

**Notice of Public Meeting**  
**Monday, February 10, 2020**  
**12:00 p.m.**

**PUBLIC SAFETY**  
**COMMITTEE**

Door County Justice Center  
Multi-Purpose Room, 1<sup>st</sup> floor  
1201 South Duluth Ave., Sturgeon Bay, WI

Oversight for Emergency Services Department, Emergency Management & Communications Department, and Sheriff's Department

**\*AMENDED AGENDA**

1. Call Meeting to Order
2. Establish a Quorum
3. Adopt Agenda / Properly Noticed
4. Approve Minutes of December 9, 2019 Regular Public Safety Committee Meeting and January 20, 2020 Joint Public Safety and CATS Committee Meeting.
5. Correspondence
6. Public Comment
7. Supervisor Response
8. Continuing / Pending Business
  - Emergency Services
    - Monthly Report
    - Discussion/Action – Ambulance Fee Rates
    - FYI – Washington Island Facility progress update
    - Request to apply for Assistance for Firefighters Grant – power load cot
    - FYI – 2020 = 50 year anniversary
    - Signage
  - Emergency Management & Communications
    - Communications
      - FYI Monthly Report
      - Resolution 2020-\_\_\_ Approval of Gift, Grant and/or Donation – WI DHS T-CPR
      - FYI Door/Kewaunee Dispatch Study Update
      - FYI FCC License Update
    - Emergency Management
      - FYI Municipal Flooding Seminar Update
      - FYI Delegate Visit
  - Sheriff's Department
    - Jail Division
      - Resignation of Security Deputy Devin Hedsand
      - \*Resignation of Security Deputy Quinn Button
      - \*Request to Refill Two (2) Security Deputies
      - FYI – Jail Inspection Report
      - Review: Average Daily Population Report
      - Review: Jail Mental Health Report
      - Commendation
    - Patrol Division
      - Resolution 2020-\_\_\_ Approval of Gift, Grant and/or Donation to the Sheriff's Department – Don Sarter Marine Safety Memorial Fund Inc. donation of \$4,500
      - Replacement of Squad #20
      - Accept Bids for Sheriff Operational Study
      - Award Bid/Proposal for Sheriff Operational Study
      - Commendation
9. Request for Agenda Items for Next Month's Meeting
10. Review of Vouchers, Claims and Bills
11. Next Meeting Date: Regular Meeting – March 9, 2020 @ 12:00 p.m.
12. Meeting Per Diem Code
13. Adjourn

*Deviation from the order shown may occur.*

*In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the County Clerk at (920)746 2200. Notification 48 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.*

Posted: 02/07/2020

By: Diane Franklin

**MINUTES**  
**Monday, December 9, 2019**

**PUBLIC SAFETY**  
**COMMITTEE**

*Door County Justice Center  
Multi-Purpose Room, 1<sup>st</sup> floor  
1201 South Duluth Ave., Sturgeon Bay, WI*

*Oversight for Emergency Services Department, Emergency Management & Communications Department, and Sheriff's Department*

**Call Meeting to Order**

Chairman Joel Gunnlaugsson called the December 9, 2019 Public Safety Committee meeting to order at 12:00 p.m. at the Door County Justice Center.

**Establish a Quorum**

Members present: Joel Gunnlaugsson, Jon Koch, Megan Lundahl, Linda Wait, Laura Vlies-Wotachek, and Roy Englebert. David Englebert was excused.

Others present: Administrator Ken Pabich, ES Director Aaron LeClair, EM&C Director Dan Kane, Sheriff Tammy Sternard, Jail Lt. Kyle Veaser, Facilities & Parks Director Wayne Spritka, and County Clerk Jill Lau.

"These minutes have **not** been reviewed by the oversight committee and are subject to approval at the next regular committee meeting."

**Adopt Agenda / Properly Noticed**

Motion by Koch, seconded by Lundahl to adopt the agenda. Motion carried by unanimous voice vote.

**Approve Minutes of November 11, 2019 Regular Public Safety Committee Meeting**

Motion by Wait, seconded by Koch to approve the minutes of the November 11, 2019 regular Public Safety Committee meeting. Motion carried by unanimous voice vote.

**Correspondence**

No correspondence was presented.

**Public Comment**

N/A.

**Supervisor Response**

N/A.

**Continuing / Pending Business**

No continuing or pending business presented.

**Emergency Services**

**Monthly Report**

ES Director Aaron LeClair reviewed the report included in the meeting packet.

**Emergency Management & Communications**

**Communications**

**FYI Monthly Report**

EM&C Director Dan Kane reviewed the report included in the meeting packet.

**Emergency Management**

**FYI Municipal Flooding Seminar**

Kane reported the seminar will be held on January 16, 2020 from 6 to 8 p.m. at the ADRC. Municipalities and the public are invited. The presentation will be recorded and posted to the web. Several agencies will be involved. The anticipated Spring forecast will be provided along with resources and materials available if flooding occurs.

**Sheriff's Department****Door County Sheriff Storage Garage Design Development and Cost Estimate Review**

Facilities & Parks Director Spritka reviewed the draft resolution included in the meeting packet. The resolution approves the design development phase. Spritka presented the initial design and engineering documents and budgeted funds. Estimated construction costs are \$294,400 plus additional costs for miscellaneous expenses for a final estimated total of \$345,600. \$350,000 has been budgeted. Spritka reviewed anticipated placement/location, design, and layout.

Motion by R. Englebert, seconded by Koch to approve the draft resolution and forward it on to the Facilities & Parks Committee. Motion carried by unanimous voice vote.

**Jail Division****Review: Average Daily Population Report**

Jail Lt. Kyle Veaser reviewed the report included in the meeting packet.

**Review: Jail Mental Health Report**

Jail Lt. Kyle Veaser reviewed the report included in the meeting packet.

**Review: Operation Fresh Start YTD Statistics**

Jail Lt. Kyle Veaser reviewed the report included in the meeting packet.

Supervisor Lundahl requested a biannual report from the County's mental health provider.

**Patrol Division****Resolution 2019-\_\_ - Approval of Gift, Grant or Donation to the Door County Sheriff's Office – Highway Safety Project Equipment Grant**

Sheriff Sternard noted this is a \$4,000 traffic safety grant. In the past the department has used the grant to purchase light bars and three PBT's (mobile alcohol sensors).

Motion by Lundahl, seconded by Vlies Wotachek to approve the draft resolution. Motion carried by unanimous voice vote.

**Establishment of a Subcommittee of the Criminal Justice Collaborating Council**

Sheriff Sternard reviewed the memo included in the meeting packet.

**Request for Agenda Items for Next Month's Meeting**

- Mental Health Update

**Review of Vouchers, Claims and Bills**

Reviewed.

**Next Meeting Date**

Regular Meeting – January 6th @ 12:00 p.m.

**Meeting Per Diem Code**

911.

**Jail Tour**

The Committee recessed to tour the Jail.

**Adjourn**

Motion by Vlies Wotachek, seconded by R. Englebert to adjourn. Motion carried. Time 1:55 p.m.

Respectfully submitted by Jill M. Lau, County Clerk

Notice of Public Meeting  
January 20, 2020  
10:30 AM

JOINT MEETING  
PUBLIC SAFETY  
COMMITTEE  
&  
COMMUNICATION  
ADVISORY TECHNICAL  
SUB-COMMITTEE

Justice Center Multi-Purpose Room  
1201 S Duluth Ave  
Sturgeon Bay, WI 54235

*Technology Services is the Oversight Committee for Communication Advisory Technical Sub-Committee*

### Call Meeting to Order

CATS Chairman Jon Koch called the January 20, 2020 Joint Public Safety and CATS Committee Meeting to order at 10:32AM.

### Establish a Quorum

CATS Members Present: Jon Koch, David Enigl, Dan Kane, Aaron LeClair, Pat McCarty, Greg Diltz, Chris Hecht, Howie Hathaway

Public Safety Committee Members Present: Joel Gunnlaugsson, David Englebert, Roy Englebert, Jon Koch, Linda Wait, Megan Lundahl, Laura Viles Wotacheck

Others Present: Ken Pabich, Jason Baudhuin, Wayne Spritka, Jason Rouer, Len Koehnen (by phone)

### Adopt Agenda / Properly Noticed

Motion by Koch, seconded by Enigl to adopt the agenda. Motion carried by unanimous voice vote.

### Public Comment

None.

### Old Business

None.

### New Business

FCC Licenses

Pabich explained that around 2010 Bay Electronics bid on a pair of frequencies 931 and 932 from an FCC auction. These frequencies were eventually transferred to Door County. A requirement to be able to keep the frequencies was to update the FCC on the buildout and eventual completion and coverage of those frequencies. A new rule change was put into effect requiring the County to show additional information on the project. Within 3 years of the license term the licensee needed to show 1/3 population coverage in the selected Counties and within 5 years 2/3 coverage needed to be shown. Neither the County or Bay Electronics provided all of the documentation the new FCC rule required and therefore, the FCC has issued a final deadline of January 30th 2020 to file the appropriate documentation or the licenses would be canceled. Neither the County nor Bay Electronics felt as though they could complete the work by the deadline. A recommendation was made by Koehnen and Grant Thomas to hire the attorney firm Keller and Heckman out of Washington DC to assist the County in working through the issue with the FCC. Frequency 931 is used by the County to page first responders and 932 is not being used as of today.

*In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the County Clerk at (920)746 2200. Notification 48 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.*

Posted \_\_\_\_\_, 2020 \_\_\_\_\_

Koehnen went into greater detail about FCC regulations and provided technical specifics to the group. He also provided additional history on the situation and what was occurring similarly around the Country with this same issue.

Group discussion held on whether to keep frequency 932.

Recommendation by Wotachek to have CATS come up with a policy to move forward on these types of issues.

Motion to relinquish frequency 932 made by Wotachek second by Lundahl. No discussion. Carried unanimous by voice vote.

Motion to proceed with keeping frequency 931 as it is currently partitioned. Motion made by Enigl second by Wotachek. No discussion. Carried by unanimous voice vote.

Motion by Enigl second by R. Englebert for the County to retain the specified law firm Keller and Heckman to proceed with assistance in retaining frequency 931 with a dollar amount not to exceed \$9,999.99. Discussion on renewal fees. Koehnen mentioned that there are no renewal fees for public safety. Motion carried by unanimous voice vote.

Motion made by Enigl second by Gunnlaugsson to pursue alternate choices as recommend by the attorney in the best interest in the County. Carried by unanimous voice vote.

Introductions of the group were given.

**Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee**

None.

**Per Diem Code**

120

**Adjourn**

Motion made by Wotachek second by Enigl to adjourn at 11:41AM. Carried by unanimous voice vote.

*Deviation from the order shown may occur*



# Door County Emergency Services

916 N 14<sup>th</sup> Ave.  
Sturgeon Bay, WI 54235

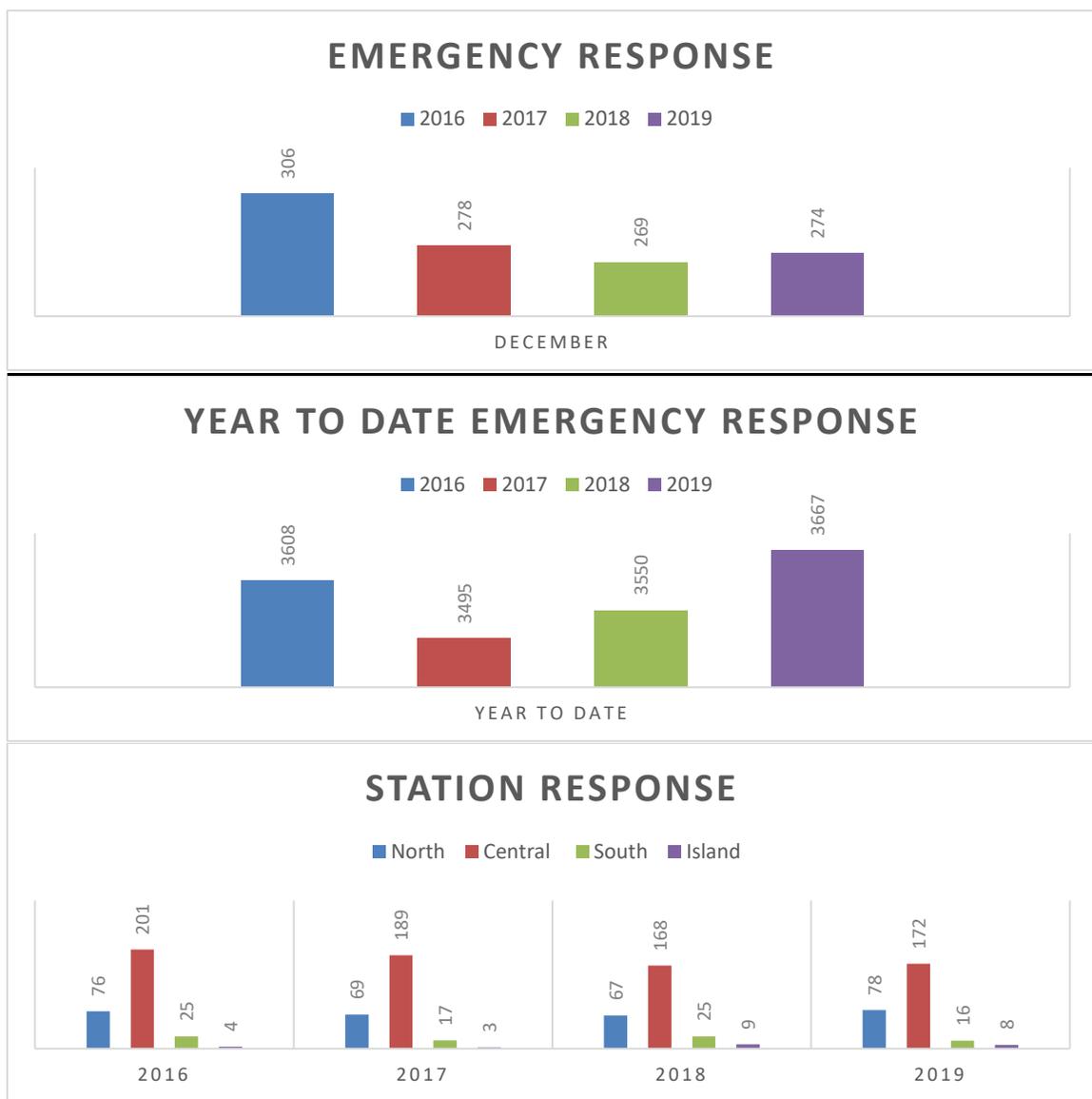
Aaron LeClair, Director

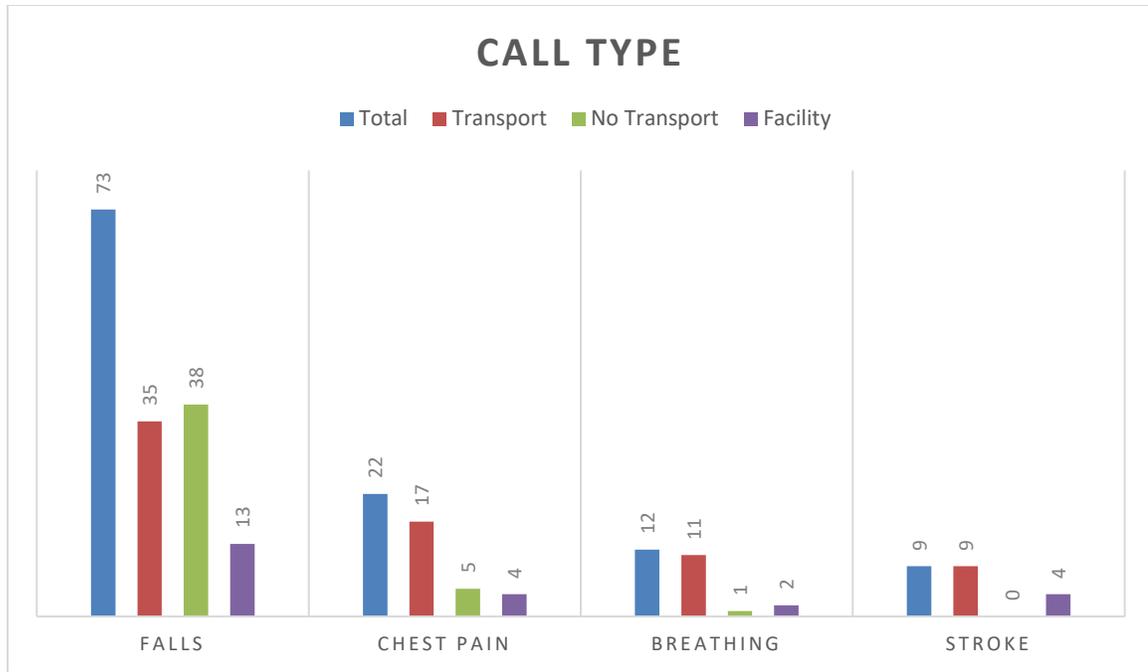
02/04/2020

TO: Public Safety Committee

FROM: Aaron LeClair

RE: Operations Summary – December 2019





### **Training Programs:**

One EMT completed field training. One Paramedic started field training.  
 NWTC Paramedic student continuing their internship  
 Personnel are participating on-line, in-house training programs, and Squad Meetings  
 Personnel are attending Crash Scene Management course being provided by the Sheriff's Office.

### **Public Relations:**

Sevastopol student ride along.  
 Presentation to Girl Scout Group



# Door County Emergency Services

916 N 14<sup>th</sup> Ave.  
Sturgeon Bay, WI 54235

Aaron LeClair, Director

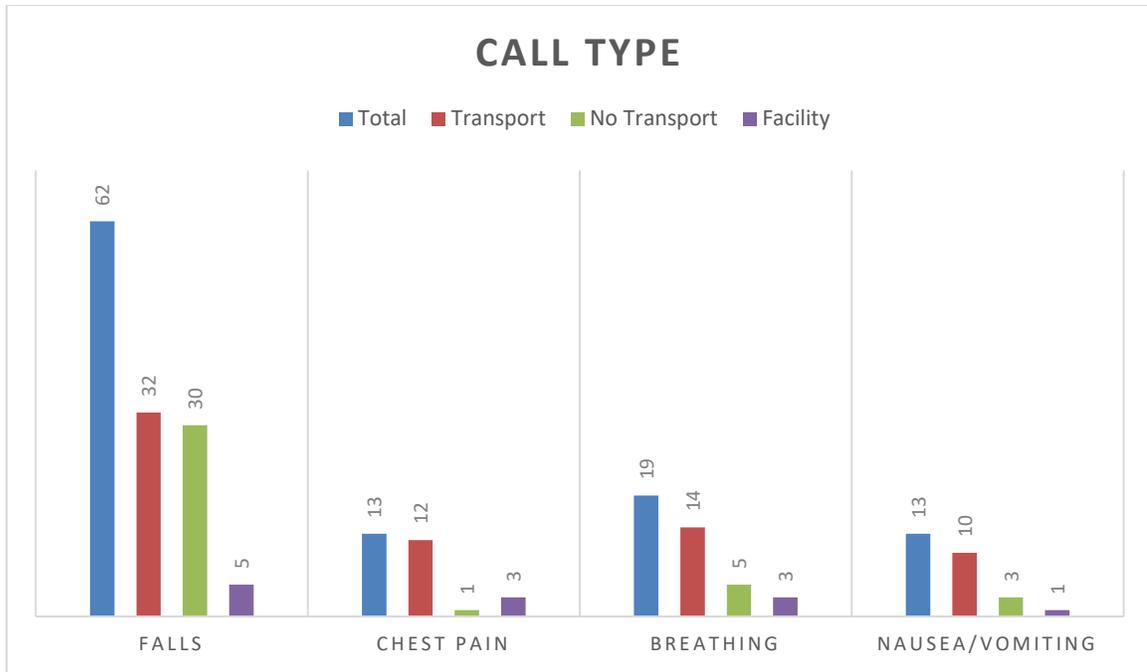
02/04/2020

TO: Public Safety Committee

FROM: Aaron LeClair

RE: Operations Summary – January 2020





### **Training Programs:**

One EMT started field training. One Paramedic started field training. One Paramedic is continuing field training.

NWTC Paramedic student continuing their internship

Personnel are participating on-line, in-house training programs, and Squad Meetings

Personnel are attending Crash Scene Management course being provided by the Sheriff's Office.

### **Public Relations:**

Presentation/Tour provided to Homemakers

Presentation/Tour provided to a Brownie Group

Sevastopol student ride along

Seven students from UW-Madison Nursing Program rode along at the north station.

### **Fall Prevention Program:**

The Fall Prevention program was launched on 01/01/2020. This program is in partnership with the ADRC.

Presentation tentatively scheduled for March Committee meeting.



## Door County Emergency Services

916 N 14<sup>th</sup> Ave.  
Sturgeon Bay, WI 54235

Aaron LeClair, Director

02/03/2020

To: Public Safety Committee

From: Aaron LeClair

RE: Fee for service review/recommendation

### Background:

The Public Safety Oversight Committee of the Door County Board of Supervisors is tasked with establishing the billing base rates and loaded mileage charge (per mile with patient on board) for Door County's ambulance service. The last review/increase occurred on 09/01/2018.

It is estimated the rate increases enacted in 2018, raised the revenue by \$44,076 over the following 12 months.

Review attachment A for our current charges in comparison with other services.

### Recommendations:

#### **Base Rates:**

ALS emergent (A0427)	\$915.00	<b>No increase</b>
ALS non-emergent (A0426)	\$915.00	<b>No increase</b>
BLS emergent (A0429)	\$715.00	<b>No increase</b>
BLS non-emergent (A0428)	\$715.00	<b>No increase</b>
ALS II (A0433)	\$1,015.00	<b>No increase</b>
SCT (A0434)	\$1,015.00	<b>No increase</b>
Service Charge ALS (A0998)	\$450.00	<b>Decrease to \$250</b>

- This charge was applied 15 times in the year following implementation (\$6,750 invoiced)
- One Medicaid patient – received \$69 wrote off \$381
- Five Private insurance – Insurance paid 31%, patients paid 69% out of pocket
- Seven Medicare – Insurance paid \$0, patients paid 100% out of pocket
- We received very negative feedback from all but one of the patients that received this charge. This charge has led to patients refusing to call 911 and bad PR in the public and at the hospital.
- Billing staff spent a disproportionate amount of time working with these calls.
- The proposed reduction would reduce the revenue to approximately \$3,750.





# DOOR COUNTY EMERGENCY SERVICES FACILITY WASHINGTON ISLAND

PROPOSAL FOR DESIGN PROFESSIONAL (A/E)  
PRELIMINARY ASSESSMENTS AND COST ESTIMATES



Contractors. Innovators. Over Achievers.



Contractors.  
Innovators.  
Over Achievers.

IOWA  
2929 Westown Parkway, Suite 200 P 515.288.0467  
West Des Moines, IA 50266 F 515.288.0471

WISCONSIN  
311 Financial Way, Suite 300 P 715.842.2222  
Wausau, WI 54401 F 715.848.8088

January 6, 2020

Mr. Ken Pabick  
County Administrator's Office  
County Government Center  
421 Nebraska Street, 3rd Floor  
Sturgeon Bay, WI 54235

RE: Proposal For Design Professional (A/E) - Preliminary Assessments and Cost Estimates  
Emergency Services Facility - Washington Island

Dear Mr. Pabick:

The Samuels Group is excited to submit our qualifications for providing A/E services for your Emergency Services Facility. Our estimating, design, and construction teams will work together to provide you with preliminary assessments, real-time cost estimates, and programming services to help guide the county in deciding to renovate or build a new facility. Our team will also review funding, timing, and the next best steps for your project with you. Our goal is to become your trusted partner to guide you through the entire building process that follows.

We envision working closely with the county to develop and quantify options that align with current and future needs of Washington Island's EMS and the tax paying community. As your project evolves, if needed, we can also assist with community involvement efforts. We guarantee that if selected we will be remembered for our precise estimating, superior work, attention to detail, and our quick response time to your project needs.

We are excited for this opportunity to make a difference in Door County. We look forward to meeting with you to discuss our experience and share ideas to ensure your project is successful. Please contact me at 715.218.3762 or email [kberner@samuelsgroup.net](mailto:kberner@samuelsgroup.net) to discuss any questions you may have. We appreciate the opportunity and are excited to work with Door County!

Sincerely,

Kurt Berner  
Vice President



## COMPANY OVERVIEW

The Samuels Group is a preferred Midwest commercial design/construction company. Our team has decades of experience and provides a true turn-key approach to your building needs. From pre-construction, to design, construction, and interior furnishing solutions (from Environments, a division of The Samuels Group), our team will work with you from conception to completion. The Samuels Group leads the way in providing project cost savings and environmentally sound solutions.

### WHAT MAKES US DIFFERENT

The Samuels Group is not your typical designer/contractor, we are Innovators and Over Achievers! We offer our clients trusted and personalized solutions by learning about their project and approaching it based on their specific needs. Each project is evaluated so that the right team is assembled to deliver an exceptional project experience to all stakeholders. Our team will bring experience and passion to your project and we will go the extra mile to meet your needs.

### SERVICES

Design-Build	Tenant Improvements
Construction Management	Sustainable Design/LEED
Negotiated Gen. Contracting	Facilities Maintenance
Owner Representation	Build/Finance Lease Back
Integrated Project Delivery	Commercial Furniture

### PRIMARY MARKET FOCUS

Government	Education
Healthcare/Assisted Living	Corporate/Commercial

### OFFICE LOCATIONS

Principal /Contact Office:

311 Financial Way, Wausau, WI 54455	715.842.2222
Des Moines, Iowa	515.288.0467

### HISTORY

The Samuels Group has been in business since 2005, but has performed work under the A&P name since 1993.

### CONTACT INFORMATION

Kurt Berner, Vice President  
 311 Financial Way, Wausau, WI 54401  
 (T) 715.218.3762 (F) 715.848.8088  
 kberner@samuelsgroup.net  
 www.samuelsgroup.net







## PRE-CONSTRUCTION SERVICES

### Subcontractor Pre-Qualification and Selection

Benefit: We will qualify subcontractors by evaluating their experience, safety record, and financial liability. We will ensure that the subcontractor is the right fit for our project - not too small and not too big.

### Material Procurement

Benefit: Our staff is trained, experienced and continuously keeps up on market prices to utilize the most cost effective materials on your project. They also search for tax savings components early in the design stage to help save dollars on your project.

### Logistic Planning

Benefit: We will manage and coordinate the freight vehicle shipments, and storage, to your project site. Just one more thing you won't need to worry about.

### Risk Management

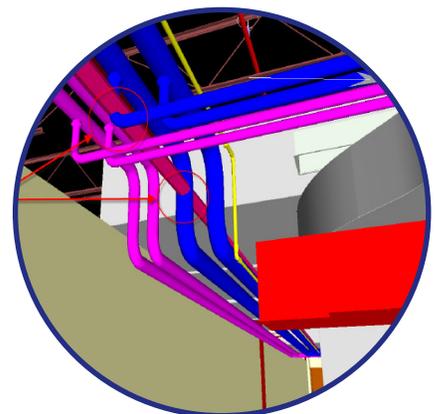
Benefit: There are many components to risk management, including phasing, team formation, contracting, and financing. Our team identifies potential risks upfront and implements a plan to minimize risk.

### Building Information Modeling (BIM)

Benefit: Having the system designers on board (early in the schematic design phase) utilizing BIM ensures the building systems chosen fully integrate with the building design. This reduces design conflicts and ensures the most efficient use of building systems. Through this coordination we can define trouble areas and visualize systems to reduce or eliminate the issues found during construction. This saves time and money by eliminating change orders and the down-time and cost implications they carry.

### Cash Flow Analysis

Benefit: We will forecast how much money is needed for your project "real time," allowing the owner to only have to finance what is currently being used for the project. This helps with bond planning, reduces interest and helps forecast expenditures for the calendar year.





## DESIGN SERVICES

We are passionate about creating buildings and environments that enrich the experiences of organizations and individuals. Our vast portfolio of projects are fostered by our interest in collectively solving design challenges through research, unconventional thinking, and a focus on our clients' goals. When working with The Samuels Group, our staff becomes an extension of your staff and can assist with the services listed below. The services in "blue" text are especially applicable to this RFP.

