

Notice of Public Meeting

Wednesday, February 12, 2020
9:00 a.m.

**FACILITIES & PARKS
COMMITTEE**

Door County Government Center
Chambers Room (C102), 1st floor
421 Nebraska Street, Sturgeon Bay, WI

Oversight for Facilities and Parks

AGENDA

1. **Call Meeting to Order**
2. **Establish a Quorum**
3. **Adopt Agenda / Properly Noticed**
4. **Approve Minutes of January 8, 2020 Regular Facilities & Parks Committee Meeting**
5. **Correspondence**
 - Town of Sevastopol and Land Use Service Dept re: Conditional Use Permit
 - MFL Withdrawal Order
6. **Public Comment**
7. **Supervisor Response**
8. **Parks Division**
 - A. Friends of the Door County Parks System Report
 - B. Recreation Connection Trail Egg Harbor-Frank Murphy Park-Ryan Heise, Egg Harbor Village Administrator
 - C. Annual Report 2019 Department Gifts, Grants, and Donations
 - D. Annual Report Department
 - E. John Miles Park 2020 CIP Project Discussion
 - F. Forestville Millpond Drawdown Update
 - G. Master Planning Update
 - H. Property Acquisition: PIN(s) 012150014A, 012150067B, 012150070A, 2.3 acre New Potential Park - Review/Discuss
 - I. Resident/Non-Resident Boat Launch Fee Discussion
9. **Facilities Division**
 - A. Sheriff Department Storage Building Project - Update
 - B. Animal Policy Update 1-6-2020 Draft
 - C. Resolution No. 2020-___ Door County Animal Policy
 - D. Review/Accept/Award of Bid for 2020 Facilities & Parks Vehicle Replacements
 - 2 Department Vehicles
 - 1 Park Division Lawn Mower
 - E. 2019 Snow Removal Cost Review - FYI
 - F. Door County Library 2020 CIP - Boiler Replacement – Review/Approve RFP Documents for Bid
 - G. Door County Justice Center 2020 CIP - LED Lighting Upgrade – Review/Approve RFP Documents for Bid
 - H. Request to Refill 2 Positions: Custodian Full-Time and Custodian Part-Time
 - I. 56 N 4th Ave (Former Younkers Site) Building Study – Update
 - J. Emergency Services Facility Parcel Study– Washington Island Update
 - K. Placement Options for Ch. 980, Wis. Stats. Persons on Supervised Release
10. **Fair Board Liaison Report**
11. **Request for Agenda Items for Next Month's Meeting**
12. **Review of Vouchers, Claims and Bills**
13. **Next Meeting Date: Regular Meeting – Wednesday, March, 11 2020 – 9:00 a.m.**
14. **Meeting Per Diem Code**
15. **Adjourn**

Deviation from order shown may occur

In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the County Clerk at (920)746 2200. Notification 48 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.

Posted _____, 2020 _____

MINUTES

Wednesday, January 8, 2020

**FACILITIES & PARKS
COMMITTEE**Door County Government Center
Chambers Room (C102), 1st floor
421 Nebraska Street, Sturgeon Bay, WI*Oversight for Facilities and Parks***Call Meeting to Order**

The Wednesday, January 8, 2020 Facilities and Parks Committee meeting was called to order by Chairman Dan Austad at 9:01 a.m. at the Door County Government Center.

Establish a Quorum

Members present: Dan Austad, Helen Bacon, Roy Englebert, Randy Halstead, Susan Kohout, Ken Fisher, and Richard Virlee.

Others Present: Supervisor Bob Bultman, Supervisor Megan Lundahl, Administrator Ken Pabich, CC Grant Thomas, Facilities & Parks Director Wayne Spritka, Parks Superintendent Ben Nelson, Finance Director Steve Wipperfurth, Dan Klansky – Facilities Supervisor, County Clerk Jill Lau, and Public.

“These minutes have **not** been reviewed by the oversight committee and are subject to approval at the next regular committee meeting.”

Adopt Agenda / Properly Noticed

Motion by Halstead, seconded by Fisher to approve the agenda. Motion carried by unanimous voice vote.

Approve Minutes of December 11, 2019 Regular Facilities & Parks Committee Meeting

Motion by Fisher, seconded by Kohout to approve the minutes. Supervisor Virlee corrected the minutes to reflect the correct date of the January meeting and Supervisor Bacon corrected a Scribner’s error under the Friends Group report. Motion carried by unanimous voice vote.

Correspondence

- Various emails were received by Supervisors regarding the Forestville Millpond Drawdown

Public Comment

The following persons commented:

- Robert Sijgers, Forestville
- Don Freix, 8305 Quarterline Road, Fish Creek
- Christie Weber, 311 Pennsylvania
- Christine Reid, Forestville
- Tom Strong, 5033 Shady Lane, Egg Harbor – Door County Economic Development Corporation
- Jan Mills, Glidden Drive

Supervisor Response

Chairman Austad noted responses related to the Forestville Millpond will be discussed under that agenda item. Response related to the proposed RV Park is not under this committee’s jurisdiction. Response related to the current Archives building be retained as affordable housing is being researched through Human Services.

Parks Division**Friends of the Door County Parks System Report**

Parks Superintendent Nelson reported the Friends Group has not met. Their Holiday gathering is planned for this weekend. The Group will begin meeting on a regular basis in February.

Park Reserve Account Review - “Park Vending Machine”

A memo was included in the meeting packet. F&P Director Spritka explained the Finance Department questioned an old account that hasn’t been used since 2016. There was a vending machine located at John Miles Park which deposited to this fund. Spritka suggested closing the account and transferring the money in

the account to the John Miles Park Track Maintenance account. The current balance in the Park Vending account is approximately \$4,600.

Motion by Virlee, seconded by Bacon to approve the transfer of the Park Reserve account balance to the John Miles Park Track Maintenance account and close the reserve account. Motion carried by unanimous voice vote.

Cana Island - Project Update Change Order

F&P Director Spritka reviewed information included in the meeting packet. Change order requests include the following: rental of an excavator - \$4,094; truck rental and service/concrete buckets - \$3,487; driving time - \$3,422; and concrete labor productivity - \$4,751 for a total change order cost of \$15,754. Spritka suggested the costs be covered with funds in the Contingency Fund.

Completion Schedule 2020

The completion schedule was included in the meeting packet and was reviewed.

Motion by Bacon, seconded by Englebert to approve the change order request as presented. It was noted that the change order costs are related to this high water this year. Motion carried by voice vote.

John Miles Park 2020 CIP Project Review

F&P Director Spritka explained the approved CIP project for the park is to create a new entrance gate, revamp/new ticket both, and signs. The Fair Board has discussed changing the budgeted 2020 CIP project(s) to building a permanent stage and then revisit the current 2020 CIP budgeted items at a later date. A stage could be used for other events outside of the Fair. The request for a stage includes dressing areas and restroom facilities – this would be more of a bandshell versus just a stage. Administrator Pabich suggested the committee send a formal recommendation to the full County Board. If the CIP is approved to be changed the planning process would begin in 2020 with construction in 2021. Discussion regarding completing the current budgeted projects and then moving forward with planning for construction of a stage. No action taken.

Forestville Millpond Drawdown Update

Parks Superintendent Nelson reported the project has received some media attention recently. Nelson reviewed the report presented to County Board related to the trapped fish and rocks at the gate of the Millpond. The current water level is 5" to 6" below the top of the spillways. With recent weather the water levels did rise. Nelson consulted with the DNR in early December. With elevated waters everywhere, the water levels will rise and fall until such time as drier weather arrives. Water samples continue. Security cameras are back in place. Spritka and Nelson will continue to work with the DNR as this project moves forward.

Master Planning Survey Update

Parks Superintendent Nelson reported the survey results are being compiled and a full report will be presented at next month's meeting.

Facilities Division

56 N 4th Ave (Former Younkers Site) Building Study – Update

Administrator Pabich reported a public input session was held. A stakeholders meeting followed. Conceptual drawings were presented. Good comments were received. Looking to use a portion of the building for Archives, a portion for the Human Services Department Youth Program which leaves a portion, approximately 7,000 square feet, available for other uses. Pabich explained there is a potential to work with DCEDC to develop and lease a small business incubator in the available space. Chairman Austad suggested taking time to review and decide on uses. Administrator Pabich suggested a full presentation be given to the full County Board. Tom Strong, DCEDC, presented a concept of a small business incubator. DCEDC would run the operations of the building with revenue being generated for the County. DCEDC proposes to manage lease agreements, provide marketing, and provide shared services for the building. Projecting three to four anchor tenants in 75% of the space with the remaining 25% occupying such things as co-working space, shared space, office space, retail space, a makers space, and a public event space. Jan Mills, owner of Door County Yoga and Door County Massage on 4th Avenue, explained she is growing out of her current space and noted

she would be interested in being one of the anchor attendants of the building. Committee Members clarified the current Archives building is being reviewed for potential use by the Human Services Department.

The committee recessed at 10:50 a.m. and reconvened at 11:00 a.m.

Emergency Services Facility – Washington Island

Request for Proposal “Design Professional-Preliminary Estimates and Cost Estimates” Response - Accept/Review/Possible Award

Two proposals were received - The Samuels Group - \$15,000 and Jewell Associates Engineers, Inc. - \$21,500. Both proposals were reviewed by Corporation Counsel and were found to be compliant. Following review Spritka recommends the bid be awarded to the Samuels Group. The proposal will define estimated costs for renovating the creamery building and for a stand-alone building on vacant property. The new building on the vacant parcel would be similar to the BUG Emergency Services portion of the building in Brussels.

Motion by Fisher, seconded by Kohout to accept the two bids. Motion carried by unanimous voice vote.

Motion by Fisher, seconded by Kohout to award the bid to The Samuels Group in the amount of \$15,000 and to move this forward to the Finance Committee for funding approval. Motion carried by unanimous voice vote.

Fair Board Liaison Report

Supervisor Englebert reported the Fair Board will be hiring Nick Freimuth for advertising purposes at a cost of \$6,060. Fair Board members are attending a Fair Conference in Wisconsin Dells this week. Supervisor Halstead reported there was a lengthy discussion regarding bands at the Fair. The Fair Board also discussed construction of a stage.

Request for Agenda Items for Next Month’s Meeting

- Stage/Bandshell – John Miles Park
- 442 Michigan Street House Disposition

Review of Vouchers, Claims and Bills

N/A.

Next Meeting Date

Regular Meeting – Wednesday, February 12, 2020 – 9:00 a.m.

Meeting Per Diem Code

208.

Adjourn

Motion by Fisher, seconded by Halstead to adjourn. Time: 11:22 a.m. Motion carried.

Respectfully submitted, Jill M. Lau, County Clerk



January 3, 2020

STATE OF WISCONSIN DNR
PO BOX 7921
MADISON WI 53707

Re: Conditional Use permit for tax parcels 022-0112282512; 022-0112282512A; 022-0112282512B; 022-0113282511; 022-0218282622G; & 0220113282511P
Located adjacent to east of George K. Pinney County Park on Bay Shore Drive

As a courtesy, we are sending this letter to notify you that Quarry Bluff, LLC is requesting a conditional use permit for the establishment of "multiple occupancy development" and "campground" land uses on the following tax parcels: 022-0112282512; 022-0112282512A; 022-0112282512B; 022-0113282511; 022-0218282622G; & 022-0113282511P (adjacent to east of George K. Pinney County Park on Bay Shore Drive.

The Town of Sevastopol is subject to the Door County Zoning Ordinance and the County of Door Resource Planning Committee will be scheduling this matter for a public hearing in the near future and will be making a decision on the request. The Sevastopol Town Board and Plan Commission are allowed an opportunity to make recommendations and provide input on such requests.

For your information, the Plan Commission will be addressing this conditional use permit request at a meeting to be held on Tuesday, January, 14th 2020 at 5:00 p.m. at the Sevastopol Town Hall. If you have any concerns on this request, you may bring them forth at that time.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Amy M. Flok'.

Amy M. Flok, Clerk
(920) 746-1230
office@townofsevastopol.com



January 3, 2020

STATE OF WISCONSIN DNR
PO BOX 7921
MADISON WI 53707

Re: Conditional Use permit for tax parcels 022-0112282512; 022-0112282512A; 022-0112282512B; 022-0113282511; 022-0218282622G; & 0220113282511P
Located adjacent to east of George K. Pinney County Park on Bay Shore Drive

As a courtesy, we are sending this letter to notify you that Quarry Bluff, LLC is requesting a conditional use permit for the establishment of “multiple occupancy development” and “campground” land uses on the following tax parcels: 022-0112282512; 022-0112282512A; 022-0112282512B; 022-0113282511; 022-0218282622G; & 022-0113282511P (adjacent to east of George K. Pinney County Park on Bay Shore Drive.

The Town of Sevastopol is subject to the Door County Zoning Ordinance and the County of Door Resource Planning Committee will be scheduling this matter for a public hearing in the near future and will be making a decision on the request. The Sevastopol Town Board and Plan Commission are allowed an opportunity to make recommendations and provide input on such requests.

For your information, the Plan Commission will be addressing this conditional use permit request at a meeting to be held on Tuesday, January, 14th 2020 at 5:00 p.m. at the Sevastopol Town Hall. If you have any concerns on this request, you may bring them forth at that time.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Amy M. Flok'.

Amy M. Flok, Clerk
(920) 746-1230
office@townofsevastopol.com

**NOTICE OF A PUBLIC HEARING BEFORE THE
DOOR COUNTY, WISCONSIN RESOURCE PLANNING COMMITTEE**

**DOOR COUNTY COMMUNITY CENTER/ADRC
916 N. 14th AVENUE
STURGEON BAY, WI 54235**

A public hearing will be held by the Door County Resource Planning Committee on Thursday, February 20, 2020 at the Door County Community Center/ADRC Dining Room at 916 N. 14th Avenue, Sturgeon Bay, Wisconsin. The purpose of the hearing is to give consideration to the following application for a conditional use permit as specified in the county comprehensive zoning ordinance.

Starting at 3:00 p.m.:

TOWN OF SEVASTOPOL

Margaret Dreutzer Turk, as Trustee of the Margaret Dreutzer Trust, requests on behalf of Quarry Bluff Development, LLC a conditional use permit as required by Door County Comprehensive Zoning Ordinance Sections 2.05(3)(a), 4.07(2), 4.08(8), and 11.04. The applicant proposes to establish "multiple occupancy development" and "campground" land uses on six parcels, which would be combined into one 57.76-acre lot (022-01-12282512, 022-01-12282512A, 022-01-12282512B, 022-01-13282511, 022-02-18282622G, & 022-01-13282511P). There would be 117 total "units", of which 115 would consist of both an occupancy unit (residential dwelling) and a camp site for a recreational vehicle. The remaining two units would consist of only a camp site. The overall development would also contain a club house, private storage buildings, recreation courts, and three stormwater-runoff ponds. 49.53 acres of the property are zoned Recreational Commercial (RC), 7.65 acres are zoned Single-Family Residential 20,000 (SF20), and 0.58 acres are zoned Small Estate (SE). The property is located adjacent to and east of George K. Pinney County Park on Bay Shore Drive in Section 12, Town 28 North, Range 25 East and Section 13, Town 28 North, Range 25 East, and Section 18, Town 28 North, Range 26 East.

A conditional use is one that has been determined to be compatible in a particular area, not a use that is always compatible at a specific site within that area. The use is subject to requirements and conditions, and is only allowed under a conditional use permit (CUP) issued by Door County.

The Door County Resource Planning Committee (RPC) decision to approve, approve with conditions, or deny the CUP must be supported by substantial evidence. A conditional use permit applicant has the burden of proof. S/he must demonstrate, by substantial evidence, that the application and all requirements and conditions established in the ordinance and by the RPC relating to the conditional use are or shall be satisfied. If an applicant meets their burden of proof, then the RPC must grant the CUP. If an applicant fails to meet their burden of proof, the CUP will be denied. The CUP may also be denied if there is substantial evidence opposing the conclusions and evidence of the applicant, as the RPC's decision need only be supported by substantial evidence.

Testimony and exhibits offered by persons other than the applicant, whether in support of or opposition to the CUP, must also constitute substantial evidence.

Substantial evidence is defined by state statute as "facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a conditional use permit and that reasonable persons would accept in support of a conclusion."

The purpose of the hearing is to allow parties to explain how their interests are affected, how the public is affected, and to bring out any facts pertinent to the case related to public health, safety, convenience, and general welfare. All interested parties are urged to attend and give testimony.

Written testimony will also be accepted on 8 1/2" x 11" paper at the Door County Land Use Services Department, 421 Nebraska Street, Sturgeon Bay, WI 54235 (FAX 920-746-2387) until **3:30 p.m.** on February 19, 2020. Letters will be available for public inspection during normal business hours. Letters will be entered into the record; a summary of all letters will be presented at the hearing, but individual letters will not be read. Anonymous correspondence will not be accepted. **Please note that any correspondence or testimony you may have submitted for any town-level proceedings regarding these matters does NOT get forwarded to the county.**

Persons who intend to participate in the hearing are advised to be familiar with §§ 59.69(2)(bs) & (5e), Wis. Stats.; Section 11.04, Door County Comprehensive Zoning Ordinance; and Guidelines for Conduct of the Hearing. The Guidelines, which include information as to how to register to testify at the hearing, may be found at the Door County Land Use Services Department or the following link:
<http://map.co.door.wi.us/Agendas-Minutes/Resource%20Planning/2020/>.

The hearing is subject to postponement, continuance, or adjournment from time to time or place to place until completed.

All application materials may be viewed at the Door County Land Use Services Department, 421 Nebraska Street, Sturgeon Bay, Wisconsin during normal business hours, 8:00 a.m. to 4:30 p.m., Monday-Friday. Application materials may also be viewed on-line at:
<http://map.co.door.wi.us/Agendas-Minutes/Resource%20Planning/2020/>. Please note that additional materials may be posted up until 4:30 p.m. the day before the hearing.

A regular meeting of the Resource Planning Committee will follow the public hearing.

Ken Fisher, Chair
Door County Resource Planning Committee
Door County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

The list of names to which this notice was sent is available upon request in the office of the Door County Land Use Services Department, 421 Nebraska Street, Sturgeon Bay, WI 54235 (phone: 920-746-2323).

**Quarry Bluff Development, LLC Conditional Use Permit Application
 Door County Resource Planning Committee Hearing
 Door County Community Center/ADRC (916 N. 14th Avenue, Sturgeon Bay, WI)
 3:00 p.m., Thursday, February 20, 2020**

Note: The hearing is subject to postponement, continuance, or adjournment from time to time or place to place until completed.

Guidelines for Conduct of Hearing

Persons who intend to participate in the hearing are also advised to review and be familiar with §§ 59.69(2)(bs) & (5e), Wis. Stats., and Section 11.04, Door County Comprehensive Zoning Ordinance.

General Information Regarding Testimony

- Written testimony will be accepted at the Door County Land Use Services Department until 3:30 p.m. on February 19, 2020. (421 Nebraska Street, Sturgeon Bay, WI, 54235.)
- **Anyone who wishes to testify in person at the hearing must register in advance. Registration must be received by 12:00 p.m. (noon) on February 19, 2020.** You may register in person or via mail, phone, FAX, or e-mail. (Mail or in person: Door County Land Use Services, 421 Nebraska Street, Door County Government Center, Sturgeon Bay, WI, 54235. Phone: 920-746-2323. FAX: 920-746-2387. E-mail: lrimer@co.door.wi.us .) Please provide your full name, your full mailing address, and your phone number, and indicate whether you wish to speak in favor of or opposition to the project.
- A spokesperson should be designated for organized groups of persons supporting or opposing the same positions.
- Testimony that is immaterial, irrelevant, or unduly redundant or repetitious will not be allowed. The concept of fairness and reasonableness does not contemplate that all persons entertaining the same views will have an unqualified right to iterate and reiterate these views in endless repetition.
- Time allotted to one speaker for testimony may not be reserved or yielded to another.
- The Resource Planning Committee may exclude or remove any person who disrupts the hearing.
- Anyone bringing handouts to distribute to committee members when they are testifying at the meeting should bring six (6) copies.

Hearing Format

The hearing will be conducted in a fair, orderly, and reasonable fashion. The Resource Planning Committee (RPC) will allow all testimony and admit other evidence having reasonable probative value, but will exclude testimony and other evidence that is immaterial, irrelevant, or unduly redundant or repetitious.

In an effort to provide a fair opportunity for those in attendance to present their views, the RPC intends to follow the procedures outlined herein. These guidelines (including time allocations) may be adjusted at the discretion of the RPC to expedite the hearing or promote fairness.

Introductions/opening the hearing

Chair Fisher will introduce the committee and provide an overview of the hearing process.

County Corporation Counsel Grant Thomas will provide an overview of state regulations governing conditional use permit decision-making.

Project overview

Staff will provide an overview of the project. There will be unlimited time for RPC members for questions/discussion with staff.

First round of testimony

The applicant for the CUP shall proceed first with the presentation of evidence and shall have the burden of proof. Up to ninety (90) minutes will be allotted to the applicant(s) for the conditional use permit and any of their expert witnesses. This time allocation may be adjusted at the discretion of the RPC to promote fairness or expedite the hearing process. There will be unlimited time for questions from RPC members.

Other proponents of the project will follow. Each person will be allotted up to three (3) minutes to testify. This time allocation may be adjusted at the discretion of the RPC to promote fairness or expedite the hearing process. There will be unlimited time for questions from RPC members.

Acknowledgement of additional letters in favor received after packet posting – hard copies of which will be distributed the day of the meeting – will occur between proponent and opponent testimony.

Up to ninety (90) minutes will be allotted to the main spokesperson(s) for the opponents of the project and any of their expert witnesses. This time allocation may be adjusted at the discretion of the RPC to promote fairness or expedite the hearing process. There will be unlimited time for questions from RPC members.

Other opponents of the project will follow. Each person will be allotted up to three (3) minutes to testify. This time allocation may be adjusted at the discretion of the RPC to promote fairness or expedite the hearing process. There will be unlimited time for questions from RPC members.

Acknowledgement of additional letters in opposition received after packet posting – hard copies of which will be distributed the day of the meeting – will occur between opponent and rebuttal testimony.

Rebuttal round of testimony

Opportunity will be given to the applicant, proponents, and opponents for rebuttal, i.e., to refute evidence presented by the other side. Only people who spoke in the first round of testimony are eligible to speak in the rebuttal round.

Applicant(s) and expert witnesses: Up to 45 minutes total.

Others in favor of the project: Up to 2 minutes per person.

Main spokesperson(s) for the opposition: Up to 45 minutes total.

Others opposed to the project: Up to 2 minutes per person.

Managed Forest Law - Withdrawal Order
issued by Wisconsin Department of Natural Resources

Order No: 15 010 2011 Effective Date: January 1, 2020

Page 1 of 2

In the matter of the designation of land located in
Door County, Town of Liberty Grove
as Managed Forest Lands under Chapter 77, Wisconsin Statutes,
upon the transfer of lands to:

Landowner(s) **COUNTY OF DOOR - PARKS DEPARTMENT**

Address: **C/O BENJAMIN NELSON**
421 NEBRASKA ST
STURGEON BAY, WI 54235-2225

Register of Deeds: Return document and invoice to

Department of Natural Resources,
Forest Tax Section,
P.O.Box 7963, Madison, WI 53707

PIN: 018-04-35332814A

FINDINGS OF FACT

1. Lands designated as Managed Forest Law under Order No. **15 010 2011** have been transferred to the COUNTY OF DOOR - PARKS DEPARTMENT.
2. This land has been acquired by DOOR COUNTY for use as a public forest, park, recreational trail wildlife or fish habitat area.

CONCLUSIONS OF LAW

1. The Department of Natural Resources, pursuant to s.77.88, Wis. Stats. and based upon the foregoing Findings of Fact has the authority to withdraw designated lands from the Managed Forest Law.

ORDER

1. **It is hereby ordered** that the following land **be withdrawn** from designation as **Managed Forest Law** beginning January 1, 2020. This is a **complete** withdrawal of land designated under Order No. 15 010 2011.

County: Door	Tax District: Liberty Grove		
Township 33 North, Range 28 East	Parcel Identification No.	Entry Year	Total Acres
Section 35 GOV LOT 4, PART OF		2011	57.130

Total Acreage for Order **57.130**

2. Pursuant to s.77.88(8) Wis. Stats. this withdrawal is exempt from withdrawal taxes.

Notice of Appeal Rights - See Reverse

Pursuant to s. 77.91(6), Wis. Stats.,
the authentication requirements of
s. 706.05(2)(b), Wis. Stats., do not apply to this order.

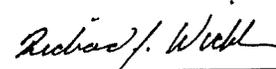
This instrument drafted by State of Wisconsin
Department of Natural Resources

Form ID: 2450-174 (WEOG)

Date of Order: December 2, 2019

State of Wisconsin
Department of Natural Resources
For the Secretary

By



Richard J. Wickham, Tax Law Section Chief

NOTICE OF APPEAL OR REVIEW RIGHTS MANAGED FOREST LAW

If you believe that you have a right to challenge this decision, you should know that Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions must be filed. For judicial review of a decision pursuant to sections 227.52 and 227.53, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to file your petition with the appropriate circuit court and serve the petition on the Department. Such a petition for judicial review must name the Department of Natural Resources as the respondent.

Pursuant to section 77.90, Wis. Stats., a petitioner under section 77.82, Wis. Stats., or an owner of managed forest land who is adversely affected by a decision of the Department under Subch. VI, Ch. 77, Wis. Stats., other than as provided in sections 77.88(2)(ac)3., (2)(c), and (3m), Wis. Stats., may request a contested case hearing pursuant to section 227.42, Wis. Stats. You have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources. A petition for hearing must be made in accordance with section NR 2.05(5), Wis. Adm. Code, and served on the Secretary in accordance with section NR 2.03, Wis. Adm. Code. The filing of a request for a contested case hearing does not extend the 30 day period for filing a petition for judicial review.

UniverCity Project Description – All seasons multi-use recreational trail in Door County

Submitted by: Ryan Heise, Egg Harbor Village Administrator

Date: 11/11/19

Executive summary:

The Village of Egg Harbor, in cooperation with the County of Door is seeking assistance with the design of an off road, all-seasons, recreational trail. The trail as envisioned would be approximately 3.5 miles, and “multi-jurisdictional,” with trailheads located in both the Village and the Town of Egg Harbor. Murphy Park, a county owned and maintained park (located within the Township of Egg Harbor) would be the southernmost point and the Village of Egg Harbor Beach Park the northernmost point. The trail could include a number of “offshoots” or “linkages,” which may include the creation of intermediate to expert bike trail for cycling on a Village owned parcel near the Village Beach. Also, there may exist an opportunity to create another linkage to a parcel that fronts Green Bay.

Project goals and desired outcome:

What would a successful product look like?

Design- The hope is that the UniverCity program will allow for stakeholder and public engagement in soliciting ideas for the trail and identifying obstacles. A thorough review of existing easements and those that will need to be obtained allowing for the construction of the trail will need to be conducted. After studying topography and analyzing stakeholder engagement results, establish a preferred route, with route alternatives, should the optimal trail not be achievable. Identification of trail material type, which endeavors to be: environmentally friendly, easy to maintain, and allows for multiple uses (including winter use). The trail would focus on silent sports. The trail would be designed to a level that an engineering firm could easily take the work product and develop engineered construction drawings. The design may also include facilities to support the trail network including ideas such as: warming station, equipment rental, educational signage, etc.

The trail is envisioned to be “off-road,” and be located on what is now private property.

Public support- Assistance with garnering public support for the trail will be helpful. Understanding the environmental and economic impact of the trail will be important to the success of the project.

Educational opportunities- Many educational opportunities exist with historic and natural resources. The trail may parallel the Niagara Escarpment, including a cave which supports ongoing scientific research. The area is also rich in history, from the earliest recorded history of the area until now. The proposed trail area has been rich in natural resources, and has a

documented Native American history, along with a very well documented history of fishing, logging and farming during European settlement. Egg Harbor Historical Society- <http://eggharborwi.com/>

The proposed trail would traverse Horseshoe Bay Farms. Horseshoe Bay Farms, a local 501(c)(3) nonprofit organization, along with the design firm of Ten X Ten Studio is currently in the process of developing a long-range master plan for the preservation, rehabilitation, and activation of this historic Door County landmark. Website: <https://www.horseshoebayfarms.org/>

Potential partners-

- Village of Egg Harbor
- Town of Egg Harbor
- County of Door
- Horseshoe Bay Farms, Inc.
- Egg Harbor Historical Society
- Door County Land Trust
- Horseshoe Bay Country Club

Opportunities

Broad support- The Village of Egg Harbor included a question about the creation of a multi-use trail from Murphy Park to the Village Beach as part of its comprehensive plan update; It received overwhelming support. The County tourism bureau has begun a shift in its marketing approach, and will begin focusing on eco-tourism and silent sports. Door County government is in support of the trail, and will be including it in their Master Parks Plan. The county has preliminary agreed to maintain the trail given the multi-jurisdictional boundary crossover.

Initial landowner buy-in- With the exception of the Alpine Resort, all private property owners along the extent of the potential trail have provided their initial support to utilize a portion of their land to create the trail.

Potential Property Acquisition- The Village has plans to acquire property from the Alpine Resort adjacent to Village Beach Park (proposed trailhead) to accommodate the construction of a new sanitary lift station. The acquired property could accommodate parking and facilities to support the recreational trail. The Village is hoping to secure a Stewardship Grant to assist with the property acquisition.

Economic Impact- A recent article in the Star Tribune highlighted the economic impact of recreational trails-“Trails are good investments as long as they align with the community’s priorities,” Lawson said. If a city’s goal is to increase the health of its elderly population, for instance, then building mountain bike trails would be a mismatch, she said. Article link: <http://m.startribune.com/duluth-s-happy-with-trails-and-its-outdoors-rebranding-has-hit->

[home/563984552/?fbclid=IwAR2mvUD7aVTZQRhqNSGNS4_0KR_izmZtMq6c2DeLoEpAbhZ9eG5avMGwIzA](https://www.facebook.com/home/563984552/?fbclid=IwAR2mvUD7aVTZQRhqNSGNS4_0KR_izmZtMq6c2DeLoEpAbhZ9eG5avMGwIzA)

Societal benefits, health and wellbeing- The project aligns with the stated goals of the Village in promoting a walkable bikeable community.

Constraints

Topography- The topography for the trail may be tricky at the proposed Village Trailhead. The Village beach lies at the bottom of a steep incline. Unless the project is able to secure an easement with owners of the Alpine Resort there may be a need to identify a new trailhead or a solution to manage the incline. The Alpine Resort is currently for sale, the Village is hopeful that the new owners will be interested in engaging the Village in a private/public partnership. The ideal route for the trailhead would be along the waterfront leading through the Alpine property, which is flat. Sections of steep terrain may also present opportunities for more advanced cycling.

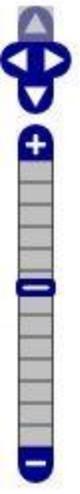
Easements- All easements would need to be established and recorded. There may be an opportunity to work in cooperation with the Door County Land Trust to place a large swath of land in a farmland preservation trust.

Funding- There are no designated funds to contribute to the project, which is understandable at this stage.

Project Schedule

Preliminary design- Jan. 22, 2020

Contract documents, schedule, and OPPC- May. 30, 2020



Frank E. Murphy County Park

Egg Harbor

Church St

Alpen Ln

Brooks Ln

Hillside Rd

Division Rd

Sunny Point Rd

Willow Rd

Horseshoe Bay Rd

W Cortland Cir

Na Red Rd

Cobblestone Rd

Way

Bay Shore Dr

ST HWY 42



DOOR COUNTY FACILITIES & PARKS 2019 Gifts, Grants and Donations

<u>Grants</u>	<u>Grant Number</u>	<u>Description</u>	<u>Amount</u>
State of WI, Department of Natural Resources	S-5322	Door County Snowmobile Trail Maintenance 2019-2020	\$ 67,290.00
State of WI, Department of Natural Resources	CC19-15FM	George Pinney Park breakwall repairs to protect the docking system	\$ 1,322.00
US Dept. of the Interior, Fish & Wildlife Service	F19AP00423	Door Bluff Headlands Park Natural Area Expansion	\$ 50,000.00
State of WI, Department of Natural Resources	Stewardship Award	Door Bluff Headlands Hidding Acquisition	\$ 200,000.00
Wisconsin Coastal Management Foundation grant	Coastal Management 2-2019-02	Door Bluff Headland County Park Acquisition	\$ 100,000.00
		Door Bluff Headlands Hidding Acquisition	\$ 50,000.00
<u>Donations</u>			
Tom Wilda		Boat launch docks hand rails	\$ 275.60
Spielbauer Fireworks Co., Inc.		Frank E. Murphy County Park Donation	\$ 200.00
Spielbauer Fireworks Co., Inc.		Frank E. Murphy County Park Donation	\$ 200.00
Spielbauer Fireworks Co., Inc.		Frank E. Murphy County Park Donation	\$ 200.00
Spielbauer Fireworks Co., Inc.		Frank E. Murphy County Park Donation	\$ 200.00
Spielbauer Fireworks Co., Inc.		Frank E. Murphy County Park Donation	\$ 200.00
Friends of Door County Parks		Door Bluff Headlands Hidding Acquisition	\$ 50,000.00
Friends of Door County Parks		Tornado Memorial Bronze Plaque	\$ 3,527.00
Friends of Door County Parks		Frank E. Murphy Donation	\$ 643.00
Friends of Door County Parks		Horseshoe Bay Cave Tours tent rental	\$ 685.00
Horseshoe Bay Golf Club, LLC		Frank E. Murphy Donation	\$ 1,756.13
Horseshoe Bay Golf Club, LLC		Frank E. Murphy Donation	\$ 1,000.00
Keith Miller		Cave Point Memorial bench	\$ 1,768.00
Virginia Gauss		Cave Point Memorial bench	\$ 1,200.00
Renee Kaufert		Cave Point Memorial bench	\$ 1,400.00
Door County Medical Center		Ahnapee Trail Fitness Bench	\$ 1,386.00
			\$ 533,252.73



Door County Facilities & Parks, "Annual Report" 2019



DOOR COUNTY FACILITIES & PARKS DEPARTMENT

A. Department Mission Statement:

The purpose of the Door County Facilities and Parks Department is to maintain the County's Facilities and Parks for the use of all citizens and employees of Door County. Provide oversight and internal project development that is organizationally focused on long term facilities management.

