

Tuesday, January 28, 2020
10:00 a.m.

**DOOR COUNTY BOARD
OF SUPERVISORS**

*Door County Government Center
County Board Room (C101), 1st floor
421 Nebraska Street, Sturgeon Bay, WI*

AGENDA

1. Call Meeting to Order
2. Pledge of Allegiance to the Flag
3. Roll Call by County Clerk
4. Presentation of Agenda
5. Correspondence
 - Unassigned Fund Balance
6. Public Comment
7. Supervisors Response
8. Administrator's Monthly Report
9. Approval of Minutes of the December 17, 2019 County Board Meeting
10. Pending Business/Updates
11. Resolutions
 - 2020-01 Celebrating the 100th Anniversary of the League of Women Voters
 - 2020-02 Approval of Gift, Grant and/or Donation to the Door County Transportation Department
 - 2020-03 Creation and Appointment of a § ATCP 50.12(3)(A), Wis. Adm. Code Advisory Committee
 - 2020-04 Support of Assembly Bill 544 – Workforce Housing Tax Credits
 - 2020-05 Emergency Services Facility – Washington Island Preliminary Assessment and Cost Estimate
 - 2020-06 Audit of Door County Treasurer's Department
12. Ordinances
13. Special Reports
 - WI DNR Green Tier – Legacy Communities
14. New Business
 - Election of Civil Service Commissioner (*5 year term, expires December 2024*)
15. Oral Committee Reports
16. Review Committee Minutes
17. Review Vouchers, Claims and Bills
18. Announcements
 - Next Regular County Board Meeting – February 25, 2020 - 10:00 a.m.
19. Meeting Per Diem Code
20. Adjourn

DOOR COUNTY
UNASSIGNED FUND BALANCE (located within the General Fund)
As of December 31, 2019

The following information on the General Fund is being provided to the Door County Board of Supervisors pursuant to Rule 19:

	Audited
Unassigned Fund Balance--General Fund as of 12/31/2018	\$ 16,996,828.24
<u>2019 Approved Changes to Unassigned Fund Balance:</u>	
<u>Additions To:</u>	<u>Reductions From:</u>
Transfer from Unassigned Fund Balance Included in 2019 Budget - Remodel Government Center	(300,000.00)
Acquisition of Younkers Building 56 N. 4th Ave - Resolution 2019-13	(505,000.00)
Transfer of Non-Budgeted Funds - County Clerk Resolution 2019-10	(13,000.00)
Acquisition of Hidding Trust Parcels - Resolution 2019-19	(450,000.00)
Transfer of Non-Budgeted Funds - 56 N 4th Ave Building - Resolution 2019-34	(94,000.00)
\$ -	\$ (1,362,000.00)
Available Unassigned Fund Balance 12/31/2019	\$ 15,634,828.24

Unaudited


 Steve Wipperfurth, Finance Director

	As of 12/31/2016	As of 12/31/2017	As of 12/31/2018	As of 12/31/2019
Unassigned Fund Balance	\$ 14,118,375.10	\$ 14,841,408.21	\$ 15,634,828.24	\$ 15,634,828.24

Unassigned Fund Balance is designed to serve as a measure of the fund's financial resources available for appropriation and has a direct impact on bond ratings and borrowing power of the county.

Current Unassigned Fund Balance	\$ 15,634,828.24
General Fund Budgeted Expenditures - 2019	\$ 32,508,489.00
All Other Budgeted Funds Requiring Tax Levy - 2019	\$ 25,919,079.00

The County's current unassigned fund balance of \$ 15,634,828.24 represents approximately 26.75933% of its governmental funds budgeted expenditures. This level of funding is above the the 12%-15% reserve funding levels set forth in Resolution 72-03 adopted August 26, 2003.

From the policy: 12% is the base per County Board Policy at which point the County would never want to let the unassigned fund balance reserved for working capital go below.

Note:	
The amount above (below) the upper limit of 15% which, if above, could be a consideration for unforeseen expenditures	\$ 6,870,693.04
15% Upper Limit would equate to an unassigned fund balance of	\$ 8,764,135.20
12% Lower Limit would equate to an unassigned fund balance of	\$ 7,011,308.16



COUNTY OF DOOR

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Ken Pabich

County Administrator
(920) 746-2303
kpabich@co.door.wi.us

MEMORANDUM

TO: County Board of Supervisors
FROM: Ken Pabich, County Administrator
DATE: January 28, 2020
RE: Monthly Report

The monthly reports provide an overview of *significant* operational or capital projects for the organization that are above the ordinary day to day operations of the organization.

Operational Projects

Health and Human Services Merger:

- What: As the name suggests – it has been proposed to merge Health and Human Services.
- Status: Merger has been approved by both Board of Health and Human Services Board. Boards are meeting together until April when a new board will be appointed.

Museum and Archives:

- What: As the name suggests – it has been proposed to merge the Museum & Archives with the Library.
- Status:
 - It has been approved by both Museum & Archives Committee and Library. Museum & Archives are officially under the Library as of January 1, 2020.
 - The Archives will be under the oversight of the Library Board. The Museum, by statute, must remain separate and the Museum Committee will continue to have oversight of the Museum.

Millpond Project:

- What: The County is drawing down the Millpond to compact the sediment over a two-year period.
- Status: The draw down continues. It has been delayed by the weather events and will continue to fluctuate if the wetter than normal conditions continue. At this time, we are continuing the implementation.

Special Studies:

- The Sheriff is completing an operational study of the department to look for short- and long-term operation efficiencies. Bids were returned in January and will be going to Public Safety in February.
- If approved, an operational audit will be completed on the Treasurer's Office. With the transition to new collection software, we need to ensure implementation is successful.

Capital Projects:

- Cana Island Interpretive Center:
 - What: A new Interpretive Center on Cana Island. Funds were provided by the Maritime Museum through our agreement for them running Cana.
 - Status:
 - Project is near completion. We need to wait until spring to finish the remaining items.

- Washington Island Government Facility:
 - What: We were requested by the Town to find a new location for our ES operations. We have also defined a need to have a basic office setup for other departments. The plan was to design something similar to BUG but just for the County facility (ie Town is not involved). We are considering two options: (1) New Construction or (2) Conversion of an existing facility.
 - Status: If approved, we have a firm selected to complete analysis on options for either using an existing building or constructing a new facility.

- Sheriff – Storage Building:
 - What: A storage building that would hold vehicles as evidence. The building does not have any heat or plumbing.
 - Status:
 - Initial design phase was approved by County Board in December, 2019.
 - Architect is developing bid documents.
 - Once the bids are received and are within budget, the project will come back to County Board to approve moving forward with construction.

- 56 N 4th Ave. (former Younkers Building):
 - What: We are interested in determining the best long-term use for the building. We know it will house the Archives; however, we want to determine the most cost-effective way to use the rest of the building.
 - Status:
 - We have an architectural firm working with the County to develop layout options. We did conduct public input meetings and some of those comments have been incorporated by the Architect.
 - We are planning to give a presentation to the full County Board in February.

- 421 Michigan St. (White House):
 - What:
 - The white house has been used for storage of Archive material. The goal is to determine what to do with the house as we move archives out of it.
 - F&P put out a bid to have the house relocated. It was determined that it cannot be relocated.
 - Status:
 - F&P went out for bid to raze the building but it was put on hold at the request of Health & Human Services.
 - Health & Human Services has 3 months to determine is the house can be used for client services (at an overall cost savings for the County).

- John Miles Park Entrance:
 - What: A new entrance gate was approved in the 2020 CIP plan for John Miles Park.
 - Status:
 - It was requested by the Fair Board to use the funds towards a new stage instead.
 - F&P is working with the Fair Board to determine the best path forward.
 - If the project is changed, it would require approval of the full County Board.

- Government Center and Justice Center LED Lighting Conversion:
 - What: CIP Funds were planned to upgrade the lighting at the Justice Center and Government Center.
 - Status: Project is in the planning stages. Project will proceed if numbers coming in are at or under budget.

- Airport Maintenance Building:
 - What:
 - A new maintenance facility is needed to replace the existing facility (it is literally rotting).
 - We are exploring two options: (1) New Facility or (2) Conversion of existing hangar.
 - Under either option the existing building would be razed.

- Status: Review of the two options is in the planning / design phase and will be brought back to the Highway and F&P Committees for review.
- Justice Center & Government Center Meeting Room Upgrades:
 - What: Both the Justice Center and Government Center were approved to have technology upgrades to the primary meeting rooms.
 - Status: Project is in the planning process and will be discussed at the February Administrative Committee meeting to determine long term needs for recording meetings. Depending on the path moving forward, the project may need to be redesigned.
- Library Boiler:
 - What: The boiler at the library is scheduled to be replaced in 2020. The boiler is funded 50/50 between the City and the County.
 - Status: Project is in the planning process and will go out for bid. Bids will be reviewed by F&P and also the City before proceeding.

County Board Update – January 2020

Door 2 Door Rides, public transit, shared ride taxi

2019 Stats:

- 41,600 one-way trips provided (average 3,470/month; 115/day)
- Riders = 46% disabled, 27% age 60 or more, 13% Adults who may be low-income, 7% students and 7% agency fare, which are usually individuals who have a disability.
- Trip Purpose is not tracked, however per APTA, the American Public Transit Association, of all public transit riders, 71% are employed and 87% of trips have a direct impact on the local economy.
- Rider fares contributed almost 19% to the system. We estimate this to be \$133,708 in 2020.



Aging and Disability Resource Center Bus/Van Service

2019 Stats:

- 6,100 one-way trips provided (average 508/month; 25/day)
- Riders = Age 55 or more 79.5%, Riders with a disability 11%, Under age 55 and without a disability 10%
- Trip Purpose = 53% Personal Business (shopping, appointments, social), 23% Nutrition such as lunch at ADRC, 20% Medical, and 4% Employment.



A more detailed report will be provided in the annual transportation report.

MINUTES
Tuesday, December 17, 2019

DOOR COUNTY BOARD
OF SUPERVISORS

*Door County Government Center
 County Board Room (C101), 1st floor
 421 Nebraska Street, Sturgeon Bay, WI*

Call Meeting to Order

The December 17, 2019 Door County Board of Supervisors meeting was called to order at 10:00 a.m. by Chairman David Lienau at the Door County Government Center.

Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk to Establish a Quorum

Roll call was taken – 21 County Board Members were present – Daniel Austad, Helen Bacon, Bob Bultman, Vinni Chomeau, David Englebert, Roy Englebert, David Enigl, Ken Fisher, Joel Gunnlaugsson, Randy Halstead, Alexis Heim Peter, Jon Koch, Susan Kohout, David Lienau, Megan Lundahl, John Neinas, Nissa Norton, Nancy Robillard, Richard Virlee, Laura Vlies Wotachek, and Linda Wait.

Presentation of Agenda

Motion by Halstead, seconded by Bacon to approve the agenda. Motion carried by unanimous voice vote.

Correspondence

- Unassigned Fund Balance
- Register of Deeds Association – Thank You
- Email Correspondence – Don Freix

Public Comment

The following persons commented:

- Donald Freix, 8305 Quarterline Road, Fish Creek
- Representative Joel Kitchens

Supervisors Response

None given.