### Architectural

- Full Design (Inception/Schematic/Design/Construction Admin)
- Space Planning
- Tenant Fit-Outs
- Schematic Design
- LEED
- Interior Design
- Wayfinding

### Planning

- Programming
- Master Plans (County and Hospitals)
- Phasing Plans
- Life Safety Plans
- Evacuation Plans

### Studies

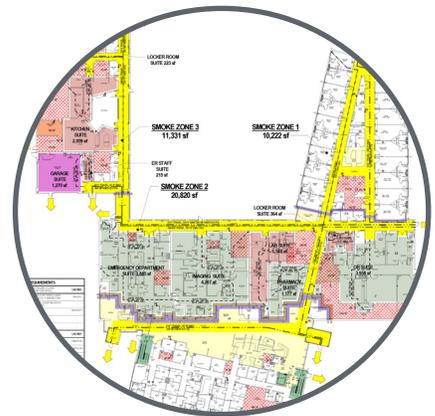
- Life Safety
- Accessibility
- Daylighting
- Energy
- Facility Assessments
- BIM Clash Detection

### Visual Communications

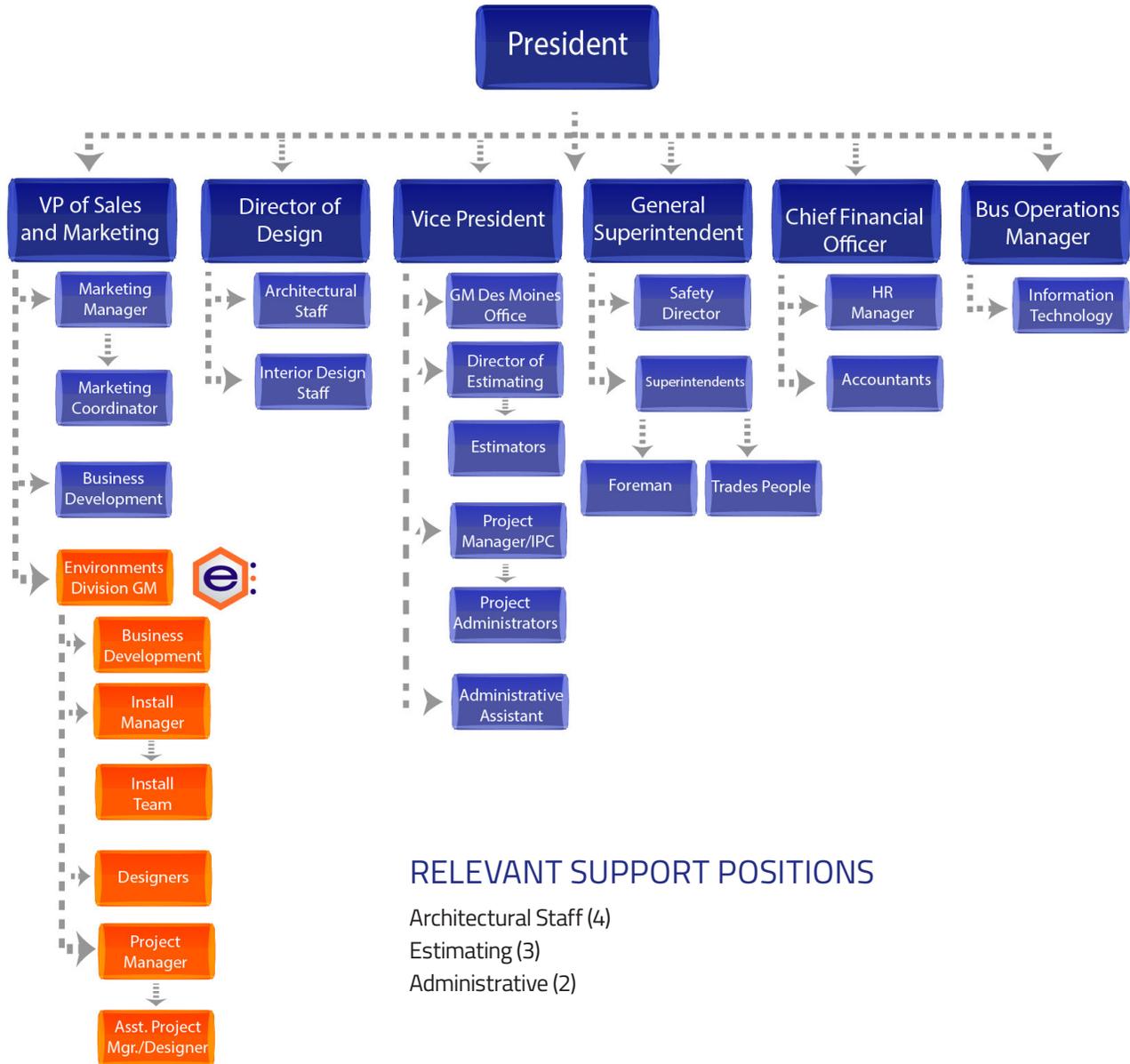
- Renderings and Promotional Material
- Videos
- Facility Management (Plans, Elevations, Revit Models)
- Revit Families (Manufacturer)
- Shop Drawings

### Additional Services

- Expert Witness
- Owner's Representative
- Design Reviews
- Construction Administration



# PERSONNEL: ORGANIZATIONAL CHART





## PERSONNEL

**Kurt Berner** is Vice President of The Samuels Group and will provide pre-construction services for your project. He works closely with the design team, project managers, and on-site superintendents through the pre-construction phase of your project. Kurt utilizes our PACE program to ensure every project begins in an efficient manner. Throughout the construction phase of the project, Kurt also works with the project team to make sure the Owner's expectations are met and client satisfaction is at the forefront of the entire Samuels Group team.



### SIGNIFICANT EXPERIENCE

Forest County Master Planning - Crandon, WI  
 Grant County Master Planning - Lancaster, WI  
 Worth County Master Planning - Northwood, IA  
 Calumet County Jail Expansion - Chilton, WI  
 Trempealeu County Law Enforcement Center - Whitehall, WI  
 Preconstruction and Community Outreach Services  
 Oconto County Law Enforcement Center - Oconto, WI  
 Green Lake County Government Center - Green Lake, WI  
 Rock County Justice Center - Janesville, WI  
 Waukesha County Justice Center - Waukesha, WI  
 Forest County Courthouse/Jail Master Planning - Crandon, WI  
 Vilas County Courthouse Expansion - Eagle River, WI  
 Pierce County Jail Expansion Study - Ellsworth, WI  
 Price County Jail Renovation and Addition - Phillips, WI  
 Pine Crest Nursing Home Renovation/Addition - Merrill, WI  
 Dunn County Community Services Ren. - Menomonie, WI  
 Dunn County Healthcare Center - Menomonie, WI  
 Bellin Memorial Hospital Vertical Expansion - Green Bay, WI  
 Ministry Flambeau Hospital Emergency Dept. Remodel & Expansion (Critical Access) - Park Falls, WI  
 Ministry Memorial Hospital - Eagle River, WI  
 Sacred Heart Hospital 5 & 6 Floor E Wing - Eau Claire, WI  
 Sacred Heart Curtainwall Replacement - Eau Claire, WI

### EDUCATION

LEED Accredited Professional Training; Carpenter Apprenticeship; ASHE Certification; OSHA 10 & 30 Hour Training; Superintendent Training Program (STP) Series

### EXPERIENCE

2005-Present	Vice President
2003-2005	General Superintendent
1998-2003	Superintendent
1996-1998	Assistant Superintendent
1993-1996	Carpenter Apprentice



## PERSONNEL

**Dan Roarty, AIA** will serve as the architect for your project. He will work with our estimating, design, and construction teams to provide you with preliminary assessments, real-time cost estimates, and programming services to help guide the County in deciding to renovate or build a new facility. Dan will also review funding, timing, and next steps for your project. As your Project Architect, he will endeavor to achieve your unique project goals and requirements to ensure an aesthetically pleasing, cohesive and cost effective project is delivered.

### SIGNIFICANT EXPERIENCE

Suamico Municipal Services Center - Suamico, WI  
 Egg Harbor Fire Department (Assessment) - Egg Harbor, WI  
 Liberty Grove Public Works Addition and Remodel - Liberty Grove, WI  
 Baileys Harbor Public Works Storage Facility - Baileys Harbor, WI  
 Gibraltar Fire Station - Gibraltar, WI  
 Gibraltar Community Center Renovation and Addition - Gibraltar, WI  
 Performance Pavillion - Sister Bay, WI  
 Presque Isle Community Library - Presque Isle, WI  
 J.E. Hamilton Community and Senior Center - Two Rivers, WI  
 Brown County Reforestation Maintenance Facility (Assessment)  
 Creekside Senior Housing - Green Bay, WI  
 Brookview Meadows Senior Housing - Green Bay, WI  
 St. John the Baptist Catholic Church - Green Bay, WI

### EDUCATION

M.B.A., U.W.-Oshkosh, 1999  
 M. Architecture., University of Illinois, 1986  
 B.S. (Architecture), U.W.-Milwaukee, SARUP  
 B.A. (SpeechComm), U.W.-Milwaukee, 1978  
 Continuing education seminars / research

### CREDENTIALS

Licensed Architect: (w/ NCARB Certificate)  
 Active: WI  
 Pending: IA, IL, MI, MN, NE  
 LEED® Accredited Professional



### AFFILIATIONS

American Institute of Architects (AIA)

(Past Memberships/Affiliations):

On Broadway, Inc. - Design Committee, Board of Directors and BID Board

Sustainable Green Bay Task Force

Howard/Suamico Historical Society

WDAC Board of Directors

US Green Building Council

Downtown Green Bay Kiwanis Club



## PERSONNEL

**Henry Kropp** is an Architectural Designer with The Samuels Group. His responsibilities include the design and production of construction documents for commercial, healthcare, education, and government facilities. He also leads the way in helping clients visualize their project through computer graphics and videos. In addition to visualization, he implements Building Information Modeling (BIM) to include creation of building models and coordination/clash detection of models from multiple design disciplines. This identifies issues prior to construction and ultimately saves time and money on the project.



### SIGNIFICANT EXPERIENCE

Forest County Master Planning - Crandon, WI  
 Grant County Master Planning - Lancaster, WI  
 Worth County Master Planning - Northwood, IA  
 Rib Mountain Town Hall - Wausau, WI  
 Marathon Park Horse Barns - Wausau, WI  
 Iowa Department of Corrections - Mitchellville, IA  
 Lisbon Skilled Nursing Center - Lisbon, IA  
 Athletic Park Renovation - Wausau, WI  
 Furniture and Appliance Mart Renovation - Madison  
 Leigh Yawkey Woodson Art Museum Art Park - Wausau, WI  
 Wausau Smiles - Wausau, WI  
 Cloverbelt Credit Union - Wausau, WI  
 Sawmill Brewery - Merrill, WI  
 Shopko Plaza Renovation - Rothschild, WI  
 Wausau Country Club - Schofield, WI  
 Wauskin - Wausau, WI  
 National Railroad Museum - Green Bay, WI  
 St. Vincent Hospital Bi-Plane Addit. and Remodeling - Green Bay, WI  
 Wausau West Planetarium - Wausau, WI  
 Howard Young Medical Center - Woodruff, WI  
 Orthopedics Associates of Wausau - Wausau, WI  
 VA Outpatient Facility - Amarillo, TX  
 Sheboygan Optical Clinic - Sheboygan, WI  
 Saint Kunakunde Church - Sugar Camp, WI  
 Saint Anne's Church - Wausau, WI  
 Nativity of Our Lady Parish - Rhinelander, WI  
 Veterans Memorial Park-Gold Star Mom Tribute - Rothschild, WI  
 Woodson YMCA Renovations - Wausau, WI

### EDUCATION

Bachelor of Science in Architectural Studies  
 UW Milwaukee School of Architecture  
 Associates Degree in Architectural/Residential Design  
 Northcentral Technical College



## PERSONNEL

**John Treweek** is the Director of Estimating for The Samuels Group. He will work closely with your team in the preconstruction phase of the project and investigate your needs and perform preconstruction services necessary for further design work. He also oversees development of budget analyses, construction costs and schedule requirements to make your project a reality. With over 30 years of industry experience, John can intuitively take an intangible sketch of an idea and create a tangible costing plan. John specializes in computerized estimating, bidding and value analysis. His ongoing daily estimating activities provide him with the relationships, resources and knowledge of current construction costs, supply and demand of specialty contractors, construction materials and their required lead times.



### SIGNIFICANT EXPERIENCE

Calumet County Jail Expansion - Chilton, WI  
 Trempealeu County Law Enforcement Center - Whitehall, WI  
 Preconstruction and Community Outreach Services Oconto County  
 Clinton County Law Enforcement Center - Clinton, IA  
 Dallas County Law Enforcement Center - Adel, IA  
 Iowa Correctional Institution for Women - Mitchellville, IA  
 Oconto County Law Enforcement Center - Oconto, WI  
 Green Lake County Government Center - Green Lake, WI  
 Rock County Justice Center - Janesville, WI  
 Waukesha County Justice Center - Waukesha, WI  
 Vilas County Courthouse - Eagle River, WI  
 Vilas County Evidence Garage - Eagle River, WI  
 Outagamie County Courthouse - Appleton, WI  
 Green Bay Courthouse - Green Bay, WI  
 Oneida County Courthouse - Rhinelander, WI  
 Winnebago County Courthouse - Oshkosh, WI  
 Waupun Correctional Institution - Waupun, WI  
 Dodge Correctional Institution - Waupun, WI  
 Columbia Correctional Institution - Portage, WI  
 Taycheedah Correctional Institution - Fond du Lac, WI  
 Rock Haven Skilled Nursing Facility - Janesville, WI  
 311 Financial Way Office Building - Wausau, WI  
 Corporate Cove Office Tower - Wausau, WI  
 The Lang Office Building - Wausau, WI  
 SPASH Life Skills Center - Stevens Point, WI

### EDUCATION

B.S. Degree, Construction Management, Business  
 Administration Minor, University of Wisconsin - Stout



## PERSONNEL: CONSULTANTS

### **Oneida Total Integrated Enterprises (OTIE)**

Professional engineers providing mechanical, electrical, and plumbing/fire protection engineering for a maintainable, sustainable, and energy-efficient facility.

Role: MEP Evaluation

### **B.T. Gerold Structural Engineering**

Calculates loads (such as snow, wind, etc.), fits the structure to the architecture, and determines what structural systems should be used. Also performs structural assessment of existing conditions.

Role: Structural Engineer





## PROJECT EXPERIENCE

Dan Roarty, our proposed architect for your project, previously worked with Dimension IV and provided design services for several projects in Door County including:

**Gibraltar Fire Station:** The Town of Gibraltar is an outstanding example of a municipality doing a project the right way. The town started with several key requirements, an open mind and a design team capable of delivering on all aspects of the project – architecture, budget, engineering and construction.

The result is an award winning fire station that will meet the current and future needs of this Door County community and an expanded Town Center.

The fire station features four drive-through apparatus bays, a hose drying area, a workshop, an equipment mezzanine and a turn-out room as well as an office, meeting room, kitchen and toilets with showers. The fire station was completed on time and under budget.

Project was completed by Dimension IV.

**Gibraltar Community Center Renovations and Addition:** The Town of Gibraltar retained Dimension IV to provide a plan for the expansion of their Community Center facility. The existing building had “set the tone” for future work with its stone veneer and concrete tile roof. (The left most portion of the bottom picture is the existing building.)

Dimension IV was asked to consider how best to add to the existing facility. Consideration was to be given to the existing administration area and information center, and also the existing library as part of the overall picture. Small consideration was to be given to the Post Office.

The completed town center expands the administration, adds offices for building inspection and law enforcement, creates a large meeting room and provides a new visitor information center.





## PROJECT EXPERIENCE

**Egg Harbor Fire Department:** The Village of Egg Harbor was in desperate need of expanded and updated facilities to house its volunteer fire department. Dimension IV was hired to help guide the Town through the planning and design process.

The first part of the project included analyzing sites and recommended locations. Dimension IV worked with the town to identify and prioritize key criteria. Results were presented in a decision matrix. Once the site was selected, the design process was started.

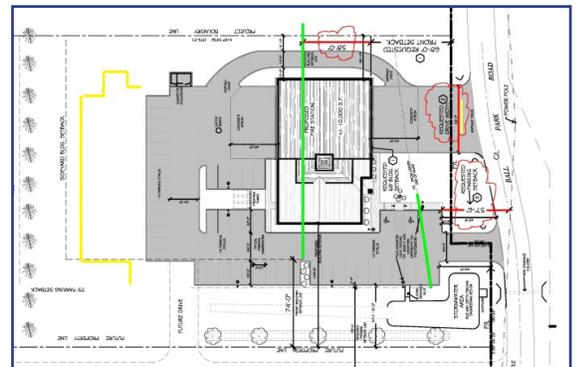
The design is a modern 12,000 SF building that includes three drive thru apparatus bays, a training room, office and support space, storage and a hose tower. There is also a part of the mezzanine and work area for "close quarters rescue" training.

This is an assessment and estimate project.

**Liberty Grove Public Works Addition and Remodel:** The Town of Liberty Grove retained Dimension IV to provide architectural services for the remodeling and expansion of their existing Town Hall and Vehicle Maintenance Facility. Dimension IV started the project by assessing and analyzing the Town's immediate and future needs. This included working with staff and town leaders to determine best operational practices.

The final project included two additions. One addition adds two vehicle bays for Public Works to the garage side of the existing facility. The second addition is for administrative offices on the other end. Parts of the existing building were remodeled to expand the toilet facilities, improve the board room and upgrade the building systems and energy efficiency. Structural reinforcing was also retro-fitted so roof insulation could be increase. Because of the garage addition, the septic system was relocated.

As part of the final plan, the parking and storm water management was also redone.





## PROJECT EXPERIENCE

**Baileys Harbor Public Works Storage Facility:** Crowded facilities required the Town of Baileys Harbor to pursue a new 6,000 square foot metal building for Public Works, which includes facilities for road maintenance, storage and offices. Two drive thru bays are provided as well as a separate single door bay for additional storage of equipment. The maintenance shop is equipped with an overhead door and a 10' ceiling height. This allows the Town to better control heating costs between the maintenance area and general garage.

Toilet room, locker area with storage and an office/break room are provided off the garage area and have an 8' ceiling height. The mezzanine over this area provides additional storage and flexibility.

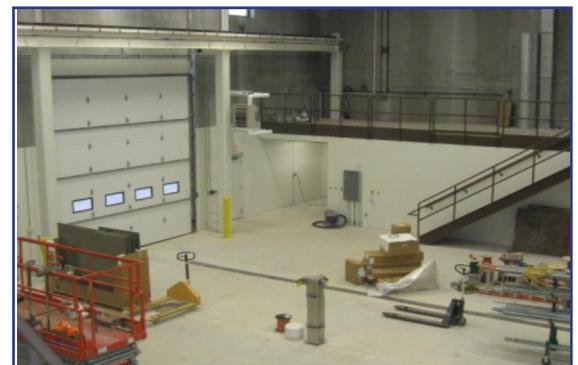
Site planning included review and design for site access, storm water management, future expansion and minimal outside storage.

Project was completed by Dimension IV.

Though not in Door County, Dan Roarty also provided design services for this similar project while with Dimension IV:

**Village of Suamico Municipal Services Center:** As one of the fastest growing communities in Wisconsin, Suamico's Municipal Services were in desperate need of a facility that met the growing demands of the residents and the Village's increased infrastructure. The final project embodies green and sustainable design, and captures the "aesthetic" design standard of Suamico. The completed project will become a catalyst for community development and an example of Suamico's design standards. Dimension IV worked with the community to understand not only current needs, but also future needs. The design includes multiple buildings that provide:

- A vehicle wash building
- Vehicle storage for:
  - 4 large vehicles
  - 4 medium vehicles
  - 10 small vehicles and trailers
- Vehicle maintenance with 2 bays
- Storage for fluids and parts
- 10 ton bridge crane that travels 70'
- Storage
- Support spaces
- Police Facilities
- Village Board Room





## PROJECT EXPERIENCE

### **Ansay & Associates - Mosinee, WI**

The Samuels Group provided demolition and design build services for this 12,568 SF office building. Spaces include a reception/lobby area, break-room, five private offices, 39 workstations, and six different conference rooms varying in size and technology.

### **Athletic Park Phase 1 - Wausau, WI**

The Samuels Group served as design-builder for renovations at Athletic Park, home of the Wisconsin Woodchucks baseball team. Phase I included a team store, concessions, theater-style grandstand seating, luxury suites, a press box, an umpire locker room, restrooms, and an elevator. Coordinating with the project, the City of Wausau also constructed a neighborhood park and provided new sidewalks, lighting, and parking improvements adjacent to the new stadium.

### **Athletic Park Phase 2 - Wausau, WI**

Phase II of this project included a new full-service concession stand, a new group outing area and restrooms, and a complete renovation of the bleacher seating along the third-base side of Athletic Park. The project added another 288 reserved seats with seat-backs and cup holders, a larger and modern concession stand, a group-outing area serving 175 guests and new, larger restrooms.

### **Furniture & ApplianceMart - Madison, WI**

This 67,000 SF interior renovation and new exterior front facade is home to Wisconsin's largest appliance showroom featuring live kitchens and every brand imaginable. It also houses an Ashley Furniture Home Store, with an all new Urbanology department, featuring metro modern and industrial themed furniture and accessories. Lastly, the store includes an Ashley Sleep Mattress Store, an Ashley Youth Furniture section, and a new man-cave area.

### **Lac du Flambeau Tribal DNR - Lac du Flambeau, WI**

This new 7,200 SF facility houses the Natural Resources Department for The Lac Du Flambeau Band of Lake Superior Chippewa Indians. Positioned at the entrance to the Lac Du Flambeau Tribal Campground, the building features office space, laboratories, classrooms and a campground store. Incorporating a multitude of green features, such as photovoltaic and geothermal heating systems and tubular skylights for daylighting, the facility meets LEED certification requirements and is built as a model for future tribal green construction. The Natural Resources Complex was designed and inspected by The Samuels Group who also performed construction management services on the facility. Interior furnishings were provided by Environments, a Division of The Samuels Group.





## PROJECT EXPERIENCE

### Leigh Yawkey Woodson Art Museum - Wausau, WI

This 9,000 SF, two-story addition accommodates the donation of the Owen J. Gromme painting collection that features 43 paintings of Wisconsin birds, wildlife, flora, and fauna. The new space includes a 5,000 SF gallery, 2,500 SF of art storage, new ADA-compliant restrooms, an elevator, and a glass-enclosed stair tower aviary for a future bird display. The stairs and elevators in the addition were designed to accommodate future expansion plans of a third-floor, roof-top development that will house a sculpture garden. The project was the recipient of the 2012 AGC "Build Wisconsin" award. Prior to this project, The Samuels Group worked with the museum for master planning, a lobby upgrade and a new parking lot. The facility was also upgraded for ADA standards and new way finding signage was placed throughout the facility.

### Schenck, SC - Wausau, WI

This project was a new 7,151 SF tenant build-out within part of the first floor of the 311 Financial Way building. The project consisted of a reception/ lobby, multiple conference and collaboration rooms, administrative offices, open office workstations, a state of the art corporate training room and a kitchen/break room. Schenck was able to combine their existing Wausau and Plover branches together at this singular location, allowing them to more efficiently serve their clientele and be better positioned for future growth.

### Valley Communities Credit Union - Kronenwetter, WI

This 1,500 SF renovation included teller lines, lobby, offices, work room, break room, bathroom, mechanical room, and drive-thru canopy. The Samuels Group provided design build services and Environments, a division of The Samuels Group, provided space planning, interior design and commercial furnishings.

### The Noel House - Plover, WI

This stunning 29,838 SF Hampton-style home reveals old world style with modern technology and amenities. The home includes features such as a master suite (with fireplace, walk-in closets and separate his and hers toilet rooms); a master guest suite; eight bedroom suites with full bathrooms; boys and girls bunk rooms with full bathrooms; a two-story entrance foyer, a circular office with a library with ceiling high shelving and rolling ladder; preparation/presentation kitchens; a formal dining room with full bar; a grill house with commercial exhaust system and a moveable commercial grill; a wine cellar; a sunken home theater; a family room with full bar; an exercise room with bathroom and shower room; hot tub room and steam room; a four seasons porch; river-side patio; a large wrap-around porch; and three full-scale mechanical rooms with coordinating decorative flooring and ceiling.





## STATEMENT OF QUALIFICATIONS

The Samuels Group has extensive experience working with government agencies and, as highlighted throughout this proposal, is qualified to provide design, preconstruction, and estimating services.





## PROJECT APPROACH



### Step 1 Kick-Off

1. Goals and Expectations
2. Facility (Base) Needs; Options
3. Decision Criteria (Ranked?)

#### Follow-Up

4. Write Program (Draft for Approval)
5. Scope Plan Development
6. "Scope" Construction Starting Point
7. "Scope" Budget "New" Construction

### Step 2 Scope

1. Program (Approval with Comments)
2. Scope Plan; Construction; Estimate
3. Schedule for Remainder of Project

### Step 3 Site Visit

1. Field Assessment; Pictures of Option A
2. Observation; Pictures of Option B

#### Follow-Up

3. Digitize Existing Plan for Option A

### Step 4 Assessment

1. Develop Option A
2. Develop Option B

### Step 5 Approval

1. Option A (With Comments)
2. Option B (With Comments)
3. Final Steps

#### Revisions

4. Option A
5. Option B
6. Compile Draft Report

### Step 6 Delivery

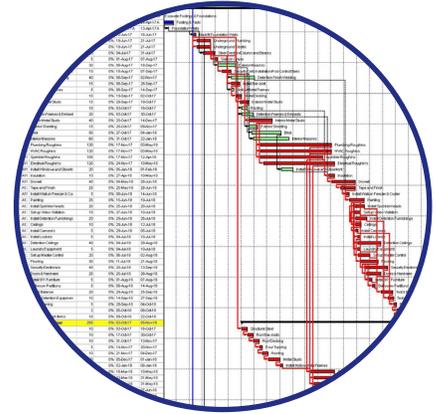
1. Send to Sturgeon Bay



# SCHEDULE

The Samuels Group proposes the following schedule (if started the week of January 20):

Week 1	Jan. 20	Kick-Off Meeting - Sturgeon Bay
Week 2	Feb. 3	Scope Approval - Sturgeon Bay/Video
Week 3	Feb. 10	Site Visit - Washington Island (Dependent on ferry schedule/weather)
Week 4	Feb. 17	Assess/Estimate
Week 6	Mar. 2	Approval - Sturgeon Bay/Video
Week 7	Mar. 9	Delivery





## COST PROPOSAL

Our proposed fee for services is:

Design and Estimating: \$13,500  
Reimbursables: \$1,500

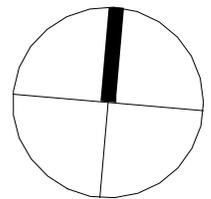
Total: \$15,000

*\*The plans on the following pages provide a concept for this type of building and were used to establish the proposed base fee. This plan will be reviewed and modified based on input from your building committee.*





1 MAIN FLOOR PLAN  
 A100 3/32" = 1'-0"



**NORTH**

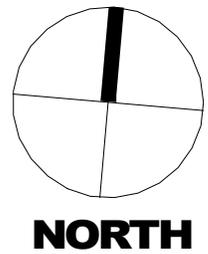
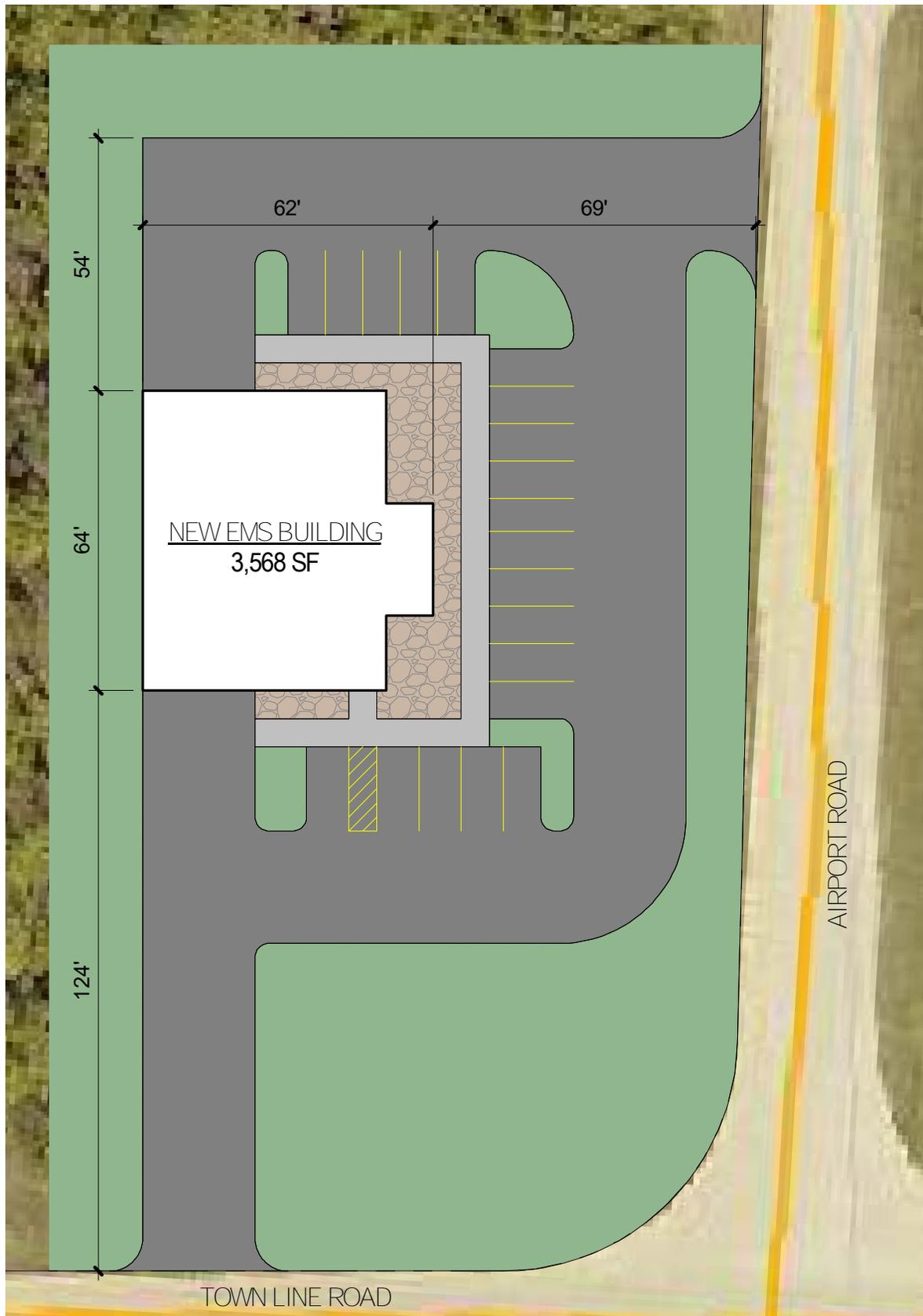


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 Des Moines, IA 50309  
 ph. 515.288.0467 fax  
 515.288.0471

WASHINGTON ISLAND  
 NEW EMS BUILDING  
 CONCEPTUAL PLAN  
 TOWN LINE RD & AIRPORT RD

DATE	TBD
PROJECT NUMBER	TBD
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CHECKED BY	Checker
TIME:	1/2/2020 4:06:42 PM
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**A100**



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 ph. 515.288.0467 fax  
 515.288.0471

WASHINGTON ISLAND  
 NEW EMS BUILDING  
 CONCEPTUAL PLAN  
 TOWN LINE RD & AIRPORT RD

DATE	TBD
PROJECT NUMBER	TBD
DRAWN BY	TSG
CHECKED BY	TSG
TIME:	1/2/2020 4:08:47 PM
© Copyright 2020	

**AS100**



## CONCERNS AND CONDITIONS

The Samuels Group has examined and carefully checked the specifications and instructions; conducted a limited due diligence investigation (did not visit sites or the existing building); and have offered a fully compliant bid proposal. See next page for the "Entity Certificate."



