>HR Reviewed</td>
<td>01/01/2017</td>
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<tr>
<td>Division</td>
<td>ADRC</td>
<td>Employee Group</td>
<td>General Municipal Employee</td>
</tr>
<tr>
<td>Report To</td>
<td>ADRC Director but supervised on most direct client work by Disability Rights Wisconsin (DRW) Program Attorney</td>
<td>FLSA Status</td>
<td>Non-Exempt</td>
</tr>
<tr>
<td>Pay Grade</td>
<td>G</td>
<td>EEO Code</td>
<td>02 – Professionals</td>
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General Summary

This position is responsible for providing information and assistance, counseling, consultation and representation to all county residents between the ages of 17 1/2 and 59, regarding public benefits and eligibility requirements of programs available to them. Services provided will meet all the State Department of Health Services' requirements as contained in the Disability Benefit Specialist Program Policies and Procedures and the Disability Benefit Specialist ADRC Scope of Services – Disability Benefit Specialist documents. Regular attendance and punctuality along with being prepared to commence work at designated work locations, on the assigned or scheduled days and hours is expected.

Duties and Responsibilities

**Essential Job Functions**

1. Provides accurate information on a comprehensive array of comprehensive of private and government benefits and programs.
2. Offers technical assistance about how to access such benefits and information regarding the responsibilities of program participants.
3. Assists potential applicants of private and governmental benefits, including but not limited to Medicaid, Medicare, benefits administered by the Social Security Administration, FoodShare, Family Care, IRIS and gather verifying information, both financial and non-financial.
4. Provides information on rights and grievances and appeal processes.
5. Provides advice and assistance in preparing and filing grievances and appeals.
6. Makes appropriate referrals for employment and other disability-related counseling and services (e.g. Independent Living Centers, Work Incentive Benefit Specialists, Benefits Planning Assistance and Outreach, Division of Vocational Rehabilitation and Disability Rights Wisconsin).
7. Consults with legal back-up personnel to the DBS program to determine appropriate interpretation of law or regulation and appropriate action to assist in resolution of concerns.
8. Initiates investigations to gather needed factual information to pursue advocacy duties.
9. Provides representation, as needed and appropriate, for adults with physical disabilities, intellectual/developmental disabilities, mental illness and/or substance use disorders in administrative hearings and other formal or informal grievance steps.
10. Refers to DBS program attorneys for consideration of representation in administrative hearings and other formal or informal grievance steps.
11. Obtains informed consent before disclosing information about a client, unless required by law.
12. Completes required client tracking reporting and documentation in a timely and accurate manner.
13. Assists children and young adults with disabilities beginning at age 17½ years with the transition to and/or application process for adult benefits.
14. Provides truthful and accurate written and verbal communications.
GENERAL JOB FUNCTIONS

1. Maintains timely and thorough confidential documentation on all cases.
2. Required to attend, complete necessary training prerequisites and participate in initial and ongoing trainings conducted by the Disability Rights Wisconsin (DRW) and the Wisconsin Disability Benefits Network (WDBN), including updates and discussion of intricate aspects of laws and regulations.
3. Must pass a competency test on the duties of a Disability Benefit Specialist, including attending required continuing education courses in order to meet minimum performance standards.
4. Works alongside the ADRC Director and Assistant Director to maintain and continue a public relations program, including but not limited to: public speaking, development of informational materials, and media releases.
5. Participates in staff meetings and appropriate training and law updates.
6. Complies with applicable federal and state laws, administrative rules, established agency procedures and accepted professional standards.