Approval of Minutes of the October 25, 2019 Special Meeting, the October 29, 2019 Regular Meeting, and the November 12, 2019 Budget/Annual Meeting

Motion by Virlee, seconded by Kohout to approve the minutes of the October 25, 2019 Special Meeting. Motion carried by unanimous voice vote.

Motion by Bacon, seconded by Virlee to approve the minutes of the October 29, 2019 Regular Meeting, and the November 12, 2019 Budget/Annual Meeting. Supervisor Koch noted the roll call vote for the changes to the Parks Department ordinance was incorrectly recorded. An amendment to the official record was made to correctly record the roll call vote. Motion carried by unanimous voice vote.

Pending Business/Updates

No pending business or updates were presented.

Resolutions

2019-81 Non-Commercial Hangar Site Lease Agreements: #13 Paul Cecil, #35 David Shepard, #37 Robert Enlow, #56 Tim Berg, #65 Kelly Hafeman, #67 David Michaud

Motion by Neinas, seconded by Fisher to approve Resolution 2019-81 – Approval to the Highway & Airport Committee to enter into a 10 year non-commercial hangar site lease agreement, with a 10 year renewal clause, for the parcel(s) of land on which Building No. 13, 35, 37, 56, 65, & 67 have been constructed.

Supervisor Neinas noted these are regular leases and are before the Board because of the term.

Motion carried by roll call vote with all 21 Members voting Yes.

2019-82 Purchase of Street Sweeper, Highway and Airport Department

Motion by Neinas, seconded by Fisher to approve Resolution 2019-82 – A resolution authorizing the Door County Highway Committee to purchase a new street sweeper from MacQueen Equipment, for a price of \$282,967.

Supervisor Neinas noted this purchase has been budgeted.

Motion carried by roll call vote with all 21 Members voting Yes.

2019-83 Approval of WDCF-DSP PSP Innovation Zone Grant to the Health & Human Services Department

Motion by Bacon, seconded by Vlies Wotachek to approve Resolution 2019-83 – Acceptance of the Wisconsin Department of Children and Families-Division of Safety and Permanence (WDCF-DSP) three-year grant totaling \$177,690 (\$26,450 for 2020, \$75,970 for 2021, and \$75,270 for 2022), for the Parents Supporting Parents (PSP) Innovation Zone to develop a Parents Supporting Parenting model that is aimed at empowering parents with lived experience in the child welfare system.

Health & Human Services Director Krebsbach explained the partnership with United Way. This was a grant that is only available to governmental entities. No tax levy funds will be expensed for the program. The County can be reimbursed for any time spent working on the program. The grant is to expand the current program.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member voting No – Wait.

2019-84 Approval of Design Development for the Door County Sheriff's Department Vehicle Storage and Evidence Facility Project

Motion by Austad, seconded by Kohout to approve Resolution 2019-84 – Authorization for the County Administrator or his designee(s), subject to the oversight of the Facilities & Parks Committee, to proceed with the construction documents phase, competitive bidding phase, and the construction phase services for the Sheriff's Department vehicle storage and Evidence Facility project.

Facilities & Parks Director Wayne Spritka distributed and reviewed the most recent proposed plan. This is a cold storage facility with no heat or water. The building is required to have an air exchange system. Spritka reviewed estimated costs; final cost of the project is estimated to be below budget. Review of adding solar power to the building. This resolution authorizes moving the project to the next phase. The building has been designed for future expansion if needed.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member voting No - Bultman

2019-85 Approval of Gift, Grant and/or Donation to the Door County Sheriff's Department

Motion by Gunnlaugsson, seconded by Koch to approve Resolution 2019-85 – Approval of the acceptance of the Wisconsin Department of Transportation Grant in the amount of \$4,000 to be used for purchasing equipment for improving traffic safety in Wisconsin.

Motion carried by roll call vote with all 21 Members voting Yes.

2019-86 Community Development Block Grant Economic Development Revolving Loan Fund Closeout and Sturgeon Bay-Door County Economic Development Loan Program

Motion by D. Englebert, seconded by Vlies Wotachek to approve Resolution 2019-86 – Approval of the County's CDBG ED RLF closeout and Sturgeon Bay-Door County Economic Development Loan Program.

Administrator Pabich explained the City's and County's loan programs were administered by DCEDC and were federal dollars funding the programs to be used for economic development projects. The regulations became very onerous and the State decided to close the program. Loan dollars would need to be returned to the state with the closing of the program however they allow the local unit of government a two-year window to apply for those funds to be used in the community for projects. For the City of Sturgeon Bay, they received their funds prior to January 1992 and are de-federalized funds and the City can use the funds in any fashion. The County funds are federalized funds and restricted. The funds are to be used for low and moderate

income level projects. The intent is to partner with the City of Sturgeon Bay and leverage County funds. An Intergovernmental Agreement between the City and the County would be drafted. Discussion followed.

Motion carried by roll call vote with all 21 Members voting Yes.

2019-87 Committee Appointments

Motion by Enigl, seconded by Norton to approve Resolution 2019-87 – Confirmation of the appoints of James F. Heise, MD to the Board of Health, term ends April 2020; Mary Bink to the Housing Authority, term ends December 2024; Bob Bultman, Laura Vlies Wotachek, and James F. Heise, MD to the Human Services Board, terms end April 2020; William H. Karas to the Veterans Service Commission, term ends December 2022; Brian O’Handley to the CCS/CST Coordinating Committee; Brian O’Handley and Dori Goddard to the Children’s Cop Advisory Committee; Pat McCarty and Randy Wiessinger to the Highway Safety Commission; and Helen Bacon to Economic Development, term expires April 2020.

Administrator Pabich reviewed the appointments.

Motion carried by unanimous voice vote.

2019-88 Amendment to Door County Administrative Manual §3.00 Hours of Work

Motion by Heim Peter, seconded by Kohout to approve Resolution 2019-88 – Approval of the amendment to the Administrative Manual, Section 3.00 Hours of Work.

Administrator Pabich explained there was a change request in the hours to the Custodial Staff in the Facilities & Parks Department. HR Director Kelly Hendee reviewed other updated changes approved over the year.

Motion carried by unanimous voice vote.

Ordinances

2019-15 Amendment of §340.002 Door County Code

Motion by Neinas, seconded by Gunnlaugsson to approve Ordinance 2019-15 – Approval of an amendment to Section 340.002 Door County Code creating a thirty-five mile per hour speed zone on County Trunk Highway A starting at the intersection of CTH V and CTH A, northerly a distance of 0.5 miles to Hibbard’s Creek.

Motion carried by roll call vote with all 21 Members voting Yes.

2019-16 Amendment of Chapter 4.17 Door County Code

Motion by Gunnlaugsson, seconded by Koch to approve Ordinance 2019-16 – Amendment of Chapter 4.17 Door County Code.

Administrator Pabich explained the ordinance adjusts prisoner reimbursements to the County.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member voting No – Heim Peter.

Special Reports

Door County Fairest of the Fair

Katie Guilette, 2019 Door County Fairest of the Fair introduced herself and reviewed the duties of the Fairest of the Fair noting the Fairest has responsibilities in marketing and promoting the Fair and the program is a youth leadership program. The program is open to both female and males. Supervisor Vlies Wotachek presented information on applying for the program and additional information about the role of the Fairest.

Door County Land Use Services – Zoning 101

Land Use Services Director Mariah Goode reviewed the written report which was included in the meeting packet.

Forestville Millpond Drawdown Update

Parks Superintendent Ben Nelson presented a PowerPoint and information on the drawdown process.

New Business

Election of Civil Service Commissioner (5-year term, expires December 2024)

HR Director Hendee explained this commissioner is one of five on the Civil Service Commission which oversees the hiring within the Sheriff's Department. Currently there is no candidate to fill the position. Typically, a law enforcement or HR background is beneficial to those serving on the Commission.

Oral Committee Reports

- Administrator Pabich reviewed last week's public input session and task force meeting regarding the former Younkers building. If the public would like to provide further comment they can submit comments to F&P Director Wayne Spritka and/or Library Director Tina Kakuske.

Review Committee Minutes

Reviewed.

Review Vouchers, Claims and Bills

Reviewed.

Announcements

- Next Regular County Board Meeting – January 28, 2020 - 10:00 a.m.
- Legislative Committee Meeting – January 13, 2020 – time tbd – if any committees have legislative issues they would like covered they should submit those to Chair Robillard
- County Board Christmas/New Years Party is scheduled for January 11, 2020 – RSVP to Supervisor Robillard or Administrator Pabich or County Clerk Lau

Meeting Per Diem Code

1217.

The Board recessed at 12:07 p.m. and reconvened at 12:17 p.m.

Closed Session

Convene into closed session pursuant to § 19.85(1)(c), Wis. Stats, for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, namely the Performance Evaluation of County Administrator Ken Pabich

Motion by Fisher, seconded by Enigl to convene in closed session. Motion carried by roll call vote with all Members voting Yes.

Reconvene in Open Session

Motion by Gunnlaugsson, seconded by Koch to reconvene into open session. Motion carried by roll call vote with all Members voting Yes.

Discussion and Decision (if any)

Motion by Enigl, seconded by Gunnlaugsson to send back to the Administrative Committee review of the possibility of changing the County Administrators review from the Administrative Committee to the full County Board and to also consider an outside entity to provide data collection.

Motion carried by unanimous voice vote.

Adjourn

Motion by Austad, seconded by Gunnlaugsson to adjourn. Time 1:32 p.m. Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk



DOOR COUNTY

RESOLUTION NO. 2020-01

PROCLAMATION

**CELEBRATING THE 100TH ANNIVERSARY
OF THE LEAGUE OF WOMEN VOTERS**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BULTMAN			
CHOMEAU			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HALSTEAD			
HEIM PETER			
KOCH			
KOHOUT			
LIENAU			
LUNDAHL			
NEINAS			
NORTON			
ROBILLARD			
VIRLEE			
VRIES WOTACHEK			
WAIT			

BOARD ACTION

Vote Required: Majority vote of a quorum

Motion to Approve _____ Adopted

1st _____ Defeated

2nd _____

Yes: _____ No: _____ Exc: _____

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: No Fiscal Impact.

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of January, 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, The League of Women Voters was founded by the
2 foremothers of the suffragist movement on February 14, 1920, to help the
3 20 million women enfranchised by the 19th Amendment carry out their
4 new responsibility as voters; and

5
6 **WHEREAS**, For 100 years the League has utilized grassroots and
7 nonpartisan engagement to inform citizens, improve government, and
8 defend democracy; and

9
10 **WHEREAS**, The League has worked to protect and strengthen voting
11 rights and access and to promote open and fair elections; and

12
13 **WHEREAS**, The League continues today as a nonpartisan political
14 organization that encourages informed and active participation in
15 government and works to increase understanding of major issues and
16 public policy through education and advocacy; and

17
18 **WHEREAS**, The League of Women Voters of Door County was
19 founded in 1952, and has a current membership of 70 women and men;
20 and

21
22 **WHEREAS**, The League of Women Voters of Door County
23 vigorously works: to assist with voter registration, to educate voters
24 through local candidate forums and election information, and to hold
25 educational meetings on key issues; and

26
27 **WHEREAS**, The League of Women Voters of Door County believes
28 that active and engaged citizens are, and must continue to be, the
29 backbone of democracy.