## ENTITY CERTIFICATE

The Samuels Group (TSG) has: examined and carefully checked the specifications and instructions; conducted a limited due diligence investigation (did not visit sites or the existing building); and have offered a fully compliant bid proposal.

To the best of our knowledge, TSG is licensed, certified, accredited, and/or meeting all of the necessary qualifications to perform the work contemplated. TSG understands that Door County may investigate, as it deems necessary, the ability of TSG to perform the work and may reject this proposal if the County is not satisfied that TSG is qualified to perform the work contemplated.

Door County may, in its sole discretion, require TSG to submit sworn statements as to financial ability, equipment and experience in the work prescribed and other matters that the County requires for the protection and welfare of the public in the performance of a public contract.

TSG acknowledges that Door County reserves the right to reject or accept any or all Proposals, or parts thereof, and/or waive technical defects and informalities.

TSG is qualified, responsible and financially able to perform the work outlined in this RFP. TSG has the judgment, skill, ability, capacity and integrity requisite and necessary to perform a public contract according to its terms.

As of Noon, January 3, 2020, TSG was not aware of any addendum being posted on-line at <http://www.co.door.wi.gov/>.

TSG further understands that this is a qualifications based, versus low-proposal, selection process and that Door County reserves the ability to negotiate with TSG and the right to accept proposals other than the lowest cost proposal.

If requested, TSG will interview with Door County as part of the approval process. TSG is also willing to make presentation[s] to Door County or its designee.

If successful, TSG shall execute a purchase of services contract, substantially like that included with the instructions and specifications, within fifteen (15) days after notice of award of the contract is given. The request for proposal, instructions, specifications, and proposal in their entirety form the primary basis of the contract.

TSG understands that Door County reserves the right to supplement the contract after bid consideration and award. Should supplements to the contract after award result in additional cost to the project, TSG reserves the right to negotiate additional commensurate to the change.

TSG is cognizant of and shall comply with all applicable federal, state, and municipal laws, orders, ordinances, regulations and rules. This includes, but is not limited to, Sections 59.52(29), 66.0901, 779.14 and/or 779.15 Wisconsin Statutes, non-discrimination laws, equal employment obligations, affirmative action mandates, labor standards, and the Americans with Disabilities Act.

TSG proposal will remain firm for a period of sixty (60) days beyond the date of proposal opening.



Kurt Berner, Vice President



## ADDED VALUE

### **Our Passion:**

Our team is extremely passionate about what we do. We see your project as our project and will always look out for your best interest. We are not afraid to ask or answer tough questions, and we take the extra effort to help your community and key stakeholders better understand your needs. We work to build your trust and we do our best to ensure you feel great about your project and want to work with us again!

### **Experience with Public (Tax Supported) Projects:**

We are serving as Construction Manager for the State of Iowa on over 100 projects (healthcare, correctional, historical, administrative) and several other counties within Iowa. We are also working with nearly 20 counties in Wisconsin...many with on-going projects. Responsibilities have included estimating, construction management, scheduling, cost control, project safety, and construction. The experience we have gained through these projects has provided a solid understanding of county/government projects and how they are processed, managed, and financed. This IS our area of expertise and we are proudly respected and recognized for our work with government agencies.

**Pre-Construction Services:** With any construction project comes the need to maintain the schedule, budget and quality. Our experts provide pre-construction services (summarized on previous page) to help achieve these goals.

**In-House Disciplines:** We provide programming, design, estimating, and construction management, as well as general contracting, space planning, and furnishing solutions all under one roof and can utilize any as needed. Our experience gives us critical insights to constructability issues and costs associated with your project.





## Door County Emergency Services

916 N 14<sup>th</sup> Ave.  
Sturgeon Bay, WI 54235

---

Aaron LeClair, Director

02/04/2020

To: Public Safety Committee

From: Aaron LeClair

RE: Assistance to Firefighters Grant (FEMA)

The department intends to apply to the Assistance to Firefighters Grant for power load systems. (Stryker power load informational sheet attached).

The department will be applying for \$285,360. If awarded the grant, the county would be responsible for 10% or \$28,536.

The power load system is a prioritized project in this year's grant program.

The power load system is part of the KKK, CAAS, and NFPA standards that govern the construction of ambulances and the safety of our patients we transport. None of the ambulances in our fleet are complaint with these standards due to the lack of the power load system. This system is crash rated to ensure the patient's safety during a crash. The systems are also proven to reduce lifting injuries to staff.

We were unsuccessful in our pursuit of this grant last year.

If awarded the grant, the department will return to oversight committees for official acceptance and financing decisions.

# Powered loading system





# Reduce the risk of injuries when loading and unloading cots

Being an EMS worker is a demanding job, both physically and emotionally. The repetition of loading and unloading cots in and out of an ambulance day after day can take its toll on the body.

**Power-LOAD<sup>®</sup>**  
powered fastener system

## Injury reductions

**100%**

reduction in cot related injuries saved one service \$545,500 in 4.5 years.<sup>4</sup>

**99%**

of those surveyed agree our Powered System has made their job easier.<sup>5</sup>

Adverse cot events reduced

**96%**

by one service with the assistance of the Power-LOAD cot fastener system and Power-PRO XT cot.<sup>6</sup>

# 1 in 4

1 in 4 EMS workers will suffer a career ending back injury within their first four years in the field<sup>1</sup>. The number one cause – Lifting. Our Power-PRO XT powered ambulance cot utilizes a battery-powered hydraulic system effectively raising and lowering a cot at the touch of a button. Use of the Power-PRO XT has proven to reduce spinal loading, resulting in reduced injuries, lost or modified workdays and Workers' Compensation costs, and increased recruitment and retention.



**Power-PRO<sup>®</sup> XT**  
powered ambulance cot



**X-Restraint Package**  
Meets SAE J3027 dynamic  
crash test safety standards.

## Proven to save guarantee<sup>2,3</sup>

**100%** **reduction** in  
missed safety hooks

At Stryker we stand behind our products. For qualifying purchasers<sup>2</sup>, upon standardization, Stryker offers a program that guarantees at least a **50% reduction** in cot-related injuries pertaining to raising, lowering, loading and unloading cots and **100% reduction** in missed safety hooks while unloading cots with the Power-PRO and Power-LOAD in full power operation. If not, Stryker will refund the price paid for the Power-PRO cots and Power-LOAD cot fastening systems.<sup>3</sup>

**50%** **reduction**  
in cot related injuries

# Power-PRO® XT

## Specifications

<b>Model Number</b>	<b>6506</b>
<b>Height<sup>1</sup></b> (infinite height positioning between lowest and highest position)	
Highest Position	41.5 in. (105 cm)
Lowest Position	14 in. (36 cm)
<b>Length</b>	
Standard	81 in. (206 cm)
Minimum	63 in. (160 cm)
<b>Width</b>	23 in. (58 cm)
<b>Weight<sup>2</sup></b>	125 lb (57 kg)
<b>Wheels</b>	
Diameter	6 in. (15 cm)
Width	2 in. (5 cm)

<sup>1</sup> Height measured from bottom of mattress, at seat section, to ground level.

<sup>2</sup> Cot is weighed with one battery pack, without mattress and restraints.

<sup>3</sup> 700 lb weight capacity with an unassisted lift capacity of 500 lb (Cot loads over 300 lb (136 kg) may require additional assistance to meet the set cot load height).

<sup>4</sup> Can accommodate load decks up to 36 in. Load height can be set between 26 in and 36 in.

Stryker reserves the right to change specifications without notice.

The Power-PRO XT is designed to conform to the Federal Specification for the Star-of-Life Ambulance KKK-A-1822.

The Power-PRO XT is designed to be compatible with competitive cot fastener systems.

Meets dynamic crash standards with Power-LOAD cot fastening system (AS/NZS-4535, BS EN-1789 and SAE J3027 with X-restraints) and Performance-LOAD cot fastening system (SAE J3027 with X-restraints).

Stryker Corporation or its divisions or other corporate affiliated entities own, use or have applied for the following trademarks or service marks: **Performance-LOAD, Power-LOAD, Power-PRO, Stryker**, . All other trademarks are trademarks of their respective owners or holder.

The yellow and black color scheme is a registered trademark of Stryker Corporation

## Articulation

Backrest	0 – 73°
Shock Position	+15°
Optional Knee Gatch	30°

**Maximum Weight Capacity<sup>3</sup>** 700 lb (318 kg)

## Minimum Operator Required

Occupied Cot	2
Unoccupied Cot	1

## Recommended Fastener System

Power-LOAD	Model 6390
Floor Mount	Model 6370 or 6377
Wall Mount	Model 6371

**Recommended Loading Height<sup>4</sup>** Up to 36 in (91 cm)

# Power-LOAD®

## Specifications

<b>Model Number</b>	6390
<b>Length</b>	
Overall length	95 in (241 cm)
Minimum length	89.5 in (228 cm)
<b>Width</b>	24.5 in (62 cm)
<b>Weight</b>	
Total weight	211.5 lb (96.5 kg)
Floor plate assembly	16.5 lb (7.5 kg)
Anchor assembly	23 lb (10.5 kg)
Transfer assembly	67 lb (30.5 kg)
Trolley assembly	105 lb (48 kg)

**Maximum weight capacity\*** 700 lb (318 cm)

## Minimum operator required

Occupied cot	2
Unoccupied cot	1

**Recommended loading height** 22 in to 36 in (56 cm to 91 cm)

**Battery** 12 VDC, 5 Ah lead acid battery (6390-001-468)

Stryker Corporation or its divisions or other corporate affiliated entities own, use or have applied for the following trademarks or service marks: **Flex Financial, Performance-PRO, Power-LOAD, Power-PRO, ProCare, SMRT, Stryker**. All other trademarks are trademarks of their respective owners or holder.

\*Maximum weight capacity represents patient weight and accessories. Safe working load of 870 lb (395 kg) represents the sum of the cot total weight and patient.

The Power-LOAD Cot Fastener System is designed to conform to the Federal Specification for the Star-of-Life Ambulance KKK-A-1822.

1. Sanders, Mick J. (2011) Mosby's Paramedic Textbook (4th ed., p. 36)

2. Please contact your sales representative to see if you qualify for the EMS Guarantee.

3. Subject to the terms and conditions of EMS proven to save.

4. Reference: Stryker (2018). EMSStat – Norman Regional Health System Case Study (Case Study on Power-PRO XT cots and Power-LOAD cot fastening systems). Retrieved from: <http://ems.stryker.com>

5 Reference: Stryker. (2012). Superior Ambulance Case Study [Case Study on Power-PRO XT cots]. Retrieved from: <http://ems.stryker.com>

6. Emergency Medical Services Authority. (2015). Risk Reduction Success Story: Utilization of the Stryker Power-LOAD Cot Fastener System in the EMSA System. Tulsa, Oklahoma and Oklahoma City, Oklahoma: Emergency Medical Services Authority. \*Data provided by EMSA

3800 E. Centre Avenue  
Portage, MI 49002 USA  
t: 269 329 2100  
toll free: 800 327 0770



## Door County Emergency Management and Communications

1201 S Duluth Ave  
Sturgeon Bay, WI 54235

Director: Daniel Kane  
(920) 746-7195

[dkane@co.door.wi.us](mailto:dkane@co.door.wi.us)

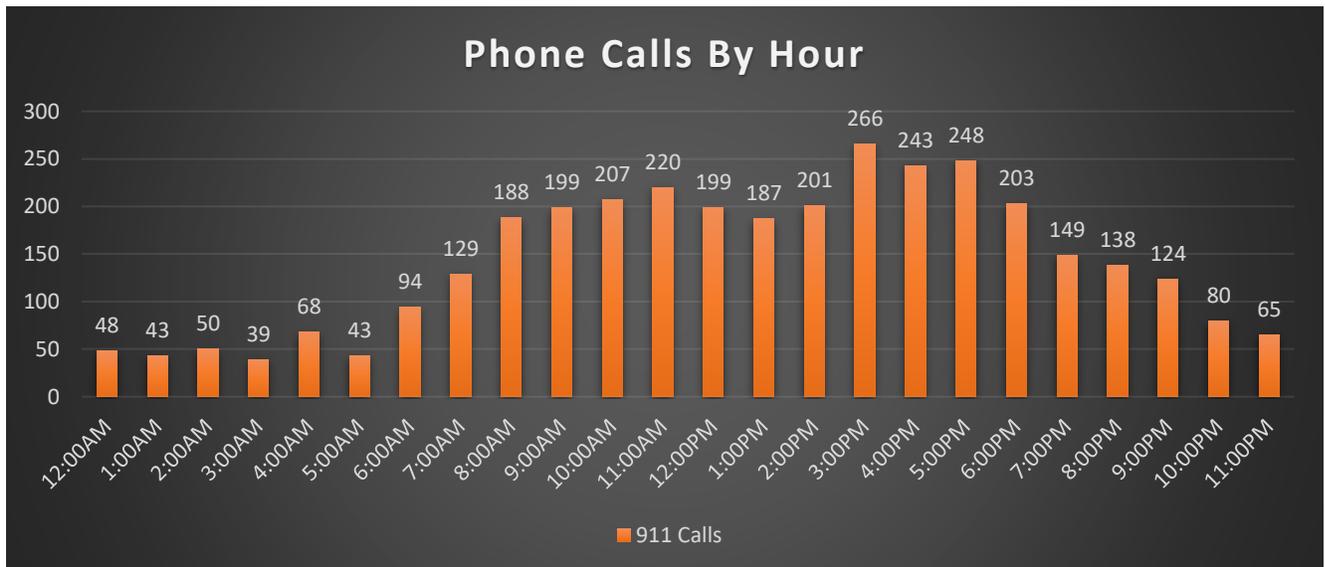
### Communications Monthly Report

December 2019

#### Call Volume

	December 2019	YTD 2019	December 2018	YTD 2018
911 Line	597	8,027	497	N/A
Non – Emergency	2,065	27,739	1,953	N/A
Outgoing	769	9,398	650	N/A
<b>Total</b>	<b>3,431</b>	<b>45,164</b>	<b>3,100</b>	<b>N/A</b>

#### Peak Call Times



#### Top 5 Calls

1. 911 Hang Up
2. Citizen Assist
3. Traffic Accident/w Damage
4. Motorist Assist
5. Medical

#### Monthly Overview:



# Door County Emergency Management and Communications

1201 S Duluth Ave  
Sturgeon Bay, WI 54235

Director: Daniel Kane  
(920) 746-7195

[dkane@co.door.wi.us](mailto:dkane@co.door.wi.us)

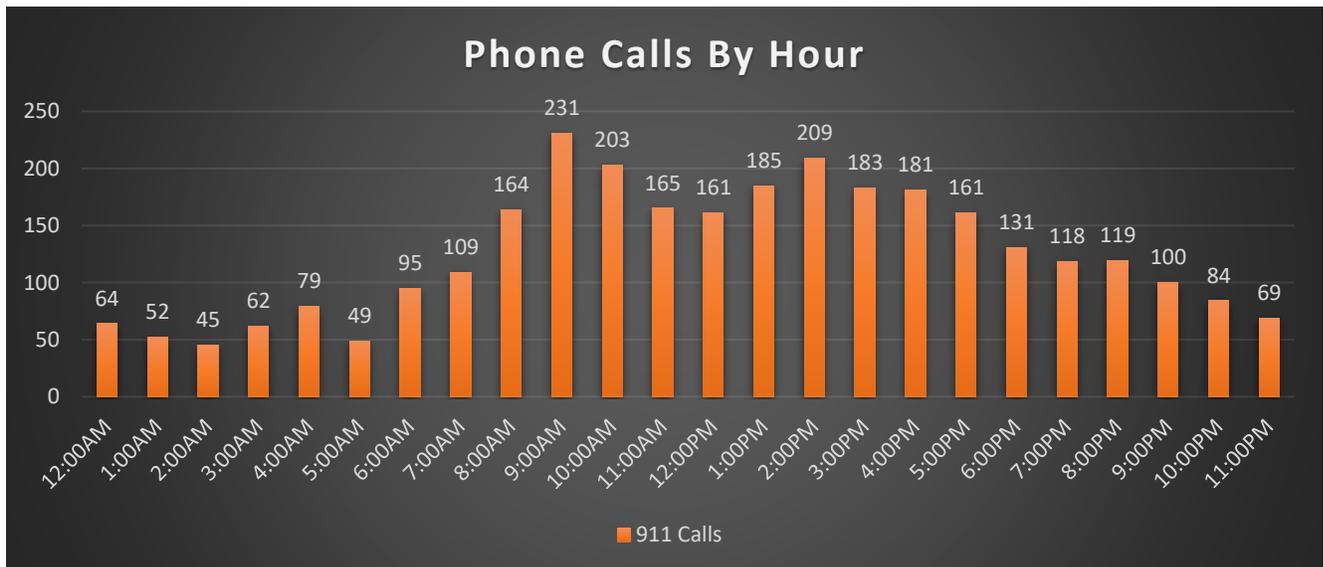
## Communications Monthly Report

January 2020

### Call Volume

	January 2020	YTD 2020	January 2019	YTD 2019
911 Line	532	532	494	494
Non – Emergency	2,487	2,487	2,708	2,708
<b>Total</b>	<b>3,019</b>	<b>3,019</b>	<b>3,202</b>	<b>3,202</b>

### Peak Call Times



### Top 5 Calls

1. 911 Hang Up
2. Citizen Assist
3. Medical
4. Traffic Accident/ w Damage
5. Motorist Assist

### Monthly Overview:

- 2 staff in training
- 2 staff sent to TIME 1 certification
- 1 new hire onboard in February



**DOOR COUNTY**

**Resolution No. 2020-\_\_\_\_**  
**APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE DOOR**  
**COUNTY EM & COMMUNICATIONS DEPARTMENT**

**TO THE DOOR COUNTY BOARD OF SUPERVISORS:**

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BULTMAN			
CHOMEAU			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HALSTEAD			
HEIM PETER			
KOCH			
KOHOUT			
LIENAU			
LUNDAHL			
NEINAS			
NORTON			
ROBILLARD			
VIRLEE			
VLIES WOTACHEK			
WAIT			

**BOARD ACTION**

Vote Required: Majority Vote of a Quorum

---

Motion to Approve      Adopted     

1st \_\_\_\_\_      Defeated     

2nd \_\_\_\_\_

Yes: \_\_\_\_\_      No: \_\_\_\_\_      Exc: \_\_\_\_\_

Reviewed by: \_\_\_\_\_, Corp. Counsel

Reviewed by: \_\_\_\_\_, Administrator

**FISCAL IMPACT:** The donated funds will be used for the specified purpose; no additional County funds are required because of the acceptance of this donation. STW

**Certification:**

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of February, 2020 by the Door County Board of Supervisors.

\_\_\_\_\_  
 Jill M. Lau  
 County Clerk, Door County

1           **WHEREAS**, Section 59.52(19) Wis. Stats. empowers the County Board  
 2 to accept donations, gifts, or grants of money for any public governmental  
 3 purpose within the powers of the County; and

4  
 5           **WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the  
 6 County of Door" requires approval of the Door County Board of  
 7 Supervisors, for acceptance of all donations, gifts, and grants whether in  
 8 the form of money, or personal or real property; and

9  
 10          **WHEREAS**, Rule of Order # 38, entitled 'Donations, Gifts or Grants',  
 11 authorized an oversight committee to accept donations, gifts or grants;  
 12 requires County Board be provided notice of any donation, gift or grant in  
 13 excess of \$1,000 prior to acceptance; and requires that an itemized report  
 14 of all donations, gifts or grants shall be submitted to the county board on  
 15 an annual basis; and

16  
 17          **WHEREAS**, The Wisconsin Department of Health Services has issued  
 18 a grant to Door County in the amount of \$1,939.16 to offset the costs in  
 19 providing Telephonic-Assisted Cardiopulmonary Resuscitation (CPR)  
 20 training to dispatchers which is a requirement of all dispatch centers.

21  
 22          **NOW THEREFORE, BE IT RESOLVED**, That the Door County Board  
 23 of Supervisors does hereby approve the acceptance of the grant to provide  
 24 CPR training to emergency dispatchers in Door County.

25  
 26          **BE IT FURTHER RESOLVED**, That the aforesaid grant shall be  
 27 administered by the Door County Emergency Management and  
 28 Communications Department, subject to oversight by the Public Safety  
 29 Committee.

30

**SUBMITTED BY:**  
**Public Safety Committee**

\_\_\_\_\_  
 Joel Gunnlaugsson, Chairperson

\_\_\_\_\_  
 Megan Lundahl

\_\_\_\_\_  
 David Englebert

\_\_\_\_\_  
 Laura Vlies Wotachek

\_\_\_\_\_  
 Roy Englebert

\_\_\_\_\_  
 Linda Wait

\_\_\_\_\_  
 Jon Koch

January 19, 2020

Devin Hedsand  
213 Colle Street  
Luxemburg, WI 54217  
(920) 609-5796  
[Devin.hedsand@gmail.com](mailto:Devin.hedsand@gmail.com)

Dear Sheriff Sternard:

I would like to inform you that I am resigning from my position as Security Deputy for the Door County Sheriff's Office, effective Monday, February 3<sup>rd</sup>, 2020.

Thank you for the support and the opportunities that you have provided me during the last three and a half years; I have enjoyed my tenure with the county and serving its citizens.

If I can be of any assistance during this transition, please let me know. I would be glad to assist in any way possible.

Sincerely,

Devin Hedsand

Cc: Human Resources

Door County Human Resources Form #: 2015-04	Title: <b>Request to Refill Position</b>
--	--

Date Created 11/19/2014	Date Revised 01/31/2020	Please reference the most current copy of the Door County Employee Handbook and Administrative Manual.
----------------------------	----------------------------	--

**DEPT. HEAD TO COMPLETE:**

Department Sheriff's Office Position Title: Security Deputy

Position Status:     Currently vacant     Will be vacant    Date Vacant: February 3<sup>rd</sup>, 2020  
 Full Time     Part Time     New position    Hours per week: 1947 Annually

Reason for Vacancy:     Termination     Transfer     Retirement     Resignation

Transfer: why is the new position more attractive to employee than current one? \_\_\_\_\_

Name of Current / Most Recent Incumbent: Devin Hedsand

Reviewed, updated, and submitted to Human Resources:  
 Job Analysis Questionnaire (not to be included in the agenda packet)  
 Job Description

Completed by: Tammy Sternard Date 01-31-20

**Financial Information:**

Salary Range: \$27.00-\$32.10 Hourly Is the Position Budgeted:  Yes     No

Funding Source:  Levy % 100     Grant Funded % \_\_\_\_\_     Other \_\_\_\_\_ % \_\_\_\_\_

Fiscal Impact, from Finance Department, completed and attached

**HR TO COMPLETE:**

EEO 04 – Protective Services \_\_\_\_\_ FLSA Status Non-Exempt

Human Resources has performed a position review? [Signature] (HR initial) 2/4/2020 Date

The Job Description has been updated and signed? [Signature] (HR initial) 2/4/2020 Date

**Approvals:**

County Administrator \_\_\_\_\_ Date \_\_\_\_\_

Administrative Committee Chair \_\_\_\_\_ Date \_\_\_\_\_

## County of Door Security Deputy

<b>Job Title</b>	Security Deputy	<b>Last Revision</b>	12/13/2019
<b>Department</b>	Sheriff	<b>HR Reviewed</b>	12/13/2019
<b>Division</b>		<b>Employee Group</b>	Represented
<b>Report To</b>	Sheriff or his/her designee, Jail Lieutenant/Sergeant provide direct supervision	<b>FLSA Status</b>	Non-Exempt
<b>Pay Range</b>	Deputies Assn Grade F	<b>EEO Code</b>	04 – Protective Services

### General Summary

Under the general direction of the Sheriff, and/or his/her designee. The Shift Sergeant is the direct supervisor. This position is responsible for enforcing all state, county, and federal laws and regulations; investigates criminal activities; assists citizens; makes arrests; does criminal & process serving; completes routine public relations activities; performs various duties within the County Jail. Provide truthful and accurate written and verbal communications. Regular attendance and punctuality along with being prepared to commence work at designated work locations, on the assigned or scheduled days and hours is expected.

### Duties and Responsibilities

#### *Essential Job Functions*

1. Supervise prisoners by conducting regular security checks of the general jail areas, housing units, kitchen, laundry, programs room, recreation area, Huber area and visitation. Conduct regular security inspections of all areas of the facility to help ensure the security and safety of prisoners, staff and visitors.
2. Works an assigned shift using own judgment in deciding course of action in dealing with routine duties, emergency situations, and overall jail operations.
3. Conduct prisoner intake procedures which include medical/mental health screenings, administering a PBT, pat down search, fingerprinting, photos, inventory property, receipt money, enter data into records management system, assign clothing/bedding and appropriate housing assignments.
4. Prepare reports including daily activity logs, visitation logs, intake and release paperwork, commissary records, incident reports, medical/mental health screening forms, etc.
5. Distribute prisoner medications, meals, laundry, mail and commissary.
6. Respond to prisoner disturbances, medical or mental health emergency or requests for assistance. Provide assistance to prisoners in dealing with medical or mental health needs.
7. Prepare prisoners for travel to court, visits from attorneys and transport prisoners between the jail and courts.
8. Process Huber prisoners in and out of the facility for work release.
9. Confirm the prisoners are abiding by the established rules of the facility in documented reports and take appropriate disciplinary action for violations.
10. Carry out duties in conformance with Federal, State, County and City laws and within departmental policies and procedures.
11. Perform transports of prisoners outside the facility.

## County of Door Security Deputy

### **General Job Functions**

1. Works an assigned shift using own judgment in deciding course of action being expected to handle difficult and emergency situations without assistance.
2. Coordinates activities with other officers/deputies or other departments as needed, exchanges information with officers/deputies in other law enforcement agencies, and obtains advice from the District Attorney's Office and Corporation Counsel Office regarding cases, policies and procedures, as needed and assigned.
3. Administer proper breathalyzer procedure.

### **Training and Experience**

1. High School diploma or equivalent.
2. Two (2) year Associate degree from an accredited Wisconsin technical college system or its accredited equivalent from another state or a minimum of sixty (60) fully accredited college level credits.
3. Successful completion of Correction Training Officer (CTO) training and evaluation program within the first six (6) months of hire.
4. Ability to type a minimum of 35 words per minute determined by a standard keyboard test.

### **Knowledge, Skills and Abilities Required**

12. Knowledge of laws, regulations, ordinances and departmental policies and procedures which impact duties in jail.
13. Knowledge of personal self-defense.
14. Knowledge of current policing jail methods and procedures.
15. Ability to use tact and discretion to optimize safety and control.
16. Ability to react quickly, both mentally and physically, to any situation.
17. Ability to prepare accurate reports.
18. Ability to operate a variety of jail equipment to include but not limited to: radio, handcuffs, computer, first aid equipment, copy machine, fax machine, camera, fingerprint equipment, intoxilyzer, PBT, Taser, SCBA equipment, and other related equipment.
19. Knowledge and ability to use a computer and current software programs.
20. Ability to use tact and courtesy in maintaining an effective working relationship with department employees, county supervisors, county officials, and general public.
21. Ability to read, comprehend, and communicate, both verbally and in writing.

### **Physical and Work Conditions**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee must occasionally lift and/or move up to 60 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Work conditions vary by shift. Few tasks require heavy lifting, pushing, pulling, or carrying heavy loads. Flexibility is important because of the need to enter and exit vehicles, inspect buildings and jail cells, climb over and around obstacles, suddenly move out

### County of Door Security Deputy

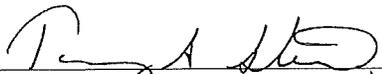
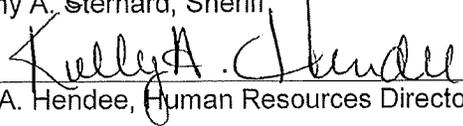
of the way of dangers, etc. Mental alertness is very important because of the need to make fine discriminations and decisions concerning subtle cues of impending danger or to discover inconsistencies in witnesses or suspects' testimonies, etc.

In an effort to provide for continuity of County government and to cope with the problems of the emergency, you may be required to work during a proclaimed state of emergency, consistent with Sec. 323.14, Wis. Stats. and County emergency management plans and programs.

The above is intended to describe the general content of the requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. They may be subject to change at any time due to reasonable accommodation or other reasons.