The Department has (5) prevalent attitudes:

- We strive to be the best at what we do;
- We provide outstanding customer service;
- We are proactive in everything we do;
- We constantly strive for continuous improvement;
- We manage and operate the county facilities and parks as if they were our own.

Parks Division Mission Statement:

The Door County Parks seeks to acquire, restore and manage lands for the purpose of protecting and preserving public open space, natural areas and other landscapes, in an ecological healthy state for the education, pleasure and recreation of the public now and in the future.

B. Summary of Responsibilities:

Administer programs that covers over 442,500 sq/ft of building including the following:

- 19 County Parks totaling 1,000 acres and including 12.5 miles of state trails, 7 boat launch facilities, 18 restrooms, 3 "Welcome to Door County" signs, a disc golf course, Horseshoe Bay Cave, and miscellaneous buildings
- State of Wisconsin Snowmobile Program for Door County, including writing funding grants for trail program, review and approving funding for 7 local clubs maintaining the 230.8 miles of Door County trails
- Justice Center (129,359 sq ft)
- Government Center (77,144 sq ft)
- Museum (13,600 sq ft)
- Community Center and Central EM Station (40,654 sq ft)
- Highway Offices (59,482 sq ft)
- Historical Archive (1,065 sq ft)
- 56N 4th Ave (22,316 sq,ft)
- John Miles Park Facilities (86,963 sq,ft)
- North and South EMS Stations (7,555 sq ft)
- North and South Hwy Shops
- Miscellaneous, Towers, Parks Outbuildings (4,400 sq ft)

To provide the following services on a regular basis:

- Incorporate HVAC Preventive Maintenance programs for all major systems
- Shredding and destruction of sensitive/secure documents and hard drive data
- Window cleaning
- Floor scrubbing, polishing and sealing

- Carpet vacuuming and cleaning
- Dusting and surface cleaning
- Cleaning and sanitizing restroom facilities
- Maintenance of grounds, lawn mowing and snow removal
- Manage parks to serve as places for communities to come together, get healthier or enjoy a moment of peacefulness
- Parks resource management of woodlands, wetlands, prairies and water to enable thousands of plant and animal species to thrive in the wild
- Creating a culture of collaborative accomplishment, thus expanding our capacity for ecological preservation and implementation of education and outdoor recreation opportunities

To provide the following additional services:

- Repair and maintain doors, locks and openers
- Fleet vehicle maintenance and cleaning
- Painting
- Inspect heating and air conditioners
- Adjust and monitor air circulation/quality
- Clean up spills, messes, etc.
- Replace lighting fixtures and bulbs
- Move/rearrange equipment (desk, files, etc.)
- Expand youth outreach programming to raise a new generation of environmentally-savvy students through cave tours
- Renewed commitment to increasing resources for scientific research through parks

To provide the following services day to day or as needed:

- Pick up and deliver mail to the U.S. Postal Service, Highway Department & Justice Center
- Receive and deliver projects and equipment to various departments
- Manage single stream recycling program and arrange for pick up
- Trash collections from the offices and public areas
- Machinery maintenance
- Exterior and interior maintenance as warranted
- Monitoring of heating systems – boilers
- Repair mechanical, plumbing, HVAC, and electrical systems
- Repair, replace, adjust, & aim security cameras as needed

C. Goals / Objectives Achieved in 2019:

Paragraph (E.) below lists a number of notable projects that were completed throughout the year.

The Department continues its internal role in the County to provide oversight of building projects and property development. 2020 will bear new challenges with the completion of the County Park strategic planning document, completion of the Cana Island Interpretive Center, development of the old Younkers furniture store site, development of

an EMS facility on Washington Island and construction of a storage facility for the Sheriff Department.

11 Major Objectives were achieved in 2019

- **Hidding Property land acquisition to expand Door Bluff Headlands**
- **Library HVAC Chiller system replacement**
- **Interpretive Trail signs installed- Ellison Bluff County Park**
- **Paving- curb & gutter upgrades at John Miles Park/Fairgrounds**
- **Government Center first and third floor remodeling project**
- **Hot water boiler replacement- Justice Center**
- **Gutter & Down spouts constructed 4 building at John Miles Park**
- **WIFI installation and wiring of 6 buildings John Miles Park**
- **Cana Island Interpretive Center Construction ground broken**
- **LED Lighting upgrade Jr. Fair building John Miles Park Jr Fair building**
- **Started Forestville Dam drawdown**

D. Notable Projects Completed:

Justice Center:

Contracted Project

- Replacement of Boiler #1-potable water
- Replaced ATS Panel #2 ASCO (generator control board)
- Crack sealing and pavement sealing, striping (3 lots)
- Balcony deck repair
- Asphalt repairs of employee parking lot -Hwy

Staff Projects

- Completed 100% annual Jail preventative maintenance program
- Repaired Storm Drain front parking lot
- Squad car work with TS Dept. and Sheriff Dept.

Government Center:

Contracted Projects

- Replaced windows Oregon St 1st floor

Staff Project

- Replaced pump #1 boiler
- Exterior envelope inspection and tuck pointing

Highway Department:

Staff Projects

- Repaired NOS/CO2 air quality monitoring system
- Completed 100% annual HVAC PMS
- Installed multiple L.E.D. lights throughout the south, central and north shops
- Multiple repairs heating systems Central Highway shop
- Repaired crush plant HVAC system

Community Center:

Staff Projects

- Installed safety shield on main gas line and HVAC exterior units
- installed heat shrouds on EMS garage heating system

John Miles Park:**Contracted Projects**

- Cattle Barn electric panel upgrade
- Clay addition to Race Track
- Repair or replace 4 garage doors

Staff/Contractor Project

- Horse Barn electric Panel upgrade 200amp circuit install

Staff Projects

- Completed electrical panel replacement alone Midway
- Install of two (2) street lights
- Repair and replacement of lift pump distribution underground storm water line

Park Facilities:

- Dock repairs- Forestville, Carmody, Pinney
- Install of handicap rails – Launch Docks
- Major clean-up of Forestville Park play area and tree trimming.
- Grounds repairs –Cana Island
- Parking lot sealing and striping- Frank Murphy County Park
- LED exhaust Fan installation- Cana Island, Cave Pt
- Parking lot re-striping- Carmody Park
- Started Prairie planting Upper LaSalle
- Installation of Tornado Park Memorial bronze plaque

E. Knowledge Sharing 2019:

- Television interviews (4)
- Radio interviews (6)
- Wisconsin Facilities Management Association (WIFMA) contributing member

F. Facilities & Parks Department Budget Status – Unaudited

Approved 2019 Budget	\$ 2,745,150.00	Actual 2019 Budget	\$ 2,545,139.00
2019 Levy appropriation	\$ 2,526,439.00	2018 Levy appropriation	\$ 2,437,846.00
2019 Budget Revenue	\$ 218,711.00	2019 Actual Revenue	\$ 482,266.35
		2018 Actual Revenue	\$ 550,378.71

Grants received for 2019: \$468,612

Donations received in 2019: \$64,640.73

G. Notable Projects Completed:**Justice Center:****Contracted Project**

- Replacement of Boiler #1-potable water
- Replaced ATS Panel #2 ASCO (generator control board)
- Crack sealing and pavement sealing, striping (3 lots)
- Balcony deck repair
- Asphalt repairs of employee parking lot -Hwy

Staff Projects

- Completed 100% annual Jail preventative maintenance program

- Repaired Storm Drain front parking lot
- Squad car work with TS Dept. and Sheriff Dept.

Government Center:

Contracted Projects

- Replaced windows Oregon St 1st floor

Staff Project

- Replaced pump #1 boiler
- Exterior envelope inspection and tuck pointing

Highway Department:

Staff Projects

- Repaired NOS/CO2 air quality monitoring system
- Completed 100% annual HVAC PMS
- Installed multiple L.E.D. lights throughout the south, central and north shops
- Multiple repairs heating systems Central Highway shop
- Repaired crush plant HVAC system

Community Center:

Staff Projects

- Installed safety shield on main gas line and HVAC exterior units
- Installed heat shrouds on EMS garage heating system
- Ongoing building set up of Community Center Building

John Miles Park:

Contracted Projects

- Cattle Barn electric panel upgrade
- Clay addition to Race Track
- Repair or replace 4 garage doors

Staff/Contractor Project

- Horse Barn electric Panel upgrade 200amp circuit install

Staff Projects

- Completed electrical panel replacement alone Midway
- Install of two (2) street lights
- Repair and replacement of lift pump distribution underground storm water line

Park Facilities:

- Dock repairs- Forestville, Carmody, Pinney
- Install of handicap rails – Launch Docks
- Major clean-up of Forestville Park play area and tree trimming.
- Grounds repairs –Cana Island
- Parking lot sealing and striping- Frank Murphy County Park
- LED exhaust Fan installation- Cana Island, Cave Pt
- Parking lot re-striping- Carmody Park
- Started Prairie planting Upper LaSalle
- Installation of Tornado Park Memorial bronze plaque

H. Issues, concerns and Restraints:

2019 was a year of change and transition with the completed Park and Facility Department merger. 2020 will be a year of Capital project development, project management, and staff studies to increase custodial positions based on the addition of added building

responsibilities placed on the Department. Record high water levels will be a major challenge operationally across the parks for boat launch sites, access to Cana Island, Ahnapee trail maintenance, and beach front erosion. Most notable is the shore frontage at Lower LaSalle County Park and the damage to boat launch areas at Lilly Bay and Frank Murphy Park

I. Goals and Objectives for 2020:

- Cana Island Interpretive Center construction project completion
- Door County Library Boiler replacement project
- 50% Energy reduction Government Center & Justice Center LED Lighting Projects
- Install Waterless Boat Cleaning Stations-Pinney & Carmody launches
- Install Credit Card Boat Launch Pass Machines at 3 boat launch sites
- Reroof of the Maintenance Shop at John Miles Park
- Door County Parks Strategic Plan completion
- John Miles Park Phase II Marketing Study
- Design Development- Washington Island EMS Station
- Design Development- construction Sherriff Garage
- Design Development- construction LaSalle Pavilion
- Design Development-former Younker Building 4th Ave
- Continue implementation of the Management Plan for the Horseshoe Bay Cave
- Continue to improve the Door County Snowmobile Trail system
- Continue life cycle analysis of equipment, use value engineering and preventative maintenance programs to extend the life of mechanical systems
- Continue to work with other departments to achieve common goals and directives in line with Door County's Strategic Priorities
- Design and development of volunteers in parks program
- Continued invasive species outreach and management with DCIST Partners

Respectively submitted,
Wayne J. Spritka, Director
Facilities and Parks Department

During a Drawdown



While a lake is drawn down for dam repair many shoreland owners think about taking advantage of the exposed lake bed to do some projects. Some minor vegetation management (except for wild rice), pier maintenance and limit repair of shoreland structures are exempt from DNR permit. More extensive plant management, structure repairs and dredging projects will require DNR permits even during the impoundment drawdown. For some projects County shoreland zoning requirements also may apply.

One thing shoreland owners should keep in mind is that that bed of an impoundment (dammed lake) may be owned by private entities other than the adjacent riparian owner, so permission may be required for projects that disturb the bed of an impoundment.

Below are answers to the most frequent questions relating to what is allowed on exposed lakebeds:

What can I do with washed up debris?

Like mussels, algae, wood, or dead fish

You may remove washed up debris, including algae, mussels, and dead fish (<http://dnr.wi.gov/org/water/greatlakes/cladophora/>), by hand without any Wisconsin Department of Natural Resources (WI-DNR) permits. This means that you can use a shovel, rake, wheel barrow, etc. to pick up and remove this material. The material must be removed and disposed of in an upland location (not in any waterway or wetland). For nuisance levels of this type of material that require motorized equipment to remove, there is a permit available from the WI-DNR

There is no requirement for you to remove material that accumulates along the shoreline. In many cases, over time the material decomposes or is washed away. Please keep in mind that you can not actively push the material back out into the water – once you touch it – you own it.

Can I remove the vegetation growing on exposed lake bed?

Removal of any vegetation on exposed lake bed areas is limited to a single 30 foot wide path** per property measured along the shoreline. All vegetation (except for any state or federally listed endangered species) may be removed in this 30 foot wide path. You can remove it by hand without a WI-DNR permit. This means that you can pull it by hand or use a push lawn mower. The cut material must be removed and disposed of in an upland location. When removing exotic species such as Phragmites and purple loosestrife, it is important to dispose of it so it doesn't spread to other areas. One way to do this is to bag

up the cut material, mark the bags with “Invasive plant species approved by WI-DNR for land filling” and send them to a landfill. (You will need to check with your local landfill first to determine if they will accept the material.) If you need to remove native vegetation in an area wider than 30 feet or if you will be using any motorized equipment, you need to get a permit from the WI-DNR.

**The following non-native invasive species may be removed by hand in an unlimited area - Phragmites, reed canary grass, thistles, and purple loosestrife.

Chemical treatment of vegetation may require a permit from the WI-DNR. Permits are always required if you are using a motor vehicle on the exposed lake bed or if the proposed treatment area is wet at the time of treatment. This means that you would get your socks wet if you stood there with no shoes.

Can I remove logs and/or rocks and stones on exposed lake bed?

Naturally occurring logs and rocks can not be removed without a permit and it is very unlikely that a permit would be granted. Areas of rock and stone along the shoreline often serve as fish spawning areas and submerged logs function as excellent habitat for fish and other aquatic animals. When lake water levels return to normal or above normal conditions, submerged or partially submerged logs will buffer the shoreline from waves helping to protect your shoreline from erosion.

Can I excavate or dredge exposed lake bed materials?

Removing more than 2 cubic yards of lake bed material requires a dredging permit from the WI-DNR. In some cases the lakebed of an impoundment may be owned by a private entity other than the shoreland property owner. In these cases permission from the owner may be necessary before removing any material.

Can I place sand or rocks on exposed lake bed?

The placement of any fill, such as sand, rocks, or pea gravel, on the bed of the lake requires permits from the WI-DNR. Placement of fill above the Ordinary High Water Mark may require a permit from your county or local unit of government.

Can I remove downed wood in the lake or on exposed lake bed?

Natural tree drops into water are commonly dead trees that grew along the shoreline. This coarse wood is a very important habitat component of a sustainable fishery and home for aquatic invertebrates. This component of the shallow water habitat is often missing where logging has occurred in past years or where it was unadvisedly removed. So, if a tree falls on exposed lake bed it should remain.

Can I drive a motorized vehicle on exposed lakebed?

No. Using motorized equipment and vehicles, which includes golf carts, ATVs, tractors, automobiles, riding lawn mowers, power lawn mowers, rotor tillers, etc. on the exposed bed of a public waterway is prohibited except in very few limited circumstances. One of the exceptions is for a person operating a motor vehicle to launch or load a boat at a landing.

The use of motorized equipment on exposed lake bed to remove vegetation or debris requires a WI-DNR permit or a general dredging permit. The individual permit process requires a \$603 application fee and 30 day public notice. If your project qualifies for a general permit, the application fee is \$303 and it is processed in less than 30 days. For severe problems (such as after a tornado), it is recommended that you coordinate with your neighbors to obtain one permit for all of your properties.

Where is the OHWM on my property?

The ordinary high water mark (OHWM) is defined as the "the point on the bank or shore up to which the presence and action of the water is so continuous as to leave a distinct mark either by erosion, destruction of terrestrial vegetation or other easily recognized characteristic." Water marks are often at various elevations, but the most permanent and prevalent marks constitute the OHWM. The OHWM doesn't change during the drawdown. Only WI-DNR or county zoning professionals can make a formal determination of the location of the OHWM,

For additional information or to obtain application materials, visit the Wisconsin Department of Natural Resources website at <http://dnr.wi.gov/topic/waterways/>



Surface Water Data Viewer Map



Legend



0.0 0 0.01 0.0 Miles

NAD_1983_HARN_Wisconsin_TM

1: 495

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

Notes

DOOR COUNTY PARKS AND OPEN SPACE PLAN 2020 – 2025

Door County Facilities and Parks Department, Parks Division

DRAFT: February 6th, 2020



TABLE OF CONTENTS

I. OVERVIEW..... 1

II. OBJECTIVES AND GUIDING PRINCIPLES..... 2

III. INVENTORY OF DOOR COUNTY PARKS, RECENT IMPROVEMENTS, AND PLANS..... 3

IV. PLANNING CONSIDERATIONS..... 12

V. APPENDICES

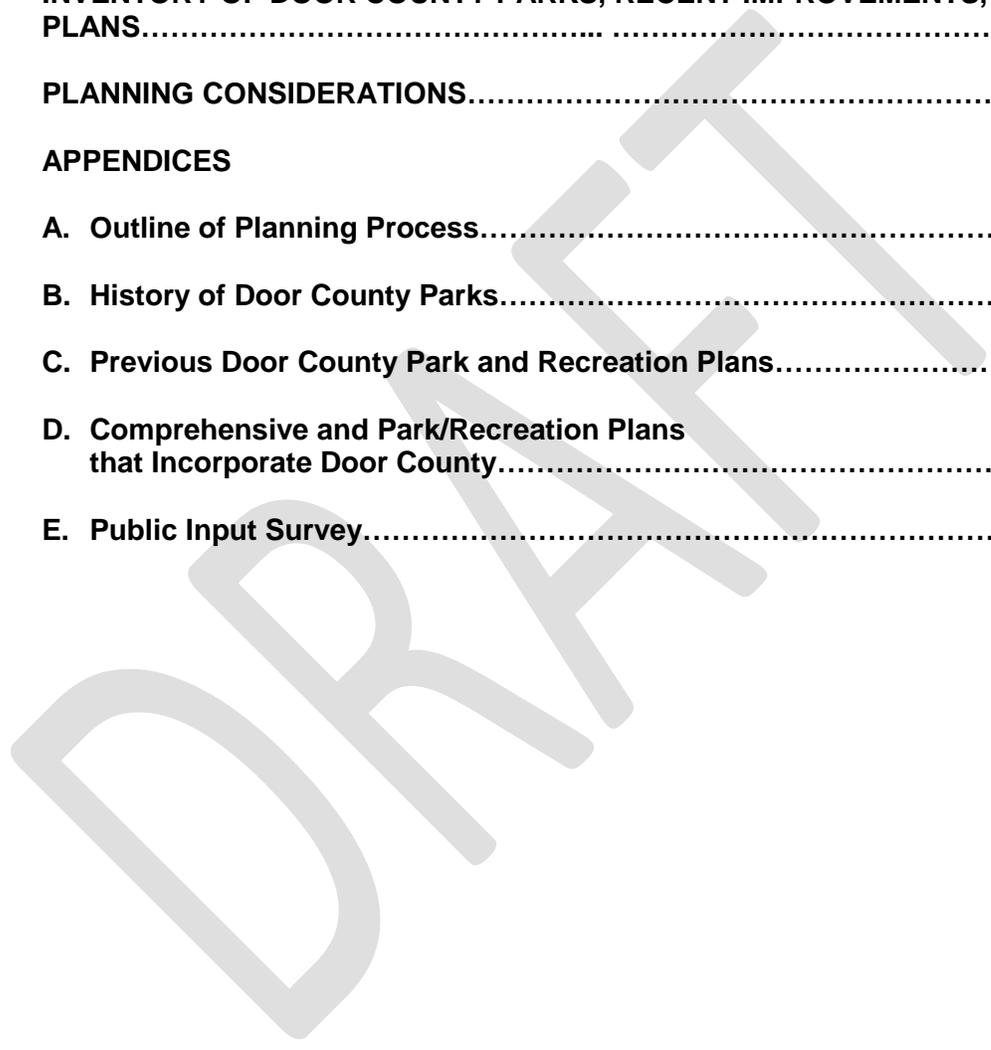
A. Outline of Planning Process..... 15

B. History of Door County Parks..... 16

C. Previous Door County Park and Recreation Plans..... 22

D. Comprehensive and Park/Recreation Plans that Incorporate Door County..... 26

E. Public Input Survey..... 30



Door County Parks and Open Space Plan 2020 - 2025

I. OVERVIEW**A. Parks Division Vision/Mission/Goals and Overview of Responsibilities**

The Door County Facilities and Parks Committee oversees the Facilities and Parks Department, which includes the Parks Division. The Parks Division is managed by a full-time Superintendent who manages all things related to county parks, including overseeing seasonal staff members. The Parks Division vision, mission, goals, and success statements read as follows:

Vision: *The people of Door County will celebrate and nurture our thriving natural areas and open spaces as world-class treasures that sustain our region and our state.*

Mission: *The Door County Parks seeks to acquire, restore, and manage lands for the purpose of protecting and preserving public open space, natural areas, and other landscapes in an ecological healthy state for the education, pleasure and recreation of the public now and in the future.*

Four Overarching Goals:

1. *Nature: Native/natural landscapes will thrive for generations.*
2. *People: Everyone in Door County will feel welcome at the Door County Parks and will seek them out for discovery, renewal, and fun.*
3. *Economy: Communities will value the economic benefits of protected park lands.*
4. *Leadership: Visionary leaders will bring their expertise and advice to assist Door County Parks Division to expand, improve, increase resources and protect our parks for the long-term.*

Success in 25 years: *In 25 years, the people of Door County will celebrate more than a thousand acres of healthy park lands, filled with thriving native flora and fauna. The children and adults who visit us, work for the department, and advocate for us will reflect the diversity of Door County and will champion our parks as a source of inclusion, beauty, inspiration, economic vitality, and health for everyone.*

The Parks Division is responsible for the maintenance of 19 County Parks, totaling more than 1,000 acres that contain 12.5 miles of state trails, 7 boat launch facilities, 18 restrooms, 3 “Welcome to Door County” signs, a disc golf course, Horseshoe Bay Caves, and multiple accessory, support, storage, and shelter buildings. The Parks Division is responsible for the design and construction of parks projects using both in-house and contracted labor.

Other major responsibilities relate to the snowmobile program and the county fair. The Parks Division manages the State of Wisconsin snowmobile program for Door County, including writing grants for trail program funding and reviewing and approving funding for the seven local clubs that maintain approximately 230 miles of Door County trails. The Division also coordinates usage of the John Miles County Park for the county fair as well as other events held in county parks.

Door County Parks and Open Space Plan 2020 - 2025

B. Overview of Planning Process and Plan

Since 1964, the county has had some form of a county-wide parks plan in place. Starting in 1974, the county regularly adopted five-year plans, through the year 2015. The last plan written was for the 2011 to 2015 timeframe. In late 2018, the Facilities and Parks Committee decided to update the 2011 – 2015 plan and to have the Door County Land Use Services Department help develop and write the plan. A more detailed description of the planning process can be found in Appendix A.

Background information and an inventory of county parks were gathered in the first half of 2019. This background information, found in Appendices B - D, are as follows:

- Appendix B: Brief Background and History of Door County Parks
- Appendix C: Previous Door County Park and Recreation Plans
- Appendix D: Comprehensive and Park/Recreation Plans that Incorporate Door County

In late 2019, an on-line public survey was conducted regarding Door County parks, which received over 900 responses. Respondents were largely positive about the Door County parks, expressing appreciation for their beauty and how they are a great asset to the county. Overall, the survey indicated a desire for greater investment in land acquisition and preservation, and nature-based activities. Many comments also indicated the county should continue to maintain and improve existing county parks. The survey and a summary of all responses can be found in Appendix E.

Section II of this plan provides objectives and guiding principles for the county parks for the years 2020 - 2025, as adapted from the 2011 – 2015 plan and updated by current Parks Division staff members. Section III contains a chart that describes the 19 county parks, including descriptions of amenities, uses/user, natural and sensitive areas, recent improvements, and planning-related information.

II. OBJECTIVES AND GUIDING PRINCIPLES

The objective of this plan is to encourage the maintenance and development of high-quality parks and recreational amenities that meet the needs and demands of Door County residents and visitors. Provided below are guiding principles to consider:

- **Resource Management.** Protect, preserve, and restore the county park's resources through appropriate resource management, including forests, wildlife, plants, millpond/dam, and watersheds. Develop management strategies and actions based upon each park's unique ecological and natural resource features.
- **Sustainability.**
 - Maintain the environmental quality of county parks above all else.
 - Connect county parks to wider environmental issues.
 - Adapt to changing environmental conditions.
 - Be a leader in sustainable practices, using sustainable and low-impact practices in operations and challenging ourselves to consistently perform all our functions in the most environmentally responsible ways.

Door County Parks and Open Space Plan 2020 - 2025

- **Land Use Balance.** Door County Parks will strive to not exceed an 80/20 overall balance in its land use, with 80 percent of the parks' land to be kept in as natural a condition as possible, and 20 percent to be available for development for recreation that is compatible with the park's mission/vision/goals (including trails, picnic facilities, and other nature-based activities).
- **Public/Private Relationships and Partnerships.** Continue to be open to partnering with other public and private non-profit organizations to enhance overall conservation programs and efforts within the county.
 - Continue to foster and support the Friends of the Door County Park System.
 - Ensure county park programs are appropriate for its level of government. Programs of state-wide or multi-county interest and importance should be the responsibility of the state, those of county-wide interest and importance should be the responsibility of the county, and those of local-level interest and importance should be the responsibility of the city, villages, and towns.
 - Ensure the county is not competing with or duplicating the efforts of private entities that already provide recreational activities and facilities to the public in an adequate, efficient, and economical matter.
 - With research partners, document and/or publicize the economic value of environmental protection, such as flood reduction, improved air quality, and carbon reduction as well as the economic value of free access to the outdoors and health benefits gained by staying active.

III. INVENTORY OF DOOR COUNTY PARKS AND POTENTIAL IMPROVEMENTS

The table on the following pages provides an inventory of the 19 Door County parks. The first column in the table lists the park name and the municipality within which it is located. The second column contains a description of the park, the park's amenities, and primary or unique uses of the park. The third column lists the known natural and sensitive features within the park and nearby surrounding area. The fourth column lists improvements completed since 2010 and short-term plans (within the next five years). The last column lists potential improvements and planning considerations from the 2011 – 2015 parks plan that have not yet been addressed. This column also lists other plans that incorporate or refer to county parks.

Door County Parks and Open Space Plan 2020 - 2025

INVENTORY OF DOOR COUNTY PARKS, RECENT IMPROVEMENTS, AND PLANS

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & ~600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan, 2011 – 2015 plan and other plans)
Ahnapee Trail <ul style="list-style-type: none"> • C. Sturgeon Bay • T. Sturgeon Bay • T. Nasewaupsee • T. Forestville • V. Forestville 	<p>Description/Amenities:</p> <ul style="list-style-type: none"> • 12 miles of abandoned railroad grade (on 144 acres) • trailhead in Sturgeon Bay, travels through/by countryside, swamps, farm fields, Forestville dam and millpond, and Ahnapee River before turning towards Algoma • level, hard, graveled surface • restrooms and parking located at Forestville Dam County Park, Maplewood, and 1820 S. Neenah Sturgeon Bay (trailhead) <p>Uses/Users:</p> <ul style="list-style-type: none"> • flat surface good for family hiking and biking • snowmobiling, hiking, biking, horseback riding • in winter, it is a snowmobile trail; when trail not open to snowmobile travel, can be used for cross-country skiing and snowshoeing education, nature 	<p>Along trail:</p> <ul style="list-style-type: none"> • trail runs through many, large areas of mapped wetland • variety of wildlife along trail, including deer, turkey, many other species of birds 	<p>Improvements completed or scheduled for 2020:</p> <ul style="list-style-type: none"> • trail extension from north parking lot to Bayview Bridge, 2015 • Memorial Drive connection, north end of Bayview Bridge, 2015 • trail extension, Bayview Bridge north to Michigan Street, 2018 • plantings along trail, 2019 • installation of boot brushes, 2020 	<p>2011 – 2015 Plan:</p> <ul style="list-style-type: none"> • long range goal for trail extension up to the north split of Highway 42-57 <p>Other Plans:</p> <ul style="list-style-type: none"> • Northeast Wisconsin Coastal Cities Trail Inventory & Connectivity* <ul style="list-style-type: none"> ○ future trail connectivity from the City of Green Bay to Door County, potentially along the western side of Door County. ○ possible connecting routes to consider should include shared roadways and existing and potential utility corridors
Baileys Harbor Ridges T. Baileys Harbor	<p>Description/Amenities:</p> <ul style="list-style-type: none"> • 30 acres, approximately 550' of shoreline • restrooms, picnic tables, parking • shallow waters, sandy beach <p>Uses/Users:</p> <ul style="list-style-type: none"> • swimming, sunbathing, kiteboarding • days with strong southern wind, kiteboarders race on waves between beach and nearby Anclam Park • bird watching 	<p>Within park and within ~600' of park:</p> <ul style="list-style-type: none"> • Lake Michigan beach, floodplain, ridge/swale complex, wetland, woodland • significant habitat for various sensitive plants, including orchids, along both sides of parking lot • Hidden Brook located just outside of park 	<p>Completed improvements:</p> <ul style="list-style-type: none"> • beach restoration, 2011 • restroom rehab, 2018 • installation of rise station, 2018 	<p>2011 – 2015 Plan:</p> <ul style="list-style-type: none"> • install informational signage and rustic fences to deter trampling of sensitive areas • parking lot low on south end; blacktop should be ground up and base raised as much as possible, but still allow drainage from north to south • enlarge parking area • replace existing gazebo <p>Other Plans:</p> <ul style="list-style-type: none"> • identified as a carry-in access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D) • located along recommended county bicycle route (see p. 31, Appendix D)

Door County Parks and Open Space Plan 2020 - 2025

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & ~600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan, 2011 – 2015 plan and other plans)
Cana Island T. Baileys Harbor	Description/Amenities: <ul style="list-style-type: none"> 10 acres lighthouse wreck of the Frank O'Connor just off island's shore residence at lighthouse contains exhibits, small museum store, restrooms Uses/Users: <ul style="list-style-type: none"> sight-seeing, access to top of lighthouse tower scuba diving to shipwrecks non-motorized watercraft launching 	Within park: Lake Michigan, causeway, floodplain, woodland Within ~600' of park: floodplain, wetland	Improvements completed or scheduled for 2020: <ul style="list-style-type: none"> parking on mainland and restroom facilities on island, 2011 Phase I Lighthouse exterior Historical rehab 2014 Phase II oil house, privy, barn Historic rehab 2017 Phase III Construction of Cana Island Interpretive Center 2020 	2011 – 2015 Plan: None Other Plans: <ul style="list-style-type: none"> located along Lake Michigan State Water Trail and within an area identified by the plan as a gap area, however, it is not identified as an access site (see p. 28, Appendix D) located near county recommended bicycle route (see p. 31, Appendix D)
Cave Point T. Sevastopol	Description/Amenities: <ul style="list-style-type: none"> 18.6 acres, 900 feet of shoreline. picnic areas with tables, cooking grills, restrooms, wedding gazebo first solar-powered restroom in county park system parking space for twenty-five cars half mile forest trail that links up with several miles of trails in adjacent Whitefish Dunes State Park 4 shipwrecks, located 4 to 5 miles off shore Uses/Users: <ul style="list-style-type: none"> weddings sight-seeing/photography scuba diving hiking bicycle events 	Within park: <ul style="list-style-type: none"> Lake Michigan Limestone, Dolomite bluffs birch, maple, beech, cedar trees heavily wooded with trails ephemeral species Within ~600' of park: entire area heavily wooded, owned by DNR	Completed improvements: <ul style="list-style-type: none"> improved hiking trails gazebo on south lawn area, 2011 additional parking, 2016 	2011 – 2015 Plan: <ul style="list-style-type: none"> drinking water well is currently closed, needs to be replaced (<i>note: no plans to replace</i>) any improvements should be done in low-key manner, preserving natural setting Other Plans: <ul style="list-style-type: none"> identified as a carry-in access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D) <ul style="list-style-type: none"> may be difficult to access land from water located along county recommended bicycle route (see p. 31, Appendix D)
Chadoir's Dock T. Union	Description/Amenities: <ul style="list-style-type: none"> 5 acres, 625' of shoreline 100-foot day dock, w/ daytime tie-up access 3 boat launch lanes (one of the busiest county parks for boat launching) picnic area with tables, grills, parking, restrooms emergency harbor of refuge for 40 to 50 small boats Uses/Users: <ul style="list-style-type: none"> deep waters make for prime access to Green Bay fishing, including perch, bass, whitefish, walleye 	Within park: <ul style="list-style-type: none"> Bay of Green Bay Within ~600' of park: <ul style="list-style-type: none"> ~8 acres woodland 	Improvements completed or scheduled for 2020: <ul style="list-style-type: none"> entire ramp replaced with longer structure, 2011 installation of remote viewing camera, 2018 installation of automated pay system, 2020 	2011 – 2015 Plan: <ul style="list-style-type: none"> development emphasis on water access adjacent property should be considered for acquisition if/when available 10 to 12 parking stalls on upper east edge continue to update signage in low-water conditions, harbor needs dredging to safe depths for boaters (last dredged in 2014) Other Plans: <ul style="list-style-type: none"> identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D)