30
31 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
32 Board of Supervisors proclaims February 14, 2020 as the official date to
33 celebrate the League of Women Voters on its 100th Anniversary, and in
34 particular to commend the League of Women Voters of Door County for
35 almost seven decades of significant contributions and efforts to strengthen
36 democracy for all the people of the County of Door.

SUBMITTED BY:

David Lienau, Chairperson
Door County Board of Supervisors



DOOR COUNTY

Resolution No. 2020-02

APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE DOOR COUNTY TRANSPORTATION DEPARTMENT

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BULTMAN			
CHOMEAU			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HALSTEAD			
HEIM PETER			
KOCH			
KOHOUT			
LIENAU			
LUNDAHL			
NEINAS			
NORTON			
ROBILLARD			
VIRLEE			
VLIES WOTACHEK			
WAIT			

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st _____ Defeated

2nd _____

Yes: _____ No: _____ Exc: _____

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: The donated funds will be used for the specified purpose; no additional County funds are required because of the acceptance of this donation. STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of January, 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, Section 59.52(19) Wis. Stats. empowers the County Board to
2 accept donations, gifts, or grants of money for any public governmental
3 purpose within the powers of the County; and

4
5 **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the
6 County of Door" requires approval of the Door County Board of Supervisors,
7 for acceptance of all donations, gifts, and grants whether in the form of money,
8 or personal or real property; and

9
10 **WHEREAS**, Rule of Order # 38, entitled 'Donations, Gifts or Grants',
11 authorized an oversight committee to accept donations, gifts or grants;
12 requires County Board be provided notice of any donation, gift or grant in
13 excess of \$1,000 prior to acceptance; and requires that an itemized report of
14 all donations, gifts or grants shall be submitted to the county board on an
15 annual basis; and

16
17 **WHEREAS**, The Kroger Co. on behalf of Pick 'n Save, Roundy's Division,
18 has offered a \$2,000 donation to the Door County Transportation Department
19 to support public transportation provided through Door 2 Door Rides and the
20 ADRC bus/van service; and

21
22 **WHEREAS**, The Kroger Co. on behalf of Pick 'n Save, Roundy's Division,
23 has pledged a total of \$10,000 to be paid in \$2,000 increments for 2020-2024;
24 and

25
26 **WHEREAS**, The Administrative Committee has voted to accept the
27 aforesaid donation and pledges through 2024.

28
29 **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board of
30 Supervisors does hereby approve the acceptance of the current donation and
31 pledges through 2024 for purposes of benefit to the public transit services
32 managed by the Door County Transportation Department.

33
34 **BE IT FURTHER RESOLVED**, That the aforesaid donation and future
35 pledges shall be administered by the Transportation Department, subject to
36 oversight by the Administrative Committee.
37

SUBMITTED BY:
Administrative Committee

David Lienau, Chairperson

Susan Kohout

Ken Fisher

John Neinas

Dan Austad

Nancy Robillard

Joel Gunnlaugsson



DOOR COUNTY

**Resolution No. 2020-03
CREATION AND APPOINTMENT OF A § ATCP 50.12(3)(A), WIS.
ADM. CODE ADVISORY COMMITTEE**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BULTMAN			
CHOMEAU			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HALSTEAD			
HEIM PETER			
KOCH			
KOHOUT			
LIENAU			
LUNDAHL			
NEINAS			
NORTON			
ROBILLARD			
VIRLEE			
VLIES WOTACHEK			
WAIT			

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st _____ Defeated

2nd _____

Yes: _____ No: _____ Exc: _____

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: The mileage expense for the creation of this Committee was not part of the 2020 budget process, monies can be transferred as needed from contingency in 2020 and will part of future budget processes. STW

Certification:

I, Jill Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of January, 2020 by the Door County Board of Supervisors.

Jill Lau
County Clerk, Door County

1 **WHEREAS**, Every county land conservation committee is to establish
2 and maintain a county soil and water conservation program, including a
3 county land and water resource management (“LWRM”) plan under §
4 ATCP 50.12, Wis. Adm. Code and § 92.10, Wis. Stats.; *and*

5
6 **WHEREAS**, The Door County Land Conservation Committee (“LCC”)
7 must re-write Door County’s LWRM Plan in 2020; *and*

8
9 **WHEREAS**, A county land conservation committee, when preparing a
10 LWRM plan, must appoint and consult with a local advisory committee of
11 interested persons (See: § ATCP 50.12(3)(a), Wis. Adm. Code); *and*

12
13 **WHEREAS**, The membership of the local advisory committee should
14 reflect a broad spectrum of public interests and perspectives.

15
16 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board
17 of Supervisors hereby approves the creation and appointment of a § *ATCP*
18 *50.12(3)(a)*, *Wis. Adm. Code Door County Advisory Committee* consisting
19 of fourteen (14) members as set forth in *Addendum A* (attached hereto and
20 incorporated herein by reference as if fully set forth).

21
22 **BE IT FURTHER RESOLVED**, That § *ATCP 50.12(3)(a)*, *Wis. Adm.*
23 *Code Door County Advisory Committee* members are not eligible for
24 compensation, but are eligible for mileage, under Door County’s Rules of
25 Order.

26
27 **BE IT FURTHER RESOLVED**, That, upon approval of the re-written
28 Door County LWRM Plan by the Wisconsin Land and Water Conservation
29 Board, the § *ATCP 50.12(3)(a)*, *Wis. Adm. Code Door County Advisory*
30 *Committee* will automatically cease to exist.

**SUBMITTED BY:
LAND CONSERVATION COMMITTEE**

_____	_____
Ken Fisher, Chairperson	John Neinas
_____	_____
Dan Austad	Richard Virlee
_____	_____
Vinni Chomeau	Mike Vandenhouten

Randy Halstead	

Resolution No. 2020-03

Addendum A

Organization	Representative
Brey Cycle Farm / Demonstration Farms Network	Tony Brey, Co-owner
Door County Cooperative	Caleb Cornell, Agronomist
Door County Economic Development Corporation	Tom Strong, Business Development Specialist
Door County Environmental Council	Mike Barke, President
Door County Land Trust	Tom Clay, Executive Director
Door County Land Use Services	Mariah Goode, Director
Door County Visitor Bureau	Michelle Rasmusson, Director of Marketing & Sales
Olson Family Farm	Rich Olson, Owner
The Nature Conservancy	Mike Grimm, Conservation Ecologist
U.S. Natural Resource Conservation Service	Joe Johnson, District Conservationist
University of Wisconsin – Oshkosh	Greg Kleinheinz, Chair, Dept. of Engineering Technology
UW Madison Peninsular Research Station	Matt Stasiak, Emeritus Fruit & Ag. Research Specialist
Wisconsin Department of Natural Resources	Erin Carviou, Nonpoint Source Coordinator
Wisconsin Geological and Natural History Survey	David Hart, Hydrogeologist/Geophysicist



DOOR COUNTY

**Resolution No. 2020-04
SUPPORT OF ASSEMBLY BILL 544
WORKFORCE HOUSING TAX CREDITS**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BULTMAN			
CHOMEAU			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HALSTEAD			
HEIM PETER			
KOCH			
KOHOUT			
LIENAU			
LUNDAHL			
NEINAS			
NORTON			
ROBILLARD			
VIRLEE			
VLIES WOTACHEK			
WAIT			

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st _____ Defeated

2nd _____

Yes: _____ No: _____ Exc: _____

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: There is no fiscal implication with the adoption of this resolution. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of January, 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, The Wisconsin Housing and Economic Development Authority is a self-supporting
2 private corporation that receives no tax dollars for its operations and has a Mission Statement “to
3 stimulate the state’s economy and improve the quality of life for Wisconsin residents by providing
4 affordable housing and business financing products”; and

5
6 **WHEREAS**, WHEDA’s Vision Statement is “to provide the tools to help people and
7 communities realize their hopes and dreams”; and

8
9 **WHEREAS**, WHEDA is known as a leader in innovative housing strategies; and

10
11 **WHEREAS**, The State of Wisconsin is presently considering Assembly Bill 544 (as amended
12 by Assembly Substitute Amendment 1), which proposes investing \$10 million in WHEDA funds for
13 Workforce housing tax credits to stimulate the development of Workforce housing; and

14
15 **WHEREAS**, Assembly Bill 544 (as amended by Assembly Substitute Amendment 1) also
16 allows WHEDA to leverage its resources for greater benefit by engaging with existing partners in
17 new ways and by encouraging potential partners to consider new opportunities in rural
18 communities; and

19
20 **WHEREAS**, Housing developers and municipal leaders have pointed to factors including rising
21 housing costs, limited developer interest due to the smaller scale of rural projects, aging housing
22 stock, few affordable rental options, zoning and infrastructure challenges, and limited financing for
23 new construction and renovation projects that currently hamper Workforce housing development;
24 and

25
26 **WHEREAS**, In February of 2019 the Door County Economic Development Corporation
27 released the results of the third-party report Door County Housing Analysis; and

28
29 **WHEREAS**, The Door County Housing Analysis studied the need for Workforce housing for
30 employees earning between 60% and 120% of Area Median Income (AMI); and

31
32 **WHEREAS**, The Door County Housing Analysis determined that Door County had a
33 cumulative structural gap between 2010 and 2017 of 470 Workforce housing apartment units and
34 a future need of an additional 110 Workforce housing apartment units between 2018 and 2023.

35
36 **NOW, THEREFORE, BE IT RESOLVED**, That the Board of Supervisors for the County of Door
37 does hereby support Assembly Bill 544 (as amended by Assembly Substitute Amendment 1) and
38 its potential to stimulate needed housing development so that rural counties, including the County
39 of Door, may help solve their present Workforce housing deficit.

40
41 **BE IT FURTHER RESOLVED**, That the Door County Clerk is directed to send a copy of this
42 resolution to the Executive Director, Door County Economic Development, Representative Joel
43 Kitchens, Senator André Jacque, Governor Tony Evers and the Wisconsin Counties Association.

SUBMITTED BY: Legislative Committee

_____ Nancy Robillard, Chairperson	_____ Alexis Heim Peter
_____ Bob Bultman	_____ Linda Wait
_____ David Enigl	



2019 ASSEMBLY BILL 544

October 14, 2019 - Introduced by Representatives NYGREN, TRANEL, SUMMERFIELD, KITCHENS, ROHRKASTE, BORN, PETRYK, ZIMMERMAN, KERKMAN, KULP, KURTZ, OLDENBURG, PLUMER, DITTRICH, FELZKOWSKI, TUSLER, MURSAU and QUINN, cosponsored by Senators TESTIN, BERNIER and FEYEN. Referred to Committee on Housing and Real Estate.

1 **AN ACT** *to amend* 76.67 (2); and *to create* 16.309 (4), 71.07 (8f), 71.10 (4) (fd),
2 71.28 (8f), 71.30 (3) (cu), 71.47 (8f), 71.49 (1) (cu), 76.6395 and 234.045 of the
3 statutes; **relating to:** workforce housing tax credits and economic development
4 revolving loan funds.