"The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be an exhaustive list of responsibilities, duties and skills required of personnel so classified." This description is not intended to limit or modify the right of any supervisor to assign, direct and control the work of employees under supervision. Door County retains and reserves any or all rights to change, modify, amend, add to or delete from the section of this document as it deems, in its judgment, to be proper.

*Approvals:*

 Tammy A. Starnard, Sheriff	1-16-2020 Date
 Kelly A. Hendee, Human Resources Director	1-17-2020 Date

### REQUEST FOR FISCAL IMPACT INFORMATION

RECLASSIFICATION  
 \_\_\_\_\_  
 FTE/Hours  
 \_\_\_\_\_  
 Job Class  
 \_\_\_\_\_  
 Step  
 \_\_\_\_\_  
 Rate  
 \_\_\_\_\_

CHANGE FTE/Hours  
 From \_\_\_\_\_ TO \_\_\_\_\_  
 CHANGE JOB CLASS/STEP  
 From \_\_\_\_\_ TO \_\_\_\_\_

Position Title  
 Effective Date  
 Department

Sheriff - Security Deputy  
 \_\_\_\_\_  
 6 Mo  
 \_\_\_\_\_  
 Sub Dept  
 \_\_\_\_\_

FTE/Hrs	@ Rate	2020 TOTAL SALARY					2020 TOTAL BENEFITS			TOTAL SALARY and Benefits
<b>Sheriff - Security Deputy - Grade F - Level 1</b>										
1.00	\$27.00	52,792					37,589			90,381
<b>Sheriff - Security Deputy - Grade F - Budget</b>										
1.00	\$30.56	59,752					13,391			73,143
Total Salary and Benefit Increase										17,238
FTE/Hrs	@ Rate	2019 TOTAL SALARY					2019 TOTAL BENEFITS			TOTAL SALARY and Benefits
<b>Sheriff - Security Deputy - Grade F - Level 7</b>										
1.00	\$32.10	62,764					39,823			102,587
<b>Sheriff - Security Deputy - Grade F - Budget</b>										
1.00	\$30.56	59,752					13,391			73,143
Total Salary and Benefit Increase										29,444

\_\_\_\_\_ Dept Head Signature Stk Wimpfart Finance Director  
 \_\_\_\_\_ Date 2/4/2020

**Disclaimer: This Fiscal Impact does not include Step 1 \$27.68, Step 2 \$28.37, Step 3 \$29.08, Step 4 \$29.81, Step 5 \$30.56, or Step 6 \$31.32 .**

This Fiscal Impact is an example illustration of what the costs would be for this position/position change. It is based on estimates and assumptions provided by the Human Resources Department and/or the department in which this position works. Because these estimates and assumptions may change, or may be different than the actual circumstances at the time that this position is filled or this position change takes place, there may be a difference between the costs projected in this Fiscal Impact and the actual costs.

Good morning,

I am resigning from my position as a Deputy with the Door County Sheriff's Office effective 2/21/20. Please let this letter 2/7/20 serve as my two-week notice.

Quinn Button

A handwritten signature in black ink, appearing to read "Quinn Button". The signature is written in a cursive, flowing style with some overlapping strokes.

Door County Human Resources Form #: 2015-04	Title: <b>Request to Refill Position</b>
--	--

Date Created 02/06/2020	Date Revised 01/31/2020	Please reference the most current copy of the Door County Employee Handbook and Administrative Manual.
----------------------------	----------------------------	--

**DEPT. HEAD TO COMPLETE:**

Department Sheriff's Office Position Title: Security Deputy

Position Status:     Currently vacant     Will be vacant    Date Vacant: February 21<sup>st</sup>, 2020  
 Full Time     Part Time     New position    Hours per week: 1947 Annually

Reason for Vacancy:     Termination     Transfer     Retirement     Resignation

Transfer: why is the new position more attractive to employee than current one? \_\_\_\_\_

Name of Current / Most Recent Incumbent: Quinn Button

Reviewed, updated, and submitted to Human Resources:

- Job Analysis Questionnaire (not to be included in the agenda packet)
- Job Description

Completed by: Tammy Sternard Date 02-06-20

**Financial Information:**

Salary Range: \$27.00-\$32.10 Hourly Is the Position Budgeted:  Yes     No

Funding Source:  Levy % 100     Grant Funded % \_\_\_\_\_     Other \_\_\_\_\_ % \_\_\_\_\_

Fiscal Impact, from Finance Department, completed and attached

**HR TO COMPLETE:**

EEO Law Enforcement FLSA Status non exempt

Human Resources has performed a position review? [Signature] (HR initial) 2/6/2020 Date

The Job Description has been updated and signed? [Signature] (HR initial) 2/6/2020 Date

**Approvals:**

County Administrator [Signature] Date 2.7.2020

Administrative Committee Chair \_\_\_\_\_ Date \_\_\_\_\_

### REQUEST FOR FISCAL IMPACT INFORMATION

RECLASSIFICATION  
 \_\_\_\_\_  
 FTE/Hours  
 \_\_\_\_\_  
 Job Class  
 \_\_\_\_\_  
 Step  
 \_\_\_\_\_  
 Rate  
 \_\_\_\_\_

CHANGE FTE/Hours  
 From \_\_\_\_\_ TO \_\_\_\_\_  
 CHANGE JOB CLASS/STEP  
 From \_\_\_\_\_ TO \_\_\_\_\_

Position Title  
 Effective Date  
 Department

Sheriff - Security Deputy

\_\_\_\_\_ 6 Mo \_\_\_\_\_  
 \_\_\_\_\_ Sub Dept \_\_\_\_\_

FTE/Hrs	@ Rate	2020 TOTAL SALARY				2020 TOTAL BENEFITS			TOTAL SALARY and Benefits
<b>Sheriff - Security Deputy - Grade F - Level 1</b>									
1.00	\$27.00	52,792				37,596			90,388
<b>Sheriff - Security Deputy - Grade F - Budget</b>									
1.00	\$30.56	59,752				39,156			98,908
Total Salary and Benefit Decrease									(8,520)
FTE/Hrs	@ Rate	2019 TOTAL SALARY				2019 TOTAL BENEFITS			TOTAL SALARY and Benefits
<b>Sheriff - Security Deputy - Grade F - Level 7</b>									
1.00	\$32.10	62,764				39,830			102,594
<b>Sheriff - Security Deputy - Grade F - Budget</b>									
1.00	\$30.56	59,752				39,156			98,908
Total Salary and Benefit Increase									3,686

\_\_\_\_\_ Dept Head Signature *JK Wimmer* Finance Director  
 \_\_\_\_\_ Date 2/4/2020

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## County of Door Security Deputy

<b>Job Title</b>	Security Deputy	<b>Last Revision</b>	12/13/2019
<b>Department</b>	Sheriff	<b>HR Reviewed</b>	12/13/2019
<b>Division</b>		<b>Employee Group</b>	Represented
<b>Report To</b>	Sheriff or his/her designee, Jail Lieutenant/Sergeant provide direct supervision	<b>FLSA Status</b>	Non-Exempt
<b>Pay Range</b>	Deputies Assn Grade F	<b>EEO Code</b>	04 – Protective Services

### General Summary

Under the general direction of the Sheriff, and/or his/her designee. The Shift Sergeant is the direct supervisor. This position is responsible for enforcing all state, county, and federal laws and regulations; investigates criminal activities; assists citizens; makes arrests; does criminal & process serving; completes routine public relations activities; performs various duties within the County Jail. Provide truthful and accurate written and verbal communications. Regular attendance and punctuality along with being prepared to commence work at designated work locations, on the assigned or scheduled days and hours is expected.

### Duties and Responsibilities

#### *Essential Job Functions*

1. Supervise prisoners by conducting regular security checks of the general jail areas, housing units, kitchen, laundry, programs room, recreation area, Huber area and visitation. Conduct regular security inspections of all areas of the facility to help ensure the security and safety of prisoners, staff and visitors.
2. Works an assigned shift using own judgment in deciding course of action in dealing with routine duties, emergency situations, and overall jail operations.
3. Conduct prisoner intake procedures which include medical/mental health screenings, administering a PBT, pat down search, fingerprinting, photos, inventory property, receipt money, enter data into records management system, assign clothing/bedding and appropriate housing assignments.
4. Prepare reports including daily activity logs, visitation logs, intake and release paperwork, commissary records, incident reports, medical/mental health screening forms, etc.
5. Distribute prisoner medications, meals, laundry, mail and commissary.
6. Respond to prisoner disturbances, medical or mental health emergency or requests for assistance. Provide assistance to prisoners in dealing with medical or mental health needs.
7. Prepare prisoners for travel to court, visits from attorneys and transport prisoners between the jail and courts.
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9. Confirm the prisoners are abiding by the established rules of the facility in documented reports and take appropriate disciplinary action for violations.
10. Carry out duties in conformance with Federal, State, County and City laws and within departmental policies and procedures.
11. Perform transports of prisoners outside the facility.

## County of Door Security Deputy

### **General Job Functions**

1. Works an assigned shift using own judgment in deciding course of action being expected to handle difficult and emergency situations without assistance.
2. Coordinates activities with other officers/deputies or other departments as needed, exchanges information with officers/deputies in other law enforcement agencies, and obtains advice from the District Attorney's Office and Corporation Counsel Office regarding cases, policies and procedures, as needed and assigned.
3. Administer proper breathalyzer procedure.

### **Training and Experience**

1. High School diploma or equivalent.
2. Two (2) year Associate degree from an accredited Wisconsin technical college system or its accredited equivalent from another state or a minimum of sixty (60) fully accredited college level credits.
3. Successful completion of Correction Training Officer (CTO) training and evaluation program within the first six (6) months of hire.
4. Ability to type a minimum of 35 words per minute determined by a standard keyboard test.

### **Knowledge, Skills and Abilities Required**

12. Knowledge of laws, regulations, ordinances and departmental policies and procedures which impact duties in jail.
13. Knowledge of personal self-defense.
14. Knowledge of current policing jail methods and procedures.
15. Ability to use tact and discretion to optimize safety and control.
16. Ability to react quickly, both mentally and physically, to any situation.
17. Ability to prepare accurate reports.
18. Ability to operate a variety of jail equipment to include but not limited to: radio, handcuffs, computer, first aid equipment, copy machine, fax machine, camera, fingerprint equipment, intoxilyzer, PBT, Taser, SCBA equipment, and other related equipment.
19. Knowledge and ability to use a computer and current software programs.
20. Ability to use tact and courtesy in maintaining an effective working relationship with department employees, county supervisors, county officials, and general public.
21. Ability to read, comprehend, and communicate, both verbally and in writing.

### **Physical and Work Conditions**

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### County of Door Security Deputy

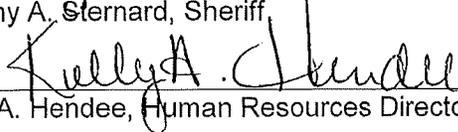
of the way of dangers, etc. Mental alertness is very important because of the need to make fine discriminations and decisions concerning subtle cues of impending danger or to discover inconsistencies in witnesses or suspects' testimonies, etc.

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*Approvals:*

	<u>1-16-2020</u>
Tammy A. Starnard, Sheriff	Date
	<u>1-17-2020</u>
Kelly A. Hendee, Human Resources Director	Date



# Wisconsin Department of Corrections

Governor Tony Evers | Secretary Kevin A. Carr

December 27, 2019

Sheriff Tammy Sternard  
Door County Sheriff's Department  
1203 South Duluth Ave  
Sturgeon Bay, WI 54235

## **RE: 2019 Door County Jail Inspection**

Dear Sheriff Sternard:

On October 23<sup>rd</sup>, 2019, the annual inspection of the Door County Jail was conducted pursuant to Wisconsin State Statute 301.37(3). The inspection compared the facility and its operation to the Department of Corrections Administrative Rule Chapter DOC 350, applicable state statutes and best correctional practices. The process included a review of records, dialogue with staff and inmates, and a walkthrough of the building to assess the safety, sanitation, adequacy, and fitness of the facility. This correspondence will summarize the findings of the inspection.

**On the date of the inspection the total adult inmate population was 71.** Of that total there were 2 inmates assigned to the EMP program, 13DCC sanction inmates, 1 boarder from Manitowoc and 2 boarders from Kewaunee County. The Door county jail has an approved rated capacity of 143.

### **Summary of Operational Changes and Initiatives**

#### **Operational Changes:**

- ✓ New Jail Administrator in February 2019.
- ✓ Added cellcast technology to each housing unit which allows electronic communications with inmates.
- ✓ Upgraded intercom technology throughout the jail.
- ✓ Implemented diversion program
- ✓ Implemented pre-trial release program which includes day reporting, continuous alcohol monitoring, GPS and Drug Patch.
- ✓ Started FastLaw for inmates online law library needs.
- ✓ Implemented Blue Room Technology.

**Initiatives:**

- TS department continues to explore options for an upgrade to our door access system, looking into a county wide solution.
- Signed contract with Wellpath to include two hours of Tele-Psychiatrist per month.
- Begin looking into Kiosks and/or tablets for inmate accessibility.
- Evaluating the recreation available to inmates and the possibility of expanding the offerings based on budgetary considerations.
- Working toward gender related shift scheduling/bidding.
- Continue to work towards PREA compliance.

**Jail Operations****Inmate Programming-**

There are several programming opportunities provided and offered to inmates confined at the facility. All volunteers complete safety and security training to introduce them to the correctional environment and are subject to a criminal background check. Programs have been continually increasing due to the commitment of Jail Administration and support of the County and Community philosophy allocating supporting resources. Programs offered include the following:

- GED/HSED ; NWTC
- Religion; Bible Study and Services (Denominational and Non-Denominational)
- AODA- Smart Recovery, Inside Out Educational Groups
- AA Meetings
- Door County Job Center Employment Programs
- Healthy Relationships (female)
- Building Families (female)
- Journaling Poet (Male)
- Center Breathing (Male)
- Operation Fresh Start

Programming has continually proven to be essential for the progression of reintegration education for inmates who are returning into society. Increased programming opportunities also contribute to the ongoing enhancement of the housing unit atmosphere.

**Medical:**

Wellpath provides contracted medical services at the facility. Nursing Coordinator is Roxanne Klarkowski who is at the facility 40 hours per week and the Doctor is at the facility 3 hours per week. Emergency dental services are provided as needed.

- Minimum standards of healthcare are currently being met according to operational overview to include the 14 Day appraisal.
- A review of medication logs showed good documentation.
- Communication between healthcare and correctional staff is achieved through logs and open communications.
- Review of the referral process showed good communication and form processes are in place.
- Medications are all verified through the health services unit. All medications are kept in locked medication cart and locked areas. Medications are released to inmates upon their release in accordance with policy and procedures.
- Health Transfer Summary forms are utilized. Forms reviewed on the date of the inspection were complete. No issues were reported with this process.
- Medical request records reviewed on the date of the inspection indicated that are reviewed by medical and are being responded to.

Monthly quality control meetings are held with Jail Administration and Medical/Mental Health Services to review overall operations.

**Mental Health:**

Wellpath provides contracted onsite mental health services 40 hours per week. Crisis is available for after-hours emergencies. 2 hours of monthly tele-psych have been added to the schedule for the facility. There are also weekly AODA hours provided. There is a 14 day contact with mental health for inmates who have indicators. MOU is in place with Community Programs for ongoing mental health continuity and is reportedly going very well.

- Communication between Human Services, Medical and Jail personnel is reviewed on a regular basis to ensure continuity of care. On the date of the inspection focus was on capturing of notes and ensuring they were maintained in the file.
- Door County Human Services provides a Qualified Mental Health Professional for the removal of an inmate from a suicide watch following a face-to-face assessment after hours.
- Sample records reviewed of suicide watch documentation noted compliance.

**Food Service:**

- Inmate meals are prepared onsite through contract with Summit food service staff under the direction of Kitchen Manager Laura Zemple.
- Inmate kitchen workers are utilized.
- Annual Outside Inspection was completed 05/31/19 EcoSure with a score of 95%
- Menus were reviewed and approved by Summit RD/CD 05/01/19
- Records were complete and properly documented

- Sharps were logged; however the current process in place is under review for increased accountability.
- All storage was maintained at the proper height
- Food containers were properly covered
- Garbage cans were properly covered with tight fitting lids
- Training for inmate workers is being completed and contains a monthly overview component

**Commissary:**

Canteen is provided by Steller and inmates are generally allowed to order weekly.

**Visitation:**

Visitation guidelines are established based on classification. Guidelines are outlined within the jail rules.

**Legal Access:**

Fast Law Online Library is available within the facility

**Operational Summary**

- The facility has and properly maintains fire safety equipment and sprinkler systems. Evacuation routes are posted and fire extinguishers were properly tagged. SCBA and Evacuation training are also completed on a regular basis
- Security checks of inmates are completed within the established guidelines and are routinely reviewed by supervisory staff for compliance.
- In-house training has been completed in the code required areas.
- Tabletop exercise scenarios are completed with regard to evacuations.
- Fire Inspection was completed on 06/15/19 with no violations noted.
- Monthly inspections are completed and reviewed as required with respect to door locks, Fire Safety, Sanitation and Hygiene. Pods have additional daily and weekly inspections.
- Maintenance is at the facility as requested for designated non- emergent repairs to be completed and is reportedly very responsive.

**Recommendations:**

- Administrative Confinement** – On the date of the inspection it was noted that the overall process in place is scheduled to be reviewed. A review of the documentation and process is supported and I would be glad to assist with this review.

**Kitchen –**

- **Sharps:** On the date of the inspection it was noted that the sharps logs would benefit from a review coupled with follow up training for the contracted kitchen staff. This will enhance the overall continuity and overall accountability in place.
- **Temperature Logs:** It was noted that the refrigerator temperatures were not being captured for the Huber lunches. Jail Administration was working with food service to restore that process and capture that documentation.

- Monthly Inspections -** On the date of the inspection it was noted that the overall process in place is scheduled to be reviewed. A review of the documentation and process is supported and I would be glad to assist with this review.

**State Statute and Administrative Rule Violations**

On the date of the inspection there were **no violations of Administrative Code** found at the facility.

**Approval**

**The Door County Jail is approved by the Department of Corrections for the detention of adult offenders with a maximum capacity of 143.** This approval is contingent on the correction of any violations detailed above and continuing compliance with all applicable Wisconsin State Statutes and administrative codes

Please extend my sincere appreciation to Administrator Lt. Kyle Veaser and the remainder of the staff for their professionalism and for accommodating my inspection. I am appreciative of the assistance and cooperation I received during the inspection process. The correctional management team has developed collective goals through ongoing facility reviews which will be very beneficial to overall operational planning and development. I look forward to continued progress as initiatives are identified.

Please do not hesitate to contact my office should you have any questions regarding this report.

Sincerely,

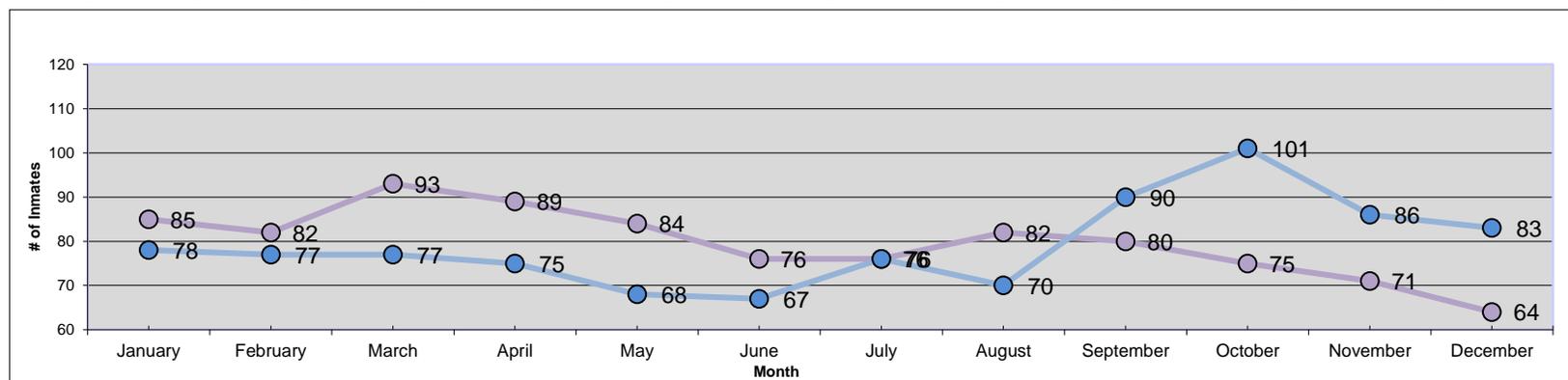


Nancy Thelen, Inspector  
Northeastern Region  
DOC-Office of Detention Facilities

Cc: Lt. Kyle Veaser, Jail Administrator  
Melissa Roberts, Director – ODF  
File

**DAILY POPULATION INFORMATION  
DOOR COUNTY JAIL - 2019**

Month	Daily Head Count 2019	Daily Head Count 2018	Gender		Huber Inmates	# of Boarders				# on EMP or home monitor	DC Jail Inmates
			# of male	# of female		Kewaunee	Manitowoc	Brown	DOC Sanctioned		
January	85	78	70	15	19	10	0	0	9	2	66
February	82	77	70	12	17	5	1	0	12	2	64
March	93	77	81	11	24	4	1	0	20	3	68
April	89	75	78	13	25	4	1	0	20	4	64
May	84	68	70	13	24	1	1	0	18	4	64
June	76	67	65	11	19	1	1	0	14	3	60
July	76	76	63	12	14	1	1	0	19	2	55
August	82	70	66	16	15	1	1	5	22	3	53
September	80	90	64	16	20	2	1	5	12	2	60
October	75	101	65	10	19	1	5	4	11	2	54
November	71	86	60	12	16	2	1	0	14	3	54
December	64	83	54	10	13	2	1	0	10	3	51
<b>AVERAGE</b>	<b>80</b>		<b>67</b>	<b>13</b>	<b>19</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>15</b>	<b>3</b>	<b>59</b>



## DOOR COUNTY JAIL DAILY POPULATION INFORMATION JANUARY 2020

Date	Daily Head Count	Gender		Huber Inmates	# of boarders			# on EMP or home monitor
		# of male	# of female		Kewaunee	Manitowoc	DOC Sanction	
1	63	54	9	11	1	1	8	3
2	61	53	8	11	0	1	8	3
3	63	54	9	12	0	1	7	3
4	63	53	10	12	0	1	6	3
5	63	54	9	13	0	1	6	3
6	64	55	9	13	0	1	6	3
7	64	56	8	13	0	1	6	3
8	64	56	8	13	0	1	6	3
9	61	53	8	15	0	1	5	3
10	60	53	7	15	0	1	5	4
11	60	53	7	16	0	1	5	4
12	63	57	7	17	0	1	5	4
13	63	56	7	17	0	1	5	4
14	60	53	7	17	0	1	4	4
15	71	63	8	17	0	10	4	4
16	70	62	8	17	0	10	3	4
17	70	63	7	17	0	10	3	4
18	69	62	7	17	0	10	2	4
19	71	62	9	19	0	10	2	3
20	71	62	9	19	0	10	2	3
21	72	63	9	19	0	10	2	3
22	72	61	11	18	0	10	2	3
23	74	63	11	18	0	10	4	3
24	72	63	9	18	0	10	4	3
25	70	61	9	18	0	10	4	3
26	69	61	8	18	0	10	4	3
27	70	62	8	18	0	10	4	3
28	73	63	10	18	0	10	4	3
29	75	65	10	18	0	10	4	3
30	69	61	8	18	0	6	5	3
31	69	60	9	19	0	6	5	3
Avg	67	59	8	16	0	8	5	3

Total Monthly Bookings:	81
Year to Date Bookings:	81
Previous Year to Date Bookings	69
Year to Date ADP:	67
Previous Year to Date ADP:	85
Year to Date DC Jail ADP:	51
Previous YTD DC Jail ADP:	66

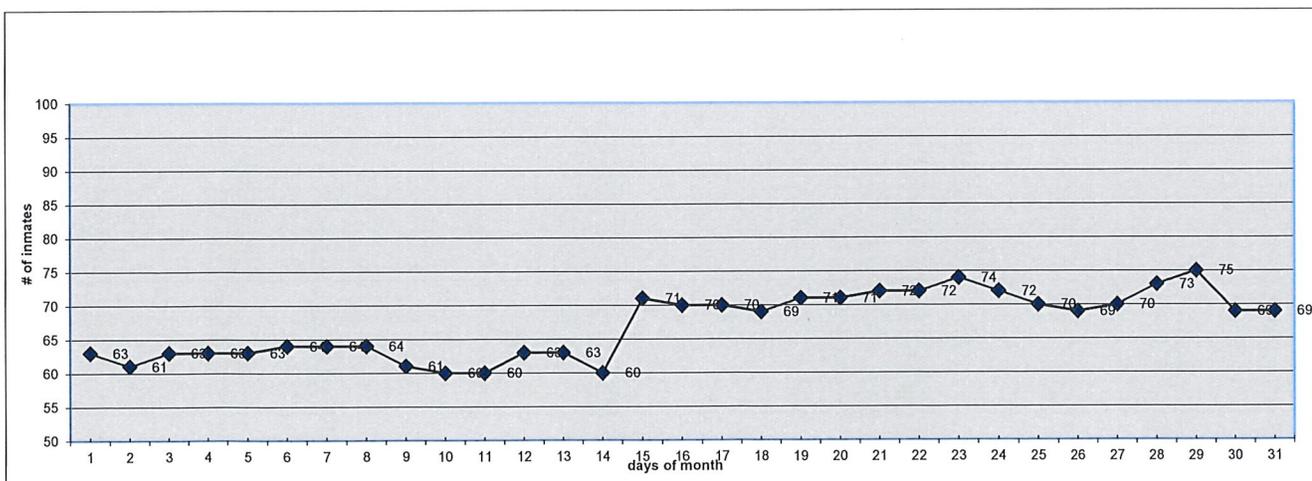
**Definitions:**

**Daily Head Count** - TOTAL number of inmates in the facility at a given time daily

**Gender** - Number of male and female inmates housed in the facility at time of daily head count, **does** include out of county inmates

**Boarders** - Inmates housed in the facility from other jurisdictions (county, state, federal)

**EMP or Monitor** - Number of persons serving jail time under alternative methods, such as home detention or electronic monitoring.



## MENTAL HEALTH AODA STATISTICS YTD 2020

	TOTAL INMATES SERVED	AODA	MENTAL HEALTH	COMBINED MENTAL HEALTH/AODA	TOTAL CONTACTS	EMERGENCY DETENTIONS	SAFETY OBSERVATIONS	AODA GROUP	REFUSALS
JANUARY	60	26	3	31	154	0	3	24	2
FEBRUARY									
MARCH									
APRIL									
MAY									
JUNE									
JULY									
AUGUST									
SEPTEMBER									
OCTOBER									
NOVEMBER									
DECEMBER									
<b>YTD TOTALS</b>	<b>60</b>	<b>26</b>	<b>3</b>	<b>31</b>	<b>154</b>	<b>0</b>	<b>3</b>	<b>24</b>	<b>2</b>

**Terms Defined:**

**Total Inmates Served:** Number of individual inmates seen by mental health provider.

**AODA:** Inmate seen for exclusively Alcohol and Other drug related issues.

**Mental Health:** Inmate seen for exclusively Mental Health related issues.

**Combined:** Inmate seen for a combination of Alcohol/Drug and Mental Health issues.

**Total Contacts:** Inmates may be seen more than once, each visit is recorded as one contact.

**Emergency Detentions:** Inmates who were transferred to an outside mental health agency for evaluation on an (EM-1) based on he/she presented an imminent risk to himself/herself or others.

**Safety Observations:** Inmate was assessed for suicide/self-harm and placed on a safety observation in-house.

**AODA Group:** Number of inmates participating in Alcohol and Other Drug Addiction Program.(Based on Smart Recovery Format- Inside Out)

**Refusals:** Inmates who either submitted a request to see mental health, staff referrals, nurse or physician referrals and inmates in segregation who refused services offered by mental health worker.

**INMATE REQUEST FORM**

INMATE NAME: 

REQUEST DATE: 1-4-20

**REQUEST DETAIL**

I would like to say thank you to the staff here at the Door County Jail as a whole. You are all amazing people and have made the last 2 years of my life as best as possible. I'm going to miss you all and appreciate everything you've done for me.

Received By: Hedson d Date Received: 1/4/2020 Time Received: 2:50

**DISPOSITION**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Processed By: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

**WHITE-STAFF COPY    YELLOW-INMATE COPY**



**DOOR COUNTY**

**Resolution No. 2020-\_\_**  
**APPROVAL OF GIFT, GRANT AND/OR DONATION TO THE**  
**SHERIFF'S DEPARTMENT**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BULTMAN			
CHOMEAU			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HALSTEAD			
HEIM PETER			
KOCH			
KOHOUT			
LIENAU			
LUNDAHL			
NEINAS			
NORTON			
ROBILLARD			
VIRLEE			
VLIES WOTACHEK			
WAIT			

**BOARD ACTION**

Vote Required: Majority Vote of a Quorum

Motion to Approve      Adopted

1st \_\_\_\_\_ Defeated

2nd \_\_\_\_\_

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Exc: \_\_\_\_\_

Reviewed by:

\_\_\_\_\_, Corp. Counsel

Reviewed by:

\_\_\_\_\_, Administrator

**FISCAL IMPACT:** The donated funds will be used for the specified purpose; no additional County funds are required because of the acceptance of this donation. STW

**Certification:**

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the \_\_\_ day of \_\_\_, 2019 by the Door County Board of Supervisors.