Door County Parks and Open Space Plan 2020 - 2025

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & ~600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan, 2011 – 2015 plan and other plans)
	<ul style="list-style-type: none"> • spawning reef a mile from the dock, popular spring walleye spot 			<ul style="list-style-type: none"> • located along county recommended bicycle route (see p. 31, Appendix D)
Door Bluff Headlands T. Liberty Grove	<p>Description/Amenities:</p> <ul style="list-style-type: none"> • 228 forested acres, 6,830 feet of shoreline • second largest county park • no amenities except access road, natural hiking trails <p>Uses/Users:</p> <ul style="list-style-type: none"> • sight-seeing • hiking • bird watching 	<p>Within park:</p> <ul style="list-style-type: none"> • Bay of Green Bay and Niagara Escarpment – vertical limestone bluffs rise up from Bay • pictographs listed in the National Registrar of Historic Places • variety of tree species • two studies identified: <ul style="list-style-type: none"> ○ 46 species of birds ○ 92 species of flora ○ 18 species of land snails ○ bat species (threatened/endangered) <p>Within ~600' of park: woodland, escarpment</p>	<p>Completed improvements:</p> <ul style="list-style-type: none"> • 72.7 acre expansion, 2019 	<p>2011 – 2015 Plan:</p> <ul style="list-style-type: none"> • development should be low-key due to flora-and-fauna, relative remoteness • only hiking trails should be considered, no other types • potential for vault-type toilets, more parking spaces • potential for scenic vistas spaced along drive • purchase of adjacent land should be considered if/when becomes available • future CIP consideration to pave entrance roadway <p>Other Plans:</p> <ul style="list-style-type: none"> • considered for Grand Traverse Islands National Park (more information can be found at https://forloveofwater.org/grand-traverse-islands-national-park-proposal/) • identified as a limited emergency access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D) <ul style="list-style-type: none"> ○ undeveloped natural area with a number of resting areas along shore • located along county recommended bicycle route (see p. 31, Appendix D)
Ellison Bluff T. Liberty Grove	<p>Description/Amenities:</p> <ul style="list-style-type: none"> • 174 acres • ¾ mile scenic entrance road • picnic area, restrooms, parking • handicap accessible trails • natural hiking trails • stairway leading to wooded bluff overlook that provides view of cliffs, Green Bay waters, many Green Bay Islands • 7,000 feet of shoreline inaccessible because of bluff • picnicking at eastern end • bluff in excess of 100 feet high, parallels shoreline throughout entire park, no access to the water 	<p>Within and within ~600' of park:</p> <ul style="list-style-type: none"> • Bay of Green Bay and Niagara Escarpment – vertical limestone bluffs rise up from Bay • trees grow on sheer face of cliffs, anchoring roots in small crevices with little soil: White cedar, Canada yew, mountain maple, red pine, basswood, red elderberry • forest atop bluff includes wide variety of mature trees: sugar maple, white ash, red oak, beech, paper birch, big-tooth aspen, hemlock • ground cover: wild sarsaparilla, big-leaved aster, Canada mayflower, large-flowered trillium, wood-betony, bracken fern, rare rock whitlow-grass and broad-leave sedge • large variety of birds take residency in forest 	<p>Completed improvements:</p> <ul style="list-style-type: none"> • interpretive signage along trail, 2019 • roadway improvement – grade, gravel, compact, 2019 	<p>2011 – 2015 Plan:</p> <ul style="list-style-type: none"> • purchase adjacent land if/when becomes available • potential for several more viewing areas • potential for access to park's lower levels, which might include staircase and/or a viewing tower combination • future CIP consideration to pave entrance roadway <p>Other Plans:</p> <ul style="list-style-type: none"> • located along Lake Michigan State Water Trail plan, not identified as an access site (see p. 28, Appendix D) • located along county recommended bicycle route (see p. 31, Appendix D)

Door County Parks and Open Space Plan 2020 - 2025

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & ~600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan, 2011 – 2015 plan and other plans)
	<ul style="list-style-type: none"> Wisconsin State Natural Area designation, 2002 <p>Uses/Users:</p> <ul style="list-style-type: none"> sight-seeing hiking bird watching weddings 	<p>as peninsula is flyway for migratory birds</p> <ul style="list-style-type: none"> 26 species of land snails, including five rare species and two glacial relict species 		
<p>Forestville Dam T. Forestville</p>	<p>Description/Amenities:</p> <ul style="list-style-type: none"> 79 acres adjacent to Ahnapee State Trail, serves as wayside for trail users picnic tables, waterfront picnic area with grills, open pavilion, playground, restrooms fishing dock one-lane boat launch shallow millpond, 1 ½ miles long, 1/8 mile wide dam overflows in spring <p>Uses/Users:</p> <ul style="list-style-type: none"> small non-motorized boating, including canoeing, kayaking, paddle boarding fishing: <ul style="list-style-type: none"> below dam, a shallow riverbed area thick with fish in the spring when water runs high catch and release fishing popular Northern pike, rock bass, crappies, blue gills, large-mouth bass weddings run/bicycle events Southern Door Fire Department and DNR Warden training exercises playground use pavilion rentals (only pavilion in southern door county at this time) 	<p>Within park:</p> <ul style="list-style-type: none"> Ahnapee River, floodplain, wetland, woodland low-lying wooded area south of dam earthworks is maintained <ul style="list-style-type: none"> wildlife area <p>Within ~600' of park: ~80 acres of floodplain, wetland, & woodland</p>	<p>Completed Improvements: None</p> <p>Short-term plans:</p> <ul style="list-style-type: none"> current millpond drawdown to be complete in 2021 develop canoe/kayak launch 	<p>2011 – 2015 Plan:</p> <ul style="list-style-type: none"> potential for additional parks in Southern Door area millpond management, as directed by best management practices <ul style="list-style-type: none"> drawdown millpond, as needed, every 8-10 years to improve conditions (<i>current drawdown to be completed in 2021</i>) review millpond management strategy as directed by best management practices seal coat or chip seal parking area parking area revision to better accommodate boat trailer parking land to the south and east of park along the Ahnapee River should be considered for acquisition if/when becomes available WDNR has expressed interest in assisting with any purchases that would add to Ahnapee State Trail for purposes of public fishing access <p>Other Plans:</p> <ul style="list-style-type: none"> located along county recommended bicycle route (see p. 31, Appendix C)
<p>Frank E. Murphy T. Egg Harbor</p>	<p>Description/Amenities:</p> <ul style="list-style-type: none"> 34 acres, approximately 1,300 feet of shoreline one of the most heavily used county parks volleyball court, picnic facilities (tables and grills), restrooms with changing rooms, playground equipment, large open pavilion parking space for 55 cars 	<p>Within park:</p> <ul style="list-style-type: none"> Bay of Green Bay mapped escarpment Horseshoe Bay Cave 3.8 acres wetland 10.2 acres wooded base map stream (non-navigable) 	<p>Completed improvements:</p> <ul style="list-style-type: none"> beach restoration, 2015 restriped parking lot, but not by boat launch 2018 seal coated and striped boat launch, 2019 removed cottonwood trees, 2019 dock installation, 2019 	<p>2011 – 2015 Plan:</p> <ul style="list-style-type: none"> during times of low water, excessive sand movement makes boat launch difficult to use potential for additional games for family and group activities playground equipment should be upgraded and expanded additional waterfront property

Door County Parks and Open Space Plan 2020 - 2025

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & ~600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan, 2011 – 2015 plan and other plans)
	<ul style="list-style-type: none"> large dock, protects swimming area from rough water, serves as emergency harbor two-lane boat launch ramp located at south end entrance to Horseshoe Bay Caves <p>Uses/Users:</p> <ul style="list-style-type: none"> large group gatherings triathlon training and event swimming fishing volleyball pavilion rentals for weddings, run/bicycle events, family reunions, graduation parties, company picnics public cave tours 	<p>Within ~600' of park:</p> <ul style="list-style-type: none"> escarpment, woodland, base map stream, wetland, floodplain 	<p>Short-term plans:</p> <ul style="list-style-type: none"> remove dead ash trees Horseshoe Bay Cave Center (interpretive center and storage) development of recreational trail connecting park to Village of Egg Harbor 	<p>should be considered if/when becomes available</p> <p>Other Plans:</p> <ul style="list-style-type: none"> identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D) located along county recommended bicycle route (see p. 31, Appendix D)
<p>George K. Pinney T. Sevastopol</p>	<p>Description/Amenities:</p> <ul style="list-style-type: none"> 15 acres, approximately 1,000 feet of water frontage boat launch, handicap accessible several submerged shipwrecks located in nearby waters 6-lane boat launch 1.5 acre harbor of refuge pavilion and picnic area, year-round restrooms 90+ parking stalls <p>Uses/Users:</p> <ul style="list-style-type: none"> favorite spot for local fisherman to access excellent habitat for bass, northern, perch pier fishing in winter, small village of ice shanties sets-up off shore, using park as access sunset viewing 	<p>Within park:</p> <ul style="list-style-type: none"> Bay of Green Bay ~1.8 acres woodland <p>Within ~600' of park:</p> <ul style="list-style-type: none"> ~5.2 acres woodland to the north and ~3 acres woodland to the south 	<p>Improvements completed or scheduled for 2020:</p> <ul style="list-style-type: none"> breakwater maintenance/repair, 2018 parking lots and launch lanes restriped, 2018 breakwater maintenance/repair, 2020 installation of waterless cleaning station, 2020 installation of automated pay system, 2020 	<p>2011 – 2015 Plan:</p> <ul style="list-style-type: none"> if historical and safety concerns can be addressed, property to southeast should be considered for acquisition, if/when becomes available <p>Other Plans:</p> <ul style="list-style-type: none"> identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D) located near county recommended bicycle route (see p. 31, Appendix D)
<p>John Miles</p> <ul style="list-style-type: none"> City of Sturgeon Bay 60 acres See John Miles County Park Recreation Plan – Phase I, 2017 and Appendix C for improvements completed in 2017 – 2019, and potential 2020 improvements. (Contact the Door County Land Use Services Department at (920) 746-2323 for a copy of the plan.) 				
<p>Lily Bay T. Sturgeon Bay</p>	<p>Description/Amenities:</p> <ul style="list-style-type: none"> 1 acre, 150 feet shore frontage parking for 6 cars 2-lane, fair weather boat launch 	<p>Within park:</p> <ul style="list-style-type: none"> Lake Michigan beach <p>Within ~600' of park:</p> <ul style="list-style-type: none"> ~1.7 acres of woodland 		<p>2011 – 2015 Plan:</p> <ul style="list-style-type: none"> additional parking, if/when nearby land becomes available

Door County Parks and Open Space Plan 2020 - 2025

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & ~600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan, 2011 – 2015 plan and other plans)
	Uses/Users: <ul style="list-style-type: none"> boating fishermen troll for brown and steelhead trout, salmon sunbathers often use park as access to bordering, private sand beach 	<ul style="list-style-type: none"> large floodplain/wetland complex overlaps to the northeast mapped ridge/swale complex 		Other Plans: <ul style="list-style-type: none"> identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D)
Lyle-Harter-Matter Sanctuary T. Jacksonport	Description/Amenities: <ul style="list-style-type: none"> 40 acres completely undeveloped parcel not served by public road, however, an easement exists for ingress for maintenance and emergency vehicles Wisconsin State Natural Area designation Uses/Users: <ul style="list-style-type: none"> wildlife and nature study hiking bird watching 	Within park: <ul style="list-style-type: none"> high sand dune, woodland, wetland, floodplain heavy woods, both deciduous and coniferous species, cover most of property marsh with excellent wildlife Hines Emerald Dragonfly (threatened/endangered) Within ~600' of park: dunes, Clark Lake, wetland, floodplain, woodland	Completed improvements: None	2011 – 2015 Plan: <ul style="list-style-type: none"> no extensive development is recommended; should remain as a wildlife, nature study area entrance and routine inspection purposes potential for hiking trails property between Kangaroo Lake and the sanctuary should be acquired and added to sanctuary, if/when available access road along county's easement should be made passable for emergency
Meridian T. Jacksonport	Description/Amenities: <ul style="list-style-type: none"> contiguous to Lyle-Harter-Matter Sanctuary 155 acres undeveloped, except for 2-acre wayside located on southeast corner adjacent to State Highway 57 wayside maintained by WisDOT includes restrooms, picnic facilities, well, parking spaces natural trails Wisconsin State Natural Area designation Uses/Users: <ul style="list-style-type: none"> traveling public hikers 	Within park: <ul style="list-style-type: none"> heavily wooded, marshy in places excellent wildlife habitat Hines Emerald Dragonfly (threatened/endangered) Within ~600' of park: <ul style="list-style-type: none"> Lake MI, Clark Lake, dunes, wetland, floodplain, woodland, Heins Creek 	Completed improvements: None Short-term plans: <ul style="list-style-type: none"> hiking trails incorporation of rest-stop area from State/County Hwy Department into park – remove or replace pit toilet to vault toilet 	2011 – 2015 Plan: <ul style="list-style-type: none"> contiguous to Lyle-Harter-Matter Sanctuary, any use of one park should be integrated with that of the other no development should take place within visible distance of State Highway 57
Percy Johnson T. Washington	Description/Amenities: <ul style="list-style-type: none"> 5 acres, 500 feet sandy beach large pine shelter parking for 10 cars Uses/Users: <ul style="list-style-type: none"> swimming non-motorized water craft launching bird watching 	Within park: <ul style="list-style-type: none"> Lake Michigan beach western half heavily wooded overlooks nearby Hog Island, part of Horicon National Wildlife Refuge nesting Herring Gulls, Black-Crowned Night-Herons, Great Blue Herons, occasional White Pelican Within ~600' of park: <ul style="list-style-type: none"> Lake Michigan beach heavily wooded 	Completed improvements: <ul style="list-style-type: none"> restrooms replaced, 2018 	2011 – 2015 Plan: <ul style="list-style-type: none"> northern portion has been cleared of underbrush, could be used for expanded picnic and game use, with additional clean-up work to make beach more attractive for swimming informational marker placed explaining Hog Island's status as a National Wildlife Refuge increase parking area to accommodate larger number of cars upgrade/expand playground equipment

Door County Parks and Open Space Plan 2020 - 2025

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & ~600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan, 2011 – 2015 plan and other plans)
				Other Plans: <ul style="list-style-type: none"> identified as a carry-in access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D)
Robert M. Carmody T. Gardner	Description/Amenities: <ul style="list-style-type: none"> 10 acres, 400 feet shoreline 6-lane boat launch and handicap accessible fishing pier wave attenuator dock picnic area, parking, restrooms designed around 3 mature oak trees 94 parking stalls Uses/Users: <ul style="list-style-type: none"> popular place to fish for small mouth bass, northern pike, walleye, perch in winter, boat launch provides access to Little Sturgeon for ice fishing 	Within park: <ul style="list-style-type: none"> Bay of Green Bay floodplain Within ~600' of park: <ul style="list-style-type: none"> ~6.4 acres woodland large wetland complex to the north 	Completed improvements: <ul style="list-style-type: none"> restriped all parking lots and launch lanes, 2019 installation of waterless cleaning station, 2020 installation of automated pay system, 2020 	2011 – 2015 Plan: <ul style="list-style-type: none"> potential for more parking stalls, consider for west end of park Other Plans: <ul style="list-style-type: none"> identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D) located near county recommended bicycle route (see p. 31, Appendix D)
Robert La Salle T. Clay Banks	Description/Amenities: <ul style="list-style-type: none"> 26 acres, 440 feet of public access to Lake Michigan 2 parking lot areas restrooms, picnic tables, grills, playground equipment characterized by a three-tiered landform consisting of pebble-strewn Lake Michigan shore, level grassy upland area, and higher wooded upland area steep sandy bluffs separate each tier; several stairways provide pedestrian access to the various tiers prairie plantation in upper park Uses/Users: <ul style="list-style-type: none"> sight-seeing weddings run/bicycle events 	Within park: <ul style="list-style-type: none"> Lake Michigan beach three-tiered landform consisting of pebble-strewn Lake Michigan shore, level grassy upland area, and higher wooded upland area small stream cuts through sandy ravine, dry most of year restored prairie in upper park Within ~600' of park: <ul style="list-style-type: none"> ~10.7 acres woodland 1.1 acres Wetland 	Improvements completed or scheduled for 2020: <ul style="list-style-type: none"> restrooms replaced, both lower and upper, 2011 and 2012 prairie plantation area, grant received in 2018, completed in 2019 pavilion/shelter, 2020 Short-term plans: <ul style="list-style-type: none"> review beach front erosion due to high water 	2011 – 2015 Plan: <ul style="list-style-type: none"> grade upper level parking lot, improve entrance, paving 1-mile loop trail system Other Plans: <ul style="list-style-type: none"> identified as a carry-in access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D) located along county recommended bicycle route (see p. 31, Appendix D)
Sugar Creek T. Gardner	Description/Amenities: <ul style="list-style-type: none"> 40 acres, 1,050 feet of water frontage fair weather boat launch 18 hole disc golf course restrooms, picnic tables, grill parking for 20 cars 80' long foot-bridge over Sugar Creek 	Within park: <ul style="list-style-type: none"> Bay of Green Bay Sugar Creek, floodplain woodland Within ~600' of park: <ul style="list-style-type: none"> ~ 10.0 acres woodland to the north, and 	Completed improvements: <ul style="list-style-type: none"> new restrooms, 2015 pedestrian bridge over creek, 2015 trails installed in wooded undeveloped area east of Sugar Creek (disc golf course trails are there now) 	2011 – 2015 Plan: <ul style="list-style-type: none"> more inviting entrance with better landscaping and signage installation of playground equipment evaluate parking arrangement for adequacy; additional parking could be developed on upper grass area, near entrance

Door County Parks and Open Space Plan 2020 - 2025

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & ~600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan, 2011 – 2015 plan and other plans)
	<ul style="list-style-type: none"> • park is exposed to intense storms, making it difficult to provide boat launching facilities <p>Uses/Users:</p> <ul style="list-style-type: none"> • emergency fire-fighting fill site • smelt-dipping in the past, however, no longer done as smelt have not been traveling up the creek for breeding • ice-fishing for perch and whitefish • small, motorized & non-motorized watercraft • run/bicycle events 	<ul style="list-style-type: none"> • 10.9 acres of woodland, wetland, and floodplain to the southeast 		<ul style="list-style-type: none"> • repair blacktop roads <p>Other Plans:</p> <ul style="list-style-type: none"> • identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D) • located along county recommended bicycle route (see p. 31, Appendix D)
<p>Tornado Park T. Gardner</p>	<p>Description/Amenities:</p> <ul style="list-style-type: none"> • 3 acres • 1st Door County Park • historical marker • picnic area • parking for 15 cars • restroom <p>Uses/Users:</p> <ul style="list-style-type: none"> • traveling public • historical education • hikers, bikers, picnickers 	<p>Within ~600' of park:</p> <ul style="list-style-type: none"> • ~28.5 acres of woodland, wetland, and floodplain • Ahnapee River 	<p>Completed improvements:</p> <ul style="list-style-type: none"> • installation of memorial plaque, 2019 	<p>2011 – 2015 Plan:</p> <ul style="list-style-type: none"> • repave parking lot • restrooms in fair condition, eventually will need upgrading and new roof <p>Other Plans:</p> <ul style="list-style-type: none"> • located along county recommended bicycle route (see p. 31, Appendix D)

Door County Parks and Open Space Plan 2020 - 2025

SECTION V: PLANNING CONSIDERATIONS

When considering potential land acquisitions, donations, or improvements to existing Door County parks, it is envisioned that the objectives and guiding principles outlined in Section II will be used in conjunction with the following guidelines and questions.

A. Guidelines and Questions for Potential Land Acquisitions

Properties for potential parkland are brought to the attention of the Parks Division in a variety of ways, including unsolicited outreach by interested sellers and via ongoing conversations with various public and not-for-profit entities. The Parks Division will continue to rely upon an evolving set of creative land acquisition and financing techniques to stretch and leverage its land acquisition funding.

- Prioritize acquisitions that are a good value, that help stretch public land acquisition dollars.
- Prioritize acquisitions where there is a willing seller and local political support so that the acquisition will not be delayed for years in costly, contested proceedings.
- Prioritize acquisitions/donations where other organizations can contribute to the cost and/or care of new sites. Collaborate with other agencies such as the Door County Land Trust or Nature Conservancy to increase conservation and recreation opportunities.
- Prioritize acquisitions/donations that connect or expand, link to, add to, fill in, or buffer existing holdings, and other connections that support mission and goals.
- Prioritize acquisitions/donations of sites that contain remnant native populations or unique natural resources as well as those with unique ecological, historical, archaeological, topological, cultural, or other significant features.
- Prioritize acquisition of land adjacent to lake waters to increase public water access, particularly on the Lake Michigan shore between Baileys Harbor and Sturgeon Bay.
- Prioritize acquisitions/donations of larger sites to take advantage of lower land costs and larger opportunity sites:
 - Smaller isolated sites present management and maintenance challenges and should only be considered where there is a strong case that the site would contribute to the Parks Division mission and goals.
 - Explore acquisition of failed development projects as large-site opportunities at reduced costs.

Potential questions to consider for land acquisitions:

- Does the acquisition support the overall parks mission, vision and four priority goal areas?
- Is the land located adjacent to or near an existing county park?
 - If yes, is adjacent land acquisition recommended by this plan?
- If adjacent or near an existing county park, how would the acquisition complement the existing county park?
- Would the acquisition provide greater connectivity between existing county parks?
- Is there potential to partner with another organization on the acquisition?
- Does the land have sensitive natural features that need to be protected? If so, is there a

Door County Parks and Open Space Plan 2020 - 2025

conservation organization that may be a better steward?

- Does the land have unique geological features (i.e., drumlins, steep slopes, varied terrain, scenic view, etc.)?
- Does the land have historical significance? If so, would a historical organization be a better steward?
- Does the land have potential to be restored back to native species with minimal expense?
- Is the land located on or near the county's recommended bicycle network?
- Is the land located on a segment of a county highway that has 3' or greater shoulder width?
- Would the land provide an interesting or convenient stop for bicyclists?
- Is the land located within an area identified as an enhancement zone by the Lake Michigan State Water Trail?

B. Guidelines and Questions for Potential Park Improvements

- Prioritize activities that will engage new users, promote healthy lifestyles, and connect people to nature.
- Prioritize use of limited capital funds for improvement of the parks system by evaluating conditions and needs as well as information on projected public uses or unique resources. This may require consultant support. Some new capital projects can be added in response to requests from the public and staff members via public input opportunities. Grant funding and contributions from land use and utility license agreements are also increasingly a factor in prioritizing new capital investments.
- Maintain a policy that ensures adequate compensation to the county when granting exclusive use of county park facilities and/or resource lands to non-county agencies, groups or individuals, or granting easements or other permanent rights to park and resource land.
- Improve user experience by providing at least basic facilities at all county parks, including:
 - potable water supply for drinking, washing, and fire defense purposes
 - adequate access and designated parking areas
 - ADA accessibility and inclusivity improvements such as:
 - ADA-accessible toilets, preferably vault-type where more sophisticated systems are not practical
 - features that will aid handicapped people such as specialized walkways, hard-surfaced walkways, wide doorways, grab-rails in restrooms, special seating at picnic areas and at spectator events, and special playground apparatus
- Build the county parks brand identity
 - provide consistency in signage, markers, and structures
 - identify park entrance(s) and boundaries
 - identify opportunities to ensure a safe and easy-to-navigate trail system within county parks
 - provide baseline information on the current trail system
 - recommend new policies for managing trails,
 - create a process for assessing requests to improve unrecognized trails

Door County Parks and Open Space Plan 2020 - 2025

- prioritize future capital improvement projects to enhance trail systems
- Develop areas that provide the potential to accommodate a variety of activities, as opposed to single purpose activities

Potential questions to consider for park improvements:

- Does the potential improvement support the parks mission, vision, and four overarching goals?
- Is the improvement identified in this plan or another appropriate action plan?
- Would the improvement enhance current uses and/or enhance current users' experience?
- Would the improvement help protect sensitive natural features?
- Is there potential to partner with another organization or entity on the improvement?
- Would the improvement provide a unique interactive experience that cannot be commonly found elsewhere and would attract new users?
- Would the improvement enhance the educational and/or historical aspect of the park?
- Is the upgrade at a park that is located along the Lake Michigan State Water Trail?
- Would the upgrade fulfill a need within an enhancement zone, as identified by the Lake Michigan State Water Trail plan?
- Will the improvement serve a niche interest, if so, is there an economic impact?

C. Guidelines for potential relinquishment of county-owned park land:

Relinquishment of county-owned park land for purposes other than preservation or recreation shall be dependent upon:

- the impact on fulfillment of the park's mission and vision, and four goals
- the long-term impacts on park and recreational use throughout Door County
- an equal exchange of land value is provided in return
- the dedication of revenues to additional park lands and improvements
- actions are consistent with local and regional plans
- a determination that the land is not needed for county park and open space purposes, both at the present and in the future
- consideration of the total costs and benefits of ownership of the land
- protective deed restrictions placed on title of property

Door County Parks and Open Space Plan 2020 - 2025

APPENDIX A: OUTLINE OF PLANNING PROCESS

Pre-planning. Pre-planning for the Door County Parks and Open Space Plan 2020 – 2025 began in 2018 with the meetings described below.

- **Administrative Meeting** (August 9, 2018). Parks and Land Use Services staff met to discuss updating the Door County Parks and Open Space Plan, 2011 – 2015.
- **Facilities and Parks Committee Meeting** (November 7, 2018). Parks Superintendent reviewed with the committee an outline of the plan to be developed and planning process to be used.

Background information gathering (January – May, 2019). Door County Land Use Services gathered plan background information that can be found in Section III, Inventory of Parks and Planning Considerations and in Appendices B – D.

Facilities and Parks Committee Meeting (May 8, 2019). Parks Superintendent reviewed draft mission/vision/goals and the plan background information gathered by Land Use Services. The mission/vision/goals were approved by unanimous vote.

Facilities and Parks Committee Meeting (October 9th, 2019). Parks Superintendent reviewed a draft of the public input survey.

Public Input Survey (October 18th – December 2nd, 2019). The survey reviewed by the committee was available on-line for this time period, with two press releases issued and multiple emails sent to Land Use Services contacts.

Facilities and Parks Committee Meeting (November 13th, 2019). Parks Superintendent updated the committee on number of survey responses and launched a public affairs outreach campaign to talk about the survey.

Facilities and Parks Committee Meeting (December 11th, 2019). Parks Superintendent reported that the survey closed and gave a summary of responses.

Facilities and Parks Committee Meeting (February 12th, 2020). Draft of the plan presented to the committee.

Public Input Meeting (February/March) presentation of 2020-2025 plan draft

Final Committee Approval (April)

County Board Approval (April)

Door County Parks and Open Space Plan 2020 - 2025

APPENDIX B: HISTORY OF DOOR COUNTY PARKS (adapted from the Door County Parks and Open Space 2011-2015 plan)

- **Ahnapee State Trail**

Location: Ahnapee State Trail spans from the city limits of Sturgeon Bay to the Door/Kewaunee county line, continues into Kewaunee County towards Algoma, Kewaunee, and the Luxemburg/Casco area.

History: The Ahnapee State Trail follows the retired railroad line of Ahnapee and Western. The railroad line moved freight and passengers in and out of Door County between 1894 and 1968 and was a vital link during World War II with Algoma's plywood industry and Sturgeon Bay's shipyards. Powered by either steam or diesel, the trains hauled lumber, dairy products, cherry crops, and passengers in and out of Door County.

The State of Wisconsin obtained the stretch of railroad grade when it was retired from service as a rail line and added it to the state trail system. A lack of funding to maintain the trail prompted the state to forge a partnership with the County of Door. In mid-1994, Door County signed its first renewable lease with the Wisconsin Department of Natural Resources for the operation and maintenance of the Ahnapee State Trail. The lease designated that the trail become a part of the County Parks System.

- **Baileys Harbor Ridges**

Location: 2301 Ridges Road, Town of Baileys Harbor.

History: Door County purchased land from the United States government in 1937, a portion of which includes the now designated Baileys Harbor Ridges County Park. That same year, the nonprofit Ridges Sanctuary formed to protect and maintain the area on the inland side of Ridges Road by leasing and maintaining most of the acreage, which contains two range lighthouses. The 30-acre portion on the harbor side of Ridges Road is maintained as a county park. The area contains many ridge lines, historical shorelines from the lake's water receding since prehistoric time.

- **Cana Island Lighthouse**

Location: 8800 E Cana Island Road, Town of Baileys Harbor.

History: Built in 1869 for \$12,792.55, Cana Island Lighthouse's tower, made of cream city brick, was the tallest building in Door County. Verified by telescope during the first year of operation, 4,862 ships passed the station during daylight hours. Keepers filled the oil and kept the beacon shining until the lighthouse was automated in 1944. It remains a functioning navigational light of the Great Lakes. Cana Island Lighthouse was listed in the National Register of Historic Places in 1976.

In 2006, the Bureau of Land Management transferred ownership of the park's 9 acres free of charge to the county to preserve the lighthouse and allow public access by maintaining it as a county park. To fulfill the stipulations, the county partners with the Door County Maritime Museum to manage the island and lighthouse, something Door County Maritime Museum had done in partnership with the U.S. Coast Guard since 1970.

Door County Parks and Open Space Plan 2020 - 2025

- **Cave Point**

Location: 5360 Schauer Road, Town of Sevastopol.

History: The land for Cave Point County Park was gifted to the county for preservation by three families in 1943 and 1945. It was the fifth park added to the county park system and derived its name from its geological formation. Early discussion of the park's establishment explored making it a state park or a war memorial site. After lengthy and heated debates, and a reshuffle of county board members, the county decided to focus on the park's geological formation.

- **Chaudoir's Dock**

Location: 10865 County Road N, Town of Union.

History: Chaudoir's Dock began as a working dock built by brothers Eli and Julis Chaudoir after they arrived in Namur from Belgium in 1856. Ships traveling to Northport and Green Bay often moored at the dock with passengers and goods, including hay and grain for the lumberjacks' horses. Local farmers were able to export their beets, potatoes, lumber, hay, and straw. In winter, local farmers took to the ice to harvest fish with pound nets. Ice shanties were also rented out delivered onto the ice. Ice fishermen still flock to the area to this day.

In 1944, John Chaudoir approached the county about purchasing the dock because he was interested in keeping the dock open to the public. That year, the dock was purchased from John and Mamie Chaudoir by Door County for \$1.00. The dock and park now carry the name and the legacy of the Chaudoir family.

- **Door Bluff Headlands**

Location: 12900 Door Bluff Park Road, Town of Liberty Grove.

History: Originally named Death's Door Headlands Sanctuary, the county purchased the original 123 acres for this park for \$1 in 1944. In 1977, the county purchased another 33 acres of adjacent land for \$1 with the premise that the "land be forever used as a park." According to an article in the Door County Advocate in 1977, the donation of the 33 acres of land marked the first major land donation to the county park system since the original 123 acres. In 1970, only a scenic road was created as it was decided to keep the park in its natural state as a sanctuary. Native American paintings—rock art dating back to 1000 – 1499CE—were found on the cliffs at the Door Bluff Headlands in 1991 by amateur archeologists. It is reputed that it was at this point where the Washington Island Indians (Iroquois) fought the mainland Indians (Potawatomi).

In 2019, the county purchased two parcels adjacent to the Door Bluff Headlands County Park. The property includes over 72 acres with a small strip of shoreland. Listed below are characteristics of the two properties and surrounding area, and reasons for protecting.

- Both parcels share boundaries with the existing park. Total acreage acquired is 72.68.
- The property represents a major promontory of the Niagara Escarpment, holding several habitats of ecological interest, including the semi-mature to mature northern mesic forest on the upper plateau of the site.
- The larger parcel includes a 30.55' wide by 150' deep strip of land that extends westerly, on the opposite side of Door Bluff Road, to the water's edge.

Door County Parks and Open Space Plan 2020 - 2025

- The forest is composed of 70 year old hardwoods, including sugar maple, American beech, white ash, basswood, hemlock, and red oak. Silty soils on these parcels are very thin and overlay fissured dolomite bedrock. A series of rocky old shorelines and small bluffs on the property are dominated by a dense coniferous forest including old growth white cedars.
- A local conservationist identified 46 species of birds and 92 species of flora in the park. Several rare plants and animals have also been documented on the property.
- Protection of this property from residential development is critical to protecting the water quality of the Green Bay watershed. Heavy residential development on the thin soils and fractured dolomite could result in increased nutrient loading to the waters of Green Bay.
- In 1993, Native American pictographs were discovered on the cliffs adjacent to the park and within the park. The pictographs have been dated to 1000-1499CE and are listed in the National Registrar of Historic Places. The schooner Fleetwing, a shipwreck of 1888, is located in the waters next to the property. The ribs and keel can be seen on the bottom of the bay.

- **Ellison Bluff**

Location: 12050 Ellison Bluff Road, Town of Liberty Grove.

History: The call to preserve the land that now makes up Door County's largest park was made by the Door County Parks Board in 1945 when the board proclaimed "the limestone headlands, as they emerge out of the blue waters of Green Bay, are geologically one of the most outstanding natural monuments in our country. They must be preserved." Preservation became official just five years later when Door County purchased 88 acres in 1950 for \$1. In 2000, an additional 86 acres of undeveloped property with 1,939 feet of shoreline south was acquired. The park was designated as State Natural Area in 2002.

- **Forestville Dam**

Location: 475 Mill Road, Town of Forestville.

History: The original dam was built in 1877, an earthen works to provide power for a gristmill. The mill processed grain into flour for people from the Belgian district and all the way up to Baileys Harbor. The mill was closed circa 1920 when the dam washed out. The dam was then replaced in 1934 as a Works Progress Administration project. The dam and surrounding property was sold to the Town of Forestville in 1949 to be developed into a park. In 1963, the town gave the park and dam to the County of Door.

