

<p>Notice of Public Meeting</p> <p>Monday, March 16, 2020</p> <p>3:00 p.m.</p>	<p>FINANCE COMMITTEE</p>	<p>Door County Government Center Chambers Room, 1st floor 421 Nebraska Street, Sturgeon Bay, WI</p>
<p>Oversight for Finance Department and County Treasurer</p>		

AGENDA

1. **Call Meeting to Order**
2. **Establish a Quorum ~ Roll Call**
3. **Adopt Agenda / Properly Noticed**
4. **Approve Minutes** of the February 17, 2020 Regular Finance Committee Meeting
5. **Communications**
6. **Public Comment**
7. **Old Business**
8. **County Treasurer**
 - ◆ Treasurer's Report
9. **Finance Director Department Update**
 - ◆ Investment Report
 - ◆ Checking Account Summary
 - ◆ Comparison of Sales Tax Revenues
 - ◆ Unassigned Fund Balance & Contingency Fund Status
 - ◆ Health Insurance & Workers Comp
10. **New Business (Review / Action)**
 - A. Request Authorization for Transfer of Non-Budgeted Funds - Mail Retention-Archiving Solution
 - B. Request Authorization for Transfer of Non-Budgeted Funds – Property Taxes 56 N 4th Ave
 - C. Review and Discuss County Roads & Bridges Fund 205 Reserve Account
 - D. Request Transfer from County Roads & Bridges Fund 205 Reserve Account for Excess Snow Maintenance Expenditures
 - E. Interest Rate Sheet - FYI
11. **Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee**
12. **Vouchers, Claims and Bills**
13. **Next Meeting Date:**
 - Regular Monthly Meeting – tbd – 2:00 p.m.
14. **Meeting Per Diem Code**
15. **Adjourn**

Deviation from the order shown may occur

MINUTES
Monday, February 17, 2020

FINANCE COMMITTEE

*Door County Government Center
Chambers Room, 1st floor
421 Nebraska Street, Sturgeon Bay, WI*

Oversight for Finance Department and County Treasurer

"These minutes have **not** been reviewed by the oversight committee and are subject to approval at the next regular committee meeting."

Call Meeting to Order

The Monday, February 17, 2020 Finance Committee meeting was called to order by Chairman Englebort at 2:00 p.m. at the Door County Government Center.

Establish a Quorum ~ Roll Call

Committee members present: Nancy Robillard, David Englebort, Susan Kohout, Richard Virlee, David Enigl and Alexis Heim Peter. Laura Vlies Wotachek was excused.

Others present: Administrator Ken Pabich, Finance Director Steve Wipperfurth, CC Grant Thomas, Treasurer Jay Zahn, Health & Human Services Director Joe Krebsbach, County Clerk Jill Lau, HR Director Kelly Hendee, and Linda Wait – Town of Sevastopol.

Adopt Agenda / Properly Noticed

Motion by Robillard, seconded by Kohout to adopt the agenda. Motion carried by unanimous voice vote.

Approve Minutes of the January 20, 2020 Regular Finance Committee Meeting

Motion by Virlee, seconded by Heim Peter to approve the minutes of the January 20, 2020 Finance Committee meeting. Motion carried by unanimous voice vote.

Communications

No communications were presented.

Public Comment

The following persons commented:

- Linda Wait, 5075 Bluff Court, Sturgeon Bay

Old Business

No old business was presented.

County Treasurer

Treasurer's Report

County Treasurer Zahn reviewed the reports included in the meeting packet. He noted that the next In Rem action is in progress.

Finance Director Department Update

Investment Report

Finance Director Wipperfurth explained Ehlers Investment Partners contacted the County and has suggested the County invest in some fixed income accounts given the downside of interest rates. Wipperfurth moved forward on this recommendation and has moved some investments into CD's and securities.

Checking Account Summary

Comparison of Sales Tax Revenues

Unassigned Fund Balance & Contingency Fund Status

Health Insurance & Workers Comp

Finance Director Wipperfurth reviewed all reports included in the meeting packet.

New Business (Review / Action)

Muskat Property [P.I.N. #'s 022-022728631A, 022-0227282632A & 022-0228282641A] - §65.90(5)(a), Wis. Stats. Non-Budgeted Appropriation

Administrator Pabich reviewed the discussions to date. This issue has been before the Administrative Committee who expressed concerns and agreed it would make sense to address issues similar to this on a case by case basis. The Administrative Committee directed CC Thomas to draft an Intergovernmental Agreement for this property. The Administrative Committee did discuss the possibility of recouping costs through a special charge or special tax on the property which may be recouped if and when the property is sold. It was noted there is a possibility that funding would not be recouped. CC Thomas noted the Intergovernmental Agreement would run through 2021; the County's contribution would be strictly financial with the Town of Sevastopol leading the demolition and clean-up/restoration process. This is before the Finance Committee to determine potential funding and the funding source.