Analysis by the Legislative Reference Bureau

Workforce housing tax credits

This bill creates a workforce housing tax credit program administered by the Wisconsin Housing and Economic Development Authority.

Under the bill, WHEDA may certify a person to claim a nonrefundable credit to offset income and franchise taxes if all of the following conditions are satisfied:

1. The project for which the credit is issued is an eligible workforce housing project. Under the bill, a project is an eligible workforce housing project only if the project is for the construction or renovation of residential real property located in a county with a population density of less than 155 persons per square mile, there is a need for additional manufacturing workers in the area in which the project is located, and a lack of adequate housing in the area is a barrier to filling that need.

2. The person is a lender financing an eligible workforce housing project, the developer of the project, or the business for whose benefit the project is being carried out.

3. The person has exhausted all funding available for the project from community development block grants, local assistance, including tax incremental financing, and assistance otherwise available from WHEDA.

ASSEMBLY BILL 544

4. The occupants of the housing being constructed or renovated will have a household income that satisfies the income limitations applicable for the homeownership mortgage loan program administered by WHEDA under current law.

The bill requires WHEDA to establish a competitive process for the award of tax credits that gives priority to all of the following:

1. The number of jobs that will be created in connection with the eligible workforce housing project.

2. The amount of matching funds secured by the applicant.

3. The applicant's readiness to proceed with the project.

Under the bill, WHEDA may not certify a person to claim a workforce housing tax credit in an amount that exceeds 50 percent of the total cost of the eligible workforce housing project. Additionally, WHEDA may not award more than \$10,000,000 in workforce housing tax credits and no credit may be awarded after December 31, 2021. The bill requires WHEDA to transfer \$10,000,000 from its surplus fund to the state's general fund as an offset against the tax credits WHEDA awards under the program.

Additionally, the bill includes certain contracting and tax credit revocation requirements and requires WHEDA to coordinate with the Wisconsin Economic Development Corporation to administer the tax credit program. WHEDA must submit a report on the program to the Joint Committee on Finance no later than September 31, 2022.

Reports on economic development revolving loan funds

This bill also requires the Department of Administration to submit an annual report to the Joint Committee on Finance concerning moneys held by DOA in connection with economic development revolving loan funds funded by federal community development block grants administered by DOA, including all moneys derived from the liquidation and close-out of such a revolving loan fund. The report must include all of the following:

1. The balance of the account associated with each revolving loan fund.

2. The accounts receivable for each such account.

3. A detailed description of all expenditures from the account, including a description of each project funded by a grant awarded from the account.

4. A detailed description of all expenditures from the account DOA intends to make before March 15 of the year following the report. Under the bill, if JCF objects to any such intended expenditure, JCF may reallocate the moneys consistent with federal requirements for expenditure of the moneys.

For further information see the *state* fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

ASSEMBLY BILL 544

1 **SECTION 1.** 16.309 (4) of the statutes is created to read:

2 16.309 (4) (a) In this subsection, “revolving loan fund account” means all
3 moneys held by the department in connection with each economic development
4 revolving loan fund that is funded by a community development block grant under
5 this section, including all moneys derived from the liquidation and close-out of the
6 revolving loan fund.

7 (b) Annually, no later than March 15, the department shall submit a report to
8 the joint committee on finance that includes all of the following information for each
9 revolving loan fund account:

10 1. The account balance.

11 2. All accounts receivable, if any.

12 3. A detailed description of all account expenditures, including a description
13 of each project funded by a grant awarded from the account.

14 4. A detailed description of all account expenditures the department intends
15 to make before March 15 of the year following the report.

16 (c) If the joint committee on finance objects to any intended expenditure of
17 moneys detailed under par. (b) 4., the committee may reallocate those moneys
18 consistent with federal requirements for expenditure of the moneys.

19 **SECTION 2.** 71.07 (8f) of the statutes is created to read:

20 71.07 (8f) WORKFORCE HOUSING CREDIT. (a) *Definitions.* In this subsection:

21 1. “Allocation certificate” means an allocation certificate issued by the
22 Wisconsin Housing and Economic Development Authority under s. 234.045 (3) (a).

23 2. “Claimant” means a person who files a claim under this subsection.

24 (b) *Filing claims.* For taxable years beginning after December 31, 2019, subject
25 to the limitations provided in this subsection and in s. 234.045, a claimant may claim

ASSEMBLY BILL 544**SECTION 2**

1 as a credit against the tax imposed under s. 71.02, up to the amount of the tax, the
2 amount specified in the allocation certificate.

3 (c) *Limitations.* 1. No person may claim the credit under par. (b) unless the
4 claimant includes with the claimant's return a copy of the allocation certificate.

5 2. A partnership, limited liability company, or tax-option corporation may not
6 claim the credit under this subsection, but the eligibility for and amount of the credit
7 are based on the amount specified in the allocation certificate. A partnership, limited
8 liability company, or tax-option corporation shall compute the amount of credit that
9 each of its partners, members, or shareholders may claim and shall provide that
10 information to each of them. Partners, members, and shareholders may claim the
11 credit in proportion to their ownership interests.

12 (d) *Carry-forward credit.* If the credit that a claimant may claim under par.
13 (b) is not entirely offset against Wisconsin income or franchise taxes otherwise due,
14 the unused balance shall be carried forward and credited against Wisconsin income
15 or franchise taxes otherwise due for the following 10 taxable years to the extent not
16 offset by these taxes in all intervening years between the year in which the credit is
17 allowed under the allocation certificate and the year in which the carry-forward
18 credit is claimed.

19 (e) *Transfer.* Any person may sell or otherwise transfer the credit under par.
20 (b), in whole or in part, to another person who is subject to the taxes or fees imposed
21 under s. 71.02, 71.23, or 71.43 or subch. III of ch. 76 if the person notifies the
22 department of the transfer and submits with the notification a copy of the transfer
23 documents, and the department certifies the change in the credit's ownership.

24 (f) *Administration.* Section 71.28 (4) (e), (g), and (h), as it applies to the credit
25 under s. 71.28 (4), applies to the credit under this subsection.

ASSEMBLY BILL 544

1 **SECTION 3.** 71.10 (4) (fd) of the statutes is created to read:

2 71.10 (4) (fd) Workforce housing credit under s. 71.07 (8f).

3 **SECTION 4.** 71.28 (8f) of the statutes is created to read:

4 71.28 (8f) WORKFORCE HOUSING CREDIT. (a) *Definitions.* In this subsection:

5 1. “Allocation certificate” means an allocation certificate issued by the
6 Wisconsin Housing and Economic Development Authority under s. 234.045 (3) (a).

7 2. “Claimant” means a person who files a claim under this subsection.

8 (b) *Filing claims.* For taxable years beginning after December 31, 2019, subject
9 to the limitations provided in this subsection and in s. 234.045, a claimant may claim
10 as a credit against the tax imposed under s. 71.23, up to the amount of the tax, the
11 amount specified in the allocation certificate.

12 (c) *Limitations.* 1. No person may claim the credit under par. (b) unless the
13 claimant includes with the claimant’s return a copy of the allocation certificate.

14 2. A partnership, limited liability company, or tax-option corporation may not
15 claim the credit under this subsection, but the eligibility for and amount of the credit
16 are based on the amount specified in the allocation certificate. A partnership, limited
17 liability company, or tax-option corporation shall compute the amount of credit that
18 each of its partners, members, or shareholders may claim and shall provide that
19 information to each of them. Partners, members, and shareholders may claim the
20 credit in proportion to their ownership interests.

21 (d) *Carry-forward credit.* If the credit that a claimant may claim under par.
22 (b) is not entirely offset against Wisconsin income or franchise taxes otherwise due,
23 the unused balance shall be carried forward and credited against Wisconsin income
24 or franchise taxes otherwise due for the following 10 taxable years to the extent not
25 offset by these taxes in all intervening years between the year in which the credit is

1 allowed under the allocation certificate and the year in which the carry-forward
2 credit is claimed.

3 (e) *Transfer*. Any person may sell or otherwise transfer the credit under par.
4 (b), in whole or in part, to another person who is subject to the taxes or fees imposed
5 under s. 71.02, 71.23, or 71.43 or subch. III of ch. 76 if the person notifies the
6 department of the transfer and submits with the notification a copy of the transfer
7 documents, and the department certifies the change in the credit's ownership.

8 (f) *Administration*. Subsection (4) (e), (g), and (h), as it applies to the credit
9 under sub. (4), applies to the credit under this subsection.

10 **SECTION 5.** 71.30 (3) (cu) of the statutes is created to read:

11 71.30 (3) (cu) Workforce housing credit under s. 71.28 (8f).

12 **SECTION 6.** 71.47 (8f) of the statutes is created to read:

13 71.47 (8f) WORKFORCE HOUSING CREDIT. (a) *Definitions*. In this subsection:

14 1. "Allocation certificate" means an allocation certificate issued by the
15 Wisconsin Housing and Economic Development Authority under s. 234.045 (3) (a).

16 2. "Claimant" means a person who files a claim under this subsection.

17 (b) *Filing claims*. For taxable years beginning after December 31, 2019, subject
18 to the limitations provided in this subsection and in s. 234.045, a claimant may claim
19 as a credit against the tax imposed under s. 71.43, up to the amount of the tax, the
20 amount specified in the allocation certificate.

21 (c) *Limitations*. 1. No person may claim the credit under par. (b) unless the
22 claimant includes with the claimant's return a copy of the allocation certificate.

23 2. A partnership, limited liability company, or tax-option corporation may not
24 claim the credit under this subsection, but the eligibility for and amount of the credit
25 are based on the amount specified in the allocation certificate. A partnership, limited

ASSEMBLY BILL 544

1 liability company, or tax-option corporation shall compute the amount of credit that
2 each of its partners, members, or shareholders may claim and shall provide that
3 information to each of them. Partners, members, and shareholders may claim the
4 credit in proportion to their ownership interests.

5 (d) *Carry-forward credit.* If the credit that a claimant may claim under par.
6 (b) is not entirely offset against Wisconsin income or franchise taxes otherwise due,
7 the unused balance shall be carried forward and credited against Wisconsin income
8 or franchise taxes otherwise due for the following 10 taxable years to the extent not
9 offset by these taxes in all intervening years between the year in which the credit is
10 allowed under the allocation certificate and the year in which the carry-forward
11 credit is claimed.

12 (e) *Transfer.* Any person may sell or otherwise transfer the credit under par.
13 (b), in whole or in part, to another person who is subject to the taxes or fees imposed
14 under s. 71.02, 71.23, or 71.43 or subch. III of ch. 76 if the person notifies the
15 department of the transfer and submits with the notification a copy of the transfer
16 documents, and the department certifies the change in the credit's ownership.

17 (f) *Administration.* Section 71.28 (4) (e), (g), and (h), as it applies to the credit
18 under s. 71.28 (4), applies to the credit under this subsection.

19 **SECTION 7.** 71.49 (1) (cu) of the statutes is created to read:

20 71.49 (1) (cu) Workforce housing credit under s. 71.47 (8f).