\_\_\_\_\_  
Jill M. Lau  
County Clerk, Door County

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**WHEREAS**, Section 59.52(19) Wis. Stats. empowers the County Board to accept donations, gifts, or grants of money for any public governmental purpose within the powers of the County; and

**WHEREAS**, Resolution 75-84 entitled "Gifts, Grants & Donations to the County of Door" requires approval of the Door County Board of Supervisors, for acceptance of all donations, gifts, and grants whether in the form of money, or personal or real property; and

**WHEREAS**, Rule of Order # 38, entitled 'Donations, Gifts or Grants', authorized an oversight committee to accept donations, gifts or grants; requires County Board be provided notice of any donation, gift or grant in excess of \$1,000 prior to acceptance; and requires that an itemized report of all donations, gifts or grants shall be submitted to the county board on an annual basis; and

**WHEREAS**, The Don Sarter Marine Safety Memorial Fund Inc. has donated \$4,500 to the Door County Sheriff's Office for the purchase of a DJI Mavic 2 Enterprise Dual + Smart Remote Drone

**WHEREAS**, The DJI Mavic 2 Enterprise Dual + Smart Remote Drone will be used to assist the Door County Sheriff's Office with Search and Rescue Efforts, Investigations, Technical Accident Scene Investigations, etc.

**WHEREAS**, The Public Safety Committee has voted to accept the aforesaid donation.

**NOW THEREFORE, BE IT RESOLVED**, That the Door County Board of Supervisors does hereby approve the acceptance of the donation of \$4,500 for the purchase of DJI Mavic 2 Enterprise Dual + Smart Remote Drone.

**BE IT FURTHER RESOLVED**, That the aforesaid donation shall be administered by the Door County Sheriff's Office, subject to oversight by the Public Safety Committee.

**SUBMITTED BY:**  
**Public Safety Committee**

\_\_\_\_\_  
Joel Gunnlaugsson, Chairperson

\_\_\_\_\_  
Jon Koch

\_\_\_\_\_  
David Englebert

\_\_\_\_\_  
Roy Englebert

\_\_\_\_\_  
Linda Wait

\_\_\_\_\_  
Megan Lundahl

\_\_\_\_\_  
Laura Vlies Wotacheck



## DOOR COUNTY SHERIFF'S OFFICE

TAMMY A. STERNARD, SHERIFF  
Patrick McCarty, Chief Deputy  
Robert Lauder, Patrol Lieutenant  
Kyle Veeseer, Jail Lieutenant

**Integrity – Professionalism – Fairness – Teamwork**

---

TO: Public Safety Committee

RE: Replacement of totaled vehicle

Squad #20, a 2012 Dodge Caravan was damaged in a crash while apprehending three subjects during a drug investigation on January 30, 2019. The vehicle was totaled by the insurance company and we received \$6,949.00 from Wisconsin County Mutual. This vehicle was scheduled for replacement in 2021 and there is currently \$20,000.00 set aside in the vehicle replacement fund.

Squad #20 is driven by the investigative sergeant. He has requested a pickup truck with four wheel drive capabilities. There have been instances where they have not been able to access crime scenes due to weather or terrain with their current vehicles. A pickup truck would also give him the ability to transport oversized evidence.

I contacted Ewall Auto, who has the State contract, for truck pricing and received the following prices for pickup trucks:

Make	Model	cab	Bed length	4x4	Engine	cost
Ford	Ranger	Super Crew	5 Ft	X	2.3L Ecoboost	\$27,898.00
Ford	F150 Pickup	Super Crew	5.5 Ft	X	3.3L 6 Base	\$28,756.00
Chevrolet	Silverado 1500	CREW	5.7 ft	X	4.3L EcoTec3	\$28,841
Dodge	1500 Classic	CREW	5.7 Ft	X	3.6L 6 Base	\$26,089.00

There would be no changeover costs for this vehicle other than the installation of the police radio which was removed from the old squad prior to being turned over to the salvage company. I am requesting replacing the totaled vehicle with a Dodge 1500 Class crew cab with a cost of \$26,089.00.

Respectfully submitted,

Chief Deputy Patrick McCarty

1201 S. Duluth Avenue, Sturgeon Bay WI 54235  
Phone: (920)746-2400  
Fax: (920)746-2411

**McCarty, Pat**

---

**From:** Hawkey, Brenda  
**Sent:** Wednesday, January 22, 2020 10:33 AM  
**To:** McCarty, Pat  
**Subject:** FW: Total Loss SD 2012 Dodge Prop18502596

FYI Below.

**From:** Laurie Cisewski <lcisewski@aegis-wi.com>  
**Sent:** Wednesday, January 22, 2020 9:34 AM  
**To:** Hawkey, Brenda <bhawkey@co.door.wi.us>  
**Cc:** WIPPERFURTH, STEPHEN <swipperfurth@co.door.wi.us>  
**Subject:** Total Loss SD 2012 Dodge Prop18502596

This message was sent securely using Zix®

Hi Brenda

We received the title just fine.

Payment is being sent today as follows:

	\$9125.00 ACV
+	69.50 license
+	150.00 Tow
+	105.00 Remove BPP
=	\$9,449.50
-	\$2500.00 Deductible
=	\$6,949.50

Please let me know if you have any questions and have a great day.

Laurie A Miskanis-Cisewski, AIC, SCLA  
Sr. Field Claim Examiner  
Aegis-Wisconsin County Mutual Ins Co.  
P O Box 63  
Custer WI 54423  
(715) 544-1328  
(715) 544-1342 (f)

This message was secured by Zix®.

<b>Proponent</b>	<b>Initial Base Proposal</b>	<b>Alternate A</b>	<b>Updated Base Proposal with scaled back financial analysis</b>	<b>Notes</b>
Care Systems	\$166,900.00	\$127,750.00	\$147,900.00	
Hillard Heintze	\$63,450.00	\$54,450.00	\$58,950.00	\$55,575.00 if kickoff meeting is a video conference call
Verry/Shea	\$45,500.00		\$35,900.00	
McGrath Consulting	\$49,400.00	\$41,600.00	\$40,300.00	
Northwestern	\$75,050.00	\$48,000.00	\$63,750.00	



**Professional Services Proposal for  
Door County, Wisconsin**

**Staffing Analysis and Optimization Plan**

**By  
McGrath Consulting Group**

**February 2, 2020**





January 17, 2020

Door County Sheriff's Office  
County Justice Center  
1201 S. Duluth Ave.  
Sturgeon Bay WI 54235

Thank you for the opportunity to submit our qualifications to conduct a Staffing Analysis and develop an Optimization Plan for the operation of the Door County Sheriff's Office. This proposal outlines our understanding of the project.

***Why should you choose McGrath Consulting Group for your Staffing Analysis?***

**We do not ask you to adapt to an off-the-shelf Staffing Analysis and Optimization Plan.**

- ❖ We find that each law enforcement agency has unique qualities, culture, and needs.
- ❖ We work hard to understand your goals, community culture, departmental successes, and challenges so we can help you sustain and improve the critical services you provide to your County.

**We have selected consultants for this project who are highly qualified and nationally respected police executives and human resource professionals:**

- ❖ The assessment of your department is best conducted by consultants with professional backgrounds in law enforcement, including sheriff's law enforcement, county jail management, municipal policing, government management, administration and human resources.

**We are experienced:**

- ❖ Now in our 20<sup>th</sup> year of business, McGrath Consulting Group, Inc. has over 400 clients in 37 states.
- ❖ Our success stems from sound principles and best practices throughout our work and the relationships we build through honesty and transparent communication from the beginning of the project through the adoption, implementation, and follow-through.

Detailed information regarding our firm, consultants, methodology, and required information is presented within this proposal. As you review the proposal, if you have any questions or require additional information, please do not hesitate to ask.

We look forward to the opportunity of working with Door County Sheriff's Department on this important project.

Sincerely,

*Ron Moser*

Lead Police Consultant  
McGrath Consulting Group, Inc.  
P.O. Box 190  
Wonder Lake, IL 60097  
[ron@mcgrathconsulting.com](mailto:ron@mcgrathconsulting.com)  
(815) 728-9111 *corporate office*  
(630) 746-2651 *mobile*

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## Firm Profile

Company Name	McGrath Consulting Group, Inc.
Established	May 1, 2000 - Illinois
Type of Firm	Corporation
DUNs & Bradstreet #	N/A
Company Address	P.O. Box 190 Wonder Lake, IL 60097
Phone Number	(815) 728-9111
Fax Number	(815) 331-0215
Project Manager	Ron Moser
Email Address	Ron@mcgrathconsulting.com
Principals	Dr. Tim McGrath, CEO – McGrath Consulting Group, Inc. Dr. Victoria McGrath, CEO – McGrath Human Resources Group

Insurances	Admiral Insurance, State Farm Insurance Certificates will be provided as needed.
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## Firm Expertise

McGrath Consulting Group, Inc. is an organization that specializes in public sector consulting predominately in the fields of police, fire, EMS, communications and human resources. The principals of the company have over 50 years of public sector experience.

We have two distinct divisions within the company: Public Safety – overseen by Dr. Tim McGrath and Human Resources – overseen by Dr. Victoria McGrath. We have found that having expertise in human resources is beneficial in public safety studies. Thus, the Fire/EMS and Police consultants have access to experts in human resources to address the unique laws and best practices governmental entities face with their human capital.

McGrath Consulting has been working with public-sector organizations of all types for over 20 years. The Consultants assigned to this project have worked with McGrath Consulting on numerous law enforcement and public safety organizational staffing studies and audits.

## Scope of Work

Our consultants have completed many law enforcement studies. No two departments are the same, and thus, no two projects are the same. We start with a Scope of Work gleaned from your Request for Proposal but are flexible to meet the needs and circumstances we find in your organization.

The study will be broad and encompass, but not be limited to, the following areas:

- Staffing and Resource Allocation
- Effective Supervision
- Jail Administration and Corrections
- Work Schedules
- Training
- Civil Process

This will be accomplished in a **participatory environment** whereby McGrath consultants **engage and listen** to the administration and stakeholders, **is sensitive** to the unique qualities and needs of your County, **develops a plan and walks you through** the recommendations.

## Study Strategy and Methodology

### Work Plan and Strategies Employed

Our consulting team utilizes various strategies to elicit information that will allow us to provide a detailed, in-depth analysis and study of your organization. Successful strategies we have employed in the past and recommend for this study include document reviews and on-site interviews and tours/observations.

Our methodology and approach are characterized by a systematic, logical series of tasks aimed at assuring thoroughness, consistency, and objectivity. Our goal is to meet the needs of your organization. Therefore, the proposal steps can be discussed and adjusted to meet the needs of Door County.

### Project Initiation



The Project Manager and other consulting team members will begin the project by conferring with the Project Manager for Door County other persons you designate. We will review the planned timeline and deliverables and confirm expectations from all partners. ***A clearly defined game plan will result in a successful solution for your organization.***

A list of information and documents needed will be requested at the first site visit. Based on our initial meeting with you and the documents gathered, our team of consultants will begin the organizational study.

## Interviews and Analysis



## Data Analysis

Time will be spent both onsite and off-site reviewing documents, statistics, and departmental metrics and analytics.

## Stakeholder Interviews – Site Visit

Our procedures serve to gather as much information as possible as we also build department “buy-in” through involving all department members and hearing their voices. This is also true for elected officials and other stakeholders.

The consultants will be onsite for individual and focus group meetings as determined during the project initiation phase. We generally include employees, departmental administration, County administration, community members and other stakeholders (as appropriate) to gather the most comprehensive information. We do not limit the number of individuals or groups we will interact with or interview. Our firm can reach out broadly to engage with local government and community members in focused discussions.

- In-depth, individual interviews with all Sheriff’s Department employees, both sworn and civilian.
- Individual interviews with other department stakeholders such as volunteers, chaplains, etc.
- Individual interviews with appropriate local elected officials and commissioners.

- Document review of department policies, procedures, general orders, and training. Furthermore, compare this information to actual practice and apply “diagnostic questions” to this determine information the extent of compliance and areas to improve.

## Tours & Work Observation

- Tour the jurisdiction to thoroughly understand the County.
- Tour of Sheriff’s Department and other appropriate facilities.

We recognize that the level of involvement we recommend increases our consultant’s time on-site. However, we reap tremendous value to the study through this involvement. We will work with you to aggressively schedule our onsite visits to complete our work in a timely fashion. The cost proposal includes all consultant time, travel and expenses.

## Report and Presentation



During the final phase of the project, the draft report will be developed. This report will provide an overview of identified issues and make recommendations for changes. The consultants will help prioritize the recommendations and structure an implementation plan to meet the County’s needs.

Consulting team members will meet on-site with the county project manager and other identified officials to review and address questions and concerns from the report. After appropriate modifications are made, the final report will be presented to County officials in the manner you designate.

## Implementation and Support

The County will make their decision regarding which recommendations they choose to implement. McGrath Consulting will continue to support Door County as you process the report results and begin making steps through the implementation process.

## **Door County Staff Time**

Since we work closely with our clients, support on this project is critical but not intrusive. Initially, a list of items required for analysis or understanding is submitted to a designated person. Further, assistance is requested in setting up interviews with individuals within the department and County, and/or providing contact information. Additionally, support is needed to answer questions or address questions/concerns/issues of the consulting team. These are usually completed through telephone or email conversations.

## **Stakeholder Communication and Engagement**

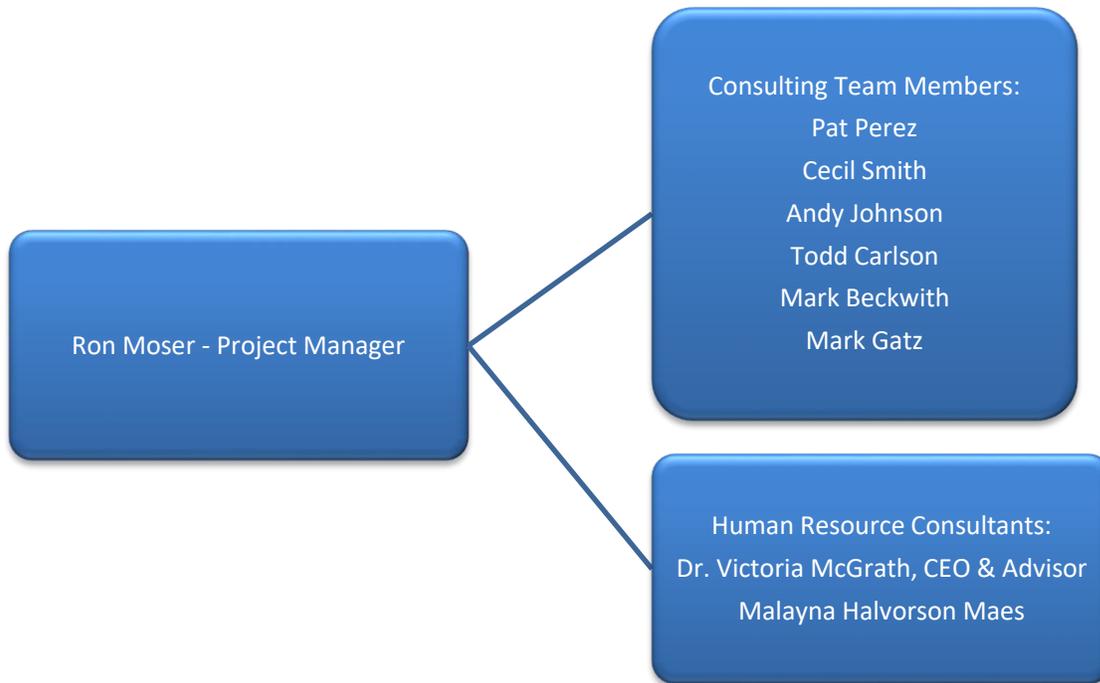
As outlined in our processes and methodology, there are opportunities throughout this process to engage all levels of staff and other stakeholders in the process. We will work with County officials to determine the level of involvement and communication appropriate to the project.

## **Timeframe**

Our firm is available to begin project development with the County immediately following acceptance and contract approval which is anticipated sometime in February 2020. We plan for the final report to be delivered by the June 8, 2020 requested completion date. Factors that can impact the timeline include County administration and employee availability for meetings and interview as well as timely receipt of requested data.

## **Project Management and Team**

The most highly qualified consultants with county and municipal policing and administrative experience from our firm have been selected for your project.



## Consultant Resumes

### Ron Moser – Lead Police Consultant

Ron Moser heads the law enforcement division of McGrath Consulting Group, Inc. and will serve as the Project Manager. He has been the project manager for numerous law enforcement and public safety audits and inspections and leads all law enforcement related projects with McGrath Consulting.

Prior to joining McGrath Consulting, Mr. Moser spent 34 years in law enforcement serving six municipalities in three states. He served as Chief in three Police Departments. Two of those departments were in the Chicago metropolitan area. Mr. Moser's extensive experience in the Chicago area was enhanced by his active participation and leadership roles in several Metro Police Associations.

During the eleven years he served in his last Chief position, Mr. Moser was also appointed Director of Emergency Management. For three years prior to his retirement, he served as the Village Manager for Hanover Park, IL, a municipality of Cook County.

Mr. Moser is a member of the International Association of Chiefs of Police (Life member), Illinois Association of Chiefs of Police (Life member), DuPage County (IL) Chiefs of Police Association (past President and Life member), North Suburban (IL) Association of Chiefs of Police (Life member), the American Society for Industrial Security, and a former member of the International City Managers Association and Illinois City Managers Association.

Mr. Moser holds a bachelor's and master's degree in Law Enforcement Administration and a second Master's in Criminal Justice and Corrections. Mr. Moser has served as an adjunct faculty

member at six colleges and universities, currently instructing criminal justice courses through Columbia College of Missouri. Recently, he developed a Homeland Security Certificate Program for Columbia College.

#### **Patrick Perez – Police Consultant**

Patrick Perez brings 23 years of law enforcement experience to the project. Mr. Perez holds distinction as the first Hispanic to be elected to the office of Sheriff in the State of Illinois. He served as Sheriff of Kane County from 2007-2014. During his career, he rose through the ranks of Sergeant, Supervisor of Special Operations, Investigations, and Patrol as well as serving in the Civil Process Division. Additionally, he served as Interim Chief of Police for the Village of Elburn, Illinois.

Mr. Perez's law enforcement background includes a wide variety of experience from street policing to administration of a County Sheriff's department with over 300 employees representing 30 divisions. During his tenure, Sheriff Perez enacted several initiatives to professionalize the agency including: mandatory random drug testing, an office of professional standards, major revision of the department's Standard Operating Procedures, established a crime analyst position, redesigned the website, established a public information officer position, and implemented a Citizen's Police Academy.

Mr. Perez is a national Sheriff's Institute graduate and serves on all police and public safety projects for McGrath Consulting Group.

#### **Cecil Smith - Police Consultant**

Cecil Smith was selected to lead the Sanford, Florida, Police Department after serving 25 years with the Elgin Police Department in Elgin, Illinois during one of the most controversial and racially heightened times in law enforcement history (The Trayvon Martin and George Zimmerman incident).

He retired at the rank of Deputy Chief from the Elgin Police Department. It should be noted that prior to his retirement from the Elgin Police Department, Chief Smith was the first and only African American to hold the position of Deputy Chief in the Police Department's 178-year history.

Cecil Smith is an experienced Public Service Administrator with extensive knowledge of policies, special policing needs, and quality-of-life issues. Recognized by the DOJ, COPS office, FBI, and other State organizations, commended for his leadership skills, interpersonal skills, public speaking, and has successfully combined proactive methods of supervision, problem solving, and the ability to motivate officers to exceed objectives, while continuing to maintain the highest standards of law enforcement ethics and professionalism.

In addition to his bachelor's degree in Criminal Justice, Mr. Smith is a graduate of the Northwestern University School of Staff and Command as well as the FBI National Academy.

Mr. Smith is recognized nationwide for his service and testimony related to progressive policing. Significant engagements include, but are not limited to the following;

- Provided testimony before President Obama’s Task Force on 21<sup>st</sup> Century Policing regarding “Building Trust Within Communities of Color”.
- Served as a panelist for U.S. Department of Justice, Office of Community Oriented Policing Services (COPS Office), “Strengthening the Relationship between Law Enforcement and Communities of Color,” in New York City,
- Sent to Ferguson, Missouri in September of 2014 as part of the Department of Justice Task Force following the shooting of Michael Brown.
- Consulted on the Tamir White shooting in Cleveland prior to the Consent Decree being awarded.
- Panelist and participant in meetings hosted by the Office of Community Oriented Policing Services (COPS) with Director Ronald Davis on September 10, 2014, in St. Louis, Missouri.

#### **Andy Johnson - Police Consultant**

Andy Johnson is an 18-year veteran of the Hanover Park, IL Police Department where he currently holds the rank of Deputy Chief. Johnson currently serves as the Support Services Deputy Chief where he is responsible for budgeting, purchasing, training, emergency management, code enforcement, records, internal affairs, accreditation (CALEA), and also serves as the Department's public information officer.

Mr. Johnson is the Chair of the Illinois Association of Chiefs of Police Public Relations Committee, as well as the Chair of the DuPage County Chiefs of Police Association Communications Committee. Additionally, he leads the Hanover Park Safe Communities America Coalition, which is a community coalition seeking to improve safety throughout the Village of Hanover Park.

Mr. Johnson holds bachelor’s and master’s degrees in Criminal Justice and is a graduate of Northwestern University School of Staff and Command.

Johnson has been a blog author for the International Association of Chiefs of Police on the topic of social media implementation and communications strategies. Johnson recently authored a comprehensive analytical report on the Hanover Park Police Department's compliance with the recommendations of the *President's Task Force on 21st Century Policing Report*.

#### **Mark Beckwith – Police Consultant**

Mark Beckwith is the Deputy Chief of Public Safety and Emergency Management Director for Augustana College in Illinois. Prior to joining the campus police for Augustana, he served a distinguished 28-year career with the Milan, Illinois Police Department rising through the ranks to become the Chief of Police.

In his role as Emergency Management Director, Mr. Beckwith is currently authoring the campus University Operations Plan. Under his leadership, Augustana College was selected as one of nine colleges to participate in the State of Illinois “Ready to Respond Campus” pilot program.

For six years, Deputy Chief Beckwith served as the President of the Illinois Law Enforcement Alarm System, which provided leadership to the entire state of Illinois Law Enforcement Mutual Aid

System. This included oversight and management of Homeland Security funding for Illinois agencies, as well as administering the coordination of out of state mutual aid response to Hurricane Katrina, the 2008 Republican National Convention, the 2009 G20 Summit in Pittsburgh, Pennsylvania, and the 2012 NATO Summit in Chicago.

Mr. Beckwith holds a bachelor's degree in Law Enforcement and Justice Administration and is a graduate of the FBI National Academy.

#### **Todd Carlson - Police Consultant**

Sergeant Todd Carlson is currently supervising the Support Services Division of the Hanover Park Police Department in Illinois. In this role, he supervises Social Services, Evidence and Court Services Units. He also manages the department's accounts receivable/payable with a total annual budget of \$1.1 million, building maintenance, information technology, equipment, quartermaster, training and vehicle fleet.

During his law enforcement career, Mr. Carlson has served as a Patrol Sergeant, Intelligence Officer/Crime Analyst, Assistant Team Leader, Detective, Police Officer and Deputy Sheriff (patrol and jail).

During his tenure at Hanover Park, Sergeant Carlson has managed and/or implemented projects including a department implementation of regional computer aided dispatch and report management system, a multiple public building alert system, an automated mapping of computer-aided dispatch and report management system, a social media program, SharePoint and an outdoor wireless and CCTV system.

Mr. Carlson holds a bachelor's degree in Law Enforcement Justice Administration with a minor in compute science as well as a Certificate in Supervision of Police Personnel through the Northwestern University Center for Public Safety.

#### **Mark Gatz – Police Consultant**

Mark Gatz is a retired Deputy Chief of Police with over 38 years of law enforcement experience.

Mark has served as the Deputy Chief of Support Services, he produced and maintained the annual budget, managed the department training function, Police Records Division, Code enforcement Division and the Emergency Management functions of the village. During this time, Mark wrote a comprehensive NIMS compliant Emergency Operations Plan for the Village, which became a template for other municipalities in DuPage County.

As the Deputy Chief of Operations, Mark was responsible for the Patrol, Strategic Enforcement & Prevention and Investigations/Crime Analysis Divisions. During this time, the department received the International Chiefs of Police Association Award for Innovation for the department's crime mapping and predictive analysis program and was named as one of the Top 100 Safest Cities in the Nation.

Mr. Gatz is a graduate of the Command Officers Development Course through the University of Louisville Southern Police Institute receiving the Director's Award for Academic Excellence during that course.

Mark is highly experienced in creating and instituting detailed policies, procedures, and training for law enforcement agencies. Prior to achieving the rank of Deputy Chief, Mark was the initial supervisor of the Code Enforcement Division within the police department and created the Curb Appeal and Single Unit Rental Residential Inspection (SURRI) programs.

**Victoria McGrath, Ph.D., SPHR – Chief Executive Officer – Advisor**

Dr. Victoria McGrath has an extensive background in the field of human resources, predominately in the public sector; but also, has a number of years in the private sector having worked in health care, banking, and education. Thus, she brings over 19 years of practitioner experience in all phases of human resources prior to her years as a consultant.

Her professional experience includes the City of Brookfield, WI, which had over 500 employees, including 5 labor unions; the Elmbrook School District, WI – the 2nd largest school district in Wisconsin, also with 5 labor unions; and Citicorp Banks. Thus, she has dealt with labor/employee relations; policy, procedure and labor compliance; benefits and compensation; recruitment and staff development. Dr. McGrath's local government experience touched all local services including police/sheriff, fire, public works/highway, engineering, library, health department, administration, courts, jail, and more.

Dr. McGrath has provided management assistance to more than 200 local government clients on a variety of management issues. In addition to working with governmental clients, she has been a speaker for a number of professional organizations and worked with two organizations in developing courses in human resource management to current and upcoming supervisors. Further, she is an adjunct professor – teaching in areas such as human resources, organizational development, management, and research – at Northwestern University (Master's in Public Policy Administration).

Dr. McGrath's doctoral dissertation dealt with Government as a Learning Organization. Her research dealt with government efficiency in providing services and how governmental services can become more effective. She also holds a Master of Science in Management and a Bachelor of Science in Industrial Relations and Finance.

**Malayna Halvorson Maes – Sr. Consultant, Human Resources**

Malayna Halvorson Maes has served as a human resource professional in both the private and public sectors for over 20 years. She worked previously in health care human resources, then as the Human Resources Director and senior advisor for a large county in northern Wisconsin. Thus, she has direct experience with the many challenges facing municipal employers.

As a former municipal Human Resources Director, she is knowledgeable of all facets of local government, including police, public works, engineering, health services, and more. She has been a leader and member of a number of professional organizations and takes an active role in defining the human resource profession.

Ms. Maes holds a bachelor's degree in psychology and has been a consulting team member for numerous law enforcement management studies.

### **Staff Assignments and Additional Consultants**

All consultants will be dedicated to the project throughout the duration with some team members making the onsite visits while others will provide consultant support and conduct analysis. We operate under the philosophy of total team involvement and each team member will work together to meet the goals of your project.

## **References**

### **Local Government Clients and References**

Our firm specializes in working with mid-sized municipal agencies. We have completed numerous similar projects for public sector law enforcement departments. The following references are listed as recent clients our firm has provided studies for projects of similar-sized law enforcement agencies and scope of work. Client testimonials are included in Appendix A. The complete listing of our clients may be viewed on our website at [www.mcgrathconsulting.com](http://www.mcgrathconsulting.com).

#### **City of Fairburn, Georgia Police Department**

##### **Police Management Audit**

**Contact:** Anthony Bazydlo, Interim Chief of Police – (770) 683-4094

**Email:** [abazydlo@fairburn.com](mailto:abazydlo@fairburn.com)

**Project Statistics:** Sworn officers -25; Civilian employees – 8; Population – 14,000.

The cultural diversity in this suburb of Atlanta, Georgia is primarily a majority-minority of African American residents

An organizational assessment of all components of the police department. Emphasis placed on applying tenants of the *President's Final Report on 21<sup>st</sup> Century Policing*. Included an analysis of internal culture and climate through individual interviews with all employees. Additionally, the project involved a review of the agency's interactions with community members and external customers.

### **City of Sapulpa, Oklahoma Police & Fire/EMS Management Study Comprehensive Organizational Study**

**Contact:** Mike Haefner, Police Chief – (918) 227-5100

**Email:** [mhaefner@sapulpapolice.com](mailto:mhaefner@sapulpapolice.com)

**Contact:** David Taylor, Fire Chief (918) 224-3359

**Email:** [dtaylorfd@cityofsapulpa.net](mailto:dtaylorfd@cityofsapulpa.net)

**Project Statistics:** Sworn officers – 40; Civilian employees – 15; Population - 29,000. As a suburb of Tulsa, Oklahoma many cultures are represented with the largest being Native American.

Comprehensive inspection and audit of both operations. Included Future Needs, technology, contract review, recordkeeping, and all personnel and operations functions.

### **City of Stafford, Texas Police Department**

#### **Police Organizational Study**

**Contact:** Richard Ramirez, Police Chief – (281) 261-3952

**Email:** [rramirez@staffordtx.gov](mailto:rramirez@staffordtx.gov)

**Project Statistics:** Sworn officers – 65; Civilian – 20; Population -40,000. Adjacent to the City of Houston, Texas, the diversity of Stafford includes large Hispanic and African American populations.

A full study and review of all components of the Police Department, including the future impact on staffing and operations of a proposed development, was conducted.