Motion by Kohout, seconded by Virlee to support the Town of Sevastopol and approve funding not to exceed \$30,000 from the Contingency Fund. Discussion regarding the County venturing in a direction not taken before and does this open Pandora's Box. Motion failed by a tie vote of 3 No – Robillard, Enigl, and Englebert and 3 Yes – Virlee, Kohout, and Heim Peter.

Reclassification of Social Worker Position to Social Worker Supervisor

H&HS Director Joe Krebsbach reviewed a memo included in the meeting packet. The constant turnover prompted an internal audit which brought the recommendation for the new position. There is currently one supervisor who oversees nine positions. Krebsbach noted the shortage in this field is significant all across the state. Administrator Pabich explained the social worker position would be eliminated and a social worker supervisor position would be created. This process is normally done through the budget process however, with the shortage of workers it was recommended to move forward with the change now rather than wait for the next budget process. This position will be half supervision of four staff and the other half of the position's time will be running the Foster Care Program. The change was discussed back in November and it was decided to bring in additional staff rather than move to a supervisor position. This was reviewed after the last resignation and the recommendation to move forward with the social worker supervisor position was brought forward.

Motion by Kohout, seconded by Heim Peter to approve the financing of the reclassification of the social worker position to a social worker supervisor position funded through the budget and grants, as presented. Motion carried unanimous voice vote.

Youth Apprenticeship Program

Administrator Pabich distributed information to committee members regarding the program. Pabich reviewed the information included in the meeting packet. The program was started in Kewaunee County and is a Workforce Development Program targeting 16 to 18 year old students. The program allows the youth an opportunity to experience jobs they are interested in. Businesses would work with the school district(s) to find interested students who apply for positions. The program is similar to an internship. The business provides up to 450 hours of work to students. This idea was brought forward to the Administrative Committee who supported moving forward with the program. Department Heads also supported the program with Soil & Water, Facilities & Parks, and Human Services identifying positions. Also interested is the Highway Department and Finance Department. The fiscal impact was reviewed for the five identified positions. Approximately \$23,400 would be needed from Contingency if the County wanted to start the program this year. Administrator Pabich recommends supporting moving forward with the program this year.

Motion by Enigl, seconded by Robillard to approve moving forward with the Youth Apprenticeship Program and authorization of funding not to exceed \$24,000. Motion carried by unanimous voice vote.

Discussion of 2019 Budget Close Outs

Administrator Pabich noted this is an FYI and at this time there are two areas of concern – Highway Department snowplow account short approximately \$320,000 and Human Services placements estimated at a shortage of over \$500,000 (will be offset by budgeted unfilled positions).

County Address Signs

Administrator Pabich reviewed information included in the meeting packet. Two issues have been brought forward – many signs need replacement due to fading and there are emergency response safety concerns with the flat sign. The County can get more active on sign replacement for the damaged/faded signs or the County can look at replacing all signs in all municipalities with a 2-sided sign. There will be a meeting with the municipalities to determine if there is interest to add a special charge on tax bills or invoice their residents directly. The County would take on the expense up-front with the thought of reimbursement through the municipality. Within the next month Administrator Pabich will attempt to coordinate with the towns to hold a meeting regarding the signs.

Interest Rate Sheet - FYI

Reviewed.

Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee

- Sales Tax Policy Language

Vouchers, Claims and Bills

Reviewed.

Next Meeting Date:

Regular Monthly Meeting – March 16, 2020 – 3:00 p.m.

Meeting Per Diem Code

929.

Adjourn

Motion by Enigl, seconded by Robillard to adjourn. Time: 3:55 p.m. Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk



DOOR COUNTY TREASURER

County Government Center
 421 Nebraska Street
 Sturgeon Bay, WI 54235

JAY ZAHN
DOOR COUNTY TREASURER
 (920) 746-2286
 zahn@co.door.wi.us

TREASURER’S REPORT.....February 2020

	<u>February 2019</u>	<u>February 2020</u>
DELINQUENT TAXES	\$940,764.93 .65% of levy	\$ 820,810.65 .58% of levy
DELINQUENT SPECIAL ASSESSMENTS	\$313,468.35	\$ 313,182.80
DELINQUENT COLLECTIONS (month)	\$ 45,070.34	\$ 39,929.01
DELINQUENT SPECIALS (month)	\$ 180.11	\$ -0-
INTEREST COLLECTED (month)	\$ 13,525.52	\$ 13,261.35
INTEREST COLLECTED (year)	\$ 21,143.26	\$ 23,120.10
PENALTY COLLECTED (month)	\$ 6,782.84	\$ 6,646.48
PENALTY COLLECTED (year)	\$ 10,584.21	\$ 11,604.20
CURRENT YEAR COLLECTIONS	\$ 5,719,667.77	\$ 4,182,254.95
DELINQUENT PARCELS	830	728

Of the 43 parcels in the next foreclosure action. 15 have redeemed. Redemption date is March 20th.