REQUIREMENTS

TRAINING AND EXPERIENCE

1. Graduate of an accredited college or university with a Bachelor's degree in Human Services or related field.
2. Minimum of 1 year of appropriate and relevant work experience.
3. Working knowledge of computers, computer programs, typing and data entry.
4. Current valid Wisconsin driver's license required and unlimited access to reliable transportation required.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED

1. Ability to master a working knowledge of complicated material on disability benefit on benefits related to supporting individuals living with a disability, while working with considerable autonomy.
2. Ability to exercise independent judgment on sensitive subjects using privileged, confidential information, with a high level of responsibility, as the results that are achieved are highly consequential to the well-being of their vulnerable clients.
3. Ability to use effective interviewing techniques to obtain information relevant to the client's legal issues.
4. Ability to work very independently and to seek consultation from Disability Rights Wisconsin supervising attorney on a regular basis for technical case assistance.
5. Ability to do conduct public demonstrations presentations effectively.
6. Ability to proficiently use a computer and related office equipment; demonstrating familiarity with required software and database programs.
7. Demonstrated skill in solid written and oral communications to convey complicated legal concepts with such entities as governmental bodies, insurance companies, medical providers, decision-makers such as administrative law judges and hearing examiners, as well as many older people and their families.
8. Excellent public relations skills with specialized training on the characteristics of working with people with disabilities.
9. Ability to use tact and courtesy in maintaining an effective working relationship with department employees, county supervisors, county officials, and general public.
10. Ability to read, comprehend, and communicate, both verbally and in writing.
COUNTY OF DOOR
Disability Benefit Specialist

Physical and Working Conditions

Most of the work is done in the office setting, with some time spent in client’s homes and in other community facilities when presenting public information forums.

Nearly 100% of time work is performed in a normal office setting with little or no discomfort from temperature, dust or noise. Interacting with other employees, general public, whether walking in or on the telephone may be encountered.

Over 75% of work is performed seated at a desk, working on a computer keyboard and/or telephone with about 10% of work performed standing and walking. Over 75% of the work is performed by talking, hearing, and using both far and near vision. Occasional lifting is required up to 10 lbs. (i.e. paper and equipment).

In an effort to provide for continuity of County government and to cope with the problems of the emergency, you may be required to work during a proclaimed state of emergency, consistent with Sec. 323.14, Wis. Stats. and County emergency management plans and programs.

The above is intended to describe the general content of the requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. They may be subject to change at any time due to reasonable accommodation or other reasons.

Approvals:

Joseph A. Krebsbach, Human Services Director

Date

Kelly A. Hendee, Human Resources Director

Date
Brown County's GBCAT goal was also put on hold for the majority of this year due to COVID-19. Back in March of this year, we were just starting to gather a group of people who would be interested in visiting year 7. In order to learn best practices in development of an advocacy coalition, 5 individualsdirected Door County Advocacy Coalition by December 31, 2020. Resulting in

In addition to the goal above, the ADRC will help facilitate the creation of self-
...

in an effort to empower older adults to get involved in advocacy for issues they're interested in. One of the key tasks this year was to ensure that the advocacy training program is designed to develop older adults who are willing to lead the way in advocating for the needs of older adults. The ADRC will create an initiative by December 31, 2020. Resulting in at least five advocacy training programs being held throughout the 2020 calendar year.

There has been much progress on this goal. In an effort to empower older adults to get involved in advocating for issues they're interested in. One of the key tasks this year was to ensure that the advocacy training program is designed to develop older adults who are willing to lead the way in advocating for the needs of older adults. The ADRC will create an initiative by December 31, 2020. Resulting in at least five advocacy training programs being held throughout the 2020 calendar year.

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| Focus Area G-6: The Elder Nutrition Program |

<table>
<thead>
<tr>
<th></th>
<th>Attend the first bus trip to the capital.</th>
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<tbody>
<tr>
<td></td>
<td>Attend the event by December 31, 2020.</td>
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<td></td>
<td>Send out at least 14 individuals.</td>
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<td></td>
<td>Join the annual Advocacy Day in Madison.</td>
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<td></td>
<td>The ADRC will coordinate a bus trip to</td>
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<td>Attend the participation of Door County older adults during the</td>
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<td></td>
<td>The ADRC will participate in the next several advocacy-related</td>
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<td>The newsletter throughout the 2020 calendar year.</td>
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<td></td>
<td>The newsletter will include at least one advocacy-related article in</td>
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<td>The newsletter will include at least one advocacy-related article in</td>
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</table>
Focus Area 6-D. Services to People with Dementia

To ensure first responders in Door County are better prepared to effectively respond to someone with dementia in the event of a crisis, the ADRC in Door County will offer a Dementia Care Specialist and dispensing of the ADRC to those in the area.