### **City of Mendota Heights, MN Police Department**

#### **Comprehensive Department Audit and Internal Culture Review**

**Contact:** Mark McNeill, City Administrator – (651) 255-1153

**Email:** [markm@mendota-heights.com](mailto:markm@mendota-heights.com)

**Requested Project Statistics:** Sworn officers – 18; Civilian employees – 5; Population: 14,000. Diversity: As a first-ring suburb of Minneapolis, the diversity in this community includes a large daytime population of Somali workers, business owners, and students.

Comprehensive review of all operations – policies, training, staffing, scheduling, fleet, etc. – of the agency. This also included to determine the climate and culture of the organization. The recommendations have been accepted by the City and we continue to consult through the implementation process.

### **City of Farmington, MN Police Department**

#### **Comprehensive Department Audit and Staffing Study**

**Contact:** Brian Lindquist, Police Chief – (651) 280-6701

**Email:** [blindquist@ci.farmington.mn.us](mailto:blindquist@ci.farmington.mn.us)

**Project Statistics:** Sworn officers -25; Civilian employees – 6; Population - 20,000.

A fast-growing suburb of Minneapolis, the diversity in this community includes a large daytime population of Somali workers.

Conducted a comprehensive audit of the police department. The study focused on four major issues: current level of staffing; additional administrative staff; future staffing based on City projections and trends; and retention and turnover of employees.

## **Project Costs**

Costs include consultant(s) time, expenses, one (1) printed copy of the final report and one (1) copy on electronic media for the County to produce unlimited printed copies as needed.

**Base Project - Operations of the Door County Sheriff's Office (includes jail analysis): \$40,300**

**Optional Report Production** – McGrath will arrange for the printing, binding and shipping of the 40 reports and invoice the County at actual cost.

The cost of the Study will be divided into three payments. The first payment of 25% will be invoiced upon completion of a signed contract; 50% upon submission of the draft report; and 25% will be invoiced upon submission of the final analysis report. All invoices are payable within 30 days of receipt. The quoted price is good for 90 days from February 2, 2020.

### **Terms of Payments and Professional Recommendations:**

All invoices are due within 30 days of receipt and proposal cost is good for 90 days from January 17, 2020. Dr. Victoria McGrath is the individual with the authority to negotiate and contractually bind McGrath Consulting in any type of negotiations and contracts.

Our work for your organization will be drawn greatly from our professional experience in providing similar services to others for the past 20 years. We will, to the degree possible, preserve the confidential nature of any information received from you or developed during the work in accordance with our professional standards and practices.

The project results, our recommendations and all written materials provided by us represent our professional judgment based on the information available to us. McGrath Consulting, Inc. has never been a party to any litigation, administrative or state ethics board or other adverse proceedings during our 20 years of business. Our liability, if any, will not be greater than the amount paid to us for the services rendered.

## **A Final Word**

This proposal outlines our methodology to meet your needs. We will work with you and your staff to conduct a Staffing Analysis and then produce an Optimization Plan that fits the requirements of Door County. Thank you for the opportunity to be of service. Please feel free to contact us if you have any questions regarding this proposal.

## Appendix A: Client Testimonials

The following excerpts were provided by police executives for which our firm has provided services similar in scope:

*“The team from McGrath Consulting Group was knowledgeable and professional from our first contact until the end of our project. Their staff was responsive and consistently provided valuable insights. I would highly recommend them to any law enforcement agency”.* - **Deputy Chief Anthony Bazydlo, Fairburn Georgia, Police Department**

*“As a newly appointed chief, I was, of course, apprehensive about an outside firm coming in and looking at and scrutinizing my department. We in law enforcement say we like change, and look forward to constructive criticism, but we don’t always practice what we preach...*

*...I met with people who wanted to help me and my department to be better, and to find new ways and ideas to move my department forward, and a new perspective on how to not only take care of my department, but to how to better serve the city and citizens with the best possible police department, which is what we should all be striving to do. I can honestly say, that this was probably one of the best things that could have happened for me and for the men and women of this fine department as a newly appointed chief.”* - **Chief Haefner, Sapulpa Oklahoma, Police Department**

*“The McGrath firm is very professional and competent. They produce a great product during their audit from the front door to the back door and everything in between.”* - **Chief Richard Ramirez, Stafford Texas, Police Department**

**PURCHASE OF SERVICES AGREEMENT**  
**DCSO Staffing Analysis and Optimization Plan**

This Agreement, entered into by and between the County of Door, a Body Corporate, hereinafter referred to as "County", and [REDACTED], hereinafter referred to as "Provider".

WHEREAS, County desires to secure and retain the services of Provider to perform the services enumerated below; and

WHEREAS, Provider desires to perform the services enumerated below.

NOW, THEREFORE, in consideration of the mutual covenants here contained, the parties agree as follows:

1. This Agreement shall become effective [REDACTED], 2020.
2. County's contact information is: [REDACTED], [REDACTED], County Justice Center, 1201 S. Duluth Ave., Sturgeon Bay, WI, Sturgeon Bay, Wisconsin 54235; Ph. 920. [REDACTED]. [REDACTED]; E-mail: [REDACTED].
3. Provider's contact information is: [REDACTED].
4. During the term hereof, County hereby engages Provider and Provider hereby agrees to perform services as set forth in the County's Request for Proposal, Specifications, Instructions; Provider's [REDACTED], 2020 Response to Request for Proposal; and [REDACTED] [all incorporated herein by reference as if set forth in full].
5. The provisions of this Agreement and attachments shall be harmonized to give full force and effect to all wherever possible. In the event of an irreconcilable conflict, this Agreement controls.
6. Payment for services covered by this Agreement shall be based on allowable fees and costs as set forth in the attachments referenced in paragraph 4. above. Payment shall only be made for authorized services actually and satisfactorily provided. It is understood that County is not obligated to purchase any minimum amount of services from Provider.
7. Provider shall act as an independent contractor in providing and performing the services contemplated by this agreement. Nothing in, or done pursuant to, this agreement shall be construed to create the relationship of employer and employee, principal and agent, partners, or a joint venture between County and Provider.
8. Provider holds itself out as an independent contractor. Provider: is a separate and independent enterprise from the County; has a full opportunity to find other business; has made its own investment in its business, trade or profession; possesses the equipment, instrumentalities, materials, and office necessary to perform the work; controls the means of performing the work; and risks profit and loss as a result of the work.
9. This agreement does not create an employee/employer relationship between the parties. It is the parties' intention that the Provider will be an independent contractor and not the County's employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the state revenue and taxation law, the state workers' compensation law and the state unemployment insurance law. This agreement shall not be construed as creating any joint employment relationship between the Provider and the County, and the County will not be liable for any obligation incurred by the Provider, including but not limited to unpaid minimum wages, overtime premiums, unemployment insurance benefits, worker's compensation benefits, health insurance, health benefits, disability benefits, or retirement benefits. Provider is not entitled to receive any benefits from County or to participate in any County benefit plan.
10. Provider shall furnish the County with reports, at intervals and in such form as the County may require, of its activities pertaining to any matter covered by this Agreement.

11. Provider shall permit County or its designee(s) timely access to the Provider's records, as necessary to review Provider's compliance with this Agreement.
12. Provider retains sole and absolute discretion in the judgment of the manner and means of carrying out its activities and responsibilities hereunder.
13. Any and all work product (tangible material or its intangible equivalent) shall be the sole and exclusive property of the County.
14. Provider shall provide, perform and complete all services contemplated by this Agreement in an expeditious and proper manner, consistent with the care and skill ordinarily exercised by reputable members of the profession.
15. Provider warrants and represents that it is sufficiently experienced and competent to provide, perform and complete all services in full compliance with and as required by or pursuant to this Agreement.
16. Provider represents and warrants that it is financially solvent, and has the financial resources necessary to provide, perform and complete the duties and functions in full compliance with and as required by or pursuant to this Agreement.
17. Provider shall, in order to protect itself as well as the County, at all times during the term of this Agreement keep in force insurance policies issued by a company authorized to do business in Wisconsin and licensed by the Office of the Commissioner of Insurance.
  - *Comprehensive General (Including Professional) Liability*: One million dollars (\$1,000,000) combined single limit (i.e., up to one million dollars (\$1,000,000) per occurrence for bodily injury or property damage arising out of single loss, with no sub-limits). This coverage must be written on an "occurrence" basis and shall cover all risks incident to any activity of Provider under this Agreement.
  - *Motor Vehicle Liability (Including Uninsured Motorist Coverage and Uninsured Motorist Coverage)*: One hundred thousand dollars (\$100,000) each person, three hundred thousand dollars (\$300,000) each accident, and twenty five thousand dollars (\$25,000) property damage each accident.
  - *Workers Compensation*: If and as required by the State of Wisconsin.
  - *Other Insurance*. If and as required by the State of Wisconsin and deemed reasonable and adequate by the County.

Provider shall furnish certificates of insurance to the County evidencing the risks insured against and the limits of liability there under.

County shall be named an additional insured or loss payee.

Provider shall furnish County additional insured or loss payee endorsement(s).

Provider acknowledges that its indemnification liability to County is not limited by the limits of any insurance coverage.

18. Provider agrees that it shall protect, indemnify, and hold harmless the County and its respective officers, officials, employees, and agents from and against all actions, claims, costs, damages, demands, expenses, judgments, liabilities, losses, suits, and attorney's fees resulting from an act or omission of the Provider or the Provider's officers, officials, employees and agents arising out of, resulting from or in any manner connected with the performance or nonperformance of this Agreement. However, the provisions of this paragraph shall not apply to actions, claims, costs, damages, demands, expenses, judgments, liabilities, losses, suits, and attorney's fees caused solely by the County. The provisions of this paragraph shall survive and continue beyond the termination of this Agreement.

19. Nothing herein may be interpreted to constitute a waiver of any immunity, limitations on damages, notice requirements, or statutes of limitation afforded the County.
20. Provider shall comply with all applicable state and federal guidelines, laws, orders, regulations, and rules, including all state and federal labor standards.
21. During the term of this Agreement the Provider shall not discriminate against any person based on race, color, national origin, gender, age, disability, sexual orientation, religion, or marital status.
22. During the term of this Agreement Provider shall comply with all applicable affirmative action mandates and all applicable equal opportunity requirements. This includes the submission, if required, of the Provider's current approved civil rights compliance action plan.
23. Provider recognizes that it may have access to confidential or proprietary information. Provider agrees to keep such information confidential. This includes the Provider not using or disclosing any such information for any purpose not inextricably connected with this Agreement absent appropriate written consent.
24. Provider shall maintain records in connection with this Agreement in a manner sufficient to meet the requirements of state and federal laws, regulations and rules. This includes Wisconsin's Open Record Law ("WORL"), set forth in Section 19.31 - 19.39 Wis. Stats. Provider shall assist County in complying with Public Record(s) Request(s) pursuant to Section 19.36(3) Wis. Stats.
25. Provider shall comply with the requirements of the Health Insurance Portability and Accountability Act of 1996 and its implementing regulations (45 CFR Parts 160 – 164) ("HIPAA").
26. Provider shall meet state and federal service standards and applicable state and federal licensure and certification requirements as expressed by state and federal regulations and rules applicable to the services covered by this Agreement. Provider shall provide duplicates of any current license or certification required to the County.
27. Provider represents that it is not (and has not been) debarred, suspended or otherwise declared ineligible to provide the services covered by this Agreement. Provider shall immediately notify County if their status changes during this Agreement's term.
28. Provider shall avoid conflicts of interest. This includes the establishment of safeguards by Provider to prevent its employees, officers, principals or agents from using their position for purposes that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as those with whom they have family, business or other ties.
29. Noncompliance with this Agreement may be considered cause for its immediate suspension or termination. Written notice, by the party suspending or terminating this Agreement, shall be provided as soon as is practicable to the other party. If the County terminates this Agreement for the Provider's breach, Provider may be liable for any additional costs County incurs for replacement services.
30. County may terminate this Agreement in whole or in part without penalty at any time due to non-appropriation of necessary funds by the County Board, the State of Wisconsin, or the Federal Government.
31. Upon termination, for any reason, County's liability shall be limited to the services authorized and satisfactorily rendered by Provider through the date of termination as reflected by invoices timely submitted.
32. Either party's performance of any part of this Agreement shall be excused to the extent that it is hindered, delayed or otherwise made impractical by reason of flood, riot, fire, explosion, war, acts or omissions of the other party or any other cause, whether similar or dissimilar to those listed, beyond the reasonable control of that party.
33. Provider shall not assign this Agreement in whole or in part. Provider shall not assign any of its rights or obligations under this Agreement. Provider shall not assign any payment due or to become due under this Agreement.
34. This Agreement and the rights and obligation of County and Provider under this Agreement shall be interpreted according to the laws of the State of Wisconsin.

- 35. Venue, as to any dispute that may arise under this Agreement, shall be in the Circuit Court, County of Door, State of Wisconsin or, if subject matter jurisdiction otherwise exists, the U.S. District Court, Eastern district of Wisconsin. The parties shall, if practicable, endeavor to utilize alternative dispute resolution prior to commencement of a lawsuit.
- 36. County and Provider represents and warrants that it has carefully reviewed and fully understands this Agreement, including attachments and any matters incorporated by reference. This Agreement shall be binding upon and shall inure to the benefit of County and Provider and upon their respective and permitted successors and assigns.
- 37. The provisions of this Agreement shall be interpreted, when possible, to sustain their legality and enforceability as a whole. In the event any provision of this Agreement shall be held invalid, illegal, or unenforceable by a court of competent jurisdiction, in whole or in part, neither the validity of the remaining part of such provision, nor the validity of any other provision of this Agreement shall be in any way affected thereby.
- 38. No modification, addition, deletion, revision, alteration or other change to this Agreement shall be effective unless, and until such is reduced to writing and executed by County and Provider.
- 39. It is understood and agreed that this Purchase of Service Agreement, attachments, and any matters incorporated herein by reference, constitute the entire agreement between the parties with respect to the subject matter.

Accepted and agreed this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
Name / Title

Federal Employer Identification Number \_\_\_\_\_

Accepted and agreed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Tammy Sternard, Sheriff

Accepted and agreed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Ken Pabich, Door County Administrator

Approved as to form this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Grant P. Thomas  
Corporation Counsel

Dear Sheriff Steward,

On November 12 we were informed that my sister, Judy Anderson of Little Chute, was found deceased in her home.

Two of your deputies came to our home to give me the sad news. One's name is Christopher Ott and, I'm sorry to say, I don't remember the other young man's name. I just need to tell you how caring and kind they were. I truly appreciated how professional and compassionate they were.

Please thank them again for me and I thank ~~to~~ you and your staff for your service!

Mary Croft

Door County

**Accounts Payable Invoice Report**

Invoice Date Range 01/18/20 - 02/03/20  
 Report By Department - Batch - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Department <b>29 - Emergency Services</b>									
Batch Number <b>2020-0000065</b>		Batch Date 02/03/2020			Entered by User Aaron LeClair				
Vendor <b>4583 - AIRGAS</b>									
Sub-Department <b>29 Emergency Services</b>									
9097252293	EMS - oxygen	Edit		02/03/2020	02/03/2020	02/03/2020			133.62
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>4583 - AIRGAS</b> Totals							Invoices	1	<u>\$133.62</u>
Vendor <b>15583 - AUTOZONE</b>									
Sub-Department <b>29 Emergency Services</b>									
1966175944	EMS - Tahoe headlight bulb	Edit		02/03/2020	02/03/2020	02/03/2020			22.91
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>15583 - AUTOZONE</b> Totals							Invoices	1	<u>\$22.91</u>
Vendor <b>6486 - CHARTER COMMUNICATIONS</b>									
Sub-Department <b>29 Emergency Services</b>									
1608870012320	EMS - Charter Central	Edit		02/03/2020	02/03/2020	02/03/2020			251.17
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>6486 - CHARTER COMMUNICATIONS</b> Totals							Invoices	1	<u>\$251.17</u>
Vendor <b>9978 - DEATH'S DOOR FUEL LLC</b>									
Sub-Department <b>29 Emergency Services</b>									
1010399	EMS - Island fuel	Edit		02/03/2020	02/03/2020	02/03/2020			48.68
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>9978 - DEATH'S DOOR FUEL LLC</b> Totals							Invoices	1	<u>\$48.68</u>
Vendor <b>7717 - EMERGENCY MEDICAL PRODUCTS INC</b>									
Sub-Department <b>29 Emergency Services</b>									
02/03/2020	EMS - Medical Supplies	Edit		02/03/2020	02/03/2020	02/03/2020			854.34
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>7717 - EMERGENCY MEDICAL PRODUCTS INC</b> Totals							Invoices	1	<u>\$854.34</u>
Vendor <b>9579 - FOSTER COACH SALES INC</b>									
Sub-Department <b>29 Emergency Services</b>									
01/07/2020	EMS - 2020 Ambulance Purchase	Edit		02/03/2020	02/03/2020	02/03/2020			233,878.00
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>9579 - FOSTER COACH SALES INC</b> Totals							Invoices	1	<u>\$233,878.00</u>
Vendor <b>22507 - FUELMAN</b>									
Sub-Department <b>29 Emergency Services</b>									
NP57627524	EMS - Fuel card IL/Madison	Edit		02/03/2020	02/03/2020	02/03/2020			115.80
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>22507 - FUELMAN</b> Totals							Invoices	1	<u>\$115.80</u>

Door County

**Accounts Payable Invoice Report**

Invoice Date Range 01/18/20 - 02/03/20  
 Report By Department - Batch - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>20492 - JIM OLSON FORD LINCOLN, LLC</b>									
Sub-Department <b>29 Emergency Services</b>									
38557	EMS - Med 8126 air ride repair	Edit		02/03/2020	02/03/2020	02/03/2020			231.00
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>20492 - JIM OLSON FORD LINCOLN, LLC</b> Totals							Invoices	1	\$231.00
Vendor <b>5999 - WISCONSIN DOCUMENT IMAGING</b>									
Sub-Department <b>29 Emergency Services</b>									
93506	EMS - Leased copier - January 2020	Edit		02/03/2020	02/03/2020	02/03/2020			235.86
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>5999 - WISCONSIN DOCUMENT IMAGING</b> Totals							Invoices	1	\$235.86
Vendor <b>11363 - WISCONSIN PUBLIC SERVICE</b>									
Sub-Department <b>29 Emergency Services</b>									
02/03/2020	EMS - WPS Brussels Station	Edit		02/03/2020	02/03/2020	02/03/2020			343.18
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>11363 - WISCONSIN PUBLIC SERVICE</b> Totals							Invoices	1	\$343.18
Batch Number <b>2020-0000065</b> Totals							Invoices	10	\$236,114.56
Department <b>29 - Emergency Services</b> Totals							Invoices	10	\$236,114.56
<b>29 Emergency Services</b>				Grand Totals			Invoices	10	\$236,114.56

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Door County

# Accounts Payable Invoice Report

Invoice Date Range 01/01/20 - 01/17/20  
 Report By Department - Batch - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Department <b>29 - Emergency Services</b>									
Batch Number <b>2020-0000044</b>		Batch Date 01/17/2020			Entered by User Robin Gordon				
Vendor <b>4583 - AIRGAS</b>									
Sub-Department <b>29 Emergency Services</b>									
9096994366	EMS - OXYGEN	Edit		01/17/2020	01/17/2020	01/17/2020			244.76
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>4583 - AIRGAS</b> Totals							Invoices	1	<u>\$244.76</u>
Vendor <b>15583 - AUTOZONE</b>									
Sub-Department <b>29 Emergency Services</b>									
1966171276	EMS - RIG WASH/WAX	Edit		01/17/2020	01/17/2020	01/17/2020			52.43
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>15583 - AUTOZONE</b> Totals							Invoices	1	<u>\$52.43</u>
Vendor <b>4818 - CELLCOM WISCONSIN RSA 10</b>									
Sub-Department <b>29 Emergency Services</b>									
718068	EMS - CELL PHONE/CRADLE POINT JANUARY 2020	Edit		01/17/2020	01/17/2020	01/17/2020			412.68
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>4818 - CELLCOM WISCONSIN RSA 10</b> Totals							Invoices	1	<u>\$412.68</u>
Vendor <b>6486 - CHARTER COMMUNICATIONS</b>									
Sub-Department <b>29 Emergency Services</b>									
559010120	EMS - NORTH STATION JANUARY 2020	Edit		01/17/2020	01/17/2020	01/17/2020			265.79
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>6486 - CHARTER COMMUNICATIONS</b> Totals							Invoices	1	<u>\$265.79</u>
Vendor <b>20164 - CHOICE1 HEALTHCARE SERVICES</b>									
Sub-Department <b>29 Emergency Services</b>									
9951	EMS - TEST STRIPS	Edit		01/17/2020	01/17/2020	01/17/2020			149.70
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>20164 - CHOICE1 HEALTHCARE SERVICES</b> Totals							Invoices	1	<u>\$149.70</u>
Vendor <b>9978 - DEATH'S DOOR FUEL LLC</b>									
Sub-Department <b>29 Emergency Services</b>									
1010398	EMS - WASHINGTON ISLAND FUEL	Edit		01/17/2020	01/17/2020	01/17/2020			53.34
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>9978 - DEATH'S DOOR FUEL LLC</b> Totals							Invoices	1	<u>\$53.34</u>
Vendor <b>7717 - EMERGENCY MEDICAL PRODUCTS INC</b>									

Door County

**Accounts Payable Invoice Report**

Invoice Date Range 01/01/20 - 01/17/20  
 Report By Department - Batch - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Sub-Department 29 Emergency Services</b>									
1/17/2020	EMS - AMBULANCE SUPPLIES	Edit		01/17/2020	01/17/2020	01/17/2020			631.80
						Sub-Department 29 Emergency Services Totals	Invoices	1	0
						Vendor 7717 - EMERGENCY MEDICAL PRODUCTS INC Totals	Invoices	1	\$631.80
<b>Vendor 22507 - FUELMAN</b>									
<b>Sub-Department 29 Emergency Services</b>									
1/17/2020	EMS - FRAUD PROTECTOR FEE	Edit		01/17/2020	01/17/2020	01/17/2020			33.00
						Sub-Department 29 Emergency Services Totals	Invoices	1	0
						Vendor 22507 - FUELMAN Totals	Invoices	1	\$33.00
<b>Vendor 11563 - HEALTHCARE INFECTION CONTROL SOLUTIONS</b>									
<b>Sub-Department 29 Emergency Services</b>									
27462	EMS - DESTROYER	Edit		01/17/2020	01/17/2020	01/17/2020			124.49
						Sub-Department 29 Emergency Services Totals	Invoices	1	0
						Vendor 11563 - HEALTHCARE INFECTION CONTROL SOLUTIONS Totals	Invoices	1	\$124.49
<b>Vendor 13484 - STRYKER MEDICAL</b>									
<b>Sub-Department 29 Emergency Services</b>									
1/17/2020	EMS - STRYKER - MONITOR	Edit		01/17/2020	01/17/2020	01/17/2020			2,998.80
						Sub-Department 29 Emergency Services Totals	Invoices	1	0
						Vendor 13484 - STRYKER MEDICAL Totals	Invoices	1	\$2,998.80
						Batch Number 2020-00000044 Totals	Invoices	10	\$4,966.79
						Department 29 - Emergency Services Totals	Invoices	10	\$4,966.79
<b>29 Emergency Services</b>						Grand Totals	Invoices	10	\$4,966.79

Door County

**Accounts Payable Invoice Report**

Invoice Date Range 12/31/19 - 12/31/19  
 Report By Department - Batch - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Department <b>29 - Emergency Services</b>									
Batch Number <b>2019-00000683</b>		Batch Date 12/31/2019			Entered by User Robin Gordon				
Vendor <b>4583 - AIRGAS</b>									
Sub-Department <b>29 Emergency Services</b>									
12/31/19	EMS - OXYGEN	Edit		12/31/2019	12/31/2019	12/31/2019			272.23
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>4583 - AIRGAS</b> Totals							Invoices	1	<u>\$272.23</u>
Vendor <b>11647 - AT&amp;T MOBILITY LLC</b>									
Sub-Department <b>29 Emergency Services</b>									
287295971565	EMS - FIRST NET DECEMBER	Edit		12/31/2019	12/31/2019	12/31/2019			591.36
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>11647 - AT&amp;T MOBILITY LLC</b> Totals							Invoices	1	<u>\$591.36</u>
Vendor <b>15583 - AUTOZONE</b>									
Sub-Department <b>29 Emergency Services</b>									
1966166857	EMS - DEF FLUID	Edit		12/31/2019	12/31/2019	12/31/2019			25.00
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>15583 - AUTOZONE</b> Totals							Invoices	1	<u>\$25.00</u>
Vendor <b>8384 - DOOR COUNTY MEDICAL CENTER</b>									
Sub-Department <b>29 Emergency Services</b>									
DECEMBER 34	EMS - DECEMBER PHARMACY	Edit		12/31/2019	12/31/2019	12/31/2019			1,351.04
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>8384 - DOOR COUNTY MEDICAL CENTER</b> Totals							Invoices	1	<u>\$1,351.04</u>
Vendor <b>15627 - GALLS, AN ARAMARK COMPANY</b>									
Sub-Department <b>29 Emergency Services</b>									
12/31/19	DUTY BOOTS/TACTICAL OPERATING SUPPLIES	Edit		12/31/2019	12/31/2019	12/31/2019			763.66
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>15627 - GALLS, AN ARAMARK COMPANY</b> Totals							Invoices	1	<u>\$763.66</u>
Vendor <b>21228 - NELSON TACTICAL</b>									
Sub-Department <b>29 Emergency Services</b>									
1502	EMS - UNIFORM BADGES	Edit		12/31/2019	12/31/2019	12/31/2019			2,080.00
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0
Vendor <b>21228 - NELSON TACTICAL</b> Totals							Invoices	1	<u>\$2,080.00</u>
Vendor <b>22650 - NORTHERN DOOR COMMUNICATIONS</b>									
Sub-Department <b>29 Emergency Services</b>									
26087	EMS - PAGER PROGRAMMING	Edit		12/31/2019	12/31/2019	12/31/2019			30.00
Sub-Department <b>29 Emergency Services</b> Totals							Invoices	1	0

## Door County

## Accounts Payable Invoice Report

Invoice Date Range 12/31/19 - 12/31/19  
 Report By Department - Batch - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>22650 - NORTHERN DOOR COMMUNICATIONS</b> Totals						Invoices	1		\$30.00
Vendor <b>3097 - SISTER BAY/LBRTY GRV FIRE DEPT</b>									
Sub-Department <b>29 Emergency Services</b>									
121919	EMS - 2 CPR REFRESHER	Edit		12/31/2019	12/31/2019	12/31/2019			70.00
Sub-Department <b>29 Emergency Services</b> Totals						Invoices	1		0
Vendor <b>3097 - SISTER BAY/LBRTY GRV FIRE DEPT</b> Totals						Invoices	1		\$70.00
Vendor <b>15069 - STAPLES ADVANTAGE</b>									
Sub-Department <b>29 Emergency Services</b>									
12/31/19	EMS - OFFICE SUPPLIES	Edit		12/31/2019	12/31/2019	12/31/2019			732.74
Sub-Department <b>29 Emergency Services</b> Totals						Invoices	1		0
Vendor <b>15069 - STAPLES ADVANTAGE</b> Totals						Invoices	1		\$732.74
Vendor <b>30820 - SURGEON BAY UTILITIES</b>									
Sub-Department <b>29 Emergency Services</b>									
12/1/19-12/31/19	EMS - UTILITIES CENTRAL DECEMBER 19	Edit		12/31/2019	12/31/2019	12/31/2019			873.42
Sub-Department <b>29 Emergency Services</b> Totals						Invoices	1		0
Vendor <b>30820 - SURGEON BAY UTILITIES</b> Totals						Invoices	1		\$873.42
Vendor <b>34020 - THE UNIFORM SHOPPE</b>									
Sub-Department <b>29 Emergency Services</b>									
12/31/19	EMS - UNIFORMS	Edit		12/31/2019	12/31/2019	12/31/2019			3,814.75
Sub-Department <b>29 Emergency Services</b> Totals						Invoices	1		0
Vendor <b>34020 - THE UNIFORM SHOPPE</b> Totals						Invoices	1		\$3,814.75
Vendor <b>5557 - TRI-COUNTY OVERHEAD DOOR</b>									
Sub-Department <b>29 Emergency Services</b>									
4581917	EMS - NORTH STATION DOOR REPAIR	Edit		12/31/2019	12/31/2019	12/31/2019			228.00
Sub-Department <b>29 Emergency Services</b> Totals						Invoices	1		0
Vendor <b>5557 - TRI-COUNTY OVERHEAD DOOR</b> Totals						Invoices	1		\$228.00
Vendor <b>6238 - VILLAGE OF SISTER BAY</b>									
Sub-Department <b>29 Emergency Services</b>									
62195	EMS - 4TH QUARTER EXPENSES 2019	Edit		12/31/2019	12/31/2019	12/31/2019			8,021.55
Sub-Department <b>29 Emergency Services</b> Totals						Invoices	1		0
Vendor <b>6238 - VILLAGE OF SISTER BAY</b> Totals						Invoices	1		\$8,021.55
Vendor <b>8373 - WITMER PUBLIC SAFETY GROUP, INC</b>									
Sub-Department <b>29 Emergency Services</b>									
12/31/19	EMS - OPERATING SUPPLIES	Edit		12/31/2019	12/31/2019	12/31/2019			1,103.09
Sub-Department <b>29 Emergency Services</b> Totals						Invoices	1		0