Jay Zahn
 Door County Treasurer

Door County Treasurer - Delinquent Taxes Outstanding

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	\$ 1,422,577.79	\$ 1,574,472.30	\$ 1,474,623.49	\$ 1,262,758.18	\$ 1,144,256.45	\$ 923,141.67	\$ 1,041,587.86	\$ 881,353.22	\$ 1,010,836.51	\$ 985,835.27	\$ 860,739.66
February	\$ 1,291,303.15	\$ 1,520,373.30	\$ 1,294,849.49	\$ 1,197,081.76	\$ 1,088,285.49	\$ 839,554.06	\$ 1,000,787.61	\$ 793,872.14	\$ 955,717.37	\$ 940,764.93	\$ 820,810.65
March	\$ 1,122,424.66	\$ 1,434,636.07	\$ 1,224,935.10	\$ 1,128,377.69	\$ 1,030,757.93	\$ 800,237.12	\$ 915,652.99	\$ 762,835.13	\$ 899,531.18	\$ 868,853.96	
April	\$ 1,035,217.82	\$ 1,368,128.69	\$ 1,138,654.16	\$ 1,085,153.62	\$ 964,670.76	\$ 754,514.91	\$ 880,631.88	\$ 714,803.28	\$ 839,643.61	\$ 816,665.69	
May	\$ 907,552.21	\$ 1,288,807.70	\$ 1,018,047.89	\$ 1,002,338.77	\$ 896,830.02	\$ 702,326.62	\$ 729,822.87	\$ 668,881.58	\$ 807,796.49	\$ 768,443.13	
June	\$ 871,469.65	\$ 1,151,835.05	\$ 980,373.85	\$ 959,494.24	\$ 824,782.28	\$ 667,474.10	\$ 700,253.77	\$ 662,372.53	\$ 753,146.20	\$ 743,511.21	
July	\$ 823,243.15	\$ 1,151,835.05	\$ 938,289.60	\$ 866,089.85	\$ 769,221.24	\$ 606,822.41	\$ 651,005.85	\$ 633,548.98	\$ 698,854.92	\$ 680,737.09	
August	\$ 750,865.12	\$ 1,013,377.66	\$ 816,164.45	\$ 779,703.05	\$ 666,616.64	\$ 521,009.64	\$ 599,013.64	\$ 610,531.48	\$ 668,893.39	\$ 621,237.70	
September	\$ 2,222,311.23	\$ 2,532,370.49	\$ 1,910,175.77	\$ 1,848,131.70	\$ 1,446,627.42	\$ 1,376,566.48	\$ 1,258,648.08	\$ 1,388,460.06	\$ 1,302,444.37	\$ 1,270,938.55	
October	\$ 2,056,018.32	\$ 2,138,602.69	\$ 1,637,718.29	\$ 1,702,617.51	\$ 1,204,512.71	\$ 1,241,274.65	\$ 1,148,301.77	\$ 1,239,816.68	\$ 1,199,838.94	\$ 1,138,556.32	
November	\$ 1,840,041.71	\$ 1,902,840.84	\$ 1,474,846.11	\$ 1,548,320.44	\$ 1,083,176.38	\$ 1,149,663.37	\$ 1,020,639.11	\$ 1,126,798.48	\$ 1,078,126.16	\$ 1,003,513.06	
December	\$ 1,675,660.42	\$ 1,726,555.90	\$ 1,368,529.81	\$ 1,358,283.40	\$ 930,792.70	\$ 1,090,737.73	\$ 906,771.77	\$ 1,042,502.71	\$ 1,027,138.55	\$ 920,619.61	