- **Frank E. Murphy**

Location: 7119 Bay Shore Drive (County Highway G), Town of Egg Harbor.

History: In 1937, the Murphy family that owned Frank E. Murphy's Horseshoe Bay Farm donated 11 acres to Door County for a park. To prepare the area to be a public park, the county was awarded a Civil Works Act grant for improvements, which was used to employ sixty men to cut brush, clean the beach, rebuild the pier, and build a 950 foot long stone wall on the south and east sides of the property.

The Frank E. Murphy's Horseshoe Bay Farm was the largest dairy in Wisconsin as well as the largest employer in Door County at its time. The original pier was used to ship apples, cherries,

Door County Parks and Open Space Plan 2020 - 2025

and plums grown on the farm to Dykesville and Peshtigo. In 1972, three acres of the farm was donated to the county. A championship golf course and residential development was developed on the rest of the farm in the late 1970's.

- **George K. Pinney**

Location: 4879 Bay Shore Drive, Town of Sevastopol.

History: George K. Pinney Park (formerly Olde Stone Quarry) was one of several prominent locations for the county's export of limestone and gravel with much of the stone being exported to Chicago. The Leathem and Smith quarry operated at the site beginning in the late 1890's. When operated as the Smith quarry, the operation sported the largest dock as well as being the largest quarry in Door County.

- **John Miles County Park**

Location: 916 N 14th Avenue, City of Sturgeon Bay.

History: The Door County Fair has been held at this site since 1908. On August 28, 1990, by Resolution 82-90, the Door County Fairgrounds became a part of the Door County Parks System and was renamed the Door County Fair Park. In 2001, the park was renamed John Miles County Park. Formerly known as the Fair Grounds and then the Door County Fair Park, in 2001 the park was renamed in honor of the dedicated fair secretary who served the fair for decades, and to recognize its evolution into a multi-use park, not just a home to the fair.

- **Lily Bay**

Location: 4449 E County Highway T, Town of Sturgeon Bay.

History: In the 1880s, a bustling settlement grew at Lily Bay and included a sawmill, blacksmith shop, general store, boarding house, and several residences as well as a pier on the lake. The pier at Lily Bay brought both goods and people on ships from Chicago and returned with lumber and wood supplies such as cordwood. Lily Bay's major export was hemlock bark, of which the tannin was used in the tanning industry in Milwaukee and Chicago. The settlement at Lily Bay slowly declined after the Sturgeon Bay ship canal was completed and began being used in 1879.

- **Meridian**

Location: 6799 State Highway 57, Town of Jacksonport.

History: The third largest of the county parks, the property is undeveloped, save for a wayside located on the southeast corner adjacent to State Highway 57. The wayside is maintained by the State Department of Transportation and includes toilets, picnic facilities, a well, and parking spaces. Heavily wooded and in places marshy, the park provides excellent wildlife habitat. The park is contiguous to the Lyle-Harter Matter Sanctuary. At the time of writing this Plan, no history can be found on this park.

Door County Parks and Open Space Plan 2020 - 2025

- **Percy Johnson**

Location: 640 Lake View Road, Town of Washington.

History: The land for Percy Johnson park was purchased in 1947. Formerly called Washington or Eastside for its location on the eastern side of Washington Island, the park was renamed in 1994 in memory of a former Door County Board supervisor from Washington Island, Percy Johnson in honor of his 27 years of representation. Johnson's parents originated from Iceland, as had many of the island's original settlers.

- **Robert LaSalle**

Location: 408 County Road U, Town of Clay Banks.

History: The site is commemorated as a landing place by the French explorer Robert de LaSalle in 1679. One of the oldest county parks, its current acreage was stitched together through several land purchases spanning 79 years between 1925 and 2005.

According to the Peninsula Historical Review of June 1930, Clay Banks used to be one of the largest shipping points for lumber and forest products on the peninsula. In the upper park, an archway—built in the spring of 1930—stands near the roadway, a remnant of the park's entrance in earlier years. The logs were imported from the Pacific Coast in honor of the mighty trees logged from the area by early settlers. The archway was built as a grand entrance to the park for model As and Ts—the first cars made—to drive through to enter the park.

LaSalle Park was also the setting of baseball games in the 1920s and 30s, hundreds of spectators would gather to watch America's pastime. A ball hit into the lake was considered a home run.

- **Robert M. Carmody**

Location: 3570 County CC, Town of Gardner.

History: Robert M. Carmody is a boat launch located on the bay of Little Sturgeon in the Town of Gardner, with a long history of excellent waters for fishing, whether by boat or on ice.

Archeological exploration determined that Indians camped on this site. It is also the area where Door County's first Euro-American settlers, Increase and Mary Claflin, built a cabin in 1835.

Although the area has long been a fisherman's haven, there was a lack of public access to the boating waters as well as a safe boating harbor from storms. In 2001, Door County and the Wisconsin Department of Natural Resources jointly purchased 4.5 acres on the shores of Little Sturgeon Bay for the purposes of constructing a boat launch. It was the first jointly owned park between the two departments in Door County. (The Ahnapee State Trail and George K. Pinney are two county parks that are owned by the DNR and maintained by the county with no lease fee.) The land was purchased from Dean Carmody and named after his father, Robert, who had owned the land for many years.

Door County Parks and Open Space Plan 2020 - 2025

- **Sugar Creek**

Location: 2349 County Road N, Town of Gardner.

History: The land for Sugar Creek Park was obtained by Door County in 1945. The park is named for the creek that runs through it and was a popular tributary for smelt-dippers.

- **Tornado Memorial County Park**

Location: 8518 County DK, Town of Gardner.

History: Tornado Memorial County Park preserves the story of Williamsonville, which was in one day reduced from a new and growing crossroads town to ashes, never to be rebuilt. Thomas and Fred Williamson, brothers who immigrated to the Green Bay area from Canada in the late 1860s, settled Williamsonville. Also known as Williamson's Mill, the settlement grew around the steam-powered shingle mill built next to the Ahnapee River in 1870. According to a 1995 WisDOT report, 76 people lived in the town, including 15 women and 16 children, of which 55 were killed in a fire. The Williamsonville fire occurred on October 8, 1871, the same day as the Peshtigo fire.

Tornado Memorial was the first park of the Door County Park System, purchased in 1927 from Albert and Elinda Eickelberg. In the 1950s, the Wisconsin DOT began to use the park as a highway wayside, contracting with the Door County Highway Department to maintain it. The park's wayside designation was removed in 2008 with the expansion of State Highway 57.

Door County Parks and Open Space Plan 2020 - 2025

APPENDIX C: PREVIOUS DOOR COUNTY PARK AND RECREATION PLANS

- 1964: *Door County Comprehensive Planning Program* (author unknown)
- 1969: *Door County, Wisconsin, Outdoor Recreation Plan*, Wisconsin State Department of Local Affairs and Development (under contract to Door County)
- 1974 – 2015: Seven subsequent five-year outdoor recreation plans were written by the Parks Department and adopted by Door County:
 - 1974 – 1978
 - 1979 – 1986
 - 1987 – 1993
 - 1994 – 1999
 - 2000 – 2005
 - 2006 – 2010
 - 2011 – 2015 (Note: Objectives, policies and guidelines from the 2011 - 2015 plan are provided below.)
- 2017: *John Miles County Park Recreation Plan, Phase 1, Door County Parks and Land Use Services Departments*. A description of this plan is provided below.

Door County Parks and Open Space Plan 2011 – 2015, Door County Parks Department

The 2011 – 2015 plan includes objectives, a brief history of the county parks system, and both general and park-specific recommendations. The objectives and general recommendations are listed below, directly quoted from the plan.

- “Objectives:
 - Provide a basic document which identifies and details a coordinated park and outdoor recreation program to meet the needs and demands of Door County residents and visitors.
 - Promote and encourage the development of sufficient park and recreational facilities of high quality.
 - Identify and preserve sites of significant scenic, historical, archaeological, and natural characteristics.”
- “Recommended policy statements:
 - Governmental agencies should not compete with or duplicate the efforts of private interests which provide recreational activities and facilities to the public in an adequate, efficient, and economical matter.
 - In general, park programs of state-wide and macro regional (areas consisting of many contiguous counties) interest and importance, should be the responsibility of the state government; those of county-wide and micro regional (areas composed of only one or a few contiguous counties) interest and importance, should be a county responsibility; the park programs of towns, villages, and cities should be structured to meet the needs and desires of the immediate respective areas.

Door County Parks and Open Space Plan 2020 - 2025

- All levels of government should pursue a policy of attempting to acquire and protect areas of significant scenic, cultural, and historical value and important wildlife and wetland areas.
- Both public and private non-profit organizations can be more effective in reaching their goals if they work together and pool their resources.
- Environmental quality should never be sacrificed in the interest of need satisfaction.”
- “Guidelines for land acquisition. Land acquisition projects of the following type should be given highest priority:
 - Projects involving acquisition of land adjacent to lake waters to increase public water access opportunities particularly on the Lake Michigan shore between Baileys Harbor and Sturgeon Bay.
 - Projects to provide increased public access to Cana Island, including additional parking facilities.
 - Projects to expand present park lands either for reasons of satisfying additional space needs, protection of critical landforms or natural areas, or protection of the environmental integrity of a park.
 - Projects involving lands capable of supporting multi-seasonal activities.”
- “Guidelines for implementation of the Parks and Open Space Plan
 - Develop a full range of programs for the preservation of parks and open space including: purchase, dedication, zoning, acquisition of easements, and other rights.
 - Encourage state and federal allocation of financial resources for parks and open space in Door County.
 - Encourage greater private sector participation in the preservation of park and open space lands.
 - Seek new and innovative methods of using private sources of funding such as land donation, donation of easements and other rights, labor donations, and in-kind goods and services.
 - Maintain a policy that ensures adequate compensation to the county when granting exclusive use of county park facilities and/or resource lands to non-county agencies, groups or individuals, or granting easements or other permanent rights to park and resource lands. Research the need for a volunteer program that identifies tasks for volunteers and provides supervision, support, and recognition.
 - Relinquishment of county-owned park land for purposes other than preservation or recreation shall be dependent upon:
 - the long-term impacts on park and recreational use throughout Door County
 - an equal exchange of land
 - dedication of revenues to additional park lands and improvements

Door County Parks and Open Space Plan 2020 - 2025

- action being consistent with local and regional plans
- determination that the land is not needed for county park and open space purposes, both at the present and in the future
- consideration of the total costs and benefits of ownership of the land
- protective deed restrictions placed on title of property
- Donations of land to the county parks system should be evaluated in terms of:
 - consistency with needs identified in the “Door County Outdoor Recreation Plan”
 - proximity to existing parks
 - maintenance and development costs
 - any special environmental or cultural qualities
 - allowing the county to accept land donations for resale with the proceeds used for purchasing other park and resource land
- The county cooperates with private groups and with all other units of government in financing and in sharing management of recreation resources where appropriate.
- The county endorses the projects of other units of government, which meet regional objectives and provide regional use.
- The county encourages local municipalities to provide for the park and recreational needs of the citizens of unincorporated communities within their boundaries. The towns may assist in implementing Door County’s plan by coordinating their plans with Door County’s plan, and enhance the value of the parks, open space, and recreational facilities of both the towns and county.”
- “Guidelines for park development. For the planning period, the following development projects should be considered:
 - Parks should generally provide at least basic facilities which include:
 - ADA accessible toilets, preferably vault-type where more sophisticated systems are not practical
 - potable water supply for drinking, washing, and fire defense purposes
 - designated parking facilities
 - adequate access and marking
 - facilities should always include features that will aid handicapped people including specialized walkways, hard surfaced walkways, wide doorways, grab rails in restrooms, special seating at picnic areas and at spectator events, and special playground apparatus
 - identification of park entrance(s) and boundaries
 - nature and/or hiking trails, where practical

Door County Parks and Open Space Plan 2020 - 2025

- development of areas providing entrance(s) and boundaries
- development of areas providing a variety of activities, as opposed to single purpose activities
- facilities presently provided should be improved and maintained in a safe and useful manner”

John Miles County Park Recreation Plan, Phase I, December 2017, Door County Parks and Land Use Services Departments

This report contains results from the first phase of planning for John Miles, which focused on a vision for recreational aspects of the park. The plan includes a detailed site assessment of the park that inventories current conditions at the park, plans and studies written regarding recreation in general and John Miles specifically, and demographics of residents and visitors. The plan also includes a summary of the input regarding the park gathered through public meetings, an on-line survey, emails, and in-person discussions. This input was also organized into potential action items with timelines for completion dates.

This Phase 1 plan also recommends a second phase to address the functions and infrastructure needed to support the potential future recreational uses. At the time of writing of this Plan, there are no plans to pursue additional recreational activities at John Miles.

Listed below are improvements done at John Miles from 2017 – 2019 and 2020 CIP improvements:

- 2017
 - south restrooms, new LED lighting and interior paint, fixtures and shower rehabbed
 - fiber optics installed into Fair Secretary office
 - LED lighting upgrade to midway and race track pits
- 2018
 - electrical panel upgrade
 - Jr Fair building heating system upgrade, oil to propane
 - 8 inch water main upgrade to pavilion and soccer fields
 - concrete pad installed under grandstand
- 2019
 - midway paving, with curbs and ADA accessibility
 - exhaust fan installation in multi-purpose building
 - electric panel upgrading in cattle barn
 - installation of cat5 connection to Jr Fair, cattle barn, horse arena, multipurpose building, rabbit barn, horticulture building for computer network interfacing of fair operations
 - installation of 200 amp electrical panel in multipurpose building for future events
 - Junior Fair Building LED lighting conversion
 - Re-roof of maintenance garage
 - clay installed on race track
 - replaced 8 inch storm water drain from racetrack to Pond 1
 - tree re-planting
- 2020 CIP funding for:
 - construction of multimodal entrance gate with ticket booth and park sign upgrades at 14th and 15th Aves
 - 24x40 enclosed stage/pavilion with electrical

Door County Parks and Open Space Plan 2020 - 2025

APPENDIX D: COMPREHENSIVE AND PARK/RECREATION PLANS THAT INCORPORATE DOOR COUNTY

Listed below are descriptions of plans and goals/policies from those plans that include Door County and specifically mention Door County parks.

Northeast Wisconsin Coastal Cities Trail Inventory & Connectivity, 2014, Bay-Lake Regional Planning Commission

The Northeast Wisconsin Coastal Cities Trail Inventory & Connectivity plan identifies the Ahnapee State Trail pertaining to Door County, as summarized below.

- The Ahnapee State Trail provides off-road access from Sturgeon Bay to as far as the Village of Luxemburg in Kewaunee County.
- The portion of the Ahnapee State Trail connecting Sturgeon Bay to Algoma is also considered existing National Ice Age Trail.

The plan also notes that future trail connectivity from the City of Green Bay to Door County could be along the western side of Door County. Possible connecting routes to consider should include shared roadways and existing and potential utility corridors.

Lake Michigan State Water Trail Project, Inventory and Analysis of Access Sites in Support of a Lake Michigan Water Trail, December 2011.

(<https://dnr.wi.gov/topic/parks/name/lakemichigan/>)

Authors:

- *Wisconsin Department of Natural Resources*
- *National Park Service, Rivers, Trails and Conservation Assistance Program*
- *Bay-Lake Regional Planning Commission*
- *Wisconsin Department of Natural Resources*

The Lake Michigan Water Trail Project intends to increase and improve public access to the shoreline and waters of Lake Michigan. When complete, the proposed Wisconsin portion of the trail will be a 523-mile segment of a continuous 1,638 mile water route that traverses the shores of four states (Illinois, Indiana, Michigan, and Wisconsin). Most sites are located on public lands owned by the State of Wisconsin or local governments.

The Project conducted a survey of over 360 sites in 11 Wisconsin counties to identify potential non-motorized water access, followed by a series of stakeholder and public meetings to review those sites. Sites were given one of the descriptors listed below:

- **Developed Access:** A site that provides water access via a public boat ramp or dock.
- **Carry-In Access:** A site with a beach that provides easy kayak access to the water with little user conflict from adjacent landowners.
- **Alternate Access:** Non-ideal carry-in access site that may be only a road that ends at the water. Alternate Access sites may have a bit of a steep slope to the water, require wading or paddling through marsh, or present minimal potential for user conflict from adjacent landowners.

Door County Parks and Open Space Plan 2020 - 2025

- **Emergency Access:** Use of these sites (primarily road ends) is restricted by limited parking options, high user conflict potential, or agreements with site owners that only permit emergency egress.

The report identifies the ten county parks listed below as access sites:

- Baileys Harbor Ridges – carry-in
- Chaudoir’s Dock - developed
- Door Bluff Headlands – emergency
- George K. Pinney - developed
- Frank E. Murphy - developed
- Lily Bay - developed
- Percy Johnson – carry-in
- Robert M. Carmody - developed
- Robert La Salle – carry-in
- Sugar Creek - developed

Note that the Cana Island Lighthouse, Cave Point, and Ellison Bluff parks are located along the route, but are not identified as access sites.

The plan also identified enhancement zones based on the project’s analysis of the route for site amenities and distance between sites to identify zones for site acquisition and/or improvement. Goals are to have restroom facilities no further than five miles apart and public camping no more than 10 miles apart.

- Haines Park (Sand Bay Lane, Town of Nasewaupée) to Potowatomie State Park, 9.7 miles.
- Village of Sister Bay Beach to Ellison Bay Women’s Club (Town of Liberty Grove), 6.6 miles. This gap runs along a stretch of bluff that can make public access difficult without a staircase.
- “Death’s Door” to Washington Island or Detroit Island, 4.0 miles. This gap is less than five miles but has significant needs and opportunities for providing safe passage across.
- Washington Island Ferry to Gudmundson Drive, 10.6 miles.
- Sand Bay (Town of Liberty Grove) and Baileys Harbor Ridges Park (Town of Baileys Harbor), 29.3. This gap is the lengthiest gap along the water trail. There are two sites that break-up this gap somewhat, but there are still more than five miles remaining between each site.
- Anclam Park (Town of Baileys Harbor) and CTH V/Lake Park Drive (Town of Jacksonport), 6.8 miles. Public access is available within this segment, but public camping is limited.

Door County Comprehensive and Farmland Preservation Plan – 2035, December 2014, Door County Land Use Services Department (formerly Door County Planning Department)

The state’s comprehensive planning law requires the county to have a comprehensive plan and to consider parks as part of that plan. Below is information from the Door County Comprehensive and Farmland Preservation Plan – 2035 that directly addresses parks and, more generally, recreation within the county.

Door County Parks and Open Space Plan 2020 - 2025

- **General issues and opportunities** (as related to parks and recreation, paraphrased from p. 14, Chapter 2, Issues and Opportunities, Vision and Goals, V. I)
 - community facilities are top county assets and integral to the future of the county
 - recreational facilities, plus lakes, streams, and wetlands, offer tourists and residents high quality beaches, parks, fishing, and other recreation
 - maintaining and improving the county's recreational infrastructure is essential to the long-term health of residents and to promoting more recreation-based tourism
 - the county's trail system outside of our parks was characterized as very limited and increasingly difficult to acquire as the cost of land increases
 - the existing snowmobile trail system presents an opportunity, though, in that it has the potential to be expanded and developed into a multi-use trail system

- **Door County's greatest assets** (as related to parks and recreation, quoted from p. 15, Chapter 2, Issues and Opportunities, Vision and Goals, V. I)

"The abundance of surface water, parks, and wildlife habitats greatly contributes to the county's natural beauty, as well as providing the resources for a variety of recreational opportunities. Public recreational infrastructure, providing access to these areas for a variety of activities, is believed to be equally valuable."

- **Community facilities vision statement** (as related to parks and recreation, quoted from p. 43, Chapter 7, Community Facilities and Utilities, Volume I, Vision and Goals)

"In the year 2035, Door County continues to work with its municipalities and other community and government agencies to improve communication, education, and information-sharing as well as to implement long-range planning with regard to shared goals and related improvements, programs, and services, particularly with regard to issues such as:

- preservation of wild space and green space;
- establishment of a multi-purpose trail network;
- expansion of existing and establishment of more county parks;
- establishment or improvement of safe harbors and waterway access points"

- **Goals and policies** (as related to parks and recreation, quoted from p. 79, Chapter 11, Implementation, Volume I, Vision and Goals)

Goal: "Support the development, maintenance, and up-grade of utilities, community facilities, and services in an efficient, coordinated, and cost-effective manner to service the current and future needs of the community's residential and commercial uses."

Policies:

- "Support and participate in, as appropriate, efforts determining adequate staffing and funding levels to establish, improve, and maintain programs, regulations, and education efforts by exploring and implementing solutions to financial issues and constraints.
 - Help determine how the aging population affects community facilities issues.
- Support or participate in, as appropriate, joint planning efforts to acquire, maintain, and improve public recreation infrastructure in order to provide adequate and safe public recreation space.
- Assist as appropriate with updates to county and town outdoor recreation plans."

Door County Parks and Open Space Plan 2020 - 2025

Door County, Bicycle, Pedestrian, and Recreational Facilities Plan, January 2014, Alta Planning + Design and Wisconsin Bike Fed

<http://map.co.door.wi.us/planning/Door%20County%20Bicycle,%20Pedestrian,%20and%20Recreational%20Facilities%20Plan.pdf>

The Door County, Bicycle Pedestrian, and Recreational Facilities Plan identifies a county-wide “recommended bikeway network.” Maps of this recommended network can be found on pages 49 and 50 of the plan.

The Plan also identifies the County Parks as a potential partner for building bicycle tourism. Maps of these tourism loops can be found on pages 39 and 40.

Note that this plan identifies a lack of wayfinding tools, such as signage, to orient users and direct them to and through major destinations like town centers, schools, parks, and commercial areas.

Management Plan for Horseshoe Bay Cave, June 2014, Wisconsin Department of Natural Resources Bureau of Natural Heritage Conservation, Door County Soil & Water Conservation Department, and Door County Parks Department

Located in the Town of Egg Harbor, Horseshoe Bay Cave is one of the longest known caves in Wisconsin and has been identified as a significant bat hibernaculum. The cave’s bat population falls under the authority of the State Threatened & Endangered Species Law under management direction from the WDNR Bureau of Natural Heritage Conservation. The plan was written, at least in part, to help prevent White-Nose Syndrome, a disease caused by a fungal pathogen that poses a significant threat to cave-hibernating bats throughout North America.

This plan was designed to preserve and protect the diverse and significant features of the caves while still allowing for the public access, as described below.

- objectives for long-term management of the cave
- opportunities and actions to protect and learn about cave resources
- procedures for safe visitor education and quality visitor experiences in HSB cave
- policies and procedures for public access to the cave
- policies and procedures for proposed special activities
- procedures to protect fragile cave resources
- procedures to protect biological resources
- recommendations for future inventory, monitoring, and preservation efforts

Comprehensive Lake Management Planning Grant Project for Forestville Millpond, June and December (updated) 2018, Door County Soil and Water Conservation Department

The Forestville Millpond report describes current conditions of the Millpond and potential management options to address concerns. A public survey showed that the majority of landowners within the Millpond watershed would like to address water quality, clarity, and quantity. Specifically, many respondents would like to see more fish and less algae. The report outlines information gathered from the public, government officials, resource professionals, and local and state agencies. This input was used to form a set of consensus-based goals and management options to address the issues of the Millpond.

Door County Parks and Open Space Plan 2020 - 2025

APPENDIX E: PUBLIC SURVEY

An on-line survey was available to the public between November 29th and December 2nd, 2019. A press release was issued on October 18th and another reminder press release was issued on November 15th, 2019. An email regarding the survey was sent to County and City employees, municipal contacts, user groups, and other planning contacts on October 23rd, with a follow-up email sent on November 15th. Provided below is a summary of the survey results.

Door County Parks Division 2020 - 2025 Plan Survey Results

941 total responses from October 23rd – December 2nd, 2019

1. “What do members of your household like to do at any public park, either in Door County or elsewhere outside of Door County?” (935 responses)

Note: respondents were able to check off as many items as they liked as well as provide open-ended comments.

Activities (listed in order from highest number to lowest number of responses)	#	%
Nature-based activities (hiking, biking, bird watching, photography)	810	86.6
Relaxing/picnicking/playing	738	78.9
Swimming/beach	636	68.0
Fishing	379	40.5
Non-motorized water craft launching	306	32.7
Off-road biking	214	22.9
Individual sports	187	20.0
Motorized activities (i.e., snowmobiling, car racing, boating)	176	18.8
Other (<i>see comments below</i>)	88	9.4
Organized sports	86	9.2

“Other (please specify)”:

- Dog-based activities (15)
- Sight-seeing (12)
- Cross-country skiing and snow-shoeing (9)
- Camping (8)
- Biking (8)
- Off-road biking (7)
- Quiet/reading/sketching/painting/photography (7)
- Play and playgrounds (4)
- Hiking/walking (4)
- Paddleboard/kayaking (3)
- Horseshowing/riding (3)
- Running, on- and off-road (2)
- Frisbee/disc golf (2)
- Surfing (2)
- Pickleball (2)
- Boat launching (2)
- Patronizing eating/drinking establishments (2)

Door County Parks and Open Space Plan 2020 - 2025

- Geocaching (1)
- Outdoor markets (1)
- Sledding (1)
- Homeschooling (1)
- Family gatherings (1)
- Hunting (1)
- Caving (1)
- Foraging (1)
- Rapelling (1)
- Learning history at George K. Pinney (1)
- Would like parks to host “loving Christian-based athletic events” (1)
- Expand exhibits at George K. Pinney into a walking tour that provides descriptions of the escarpment, Native American and Settler inhabitation, and water ecology (1)

2. “Which Door County Parks System park do members of your household use most frequently? Please rate your most used parks with 1 being the highest use and 2 being the second most and so on.” (908 responses)

The parks listed in the table below are sorted from highest “score” to lowest “score.” The score is a weighted average ranking. For example, Frank E. Murphy park had more selections than Ellison Bluff, but received a lower score. See the end of this document for an example.

County Park	# of Selections	Score (average ranking)
Cave Point	785	17.46
Baileys Harbor Ridges	607	16.05
Cana Island Lighthouse	584	15.30
Ahnapee State Trail	523	15.28
Ellison Bluff	589	14.94
Frank E. Murphy	617	14.53
Door Bluff Headlands	551	14.49
George K. Pinney	585	13.75
Chaudoir’s Dock	429	13.08
Forestville Dam	444	11.60
John Miles	458	10.47
Lily Bay	432	9.22
Lyle-Harter-Matter Sanctuary	392	7.15
Meridian	405	6.60
Robert LaSalle	436	6.37

Door County Parks and Open Space Plan 2020 - 2025

Percy Johnson Memorial	396	5.50
Sugar Creek	424	4.93
Robert M. Carmody	402	4.90
Tornado Memorial	395	2.94

3. “What activities do members of your household do at the Door County Parks System park(s) listed in Question #2?” (907 responses)

Note: respondents were able to check off as many items as they liked as well as provide open-ended comments.

Activities (listed in order from highest number to lowest number)	#	%
Nature-based activities (hiking, biking, bird watching, photography)	766	84.5
Relaxing/picnicking/playing	645	71.0
Swimming/beach	488	53.8
Fishing	260	28.7
Non-motorized water craft launching	198	21.8
Motorized activities (i.e., snowmobiling, car racing, boating)	139	15.3
Individual sports	133	14.7
Off-road biking	126	13.9
Other (see comments below)	65	7.2
Organized sports	49	5.4

“Other (please specify)” comments:

- Sight-seeing (14)
- Dog-based activities (11)
- Play and playgrounds (4)
- Boat launching (4)
 - Commercial boat launching (1)
- Quiet/painting/sketching/photography (3)
- Camping (3)
- Fair (3)
- Hiking/walking (3)
- Running, on- and off-road (3)
- Paddleboard/kayaking (2)
- Lighthouses (2)
- Surfing (2)
- Cross-country skiing and snow-shoeing (2)
- Geocaching (2)
- Organized running/biking events (2)
- Picnicking/family gatherings (2)
- Caving (1)

Door County Parks and Open Space Plan 2020 - 2025

- Bird-watching (1)
- Frisbee/disc golf (1)
- Organized sports (1)
- Racing (1)
- Homeschooling (1)
- Horse showing/riding (1)
- Biking (1)
- No room to play since Ridges beach was fixed (1)

Note: Question numbers 4 – 6 on the survey included an option for open-ended comments. These comments address a variety of general ideas/themes as well as more specific items, which have been sorted into main categories and subcategories. The main categories are listed after each survey question below, in bold text. The total number of times the main category was mentioned is listed after the heading, in bold text and parentheses. Below the main category headings are the subcategory headings, with the total number of times the subcategory was mentioned listed after each heading in parentheses. If a specific comment was mentioned only once and does not fall into any main category or subcategory, it is included in a “miscellaneous” category.

4. **“In your opinion, should the Door County Parks System continue to pursue the acquisition of more lands that will protect flora, fauna, and other natural resources and be used to provide greater education, pleasure, and outdoor recreation opportunities for the public?”**
(934 responses)

Opinion	#	%
Strongly agree	576	61.7
Agree	214	22.9
Neither Agree or Disagree	76	8.2
Disagree	27	2.9
Strongly disagree	13	1.4
Comments (<i>see below</i>)	28	3.0

“Comment (please specify)”:

❖ **Budget concerns (16)**

- Concern for parks budget (9)
- Only if money is available (2)
- Use caution, concern for erosion of tax base (2)
- Concern for cost to maintain parks (1)
- Support, but not if it harms budget for existing parks (1)
- Only if land is donated (1)

❖ **Have enough parks, maintain what we have (8)**

❖ **Other agencies do this already, this is the Land Trust’s role (5)**

❖ **Thoughtful acquisition, how land fits with existing parks, consider land adjacent to existing parks, partner with Land Trust (3)**

Door County Parks and Open Space Plan 2020 - 2025

❖ **Miscellaneous:**

- Make any future land acquisition available for snowmobiling
- Difficult to answer, do not know enough about other parks not used
- Protect quarry
- Prevent adjacent commercial development
- Don't drain Forestville dam
- Yes, but stop naming after people
- Do not like question – sports and motorized sports in county parks conflict with natural resource protection

5. **“Would you support the development of a land acquisition fund to only be used for parks land acquisition, as described in Question #4?”** (933 responses)

Opinion	#	%
Strongly agree	470	50.4
Agree	282	30.2
Neither Agree or Disagree	111	11.9
Disagree	36	3.9
Strongly disagree	17	1.8
Comments (see below)	17	1.8

“Comment (please specify)”

- ❖ **Depends on taxes, only if taxes do not go up, donations only (4)**
- ❖ **Maintain/improve what we have (4)**
- ❖ **Land Trust is already doing this, this is their role (3)**
- ❖ **Only to keep natural (2)**
- ❖ **Need more information (2)**
- ❖ **Miscellaneous:**
 - Yes, to prevent commercial development
 - “Only if it is not to be used for RV park development.”
 - “Can't answer without condoning use of public money for special interests such as sports or motorized activities”
 - “Again difficult to answer - what does State add - what is the level of usage”

Door County Parks and Open Space Plan 2020 - 2025

6. “Please provide any additional comments in the box below.” (311 responses)

❖ **Have enough parks, “improve” existing parks, and/or better maintain existing parks (not trail related) (82)**

- Comments about county parks in general:
 - Clean up the water and beaches, make more useable (8)
 - Improve bathrooms, provide clean and working bathrooms at all parks (3)
 - Improve boat launches and docks (2)
 - Make parks more user friendly for all ages (2)
 - More picnic tables and benches (2)
 - More play areas and jungle gyms (2)
 - More educational components (2)
 - Robert LaSalle – an example of providing education on historical development (1)
 - Overgrown scenic overlooks (1)
 - Discourage disrespectful use (1)
 - Fish cleaning stations at all boat launches (1)
 - Update signage (1)
 - Better roads (1)
 - Pickleball courts (1)
- Comments about specific county parks, excluding comments specific to land adjacent to George K. Pinney:
 - Carmody Park – need for a kayak/canoe launch (1)
 - Cave Point – overuse, misuse, erosion from rock stacking (1)
 - Door Bluff (4)
 - Maintain better (1)
 - keep “as is” (1)
 - do not pave road (1)
 - provide bike trails, picnic area, better trails, and access to lookouts (1)
 - Frank E. Murphy (4)
 - “Fraunkie” park is in need(1)
 - provide more opportunities to visit caves (1)
 - needs more grooming (1)
 - need more grooming, only gets attention at triathlon time (1)
 - John Miles - make better use of (2)
 - Use for farm/craft market (1)
 - Ridges – install boardwalk (1)
 - Sugar Creek – install dock or publicly explain why not (1)
 - Tornado park – more trails (1)

❖ **General appreciation/love for Door County and its public parks; well-managed public parks are an asset to Door County (40)**

Door County Parks and Open Space Plan 2020 - 2025

❖ **Preserve, protect, restore Door County's open spaces (32)**

Note: This category includes general comments about love for Door County and preserving/protecting/restoring land, not specific enough to interpret whether or not the county should acquire more land. The next category "Acquire more park land" includes comments that were specific about acquiring more park land.