Door County

**Accounts Payable Invoice Report**

Invoice Date Range 12/31/19 - 12/31/19  
 Report By Department - Batch - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
	Vendor	<b>8373 - WITMER PUBLIC SAFETY GROUP, INC</b>	Totals			Invoices	1		\$1,103.09
		Batch Number	<b>2019-00000683</b>	Totals		Invoices	14		\$19,956.84
		Department	<b>29 - Emergency Services</b>	Totals		Invoices	14		\$19,956.84
<b>29 Emergency Services</b>					Grand Totals	Invoices	14		\$19,956.84

Door County

**Accounts Payable Invoice Report**

Invoice Date Range 12/21/19 - 01/03/20  
 Report By Department - Batch - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Department <b>29 - Emergency Services</b>										
Batch Number <b>2020-00000009</b>		Batch Date 01/03/2020			Entered by User Aaron LeClair					
Vendor <b>4583 - AIRGAS</b>										
Sub-Department <b>29 Emergency Services</b>										
9096374593	EMS - oxygen	Edit		01/03/2020	01/03/2020	01/03/2020			16.58	
							Sub-Department <b>29 Emergency Services</b> Totals	Invoices	1	0
							Vendor <b>4583 - AIRGAS</b> Totals	Invoices	1	<u>\$16.58</u>
Vendor <b>15583 - AUTOZONE</b>										
Sub-Department <b>29 Emergency Services</b>										
1966166858	EMS - DEF fluid	Edit		01/03/2020	01/03/2020	01/03/2020			50.00	
							Sub-Department <b>29 Emergency Services</b> Totals	Invoices	1	0
							Vendor <b>15583 - AUTOZONE</b> Totals	Invoices	1	<u>\$50.00</u>
Vendor <b>2370 - BAY ELECTRONICS INC</b>										
Sub-Department <b>29 Emergency Services</b>										
3583	EMS - Command 2 radios	Edit		01/03/2020	01/03/2020	01/03/2020			6,134.00	
							Sub-Department <b>29 Emergency Services</b> Totals	Invoices	1	0
							Vendor <b>2370 - BAY ELECTRONICS INC</b> Totals	Invoices	1	<u>\$6,134.00</u>
Vendor <b>6486 - CHARTER COMMUNICATIONS</b>										
Sub-Department <b>29 Emergency Services</b>										
160870122319	EMS - Charter Central	Edit		01/03/2020	01/03/2020	01/03/2020			252.18	
							Sub-Department <b>29 Emergency Services</b> Totals	Invoices	1	0
							Vendor <b>6486 - CHARTER COMMUNICATIONS</b> Totals	Invoices	1	<u>\$252.18</u>
Vendor <b>8520 - DOOR COUNTY HARDWARE COMPANY</b>										
Sub-Department <b>29 Emergency Services</b>										
354053	EMS - Cleaning supplies	Edit		01/03/2020	01/03/2020	01/03/2020			28.98	
							Sub-Department <b>29 Emergency Services</b> Totals	Invoices	1	0
							Vendor <b>8520 - DOOR COUNTY HARDWARE COMPANY</b> Totals	Invoices	1	<u>\$28.98</u>
Vendor <b>7717 - EMERGENCY MEDICAL PRODUCTS INC</b>										
Sub-Department <b>29 Emergency Services</b>										
01/03/2020	EMS - Medical Supplies	Edit		01/03/2020	01/03/2020	01/03/2020			550.44	
							Sub-Department <b>29 Emergency Services</b> Totals	Invoices	1	0
							Vendor <b>7717 - EMERGENCY MEDICAL PRODUCTS INC</b> Totals	Invoices	1	<u>\$550.44</u>
Vendor <b>16851 - MANNS MERCANTILE INC</b>										
Sub-Department <b>29 Emergency Services</b>										
01/03/2020	EMS - Island shovel	Edit		01/03/2020	01/03/2020	01/03/2020			29.98	
							Sub-Department <b>29 Emergency Services</b> Totals	Invoices	1	0
							Vendor <b>16851 - MANNS MERCANTILE INC</b> Totals	Invoices	1	<u>\$29.98</u>

Door County

**Accounts Payable Invoice Report**

Invoice Date Range 12/21/19 - 01/03/20  
 Report By Department - Batch - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>2963 - MAPLE STREET SIGN CO</b>									
Sub-Department <b>29 Emergency Services</b>									
6181	EMS - Uniform pull overs	Edit		01/03/2020	01/03/2020	01/03/2020			2,566.02
				Sub-Department <b>29 Emergency Services</b> Totals		Invoices	1		0
				Vendor <b>2963 - MAPLE STREET SIGN CO</b> Totals		Invoices	1		<u>\$2,566.02</u>
Vendor <b>7208 - MED ALLIANCE INC</b>									
Sub-Department <b>29 Emergency Services</b>									
182586	EMS - ETCO2 cannulas	Edit		01/03/2020	01/03/2020	01/03/2020			198.55
				Sub-Department <b>29 Emergency Services</b> Totals		Invoices	1		0
				Vendor <b>7208 - MED ALLIANCE INC</b> Totals		Invoices	1		<u>\$198.55</u>
Vendor <b>22650 - NORTHERN DOOR COMMUNICATIONS</b>									
Sub-Department <b>29 Emergency Services</b>									
26048	EMS - Pagers	Edit		01/03/2020	01/03/2020	01/03/2020			3,548.65
				Sub-Department <b>29 Emergency Services</b> Totals		Invoices	1		0
				Vendor <b>22650 - NORTHERN DOOR COMMUNICATIONS</b> Totals		Invoices	1		<u>\$3,548.65</u>
Vendor <b>3097 - SISTER BAY/LBRTY GRV FIRE DEPT</b>									
Sub-Department <b>29 Emergency Services</b>									
1227198	EMS - LeClair command school testing	Edit		01/03/2020	01/03/2020	01/03/2020			275.00
				Sub-Department <b>29 Emergency Services</b> Totals		Invoices	1		0
				Vendor <b>3097 - SISTER BAY/LBRTY GRV FIRE DEPT</b> Totals		Invoices	1		<u>\$275.00</u>
Vendor <b>31970 - SUPERIOR CHEMICAL CORPORATION</b>									
Sub-Department <b>29 Emergency Services</b>									
248779	EMS - Cleaning supplies	Edit		01/03/2020	01/03/2020	01/03/2020			240.40
				Sub-Department <b>29 Emergency Services</b> Totals		Invoices	1		0
				Vendor <b>31970 - SUPERIOR CHEMICAL CORPORATION</b> Totals		Invoices	1		<u>\$240.40</u>
Vendor <b>5999 - WISCONSIN DOCUMENT IMAGING</b>									
Sub-Department <b>29 Emergency Services</b>									
90340	EMS - leased copier - December	Edit		01/03/2020	01/03/2020	01/03/2020			231.42
				Sub-Department <b>29 Emergency Services</b> Totals		Invoices	1		0
				Vendor <b>5999 - WISCONSIN DOCUMENT IMAGING</b> Totals		Invoices	1		<u>\$231.42</u>
Vendor <b>11363 - WISCONSIN PUBLIC SERVICE</b>									
Sub-Department <b>29 Emergency Services</b>									
01/03/2020	EMS - WPS Brussels Station	Edit		01/03/2020	01/03/2020	01/03/2020			312.67
				Sub-Department <b>29 Emergency Services</b> Totals		Invoices	1		0
				Vendor <b>11363 - WISCONSIN PUBLIC SERVICE</b> Totals		Invoices	1		<u>\$312.67</u>
Vendor <b>8373 - WITMER PUBLIC SAFETY GROUP, INC</b>									

Door County

**Accounts Payable Invoice Report**

Invoice Date Range 12/21/19 - 01/03/20

Report By Department - Batch - Vendor - Invoice

Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department <b>29 Emergency Services</b>									
E1919339	EMS - Ambulance/Rehab supplies	Edit		01/03/2020	01/03/2020	01/03/2020			1,568.56
Sub-Department <b>29 Emergency Services</b> Totals						Invoices	1		0
Vendor <b>8373 - WITMER PUBLIC SAFETY GROUP, INC</b> Totals						Invoices	1		<u>\$1,568.56</u>
Batch Number <b>2020-00000009</b> Totals						Invoices	15		<u>\$16,003.43</u>
Department <b>29 - Emergency Services</b> Totals						Invoices	15		<u>\$16,003.43</u>
<b>29 Emergency Services</b>									
Grand Totals						Invoices	15		<u><u>\$16,003.43</u></u>





Door County

**Accounts Payable Invoice Report**

G/L Date Range 02/03/20 - 02/03/20

Report By Department - Batch - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Department <b>28 - Sheriff</b>										
Batch Number <b>2020-00000055</b>		Batch Date 01/28/2020			Entered by User Diane Franklin					
Vendor <b>4818 - CELLCOM WISCONSIN RSA 10</b>										
Sub-Department <b>28 Sheriff</b>										
718989	Sheriff's Router Service	Edit		01/28/2020	01/28/2020	02/03/2020			998.88	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>4818 - CELLCOM WISCONSIN RSA 10</b> Totals	Invoices	1	<u>\$998.88</u>
Vendor <b>14805 - DNR SNOWMOBILE\ATV PROGRAM</b>										
Sub-Department <b>28 Sheriff</b>										
2020-00000032	Guilette/Keddell Registration for Training	Edit		01/28/2020	01/28/2020	02/03/2020			20.00	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>14805 - DNR SNOWMOBILE\ATV PROGRAM</b> Totals	Invoices	1	<u>\$20.00</u>
Vendor <b>8520 - DOOR COUNTY HARDWARE COMPANY</b>										
Sub-Department <b>28 Sheriff</b>										
355503	Padlock	Edit		01/28/2020	01/28/2020	02/03/2020			19.53	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>8520 - DOOR COUNTY HARDWARE COMPANY</b> Totals	Invoices	1	<u>\$19.53</u>
Vendor <b>8770 - DOOR COUNTY MEMORIAL HOSPITAL</b>										
Sub-Department <b>28 Sheriff</b>										
2020-00000031	Medical Expense Inmate #4203	Edit		01/28/2020	01/28/2020	02/03/2020			32.76	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>8770 - DOOR COUNTY MEMORIAL HOSPITAL</b> Totals	Invoices	1	<u>\$32.76</u>
Vendor <b>3487 - FLS BANNERS</b>										
Sub-Department <b>28 Sheriff</b>										
105808	Embroider (3) Shirts Neuville	Edit		01/28/2020	01/28/2020	02/03/2020			29.70	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>3487 - FLS BANNERS</b> Totals	Invoices	1	<u>\$29.70</u>
Vendor <b>19219 - JIM OLSON CHRYSLER</b>										
Sub-Department <b>28 Sheriff</b>										
2020-00000033	Squad Repair & Maintenance	Edit		01/28/2020	01/28/2020	02/03/2020			3,764.62	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>19219 - JIM OLSON CHRYSLER</b> Totals	Invoices	1	<u>\$3,764.62</u>
Vendor <b>20492 - JIM OLSON FORD LINCOLN, LLC</b>										
Sub-Department <b>28 Sheriff</b>										
38243	Squad Repair & Maintenance	Edit		01/28/2020	01/28/2020	02/03/2020			49.00	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0

Door County

**Accounts Payable Invoice Report**

G/L Date Range 02/03/20 - 02/03/20

Report By Department - Batch - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor			<b>20492 - JIM OLSON FORD LINCOLN, LLC Totals</b>			Invoices	1		\$49.00
Vendor <b>17125 - JUSTICE BENEFITS, INC</b>									
Sub-Department <b>28 Sheriff</b>									
201702496	SCAAP FY 2019	Edit		01/28/2020	01/28/2020	02/03/2020			1,664.96
			Sub-Department <b>28 Sheriff Totals</b>			Invoices	1		0
Vendor			<b>17125 - JUSTICE BENEFITS, INC Totals</b>			Invoices	1		\$1,664.96
Vendor <b>13493 - LAKESHORE TECHNICAL COLLEGE</b>									
Sub-Department <b>28 Sheriff</b>									
632215	Bordeau/J.McCarty Registration for Training	Edit		01/28/2020	01/28/2020	02/03/2020			358.00
			Sub-Department <b>28 Sheriff Totals</b>			Invoices	1		0
Vendor			<b>13493 - LAKESHORE TECHNICAL COLLEGE Totals</b>			Invoices	1		\$358.00
Vendor <b>11122 - NAPA AUTO PARTS</b>									
Sub-Department <b>28 Sheriff</b>									
97446/97250	Squad Repair & Maintenance	Edit		01/28/2020	01/28/2020	02/03/2020			164.96
			Sub-Department <b>28 Sheriff Totals</b>			Invoices	1		0
Vendor			<b>11122 - NAPA AUTO PARTS Totals</b>			Invoices	1		\$164.96
Vendor <b>15679 - NASSCO INCORPORATED</b>									
Sub-Department <b>28 Sheriff</b>									
2020-00000034	Jail Supplies	Edit		01/28/2020	01/28/2020	02/03/2020			1,169.18
			Sub-Department <b>28 Sheriff Totals</b>			Invoices	1		0
Vendor			<b>15679 - NASSCO INCORPORATED Totals</b>			Invoices	1		\$1,169.18
Vendor <b>22176 - REGISTRATION FEE TRUST</b>									
Sub-Department <b>28 Sheriff</b>									
2020-00000035	Replacement Plates for Squad #12	Edit		01/28/2020	01/28/2020	02/03/2020			5.00
			Sub-Department <b>28 Sheriff Totals</b>			Invoices	1		0
Vendor			<b>22176 - REGISTRATION FEE TRUST Totals</b>			Invoices	1		\$5.00
Vendor <b>15069 - STAPLES ADVANTAGE</b>									
Sub-Department <b>28 Sheriff</b>									
2020-00000036	Office Supplies	Edit		01/28/2020	01/28/2020	02/03/2020			689.86
			Sub-Department <b>28 Sheriff Totals</b>			Invoices	1		0
Vendor			<b>15069 - STAPLES ADVANTAGE Totals</b>			Invoices	1		\$689.86
Vendor <b>16007 - STELLAR SERVICES, LLC</b>									
Sub-Department <b>28 Sheriff</b>									
2020-00000037	Commissary	Edit		01/28/2020	01/28/2020	02/03/2020			1,500.99
			Sub-Department <b>28 Sheriff Totals</b>			Invoices	1		0

Door County

**Accounts Payable Invoice Report**

G/L Date Range 02/03/20 - 02/03/20

Report By Department - Batch - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>16007 - STELLAR SERVICES, LLC</b> Totals						Invoices	1		\$1,500.99
Vendor <b>11696 - STORM BALGEMAN &amp; KLIPPEL SC</b>									
Sub-Department <b>28 Sheriff</b>									
2020-00000038	Refund for Overpayment 20SC641	Edit		01/28/2020	01/28/2020	02/03/2020			50.00
Sub-Department <b>28 Sheriff</b> Totals						Invoices	1		0
Vendor <b>11696 - STORM BALGEMAN &amp; KLIPPEL SC</b> Totals						Invoices	1		\$50.00
Vendor <b>30521 - STREICHERS</b>									
Sub-Department <b>28 Sheriff</b>									
I1409182	Badge - Sternard	Edit		01/28/2020	01/28/2020	02/03/2020			127.00
Sub-Department <b>28 Sheriff</b> Totals						Invoices	1		0
Vendor <b>30521 - STREICHERS</b> Totals						Invoices	1		\$127.00
Vendor <b>11703 - WES CLIFFORD</b>									
Sub-Department <b>28 Sheriff</b>									
2020-00000039	Hoof Trimming-Laurie VanEss Humane Officer Case	Edit		01/28/2020	01/28/2020	02/03/2020			370.00
Sub-Department <b>28 Sheriff</b> Totals						Invoices	1		0
Vendor <b>11703 - WES CLIFFORD</b> Totals						Invoices	1		\$370.00
Vendor <b>17791 - WI DEPT FINANCIAL INSTITUTION</b>									
Sub-Department <b>28 Sheriff</b>									
2020-00000040	Jeanquart Notary Renewal	Edit		01/28/2020	01/28/2020	02/03/2020			20.00
Sub-Department <b>28 Sheriff</b> Totals						Invoices	1		0
Vendor <b>17791 - WI DEPT FINANCIAL INSTITUTION</b> Totals						Invoices	1		\$20.00
Vendor <b>6359 - WIL KIL PEST CONTROL</b>									
Sub-Department <b>28 Sheriff</b>									
3818189/3818806	Pest Control Services	Edit		01/28/2020	01/28/2020	02/03/2020			106.11
Sub-Department <b>28 Sheriff</b> Totals						Invoices	1		0
Vendor <b>6359 - WIL KIL PEST CONTROL</b> Totals						Invoices	1		\$106.11
Vendor <b>5999 - WISCONSIN DOCUMENT IMAGING</b>									
Sub-Department <b>28 Sheriff</b>									
93482	January 2020 Copy Charge	Edit		01/28/2020	01/28/2020	02/03/2020			24.15
Sub-Department <b>28 Sheriff</b> Totals						Invoices	1		0
Vendor <b>5999 - WISCONSIN DOCUMENT IMAGING</b> Totals						Invoices	1		\$24.15
Batch Number <b>2020-00000055</b> Totals						Invoices	20		\$11,164.70
Department <b>28 - Sheriff</b> Totals						Invoices	20		\$11,164.70
<b>28 Sheriff</b>									
Grand Totals						Invoices	20		\$11,164.70

Door County

**Accounts Payable Invoice Report**

G/L Date Range 01/17/20 - 01/17/20

Report By Department - Batch - Vendor - Invoice

Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Department 28 - Sheriff</b>									
Batch Number 2020-00000025		Batch Date 01/14/2020			Entered by User Diane Franklin				
Vendor 1830 - BADGER STATE SHERIFFS ASSOC									
Sub-Department 28 Sheriff									
2020-00000015	February 2020 BSSA Conference (3) Attending	Edit		01/14/2020	01/14/2020	01/17/2020			300.00
Sub-Department 28 Sheriff Totals							Invoices	1	0
Vendor 1830 - BADGER STATE SHERIFFS ASSOC Totals							Invoices	1	<u>\$300.00</u>
Vendor 2370 - BAY ELECTRONICS INC									
Sub-Department 28 Sheriff									
3624	Remove radio from squad 20	Edit		01/14/2020	01/14/2020	01/17/2020			105.00
Sub-Department 28 Sheriff Totals							Invoices	1	0
Vendor 2370 - BAY ELECTRONICS INC Totals							Invoices	1	<u>\$105.00</u>
Vendor 9776 - CARDMEMBER SERVICE									
Sub-Department 28 Sheriff									
2020-00000019	Sheriff's Dept. Miscellaneous Supplies	Edit		01/14/2020	01/14/2020	01/17/2020			49.96
Sub-Department 28 Sheriff Totals							Invoices	1	0
Vendor 9776 - CARDMEMBER SERVICE Totals							Invoices	1	<u>\$49.96</u>
Vendor 2722 - CITY OF STURGEON BAY									
Sub-Department 28 Sheriff									
2020008	Jan/Feb 2020 Forensic Investigator Service	Edit		01/14/2020	01/14/2020	01/17/2020			10,295.60
Sub-Department 28 Sheriff Totals							Invoices	1	0
Vendor 2722 - CITY OF STURGEON BAY Totals							Invoices	1	<u>\$10,295.60</u>
Vendor 17909 - CORRECTIONAL HEALTHCARE CO									
Sub-Department 28 Sheriff									
60104	February 2020 Monthly Medical Service	Edit		01/14/2020	01/14/2020	01/17/2020			22,230.21
Sub-Department 28 Sheriff Totals							Invoices	1	0
Vendor 17909 - CORRECTIONAL HEALTHCARE CO Totals							Invoices	1	<u>\$22,230.21</u>
Vendor 10435 - ERIK BOHNE-PACE MEMORIAL FOUNDATION									
Sub-Department 28 Sheriff									
13-51/13-52	COREMatter Shirts	Edit		01/14/2020	01/14/2020	01/17/2020			3,697.50
Sub-Department 28 Sheriff Totals							Invoices	1	0
Vendor 10435 - ERIK BOHNE-PACE MEMORIAL FOUNDATION Totals							Invoices	1	<u>\$3,697.50</u>
Vendor 11665 - IRONDOR SOFTWARE									

Door County

**Accounts Payable Invoice Report**

G/L Date Range 01/17/20 - 01/17/20

Report By Department - Batch - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department 20-10.1/20-10.2	<b>28 Sheriff</b> FTO Training Software	Edit		01/14/2020	01/14/2020	01/17/2020			3,400.00
			Sub-Department	<b>28 Sheriff Totals</b>		Invoices	1		0
			Vendor	<b>11665 - IRONDOR SOFTWARE Totals</b>		Invoices	1		<u>\$3,400.00</u>
Vendor 11122 - NAPA AUTO PARTS									
Sub-Department 94998	<b>28 Sheriff</b> Supply for 4-wheeler	Edit		01/14/2020	01/14/2020	01/17/2020			42.87
			Sub-Department	<b>28 Sheriff Totals</b>		Invoices	1		0
			Vendor	<b>11122 - NAPA AUTO PARTS Totals</b>		Invoices	1		<u>\$42.87</u>
Vendor 16007 - STELLAR SERVICES, LLC									
Sub-Department 2020-00000014	<b>28 Sheriff</b> Commissary	Edit		01/14/2020	01/14/2020	01/17/2020			1,180.76
			Sub-Department	<b>28 Sheriff Totals</b>		Invoices	1		0
			Vendor	<b>16007 - STELLAR SERVICES, LLC Totals</b>		Invoices	1		<u>\$1,180.76</u>
Vendor 11087 - WDATCP									
Sub-Department 2020-00000013	<b>28 Sheriff</b> Mark Hillsabeck Humane Officer Recertification	Edit		01/14/2020	01/14/2020	01/17/2020			42.00
			Sub-Department	<b>28 Sheriff Totals</b>		Invoices	1		0
			Vendor	<b>11087 - WDATCP Totals</b>		Invoices	1		<u>\$42.00</u>
Vendor 37972 - WI DEPT OF JUSTICE									
Sub-Department 455time-7706	<b>28 Sheriff</b> Time System Quarterly Billing	Edit		01/14/2020	01/14/2020	01/17/2020			2,814.00
			Sub-Department	<b>28 Sheriff Totals</b>		Invoices	1		0
			Vendor	<b>37972 - WI DEPT OF JUSTICE Totals</b>		Invoices	1		<u>\$2,814.00</u>
			Batch Number	<b>2020-00000025 Totals</b>		Invoices	11		<u>\$44,157.90</u>
			Department	<b>28 - Sheriff Totals</b>		Invoices	11		<u>\$44,157.90</u>
<b>28 Sheriff</b>									
				<b>Grand Totals</b>		Invoices	11		<u><u>\$44,157.90</u></u>

Door County

**Accounts Payable Invoice Report**

G/L Date Range 01/03/20 - 01/03/20

Report By Department - Batch - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Department <b>28 - Sheriff</b>									
Batch Number <b>2020-00000005</b>		Batch Date 01/03/2020			Entered by User Diane Franklin				
Vendor <b>13657 - MID STATES ORGANIZED CRIME</b>									
Sub-Department <b>28 Sheriff</b>									
92070-2748	2020 Annual Membership Fee	Edit		01/03/2020	01/03/2020	01/03/2020			250.00
Sub-Department <b>28 Sheriff</b> Totals							Invoices	1	0
Vendor <b>13657 - MID STATES ORGANIZED CRIME</b> Totals							Invoices	1	\$250.00
Batch Number <b>2020-00000005</b> Totals							Invoices	1	\$250.00
Department <b>28 - Sheriff</b> Totals							Invoices	1	\$250.00
<b>28 Sheriff</b>									
Grand Totals							Invoices	1	\$250.00

Door County

**Accounts Payable Invoice Report**

G/L Date Range 12/31/19 - 12/31/19

Report By Department - Batch - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Department <b>28 - Sheriff</b>									
Batch Number <b>2020-0000024</b>		Batch Date 01/14/2020			Entered by User Diane Franklin				
Vendor <b>5337 - 5 ALARM FIRE &amp; SAFETY EQUIPMEN</b>									
Sub-Department <b>28 Sheriff</b>									
192234-1	Inspection & Hydro testing of (2) MSA SCBA Cylinders	Edit		01/14/2020	01/14/2020	12/31/2019			50.00
Sub-Department <b>28 Sheriff</b> Totals							Invoices	1	0
Vendor <b>5337 - 5 ALARM FIRE &amp; SAFETY EQUIPMEN</b> Totals							Invoices	1	<u>\$50.00</u>
Vendor <b>22606 - ADL MONITORING SOLUTIONS, LLC</b>									
Sub-Department <b>28 Sheriff</b>									
15-9086	Dec 2019 Electronic Monitoring	Edit		01/14/2020	01/14/2020	12/31/2019			1,615.00
Sub-Department <b>28 Sheriff</b> Totals							Invoices	1	0
Vendor <b>22606 - ADL MONITORING SOLUTIONS, LLC</b> Totals							Invoices	1	<u>\$1,615.00</u>
Vendor <b>11647 - AT&amp;T MOBILITY LLC</b>									
Sub-Department <b>28 Sheriff</b>									
287295990818X010	Sheriff's Cellphone Service	Edit		01/14/2020	01/14/2020	12/31/2019			2,067.54
Sub-Department <b>28 Sheriff</b> Totals							Invoices	1	0
Vendor <b>11647 - AT&amp;T MOBILITY LLC</b> Totals							Invoices	1	<u>\$2,067.54</u>
Vendor <b>10991 - BLACKBURNS BAY FARM</b>									
Sub-Department <b>28 Sheriff</b>									
0003-6	Care of (6) Icelandic Horses - Vaness Case	Edit		01/14/2020	01/14/2020	12/31/2019			1,061.42
Sub-Department <b>28 Sheriff</b> Totals							Invoices	1	0
Vendor <b>10991 - BLACKBURNS BAY FARM</b> Totals							Invoices	1	<u>\$1,061.42</u>
Vendor <b>4520 - C &amp; W AUTO SALES AND SALVAGE</b>									
Sub-Department <b>28 Sheriff</b>									
28505	Tow Charge 19-013338	Edit		01/14/2020	01/14/2020	12/31/2019			150.00
Sub-Department <b>28 Sheriff</b> Totals							Invoices	1	0
Vendor <b>4520 - C &amp; W AUTO SALES AND SALVAGE</b> Totals							Invoices	1	<u>\$150.00</u>
Vendor <b>9776 - CARDMEMBER SERVICE</b>									
Sub-Department <b>28 Sheriff</b>									
2020-00000018	Sheriff's Dept. Misc Expenses	Edit		01/14/2020	01/14/2020	12/31/2019			1,656.59
Sub-Department <b>28 Sheriff</b> Totals							Invoices	1	0
Vendor <b>9776 - CARDMEMBER SERVICE</b> Totals							Invoices	1	<u>\$1,656.59</u>
Vendor <b>4818 - CELLCOM WISCONSIN RSA 10</b>									
Sub-Department <b>28 Sheriff</b>									
718073	Sheriff's Cellphone Service	Edit		01/14/2020	01/14/2020	12/31/2019			365.32
Sub-Department <b>28 Sheriff</b> Totals							Invoices	1	0

Door County

**Accounts Payable Invoice Report**

G/L Date Range 12/31/19 - 12/31/19

Report By Department - Batch - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor			<b>4818 - CELLCOM WISCONSIN RSA 10</b> Totals			Invoices	1		\$365.32
Vendor <b>9854 - EMERGENCY SERVICES OF DOOR COU</b>									
Sub-Department <b>28 Sheriff</b>									
2020-00000012	Medical Expenses for (2) Inmates	Edit		01/14/2020	01/14/2020	12/31/2019			327.56
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
Vendor			<b>9854 - EMERGENCY SERVICES OF DOOR COU</b> Totals			Invoices	1		\$327.56
Vendor <b>3487 - FLS BANNERS</b>									
Sub-Department <b>28 Sheriff</b>									
105588	Embroider (4) Shirts	Edit		01/14/2020	01/14/2020	12/31/2019			36.00
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
Vendor			<b>3487 - FLS BANNERS</b> Totals			Invoices	1		\$36.00
Vendor <b>9292 - ICSOLUTIONS LLC</b>									
Sub-Department <b>28 Sheriff</b>									
2020-00000011	Dec 2019 Debit Final Cost	Edit		01/14/2020	01/14/2020	12/31/2019			3,018.74
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
Vendor			<b>9292 - ICSOLUTIONS LLC</b> Totals			Invoices	1		\$3,018.74
Vendor <b>9487 - PRECISION KIOSK TECHNOLOGIES</b>									
Sub-Department <b>28 Sheriff</b>									
2916/2917	December Monthly Software Fee/Pre-Trial Software	Edit		01/14/2020	01/14/2020	12/31/2019			1,179.10
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
Vendor			<b>9487 - PRECISION KIOSK TECHNOLOGIES</b> Totals			Invoices	1		\$1,179.10
Vendor <b>29215 - SIMONAR SPORTS INC</b>									
Sub-Department <b>28 Sheriff</b>									
2020-00000009	Snowmobile Lease/Oil	Edit		01/14/2020	01/14/2020	12/31/2019			4,034.36
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
Vendor			<b>29215 - SIMONAR SPORTS INC</b> Totals			Invoices	1		\$4,034.36
Vendor <b>6325 - SOUKUP REPAIR &amp; AUTO SALES</b>									
Sub-Department <b>28 Sheriff</b>									
001846	Tow Charge 19-014037	Edit		01/14/2020	01/14/2020	12/31/2019			275.00
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
Vendor			<b>6325 - SOUKUP REPAIR &amp; AUTO SALES</b> Totals			Invoices	1		\$275.00
Vendor <b>15069 - STAPLES ADVANTAGE</b>									
Sub-Department <b>28 Sheriff</b>									
2020-00000010	Office Supplies	Edit		01/14/2020	01/14/2020	12/31/2019			667.34
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
Vendor			<b>15069 - STAPLES ADVANTAGE</b> Totals			Invoices	1		\$667.34