21 **SECTION 8.** 76.6395 of the statutes is created to read:

22 **76.6395 Workforce housing credit. (1) DEFINITIONS.** In this section:

23 (a) "Allocation certificate" means an allocation certificate issued by the
24 Wisconsin Housing and Economic Development Authority under s. 234.045 (3) (a).

25 (b) "Claimant" means a person who files a claim under this subsection.

ASSEMBLY BILL 544**SECTION 8**

1 **(2) FILING CLAIMS.** For taxable years beginning after December 31, 2019,
2 subject to the limitations provided in this section and in s. 234.045, a claimant may
3 claim as a credit against the fees imposed under s. 76.60, 76.63, 76.65, 76.66, or 76.67
4 the amount specified in the allocation certificate.

5 **(3) LIMITATIONS.** No person may claim the credit under sub. (2) unless the
6 claimant includes with the claimant's return a copy of the allocation certificate.

7 **(4) CARRY-FORWARD.** If the credit that a claimant may claim under sub. (2) is
8 not entirely offset against the fees under s. 76.60, 76.63, 76.65, 76.66, or 76.67
9 otherwise due, the unused balance shall be carried forward and credited against
10 those fees for the following 10 taxable years to the extent not offset by the fees in all
11 intervening years between the year in which the credit is allowed under the
12 allocation certificate and the year in which the carry-forward credit is claimed.

13 **(5) TRANSFER.** Any person may sell or otherwise transfer the credit under sub.
14 (2), in whole or in part, to another person who is subject to the taxes or fees imposed
15 under s. 71.02, 71.23, 71.43, 76.60, 76.63, 76.65, 76.66, or 76.67 if the person notifies
16 the department of the transfer and submits with the notification a copy of the
17 transfer documents, and the department certifies the change in the credit's
18 ownership.

19 **SECTION 9.** 76.67 (2) of the statutes is amended to read:

20 **76.67 (2)** If any domestic insurer is licensed to transact insurance business in
21 another state, this state may not require similar insurers domiciled in that other
22 state to pay taxes greater in the aggregate than the aggregate amount of taxes that
23 a domestic insurer is required to pay to that other state for the same year less the
24 credits under ss. 76.635, 76.636, 76.637, 76.638, 76.639, 76.6395, and 76.655, except
25 that the amount imposed shall not be less than the total of the amounts due under

ASSEMBLY BILL 544

1 ss. 76.65 (2) and 601.93 and, if the insurer is subject to s. 76.60, 0.375 percent of its
2 gross premiums, as calculated under s. 76.62, less offsets allowed under s. 646.51 (7)
3 or under ss. 76.635, 76.636, 76.637, 76.638, 76.639, 76.6395, and 76.655 against that
4 total, and except that the amount imposed shall not be less than the amount due
5 under s. 601.93.

6 **SECTION 10.** 234.045 of the statutes is created to read:

7 **234.045 Workforce housing tax credits. (1) DEFINITIONS.** In this section:

8 (a) "Allocation certificate" means a statement issued by the authority certifying
9 that an eligible recipient may claim tax benefits and specifying the amount of the tax
10 benefits that the eligible recipient may claim.

11 (b) "Lender" means any banking institution, savings bank, savings and loan
12 association, or credit union organized under the laws of this state.

13 (c) "Tax benefits" means the tax credit under ss. 71.07 (8f), 71.28 (8f), 71.47 (8f),
14 and 76.6395.

15 **(2) ESTABLISHMENT OF PROGRAM.** The authority shall establish and administer
16 a program under this section for the award of tax benefits to encourage the creation
17 of workforce housing in this state.

18 **(3) CERTIFICATIONS.** (a) The authority may certify a person to claim tax benefits
19 in an amount determined by the authority by issuing the person an allocation
20 certificate. The allocation certificate shall state the amount the authority
21 determines the person is eligible to claim.

22 (b) With respect to any eligible workforce housing project, the authority may
23 issue an allocation certificate under par. (a) to only one of the following:

24 1. The lender financing the project.

25 2. The business for whose benefit the project is being carried out.

ASSEMBLY BILL 544**SECTION 10**

1 3. The developer of the project.

2 (c) A project is an eligible workforce housing project under par. (b) only if all of
3 the following requirements are satisfied:

4 1. The project is for the construction or renovation of residential real property
5 that is located in a county with a population density of less than 155 persons per
6 square mile.

7 2. The person applying for tax benefits demonstrates to the satisfaction of the
8 authority that there is a need for additional manufacturing workers in the area in
9 which the project is located and that a lack of adequate housing in the area is a
10 barrier to filling that need.

11 3. The occupants of the housing being constructed or renovated will have a
12 household income that satisfies the income limitations applicable for home
13 ownership mortgage loans under s. 234.59.

14 (d) The authority may not issue an allocation certificate to a person under par.
15 (b) unless the person demonstrates to the satisfaction of the authority that the
16 person has exhausted all funding available from the following:

17 1. Community development block grants.

18 2. Local assistance, including tax incremental financing.

19 3. All assistance otherwise available under programs administered by the
20 authority.

21 (e) The authority may charge a fee to applicants for allocation certificates under
22 par. (a) for the authority's administrative costs under this section.

23 **(4) LIMITATIONS.** (a) The authority may not certify a person to claim tax benefits
24 under sub. (3) (a) in an amount that exceeds 50 percent of the total cost of the eligible
25 workforce housing project.

ASSEMBLY BILL 544

1 (b) The aggregate amount of all tax benefits for which the authority certifies
2 persons in allocation certificates issued under sub. (3) (a) may not exceed
3 \$10,000,000.

4 **(5) CONTRACT AND REVOCATION REQUIREMENTS.** (a) The authority shall contract
5 with each recipient of an allocation certificate under sub. (3) (a). The contract shall
6 establish the terms and conditions under which the recipient may claim tax benefits.

7 (b) The authority shall revoke a person's allocation certificate, and the person
8 shall repay to the authority all tax benefits already claimed by the person, if the
9 person does any of the following:

10 1. Supplies false or misleading information to obtain an allocation certificate
11 under sub. (3) (a).

12 2. Supplies false or misleading information to obtain tax benefits.

13 3. Breaches the person's contract with the authority under par. (a).

14 **(6) POLICIES AND PROCEDURES.** (a) The authority, in consultation with the
15 department of revenue, shall establish policies and procedures to administer this
16 section.

17 (b) The policies and procedures under par. (a) shall establish a competitive
18 process for the award of allocation certificates under sub. (3) (a) that gives priority
19 to all of the following:

20 1. The number of jobs that will be created in connection with the eligible
21 workforce housing project.

22 2. The amount of additional funding for the project the applicant has secured
23 from nonstate sources.

24 3. The applicant's readiness to proceed with the project.

Resolution No. 2020-05

Page 1 of 2

**EMERGENCY SERVICES FACILITY- WASHINGTON ISLAND
PRELIMINARY ASSESSMENT AND COST ESTIMATE**

**TO THE DOOR COUNTY BOARD OF SUPERVISORS:**

1 **WHEREAS**, Door County ("County") requested proposals from design professionals
2 (architects / engineers) for a preliminary assessment and cost estimate related to the
3 establishment of an Emergency Services Facility on Washington Island; *and*

4
5 **WHEREAS**, This preliminary assessment and cost estimate involves two potential sites
6 (i.e., PIN 028-02-36342934B1 and PIN 028-02-36342944A2) and comparison between
7 renovating an existing structure or new construction; *and*

8
9 **WHEREAS**, Compliant proposals were received from Jewell Associates Engineering, Inc.
10 and The Samuels Group, Inc., and, after review and deliberation, it is recommended that The
11 Samuels Group, Inc. be awarded the contract for a fee of fifteen thousand dollars (\$15,000);
12 *and*

13
14 **WHEREAS**, The Washington Island Emergency Services Facility is identified as a capital
15 project within County's current Capital Improvement Plan ("CIP"), with a capital budget of eight
16 hundred thousand dollars (\$ 800,000); *and*

17
18 **WHEREAS**, Funds have not been appropriated for this preliminary assessment and
19 cost estimate in the 2020 budget, and the Finance Committee is recommending the transfer
20 of eighteen thousand dollars (\$18,000) from the Emergency Services Washington Island
21 Building Reserve (#100.32159) to the Capital Outlay Emergency Services Expense Account
22 (#401.51.7190.69901.00029); *and*

23
24 **WHEREAS**, Pursuant to Section 65.90(5)(a) Wisconsin Statutes and Rules of Order
25 #19 the amounts of the various appropriations and the purposes for such appropriations
26 stated in a budget may not be changed unless authorized by a vote of two-thirds of the
27 entire membership of the County Board of Supervisors;

28
29 **WHEREAS**, The Washington Island Emergency Services Facility will serve a public
30 purposes, and it is deemed to be advantageous to the County to proceed with the preliminary
31 assessment and cost estimate referenced above.

32
33 **NOW, THEREFORE, BE IT RESOLVED**, by the Door County Board of Supervisors, that
34 The Samuels Group, Inc. is awarded the contract, for a fee of fifteen thousand dollars
35 (\$15,000), to perform the preliminary assessment and cost estimate as described above.

36
37 **BE IT FURTHER RESOLVED**, by the Door County Board of Supervisors, that up to
38 eighteen thousand dollars (\$ 18,000) be transferred from the Emergency Services
39 Washington Island Building Reserve (#100.32159) to the Capital Outlay Emergency Services
40 Expense Account (#401.51.7190.69901.00029); be expended for the preliminary assessment
41 and cost estimate as described above.

42
43



DOOR COUNTY

Resolution No. 2020-05

**EMERGENCY SERVICES FACILITY- WASHINGTON ISLAND
PRELIMINARY ASSESSMENT AND COST ESTIMATE**

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BULTMAN			
CHOMEAU			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HALSTEAD			
HEIM PETER			
KOCH			
KOHOUT			
LIENAU			
LUNDAHL			
NEINAS			
NORTON			
ROBILLARD			
VIRLEE			
VLIES WOTACHEK			
WAIT			

1 **BE IT FURTHER RESOLVED**, That the County Administrator
 2 or his designee(s), subject to the general oversight of the Facilities
 3 and Parks Committee, is authorized to proceed with the
 4 preliminary assessment and cost estimate as described above.

5
 6 **BE IT FURTHER RESOLVED**, That the results of the preliminary
 7 assessment and cost estimate will be reported back to the Door
 8 County Board of Supervisors before proceeding further with the
 9 Washington Island Emergency Services Facility.
 10

SUBMITTED BY: FINANCE COMMITTEE

_____	_____
David Englebert, Chair	Nancy Robillard
_____	_____
David Enigl	Richard Virlee
_____	_____
Susan Kohout	Laura Vlies Wotachek

Alexis Heim Peter	

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st _____ Defeated

2nd _____

Yes: _____ No: _____ Exc: _____

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: The fiscal impact is a decrease of up to \$18,000.00 to the Emergency Services Washington Island Building Reserve account, which would leave a balance of \$782,000.00 in this account. STW

Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of January, 2020 by the Door County Board of Supervisors.