<table>
<thead>
<tr>
<th>Focus Area 6-D. Services to People with Dementia</th>
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</table>
| **Role:** Resisting at least 25 packets, each distributed to caregivers, new to their current role. Each packet will contain materials such as helpful tips and tricks for a new caregiver. The packets will develop a "Welcome to Caregiving Orientation" packet by December 31, 2020, as well as materials to assist individuals who might find themselves relatively new to the role of caregiver.

**Group by the end of 2020.**

- Website by December 31, 2020, Resisting in at least 40 caregivers joining the ADRC's Facebook page.
- Facebook page will include links to online and local resources.
- County Caregiver Coalition and the monthly in-person caregiver support groups will be regularly updated.
- In October, a new caregiver training will be held.

**In an effort to support family caregivers, the ADRC in partnership with the Door County Council on Aging, a second year to participate in the annual "Caregiver Take a Break" event.

**X**: Encourage participants to submit their own recipes. New recipes will be incorporated into the menu this year. Three new recipes will be incorporated into the menu.

**X**: ADRC test kitchen is testing new menus and-surprisingly, they are all delicious! New recipes are being developed. (Note: sentences in the paragraph are cut off and not fully visible.)
The ADRC and EMS implemented our new fall prevention program, “Freedom From Falls” on January 1st, 2020. Since that time we have had over 70 fall prevention referrals.

To prevent older adults from further injury and re-hospitalization due to frequent falls, the ADRC in partnership with the Door County Emergency Services Department will develop a direct referral process that EMS can follow up by December 31, 2021. Resulting in at least 15 new referrals to our ADRC staff to connect the older adults to the ADRC for additional support and services.

Focus Area 6 - Healthy Aging

<table>
<thead>
<tr>
<th>CURRENTITIES</th>
<th>GOALS</th>
<th>TARGETS</th>
</tr>
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<tbody>
<tr>
<td>Dementia care group disbanded.</td>
<td>Demenities crisis planning workshop after Grant.</td>
<td>Dementia crisis planning workshop will implement the expansion authorized in the state budget.</td>
</tr>
<tr>
<td>Memory program by December 31, 2020. Resulting in at least 5 individual diagnosed with dementia and their caregivers, the ADRC of Door County will implement the Music and Memory program.</td>
<td>&quot;The goal was put on hold due to Covid-19. &quot;</td>
<td>Applied for the dementia care specialist position.</td>
</tr>
<tr>
<td>Memory screening sessions being completed by December 31, 2021.</td>
<td>At least 20 memory screening sessions throughout Door County resulting in at least 60 referrals to the ADRC in order to increase early detection of memory loss and dementia.</td>
<td>Currently don't have the staff to implement.</td>
</tr>
</tbody>
</table>
| "Evidence based fall prevention classes."

To prevent older adults from further injury and re-hospitalization due to frequent falls, the ADRC in partnership with the Door County Emergency Services Department will develop a direct referral process that EMS can follow up by December 31, 2021. Resulting in at least 15 new referrals to our ADRC staff to connect the older adults to the ADRC for additional support and services. 

Demerit: adoption for a DCS in the least funding ended, this is being passed back to 2020. 

Partnership with the Demenities Crisis Planning Workshop will implement the expansion authorized in the state budget.
<table>
<thead>
<tr>
<th>Focus Area 6-F. Local Priorities</th>
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<tr>
<td><strong>Year</strong></td>
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<tr>
<td>Increase in evidence-based program participation: County older adults will participate in the previous year's activities among other activities on health promotion cocentered with the previous year's participation in a total of 2,722 views. We have held drive-in events at home and 20 different events resulting in a total of 9,852 views. Performance resulting in a total of 9,852 views.</td>
</tr>
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In an effort to promote health and wellness for older adults and people of all ages, the ADRC will be hosting a variety of virtual and in-person events. The ADRC will continue to host and develop a variety of virtual and in-person events.