- preserve and protect land (26)
- limit condo/motel development, save from commercial development (2)
- Preserve large tracts of land (1)
- Restore and maintain native species (1)
- Provide drinking water education (1)
- Focus on wildlife (1)

❖ **Acquire more park land (15, not including comments about land adjacent to George K. Pinney)**

- When available, buy adjacent lands to protect (4)
 - Create matrix of land adjacent to existing parks, potential acquisitions, based on natural and recreational qualities, establish relationships with property owners for "right-of-first-refusal" for property purchase (1)
- Only acquire more land to square off an existing park (1)
- Develop urban parks (1)
- Spread throughout county, close to every "city" (1)

Land adjacent to George K. Pinney

- Acquire land above park, no RV park, provide education about escarpment (55)
 - Create a walking tour, expand exhibit to provide description of escarpment, inhabitation, and water ecology

❖ **No additional parks or decrease parks for budgetary reasons (14)**

- Do not buy more park land (4)
- Other agencies, such as land trust, are already buying/protecting land (4)
- No more parks if taxes have to go up (2)
- Do not take more land off tax roll (2)
- Consider transferring land to Door County Land Trust (1)
- Budget strapped already (1)

❖ **Need for more accessibility to land and water - provide more hiking and biking trails, more water access, more active recreation (13)**

- More trails (6)
 - More bike trails (2)
 - More hiking trails (1)
 - Better trails and roads for hiking and biking between parks (1)
 - County-wide system of paved bike trails (1)
- Provide for more active recreation (3)
- More water accessibility via pocket parks up and down the county – natural, maybe a bench or two (1)

Door County Parks and Open Space Plan 2020 - 2025

- More kayak/canoe accessibility (1)
- More accessible parks (1)
- ❖ **Provide indoor sports recreation – soccer, football, pickleball, skating, baseball, and wrestling (9)**
 - Install turf at John Miles barn (4)
- ❖ **Drawdown of Forestville Dam - no drawdown, reconsider, postpone (9)**
- ❖ **Decrease fees or reconsider fee structure (8)**
 - Keep user costs down, free launching is offered in most of state (4)
 - Charge shanty fee only for commercial usage of parks (2)
 - Consider charging other commercial fishing guides also (1)
 - Unfair ice shanties do not pay launching fee (1)
- ❖ **Allow more dog accessibility (5)**
 - Allow dogs at all parks (1)
 - More off-leash trails (1)
- ❖ **Survey critique (5)**
 - Good survey, complimentary about parks department (2)
 - Technical difficulties answering question #2 (2)
 - Survey full of loaded questions, motorized sports and preserving flora/fauna are contradictory (1)
- ❖ **Cooperative acquisitions, development, and programming of parks (4)**
- ❖ **More snowmobile/ATV/UTV/dirt bike trails (4)**
 - Connect existing trails and parks (1)
 - Continuous trail up and down peninsula (1)
 - Acquire easements on private property, when possible (1)
- ❖ **Increase fees (3)**
 - Increase fees for out-of-state users (1)
 - Require annual pass to fund future development (1)
 - Require fee for Cave Point (1)
- ❖ **Southern Door needs same attention and benefits as Northern Door, more parks in Southern Door (3)**
- ❖ **Need more horse trails and camping (2)**
- ❖ **No hunting or trapping at county parks, safety and ethics (2)**
- ❖ **Promote silent, non-motorized sports (2)**

Door County Parks and Open Space Plan 2020 - 2025

❖ **Miscellaneous:**

- Provide raised garden beds for public to grow vegetables
- Consider kid-free beach
- Open Schauer park ramp
- Use Baker Park in Naples, FL as park planning example
- Allow camping at all parks
- Continue to allow drones at all parks
- Spend equally on all parks
- Provide list of parks and features
- Was discriminated against and denied use of county parks
- Be careful of too much law enforcement
- Provide outdoor music
- Better publicize parks
- Keep some parks undeveloped and unpublicized
- Cave Point – dangerous in winter, consider closing
- On-line maps are not always accurate
- Ridges – ruined since beach was “fixed,” no place to play, needs a boardwalk
- “What are other options? Staff? Upkeep?”
- Use parks for internet towers
- Wildflower gardens, solar panels, downward lighting, no chemicals or pesticides, restrict fossil fuels to park maintenance, recycle better
- More tourism dollars should go towards parks and public lands

❖ **Non-county park comments:**

- State parks:
 - Peninsula State Park - allow rappelling on Eagle Bluff
 - Potowatomi State Park – don't tear down tower
 - Increase fees for state park passes for out-of-state users
- City – provide at least one wheelchair swing
- Haines Beach (Town of Nasewaupee) – pick up trash, provide boardwalk along back of park

7. “In which age category do you fall?” (924 responses)

Age	#	%
Under 18	2	0.2
18 – 24	23	2.5
25 – 34	97	10.5
35 – 44	119	12.9
45 – 54	175	18.9
55 – 64	248	26.8
65+	260	28.1
Total	924	100

Door County Parks and Open Space Plan 2020 - 2025

8. “If you reside in Door County year-round, in which municipality is your residence located? If you do not reside in Door County year-round, where do most members of your household prefer to rent/camp/lodge in Door County?”

Municipality	#	%
City of Sturgeon Bay	134	14.7
Town of Egg Harbor	90	9.9
Town of Sturgeon Bay	80	8.8
Village of Sister Bay	73	8.0
Town of Baileys Harbor	70	7.7
Town of Gibraltar	54	5.9
Village of Ephraim	42	4.6
Village of Egg Harbor	29	3.2
Town of Forestville	22	2.4
Do not stay overnight in Door County	21	2.3
Town of Jacksonport	16	1.8
Village of Forestville	15	1.6
Town of Gardner	14	1.5
Town of Brussels	13	1.4
Town of Union	8	0.9
Town of Washington	6	0.7
Town of Clay Banks	5	0.6
Total	912	100

9. “If you do not reside in Door County year-round, where is your permanent residence?”

400 out of county

Door County Parks and Open Space Plan 2020 - 2025

Question #2 Example:

Rank	Ellison Bluff			Frank E. Murphy		
	# of selections	weight	# of selections * weight	# of selections	weight	# of selections * weight
1	52	19	988	81	19	1,539
2	95	18	1,710	84	18	1,512
3	84	17	1,428	86	17	1,462
4	61	16	976	48	16	768
5	60	15	900	40	15	600
6	30	14	420	32	14	448
7	92	13	1,196	28	13	364
8	49	12	588	24	12	288
9	21	11	231	132	11	1,452
10	19	10	190	33	10	330
11	7	9	63	12	9	108
12	9	8	72	3	8	24
13	2	7	14	3	7	21
14	1	6	6	5	6	30
15	0	5	0	1	5	5
16	2	4	8	2	4	8
17	1	3	3	2	3	6
18	4	2	8	0	2	0
19	0	1	0	1	1	1
Total	589	--	8,801	617	--	8,966
Average Ranking (Score)	8,801/589 = 14.94			8,966/617 = 14.53		

Tax Parcel Report

Courtesy of the Door County Land Information Office



... from the Web Map of ...
(//www.co.door.wi.gov)
Door County, Wisconsin
... for all seasons!



May 2019 Orthophoto as default backdrop



Door County can not and does not make any representation regarding the accuracy or completeness, nor the error-free nature, of information depicted on this map. This information is provided to users "as is". The user of this information assumes any and all risks associated with this information. Door County makes no warranty or representation, either express or implied, as to the accuracy, completeness, or fitness for a particular purpose of this information. The Web Map is only a compilation of information and is NOT to be considered a legally recorded map or a legal land survey to be relied upon.

Data Current through 31st January 2020

Parcel Number: 012150014A - TOWN OF GARDNER
PLSS Section-Town-Range: Gov Lot 2 36-28-25
Property Address: 0

Owner Name: FRED R II & LYNN M HEDSAND
Mailing Address:

3810 RILEYS POINT RD
STURGEON BAY, WI 54235

Legal Description:
SHU-NEL POINT
PART OF LOTS 12,13,14 & 15
DESC:COM NE COR LOT 15 S27*
E ALG W LN PLATTED RD 260'
TO HWM NWLY ALG HWM 370' TO
more legal not shown

Other Owners:

Recorded Doc: DOC# 781981

School District: S. DOOR

Valuations: 2019
Acres: 0.64
Land Value: \$65700
Improved Value: \$0
Forest Value: \$0

Taxes: 2019
Real Estate Tax: \$972.35
Special Tax: \$0.00
Forest Tax: \$0.00
Est Fair Market Val: \$68600

Tax Parcel Report

Courtesy of the Door County Land Information Office



... from the Web Map of ...
(//www.co.door.wi.gov)
Door County, Wisconsin
... for all seasons!



May 2019 Orthophoto as default backdrop



Door County can not and does not make any representation regarding the accuracy or completeness, nor the error-free nature, of information depicted on this map. This information is provided to users "as is". The user of this information assumes any and all risks associated with this information. Door County makes no warranty or representation, either express or implied, as to the accuracy, completeness, or fitness for a particular purpose of this information. The Web Map is only a compilation of information and is NOT to be considered a legally recorded map or a legal land survey to be relied upon.

Data Current through 31st January 2020

Parcel Number: 012150067B - TOWN OF GARDNER

PLSS Section-Town-Range: Gov Lot 2 36-28-24

Property Address: 3810 RILEYS POINT RD

Owner Name: FRED R II & LYNN M HEDSAND

Mailing Address:

3810 RILEYS POINT RD
STURGEON BAY, WI 54235

Legal Description:

SHU-NEL POINT
PART OF LOTS 67-68-69-70-71
DESC334-308,331-356 EXC ANY
LAND LYING N & E OF A LN
DESC IN 331-355 SEC36-28-24
more legal not shown

Other Owners:

Recorded Doc: DOC# 591005, 584143

School District: S. DOOR

Valuations: 2019

Taxes: 2019

Acres: 1.67

Real Estate Tax: \$5959.80

Land Value: \$107500

Special Tax: \$0.00

Improved Value: \$295200

Forest Tax: \$0.00

Forest Value: \$0

Est Fair Market Val: \$420400

Tax Parcel Report

Courtesy of the Door County Land Information Office



... from the Web Map of ...
(//www.co.door.wi.gov)
Door County, Wisconsin
... for all seasons!



May 2019 Orthophoto as default backdrop



Door County can not and does not make any representation regarding the accuracy or completeness, nor the error-free nature, of information depicted on this map. This information is provided to users "as is". The user of this information assumes any and all risks associated with this information. Door County makes no warranty or representation, either express or implied, as to the accuracy, completeness, or fitness for a particular purpose of this information. The Web Map is only a compilation of information and is NOT to be considered a legally recorded map or a legal land survey to be relied upon.

Data Current through 31st January 2020

Parcel Number: 012150070A - TOWN OF GARDNER

PLSS Section-Town-Range: Gov Lot 2 36-28-24

Property Address: 0

Owner Name: FRED R II & LYNN M HEDSAND

Mailing Address:

3810 RILEYS POINT RD
STURGEON BAY, WI 54235

Legal Description:

SHU-NEL POINT COM NW COR L
69 N55DE288.11'S322.60'N80D
E60.95'TO POB S50'S82DE35'
TO LAGOON NLY 63' S80DW45'
TO POB 70-71 SEC36-28-24

Other Owners:

Recorded Doc: V 532/386, V 511/909

School District: S. DOOR

Valuations: 2019

Taxes: 2019

Acres: 0

Real Estate Tax: \$269.35

Land Value: \$18200

Special Tax: \$0.00

Improved Value: \$0

Forest Tax: \$0.00

Forest Value: \$0

Est Fair Market Val: \$19000



County of Door FACILITIES & PARKS DEPARTMENT

421 Nebraska St
Sturgeon Bay, WI 54235



Wayne J. Spritka
Facilities & Parks Director
(920) 746-9959

dcparks@co.door.wi.us
<http://map.co.door.wi.us/parks>

RE: Door County Facilities & Parks 2020 Annual Boat Launch **Resident** Permit

Dear _____ :

Thank you for sending in for a Door County Facilities & Parks Annual Boat Launch permit. At this time, we are unable to honor your request for a **Door County Resident** boat launch permit as our records indicate Door County is not your permanent or legal residence.

Let me explain the difference between resident and non-resident annual boat launch passes.

The definition of what constitutes a resident vs a non-resident has not changed, merely our method of determining residency (through drivers license or official government issued id now). To qualify for a resident boat launch sticker, the applicant must be a person that is a legal resident of Door County who maintains his or her domicile in Door County, whether or not s/he is physically present in Door County or living outside of Door County. Domicile is a person's true, fixed, and permanent home where a person intends to remain permanently and indefinitely and to which a person has the intention of returning, whenever absent. It is often referred to as "legal residence." A person may be physically present or living in one place but maintain a domicile in another. A person can only legally claim one domicile at any point in time by state statute.

Your domicile depends upon many things, including where you live, where you vote, where you register your vehicles, as well as where you own property. Since most people use the address on their driver's license as the same address as where they register to vote, collect their mail, register their vehicles, and file their income tax returns, it usually indicates which address is your designated domicile and therefore, determines whether you are a resident or non-resident of Door County. A resident's domicile must be located within Door County to obtain a resident boat launch pass, whereas a non-resident claims a location outside of Door County.

I can certainly understand your misunderstanding, and hope this helps to clarify what constitutes being considered a resident of Door County. However, if you feel that your application has been processed incorrectly or you have verification to supply that you indeed meet the definition of a Door County resident, we would be more than happy to review and adjust your application. Or if you wish to purchase a non-resident permit, please resubmit application with non-resident fee of \$55.00 to this office.

If you have any further questions, please don't hesitate to reach out to us. Thank you for visiting Door County Parks.

All the best,

Denise Denil
Administrative Assistant II
Door County Facilities & Parks

Enclosures

Exhibit "A" Attachment to Resolution 2020-XX

ANIMAL POLICY

A. Purposes include:

1. To establish restrictions and conditions for the presence of animals in Door County ("County") buildings, facilities, and vehicles;
2. To protect the health and safety of employees, officials and the public...and protect County property from damage or destruction;
3. To comply with applicable state and federal laws; and
4. Allow the use of service animals that are individually trained to assist a person with a disability, as these service animals play an important role in helping to overcome the limitations often faced by people with disabilities.

B. Scope.

This policy applies to all County buildings, facilities, and vehicles...to County elected officials, appointed officials, employees...and persons present at County buildings and facilities.

C. General Prohibition.

1. Animals are, except as expressly provided herein, prohibited in County buildings, facilities, and vehicles.

D. Exceptions to General Prohibition.

1. Service animals, law enforcement dogs, emotional support animals and therapy animals may be exempt from this general prohibition as provided, and subject to the restrictions and conditions, herein.
2. This general prohibition does not apply to animals at County buildings or facilities for official County purposes, such as animals present during the annual Door County Fair.
3. Pets may be present in an airport hangar if accompanied by the airport hangar owner and provided the animal is, at all times, leashed, confined or otherwise under the control of its owner.
4. This policy is not applicable to the Door County Parks which are governed by Door County Code Chapter 12.

E. Service Animals.

1. Service animals assisting individuals with a disability are generally permitted in County buildings, facilities and vehicles...in areas open to the public...subject to the limitations and conditions described herein.
2. Inquiries.

Exhibit "A" Attachment to Resolution 2020-XX

- a) When it is not obvious what service an animal provides, *only* two questions are allowed:
 - 1) Is the animal a service animal required because of a disability? and
 - 2) What work or task has the animal been trained to perform?
 - b) Questions may not be asked about the person's disability...or for medical documentation.
 - c) May not require documentation, such as proof that the animal is certified, trained or licensed as a service animal.
 - d) May not ask that the animal demonstrate its ability to perform the work or task.
3. Service animals must be harnessed, leashed or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents using these devices. In that case, the individual must maintain control of the animal through voice, signal or other effective controls.
 4. A service animal may be denied access or asked to leave a County building, facility or vehicle when:
 - a) The service animal is out of control and the handler does not take prompt and effective action to control it;
 - b) The service animal's behavior or presence poses a direct threat to the health or safety of others that cannot be eliminated or reduced to an acceptable level; or
 - c) The service animal is not housebroken (i.e., trained so that, absent illness or accident, the animal controls its waste elimination).
 5. Employee requests for disability accommodation, including requests for service animal at work, are handled through the County's Human Resources Department. Related questions should be directed to the County's Human Resources Director.

F. Service Animals in Training

1. Service animals in training may be admitted to Door County buildings, facilities and vehicles open to the public, unless the presence of the service animal in training would jeopardize the safe operation or fundamentally alter the program, service or activity, or is disruptive.
2. Service animals in training must wear a harness or leash and special cape, and remain under the control of the trainer, at all times.
3. Service animals in training are not protected by the ADA, are not considered a reasonable accommodation for a disability, and are subject to restrictions not placed on service animals that perform work or tasks for a person with a disability.

G. Law Enforcement Dog

Exhibit “A” Attachment to Resolution 2020-XX

1. A law enforcement dog, in use by a County law enforcement agency, is generally permitted in County buildings, facilities and vehicles.

H. Emotional Support Animal

1. An emotional support animal, including an emotional support animal in training, is only permitted in Door County buildings, facilities, and vehicles if invited or pre-approved.
2. Approval is not automatic and requests will be reviewed on a case-by-case basis consistent with County policies and legal requirements.
3. Unless expressly authorized in advance, an emotional support animal is not permitted in County buildings, facilities, and vehicles.

I. Therapy Animals

1. A therapy animal, including a therapy animal in training, has no special legal rights of access, and are only permitted in County buildings, facilities and vehicles where they are invited or pre-approved.
2. Approval is not automatic and requests will be reviewed on a case-by-case basis consistent with County policies and legal requirements.
3. Unless expressly authorized in advance, a therapy animal is not permitted in County buildings, facilities, and vehicles.

J. General Requirements for Animals in County Buildings, Facilities and Vehicles.

1. The care and supervision of an animal is solely the responsibility of its owner/partner/handler.
2. Health and Hygiene.
 - a) The animal must be in good health with good hygiene. It must have current immunizations against diseases common to that type of animal. Dogs must wear a rabies vaccination tag and licensing tags as required by applicable law.
 - b) Owners/partners/handlers are responsible to maintain a clean and well-groomed animal at all times, and must ensure their animal is free from pests and parasites.
 - c) Animals that shed must be groomed to maintain an environment that is, in so far as is practicable, hair and dander free.
4. The animal should be fully socialized.
5. Responsibility.

Exhibit “A” Attachment to Resolution 2020-XX

- a) Any property damage, destruction or injuries caused by or as a result of an animal will be the sole responsibility of the animal’s owner/partner/handler, including cleaning all indoor and outdoor messes.

K. Definitions

1. Emotional Support Animal

An Emotional Support Animal is defined as an animal whose sole function is to provide comfort or emotional support.

2. Fully Socialized

To be fully socialized means the animal will not, except under rare occasions, unreasonably bark, yip, growl or make disruptive noises; has a good temperament and disposition; does not show fear; is not upset or agitated when it sees another animal; will not bite; is not aggressive; and is housebroken.

3. Handler/Partner

A person with a disability who is accompanied, assisted and accommodated by a service animal.

4. Law Enforcement Dog

A dog that is being actively used by a law enforcement agency. “Law enforcement agency” has the meaning given in §165.83(1)(b), Wis. Stats.

5. Pet

A domestic animal kept for pleasure or companionship.

6. Service Animal

The Americans with Disabilities Act (“ADA”) and Wisconsin law define a service animal as a dog or other animal that is individually trained to do work or perform tasks for a person with a disability. Examples include, but are not limited to, guiding individuals who are blind, alerting individuals with a hearing loss to sounds, alerting and protecting a person who is having a seizure, pulling a wheelchair, or retrieving dropped items. Service dogs or other animals are working animals, not pets. The work or task a service dog or animal has been trained to provide must be directly related to the person’s disability. Dogs or other animals whose sole function is to provide comfort or emotional support do not qualify as service animals. (See: §106.52(1)(fm), Wis. Stats. and 28 CFR § 35.104)

7. Service Animals in Training

An animal undergoing training to become a service animal.

Exhibit "A" Attachment to Resolution 2020-XX

8. Therapy Animals

Therapy animals provide affection and comfort to the public, typically in facility settings such as hospitals, retirement homes, schools, or disaster sites. These animals have a temperament suitable for interacting with members of the public and enjoying doing so. While the handler may be a person with a disability, the therapy animal does not provide a disability-related service to the handler as its primary activity is interacting with and being attentive to the public, not the handler.

- L. Questions related to this policy should be directed to the Facilities and Parks Director at (920)746-2211; wspritka@co.door.wi.us.
- M. This policy is intended to supersede and supplant Resolution No. 81-96.



DOOR COUNTY

Resolution No. 2020-__

DOOR COUNTY'S ANIMAL POLICY

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BULTMAN			
CHOMEAU			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HALSTEAD			
HEIM PETER			
KOCH			
KOHOUT			
LIENAU			
LUNDAHL			
NEINAS			
NORTON			
ROBILLARD			
VIRLEE			
VLIES WOTACHEK			
WAIT			

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18

WHEREAS, Service Animals play an important role in helping to overcome the limitations often faced by people with disabilities. Door County is committed to permitting the use of service animals that are individually trained to assist a person with a disability; and

WHEREAS, Door County is committed to complying with the Americans with Disabilities Act and the Wisconsin Equal Rights Law; and

WHEREAS, The County's adoption of an animal policy, which is consistent with state and federal law, is both reasonable and necessary to establish conditions for the presence of animals in Door County buildings and facilities and to protect the safety of employees, the public, and county property.

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors hereby adopts Door County's Animal Policy, attached hereto as Exhibit A and incorporated herein by reference as if set forth in full.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st _____ Defeated

2nd _____

Yes: _____ No: _____ Exc: _____

Reviewed by:

_____, Corp. Counsel

Reviewed by:

_____, Administrator

FISCAL IMPACT:

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 25th day of February, 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

**SUBMITTED BY:
Facilities & Parks Committee**

Dan Austad, Chairperson

Randy Halstead

Helen Bacon

Susan Kohout

Roy Englebert

Richard Virlee

Ken Fischer

bid recording sheet

Facilities & Parks Vehicle replacement
 Door County
 Year 2020
 1/2 ton 4x4 pickup



Vendor	Base Bid -1/2 ton 4x4 pickup truck	Add No. 1: 2 extra keys plain	Add No. 2: 2 remote keys	Add No. 3 electronic locking axle	Recommended Adds	GRAND TOTAL
Ewald Ford F150 XL	\$27,400	\$160	\$340	\$400	Add 1 and 3	\$27,960
Ewald Chevrolet 1500 WT	\$26,612	\$120	\$240	\$380	Add 1 and 3	\$27,112
						\$0
Jim Olson Chevrolet WT	\$29,520					\$29,520
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0

notes: _____

bid recording sheet

Facilities & Parks Vehicle replaement
 Door County
 Year 2020
 3/4 ton 4x4 pickup



Vendor	Base Bid -3/4 ton 4x4 pickup truck 8' bed	Add No. 1: 2 extra keys plain	Add No. 2: 2 remote keys	Add No. 3 electronic locking axle	Recommeded Adds	GRAND TOTAL
Ewald Ford F250 XL 6.2L	\$27,493	\$160	\$340	\$380	Add 1,3	\$28,033
Ewald Chevrolet 2500 WT	\$29,246	\$120	\$240		Add 1,	\$29,246
						\$0
Jim Olson Chevrolet 2500 WT	\$31,661					\$31,661
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0

notes: _____

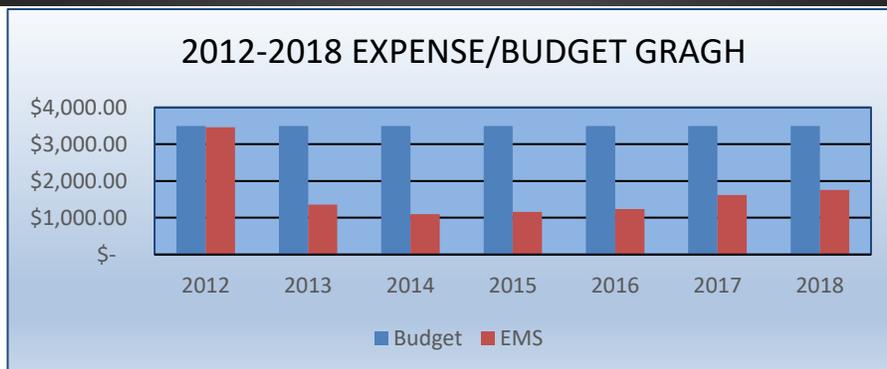
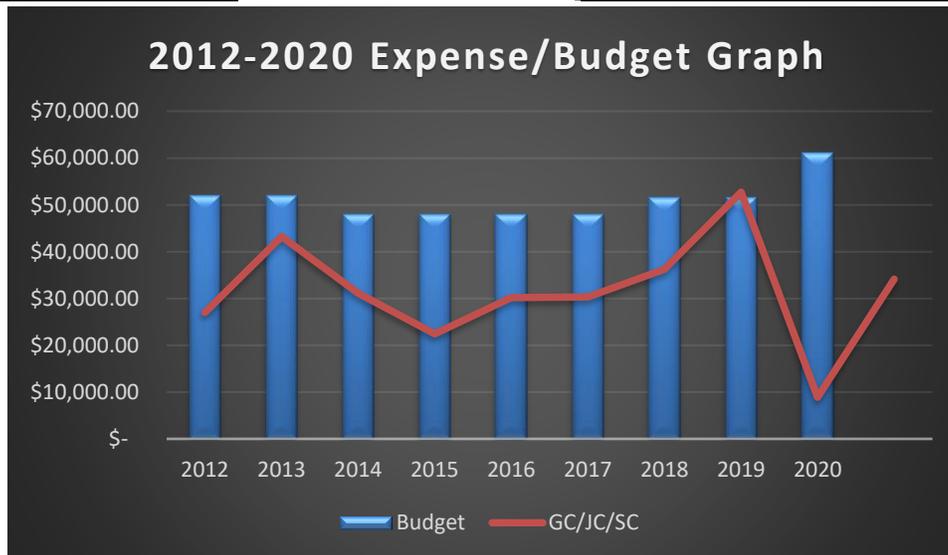
Snow Plowing Data 2012-2020

	Budget	Justice Center	Budget	Gov Center	Budget	Senior Center	Budget	EMS
2012	\$ 22,000.00	\$ 14,633.75	\$ 24,000.00	\$ 8,665.83	\$ 6,000.00	\$ 3,666.25	\$ 3,500.00	\$ 3,465.00
2013	\$ 22,000.00	\$ 24,096.80	\$ 24,000.00	\$ 15,406.78	\$ 6,000.00	\$ 3,715.00	\$ 3,500.00	\$ 1,357.50
2014	\$ 22,000.00	\$ 16,753.75	\$ 20,000.00	\$ 11,043.85	\$ 6,000.00	\$ 3,336.25	\$ 3,500.00	\$ 1,102.50
2015	\$ 22,000.00	\$ 14,569.58	\$ 20,000.00	\$ 5,060.41	\$ 6,000.00	\$ 2,797.50	\$ 3,500.00	\$ 1,157.50
2016	\$ 22,000.00	\$ 17,986.58	\$ 20,000.00	\$ 9,135.83	\$ 6,000.00	\$ 3,082.00	\$ 3,500.00	\$ 1,242.00
2017	\$ 22,000.00	\$ 18,395.25	\$ 20,000.00	\$ 8,175.50	\$ 6,000.00	\$ 3,730.00	\$ 3,500.00	\$ 1,622.25
2018	\$ 22,000.00	\$ 21,183.63	\$ 20,000.00	\$ 9,265.11	\$ 9,500.00	\$ 5,821.38	\$ 3,500.00	\$ 1,758.75
2019	\$ 22,000.00	\$ 20,870.80	\$ 20,000.00	\$ 18,261.90	\$ 9,500.00	\$ 13,599.93		
2020	\$ 22,000.00	\$ 5,608.54	\$ 24,000.00	\$ 3,277.15	\$ 2,639.28			

	Budget	GC/JC/SC
2012	\$ 52,000.00	\$ 26,965.83
2013	\$ 52,000.00	\$ 43,218.58
2014	\$ 48,000.00	\$ 31,133.85
2015	\$ 48,000.00	\$ 22,427.49
2016	\$ 48,000.00	\$ 30,204.41
2017	\$ 48,000.00	\$ 30,300.75
2018	\$ 51,500.00	\$ 36,270.12
2019	\$ 51,500.00	\$ 52,732.63
2020	\$ 61,000.00	\$ 8,885.69
8yr avg-		\$ 34,156.71

	Budget	EMS
2012	\$ 3,500.00	\$ 3,465.00
2013	\$ 3,500.00	\$ 1,357.50
2014	\$ 3,500.00	\$ 1,102.50
2015	\$ 3,500.00	\$ 1,157.50
2016	\$ 3,500.00	\$ 1,242.00
2017	\$ 3,500.00	\$ 1,622.25
2018	\$ 3,500.00	\$ 1,758.75
2019	\$ -	
2020	\$ -	
7yr avg-		\$ 1,672.21

Annual Surplus
\$ 25,069.17
\$ 10,923.92
\$ 19,263.65
\$ 27,915.01
\$ 20,053.59
\$ 19,577.00
\$ 16,971.13
\$ (1,232.63)
8yr avg- \$ 17,317.61



** \$ 35,828.92 Average cost per year to Contract snow plowing over the last 8 years

As of 2014 EMS was removed from the Facilities Budget in 2019 EMS was merged to CC/EMS Site.

Table 1
Cost Summary by Funding Source and Year
FY 2020

Project No.	2020 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other*	TOTAL
<i>*Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)</i>								
Airport								
1-53-01	North/South Runway Reconstruction ("Other" is unused C.I.P. funding for Airport Runway Reconstruction not used in 2016-2017 & C.I.P. carryover from prior year, levied in 2019)	-	-	-	-	25,000	175,000	200,000
1-53-02	Snow Removal Equipment Building ("Other" is C.I.P. carryover from prior years)	-	-	-	-	337,500	287,500	625,000
		-	-	-	-	362,500	462,500	825,000
Highway								
1-33-01	CTH J (Carnot Road - CTH S)	-	-	-	-	208,085	-	208,085
1-33-02	CTH U (Johnson Road - S. of Lake Lane)	-	-	-	-	387,698	-	387,698
1-33-03	CTH W (Various Locations)	-	-	-	135,000	517,906	-	652,906
1-33-04	CTH V (CTH T - CTH A)	-	-	-	-	574,315	-	574,315
1-33-05	CTH V (CTH A - STH 57)	-	-	-	-	87,123	-	87,123
1-33-06	CTH C (Rileys Bay Road - CTH PD)	-	-	-	-	1,225,093	-	1,225,093
1-33-07	CTH SB (CTH C - Zirbel Road)	-	-	-	-	364,149	-	364,149
1-33-08	CTH M (CTH C - Hainesville Road)	-	-	-	-	284,678	-	284,678
		-	-	-	-	-	-	-
		-	-	-	135,000	3,649,047	-	3,784,047
Library								
1-36-01	New Boiler ("Other" is \$31,500 from City of Sturgeon Bay & \$31,500 from Bldg. Equipment Replacement Reserve)	-	-	-	-	-	63,000	63,000
Facilities and Parks								
1-37-01	John Miles Park - Entrance Gate, Signs and Ticket Booth ("Other" is unused C.I.P. funding for John Miles Park Paving not used in 2019)	-	-	-	-	90,000	30,000	120,000
1-37-02	56 N 4th Ave Building Roof Replacement ("Other" is funds from Museum Expansion Project Reserve)	-	-	-	-	-	225,000	225,000
1-37-03	56 N 4th Ave Building Repairs & Remodeling Work ("Other" is funds from Museum Expansion Project Reserve)	-	-	-	-	-	262,354	262,354
		-	-	-	-	90,000	517,354	607,354

**INVITATION TO BID
DOOR COUNTY LIBRARY
BOILER REPLACEMENT**

Door County is seeking sealed bids for replacement of a Boiler situated within the Door County Library. Bid Specifications and Instructions may be obtained from Facilities and Parks Director Wayne Spritka, Government Center 421 Nebraska Street, Sturgeon Bay, Wisconsin, 54235 [P# (920) 746-2211] or on-line @ www.co.door.wi.gov . Proposals must be received by the Department at the above address on or before 12:00 p.m. on March 6, 2020; and will be publicly opened at the County Government Center, Room B361 at 12:30 p.m. that day.



County of Door FACILITIES & PARKS DEPARTMENT

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Wayne Spritka
Facilities & Parks Director
(920) 746-2211
Mobil 920-495-2131
wspritka@co.door.wi.us

SUBJECT: DOOR COUNTY LIBRARY BOILER REPLACEMENT

DATE: January, 2020

1.0 SPECIFICATIONS

- 1.1 **WORK COVERED BY CONTRACT:** The contractor shall provide all labor, materials, equipment, transportation, and supervision necessary to perform the work as described herein. All work shall be conducted per this scope of work and all applicable Federal, State, and local laws, regulations, codes and directives. This summary is not all-inclusive and delineates only those work items deemed as major to the contract. Ancillary work items not listed below, though necessary to attain the completed project, shall be included in the contract.
- 1.2 **GENERAL:** Remove and install Boiler within the existing foot print of the current unit. To include insulation as required. Power is limited to tools that can operate on 120V AC/60Hertz, single phase.
- 1.3 Installation shall conform to manufactures requirements as to maintain all manufacture warrantee requirements. If waivers are required to provide installation of proposed units, contractors shall provide correspondence of waivers authorized within their proposal packet.