Door County

**Accounts Payable Invoice Report**

G/L Date Range 12/31/19 - 12/31/19

Report By Department - Batch - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>22225 - SUMMIT FOOD SERVICE, LLC</b>									
Sub-Department <b>28 Sheriff</b>									
2000068463	Dec 2019 Inmate Meals	Edit		01/14/2020	01/14/2020	12/31/2019			15,037.56
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>22225 - SUMMIT FOOD SERVICE, LLC</b> Totals			Invoices	1		<u>\$15,037.56</u>
Vendor <b>34020 - THE UNIFORM SHOPPE</b>									
Sub-Department <b>28 Sheriff</b>									
2020-00000008	Uniforms	Edit		01/14/2020	01/14/2020	12/31/2019			455.55
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>34020 - THE UNIFORM SHOPPE</b> Totals			Invoices	1		<u>\$455.55</u>
Vendor <b>13488 - TRANS UNION</b>									
Sub-Department <b>28 Sheriff</b>									
12955343	Background Checks	Edit		01/14/2020	01/14/2020	12/31/2019			95.00
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>13488 - TRANS UNION</b> Totals			Invoices	1		<u>\$95.00</u>
Vendor <b>13278 - WISCONSIN MEDIA</b>									
Sub-Department <b>28 Sheriff</b>									
0003110899	Publish RFP	Edit		01/14/2020	01/14/2020	12/31/2019			11.52
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>13278 - WISCONSIN MEDIA</b> Totals			Invoices	1		<u>\$11.52</u>
			Batch Number <b>2020-00000024</b> Totals			Invoices	18		<u>\$32,103.60</u>
			Department <b>28 - Sheriff</b> Totals			Invoices	18		<u>\$32,103.60</u>
<b>28 Sheriff</b> _____									
			Grand Totals			Invoices	18		<u><u>\$32,103.60</u></u>

Door County

**Accounts Payable Invoice Report**

G/L Date Range 12/31/19 - 12/31/19

Report By Department - Batch - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Department <b>28 - Sheriff</b>										
Batch Number <b>2019-00000659</b>		Batch Date 12/31/2019			Entered by User Diane Franklin					
Vendor <b>22606 - ADL MONITORING SOLUTIONS, LLC</b>										
Sub-Department <b>28 Sheriff</b>										
15-8603	Electronic Monitoring	Edit		12/31/2019	12/31/2019	12/31/2019			1,663.45	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>22606 - ADL MONITORING SOLUTIONS, LLC</b> Totals	Invoices	1	\$1,663.45
Vendor <b>22297 - AXON ENTERPRISE INC</b>										
Sub-Department <b>28 Sheriff</b>										
SI-1628379	Taser/supplies	Edit		12/31/2019	12/31/2019	12/31/2019			5,476.00	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>22297 - AXON ENTERPRISE INC</b> Totals	Invoices	1	\$5,476.00
Vendor <b>22694 - BELCO VEHICLE SOLUTIONS LLC</b>										
Sub-Department <b>28 Sheriff</b>										
2019-00000487	(5)Squad Changeovers	Edit		12/31/2019	12/31/2019	12/31/2019			35,180.22	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>22694 - BELCO VEHICLE SOLUTIONS LLC</b> Totals	Invoices	1	\$35,180.22
Vendor <b>2130 - BOB BARKER COMPANY INC</b>										
Sub-Department <b>28 Sheriff</b>										
WEB000464197	Inmate supplies	Edit		12/31/2019	12/31/2019	12/31/2019			403.91	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>2130 - BOB BARKER COMPANY INC</b> Totals	Invoices	1	\$403.91
Vendor <b>11564 - CARDIAC SCIENCE CORPORATION</b>										
Sub-Department <b>28 Sheriff</b>										
7379627	Shipping of Battery for AED	Edit		12/31/2019	12/31/2019	12/31/2019			60.00	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>11564 - CARDIAC SCIENCE CORPORATION</b> Totals	Invoices	1	\$60.00
Vendor <b>19873 - EDUCORR, LLC</b>										
Sub-Department <b>28 Sheriff</b>										
1087	PREA Training	Edit		12/31/2019	12/31/2019	12/31/2019			59.00	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>19873 - EDUCORR, LLC</b> Totals	Invoices	1	\$59.00
Vendor <b>21939 - GARY NAULT</b>										
Sub-Department <b>28 Sheriff</b>										
2019-00000494	Remove decals squad #34	Edit		12/31/2019	12/31/2019	12/31/2019			40.00	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>21939 - GARY NAULT</b> Totals	Invoices	1	\$40.00

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G/L Date Range 12/31/19 - 12/31/19

Report By Department - Batch - Vendor - Invoice

Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 10397 - GOING GARBAGE &amp; RECYCLING INC</b>									
Sub-Department 28 Sheriff									
2019-00000496	Replacement Trash Can	Edit		12/31/2019	12/31/2019	12/31/2019			125.00
						Sub-Department 28 Sheriff Totals	Invoices	1	0
						Vendor 10397 - GOING GARBAGE & RECYCLING INC Totals	Invoices	1	<u>\$125.00</u>
<b>Vendor 5086 - HOBART</b>									
Sub-Department 28 Sheriff									
2019-00000488	Repair in Jail	Edit		12/31/2019	12/31/2019	12/31/2019			654.96
						Sub-Department 28 Sheriff Totals	Invoices	1	0
						Vendor 5086 - HOBART Totals	Invoices	1	<u>\$654.96</u>
<b>Vendor 19219 - JIM OLSON CHRYSLER</b>									
Sub-Department 28 Sheriff									
2019-00000489	Squad Maintenance 11/27/19-12/20/19	Edit		12/31/2019	12/31/2019	12/31/2019			640.76
						Sub-Department 28 Sheriff Totals	Invoices	1	0
						Vendor 19219 - JIM OLSON CHRYSLER Totals	Invoices	1	<u>\$640.76</u>
<b>Vendor 11492 - KIESLER POLICE SUPPLY INC</b>									
Sub-Department 28 Sheriff									
IN123314	(6) Handguns	Edit		12/31/2019	12/31/2019	12/31/2019			2,811.00
						Sub-Department 28 Sheriff Totals	Invoices	1	0
						Vendor 11492 - KIESLER POLICE SUPPLY INC Totals	Invoices	1	<u>\$2,811.00</u>
<b>Vendor 15679 - NASSCO INCORPORATED</b>									
Sub-Department 28 Sheriff									
2019-00000490	Jail Supplies	Edit		12/31/2019	12/31/2019	12/31/2019			1,143.20
						Sub-Department 28 Sheriff Totals	Invoices	1	0
						Vendor 15679 - NASSCO INCORPORATED Totals	Invoices	1	<u>\$1,143.20</u>
<b>Vendor 22650 - NORTHERN DOOR COMMUNICATIONS</b>									
Sub-Department 28 Sheriff									
26050	(3) Portable Radios	Edit		12/31/2019	12/31/2019	12/31/2019			1,673.02
						Sub-Department 28 Sheriff Totals	Invoices	1	0
						Vendor 22650 - NORTHERN DOOR COMMUNICATIONS Totals	Invoices	1	<u>\$1,673.02</u>
<b>Vendor 1397 - REGISTRATION FEE TRUST</b>									
Sub-Department 28 Sheriff									
2019-00000491	Register 2 new squads	Edit		12/31/2019	12/31/2019	12/31/2019			339.00
						Sub-Department 28 Sheriff Totals	Invoices	1	0
						Vendor 1397 - REGISTRATION FEE TRUST Totals	Invoices	1	<u>\$339.00</u>
<b>Vendor 15069 - STAPLES ADVANTAGE</b>									

Door County

**Accounts Payable Invoice Report**

G/L Date Range 12/31/19 - 12/31/19

Report By Department - Batch - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department 28 Sheriff									
2019-00000493	Office Supplies	Edit		12/31/2019	12/31/2019	12/31/2019			235.73
			Sub-Department 28 Sheriff Totals				Invoices	1	0
			Vendor 15069 - STAPLES ADVANTAGE Totals				Invoices	1	\$235.73
Vendor 16007 - STELLAR SERVICES, LLC									
Sub-Department 28 Sheriff									
2019-00000492	Commissary	Edit		12/31/2019	12/31/2019	12/31/2019			2,437.96
			Sub-Department 28 Sheriff Totals				Invoices	1	0
			Vendor 16007 - STELLAR SERVICES, LLC Totals				Invoices	1	\$2,437.96
Vendor 30521 - STREICHERS									
Sub-Department 28 Sheriff									
I1401556	OC Spray	Edit		12/31/2019	12/31/2019	12/31/2019			211.90
			Sub-Department 28 Sheriff Totals				Invoices	1	0
			Vendor 30521 - STREICHERS Totals				Invoices	1	\$211.90
Vendor 22225 - SUMMIT FOOD SERVICE, LLC									
Sub-Department 28 Sheriff									
2000065295	Nov. 2019 Jail Meals	Edit		12/31/2019	12/31/2019	12/31/2019			15,069.99
			Sub-Department 28 Sheriff Totals				Invoices	1	0
			Vendor 22225 - SUMMIT FOOD SERVICE, LLC Totals				Invoices	1	\$15,069.99
Vendor 10995 - US AUTOFORCE									
Sub-Department 28 Sheriff									
7129002	(24)Tires	Edit		12/31/2019	12/31/2019	12/31/2019			3,575.76
			Sub-Department 28 Sheriff Totals				Invoices	1	0
			Vendor 10995 - US AUTOFORCE Totals				Invoices	1	\$3,575.76
Vendor 6359 - WIL KIL PEST CONTROL									
Sub-Department 28 Sheriff									
3812230	Insect Light Trap	Edit		12/31/2019	12/31/2019	12/31/2019			11.61
			Sub-Department 28 Sheriff Totals				Invoices	1	0
			Vendor 6359 - WIL KIL PEST CONTROL Totals				Invoices	1	\$11.61
Vendor 5999 - WISCONSIN DOCUMENT IMAGING									
Sub-Department 28 Sheriff									
90321	Dec 2019 Jail Leased Copier Copy Charge	Edit		12/31/2019	12/31/2019	12/31/2019			16.63
			Sub-Department 28 Sheriff Totals				Invoices	1	0
			Vendor 5999 - WISCONSIN DOCUMENT IMAGING Totals				Invoices	1	\$16.63
			Batch Number 2019-00000659 Totals				Invoices	21	\$71,829.10

Door County

# Accounts Payable Invoice Report

G/L Date Range 12/31/19 - 12/31/19

Report By Department - Batch - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Department	<b>28 - Sheriff</b> Totals		Invoices	21		<u>\$71,829.10</u>
<b>28 Sheriff</b>									
			Grand Totals			Invoices	21		<u>\$71,829.10</u>

Door County

**Accounts Payable Invoice Report**

G/L Date Range 12/19/19 - 12/19/19  
 Report By Department - Batch - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Department <b>28 - Sheriff</b>									
Batch Number <b>2019-00000640</b>		Batch Date 12/19/2019			Entered by User Diane Franklin				
Vendor <b>11549 - AIR SCIENCE USA LLC</b>									
Sub-Department <b>28 Sheriff</b>									
52681	Fume hood	Edit		12/19/2019	12/19/2019	12/19/2019			4,350.00
						Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
						Vendor <b>11549 - AIR SCIENCE USA LLC</b> Totals	Invoices	1	<u>\$4,350.00</u>
Vendor <b>2130 - BOB BARKER COMPANY INC</b>									
Sub-Department <b>28 Sheriff</b>									
WEB641427	Inmate Supplies	Edit		12/19/2019	12/19/2019	12/19/2019			147.60
						Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
						Vendor <b>2130 - BOB BARKER COMPANY INC</b> Totals	Invoices	1	<u>\$147.60</u>
Vendor <b>9776 - CARDMEMBER SERVICE</b>									
Sub-Department <b>28 Sheriff</b>									
2019-00000478	Sheriff's Dept. Misc Expenses	Edit		12/19/2019	12/19/2019	12/19/2019			4,440.69
						Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
						Vendor <b>9776 - CARDMEMBER SERVICE</b> Totals	Invoices	1	<u>\$4,440.69</u>
Vendor <b>4818 - CELLCOM WISCONSIN RSA 10</b>									
Sub-Department <b>28 Sheriff</b>									
595034/595748	Sheriff's Dept Router/Cellphone Service	Edit		12/19/2019	12/19/2019	12/19/2019			2,332.94
						Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
						Vendor <b>4818 - CELLCOM WISCONSIN RSA 10</b> Totals	Invoices	1	<u>\$2,332.94</u>
Vendor <b>11412 - COMFORT SUITES-APPLETON</b>									
Sub-Department <b>28 Sheriff</b>									
51425124 etc.	Daoust Lodging for Training 12/1/19-12/6/19	Edit		12/19/2019	12/19/2019	12/19/2019			820.00
						Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
						Vendor <b>11412 - COMFORT SUITES-APPLETON</b> Totals	Invoices	1	<u>\$820.00</u>
Vendor <b>17909 - CORRECTIONAL HEALTHCARE CO</b>									
Sub-Department <b>28 Sheriff</b>									
CCS-59073	January 2020 Monthly Medical Service	Edit		12/19/2019	12/19/2019	12/19/2019			22,230.21
						Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
						Vendor <b>17909 - CORRECTIONAL HEALTHCARE CO</b> Totals	Invoices	1	<u>\$22,230.21</u>
Vendor <b>8603 - CREATIVE PRODUCT SOURCING-DARE</b>									

Door County

**Accounts Payable Invoice Report**

G/L Date Range 12/19/19 - 12/19/19

Report By Department - Batch - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department <b>28 Sheriff</b>									
128795	T-shirts for DARE Graduation	Edit		12/19/2019	12/19/2019	12/19/2019			82.45
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>8603 - CREATIVE PRODUCT SOURCING-DARE</b> Totals			Invoices	1		<u>\$82.45</u>
Vendor <b>22841 - DAIRYLAND VETERINARY SERVICE</b>									
Sub-Department <b>28 Sheriff</b>									
170678	18-012830 L. Veness Animal Seizure	Edit		12/19/2019	12/19/2019	12/19/2019			313.20
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>22841 - DAIRYLAND VETERINARY SERVICE</b> Totals			Invoices	1		<u>\$313.20</u>
Vendor <b>5338 - DERBY INDUSTRIES</b>									
Sub-Department <b>28 Sheriff</b>									
55923	(50)Mattresses	Edit		12/19/2019	12/19/2019	12/19/2019			5,358.63
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>5338 - DERBY INDUSTRIES</b> Totals			Invoices	1		<u>\$5,358.63</u>
Vendor <b>8819 - DOOR COUNTY SHERIFFS DEPT</b>									
Sub-Department <b>28 Sheriff</b>									
2019-00000477	Gasoline for new squad	Edit		12/19/2019	12/19/2019	12/19/2019			10.00
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>8819 - DOOR COUNTY SHERIFFS DEPT</b> Totals			Invoices	1		<u>\$10.00</u>
Vendor <b>9854 - EMERGENCY SERVICES OF DOOR COU</b>									
Sub-Department <b>28 Sheriff</b>									
Call 192962	Transport Inmate to Hospital	Edit		12/19/2019	12/19/2019	12/19/2019			163.78
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>9854 - EMERGENCY SERVICES OF DOOR COU</b> Totals			Invoices	1		<u>\$163.78</u>
Vendor <b>12694 - FIRST SUPPLY APPLETON</b>									
Sub-Department <b>28 Sheriff</b>									
2019-00000476	Supplies in Jail	Edit		12/19/2019	12/19/2019	12/19/2019			85.16
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>12694 - FIRST SUPPLY APPLETON</b> Totals			Invoices	1		<u>\$85.16</u>
Vendor <b>9292 - ICSOLUTIONS LLC</b>									
Sub-Department <b>28 Sheriff</b>									
2019-00000475	Debit Final Cost Nov 1-30, 2019	Edit		12/19/2019	12/19/2019	12/19/2019			3,396.58
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>9292 - ICSOLUTIONS LLC</b> Totals			Invoices	1		<u>\$3,396.58</u>
Vendor <b>8553 - IMELDA DELCHAMBRE</b>									

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**Accounts Payable Invoice Report**

G/L Date Range 12/19/19 - 12/19/19

Report By Department - Batch - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department 28 Sheriff									
2019-00000473	Translation Services 19-012981	Edit		12/19/2019	12/19/2019	12/19/2019			90.00
			Sub-Department 28 Sheriff Totals				Invoices	1	0
			Vendor 8553 - IMELDA DELCHAMBRE Totals				Invoices	1	<u>\$90.00</u>
Vendor 13030 - KYLE VEESER									
Sub-Department 28 Sheriff									
2019-00000474	Reimbursement for meals-training	Edit		12/19/2019	12/19/2019	12/19/2019			60.81
			Sub-Department 28 Sheriff Totals				Invoices	1	0
			Vendor 13030 - KYLE VEESER Totals				Invoices	1	<u>\$60.81</u>
Vendor 11831 - L E C C									
Sub-Department 28 Sheriff									
3199/3200	Registration for Training - Shortreed/Lauder	Edit		12/19/2019	12/19/2019	12/19/2019			190.00
			Sub-Department 28 Sheriff Totals				Invoices	1	0
			Vendor 11831 - L E C C Totals				Invoices	1	<u>\$190.00</u>
Vendor 22146 - NATHANAEL DAoust									
Sub-Department 28 Sheriff									
2019-00000472	Meal Reimbursements - Training	Edit		12/19/2019	12/19/2019	12/19/2019			309.14
			Sub-Department 28 Sheriff Totals				Invoices	1	0
			Vendor 22146 - NATHANAEL DAoust Totals				Invoices	1	<u>\$309.14</u>
Vendor 9487 - PRECISION KIOSK TECHNOLOGIES									
Sub-Department 28 Sheriff									
2899/2900	Monthly Software Licensing Fee/Test Sales	Edit		12/19/2019	12/19/2019	12/19/2019			1,303.90
			Sub-Department 28 Sheriff Totals				Invoices	1	0
			Vendor 9487 - PRECISION KIOSK TECHNOLOGIES Totals				Invoices	1	<u>\$1,303.90</u>
Vendor 16918 - PREVEA HEALTH									
Sub-Department 28 Sheriff									
2019-00000471	Inmate #200941 Medical Expense	Edit		12/19/2019	12/19/2019	12/19/2019			232.76
			Sub-Department 28 Sheriff Totals				Invoices	1	0
			Vendor 16918 - PREVEA HEALTH Totals				Invoices	1	<u>\$232.76</u>
Vendor 4009 - RAZORS EDGE BARBER SHOP									
Sub-Department 28 Sheriff									
120919	December 2019 Inmate Haircuts	Edit		12/19/2019	12/19/2019	12/19/2019			162.00
			Sub-Department 28 Sheriff Totals				Invoices	1	0
			Vendor 4009 - RAZORS EDGE BARBER SHOP Totals				Invoices	1	<u>\$162.00</u>

Door County

**Accounts Payable Invoice Report**

G/L Date Range 12/19/19 - 12/19/19

Report By Department - Batch - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>15069 - STAPLES ADVANTAGE</b>									
Sub-Department <b>28 Sheriff</b>									
2019-00000470	Office Supplies	Edit		12/19/2019	12/19/2019	12/19/2019			1,218.34
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>15069 - STAPLES ADVANTAGE</b> Totals			Invoices	1		<u>\$1,218.34</u>
Vendor <b>16007 - STELLAR SERVICES, LLC</b>									
Sub-Department <b>28 Sheriff</b>									
2019-00000469	Commissary	Edit		12/19/2019	12/19/2019	12/19/2019			1,516.24
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>16007 - STELLAR SERVICES, LLC</b> Totals			Invoices	1		<u>\$1,516.24</u>
Vendor <b>3615 - TAMMY STERNARD</b>									
Sub-Department <b>28 Sheriff</b>									
2019-00000468	Reimbursement for meals-training	Edit		12/19/2019	12/19/2019	12/19/2019			24.53
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>3615 - TAMMY STERNARD</b> Totals			Invoices	1		<u>\$24.53</u>
Vendor <b>13488 - TRANS UNION</b>									
Sub-Department <b>28 Sheriff</b>									
11955939	Background Checks	Edit		12/19/2019	12/19/2019	12/19/2019			182.10
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>13488 - TRANS UNION</b> Totals			Invoices	1		<u>\$182.10</u>
Vendor <b>13278 - WISCONSIN MEDIA</b>									
Sub-Department <b>28 Sheriff</b>									
3039911	Posting RFP For Study for Sheriff's Office	Edit		12/19/2019	12/19/2019	12/19/2019			37.52
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>13278 - WISCONSIN MEDIA</b> Totals			Invoices	1		<u>\$37.52</u>
			Batch Number <b>2019-00000640</b> Totals			Invoices	25		<u>\$49,058.58</u>
			Department <b>28 - Sheriff</b> Totals			Invoices	25		<u>\$49,058.58</u>
<b>28 Sheriff</b>									
			Grand Totals			Invoices	25		<u><u>\$49,058.58</u></u>

Door County

**Accounts Payable Invoice Report**

G/L Date Range 12/06/19 - 12/06/19

Report By Department - Batch - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
<b>Department 28 - Sheriff</b>										
Batch Number 2019-00000610		Batch Date 12/06/2019			Entered by User Diane Franklin					
Vendor 1830 - BADGER STATE SHERIFFS ASSOC										
Sub-Department 28 Sheriff										
1612	Sternard - 2020 Membership Dues	Edit		12/06/2019	12/06/2019	12/06/2019			300.00	
							Sub-Department 28 Sheriff Totals	Invoices	1	0
							Vendor 1830 - BADGER STATE SHERIFFS ASSOC Totals	Invoices	1	\$300.00
Vendor 10991 - BLACKBURNS BAY FARM										
Sub-Department 28 Sheriff										
0002-6	18-012830 L. Veness Animal Seizure	Edit		12/06/2019	12/06/2019	12/06/2019			848.16	
							Sub-Department 28 Sheriff Totals	Invoices	1	0
							Vendor 10991 - BLACKBURNS BAY FARM Totals	Invoices	1	\$848.16
Vendor 11526 - BLUEPEARL MINNESOTA PRACTICE ENTITY, P.A.										
Sub-Department 28 Sheriff										
256326	Odinn - Surgery	Edit		12/06/2019	12/06/2019	12/06/2019			2,550.90	
							Sub-Department 28 Sheriff Totals	Invoices	1	0
							Vendor 11526 - BLUEPEARL MINNESOTA PRACTICE ENTITY, P.A. Totals	Invoices	1	\$2,550.90
Vendor 6917 - COLLEEN C NORDIN										
Sub-Department 28 Sheriff										
2019-00000456	Reimbursement for meals-training	Edit		12/06/2019	12/06/2019	12/06/2019			135.89	
							Sub-Department 28 Sheriff Totals	Invoices	1	0
							Vendor 6917 - COLLEEN C NORDIN Totals	Invoices	1	\$135.89
Vendor 11412 - COMFORT SUITES-APPLETON										
Sub-Department 28 Sheriff										
51199972/5128589	Daoust Lodging for Training 11/17/19-11/22/19	Edit		12/06/2019	12/06/2019	12/06/2019			656.00	
							Sub-Department 28 Sheriff Totals	Invoices	1	0
							Vendor 11412 - COMFORT SUITES-APPLETON Totals	Invoices	1	\$656.00
Vendor 22841 - DAIRYLAND VETERINARY SERVICE										
Sub-Department 28 Sheriff										
170335/170529	18-012830 L. Veness Animal Seizure	Edit		12/06/2019	12/06/2019	12/06/2019			1,558.00	
							Sub-Department 28 Sheriff Totals	Invoices	1	0
							Vendor 22841 - DAIRYLAND VETERINARY SERVICE Totals	Invoices	1	\$1,558.00
Vendor 9674 - ECONO FOODS										

Door County

**Accounts Payable Invoice Report**

G/L Date Range 12/06/19 - 12/06/19

Report By Department - Batch - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department <b>28 Sheriff</b>									
2019-00000450	Supplies for DARE Graduation	Edit		12/06/2019	12/06/2019	12/06/2019			15.79
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>9674 - ECONO FOODS</b> Totals			Invoices	1		<u>\$15.79</u>
Vendor <b>3487 - FLS BANNERS</b>									
Sub-Department <b>28 Sheriff</b>									
105262	Medlen - shirt	Edit		12/06/2019	12/06/2019	12/06/2019			34.18
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>3487 - FLS BANNERS</b> Totals			Invoices	1		<u>\$34.18</u>
Vendor <b>19219 - JIM OLSON CHRYSLER</b>									
Sub-Department <b>28 Sheriff</b>									
2019-00000451	Squad Maintenance 10/30/19-11/19/19	Edit		12/06/2019	12/06/2019	12/06/2019			566.41
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>19219 - JIM OLSON CHRYSLER</b> Totals			Invoices	1		<u>\$566.41</u>
Vendor <b>11122 - NAPA AUTO PARTS</b>									
Sub-Department <b>28 Sheriff</b>									
91632	Antifreeze	Edit		12/06/2019	12/06/2019	12/06/2019			41.88
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>11122 - NAPA AUTO PARTS</b> Totals			Invoices	1		<u>\$41.88</u>
Vendor <b>15679 - NASSCO INCORPORATED</b>									
Sub-Department <b>28 Sheriff</b>									
S2548489	Gloves	Edit		12/06/2019	12/06/2019	12/06/2019			729.54
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>15679 - NASSCO INCORPORATED</b> Totals			Invoices	1		<u>\$729.54</u>
Vendor <b>22146 - NATHANAEL DAOUST</b>									
Sub-Department <b>28 Sheriff</b>									
2019-00000452	Reimbursement for meals-training	Edit		12/06/2019	12/06/2019	12/06/2019			244.01
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>22146 - NATHANAEL DAOUST</b> Totals			Invoices	1		<u>\$244.01</u>
Vendor <b>8360 - NWTC GREEN BAY</b>									
Sub-Department <b>28 Sheriff</b>									
CS33794	Registration for training - R. LaViolette	Edit		12/06/2019	12/06/2019	12/06/2019			100.00
			Sub-Department <b>28 Sheriff</b> Totals			Invoices	1		0
			Vendor <b>8360 - NWTC GREEN BAY</b> Totals			Invoices	1		<u>\$100.00</u>

Door County

**Accounts Payable Invoice Report**

G/L Date Range 12/06/19 - 12/06/19

Report By Department - Batch - Vendor - Invoice  
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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor <b>9487 - PRECISION KIOSK TECHNOLOGIES</b>										
Sub-Department <b>28 Sheriff</b>										
2891/2891	Monthly Software Licensing Fee/Test Sales	Edit		12/06/2019	12/06/2019	12/06/2019			1,578.85	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>9487 - PRECISION KIOSK TECHNOLOGIES</b> Totals	Invoices	1	<u>\$1,578.85</u>
Vendor <b>1397 - REGISTRATION FEE TRUST</b>										
Sub-Department <b>28 Sheriff</b>										
2019-00000455	Register Squad #34	Edit		12/06/2019	12/06/2019	12/06/2019			165.50	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>1397 - REGISTRATION FEE TRUST</b> Totals	Invoices	1	<u>\$165.50</u>
Vendor <b>15069 - STAPLES ADVANTAGE</b>										
Sub-Department <b>28 Sheriff</b>										
2019-00000453	Office Supplies	Edit		12/06/2019	12/06/2019	12/06/2019			327.83	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>15069 - STAPLES ADVANTAGE</b> Totals	Invoices	1	<u>\$327.83</u>
Vendor <b>16007 - STELLAR SERVICES, LLC</b>										
Sub-Department <b>28 Sheriff</b>										
2019-00000454	Commissary	Edit		12/06/2019	12/06/2019	12/06/2019			1,513.00	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>16007 - STELLAR SERVICES, LLC</b> Totals	Invoices	1	<u>\$1,513.00</u>
Vendor <b>22225 - SUMMIT FOOD SERVICE, LLC</b>										
Sub-Department <b>28 Sheriff</b>										
2000062153	Oct 2019 Inmate Meals	Edit		12/06/2019	12/06/2019	12/06/2019			15,799.90	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>22225 - SUMMIT FOOD SERVICE, LLC</b> Totals	Invoices	1	<u>\$15,799.90</u>
Vendor <b>34020 - THE UNIFORM SHOPPE</b>										
Sub-Department <b>28 Sheriff</b>										
2019-00000457	Uniforms	Edit		12/06/2019	12/06/2019	12/06/2019			861.30	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>34020 - THE UNIFORM SHOPPE</b> Totals	Invoices	1	<u>\$861.30</u>
Vendor <b>5999 - WISCONSIN DOCUMENT IMAGING</b>										
Sub-Department <b>28 Sheriff</b>										
87645	Nov 2019 Jail Leased Copier Copy Charge	Edit		12/06/2019	12/06/2019	12/06/2019			12.77	
							Sub-Department <b>28 Sheriff</b> Totals	Invoices	1	0
							Vendor <b>5999 - WISCONSIN DOCUMENT IMAGING</b> Totals	Invoices	1	<u>\$12.77</u>

Door County

# Accounts Payable Invoice Report

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Report By Department - Batch - Vendor - Invoice  
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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Batch Number	<b>2019-00000610</b>	Totals	Invoices	20		<u>\$28,039.91</u>
			Department	<b>28 - Sheriff</b>	Totals	Invoices	20		<u>\$28,039.91</u>
<b>28 Sheriff</b>									
					Grand Totals	Invoices	20		<u><u>\$28,039.91</u></u>