As of March 23rd, 2020 due to the COVID-19 pandemic, the ADRC has had to overcome temporary closures and then reopen on a very limited basis. However, since the time we have participated in evidence-based programs by the end of 2020, resulting in a total of 9,852 views.

<table>
<thead>
<tr>
<th>Activities included in a Pen Pal program so this has been completed and continues.</th>
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<tr>
<td>Host at least 4 intergenerational events (e.g., Monthly Book Reading with younger and older adults, the ADRC will be in an effort to promote health and wellness for older adults and people of all ages.)</td>
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In an effort to promote health and wellness for older adults and people of all ages, the ADRC will be hosting a variety of virtual and in-person events. The ADRC will continue to host and develop a variety of virtual and in-person events.
Other accomplishments: The ADRC continues to see substantial growth in memberships, meals and other program attendance. This is expected however, it is recognized there are also challenges with rapid growth that the ADRC staff have been working through.

### Northern Door County

- **Transit Program**: Transportation is no longer in our department.
- **Program**: Would be similar to a "Friendly Phone Call" program. Planning on focus on over the winter months and into 2021.
- **Has been put on hold as a result of Covid-19. Will continue to work on throughout this year and into 2021.**

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- **End of the year**.
- **2020-2021**: Resulting in a 100% increase in our congregated meal sites in Northern Door County.
- "Lunch & Nice" program in both of those communities by December 31st, the ADRC will start a "Lunch & Nice" program in both of those communities. The ADRC will begin in an effort to reduce isolation and increase the participation in our Northern Door County and Southern Door County congregated meal program by the volunteer program by the December 31st, 2022. Resulting in the participation of at least 10 individuals in the new volunteer program by the volunteer program by the December 31st, 2022. Resulting in the participation of at least 10 individuals in the new volunteer program. (2022-2023).

- **2020**.
- **2020**: Resulting in an increase of two new consumers from Southern and Northern Door County a week.
- **2019-2020**: Resulting in an increase of two new consumers from Southern and Northern Door County a week.
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- **Week**.
- **2019-2020**: Resulting in an increase of two new consumers from Southern and Northern Door County a week.
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In order to improve the access of older adults to ADRC services such as transportation, the ADRC will schedule the weekly office hours in Northern Door County and Southern Door County.

- **2019-2020**: Resulting in an increase of two new consumers from Southern and Northern Door County a week.
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### Intergenerational Program

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### Intergenerational Event

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Every three years, the Aging and Disability Resource Center (ADRC) of Door County is required by the State of Wisconsin to complete a strategic plan that serves as a platform to create, improve and expand services we provide our community. It is required to receive federal funding through the Older Americans Act. The working document is known as our “Three Year Aging Plan” and will cover years 2022-2024. Our staff and advisory committee members all participate in the development of this plan, but most important is input from you. Please fill this questionnaire out and return it to us.

1. **What part of Door County do you live?**
   - [ ] Northern Door  [ ] Washington Island  [ ] Southern Door  [ ] Sturgeon Bay

2. **What is your gender?**
   - [ ] Male  [ ] Female  [ ] Other: __________

3. **How old are you?**
   - [ ] Under 30  [ ] 30-39  [ ] 40-49  [ ] 50-59  [ ] 60-69  [ ] 70-79  [ ] 80+

4. **Where do you receive or look for information on the news around Door County? (Check all that apply)**
   - [ ] WDOR Radio Station  [ ] WBDK Radio Station  [ ] 106.9 Lodge Radio Station
   - [ ] Peninsula Pulse Newspaper  [ ] Facebook  [ ] Other: __________

5. **Are you aware of the Aging and Disability Resource Center of Door County?**
   - [ ] Yes  [ ] No