2.0 SCOPE OF WORK:

- New Paterson-Kelly non condensing Boiler
- New circulation pump
- New dirt and air separator
- All associated pipe and fittings necessary for project completion
- Replace 5" stainless steel boiler stack if required
- Removal and disposal of existing boiler
- Installation
- Complete operational checkout and startup by a qualified service technician
- Complete project management
- Include all Labor tools and mileage
- Include any required electrical modifications that are needed for new unit.
- Freight
- All Work to be completed between 7:00AM and 4:30PM

- One year parts labor and workmanship warranty
- Digital Command Control set up and review with Automated Logic Controls. (DCC)

- 2.1 **DETAIL ITEMS OF WORK:** The following items are to be considered for replacement as part of this project to replace and upgrade the Boiler components of the system.
Bid alternates:
Paterson-Kelly Velox N1000VX
Patterson-Kelly Modufire N-1000-MFD
Stainless steel Boiler stack (if required)
- 2.2 DCC- Automated Logic Controls System ALC is the current control system on the unit being replaced and requires reinstallation on the new unit. The project manager for the Library replacement is Scott Richard at (920) 246-7353.
3. **SITE VISIT:** All bidders are encouraged to visit the site before submitting bids. Date of Site visit is scheduled for: Friday, February 21, 2020 at 10:00 am.
Site address: Door County Library, 107S 4th Ave, Sturgeon Bay, WI 54235.
Interested parties unable to make that visit shall make arrangements for a site visit with the Facilities and Parks Director. 920-746-2211
4. **REGULATIONS:** The Contractor, his employees, and sub-contractors shall become familiar with and obey all group regulations. All personnel employed on the project shall keep within the limits of the work and avenues of ingress and egress, and shall not enter any other areas outside the site of work unless required to do so in the performance of their duties. The Contractor's equipment shall be conspicuously marked for identification. There shall be no smoking in any County building.
5. **WORK HOURS:** The Contractor shall perform all site work during the normal operational hours of 7:00 AM and 4:30 PM, Monday through Friday, except State Holiday. Any deviations from normal work hours will be at the discretion of the Facilities and Parks Director.
6. **PERFORMANCE:** All work shall be completed within 30 days of the notice to proceed.
7. **CLEANUP OF WORK AREAS:** The Contractor shall remove and properly dispose of all trash and debris incident to the contract work from the limits of government property, as well as all adjacent affected areas. Remove and transport debris in a manner that will prevent spillage on streets or adjacent areas. Disposal shall be in accordance with Federal, state, and local regulations. Restore work site to a condition comparable or better than originally encountered prior to excavation.
8. **ACCEPTANCE OF WORK:** Prior to the acceptance of work by the County, the Contractor shall arrange, through Facilities and Parks Director, an inspection of the work site to ensure proper operation, to identify necessary corrective work, and to ensure proper work area cleanup.

******* SUBMITTALS *******

1. GENERAL: The Contractor shall submit to the POC (2) copy of the Quotation, mill/manufacturer's certification, descriptive literature, test results, and/or other information/documentation required by this specification and itemized.

2. DEFECTIVE WORK: Nothing contained in the Contract Item Approval Request, when approved by the Project Manager, shall restrict the Government's rights to reject materials at a later date where inspection reveals latent defects in all or individual items, departures from requirements of the contract, use of damaged articles or materials, and improper installation; nor does this approval prejudice the Government's rights of rejecting any work found defective during the Final Inspection and Acceptance.
 - 2.1 Proceeding with Contract work utilizing submittal items requiring Project Manager's approval or acceptance, prior to receiving said approval or acceptance, shall be at the Contractor's risk, and may jeopardize contract performance.

END OF SCOPE

#

INSTRUCTIONS

1. BIDS:

Bids must be legibly printed or type written. Bids must be sealed in an opaque envelope labeled “**Door County Library Boiler Replacement**“. Bids must set forth the scope of services to be provided and the qualifications of the individual or entity. Any deviation from the specifications or these instructions must be noted clearly and concisely. Bids must be signed (by the individual or by a duly authorized representative of the entity) and dated. Bids must remain firm for a period of sixty (60) days.

Issuance of an invitation to bid does not confer any rights to any prospective bidder and does not obligate Door County to engage in any procurement or to purchase. Any costs associated with the preparation of a response to this request shall be the sole responsibility of the person submitting the proposal.

Any confidential or proprietary information should be clearly marked as such. The County will use discretion with regards to disclosure of confidential or proprietary information contained in any proposal, but cannot guarantee that information will not be made public. As a governmental entity, the County is subject to Wisconsin’s Public Record Law.

Once submitted, the Bids and any supplementary documents become the property of Door County.

2. COMPETITIVE BID

This is a competitive bid, as contemplated by Section 59.52(29), Wisconsin Statutes. The contract may be awarded to the **lowest responsible bidder**.

3. QUALIFICATIONS OF INDIVIDUAL OR ENTITY

Individual or entity shall be licensed, certified, accredited, and/or meet all of the necessary qualifications to perform the services / work contemplated. Door County may make that investigation as it deems necessary to determine the ability of the individual or entity to perform the services / work. Door County reserves the right to reject any proposal if the individual or entity fails to satisfy the County that the individual or entity is qualified to perform the services / work contemplated.

Door County may, in its sole discretion, require bidders to submit sworn statements as to financial ability, equipment and experience in the work / services prescribed and other matters that the County requires for the protection and welfare of the public in the performance of a public contract. Persons or entities offering bid Bids are strongly encouraged to incorporate such information in to their bids.

4. SITE VISIT

Prospective bidders will be afforded the opportunity to conduct a site visit (to ensure that bidders are aware of site conditions) and pre-bid conference (to allow bidders to ask questions and/or exchange information with County staff) on **Friday, February 21, 2020, at 10:00 a.m.** at the Door County Library (meet in the lobby). Alternative dates may be available upon request. Attendance is not mandatory, but is recommended. **Site address: 107S 4th Ave, Sturgeon Bay, WI 54235.**

5. CONSIDERATION/AWARD OF CONTRACT:

Door County reserves the right to reject or accept any or all Bids, or parts thereof, and/or waive technical defects.

The award of this contract shall be to lowest responsible and qualified individual or entity offering the most advantageous bid to Door County, so long as the bid is deemed compliant.

A responsible individual or entity is one who is not only financially responsible, but who is possessed of the judgment, skill, ability, capacity and integrity requisite and necessary to perform a public contract according to its terms. Door County reserves the right to consider all elements entering into the question determining the responsibility of the individual or entity.

Door County and/or its designee may choose to conduct interviews of qualified and responsible bidders. Further, qualified and responsible bidders may be required to make presentation[s] to the Door County Board or its sub-units.

6. CONTRACT

The successful individual or entity shall execute a Public Works Contract, substantially similar to that included with the instructions and specifications, within fifteen (15) days after notice of the award of the contract is given. The invitation to bid, instructions, specifications, and proposal in their entirety form the primary basis of the agreement.

7. LAWS AND REGULATIONS

The successful individual or entity must be cognizant of and shall abide by all applicable federal, state, and municipal laws, ordinances, rules and regulations. This includes, but is not limited to, non-discrimination laws, equal employment obligations, affirmative action mandates, labor standards, and the Americans with Disabilities Act.

8. LATE BIDS

Bids that are not timely received will not be accepted. Late Bids will be returned, unopened, to the bidder.

9. INDIVIDUAL'S OR ENTITY'S CERTIFICATE

Each individual or entity shall incorporate and make a part of their proposal a sworn statement by the individual or entity that the individual or entity has examined and carefully checked the specifications and instructions before submitting the proposal, and have offered a compliant proposal.

DRAFT PUBLIC WORKS CONTRACT
Door County Justice Center- LED Lighting Upgrade

In consideration of the mutual promises set forth below, the County of Door, a body corporate, ("Owner") and [REDACTED], ("Contractor") makes this contract as of the [REDACTED] day of [REDACTED], 2020, and agree as follows:

ARTICLE 1 - WORK

- 1.1 Contractor shall, at its sole cost and expense, provide, perform, and complete all of the following, all of which is herein referred to as the "work":
- A. Provide, perform, and complete all labor, services, equipment, and materials necessary to accomplish the project at the work site as set forth in the Request for Proposal, Instructions, Specifications, *and* Contractor's [REDACTED], Proposal, all of which are attached hereto and incorporated herein by reference as if set forth in full.
 - B. Procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary in connection with the project.
 - C. Procure and furnish all bonds and all certificates and policies of insurance specified in this contract.
 - D. Do all other things required of Contractor by this contract.
- 1.2 If ambiguities or conflicts exist between the provisions of this Contract and any document incorporated by reference herein, an attempt should be made to reconcile the provisions to give effect to both if reasonably practicable. If not, then the provisions of this Contract control.

ARTICLE 2 - STANDARDS OF PERFORMANCE

- 2.1 Contractor shall provide, perform, and complete all work in a proper and workmanlike manner, consistent with the highest professional standards applicable to such work, with the greatest economy, efficiency, and expedition consistent therewith.

ARTICLE 3 - ABILITY TO PERFORM

- 3.1 Contractor warrants and represents that it is sufficiently experienced and competent to provide, perform, and complete the work in full compliance with, and as required by or pursuant to this Contract.
- 3.2 Contractor warrants and represents that it is entitled to conduct business in Wisconsin, is financially solvent, and has the resources necessary to provide, perform, and complete the work in full compliance with, and as required by or pursuant to this contract.

ARTICLE 4 - TIME

- 4.1 Contractor represents and warrants that it is ready, willing, able, and prepared to begin the work on the commencement date and that the contract time is sufficient time to permit completion of the work in full compliance with, and as required by, this contract all with due regard to all natural and man-made conditions that may affect the work or the work site and all difficulties, hindrances, and delays that may be incident to the work.
- 4.2 Contractor shall commence the work not later than **July 15**, 2020.
- 4.3 Contractor shall diligently and continuously prosecute the work at such a rate as will allow until the work is fully completed.
- 4.4 Time is of the essence as to commencement date, rate of progress, and completion date.

ARTICLE 5 - FINANCIAL ASSURANCES

- 5.1 Contemporaneous with Contractor's execution of this contract, Contractor shall provide a public works bond as provided in Section 779.14, Wisconsin Statutes. Contractor shall, at all times while providing, performing, or completing the work, maintain and keep in force, at Contractor's expense, any and all bonds required hereunder.
- 5.2 Contemporaneous with Contractor's execution of this contract, Contractor shall provide certificates and policies of insurance evidencing the minimum insurance coverage and limits set forth in this contract. Such policies shall be in a form, and from companies, acceptable to Owner. Such insurance shall provide that no change, modification in, or cancellation of any insurance shall become effective until the expiration of thirty (30) days after written notice thereof shall have been given by the insurance company to the Owner. Contractor shall, at all times while providing, performing, or completing the work maintain and keep in force, at Contractor's expense, the minimum insurance coverage and limits set forth in this contract. Owner shall be an additional named insured (insured for the additional named insured's conduct to the same extent as if the additional named insured was the policy holder) and an additional insured (insured for the additional insured's liability that arises from the conduct of the policy holder and is not insured for liability that arises from the conduct of the additional insured).
- 5.3 Contractor shall be responsible for the payment of all claims for labor performed and materials furnished, used or consumed in making the public improvement or performing the public work in accordance with Section 779.14, Wisconsin Statutes.
- 5.4 Insurance Coverage:

- A. Workers Compensation and Employer's liability with limits in compliance with the applicable provisions of the laws of the State of Wisconsin.
- B. Comprehensive Motor Vehicle Liability with limits for vehicles owned, non-owned, or rented not less than: one hundred thousand dollars [\$100,000.00] bodily injury per person and three hundred thousand dollars [\$300,000.00] bodily injury per occurrence; and fifty thousand dollars [\$50,000.00] property damage per occurrence. All employees shall be included as insured.
- C. Comprehensive General Liability with coverage written on an "occurrence" basis and with limits no less than one million dollars [\$1,000,000.00] and compulsory coverages including bodily injury liability and property damage liability. Such coverage shall include blanket contractual liability (i.e., must expressly cover this project and the indemnity provisions of this Contract).

ARTICLE 6 - PAYMENT

- 6.1 Owner shall pay to Contractor, in accordance with and subject to the terms and conditions set forth in this Contract, and Contractor shall accept in full satisfaction for providing, performing, and completing the work, the amount(s) set forth in attached Contractor's Proposal, subject to any additions, deductions, or withholdings provided for in this contract. The contract price shall be paid in one lump sum payment.
- 6.2 Owner may make direct payment to subcontractors or suppliers or pay the Contractor with checks that are made payable to the Contractor and to one or more subcontractors or suppliers.
- 6.3 When the work has been completed and is ready in all respects for acceptance by Owner, Contractor shall notify Owner and request a final inspection. Contractor's notice of completion shall be given sufficiently in advance of the completion date to allow for scheduling of the final inspection and for completion or correction before the completion date of any items identified by such inspection as being defective, damaged, flawed, unsuitable, non-conforming, incomplete, or otherwise not in full compliance with or as required by or pursuant to, this contract.
- 6.4 The work shall be finally accepted when, and only when, the whole and all parts thereof shall have been completed to the satisfaction of Owner in full compliance with, and as required by or pursuant to, this contract.
- 6.5 As soon as practicable after final acceptance, Contractor shall submit to Owner a pay request in a form acceptable to Owner. Owner shall pay to Contractor the contract price, after deducting therefrom all charges against Contractor as provided for in this contract. Final payment shall be made not later than sixty (60) days after Owner approves the final pay request.

6.6 The acceptance by Contractor of final payment shall operate as a full and complete release of Owner of and from any and all lawsuits, claims, demands, damages, liability, losses, and expenses of, by, or to Contractor for anything done, furnished for, arising out of, relating to, or in connection with the work or for or on account of any act or neglect of Owner arising out of, relating to, or in connection with the work.

ARTICLE 7 - DEDUCTIONS

- 7.1 Owner shall have the right to deduct and withhold from any progress or final payment that may be or become due under this contract such amount as may reasonably appear necessary to compensate Owner for any actual or prospective loss due to:
- A. work that is defective, damaged, flawed, unsuitable, non-conforming, or incomplete;
 - B. damage for which Contractor is liable under this contract;
 - C. state or local sales, use, or excise tax from which Owner is exempt;
 - D. liens or claims of lien regardless of merit;
 - E. claims of subcontractors, suppliers, or other persons regardless of merit;
 - F. delay in the progress or completion of work;
 - G. inability of Contractor to complete the work;
 - H. failure of Contractor to properly complete or document any pay request;
 - I. the cost to Owner (including attorneys' fees, disbursements, and costs) of correcting any of the aforesaid matters or exercising any one or more of Owner's remedies set forth in this contract.

ARTICLE 8 - LIENS

- 8.1 Nothing in this contract shall be construed as vesting in Contractor any right of property in any equipment, materials, supplies, and other items provided under this contract after they have been installed in, incorporated into, attached to, or affixed to, the work or the work site. All such equipment, materials, supplies, and other items shall, upon being so installed, incorporated, attached or affixed, become the property of Owner. Such shall not release Contractor from its duty to insure and protect the work in accordance with the requirements of this contract.
- 8.2 Contractor shall, from time to time and prior to final payment, furnish to Owner such waivers, receipts, releases, certificates, affidavits and other evidence as may be necessary to establish, to the reasonable satisfaction of Owner, that no lien against the work or the public funds held by Owner exists in favor of any person whatsoever for or by reason of any equipment, material, supplies, or other item furnished, labor performed, or other thing done in connection with the work or this contract and that no right to file any lien exists in favor of any person whatsoever.

8.3 If at any time any notice of any lien is filed, then Contractor shall, promptly and without charge, discharge, remove, or otherwise dispose of such lien.

8.4 This article is for the protection of Owner only. This article shall not operate to relieve Contractor's surety or sureties from any of their obligations under this contract. This article shall not be deemed to vest any right, interest, or entitlement in any subcontractor or supplier.

ARTICLE 9 - SUBCONTRACTORS AND SUPPLIERS

9.1 Contractor shall perform the work with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved by Owner in writing.

9.2 All subcontractors, suppliers, and subcontract used by Contractor shall be acceptable to, and approved in advance by, Owner. All subcontractors or suppliers used by Contractor must agree to be bound by the terms, provisions and conditions of this contract so far as they are applicable to the work undertaken by the subcontractor or supplier. Owner's approval of any subcontractor or supplier shall not relieve Contractor of full responsibility and liability for the provision, performance, and completion of the work in full compliance with, and as required by or pursuant to, this contract.

9.3 Contractor agrees, to the extent practicable, to maintain a list of all subcontractors, suppliers, and service providers performing, furnishing, or procuring labor, services, materials, plans, or specifications under the contract.

9.4 If any subcontractor or supplier fails to perform the part of the work undertaken by it in a manner satisfactory to Owner, Contractor shall immediately upon notice from Owner terminate such subcontractor or supplier. Contractor shall have no claim for damages, for compensation in excess of the contract price, or for a delay or extension of the contract time as a result of any such termination.

9.5 Contractor shall pay all claims for labor, services, or materials, by subcontractors and/or suppliers that pertain to the public improvement or public work.

9.6 Nothing in this contract shall be construed to create any contractual relationship between Owner and any subcontractor or supplier.

ARTICLE 10 - SUSPENSION OR TERMINATION OF WORK

10.1 Owner may terminate or suspend the work in whole or in part at any time, solely for the Owner's convenience, by written notice to Contractor. Such notice shall state the extent and effective date of such termination or suspension. On such effective date Contractor shall, as and to the extent directed, stop work under this contract, cease all placement of further

orders or subcontracts, terminate, or suspend work under existing orders and subcontracts, cancel any outstanding orders or subcontracts that may be canceled, and take any action necessary to protect any property in its possession in which Owner has or may acquire any interest.

- 10.2 In the event of any termination or suspension by Owner under this Article, Owner shall pay Contractor for all work done in compliance with, and as required by or pursuant to, this Contract up to the effective date of termination or suspension.

ARTICLE 11 - INDEMNIFICATION

- 11.1 Contractor agrees that it shall protect, indemnify, and hold harmless the Owner and its respective officers, officials, employees, and agents from and against all actions, claims, costs, damages, demands, expenses, judgments, liabilities, losses, suits, and attorney's fees resulting from the negligence or fault of the Contractor or the Contractor's officers, officials, employees and agents arising out of, resulting from or in any manner connected with the performance or nonperformance of this contract.
- 11.2 Owner agrees that it shall protect, indemnify, and hold harmless the Contractor and its respective officers, officials, employees, and agents from and against all actions, claims, costs, damages, demands, expenses, judgments, liabilities, losses, suits, and attorney's fees resulting from the negligence or fault of the Owner or the Owner's officers, officials, employees, and agents arising out of, resulting from or in any manner connected with the performance or nonperformance of this contract.
- 11.3 Nothing herein may be interpreted to constitute a waiver of any immunity, limitations on damages, notice requirements, or statutes of limitation afforded the Owner.

ARTICLE 12 - LABOR STANDARDS

- 12.1 The Contractor shall comply with the applicable state and/or federal labor standards and shall cause appropriate provisions to be inserted in subcontracts to insure compliance therewith. This includes, but is not limited to, compliance with prevailing wage rates and hours of labor. Owner reserves the right to terminate this contract if Contractor, any subcontractor, or supplier breaches any of the applicable labor standards.

ARTICLE 13 - NON-DISCRIMINATION

- 13.1 During the term of this contract the Contractor shall not discriminate against any person based on race, color, national origin, gender, age, disability, sexual orientation, religion, or marital status.

ARTICLE 14 - AFFIRMATIVE ACTION

14.1 During the term of this contract Contractor shall comply with all applicable affirmative action mandates.

ARTICLE 15 - EQUAL EMPLOYMENT

15.1 During the term of this contract Contractor shall comply with all applicable equal employment obligations.

ARTICLE 16 - PUBLIC RECORD REQUESTS

16.1 Contractor shall maintain records in connection with this contract in a manner sufficient to meet the requirements of the Wisconsin's Open Record Law ("WORL") set forth in Section 19.31 - 19.39 Wis. Stats. Contractor shall assist Owner in complying with Public Record(s) Request(s) pursuant to Section 19.36(3) Wis. Stats.

ARTICLE 17 - SAFETY OF WORK SITE

17.1 Contractor shall be solely and completely responsible for providing and maintaining safe conditions at the work site. Contractor shall take all safety precautions as shall be necessary to comply with all applicable laws and to prevent injury to persons and damage to property.

ARTICLE 18 – CONTACT INFORMATION

18.1 Owner's contact information is: Wayne Spritka; Facilities & Parks Director; Door County Government Center, 421 Nebraska Street, Sturgeon Bay, Wisconsin; Ph. 920.746.2211; wspritka@co.door.wi.us.

18.2 Contractor's contact information is:

ARTICLE 19 - DISPUTES AND REMEDIES

19.1 To avoid and settle without litigation Owner and Contractor agree to engage in good faith negotiations regarding any disputes that may arise.

19.2 If the dispute resolution procedure set forth in Article 19.1 fails to resolve any dispute to the satisfaction of Owner or Contractor, either party shall be entitled to pursue such remedies as it may have in law or equity.

ARTICLE 20 - GOVERNING LAWS/VENUE

- 20.1 This contract and the rights and obligation of Owner and Contractor under this contract shall be interpreted according to the laws of the State of Wisconsin.
- 20.2 Venue, as to any dispute that may arise under this contract, shall be in the Circuit Court, County of Door, State of Wisconsin. If federal jurisdiction, then the U.S. District Court, Eastern District of Wisconsin, Green Bay, Wisconsin.

ARTICLE 21 - RELATIONSHIP OF PARTIES

- 21.1 Contractor shall act as an independent contractor in providing and performing the work under this contract.
- 21.2 Nothing in, or done pursuant to, this contract shall be construed to create the relationship of principal and agent, partners, or a joint venture between Owner and Contractor.

ARTICLE 22 - ASSIGNMENT

- 22.1 Contractor shall not assign this contract in whole or in part.
- 22.2 Contractor shall not assign any of its rights or obligations under this contract.
- 22.3 Contractor shall not assign any payment due or to become due under this contract.

ARTICLE 23 - BINDING EFFECT

- 23.1 Owner and Contractor represent and warrant that it has carefully reviewed and fully understands this contract, including its attachments.
- 23.2 This contract shall be binding upon and shall inure to the benefit of Owner and Contractor and upon their respective heirs, executors, administrators, personal representatives, and permitted successors and assigns.

ARTICLE 24 - SEVERABILITY

- 24.1 The provisions of this contract shall be interpreted, when possible, to sustain their legality and enforceability as a whole.
- 24.2 In the event any provision of this contract shall be held invalid, illegal, or unenforceable by a court of competent jurisdiction, in whole or in part, neither the validity of the remaining part of such provision, nor the validity of any other provision of this contract shall be in any way affected thereby.

ARTICLE 25 - AMENDMENTS

25.1 No modification, addition, deletion, revision, alteration or other change to this contract shall be effective unless, and until such is reduced to writing and executed by Owner and Contractor.

Accepted and Agreed this _____ Day of _____, 2020.

_____, Duly Authorized Signatory for _____ (“Contractor”)

Accepted and Agreed this _____ Day of _____, 2020.

David Lienau
County Board Chairperson

Accepted and Agreed this _____ Day of _____, 2020.

Ken Pabich
County Administrator

Approved as to Form this _____ Day of _____, 2020.

Grant P. Thomas
Corporation Counsel

**INVITATION TO BID
DOOR COUNTY JUSTICE CENTER
LED LIGHTING UPGRADE-REPLACEMENT**

Door County is seeking sealed bids for LED lighting solutions within the Door County Justice Center complex. Bid Specifications and Instructions may be obtained from Facilities and Parks Director Wayne Spritka, Government Center 421 Nebraska Street, Sturgeon Bay, Wisconsin, 54235 [P# (920) 746-2211] or on-line @ www.co.door.wi.gov . Proposals must be received by the Department at the above address on or before 12:00 p.m. on March 6, 2020; and will be publicly opened at the County Government Center, Room B361 at 1:00 p.m. that day.



County of Door FACILITIES & PARKS DEPARTMENT

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Wayne Spritka
Facilities & Parks Director
(920) 746-2211
Mobil 920-495-2131
wspritka@co.door.wi.us

SUBJECT: DOOR COUNTY JUSTICE CENTER LED LIGHTING UPGRADE

DATE: January, 2020

1.0 SPECIFICATIONS

1.1 **WORK COVERED BY CONTRACT:** The contractor shall provide all labor, materials, equipment, transportation, and supervision necessary to perform the work as described herein. All work shall be conducted per this scope of work and all applicable Federal, State, and local laws, regulations, codes and directives. This summary is not all-inclusive and delineates only those work items deemed as major to the contract. Ancillary work items not listed below, though necessary to attain the completed project, shall be included in the bid contract.

1.2 **GENERAL:** Bid proposals shall furnish the following but are not limited to:

- Provide full energy usage analysis to convert existing lighting to LED based on the current annual energy use of 292,338 (kWh) at a rate of \$0.0917/kWh.
- Provide calculated annual energy comparison usage reduction in kWh and energy cost.
- Provide the return on investment analysis.
- Provide product suggested data or cut sheets as submittals
- Provide fixed cost proposal of the project including applicable Focus on Energy or WPPI rebates.

1.3 Installation shall conform to manufactures requirements as to maintain all manufacture warrantee requirements. If waivers are required to provide installation of proposed units, contractors shall provide correspondence of waivers authorized within their proposal packet.

2.0 **SCOPE OF WORK:** The following items are to be considered for replacement as part of this project to replace and upgrade the existing lighting components of the Door County Justice Center.

-Existing Fixtures considered for LED replacement

Strip/ T8 Fluorescent/ 60.0W/ 2 Lamp -40ea

Track light/Halogen/40.0W/1 Lamp -30ea

Troffer/T8 Fluorescent/30.0/2 Lamp -1996ea

Troffer/T8 Fluorescent/32.0W/2Lamp -42ea

3. **SITE VISIT:** All bidders are encouraged to visit the site before submitting bids. Date of Site visit is scheduled for: Friday, February 21, 2020 at 1:00 pm.
Site address: Door County Justice Center, 1201S Duluth Ave, Sturgeon Bay, WI 54235.
Interested parties unable to make that visit shall make arrangements for a site visit with the Facilities and Parks Director. 920-746-2211
4. **REGULATIONS:** The Contractor, his employees, and sub-contractors shall become familiar with and obey all group regulations. All personnel employed on the project shall keep within the limits of the work and avenues of ingress and egress, and shall not enter any other areas outside the site of work unless required to do so in the performance of their duties. The Contractor's equipment shall be conspicuously marked for identification. There shall be no smoking in any County building.
5. **WORK HOURS:** The Contractor shall perform all site work during the normal operational hours of 7:00 AM and 4:30 PM, Monday through Friday, except State Holiday. Any deviations from normal work hours will be at the discretion of the Facilities and Parks Director.
6. **PERFORMANCE:** All work shall be completed within 30 days of the notice to proceed.
7. **CLEANUP OF WORK AREAS:** The Contractor shall remove and properly dispose of all trash and debris incident to the contract work from the limits of government property, as well as all adjacent affected areas. Remove and transport debris in a manner that will prevent spillage on streets or adjacent areas. Disposal shall be in accordance with Federal, state, and local regulations. Restore work site to a condition comparable or better than originally encountered prior to excavation.
8. **ACCEPTANCE OF WORK:** Prior to the acceptance of work by the County, the Contractor shall arrange, through Facilities and Parks Director, an inspection of the work site to ensure proper operation, to identify necessary corrective work, and to ensure proper work area cleanup.

******* SUBMITTALS *******

1. **GENERAL:** The Contractor shall submit to the POC (2) copy of the Quotation, mill/manufacturer's certification, descriptive literature, test results, and/or other information/documentation required by this specification and itemized.
2. **DEFECTIVE WORK:** Nothing contained in the Contract Item Approval Request, when approved by the Project Manager, shall restrict the Government's rights to reject materials at a later date where inspection reveals latent defects in all or individual

items, departures from requirements of the contract, use of damaged articles or materials, and improper installation; nor does this approval prejudice the Government's rights of rejecting any work found defective during the Final Inspection and Acceptance.

- 2.1 Proceeding with Contract work utilizing submittal items requiring Project Manager's approval or acceptance, prior to receiving said approval or acceptance, shall be at the Contractor's risk, and may jeopardize contract performance.

END OF SCOPE

#

INSTRUCTIONS

1. BIDS:

Bids must be legibly printed or type written. Bids must be sealed in an opaque envelope labeled **“DOOR COUNTY JUSTICE CENTER LED LIGHTING UPGRADE”**. Bids must set forth the scope of services to be provided and the qualifications of the individual or entity. Any deviation from the specifications or these instructions must be noted clearly and concisely. Bids must be signed (by the individual or by a duly authorized representative of the entity) and dated. Bids must remain firm for a period of sixty (60) days.

Issuance of an invitation to bid does not confer any rights to any prospective bidder and does not obligate Door County to engage in any procurement or to purchase. Any costs associated with the preparation of a response to this request shall be the sole responsibility of the person submitting the proposal.

Any confidential or proprietary information should be clearly marked as such. The County will use discretion with regards to disclosure of confidential or proprietary information contained in any proposal, but cannot guarantee that information will not be made public. As a governmental entity, the County is subject to Wisconsin’s Public Record Law.

Once submitted, the Bids and any supplementary documents become the property of Door County.

2. COMPETITIVE BID

This is a competitive bid, as contemplated by Section 59.52(29), Wisconsin Statutes. The contract may be awarded to the **lowest responsible bidder**.

3. QUALIFICATIONS OF INDIVIDUAL OR ENTITY

Individual or entity shall be licensed, certified, accredited, and/or meet all of the necessary qualifications to perform the services / work contemplated. Door County may make that investigation as it deems necessary to determine the ability of the individual or entity to perform the services / work. Door County reserves the right to reject any proposal if the individual or entity fails to satisfy the County that the individual or entity is qualified to perform the services / work contemplated.

Door County may, in its sole discretion, require bidders to submit sworn statements as to financial ability, equipment and experience in the work / services prescribed and other matters that the County requires for the protection and welfare of the public in the performance of a public contract. Persons or entities offering bid Bids are strongly encouraged to incorporate such information in to their bids.

4. SITE VISIT

Prospective bidders will be afforded the opportunity to conduct a site visit (to ensure that bidders are aware of site conditions) and pre-bid conference (to allow bidders to ask questions and/or exchange information with County staff) on **Friday, February 21, 2020, at 1:00 p.m.** at the Door County Justice Center (meet in the lobby). Alternative dates may be available upon request. Attendance is not mandatory, but is recommended. **Site address: 1201S Duluth Ave, Sturgeon Bay, WI 54235.**

5. CONSIDERATION/AWARD OF CONTRACT:

Door County reserves the right to reject or accept any or all Bids, or parts thereof, and/or waive technical defects.

The award of this contract shall be to lowest responsible and qualified individual or entity offering the most advantageous bid to Door County, so long as the bid is deemed compliant.

A responsible individual or entity is one who is not only financially responsible, but who is possessed of the judgment, skill, ability, capacity and integrity requisite and necessary to perform a public contract according to its terms. Door County reserves the right to consider all elements entering into the question determining the responsibility of the individual or entity.

Door County and/or its designee may choose to conduct interviews of qualified and responsible bidders. Further, qualified and responsible bidders may be required to make presentation[s] to the Door County Board or its sub-units.

6. CONTRACT

The successful individual or entity shall execute a Public Works Contract, substantially similar to that included with the instructions and specifications, within fifteen (15) days after notice of the award of the contract is given. The invitation to bid, instructions, specifications, and proposal in their entirety form the primary basis of the agreement.

7. LAWS AND REGULATIONS

The successful individual or entity must be cognizant of and shall abide by all applicable federal, state, and municipal laws, ordinances, rules and regulations. This includes, but is not limited to, non-discrimination laws, equal employment obligations, affirmative action mandates, labor standards, and the Americans with Disabilities Act.

8. LATE BIDS

Bids that are not timely received will not be accepted. Late Bids will be returned, unopened, to the bidder.

9. INDIVIDUAL'S OR ENTITY'S CERTIFICATE

Each individual or entity shall incorporate and make a part of their proposal a sworn statement by the individual or entity that the individual or entity has examined and carefully checked the specifications and instructions before submitting the proposal, and have offered a compliant proposal.

Door County Human Resources Form #: 2015-04		Title: Request to Refill Position	
Date Created 11/19/2014	Date Revised 01/23/2019	Please reference the most current copy of the Door County Employee Handbook and Administrative Manual.	
DEPT. HEAD TO COMPLETE:			
Department	<u>Facilities & Parks</u>		Position Title: <u>Custodian</u>
Position Status:	<input checked="" type="checkbox"/> Currently vacant	<input type="checkbox"/> Will be vacant	Date Vacant: 06 JAN 2020
	<input checked="" type="checkbox"/> Full Time	<input type="checkbox"/> Part Time	<input type="checkbox"/> New position
Reason for Vacancy:	<input type="checkbox"/> Termination	<input type="checkbox"/> Transfer	<input type="checkbox"/> Retirement
	<input checked="" type="checkbox"/> Resignation		
Transfer: why is the new position more attractive to employee than current one? _____			
Name of Current / Most Recent Incumbent: <u>Mary LaLuzerne</u>			
<input checked="" type="checkbox"/> I have invited the Chair of my Oversight Committee to participate in the interview process			
Reviewed, updated, and submitted to Human Resources:			
<input checked="" type="checkbox"/> Job Analysis Questionnaire (not to be included in the agenda packet)			
<input checked="" type="checkbox"/> Job Description			
Completed by: <u>Wayne J. Spritka</u>		Date <u>1-10-2020</u>	
Financial Information:			
Salary Range:	<u>\$14.28 - \$16.32</u>		Is the Position Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Funding Source:	<input type="checkbox"/> Levy % _____	<input type="checkbox"/> Grant Funded % _____	<input type="checkbox"/> Other _____ % _____
<input checked="" type="checkbox"/> Fiscal Impact, from Finance Department, completed and attached			
HR TO COMPLETE:			
EEO <u>08</u> – Service/Maintenance	FLSA Status <u>Non-Exempt</u>		
<input checked="" type="checkbox"/> Human Resources has performed a position review?	_____ (HR initial)	_____ Date	
<input checked="" type="checkbox"/> The Job Description has been updated and signed?	_____ (HR initial)	_____ Date	
Approvals:			
County Administrator	_____	Date	_____
Administrative Committee Chair	_____	Date	_____

County of Door Custodian

Job Title	Custodian	Last Revision	01/01/2018
Department	Facilities & Parks	HR Reviewed	01/01/2018
Division		Employee Group	General Municipal Employee
Report To	Facilities & Parks Director	FLSA Status	Non-Exempt
Pay Range	B	EEO Code	08 – Service/Maintenance

General Summary

This position is responsible for cleaning and housekeeping tasks that ensure the County buildings and grounds are clean and orderly. The work performed is of a recurring nature, but could include specific instruction on new or unusual assignments. Regular attendance and punctuality along with being prepared to commence work at designated work locations, on the assigned or scheduled days and hours is expected.