 Jill M. Lau
 County Clerk, Door County



DOOR COUNTY

Resolution No. 2020-06

AUDIT OF DOOR COUNTY TREASURER'S DEPARTMENT

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BULTMAN			
CHOMEAU			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HALSTEAD			
HEIM PETER			
KOCH			
KOHOUT			
LIENAU			
LUNDAHL			
NEINAS			
NORTON			
ROBILLARD			
VIRLEE			
VLIES WOTACHEK			
WAIT			

BOARD ACTION
 Vote Required: Two-Thirds of Entire Membership

Motion to Approve Adopted

1st _____ Defeated

2nd _____

Yes: _____ No: _____ Exc: _____

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: The fiscal impact is a decrease of up to \$18,000 to the Contingency Expense Account, which would leave an available balance of \$453,797.97 in this account.
 STW

Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of January, 2020 by the Door County Board of Supervisors.

Jill M. Lau
 County Clerk, Door County

1 **WHEREAS**, An external financial and operational audit of the Door County Treasurer's
 2 Department is deemed appropriate; *and*

3
 4 **WHEREAS**, Proposals were requested from qualified individuals and entities to
 5 conduct a financial and operational audit of the Door County Treasurer's Department; *and*

6
 7 **WHEREAS**, One compliant proposal was received and, after review and deliberation,
 8 it is recommended that CliftonLarsonAllen, LLP be awarded the contract for a fee of up to
 9 eighteen thousand dollars (\$18,000); *and*

10
 11 **WHEREAS**, Funds have not been appropriated for this audit in the 2020 budget, so
 12 the Finance Committee is recommending the transfer of up eighteen thousand dollars
 13 (\$18,000) from Door County Contingency Expense Account (#100.06.1161.59103) to
 14 Special Projects Account (#100.06.1161.52158).

15
 16 **NOW, THEREFORE, BE IT RESOLVED**, by the Door County Board of Supervisors,
 17 that CliftonLarsonAllen, LLP is awarded the contract, for a fee of up eighteen thousand
 18 dollars (\$18,000), to perform a financial and operational audit of the Door County
 19 Treasurer's Department.

20
 21 **BE IT FURTHER RESOLVED**, by the Door County Board of Supervisors, that up to
 22 eighteen thousand dollars (\$18,000) be transferred from Door County Contingency
 23 Expense Account (#100.06.1161.59103) to Special Projects Account
 24 (#100.06.1161.52158); be expended for the financial and operational audit of the Door
 25 County Treasurer's Department.

26
 27 **BE IT FURTHER RESOLVED**, That the County Administrator or his designee(s),
 28 subject to the general oversight of the Finance Committee, is authorized to proceed with
 29 the financial and operational audit of the Door County Treasurer's Department.

30
 31 **BE IT FURTHER RESOLVED**, That the results of financial and operational audit of
 32 the Door County Treasurer's Department be reported back to the Finance Committee and
 33 County Board.

SUBMITTED BY: FINANCE COMMITTEE

_____	_____
David Englebert, Chair	Nancy Robillard
_____	_____
David Enigl	Richard Virlee
_____	_____
Susan Kohout	Laura Vlies Wotachek
_____	_____
Alexis Heim Peter	

Green Tier Legacy Communities

“Helping Wisconsin communities & counties move faster and further towards their sustainability goals”

Legacy Communities are Wisconsin local government leaders who are preparing for the future and building sustainable and resilient communities. The Green Tier Legacy Communities (GTLC) network works to advance sustainable, efficient practices to stretch local government resources.

Benefits

- Additional point considerations for select state grants;
- Notification of and opportunity for joint grant applications;
- Peer-to-peer learning and resource sharing;
- An assigned DNR liaison;
- Access to the ‘Sustainable Strategies’ webinar series;
- Regional collaboration opportunities;
- Use of the Green Tier logo and statewide recognition;
- Free technical support from subject matter experts



How to Participate

- Adopt a Resolution expressing intent to join GTLC;
- Complete the Sustainability Strategies Scoresheet baseline assessment;
- Engage! Actively participate in members meetings, share your experiences, knowledge and contribute to work group efforts.
- Submit an Annual Report - share your communities’ sustainability efforts and set a path for continuous improvement.



Green Tier Legacy Communities	
Counties	Monona
Bayfield Co	New Richmond
Eau Claire Co	Oshkosh
La Crosse Co	Port Washington
St Croix Co	Racine
Cities	Sheboygan
Appleton	Stevens Point
Ashland	Wisconsin Rapids
Bayfield	Wauwatosa
De Pere	Villages
Eau Claire	Bayside
Fitchburg	Egg Harbor
Green Bay	Ephraim
Janesville	Weston
La Crosse	Towns
Middleton	Gibraltar



Laurel Sukup
 Chief, Sustainability and Business Support
 Laurel.Sukup@Wisconsin.Gov



Green Tier Legacy Communities

How to Join the Network

Connect

Let's talk about where your community or county is on their sustainability path and see how we can support your efforts. Green Tier Legacy Communities project coordinators are happy to connect, provide information on the network, how to join, and what Legacy Community participation looks like.

Adopt a Resolution

After connecting with Green Tier staff and learning more about the network, the next step for an interested member is to pass a resolution with their common council or county board stating their intention to join the Green Tier Legacy Communities network. A sample resolution is included in this packet and available online.

Baseline

Once a community has adopted their resolution, we can assist you with the process of benchmarking your environmental performance using the Sustainability Strategies Scoresheet, a list of ever-evolving best management practices that are included in this packet and available online. The scoresheet provides metrics that allow members to track improvement since entering the program, facilitates annual reporting on environmental efforts, and informs future goal-setting.

Engage

Once a community or county is a member of Green Tier Legacy Communities, it commits to actively participating in the network. Active engagement means attending members' meetings, participating in network initiatives, and sharing successes, resources and lessons learned with peers.

Report

Members must submit an annual report by March 31st each year highlighting their sustainability goals for the upcoming year and their sustainability performance for the previous year. A sample annual report template is included in this packet and available online.

Communities and counties truly get out what they put into the network. How will you leverage the network?

For more information on becoming a Legacy Community member, contact:

Will Erikson - William.Erikson@wisconsin.gov, (608) 267-3763
Sustainability and Business Support - Green Tier

<http://dnr.wi.gov> – keyword 'Green Tier Legacy Communities'



SAMPLE RESOLUTION**RESOLUTION APPROVING PARTICIPATION IN THE GREEN TIER LEGACY COMMUNITY PROGRAM.**

WHEREAS, the Wisconsin Department of Natural Resources in partnership with the League of Wisconsin Municipalities, 1,000 Friends of Wisconsin, Slipstream, Center on Wisconsin Strategy, Municipal Environmental Group – Wastewater, Wisconsin Counties Association and the member cities, counties, villages and towns have created a Green Tier Charter for communities and counties with goals of:

1. To assist (municipalities, counties) in achieving superior environmental performance in the following areas: sustainability practices; and goals relating to transportation, zoning and development, natural resource management, community energy use, water use conservation, stormwater management, waste management and reduction, and healthy community planning; and to recognize their efforts and progress;
2. To improve the quality of life and economic vitality of communities;
5. To assist (municipalities, counties) in preparing, implementing and improving over time a sustainability plan that reduces a (municipality's, county's) impact on the environment;
6. To facilitate access to state and federal funding for projects and activities related to achieving the purposes of this charter, such as energy efficiency, renewable energy, greenhouse gas reductions, comprehensive planning, transportation policies, and integrated planning for wastewater treatment, storm water treatment and management; and drinking water;
8. To help (municipalities, counties) comply with various water regulations in a more efficient, cost effective and flexible manner;
9. To achieve other demonstrable and measurable environmental improvements beyond what is required by local, state, or federal law; and

WHEREAS, the (City, County) intends to join this voluntary program and believes participation will further enhance our (City, County) current commitments to sustainability, and

WHEREAS, the (City, County) will benefit from such a partnership with the Green Tier Legacy Communities Program by receiving positive recognition, gaining access to a DNR staff liaison and receiving prioritization in applying for certain grants.

WHEREAS, by adopting this resolution the (City, County) agrees to sign and hold to the Green Tier Charter for Legacy Communities. We will participate in the quarterly meetings, network and share information with our public and the communities in the program, through an annual report noting the progress in our goals, developing a baseline and sustainability plans.

NOW, THEREFORE, BE IT RESOLVED by the (City Council, County) declares itself a signatory to the Green Tier Charter for Legacy Communities and authorizes the Council President, City Manager and City Clerk to execute the necessary documents on behalf of the City Council, and

BE IT FURTHER RESOLVED, that (City, County) staff are directed to assist with meeting the Charter goals and to submit an annual report to the Organizational Signatories, and

BE IT FURTHER RESOLVED, that upon adoption, the (City, County) Clerk is hereby directed to send a copy of this resolution to the Wisconsin DNR and the Legacy Communities Green Tier Steering Committee.

(Adoption Date)

(SEAL) _____

(SEAL) _____

(ATTESTED) _____



Green Tier Legacy Community Annual Report Instructions

For Municipalities or Counties joining the Green Tier Legacy Communities Charter

STRUCTURE

The Annual Report consists of two main parts: a narrative portion and an updated Legacy Communities Sustainable Strategy Spreadsheet (Appendix 3 of the Legacy Communities Charter) for that year.

The Narrative portion consists of four basic sections:

1. Title (logo optional) includes the name of the city, the year being reported, an indication of participation in the Sustainability Component of the Green Tier Legacy Charter, with the date that the report was last revised.
2. Sustainability Mission Statement (will likely be the same from year to year)
3. A listing of sustainable initiatives and activities that have been undertaken in the City in that year. The format of this section is based on main category headings with a bullet-point listing and short description of your cities initiatives and programs that fit in that category. Below is a listing of categories that most of the initiatives and activities will fall under. The bolded sections of these categories can be used as headings for this section of the report to create an easy to reference document. Your Annual Report may contain some or all of these categories. This list may also be used as inspiration for areas of sustainability your city can expand into for the future. The categories are:
 - a. **Build and Buy Green**- strategies and programs that use or promote the use of sustainable materials and building techniques.
 - b. **Transportation** – Transportation policies and actions that increase pedestrians, bicyclists, transit passengers as a primary mode of transportation, and that are designed to reduce public per-capita VMR and GHG emissions.
 - c. **Land Use** – Policies and actions that seek to identify, cleanup and redevelop brownfield sites, promote street connectivity and mixed-use development, and protect natural resources.
 - d. **Energy** – Environmental stewardship, energy efficiency, waste and materials management policies and the use of renewable fuels to reduce total energy consumption throughout the community.
 - e. **Water** – Policies and actions that address stormwater facilities and infrastructure, water quality improvement, and water conservation.
 - f. **Waste** - Policies and actions that reduce landfill waste and increase or encourage recycling and reuse.

- g. **Healthy Community Planning** – Policies and projects related to incorporating healthy living into community design – whether by built form, programs, education, etc. in an effort to reduce trends in poor nutrition, inactive lifestyles, chronic disease and other negative health risk factors.