6. **What do you feel are the main challenges for Older Adults living in Door County? (Check all that apply)**
   - [ ] Healthcare  [ ] Housing  [ ] Nutrition/Food Resources  [ ] Employment  [ ] Caregiving
   - [ ] Physical Fitness  [ ] Dementia  [ ] Socialization/Loneliness  [ ] Other: __________

7. **What do you feel are the main challenges for individuals living with a disability in Door County? (Check all that apply)**
   - [ ] Healthcare  [ ] Housing  [ ] Nutrition/Food Resources  [ ] Employment/Job Training
   - [ ] Physical Fitness  [ ] Socialization  [ ] Caregiving  [ ] Other: __________

8. **Are you providing or do you receive assistance or support for a family member or friend?**
   - [ ] Yes  [ ] No

9. **Are you receiving assistance or support from a family member or friend?**
   - [ ] Yes  [ ] No

10. **If you are interested in participating in a one-on-one interview or a small group conversation to talk about the main issues and challenges older adults and adults living with a disability face living here in Door County, please provide us the following information:**
    - **Name:** ____________________________  and  **Phone Number:** ____________________________

11. **In an effort to improve the services provided to older adults and adults living with a disability here in Door County, we would be interested in knowing if there are any issues that you are aware of that aren’t being met? Please write your comment on the back of this questionnaire.**

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**Please Return To:** Aging and Disability Resource Center of Door County  
916 N. 14th Avenue, Sturgeon Bay, WI 54235  
(920)746-2372
PRESS RELEASE -- FOR IMMEDIATE DISTRIBUTION

Public Meeting Notice
2019-2021 Three Year Aging Plan
(ADRC of Door County)
The Door County Department of Human Services and the Aging and Disability Resource Center (ADRC) of Door County will hold a public participation meeting on Tuesday, September 11th, 2018 beginning at 12:45 p.m. The meeting will take place at the Door County Community Center/ADRC of Door County at 916 North 14th Avenue, Sturgeon Bay. The ADRC is wheelchair accessible and to those who need additional accommodations.

The purpose of the meeting is to gather public input on the proposed 2019-2021 Three Year Aging Plan, which focuses on the services provided by the ADRC of Door County. Those services include: information and assistance, nutrition programs, transportation, benefit counseling, caregiver support, evidence based health promotion programs and services to people living with dementia.

A draft copy of the 2019-2021 Three Year Aging Plan is available for review at the ADRC in Sturgeon Bay and at all other congregate meal sites beginning Monday, August 27. We want to hear from you!

Those unable to attend the meeting who would like to offer any comments may submit their written statements to the Aging and Disability Resource Center to the attention of Jake Erickson, Director at 916 North 14th Avenue, Sturgeon Bay, WI 54235. Additionally, citizens may offer comments via email to ADRC@co.door.wi.us. Any person needing assistance to participate in this meeting should contact our office at (920)746-2372. Notification 48 hours prior to the meeting will enable us to make responsible arrangements to ensure accessibility to that meeting.
REQUIRED CATEGORIES FOR 2022-2024 AGING PLAN GOALS

Wisconsin’s County and Tribal Aging Plan instructions and template are being revised and will be sent to all Aging Units early in the new year. This brief outline of the required categories for Aging Plan goals is intended to help shape your community engagement process. It is not a comprehensive guide to goal-writing. More information about these required categories, as well as resources to help with writing goals, developing work plans, and tracking progress will be presented at ACE meetings over the winter.

In general, our statewide approach to the upcoming Aging Plan cycle emphasizes the needs expressed by older adults and their caregivers through local community engagement or public input activities. This approach also frames the upcoming three-year Plan period in the larger context of creating a long-term vision for the evolution of aging and disability programs and services. To that end, we encourage robust local conversation around how we want our systems to look in ten, twenty or thirty years. Also to that end, we encourage you to think of at least some of the projects in your plan as long-term projects, with annual milestones rather than project completion dates. We will provide additional details and examples in future presentations.