Duties and Responsibilities

Essential Job Functions

1. Cleans and sanitizes rest rooms sinks, toilets, urinals, showers and drinking fountains, replacing towelings and other supplies. Clean rest room fans, partitions and all ceiling defusers.
2. Washes windows, doors, ledges and mirrors. Wipe down stairway handrails, walls and elevator panels.
3. Cleans lights and light fixtures and if necessary changes light bulbs.
4. Dusts and cleans desks, equipment, cabinets, blinds and counter tops.
5. Remove trash and litter. Empties wastebaskets and takes out trash daily. Clean and sanitize office trash containers.
6. Keeps janitors closets stocked with supplies including toilet paper, towels, soap, light bulbs etc. and writes up supply orders.
7. Sweeps and mops floors, halls, offices bathrooms and stairways. Vacuum carpets, shampoo carpets. May strip, wax and buff floors. Operate floor equipment, floor scrubbing machines, rug shampooing machine and wet and dry vacuums.
8. Clean and maintain tools and equipment and performs minor equipment repairs and maintenance.
9. Lock and unlock doors as scheduled or directed. When closing the building, do a thorough check that all lights are off and doors locked and secured.
10. Provide truthful and accurate written and verbal communications.

Essential Job Functions of Shift Lead Person

1. Assists in the daily cleaning and housekeeping operations of buildings and grounds and may follow up on shift staff assigned to specific work plans. Performs routine building checks to determine work plans and completed in proficient and timely manner. Reports issues and inefficiencies to Director.
2. Completes special cleaning assignments and other work plan assignments.

General Job Functions

1. Assist in the sorting of mail and deliver mail to post office to include loading mail bins in vehicle, drive to post office and carry bins into post office.
2. May be required to assist in snow and ice removal activities or grounds clean up.
3. Provide assistance for county functions. Assist in setting up equipment and furniture for meetings and special events, and remove when function finished. Reset rooms for next use.

County of Door Custodian

Requirements

Training and Experience

1. High school diploma or equivalent.
2. One (1) or more years of responsible work experience; or an equivalent combination of training and experience.
3. Current valid Wisconsin driver's license required.

Knowledge, Skills, and Abilities Required

1. Ability to read, comprehend, and communicate, both verbally and in writing.
2. Some knowledge of cleaning practices, supplies and equipment, and the ability to use them economically, safely and efficiently; ability to determine and follow cleaning procedures, materials and equipment using the best safety practices.
3. Ability to work in harmony with others and to also have the ability to work independently and with flexibility to adjust to different situations and different buildings.
4. Ability to maintain professional demeanor and possess sound practical judgment and dependability in terms of attendance and completing duties and work assignments in a timely, safe and quality fashion.
5. Ability to work with limited supervision and make decisions concerning work priorities.
6. Ability to complete physically manual labor involving, lifting, carrying, and pushing cleaning equipment and the ability to manipulate vacuums, mop and mop ringer, carpet spotter and some hand tools.
7. This position requires a conviction record check. Because of the nature of this position, applicants will be asked to furnish a signed written record of any conviction or pending charges.
8. Ability to use tact and courtesy in maintaining and effective working relationship with department employees, county supervisors, county officials, and general public.

Physical & Working Conditions

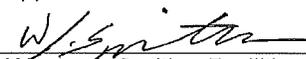
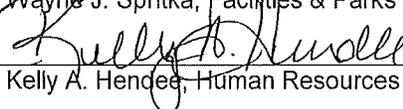
May work in environments with minor discomfort from temperature, dust, and noise, wetness and the like. Use of cleaning chemicals and completing physical labor are sources of potential injury so it is essential that work is conducted safely to reduce the opportunity/occurrence of injury.

Approximately 50% of time worked is standing or walking, bending/twisting and reaching performing work using near vision. Approximately 50% of time worked involves activities which include low lifting (0-10 lbs.) and pushing and pulling equipment and/or objects weighing up to 40 lbs. Approximately 25% of time worked involves low carrying (10 lbs. or less). Approximately 10% of the time worked the following activities may occur – stooping, kneeling, climbing, crouching and lifting, carrying and pushing objects up to 40 lbs. In unusual situations the following activities may occur crawling, balancing, feeling, using far vision and carrying, pushing or pulling objects over 40 lbs.

In an effort to provide for continuity of County government and to cope with the problems of the emergency, you may be required to work during a proclaimed state of emergency, consistent with Sec. 323.14, Wis. Stats. and County emergency management plans and programs.

The above is intended to describe the general content of the requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. They may be subject to change at any time due to reasonable accommodation or other reasons.

Approvals:

 Wayne J. Spritka, Facilities & Parks Director	12-29-17 Date
 Kelly A. Hendee, Human Resources Director	12-29-17 Date

REQUEST FOR FISCAL IMPACT INFORMATION

_____ RECLASSIFICATION
 _____ FTE/Hours
 _____ Job Class
 _____ Step
 _____ Rate

CHANGE FTE/Hours
 From _____ TO _____
 CHANGE JOB CLASS/STEP
 From _____ TO _____

Position Title
 Effective Date
 Department

Custodian
 _____ 6 Mo _____
 Facilities & Parks Sub Dept _____

FTE/Hrs	@ Rate	2020 TOTAL SALARY				2020 TOTAL BENEFITS			TOTAL SALARY and Benefits
Facilities & Parks Custodian Grade B-Step 1									
1.00	\$14.28	29,782				31,408			61,190
Facilities & Parks Custodian Grade B-Budget									
1.00	\$20.07	42,695				33,841			76,536
Total Salary and Benefit Decrease									(15,346)
FTE/Hrs	@ Rate	2020 TOTAL SALARY				2020 TOTAL BENEFITS			TOTAL SALARY and Benefits
Facilities & Parks Custodian Grade B-Control Point									
1.00	\$16.32	34,037				32,210			66,247
Facilities & Parks Custodian Grade B-Budget									
1.00	\$20.07	42,695				33,841			76,536
Total Salary and Benefit Decrease									(10,289)

Dept Head Signature St. Wigginton
 Date 1/13/2020

Finance Director

Disclaimer: This Fiscal Impact does not include Step 2 \$14.69, Step 3 \$15.10, Step 4 \$15.50, or Step 5 \$15.91.

This Fiscal Impact is an example illustration of what the costs would be for this position/position change. It is based on estimates and assumptions provided by the Human Resources Department and/or the department in which this position works. Because these estimates and assumptions may change, or may be different than the actual circumstances at the time that this position is filled or this position change takes place, there may be a difference between the costs projected in this Fiscal Impact and the actual costs.

Door County Human Resources Form #: 2015-04	Title: Request to Refill Position
--	--

Date Created 11/19/2014	Date Revised 01/23/2019	Please reference the most current copy of the Door County Employee Handbook and Administrative Manual.
----------------------------	----------------------------	--

DEPT. HEAD TO COMPLETE:

Department Facilities & Parks Position Title: Custodian

Position Status: Currently vacant Will be vacant Date Vacant: 06 JAN 2020

Full Time Part Time New position Hours per week: 24

Reason for Vacancy: Termination Transfer Retirement Resignation

Transfer: why is the new position more attractive to employee than current one? _____

Name of Current / Most Recent Incumbent: William O'Rourke

I have invited the Chair of my Oversight Committee to participate in the interview process

Reviewed, updated, and submitted to Human Resources:

Job Analysis Questionnaire (not to be included in the agenda packet)

Job Description

Completed by: Wayne J. Spritka Date 1-10-2020

Financial Information:

Salary Range: \$14.28 - \$16.32 Is the Position Budgeted: Yes No

Funding Source: Levy % _____ Grant Funded % _____ Other _____ % _____

Fiscal Impact, from Finance Department, completed and attached

HR TO COMPLETE:

EEO 08 – Service/Maintenance _____ FLSA Status Non-Exempt

Human Resources has performed a position review? _____ (HR initial) _____ Date

The Job Description has been updated and signed? _____ (HR initial) _____ Date

Approvals:

County Administrator _____ Date _____

Administrative Committee Chair _____ Date _____

County of Door Custodian

Job Title	Custodian	Last Revision	01/01/2018
Department	Facilities & Parks	HR Reviewed	01/01/2018
Division		Employee Group	General Municipal Employee
Report To	Facilities & Parks Director	FLSA Status	Non-Exempt
Pay Range	B	EEO Code	08 – Service/Maintenance

General Summary

This position is responsible for cleaning and housekeeping tasks that ensure the County buildings and grounds are clean and orderly. The work performed is of a recurring nature, but could include specific instruction on new or unusual assignments. Regular attendance and punctuality along with being prepared to commence work at designated work locations, on the assigned or scheduled days and hours is expected.

Duties and Responsibilities

Essential Job Functions

1. Cleans and sanitizes rest rooms sinks, toilets, urinals, showers and drinking fountains, replacing toweling and other supplies. Clean rest room fans, partitions and all ceiling defusers.
2. Washes windows, doors, ledges and mirrors. Wipe down stairway handrails, walls and elevator panels.
3. Cleans lights and light fixtures and if necessary changes light bulbs.
4. Dusts and cleans desks, equipment, cabinets, blinds and counter tops.
5. Remove trash and litter. Empties wastebaskets and takes out trash daily. Clean and sanitize office trash containers.
6. Keeps janitors closets stocked with supplies including toilet paper, towels, soap, light bulbs etc. and writes up supply orders.
7. Sweeps and mops floors, halls, offices bathrooms and stairways. Vacuum carpets, shampoo carpets. May strip, wax and buff floors. Operate floor equipment, floor scrubbing machines, rug shampooing machine and wet and dry vacuums.
8. Clean and maintain tools and equipment and performs minor equipment repairs and maintenance.
9. Lock and unlock doors as scheduled or directed. When closing the building, do a thorough check that all lights are off and doors locked and secured.
10. Provide truthful and accurate written and verbal communications.

Essential Job Functions of Shift Lead Person

1. Assists in the daily cleaning and housekeeping operations of buildings and grounds and may follow up on shift staff assigned to specific work plans. Performs routine building checks to determine work plans and completed in proficient and timely manner. Reports issues and inefficiencies to Director.
2. Completes special cleaning assignments and other work plan assignments.

General Job Functions

1. Assist in the sorting of mail and deliver mail to post office to include loading mail bins in vehicle, drive to post office and carry bins into post office.
2. May be required to assist in snow and ice removal activities or grounds clean up.
3. Provide assistance for county functions. Assist in setting up equipment and furniture for meetings and special events, and remove when function finished. Reset rooms for next use.

County of Door Custodian

Requirements

Training and Experience

1. High school diploma or equivalent.
2. One (1) or more years of responsible work experience; or an equivalent combination of training and experience.
3. Current valid Wisconsin driver's license required.

Knowledge, Skills, and Abilities Required

1. Ability to read, comprehend, and communicate, both verbally and in writing.
2. Some knowledge of cleaning practices, supplies and equipment, and the ability to use them economically, safely and efficiently; ability to determine and follow cleaning procedures, materials and equipment using the best safety practices.
3. Ability to work in harmony with others and to also have the ability to work independently and with flexibility to adjust to different situations and different buildings.
4. Ability to maintain professional demeanor and possess sound practical judgment and dependability in terms of attendance and completing duties and work assignments in a timely, safe and quality fashion.
5. Ability to work with limited supervision and make decisions concerning work priorities.
6. Ability to complete physically manual labor involving, lifting, carrying, and pushing cleaning equipment and the ability to manipulate vacuums, mop and mop ringer, carpet spotter and some hand tools.
7. This position requires a conviction record check. Because of the nature of this position, applicants will be asked to furnish a signed written record of any conviction or pending charges.
8. Ability to use tact and courtesy in maintaining and effective working relationship with department employees, county supervisors, county officials, and general public.

Physical & Working Conditions

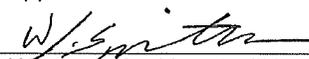
May work in environments with minor discomfort from temperature, dust, and noise, wetness and the like. Use of cleaning chemicals and completing physical labor are sources of potential injury so it is essential that work is conducted safely to reduce the opportunity/occurrence of injury.

Approximately 50% of time worked is standing or walking, bending/twisting and reaching performing work using near vision. Approximately 50% of time worked involves activities which include low lifting (0-10 lbs.) and pushing and pulling equipment and/or objects weighing up to 40 lbs. Approximately 25% of time worked involves low carrying (10 lbs. or less). Approximately 10% of the time worked the following activities may occur – stooping, kneeling, climbing, crouching and lifting, carrying and pushing objects up to 40 lbs. In unusual situations the following activities may occur crawling, balancing, feeling, using far vision and carrying, pushing or pulling objects over 40 lbs.

In an effort to provide for continuity of County government and to cope with the problems of the emergency, you may be required to work during a proclaimed state of emergency, consistent with Sec. 323.14, Wis. Stats. and County emergency management plans and programs.

The above is intended to describe the general content of the requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. They may be subject to change at any time due to reasonable accommodation or other reasons.

Approvals:



 Wayne J. Spritka, Facilities & Parks Director

12-29-17

 Date



 Kelly A. Hendee, Human Resources Director

12-29-17

 Date

REQUEST FOR FISCAL IMPACT INFORMATION

RECLASSIFICATION
 _____ FTE/Hours
 _____ Job Class
 _____ Step
 _____ Rate

CHANGE FTE/Hours
 From _____ TO _____
 CHANGE JOB CLASS/STEP
 From _____ TO _____

Position Title
 Effective Date
 Department

Custodian PT
 _____ 6 Mo _____
 Facilities & Parks Sub Dept _____

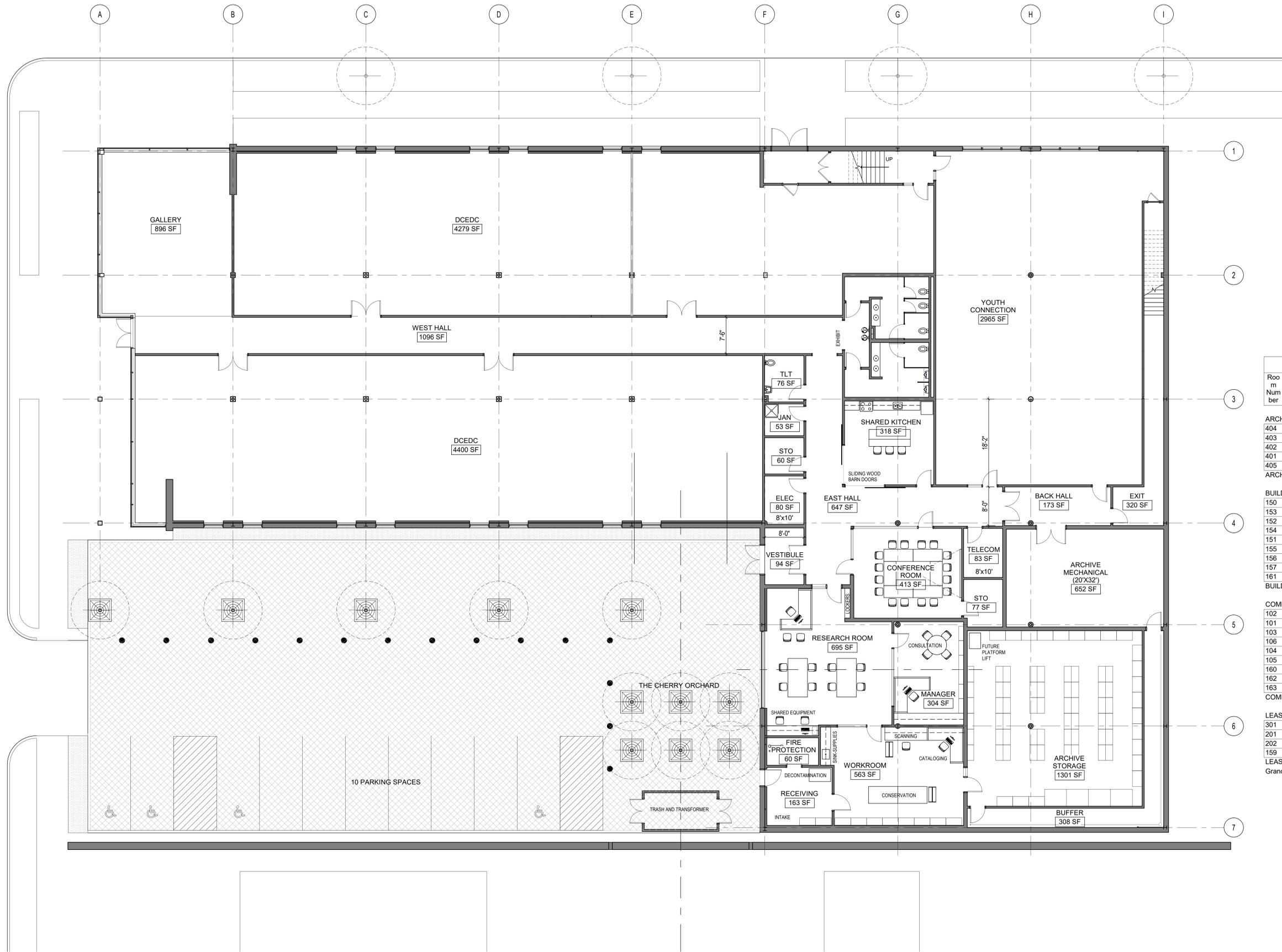
FTE/Hrs	@ Rate	2020 TOTAL SALARY					2020 TOTAL BENEFITS				TOTAL SALARY and Benefits	
Facilities & Parks Custodian PT Grade B-Step 1												
0.60	\$14.28	17,869					19,910				37,779	
Facilities & Parks Custodian PT Grade B-Budget												
0.60	\$14.65	18,332					3,454				21,786	
										Total Salary and Benefit Increase		15,993
FTE/Hrs	@ Rate	2020 TOTAL SALARY					2020 TOTAL BENEFITS				TOTAL SALARY and Benefits	
Facilities & Parks Custodian PT Grade B-Control Point												
0.60	\$16.32	20,422					20,391				40,813	
Facilities & Parks Custodian PT Grade B-Budget												
0.60	\$14.65	18,332					3,454				21,786	
										Total Salary and Benefit Increase		19,027

Dept Head Signature Steve Wimpfheimer
 Date 1/13/2020

Finance Director

Disclaimer: This Fiscal Impact does not include Step 2 \$14.69, Step 3 \$15.10, Step 4 \$15.50, or Step 5 \$15.91.

This Fiscal Impact is an example illustration of what the costs would be for this position/position change. It is based on estimates and assumptions provided by the Human Resources Department and/or the department in which this position works. Because these estimates and assumptions may change, or may be different than the actual circumstances at the time that this position is filled or this position change takes place, there may be a difference between the costs projected in this Fiscal Impact and the actual costs.



PROGRAM SCHEDULE			
Room Number	Room Name	Department	Area
ARCHIVE			
404	RECEIVING	ARCHIVE	163 SF
403	WORKROOM	ARCHIVE	563 SF
402	MANAGER	ARCHIVE	304 SF
401	RESEARCH ROOM	ARCHIVE	695 SF
405	ARCHIVE STORAGE	ARCHIVE	1,301 SF
ARCHIVE: 5			3,026 SF
BUILDING			
150	ARCHIVE MECHANICAL (20'X32')	BUILDING	652 SF
153	EXIT	BUILDING	320 SF
152	FIRE PROTECTION	BUILDING	60 SF
154	ELEC	BUILDING	80 SF
151	BUFFER	BUILDING	308 SF
155	TELECOM	BUILDING	83 SF
156	BACK HALL	BUILDING	173 SF
157	STO	BUILDING	60 SF
161	JAN	BUILDING	53 SF
BUILDING: 9			1,790 SF
COMMON			
102	WEST HALL	COMMON	1,096 SF
101	VESTIBULE	COMMON	94 SF
103	CONFERENCE ROOM	COMMON	413 SF
106	STO	COMMON	77 SF
104	MEN	COMMON	163 SF
105	WOMEN	COMMON	174 SF
160	TLT	COMMON	76 SF
162	EAST HALL	COMMON	647 SF
163	SHARED KITCHEN	COMMON	318 SF
COMMON: 9			3,059 SF
LEASE SPACE			
301	YOUTH CONNECTION	LEASE SPACE	2,965 SF
201	DCEDC	LEASE SPACE	4,279 SF
202	DCEDC	LEASE SPACE	4,400 SF
159	GALLERY	LEASE SPACE	896 SF
LEASE SPACE: 4			12,541 SF
Grand total			20,416 SF

DOOR COUNTY ARCHIVES



DESIGN PLAN
 SCALE: 1/8" = 1'-0"
 February 7, 2020

Engberg Anderson Project No. 193078

**DOOR COUNTY
ARCHIVES**

Project Address

Owner
Owner Name
Owner Street
Owner City, State Zip

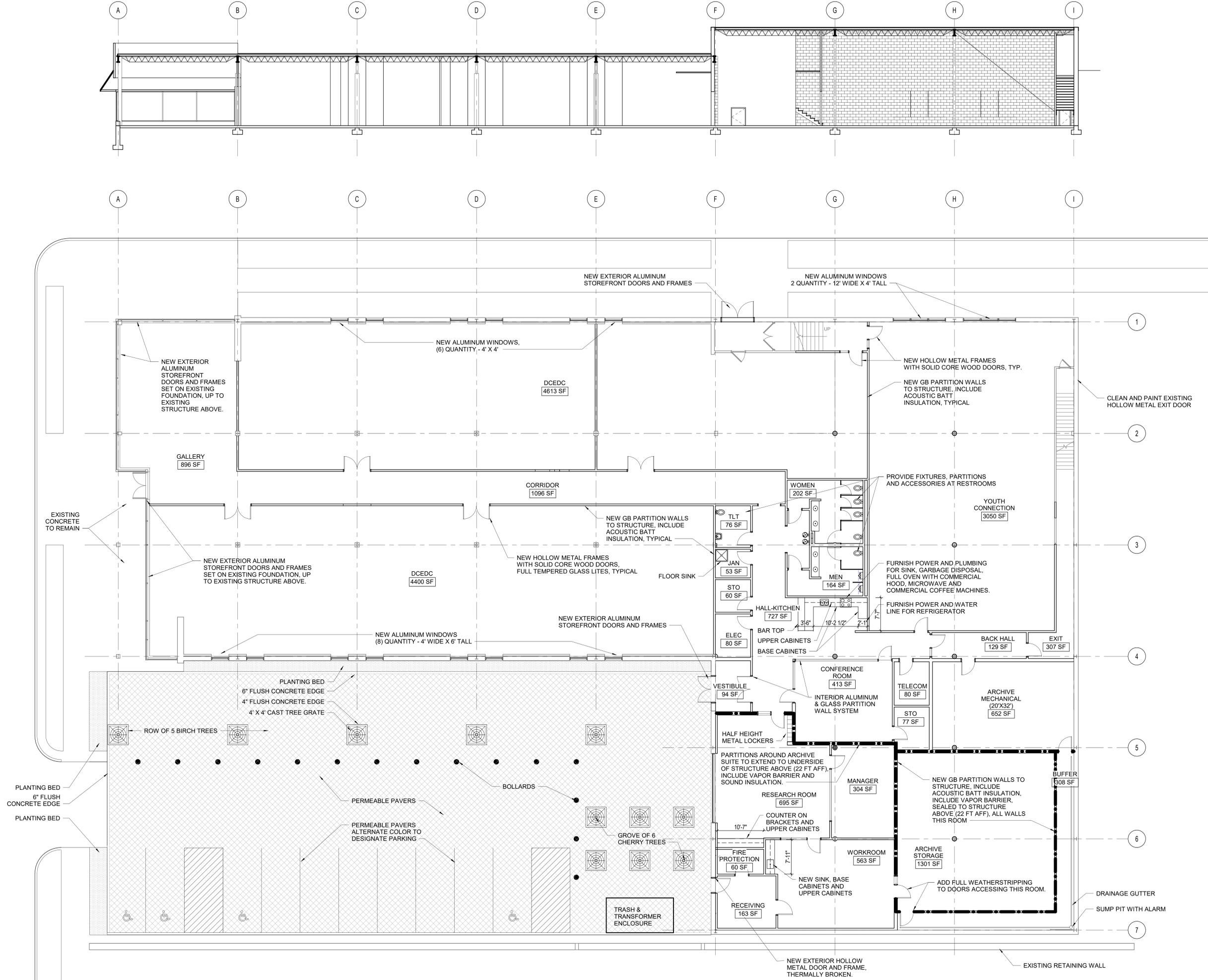
PROJECT NUMBER 193078

ISSUED FOR:
ESTIMATE 2/07/2020

REVISION FOR:
NO. DESCRIPTION DATE

DRAWN BY Author
CHECKED BY Checker

**CONSTRUCTION
PLAN**



A10

Door County

Accounts Payable Invoice Report

G/L Date Range 12/07/19 - 02/03/20

Report By Department - Batch - Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Department 37 - Facilities & Parks									
Batch Number 2019-0000652		Batch Date 12/20/2019			Entered by User Ryan Schley				
Vendor 22258 - ADVANCED AUTO PARTS									
Sub-Department 37 Facilities & Parks									
14666-292743	F&P Boss plow harness	Paid by Check #670785		12/20/2019	12/20/2019	12/20/2019		12/27/2019	125.62
						Sub-Department 37 Facilities & Parks Totals	Invoices	1	0
						Vendor 22258 - ADVANCED AUTO PARTS Totals	Invoices	1	<u>\$125.62</u>
Vendor 4583 - AIRGAS									
Sub-Department 37 Facilities & Parks									
9967042118	F&P Lease renewal	Paid by Check #670786		12/20/2019	12/20/2019	12/20/2019		12/27/2019	127.50
						Sub-Department 37 Facilities & Parks Totals	Invoices	1	0
						Vendor 4583 - AIRGAS Totals	Invoices	1	<u>\$127.50</u>
Vendor 6839 - AMVETS POST 51									
Sub-Department 37 Facilities & Parks									
346401	F&P Qty 12, 3x5 American Flags	Paid by Check #670787		12/20/2019	12/20/2019	12/20/2019		12/27/2019	240.00
						Sub-Department 37 Facilities & Parks Totals	Invoices	1	0
						Vendor 6839 - AMVETS POST 51 Totals	Invoices	1	<u>\$240.00</u>
Vendor 2770 - BELSON COMPANY									
Sub-Department 37 Facilities & Parks									
2019-00000483	F&P toweling, charger, control board, cable	Paid by Check #670788		12/20/2019	12/20/2019	12/20/2019		12/27/2019	1,132.57
						Sub-Department 37 Facilities & Parks Totals	Invoices	1	0
						Vendor 2770 - BELSON COMPANY Totals	Invoices	1	<u>\$1,132.57</u>
Vendor 4818 - CELLCOM WISCONSIN RSA 10									
Sub-Department 37 Facilities & Parks									
12/05/2019	F&P phone	Paid by Check #670789		12/20/2019	12/20/2019	12/20/2019		12/27/2019	369.66
						Sub-Department 37 Facilities & Parks Totals	Invoices	1	0
						Vendor 4818 - CELLCOM WISCONSIN RSA 10 Totals	Invoices	1	<u>\$369.66</u>
Vendor 10145 - CINTAS CORPORATION									
Sub-Department 37 Facilities & Parks									
12/18/19	F&P Uniform service	Paid by Check #670790		12/20/2019	12/20/2019	12/20/2019		12/27/2019	270.54
						Sub-Department 37 Facilities & Parks Totals	Invoices	1	0
						Vendor 10145 - CINTAS CORPORATION Totals	Invoices	1	<u>\$270.54</u>
Vendor 11416 - ENGBERG ANDERSON									
Sub-Department 37 Facilities & Parks									
19307800-02	F&P Door County Archive Study	Paid by Check #670791		12/20/2019	12/20/2019	12/20/2019		12/27/2019	1,986.32
						Sub-Department 37 Facilities & Parks Totals	Invoices	1	0

Door County

Accounts Payable Invoice Report

G/L Date Range 12/07/19 - 02/03/20

Report By Department - Batch - Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Vendor 11416 - ENGBERG ANDERSON Totals					Invoices	1	\$1,986.32
Vendor 3993 - EZ GLIDE GARAGE DOORS									
Sub-Department 37 Facilities & Parks									
0164838-IN	F&P Service call to repair door	Paid by Check #670792		12/20/2019	12/20/2019	12/20/2019		12/27/2019	187.75
		Sub-Department 37 Facilities & Parks Totals					Invoices	1	0
		Vendor 3993 - EZ GLIDE GARAGE DOORS Totals					Invoices	1	\$187.75
Vendor 12842 - FIRST SUPPLY GREEN BAY									
Sub-Department 37 Facilities & Parks									
2019-00000484	F&P misc supplies	Paid by Check #670793		12/20/2019	12/20/2019	12/20/2019		12/27/2019	66.25
		Sub-Department 37 Facilities & Parks Totals					Invoices	1	0
		Vendor 12842 - FIRST SUPPLY GREEN BAY Totals					Invoices	1	\$66.25
Vendor 16601 - HAWKINS INC									
Sub-Department 37 Facilities & Parks									
4630405	1 N/A	Paid by Check #670794		12/20/2019	12/20/2019	12/20/2019		12/27/2019	60.41
		Sub-Department 37 Facilities & Parks Totals					Invoices	1	0
		Vendor 16601 - HAWKINS INC Totals					Invoices	1	\$60.41
Vendor 13620 - HERLACHE SMALL ENGINE									
Sub-Department 37 Facilities & Parks									
150351	F&P gear box, chain sharpening	Paid by Check #670795		12/20/2019	12/20/2019	12/20/2019		12/27/2019	81.75
		Sub-Department 37 Facilities & Parks Totals					Invoices	1	0
		Vendor 13620 - HERLACHE SMALL ENGINE Totals					Invoices	1	\$81.75
Vendor 15611 - MAYS SPORTS CENTER									
Sub-Department 37 Facilities & Parks									
2019-00000485	F&P Carb, carb kit, snow blower	Paid by Check #670796		12/20/2019	12/20/2019	12/20/2019		12/27/2019	536.59
		Sub-Department 37 Facilities & Parks Totals					Invoices	1	0
		Vendor 15611 - MAYS SPORTS CENTER Totals					Invoices	1	\$536.59
Vendor 19233 - O'REILLY AUTO PARTS #4365									
Sub-Department 37 Facilities & Parks									
4365-365954	F&P Window Washer Fluid	Paid by Check #670797		12/20/2019	12/20/2019	12/20/2019		12/27/2019	13.74
		Sub-Department 37 Facilities & Parks Totals					Invoices	1	0
		Vendor 19233 - O'REILLY AUTO PARTS #4365 Totals					Invoices	1	\$13.74
Vendor 5838 - REEKE-MAROLD COMPANY									
Sub-Department 37 Facilities & Parks									
00025073	F&P Drain repair service call	Paid by Check #670798		12/20/2019	12/20/2019	12/20/2019		12/27/2019	390.92
		Sub-Department 37 Facilities & Parks Totals					Invoices	1	0
		Vendor 5838 - REEKE-MAROLD COMPANY Totals					Invoices	1	\$390.92
Vendor 12009 - SERVICE MOTOR COMPANY									

Door County

Accounts Payable Invoice Report

G/L Date Range 12/07/19 - 02/03/20

Report By Department - Batch - Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department 37 Facilities & Parks									
P12657	F&P oil, fuel, air filter	Paid by Check #670799		12/20/2019	12/20/2019	12/20/2019		12/27/2019	49.03
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 12009 - SERVICE MOTOR COMPANY Totals				Invoices	1		<u>\$49.03</u>
Vendor 15069 - STAPLES ADVANTAGE									
Sub-Department 37 Facilities & Parks									
3432004823	F&P toilet tissue	Paid by Check #670800		12/20/2019	12/20/2019	12/20/2019		12/27/2019	361.30
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 15069 - STAPLES ADVANTAGE Totals				Invoices	1		<u>\$361.30</u>
Vendor 30820 - STURGEON BAY UTILITIES									
Sub-Department 37 Facilities & Parks									
2019-00000486	F&P Utilities	Paid by Check #670801		12/20/2019	12/20/2019	12/20/2019		12/27/2019	15,225.66
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 30820 - STURGEON BAY UTILITIES Totals				Invoices	1		<u>\$15,225.66</u>
Vendor 36120 - WARNER-WEXEL WHOLESALE & POOL									
Sub-Department 37 Facilities & Parks									
200202	F&P forks, h2o orange conc.	Paid by Check #670802		12/20/2019	12/20/2019	12/20/2019		12/27/2019	258.85
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 36120 - WARNER-WEXEL WHOLESALE & POOL Totals				Invoices	1		<u>\$258.85</u>
		Batch Number 2019-00000652 Totals				Invoices	18		<u>\$21,484.46</u>
Batch Number 2019-00000655 Batch Date 12/26/2019 Entered by User Denise Denil									
Vendor 2403 - ACORN TREE SERVICES									
Sub-Department 37 Facilities & Parks									
2013-2695	DC Museum property-remove spruce trees	Paid by Check #670918		12/30/2019	12/31/2019	12/31/2019		01/07/2020	3,560.00
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 2403 - ACORN TREE SERVICES Totals				Invoices	1		<u>\$3,560.00</u>
Vendor 22258 - ADVANCED AUTO PARTS									
Sub-Department 37 Facilities & Parks									
293558,610,700	auto parts	Paid by Check #670919		12/10/2019	12/31/2019	12/31/2019		01/07/2020	44.58
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 22258 - ADVANCED AUTO PARTS Totals				Invoices	1		<u>\$44.58</u>
Vendor 19396 - BASSETT MECHANICAL									
Sub-Department 37 Facilities & Parks									
6054398	service call-server room has alarm-Gov Ctr	Paid by Check #670920		12/15/2019	12/31/2019	12/31/2019		01/07/2020	376.80
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0