The Sustainable Strategy Scoresheet (Appendix 3 of the Legacy Communities Charter) is attached to these instructions. The purpose of the sustainable strategies scoresheet is to provide a broad list of best management practices that encompass several elements of sustainability. Prospective signatories should use the strategy options to gauge environmental performance and then use this baseline to strive for superior results. Superior environmental performance may be achieved when municipalities and counties use the strategy options to develop a sustainability plan that reduces their overall negative impact on the environment.

To use the strategy options matrix:

- First, use the strategy options to gauge environmental performance and create a baseline score for your City. The baseline score should be entered in column E of the spreadsheet, after you have entered the name of your city, and the year the baseline score is being produced at the top of the column.
- Next, consider your baseline score and the sustainability goals and initiatives your city has in place for the future (which are preferably outlined and discussed in your city's sustainability plan) and set a goal score to work toward in the coming year.
- Each year you will submit a narrative report, you will also score yourself for that year on the strategy options matrix. Create a column for each year after the baseline year. After you have scored yourself for that year, create new goals to work toward (insert columns as needed).

SUBMITTAL TIMELINE

Each Green Tier Legacy Community (GTLC) is expected to submit an Annual Report to the Department of Natural Resources by March 31 of each year after the year they initially become a GTLC. For example, if you became a GTLC in 2019 you do not need to submit an Annual Report for 2019, you would begin submitting Annual Reports with the 2020 report, which will become your baseline year and will be due by March of 2020. Annual Reports would then be submitted every subsequent year thereafter.

Max. Score										
	<p>This Sustainability Strategies Scoresheet is provided for members to track sustainability management strategies in transportation, energy, land use, water, waste, and health. This scoresheet is intended to be dynamic and flexible and will provide structure for annual reporting. In the spirit of continuous improvement toward superior environmental performance, suggested revisions to this scoresheet are always encouraged.</p> <p style="text-align: right;">(Approved May 2018)</p>									
(Insert Community Name) Scores						2019	2020	2021	2022	2023
TRANSPORTATION DEMAND MANAGEMENT:										
<p>Transportation demand management strategies aim to reduce GHG emissions and VMT by influencing change in individual behavior. These strategies encourage walking, bicycling, and transit as modes of transportation within a community and seek to curb the number and length of trips by vehicle.</p>										
<u>Bicycle and Pedestrian Programs/Projects</u>										
2	Require bike parking for all new non-residential and multifamily uses.					0	0	0	0	0
1	Set standards for placement and number (as function of intensity of use) for bike parking spaces.					0	0	0	0	0
3	Commuter bike routes identified and cleared.					0	0	0	0	0
10	League of American Bicyclists certification. (Bronze 5, Silver 7, Platinum 10)					0	0	0	0	0
3	Funded and operating SRTS program (or functional equivalent) covering at least 10 percent of students.					0	0	0	0	0
1	Conduct annual survey of students' mode of transport to school.					0	0	0	0	0
<u>Employer-Based Programs</u>										
5	Require large employers seeking rezoning to set a price signal (cash-out or charge).					0	0	0	0	0
5	Require large employers seeking rezoning to provide subsidized transit.					0	0	0	0	0
5	Require large employers seeking rezoning to provide a TDM plan that would reduce trips by 20 percent over business as usual.					0	0	0	0	0
<u>Traffic Volume</u>										
3	Track VMT or traffic counts and report on efforts at reduction (including those on this list).					0	0	0	0	0
3	Eliminate parking minimums from non-residential districts.					0	0	0	0	0
5	Set parking maximums at X per square feet for office and retail uses.					0	0	0	0	0
5	Scheduled transit service at basic level (hour peak service within half-mile of 50 percent of addresses).					0	0	0	0	0
10	Scheduled transit service at enhanced level (half-hour peak service within 75 percent of addresses).					0	0	0	0	0
TRANSPORTATION SYSTEM MANAGEMENT										

Max. Score										
	Transportation system management strategies aim to reduce GHG emissions and VMT by improving the overall performance of a transportation system. These strategies improve existing infrastructure, introduce new technology, and plan for the future of the system.									
	<u>Preservation and Improvement</u>									
3	Develop and fully fund comprehensive maintenance program for existing roads.	0	0	0	0	0	0	0	0	0
5	Charge impact fees for new roads.	0	0	0	0	0	0	0	0	0
5	Calculate lane-miles per capita for arterials and collectors, and show reductions	0	0	0	0	0	0	0	0	0
5	Prepare a plan identifying disconnections in bike and pedestrian networks, prioritizing fixes and identifying potential funding sources for the most important projects.	0	0	0	0	0	0	0	0	0
5	Any proposal to add lanes to a two-lane roadway shall be evaluated for a center turn lane, the preferred option over an expansion to four lanes.	0	0	0	0	0	0	0	0	0
3	Identify four-lane roadways with fewer than 20,000 vehicles per day (AADT) and evaluate them for "road diets" with bike lanes or on-street parking	0	0	0	0	0	0	0	0	0
	<u>Electric Vehicles</u>									
10	Electric vehicles in gov't fleets - 2% of of fleet=5 points. 5% of fleet=10 points.	0	0	0	0	0	0	0	0	0
2	Allow NEVs on appropriate roadways.	0	0	0	0	0	0	0	0	0
2	Provide public charging stations	0	0	0	0	0	0	0	0	0
	<u>Vehicle Idling</u>									
5	Ban idling (more than 5 minutes) with local government vehicles.	0	0	0	0	0	0	0	0	0
5	Ban idling (more than 5 minutes) community-wide.	0	0	0	0	0	0	0	0	0
	ZONING AND DEVELOPMENT Zoning and development strategies work toward improving the overall environmental, economic, and social health of a community by promoting mixed-use and infill development, walkable neighborhoods, and an overall sustainable lifestyle.									
	<u>Infill Development</u>									
5	Identify priority areas for infill development, including those eligible for brownfields funding.	0	0	0	0	0	0	0	0	0
10	Create land bank to acquire and assemble priority infill sites	0	0	0	0	0	0	0	0	0
10	Develop an inventory of known contaminated properties for reuse planning, with possible GIS application	0	0	0	0	0	0	0	0	0
	<u>Walkscore</u>									

Max. Score	 <h2 style="margin: 0;">Sustainability Strategies Scoresheet</h2>					
5	Measure Walkscore at 10 random residential addresses per Census tract, compute average, and improve upon overall score	0	0	0	0	0
Zoning						
5	Adopt traditional neighborhood design ordinance (If population is less than 12,500)	0	0	0	0	0
5	Zoning for office and retail districts permits floor-area ratio > 1, on average.	0	0	0	0	0
5	Zoning for office and retail districts requires floor-area ratio > 1, on average.	0	0	0	0	0
5	Zoning code includes mixed use districts	0	0	0	0	0
5	Mixed-use language from Smart Code TBA.	0	0	0	0	0
NATURAL RESOURCE MANAGEMENT						
Natural resource management strategies seek to conserve, preserve, protect and promote a community's greenspace, wildlife, wetlands and waterways for this and future generations by promoting pervious surfaces and adequate setbacks.						
Canopy						
3	Adopt tree preservation ordinance per GTLC standards	0	0	0	0	0
3	Set a tree canopy goal and develop a management plan to achieve it	0	0	0	0	0
4	Have a Master Naturalist; ISA Certified Arborist or WDNR Community Tree Management Institute (CTMI) graduate on staff	0	0	0	0	0
2	Have community tree canopy mapped - https://pg-cloud.com/Wisconsin/	0	0	0	0	0
2	Require trees to be planted in all new developments	0	0	0	0	0
2	Certification as Tree City USA	0	0	0	0	0
2	Certification as Bird City Wisconsin Community	0	0	0	0	0
Vegetation Management						
10	Public properties and rights of way mown or cleared only for safe sightlines and/or to remove invasive species.	0	0	0	0	0
10	Create community policy and BMP guidelines on minimizing chemical use during vegetation management of public and private properties	0	0	0	0	0
Water Protection						
6	Establish 75-foot natural vegetation zone by surface water.	0	0	0	0	0
6	Inventory wetlands and ensure no net annual loss.	0	0	0	0	0
Community Energy Use						
Community energy use strategies encourage energy efficiency and the use of renewable fuels to reduce total energy consumption throughout the community						

Max. Score	Sustainability Strategies Scoresheet					
	GREEN TIER					
Community Energy Use Policies						
10	Adopt PACE ordinance/jpa	0	0	0	0	0
10	Use PACE financing	0	0	0	0	0
5	Watt meters available to the public	0	0	0	0	0
5	Offer residents and businesses a mechanism to purchase shares of the electricity generated through a local renewable energy project. (Ex. a community solar program)	0	0	0	0	0
5	Facilitate a group-buy program through which residents receive discounted, volume-based pricing on energy efficiency or renewable energy projects based on aggregated demand.	0	0	0	0	0
3	Commit to achieving a science-based, community-wide GHG reduction goal.	0	0	0	0	0
3	Adopt Residential Energy Conservation Ordinance (time-of-sale certification and upgrades).	0	0	0	0	0
Measuring Community Energy Use						
6	Work with local utilities to calculate total electricity and natural gas consumption annually, beginning with the fifth year before entering the program.	0	0	0	0	0
5	Achieve milestone reductions in GHG emissions, as specified in the community's science-based GHG reduction goals.	0	0	0	0	0
5	State of Wisconsin Energy Independent (EI) Community designation.	0	0	0	0	0
MUNICIPAL ENERGY USE						
Municipal energy use strategies encourage municipal employees to conserve energy, preserve the environment, and decrease greenhouse gas emissions from municipal facilities, services, and vehicle fleets.						
Government Energy Use Policies						
5	Include transportation energy/emissions as criterion in RFPs for purchases of goods over \$10,000.	0	0	0	0	0
2	Develop list of lighting, HVAC and shell improvements to raise Energy Star Portfolio Manager or LEED EBO&M score	0	0	0	0	0
10	Reduce motor fuels use for non-transit activities --	0	0	0	0	0
6	Provide transit passes at 50 percent or more off the regular price and/or provide parking cash-out options for local government employees.	0	0	0	0	0
6	Streetlights operate at 75 lumens/Watt or higher	0	0	0	0	0
4	Stoplights are LED or functional equivalent	0	0	0	0	0
2	Establish a policy requiring that all major remodeling projects on municipal buildings result in the building receiving an ENERGY STAR score that is five points higher than the building's pre-remodel score.	0	0	0	0	0