1. At least one goal is required to enhance the amount and quality of community engagement/public input as part of developing your local aging plan.

2. At least one goal is required to address an emerging need, a quality issue, or a gap in the services system in EACH of the following program areas:
   a) Title IIB
   b) Title IIC
   c) Title IIID
   d) Title IIIE

3. At least one goal is required to address progress within one or more program area toward person-centered services, maximizing consumer control and choice. This may include efforts to expand choice and participant direction in specific Title III programs. One example might be a goal to introduce a choice-based restaurant model as part of the congregate meal program.

4. At least one goal is required to address a barrier to racial equity within one or more program area. This may include efforts to expand the racial equity or inclusiveness of specific Title III programs. One example might be a goal to move closer to equitable distribution of aging services to reflect county demographics.

5. At least one goal is required to increase local aging and disability network participants’ knowledge and skills related to advocacy. This may include efforts to educate older adults about policy making or legislative processes, sometimes known as “Senior Statesman” training.

Note that, to the greatest extent possible, goals should address local needs as defined by the community, by program participants, or by stakeholder groups such as local aging commissions, advisory councils or boards.
## Community Engagement Report

Complete one worksheet for each separate method used to elicit input from the community. i.e. 12 interviews conducted can be compiled on one sheet.

<table>
<thead>
<tr>
<th>Your County or Tribe:</th>
<th>Your Name and Email:</th>
</tr>
</thead>
</table>

### Community Engagement Activity:
- [ ] Community Forum or Listening Session – virtual or in person
- [ ] Focus Group Discussions – virtual or in person
- [ ] Personal Interviews – by phone or in person
- [ ] Facebook Live or Social Media Virtual Event
- [ ] Paper or Internet Survey
- [ ] Other (please describe):

<table>
<thead>
<tr>
<th>Date/s of Event or Effort:</th>
<th>Number of Participants or Respondents:</th>
</tr>
</thead>
</table>

### Key Issues Discussed:

### Key Takeaways/Findings:

### Planned Response:

October 2020
Sample Questions for Community Engagement

- Consider the impact on your life if you were to lose your ability to function day-to-day. For example, how would you interact with all that you take for granted - family, friends, community? How would you get around? Who would you reply on for assistance, and would they always be available? How would your mental health change? Would your cognitive abilities diminish along with your physical ones? And what would you pay to restore your function?

- Are there services or events you have seen or heard of in other communities that you think would be helpful to seniors in our county?

- What keeps you from contacting the ADRC/Office on Aging?

- What areas would you like to learn more about? (use of technology, understanding government/policies, nutrition, dementia capable communities, healthy aging...)

- What do you see as some of the biggest challenges to remaining in your home as you age?

- What do you think you will need in the next 3, 5, or even 10 years to help you remain as independent as possible?

- What does healthy aging mean to you?

- What would you like your ADRC to do to promote healthy aging in our communities?

- As a caregiver for a spouse, family member or friend, what resources do you think are most important for the county to provide?

- What are some services or ideas you feel might make your community easier or more enjoyable for you to live in?

- What are the three most important issues facing older adults today?

- What are the top three concerns you have at this time?

- How would you answer these questions as it relates to your family, friends/neighbors or others you know?

- Tell us something you love about the community in which you live.

- What activities in the community are making a positive difference for adults?

- What do you think are the main issues, problems, and challenges adults midlife and beyond in our community are facing?
RESOLUTION SUPPORTING INCREASED FUNDING FOR AGING AND DISABILITY RESOURCE CENTERS

WHEREAS, Aging and Disability Resource Centers (ADRC) are the first place to go to get accurate unbiased information on all aspects of life related to aging or living with a disability; and

WHEREAS, ADRC services include providing information and assistance, options and benefits counseling, coordinating short-term services, conducting functional screens, and enrollment processing and counseling; and

WHEREAS, in Wisconsin, there are currently 34 single-county ADRCs, 12 multi-county/tribal ADRCs, and seven tribal Aging and Disability Resource Specialists that work with an ADRC; and