Accounts Payable Invoice Report

G/L Date Range 12/07/19 - 02/03/20

Report By Department - Batch - Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Vendor 19396 - BASSETT MECHANICAL Totals					Invoices	1	\$376.80
Vendor 5254 - BATTERIES PLUS LLC									
Sub-Department 37 Facilities & Parks									
P22616133,16188	batteries and light bulbs	Paid by Check #670921		12/27/2019	12/31/2019	12/31/2019		01/07/2020	440.10
		Sub-Department 37 Facilities & Parks Totals					Invoices	1	0
		Vendor 5254 - BATTERIES PLUS LLC Totals					Invoices	1	\$440.10
Vendor 17119 - CEC									
Sub-Department 37 Facilities & Parks									
326422	Fire testing pull stations - Justice Ctr	Paid by Check #670922		12/19/2019	12/31/2019	12/31/2019		01/07/2020	640.00
		Sub-Department 37 Facilities & Parks Totals					Invoices	1	0
		Vendor 17119 - CEC Totals					Invoices	1	\$640.00
Vendor 10145 - CINTAS CORPORATION									
Sub-Department 37 Facilities & Parks									
4038453767,3737	Facilities and Parks uniforms	Paid by Check #670923		12/26/2019	12/31/2019	12/31/2019		01/07/2020	135.27
		Sub-Department 37 Facilities & Parks Totals					Invoices	1	0
		Vendor 10145 - CINTAS CORPORATION Totals					Invoices	1	\$135.27
Vendor 8270 - DOOR COUNTY CO OPERATIVE									
Sub-Department 37 Facilities & Parks									
88964,88495,3161	lights,batteries,belts	Paid by Check #670924		12/26/2019	12/31/2019	12/31/2019		01/07/2020	151.86
		Sub-Department 37 Facilities & Parks Totals					Invoices	1	0
		Vendor 8270 - DOOR COUNTY CO OPERATIVE Totals					Invoices	1	\$151.86
Vendor 11558 - EIS IMPLEMENT INC									
Sub-Department 37 Facilities & Parks									
173512	Cana Island tractor repair during construction	Paid by Check #670925		12/13/2019	12/31/2019	12/31/2019		01/07/2020	463.42
		Sub-Department 37 Facilities & Parks Totals					Invoices	1	0
		Vendor 11558 - EIS IMPLEMENT INC Totals					Invoices	1	\$463.42
Vendor 419 - FOX SPECIALTY CO									
Sub-Department 37 Facilities & Parks									
42546,42585,2215	trash liners	Paid by Check #670926		12/20/2019	12/31/2019	12/31/2019		01/07/2020	722.18
		Sub-Department 37 Facilities & Parks Totals					Invoices	1	0
		Vendor 419 - FOX SPECIALTY CO Totals					Invoices	1	\$722.18
Vendor 16601 - HAWKINS INC									
Sub-Department 37 Facilities & Parks									
4634478	Chlorine testing	Paid by Check #670927		12/19/2019	12/31/2019	12/31/2019		01/07/2020	24.67
		Sub-Department 37 Facilities & Parks Totals					Invoices	1	0

Accounts Payable Invoice Report

G/L Date Range 12/07/19 - 02/03/20

Report By Department - Batch - Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor 16601 - HAWKINS INC Totals				Invoices	1	\$24.67
Vendor 810 - MCMASTERS CARR SUPPLY COMPANY									
Sub-Department 37 Facilities & Parks									
24828038	High-Temp silicon o-rings-Jail lights	Paid by Check #670928		12/17/2019	12/31/2019	12/31/2019		01/07/2020	24.30
			Sub-Department 37 Facilities & Parks Totals				Invoices	1	0
			Vendor 810 - MCMASTERS CARR SUPPLY COMPANY Totals				Invoices	1	\$24.30
Vendor 26520 - RENT A FLASH OF WISCONSIN INC									
Sub-Department 37 Facilities & Parks									
69498,69498	Ahnapee Trail signs	Paid by Check #670929		12/30/2019	12/31/2019	12/31/2019		01/07/2020	584.48
			Sub-Department 37 Facilities & Parks Totals				Invoices	1	0
			Vendor 26520 - RENT A FLASH OF WISCONSIN INC Totals				Invoices	1	\$584.48
Vendor 19276 - SAN-A-CARE INC									
Sub-Department 37 Facilities & Parks									
502847-1,505676	Drain hose cap kit, vac hose 1.5	Paid by Check #670930		12/23/2019	12/31/2019	12/31/2019		01/07/2020	160.58
			Sub-Department 37 Facilities & Parks Totals				Invoices	1	0
			Vendor 19276 - SAN-A-CARE INC Totals				Invoices	1	\$160.58
Vendor 15069 - STAPLES ADVANTAGE									
Sub-Department 37 Facilities & Parks									
2019-00000495	janitorial supplies	Paid by Check #670931		12/19/2019	12/31/2019	12/31/2019		01/07/2020	1,342.85
			Sub-Department 37 Facilities & Parks Totals				Invoices	1	0
			Vendor 15069 - STAPLES ADVANTAGE Totals				Invoices	1	\$1,342.85
Vendor 30820 - STURGEON BAY UTILITIES									
Sub-Department 37 Facilities & Parks									
3018477-02 Decd	Hangar 59 utilities - Dec	Paid by Check #670932		12/05/2019	12/31/2019	12/31/2019		01/07/2020	10.14
			Sub-Department 37 Facilities & Parks Totals				Invoices	1	0
			Vendor 30820 - STURGEON BAY UTILITIES Totals				Invoices	1	\$10.14
Vendor 36320 - TOWN OF WASHINGTON									
Sub-Department 37 Facilities & Parks									
10/25/19	Percy Johnson Cty Park cleaning, maintenance to 10/25/19	Paid by Check #670933		10/25/2019	12/31/2019	12/31/2019		01/07/2020	1,027.71
			Sub-Department 37 Facilities & Parks Totals				Invoices	1	0
			Vendor 36320 - TOWN OF WASHINGTON Totals				Invoices	1	\$1,027.71
Vendor 2784 - VIKING ELECTRIC SUPPLY									
Sub-Department 37 Facilities & Parks									
12/27/19	Electric supply	Paid by Check #670934		12/27/2019	12/31/2019	12/31/2019		01/07/2020	601.79
			Sub-Department 37 Facilities & Parks Totals				Invoices	1	0

Door County

Accounts Payable Invoice Report

G/L Date Range 12/07/19 - 02/03/20

Report By Department - Batch - Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Vendor	2784 - VIKING ELECTRIC SUPPLY	Totals		Invoices	1		\$601.79
Vendor 38670 - WISCONSIN PUBLIC SERVICE CORP									
Sub-Department 37 Facilities & Parks									
12/19/19	11/18 to 12/19/19 Facilities and Parks utilities	Paid by Check #670935		12/19/2019	12/31/2019	12/31/2019		01/07/2020	9,512.27
		Sub-Department	37 Facilities & Parks	Totals		Invoices	1		0
		Vendor	38670 - WISCONSIN PUBLIC SERVICE CORP	Totals		Invoices	1		\$9,512.27
		Batch Number	2019-00000655	Totals		Invoices	18		\$19,823.00
		Batch Number	2020-00000008	Batch Date 01/03/2020		Entered by User Denise Denil			
Vendor 10145 - CINTAS CORPORATION									
Sub-Department 37 Facilities & Parks									
4038973281,310	Facilities and Parks uniforms	Paid by Check #671041		01/02/2020	01/03/2020	01/03/2020		01/09/2020	135.27
		Sub-Department	37 Facilities & Parks	Totals		Invoices	1		0
		Vendor	10145 - CINTAS CORPORATION	Totals		Invoices	1		\$135.27
Vendor 23240 - OTIS ELEVATOR COMPANY									
Sub-Department 37 Facilities & Parks									
CV05013120	Elevator Service Contract 1/1/2020 to 12/31/2020	Paid by Check #671042		12/20/2019	01/03/2020	01/03/2020		01/09/2020	4,822.09
		Sub-Department	37 Facilities & Parks	Totals		Invoices	1		0
		Vendor	23240 - OTIS ELEVATOR COMPANY	Totals		Invoices	1		\$4,822.09
Vendor 12151 - VERTIV									
Sub-Department 37 Facilities & Parks									
57768236,37,38	2020 Annual preventative maintenance	Paid by Check #671043		01/01/2020	01/03/2020	01/03/2020		01/09/2020	19,736.00
		Sub-Department	37 Facilities & Parks	Totals		Invoices	1		0
		Vendor	12151 - VERTIV	Totals		Invoices	1		\$19,736.00
		Batch Number	2020-00000008	Totals		Invoices	3		\$24,693.36
		Batch Number	2020-00000010	Batch Date 01/06/2020		Entered by User Denise Denil			
Vendor 6355 - ALGOMA MOP MANUFACTURERS									
Sub-Department 37 Facilities & Parks									
28270	mops	Paid by Check #671168		12/31/2019	12/31/2019	12/31/2019		01/20/2020	68.45
		Sub-Department	37 Facilities & Parks	Totals		Invoices	1		0
		Vendor	6355 - ALGOMA MOP MANUFACTURERS	Totals		Invoices	1		\$68.45
Vendor 5268 - ANALYTICHEM LLC									
Sub-Department 37 Facilities & Parks									
4116	copper samples	Paid by Check #671169		01/11/2020	12/31/2019	12/31/2019		01/20/2020	208.00
		Sub-Department	37 Facilities & Parks	Totals		Invoices	1		0
		Vendor	5268 - ANALYTICHEM LLC	Totals		Invoices	1		\$208.00

Door County

Accounts Payable Invoice Report

G/L Date Range 12/07/19 - 02/03/20

Report By Department - Batch - Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 3120 - BISSEN ASPHALT									
Sub-Department 37 Facilities & Parks									
35398,35400,403	Winter operations Dec 2019	Paid by Check #671170		01/01/2020	12/31/2019	12/31/2019		01/20/2020	7,034.50
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 3120 - BISSEN ASPHALT Totals				Invoices	1		<u>\$7,034.50</u>
Vendor 6370 - CULLIGAN OF STURGEON BAY									
Sub-Department 37 Facilities & Parks									
12/31/19	Softner salt - Justice Ctr	Paid by Check #671171		12/31/2019	12/31/2019	12/31/2019		01/20/2020	172.20
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 6370 - CULLIGAN OF STURGEON BAY Totals				Invoices	1		<u>\$172.20</u>
Vendor 8520 - DOOR COUNTY HARDWARE COMPANY									
Sub-Department 37 Facilities & Parks									
12/31/19	Hardware	Paid by Check #671172		12/31/2019	12/31/2019	12/31/2019		01/20/2020	157.37
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 8520 - DOOR COUNTY HARDWARE COMPANY Totals				Invoices	1		<u>\$157.37</u>
Vendor 11416 - ENGBERG ANDERSON									
Sub-Department 37 Facilities & Parks									
19307800-03	Study for Younkers building	Paid by Check #671173		12/31/2019	12/31/2019	12/31/2019		01/20/2020	11,399.00
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 11416 - ENGBERG ANDERSON Totals				Invoices	1		<u>\$11,399.00</u>
Vendor 13613 - FASTENAL COMPANY									
Sub-Department 37 Facilities & Parks									
137890,891,909	Ninja Ice Gloves. Carm boat launch supplies	Paid by Check #671174		12/20/2019	12/31/2019	12/31/2019		01/20/2020	84.59
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 13613 - FASTENAL COMPANY Totals				Invoices	1		<u>\$84.59</u>
Vendor 12842 - FIRST SUPPLY GREEN BAY									
Sub-Department 37 Facilities & Parks									
12013368,1202514	Facilities parts-manifold,garden hoe cap, washer	Paid by Check #671175		01/07/2020	12/31/2019	12/31/2019		01/20/2020	2.06
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 12842 - FIRST SUPPLY GREEN BAY Totals				Invoices	1		<u>\$2.06</u>
Vendor 11175 - INITIATIVEONE									
Sub-Department 37 Facilities & Parks									
10726,10727	B. Nelson - Leadership Team Transformation	Paid by Check #671176		12/31/2019	12/31/2019	12/31/2019		01/20/2020	1,500.00
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 11175 - INITIATIVEONE Totals				Invoices	1		<u>\$1,500.00</u>

Door County

Accounts Payable Invoice Report

G/L Date Range 12/07/19 - 02/03/20

Report By Department - Batch - Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 11571 - JAMES BERNKLAU									
Sub-Department 37 Facilities & Parks									
68967844	Refund boat launch resident credit card pmt 12/31/19	Paid by Check #671177		01/06/2020	12/31/2019	12/31/2019		01/20/2020	40.00
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 11571 - JAMES BERNKLAU Totals				Invoices	1		<u>\$40.00</u>
Vendor 11668 - JOHNSON'S ISLAND SANITATION									
Sub-Department 37 Facilities & Parks									
10/30/2019	Pump Percy Johnson Restroom 10 -30-19	Paid by Check #671178		10/30/2019	12/31/2019	12/31/2019		01/20/2020	90.00
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 11668 - JOHNSON'S ISLAND SANITATION Totals				Invoices	1		<u>\$90.00</u>
Vendor 17320 - LAMPERTS									
Sub-Department 37 Facilities & Parks									
81734	Replace outside bench boards	Paid by Check #671179		12/04/2019	12/31/2019	12/31/2019		01/20/2020	15.93
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 17320 - LAMPERTS Totals				Invoices	1		<u>\$15.93</u>
Vendor 7754 - LAU'S AUTO CARE CENTER									
Sub-Department 37 Facilities & Parks									
31574,31577	Vehicle maintenance	Paid by Check #671180		12/31/2019	12/31/2019	12/31/2019		01/20/2020	79.85
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 7754 - LAU'S AUTO CARE CENTER Totals				Invoices	1		<u>\$79.85</u>
Vendor 11577 - PRAIRIE MOON NURSERY INC									
Sub-Department 37 Facilities & Parks									
1936104300	seed for LaSalle Praire Restoration project	Paid by Check #671181		12/30/2019	12/31/2019	12/31/2019		01/20/2020	3,454.00
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 11577 - PRAIRIE MOON NURSERY INC Totals				Invoices	1		<u>\$3,454.00</u>
Vendor 15069 - STAPLES ADVANTAGE									
Sub-Department 37 Facilities & Parks									
3434447105	2 - shelf unit black - Cana Island	Paid by Check #671182		12/24/2019	12/31/2019	12/31/2019		01/20/2020	455.38
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 15069 - STAPLES ADVANTAGE Totals				Invoices	1		<u>\$455.38</u>
Vendor 30820 - STURGEON BAY UTILITIES									
Sub-Department 37 Facilities & Parks									
Dec-2019	Facilities and Parks utilities Dec	Paid by Check #671183		01/07/2020	12/31/2019	12/31/2019		01/20/2020	15,799.13
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 30820 - STURGEON BAY UTILITIES Totals				Invoices	1		<u>\$15,799.13</u>

Accounts Payable Invoice Report

G/L Date Range 12/07/19 - 02/03/20

Report By Department - Batch - Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 32770 - TOWN OF BAILEYS HARBOR									
Sub-Department 37 Facilities & Parks									
3583	Baileys Harbor Ridges Park 4th quarter sewer	Paid by Check #671184		01/01/2020	12/31/2019	12/31/2019		01/20/2020	61.44
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 32770 - TOWN OF BAILEYS HARBOR Totals				Invoices	1		<u>\$61.44</u>
Vendor 38670 - WISCONSIN PUBLIC SERVICE CORP									
Sub-Department 37 Facilities & Parks									
12/30/19	Forestville street lighting	Paid by Check #671185		12/30/2019	12/31/2019	12/31/2019		01/20/2020	18.76
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 38670 - WISCONSIN PUBLIC SERVICE CORP Totals				Invoices	1		<u>\$18.76</u>
		Batch Number 2020-00000010 Totals				Invoices	18		<u>\$40,640.66</u>
Batch Number 2020-00000020		Batch Date 01/10/2020				Entered by User Denise Denil			
Vendor 18928 - ADVANCED DISPOSAL SERVICES									
Sub-Department 37 Facilities & Parks									
January refuse	Facilities and Parks refuse	Paid by Check #671381		01/01/2020	01/17/2020	01/17/2020		01/30/2020	786.70
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 18928 - ADVANCED DISPOSAL SERVICES Totals				Invoices	1		<u>\$786.70</u>
Vendor 4818 - CELLCOM WISCONSIN RSA 10									
Sub-Department 37 Facilities & Parks									
718062,718076	Facilities and Parks cell phones-January 2020	Paid by Check #671382		01/05/2020	01/17/2020	01/17/2020		01/30/2020	437.02
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 4818 - CELLCOM WISCONSIN RSA 10 Totals				Invoices	1		<u>\$437.02</u>
Vendor 10145 - CINTAS CORPORATION									
Sub-Department 37 Facilities & Parks									
1/8/20,1/15/20	Facilities and Parks uniforms	Paid by Check #671383		01/15/2020	01/17/2020	01/17/2020		01/30/2020	253.08
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 10145 - CINTAS CORPORATION Totals				Invoices	1		<u>\$253.08</u>
Vendor 7744 - EAGLE MECHANICAL INC									
Sub-Department 37 Facilities & Parks									
9249	Parts-2CBIN Nipple Black 2 x Close	Paid by Check #671384		01/08/2020	01/17/2020	01/17/2020		01/30/2020	11.88
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 7744 - EAGLE MECHANICAL INC Totals				Invoices	1		<u>\$11.88</u>
Vendor 12842 - FIRST SUPPLY GREEN BAY									

Accounts Payable Invoice Report

G/L Date Range 12/07/19 - 02/03/20

Report By Department - Batch - Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 12021866-00,01									
Sub-Department 37 Facilities & Parks									
12021866-00,01	Gov Ctr parts	Paid by Check #671385		01/07/2020	01/17/2020	01/17/2020		01/30/2020	1,967.84
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 12842 - FIRST SUPPLY GREEN BAY Totals				Invoices	1		<u>\$1,967.84</u>
Vendor 19233 - O'REILLY AUTO PARTS #4365									
Sub-Department 37 Facilities & Parks									
1/3,1/8,1/9/20	Vehicle and equipment parts	Paid by Check #671386		01/10/2020	01/17/2020	01/17/2020		01/30/2020	187.17
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 19233 - O'REILLY AUTO PARTS #4365 Totals				Invoices	1		<u>\$187.17</u>
Vendor 26520 - RENT A FLASH OF WISCONSIN INC									
Sub-Department 37 Facilities & Parks									
69528,69524	Signs-Snowmobile Trail and Ice Shanty parking	Paid by Check #671387		01/07/2020	01/17/2020	01/17/2020		01/30/2020	274.83
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 26520 - RENT A FLASH OF WISCONSIN INC Totals				Invoices	1		<u>\$274.83</u>
Vendor 11181 - VERTIV CORPORATION									
Sub-Department 37 Facilities & Parks									
57769032	Gov Ctr-Liebert 20 KVA UPS Battery Replacement	Paid by Check #671388		01/07/2020	01/17/2020	01/17/2020		01/30/2020	5,527.00
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 11181 - VERTIV CORPORATION Totals				Invoices	1		<u>\$5,527.00</u>
Vendor 2784 - VIKING ELECTRIC SUPPLY									
Sub-Department 37 Facilities & Parks									
S003280452.001	Gov Ctr-bad OCC sensor Mens Bathroom	Paid by Check #671389		01/07/2020	01/17/2020	01/17/2020		01/30/2020	207.90
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 2784 - VIKING ELECTRIC SUPPLY Totals				Invoices	1		<u>\$207.90</u>
Vendor 1876 - WI FACILITIES MANAGEMENT ASSOCIATION									
Sub-Department 37 Facilities & Parks									
01012020	WIFMA 2020 DUES	Paid by Check #671390		01/10/2020	01/17/2020	01/17/2020		01/30/2020	120.00
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 1876 - WI FACILITIES MANAGEMENT ASSOCIATION Totals				Invoices	1		<u>\$120.00</u>
		Batch Number 2020-00000020 Totals				Invoices	10		<u>\$9,773.42</u>
Batch Number 2020-00000048	Batch Date 01/22/2020	Entered by User Denise Denil							
Vendor 19396 - BASSETT MECHANICAL									

Accounts Payable Invoice Report

G/L Date Range 12/07/19 - 02/03/20

Report By Department - Batch - Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department 37 Facilities & Parks									
6054735	DC Com Ctr- RTU #3 sensor replacement	Edit		01/19/2020	02/03/2020	02/03/2020			583.90
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 19396 - BASSETT MECHANICAL Totals			Invoices	1		<u>\$583.90</u>
Vendor 2770 - BELSON COMPANY									
Sub-Department 37 Facilities & Parks									
354179,180,351	Toweling,Tissue,Charger,Control board,Squeegee	Edit		01/15/2020	02/03/2020	02/03/2020			1,747.82
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 2770 - BELSON COMPANY Totals			Invoices	1		<u>\$1,747.82</u>
Vendor 10145 - CINTAS CORPORATION									
Sub-Department 37 Facilities & Parks									
1/22,1/29/20	Facilities and Parks uniforms	Edit		01/29/2020	02/03/2020	02/03/2020			249.09
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 10145 - CINTAS CORPORATION Totals			Invoices	1		<u>\$249.09</u>
Vendor 6370 - CULLIGAN OF STURGEON BAY									
Sub-Department 37 Facilities & Parks									
MS-14070	new brine reclaim valve-Justice Ctr	Edit		01/21/2020	02/03/2020	02/03/2020			159.00
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 6370 - CULLIGAN OF STURGEON BAY Totals			Invoices	1		<u>\$159.00</u>
Vendor 8070 - DOOR CENTRAL SNOW GOERS									
Sub-Department 37 Facilities & Parks									
1/28/2020	DC Snowmobile 2018-2019 Final Supplemental Payment	Edit		01/22/2020	02/03/2020	02/03/2020			6,736.83
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 8070 - DOOR CENTRAL SNOW GOERS Totals			Invoices	1		<u>\$6,736.83</u>
Vendor 8270 - DOOR COUNTY CO OPERATIVE									
Sub-Department 37 Facilities & Parks									
802598	JMP Junior Fair bldg - LP Fuel	Edit		01/21/2020	02/03/2020	02/03/2020			455.37
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 8270 - DOOR COUNTY CO OPERATIVE Totals			Invoices	1		<u>\$455.37</u>
Vendor 8938 - DOOR DRIFTERS SNOWMOBILE CLUB									
Sub-Department 37 Facilities & Parks									
01/28/2020	DC Snowmobile 2018-2019 Final Supplemental Payment	Edit		01/28/2020	02/03/2020	02/03/2020			5,263.15
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0

Accounts Payable Invoice Report

G/L Date Range 12/07/19 - 02/03/20

Report By Department - Batch - Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 8938 - DOOR DRIFTERS SNOWMOBILE CLUB Totals						Invoices	1		\$5,263.15
Vendor 22455 - ELECTROLINE INC									
Sub-Department 37 Facilities & Parks									
0077594-IN	Justice Ctr UPS 6kVA unit replacement	Edit		01/24/2020	02/03/2020	02/03/2020			5,543.20
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 22455 - ELECTROLINE INC Totals						Invoices	1		\$5,543.20
Vendor 12842 - FIRST SUPPLY GREEN BAY									
Sub-Department 37 Facilities & Parks									
11981586-00	ADRC air conditioner-low ambient wind baffle	Edit		01/27/2020	02/03/2020	02/03/2020			176.08
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 12842 - FIRST SUPPLY GREEN BAY Totals						Invoices	1		\$176.08
Vendor 14970 - JOHNSON CONTROLS SECURITY SOLUTIONS LLC									
Sub-Department 37 Facilities & Parks									
33420400	Alarm service-Quarterly-56 N 4th Ave, Sturgeon Bay	Edit		11/09/2019	02/03/2020	02/03/2020			389.94
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 14970 - JOHNSON CONTROLS SECURITY SOLUTIONS LLC Totals						Invoices	1		\$389.94
Vendor 25020 - PIONEER TRAILBLAZERS SNOWMO CL									
Sub-Department 37 Facilities & Parks									
1/28/2020	DC Snowmobile 2018-2019 Final Supplemental Payment	Edit		01/28/2020	02/03/2020	02/03/2020			4,547.36
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 25020 - PIONEER TRAILBLAZERS SNOWMO CL Totals						Invoices	1		\$4,547.36
Vendor 26273 - RED RIVER RIDERS SNOWMOBILE CL									
Sub-Department 37 Facilities & Parks									
1/28/2020	DC Snowmobile 2018-2019 Final Supplemental Payment	Edit		01/28/2020	02/03/2020	02/03/2020			1,614.03
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 26273 - RED RIVER RIDERS SNOWMOBILE CL Totals						Invoices	1		\$1,614.03
Vendor 19276 - SAN-A-CARE INC									
Sub-Department 37 Facilities & Parks									
507783	Nitrile gloves,Sym soap,OdorDefense	Edit		01/15/2020	02/03/2020	02/03/2020			265.68
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 19276 - SAN-A-CARE INC Totals						Invoices	1		\$265.68
Vendor 10976 - SECURITY LUEBKE ROOFING, INC									

Door County

Accounts Payable Invoice Report

G/L Date Range 12/07/19 - 02/03/20

Report By Department - Batch - Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department	37 Facilities & Parks								
690127_1	P.O. 2159-JMP-Maintenance garage roof repair	Edit		01/24/2020	02/03/2020	02/03/2020			20,400.00
	Sub-Department		37 Facilities & Parks	Totals			Invoices	1	0
	Vendor		10976 - SECURITY LUEBKE ROOFING, INC	Totals			Invoices	1	\$20,400.00
Vendor	8264 - SHERWIN WILLIAMS								
Sub-Department	37 Facilities & Parks								
2620-5	2.5 gallons paint - Jail	Edit		01/08/2020	02/03/2020	02/03/2020			223.78
	Sub-Department		37 Facilities & Parks	Totals			Invoices	1	0
	Vendor		8264 - SHERWIN WILLIAMS	Totals			Invoices	1	\$223.78
Vendor	29871 - SOUTHERN DOOR SNOW TRAVELERS								
Sub-Department	37 Facilities & Parks								
1/28/2020	DC Snowmobile 2018-2019 Final Supplemental Payment	Edit		01/28/2020	02/03/2020	02/03/2020			5,263.15
	Sub-Department		37 Facilities & Parks	Totals			Invoices	1	0
	Vendor		29871 - SOUTHERN DOOR SNOW TRAVELERS	Totals			Invoices	1	\$5,263.15
Vendor	15069 - STAPLES ADVANTAGE								
Sub-Department	37 Facilities & Parks								
1/8,1/11,1/14/20	Chamber rm chairs, dolly,waste receptacle	Edit		01/14/2020	02/03/2020	02/03/2020			5,482.47
	Sub-Department		37 Facilities & Parks	Totals			Invoices	1	0
	Vendor		15069 - STAPLES ADVANTAGE	Totals			Invoices	1	\$5,482.47
Vendor	32570 - TOP O THE THUMB SNOWMOBILE CLU								
Sub-Department	37 Facilities & Parks								
1/28/2020	DC Snowmobile 2018-2019 Final Supplemental Payment	Edit		01/28/2020	02/03/2020	02/03/2020			4,687.71
	Sub-Department		37 Facilities & Parks	Totals			Invoices	1	0
	Vendor		32570 - TOP O THE THUMB SNOWMOBILE CLU	Totals			Invoices	1	\$4,687.71
Vendor	10598 - TRUGREEN AND ACTION PEST CONTROL								
Sub-Department	37 Facilities & Parks								
2020-EG-5991	Gov & Justice Ctr -Lawn care 2020	Edit		01/28/2020	02/03/2020	02/03/2020			927.34
	Sub-Department		37 Facilities & Parks	Totals			Invoices	1	0
	Vendor		10598 - TRUGREEN AND ACTION PEST CONTROL	Totals			Invoices	1	\$927.34
Vendor	35220 - VILLAGERS SNOWMOBILE CLUB								

Accounts Payable Invoice Report

G/L Date Range 12/07/19 - 02/03/20

Report By Department - Batch - Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department 37 Facilities & Parks									
1/28/2020	DC Snowmobile 2018-2019 Final Supplemental Payment	Edit		01/28/2020	02/03/2020	02/03/2020			4,280.69
	Sub-Department 37 Facilities & Parks Totals					Invoices	1		0
	Vendor 35220 - VILLAGERS SNOWMOBILE CLUB Totals					Invoices	1		\$4,280.69
Vendor 36120 - WARNER-WEXEL WHOLESALE & POOL									
Sub-Department 37 Facilities & Parks									
201304	White foam cups	Edit		01/30/2020	02/03/2020	02/03/2020			27.21
	Sub-Department 37 Facilities & Parks Totals					Invoices	1		0
	Vendor 36120 - WARNER-WEXEL WHOLESALE & POOL Totals					Invoices	1		\$27.21
Vendor 38670 - WISCONSIN PUBLIC SERVICE CORP									
Sub-Department 37 Facilities & Parks									
Jan 2020 utiliti	Facilities and Parks utilities Jan 2020	Edit		01/23/2020	02/03/2020	02/03/2020			10,122.77
	Sub-Department 37 Facilities & Parks Totals					Invoices	1		0
	Vendor 38670 - WISCONSIN PUBLIC SERVICE CORP Totals					Invoices	1		\$10,122.77
	Batch Number 2020-00000048 Totals					Invoices	22		\$79,146.57
Batch Number 2020-00000066	Batch Date 01/31/2020		Entered by User Denise Denil						
Vendor 3120 - BISSEN ASPHALT									
Sub-Department 37 Facilities & Parks									
35446,448,450	Winter operations Jan 2020, Gov,Justice,EMS,ComCtr	Edit		01/31/2020	02/02/2020	02/02/2020			11,524.97
	Sub-Department 37 Facilities & Parks Totals					Invoices	1		0
	Vendor 3120 - BISSEN ASPHALT Totals					Invoices	1		\$11,524.97
Vendor 11731 - CHRISTOPHER CROTTY									
Sub-Department 37 Facilities & Parks									
01172020	Refund boat launch resident fee- credit card pmt 1/8/20	Edit		01/17/2020	02/02/2020	02/02/2020			40.00
	Sub-Department 37 Facilities & Parks Totals					Invoices	1		0
	Vendor 11731 - CHRISTOPHER CROTTY Totals					Invoices	1		\$40.00
Vendor 6370 - CULLIGAN OF STURGEON BAY									
Sub-Department 37 Facilities & Parks									
01/30/2020	Softner salt - Gov Ctr and Justice Ctr	Edit		01/30/2020	02/02/2020	02/02/2020			196.80
	Sub-Department 37 Facilities & Parks Totals					Invoices	1		0
	Vendor 6370 - CULLIGAN OF STURGEON BAY Totals					Invoices	1		\$196.80
Vendor 13620 - HERLACHE SMALL ENGINE									

Accounts Payable Invoice Report

G/L Date Range 12/07/19 - 02/03/20

Report By Department - Batch - Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department 150719	37 Facilities & Parks chain sharpened	Edit		01/14/2020	02/02/2020	02/02/2020			10.00
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 13620 - HERLACHE SMALL ENGINE Totals			Invoices	1		<u>\$10.00</u>
Vendor 7754 - LAU'S AUTO CARE CENTER									
Sub-Department 31736,31741	37 Facilities & Parks Vehicle maintenance	Edit		01/06/2020	02/02/2020	02/02/2020			112.32
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 7754 - LAU'S AUTO CARE CENTER Totals			Invoices	1		<u>\$112.32</u>
Vendor 19276 - SAN-A-CARE INC									
Sub-Department 507783-1,508915	37 Facilities & Parks Sym Gren Cert soap,Buckeye Marauder Gen Cleaner	Edit		01/28/2020	02/02/2020	02/02/2020			87.55
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 19276 - SAN-A-CARE INC Totals			Invoices	1		<u>\$87.55</u>
Vendor 15069 - STAPLES ADVANTAGE									
Sub-Department 3436950455,87520	37 Facilities & Parks Toilet tissue, Baby changing stations	Edit		02/03/2020	02/02/2020	02/02/2020			841.58
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 15069 - STAPLES ADVANTAGE Totals			Invoices	1		<u>\$841.58</u>
Vendor 2784 - VIKING ELECTRIC SUPPLY									
Sub-Department 46226.001,50031	37 Facilities & Parks Electric supply,JC Kiosk project	Edit		01/30/2020	02/02/2020	02/02/2020			83.31
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 2784 - VIKING ELECTRIC SUPPLY Totals			Invoices	1		<u>\$83.31</u>
Vendor 36120 - WARNER-WEXEL WHOLESALE & POOL									
Sub-Department 201351,201351	37 Facilities & Parks Recycle can cover, H2O orange conc	Edit		01/31/2020	02/02/2020	02/02/2020			691.89
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 36120 - WARNER-WEXEL WHOLESALE & POOL Totals			Invoices	1		<u>\$691.89</u>
			Batch Number 2020-00000066 Totals			Invoices	9		<u>\$13,588.42</u>
			Department 37 - Facilities & Parks Totals			Invoices	98		<u>\$209,149.89</u>
37 Facilities & Parks									
			Grand Totals			Invoices	98		<u>\$209,149.89</u>