Max. Score	 <h2 style="margin: 0;">Sustainability Strategies Scoresheet</h2>	     				
6	Commit to achieving a science-based GHG reduction goal for emissions resulting from all municipal operations.	0	0	0	0	0
3	Incorporate energy use intensity (EUI) targets into the contracting process for all significant municipal construction projects	0	0	0	0	0
5	Establish policies requiring that all new municipal buildings achieve an ENERGY STAR score of 75 or higher.	0	0	0	0	0
2	Municipal electricity purchases are at least 5 percentage points higher in renewable content than the statewide renewable portfolio standard requires. Calculation may include self-generated power and purchased offsets.	0	0	0	0	0
Measuring Government Energy Use						
2	Work with Energy Task Force OEI to track municipal facilities - Complete EPA Energy Star Portfolio Manager spreadsheet for government energy use. Or score existing buildings with LEED EBO&M.	0	0	0	0	0
3	Achieve milestone reductions in GHG emissions, as specified in the municipality's science-based GHG reduction goal.	0	0	0	0	0
4	Calculate annual government fleet use of motor fuels, in gallons of petroleum and biofuels, beginning with the fifth year before entering the program.	0	0	0	0	0
10	All new and renovated municipal buildings must meet LEED Silver or greater.	0	0	0	0	0
WATER USE CONSERVATION						
Water Conservation strategy options set baselines and goals for water and energy performance in municipalities. They measure progress and promote water conservation by the government, business, and the community at-large.						
Water Conservation						
5	Track water and sewer use annually, beginning with fifth year before entering program, and develop plan for reductions.	0	0	0	0	0
1	Develop a water loss control plan with targets below the 15% required by the state and include a system-wide water audit implementation and time table	0	0	0	0	0
2	Join EPA's WaterSense Program for water utilities or the Groundwater Guardian Green Sites program and promote them to local business.	0	0	0	0	0
6	Use block rates and flat rates to encourage water conservation among residential, commercial, and industrial users.	0	0	0	0	0
3	Infiltration and inflow reduction by 10%	0	0	0	0	0
3	Plan for replacing all toilets using > 1.6 gpf and annual progress sufficient to reach 90 percent replacement in 10 years.	0	0	0	0	0
3? Local Government Use						
2	Install waterless urinals in men's restrooms at municipal facilities (city hall, parks, etc.)	0	0	0	0	0
2	All outdoor watering by local government, excluding parks and golf courses, from rain collection.	0	0	0	0	0
2	Develop a water efficiency and conservation plan for municipal buildings	0	0	0	0	0

Max. Score	 <h2 style="margin: 0;">Sustainability Strategies Scoresheet</h2> <p style="margin: 0;">GREEN TIER</p>									
	WATER AND WASTEWATER INFRASTRUCTURE MANAGEMENT Setting goals for the sustainable management of water and wastewater infrastructure reduces costs; saves energy; and ensures the protection of public health and the environment.									
5	Develop and implement asset management plans that set targets for the sustainable maintenance, operation and renewal of water and wastewater infrastructure.	0	0	0	0	0				
5	Wastewater biogas captured and used in operations.	0	0	0	0	0				
6	Conduct an energy assessment for municipal water and wastewater facilities and develop a plan to increase energy	0	0	0	0	0				
3	Financial assistance for sewer lateral replacements.	0	0	0	0	0				
4	Set goals for increasing the recovery of resources from wastewater for energy generation (heat or electricity) and fertilizer.	0	0	0	0	0				
4	Explore partnership options with high-strength waste.	0	0	0	0	0				
4	Upgrade water and wastewater utility equipment (e.g., variable frequency drive motors) to achieve energy efficiency based on total life cycle, triple bottom line costs (e.g. maintenance and replacement strategies in asset management plans).	0	0	0	0	0				
STORMWATER MANAGEMENT Stormwater Management strategy options encourage the use of best management practices to achieve a reduction in the amount of harmful pollutants introduced to our streams, rivers, and lakes.										
3	Develop a regular street sweeping program to reduce total suspended solids	0	0	0	0	0				
4	Stormwater utility fees offer credits for best management practices such as rain barrels, rain gardens, and pervious paving	0	0	0	0	0				
3	Inventory all paved surfaces (e.g., by GIS mapping), and develop a plan for reduction	0	0	0	0	0				
5	Work with commercial or light industrial businesses to develop stormwater pollution plans	0	0	0	0	0				
WATER AND DEVELOPMENT Water and Development strategy options link water conservation and the preservation of land, wetlands, and wildlife habitat while promoting compact development, restoration and rehabilitation efforts, and long-term planning.										
Land Development										
3	Identify key green infrastructure areas during plan development and/or implement a plan to acquire and protect key green infrastructure areas	0	0	0	0	0				
Waters, Wetlands, and Wildlife										
3	Replace concrete channels with re-meandered and naturalized creeks, wetlands, or swales	0	0	0	0	0				
4	Develop a system for identifying culverts that obstruct fish migration and install fish friendly culverts where needed	0	0	0	0	0				

Max. Score	 <h2 style="margin: 0;">Sustainability Strategies Scoresheet</h2>	    				
4	Provide incentives for protection of green infrastructure, sensitive areas, important wildlife habitat, or for the restoration or rehabilitation of wetlands or other degraded habitats such as credit towards open space or set-aside requirements	0	0	0	0	0
WASTE MANAGEMENT AND REDUCTION Waste Management and Reduction strategy options encourage municipalities and their citizens to divert organics and recyclables from landfills and properly dispose of hazardous materials in an effort to reduce waste in a community.						
8	Community waste stream monitored at least annually . Waste reduction plan prepared and updated annually	0	0	0	0	0
8	Waste and materials management plan based on "zero-waste" principles, with specific goals, prepared and updated	0	0	0	0	0
3	Construction/deconstruction waste recycling ordinance	0	0	0	0	0
5	Mandatory residential curbside recycling pickup that covers paper, metal cans, glass and plastic bottles	0	0	0	0	0
5	Develop a municipal collection program that encourages the diversion of food discards, yard materials, and other organics from landfills to composting or anaerobic digestion with energy recovery	0	0	0	0	0
6	Develop and promote programs that dispose of household hazardous, medical, and electronic waste	0	0	0	0	0
7	Use anaerobic digesters to process organic waste and produce energy	0	0	0	0	0
5	Implement municipal ordinances requiring manufacturer takeback for florescent bulbs, thermostats and other mercury-containing devices	0	0	0	0	0
4	Ordinances in place to reduce the usage of phone books as well as single-use shopping bags, styrofoam food containers	0	0	0	0	0
4	Pay-as-you-throw system implemented by municipality or required of private waste haulers	0	0	0	0	0
3	Use public education and outreach to promote recycling, backyard composting, product re-use and waste reduction	0	0	0	0	0
HEALTHY COMMUNITY PLANNING Policies and projects related to incorporating health living into community design- whether by built form, programs, education, etc. in an effort to reduce trends in poor nutrition, inactive lifestyles, chronic diseases, such as obesity and heart disease, and other negative health risk factors.						
<i>Policies Affecting Multiple Program Areas</i>						
7	Adopt a resolution that promotes Health in All Policies at the community level (e.g., HEAL Resolution). Include that educational campaigns supporting a program covered by the resolution are appropriately targeted to all of the populations addressed by the program	0	0	0	0	0
8	Establish a Health Impact Assessments policy, including when an assessment is required and its scope	0	0	0	0	0
<i>Planning</i>						

Max. Score	 Sustainability Strategies Scoresheet GREEN TIER					
7	Add health policies in 1 or more of the community's plans, including the comprehensive plan, long-range transportation plan, bicycle/pedestrian plan and open spaces recreation plan (embedded or stand-alone chapter) or develop a comprehensive, community wide wellness plan.	0	0	0	0	0
6	Site schools in the Comprehensive Plan for accessibility with existing or new bicycle and pedestrian infrastructure	0	0	0	0	0
8	Encourage the formation and/or support of Neighborhood Improvement Districts (NIDs), Neighborhood Development Corporations, or other similar types of neighborhood reinvestment and enhancement strategies in plans or policies.	0	0	0	0	0
Healthy Food Access						
7	Implement strategies (urban agriculture, community gardens on public land, diversified farmer's markets, expanded traditional retail food options, ordinances to allow urban chickens and beekeeping and vegetable gardening in rights of way) that help increase fresh food access in the community, in particular in areas with food insecurity (e.g., "food deserts" and "food swamps"), including access by EBT and WIC participants.	0	0	0	0	0
6	Create a Food Systems Plan that addresses the production, distribution, value-added, marketing, end-market, and disposal of food, and charge a new or existing governmental body to oversee the plan's implementation.	0	0	0	0	0
Physical Activity and Access						
5	Provide an on-street and/or off-street trail network connecting recreational areas in the community (e.g. safe routes to parks) and other trip generators, such as shopping malls, ensuring all neighborhoods are included in planning and implementation.	0	0	0	0	0
4	Encourage pedestrian and bicycle site connections from front door of businesses or apartments to a public sidewalk and/or bike lane ensuring connections to all neighborhoods.	0	0	0	0	0
4	Provide education and establish programming to encourage physical activity, especially by youth.	0	0	0	0	0
7	Establish an expanded public transit that serves commuters from all neighborhoods and major parks and recreation facilities, and has racks on vehicles for carrying bicycles.	0	0	0	0	0
5	Require sidewalks in new residential areas and establish a policy for adding sidewalks, as appropriate, in areas built out without sidewalks.	0	0	0	0	0
2	Implement a Complete Streets policy.	0	0	0	0	0
5	Provide recreation programs for youth, adults, senior citizens and disabled persons.	0	0	0	0	0
5	Establish a pedestrian safety task force.	0	0	0	0	0
Housing						
6	Adopt ordinances and programs to maintain a healthy housing stock (code enforcement, landlord licenses, volunteer program, truth-in housing disclosure before sale, etc.).	0	0	0	0	0

Max. Score	 <h2 style="margin: 0;">Sustainability Strategies Scoresheet</h2>	     				
5	Allow life cycle or adaptable housing options, such as "aging in place", accessory dwelling units, Universal or Inclusive Design, Dementia Friendly Communities, Age-Friendly Communities, etc.	0	0	0	0	0
8	Establish a program to make housing more affordable.	0	0	0	0	0
5	Establish a program to address chronic homelessness, such as "permanent housing".	0	0	0	0	0
<u>Crime Prevention and Other Harm Reduction</u>						
4	Use by policy, ordinance or practice, Crime Prevention Through Environmental Design and active threat planning to make public spaces, such as recreational space, crime free.	0	0	0	0	0
5	Establish and implement Harm Reduction strategies for alcohol outlet density and sexual oriented establishments (e.g. zoning limitations)	0	0	0	0	0
5	Adopt an ordinance or policy that requires tobacco-free and e-cigarette free apartments or places limitations on such structures.	0	0	0	0	0
6	Adopt an ordinance or policy that promotes tobacco-free and e-cigarette free parks and/or public events on local government-owned property.	0	0	0	0	0
<u>Climate Change</u>						
5	Create and implement a climate change action plan that includes a carbon footprint study, and health related components on reducing air pollution from combustion of fossil fuels and responding to heat episodes and flooding, focusing in particular on most vulnerable populations.	0	0	0	0	0
<u>Noise</u>						
5	Adopt an ordinance, including conditional use permits, on noise abatement for various zoning districts.	0	0	0	0	0
<u>Employee Health</u>						
5	Implement a wellness program for employees of the local jurisdiction.	0	0	0	0	0
5	Encourage or partner with others, such as the Chamber of Commerce, etc., to advance workplace wellness programs within the community.	0	0	0	0	0
<u>Placemaking</u>						
5	Support placemaking at varying scale (neighborhood to major city facility) and permanence (temporary to permanent) through programming, financial support and removal of regulatory barriers to promote healthy living and social capital in the community.	0	0	0	0	0
5	Adopt form-based codes or similar type design guidelines for healthy active living environments.	0	0	0	0	0
<u>Waste Pharmaceuticals</u>						