WHEREAS, ADRCs serve the fastest growing demographic of our state’s population; and

WHEREAS, the funding method for ADRCs has not been revised in more than a decade, and funding for ADRCs has not increased since 2006; and

WHEREAS, it has become evident that ADRC funding needs revision for a number of reasons, including:
  • The current inequitable distribution of funding among ADRCs.
  • The need to increase funding so that all ADRCs may effectively meet their mission, as outlined in the Scope of Services contract addendum; and

WHEREAS, the Office for Resource Center Development (ORCD) within the Department of Health Services (DHS) established a stakeholder advisory group in 2017 to discuss ADRC funding; and

WHEREAS, the stakeholder advisory group identified a number of issues with the current funding formula, such as:
  • Dollars are distributed based on the date of ADRC establishment - older ADRCs (Generation One) receive more funding than ADRCs established at a later date (Generation Two and Three ADRCs);
  • The current formula does not take into account elements associated with health and social inequity that require a greater need for ADRC services;
  • The current formula does not adjust with need – Wisconsin’s aging and disability populations continue to grow and are expected to grow significantly over the next 20 years;
  • The current formula does not account for needed cost of living adjustments; and

WHEREAS, a significant state GPR investment is needed to implement the recommendations of the stakeholder advisory group; and
WHEREAS, such a significant state investment would provide consistency in ADRC funding statewide, cover the services required and recommended in the Scope of Services contract addendum, and equalize services among ADRCs; and

WHEREAS, the work of the stakeholder advisory group complements the work of the Governor’s Task Force on Caregiving.

NOW, THEREFORE, BE IT RESOLVED that the ______ County Board of Supervisors does hereby support the following increases in the 2021-23 state biennial budget to ensure access to critical services provided by ADRCs to Wisconsin’s aging and disability populations:

- Provide an additional $27,410,000 GPR in funding to our state’s ADRCs. It is important to note that the proposed change in the ADRC allocation methodology cannot occur unless the full $27.4 million is allocated.
- Provide additional funding to expand/equalize ADRC services across the state:
  - Expand Dementia Care Specialist Funding Statewide: $3,320,000
  - Fully Fund Elder Benefit Specialists Statewide: $2,300,000
  - Expand Caregiver Support and Programs: $3,600,000
  - Expand Health Promotion Services: $6,000,000
  - Expand Care Transition Services: $6,000,000
  - Fund Aging and Disability Resources in Tribes: $1,180,000
  - Fully Fund Aging and Disability Resource Support Systems: $2,650,000; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Governor Tony Evers, DOA Secretary Joel Brennan, DHS Secretary-designee Andrea Pam, the Wisconsin Counties Association and all area legislators.
For Immediate Release
November 19th, 2020

Adopt-A-Grandparent Program

The Aging and Disability Resource Center of Door County is facilitating an Adopt-A-Grandparent program aimed to foster positive, meaningful relationships and help people feel less lonely. Our goal is to match participants with an individual with similar interests to get to know each other via phone, video chat, virtual games, or handwritten letters. All ages are welcome, creativity is key to discovering the best in your new friend. The Adopt-A-grandparent program is aimed to combat loneliness, create happiness, encourage companionship and is cross-generational.

We are looking for kind, considerate individuals of all ages to participate. If you are interested, submit a registration form, we will pair you up, and arrange an introductory letter or call to get you started. The Adopt-A-Grandparent program is a commitment of 1-2 hours a week. Participants may include students from local schools, adults from senior centers and senior living facilities, and people of all ages from clubs and organizations. If you are looking for a unique experience to enrich your life, Adopt-a-Grandparent is the program for you!

To obtain a registration form or for additional information, please contact Nicki Scharrig at 920-746-7153 or nscharrig@co.door.wi.us. Registration can also be completed online by visiting https://www.surveymonkey.com/r/XG8VCNC. The Aging & Disability Resource Center is located at 916 N. 14th Avenue in Sturgeon Bay, WI.