Door County Treasurer - Delinquent Tax Collections

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	\$ 192,101.09	\$ 101,188.12	\$ 251,932.41	\$ 105,771.63	\$ 214,026.95	\$ 65,495.77	\$ 49,149.87	\$ 64,903.04	\$ 31,666.20	\$ 41,303.28	\$ 59,879.95
February	\$ 131,274.64	\$ 54,099.00	\$ 179,774.00	\$ 65,676.36	\$ 55,970.96	\$ 83,587.61	\$ 40,800.25	\$ 87,481.08	\$ 55,119.14	\$ 45,070.34	\$ 39,929.01
March	\$ 166,878.49	\$ 85,737.23	\$ 69,914.39	\$ 68,704.13	\$ 57,527.56	\$ 39,316.94	\$ 85,134.62	\$ 31,037.01	\$ 56,186.19	\$ 71,910.97	
April	\$ 89,206.84	\$ 66,507.38	\$ 86,280.94	\$ 43,224.07	\$ 64,713.08	\$ 45,722.21	\$ 35,021.11	\$ 48,031.85	\$ 45,519.53	\$ 52,188.27	
May	\$ 127,665.61	\$ 79,320.99	\$ 111,179.71	\$ 82,814.85	\$ 67,840.74	\$ 52,188.29	\$ 150,808.11	\$ 45,921.70	\$ 31,847.12	\$ 40,589.70	
June	\$ 36,082.56	\$ 130,315.09	\$ 111,709.76	\$ 42,844.53	\$ 72,047.74	\$ 34,852.52	\$ 29,570.00	\$ 6,509.05	\$ 54,650.29	\$ 24,931.92	
July	\$ 48,226.50	\$ 59,705.82	\$ 41,084.25	\$ 91,952.01	\$ 55,561.04	\$ 60,651.69	\$ 49,247.92	\$ 28,824.49	\$ 54,291.28	\$ 62,774.12	
August	\$ 64,958.83	\$ 59,642.81	\$ 122,125.15	\$ 67,769.20	\$ 102,604.60	\$ 47,998.42	\$ 39,990.30	\$ 23,016.56	\$ 29,961.53	\$ 59,499.39	
September	\$ 590,175.55	\$ 640,721.08	\$ 637,772.54	\$ 607,129.48	\$ 625,627.21	\$ 625,747.58	\$ 583,064.21	\$ 626,438.06	\$ 471,635.75	\$ 633,033.53	
October	\$ 169,373.63	\$ 276,017.35	\$ 272,557.48	\$ 145,514.19	\$ 242,114.71	\$ 135,291.83	\$ 110,346.31	\$ 148,643.38	\$ 103,566.19	\$ 132,382.23	
November	\$ 215,976.61	\$ 235,850.44	\$ 162,872.18	\$ 154,297.07	\$ 121,336.33	\$ 91,641.28	\$ 127,662.66	\$ 113,018.20	\$ 108,288.75	\$ 135,043.26	
December	\$ 164,381.29	\$ 176,284.94	\$ 106,316.30	\$ 190,037.04	\$ 94,538.94	\$ 58,895.64	\$ 74,382.85	\$ 84,295.77	\$ 50,987.61	\$ 82,893.45	
Total	\$ 1,996,301.64	\$ 1,965,390.25	\$ 2,153,519.11	\$ 1,665,734.56	\$ 1,773,909.86	\$ 1,341,389.78	\$ 1,375,178.21	\$ 1,308,120.19	\$ 1,093,719.58	\$ 1,381,620.46	

Door County Treasurer - Number of Delinquent Tax Parcels

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	1,001.00	1,128.00	1,154.00	1,284.00	1,130.00	1,065.00	989.00	880.00	926.00	915.00	777.00
February	922.00	1,078.00	1,084.00	1,223.00	1,080.00	1,012.00	948.00	825.00	891.00	830.00	728.00
March	818.00	1,098.00	1,038.00	1,107.00	998.00	962.00	888.00	795.00	847.00	776.00	
April	762.00	968.00	1,002.00	1,074.00	961.00	921.00	864.00	768.00	797.00	723.00	
May	696.00	923.00	924.00	919.00	922.00	850.00	811.00	723.00	766.00	672.00	
June	669.00	821.00	892.00	886.00	879.00	820.00	791.00	709.00	719.00	655.00	
July	627.00	821.00	861.00	827.00	840.00	783.00	751.00	691.00	692.00	613.00	
August	552.00	720.00	827.00	763.00	778.00	714.00	605.00	673.00	656.00	589.00	
September	1,602.00	1,731.00	1,854.00	1,588.00	1,576.00	1,300.00	1,203.00	1,288.00	1,260.00	1,125.00	
October	1,482.00	1,534.00	1,578.00	1,471.00	1,391.00	1,191.00	1,124.00	1,110.00	1,144.00	1,031.00	
November	1,333.00	1,370.00	1,419.00	1,350.00	1,244.00	1,076.00	1,019.00	1,110.00	1,013.00	900.00	
December	1,205.00	1,273.00	1,337.00	1,244.00	1,102.00	1,025.00	959.00	984.00	963.00	839.00	

Door County Treasurer - Interest Collected

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	\$ 30,117.39	\$ 14,735.56	\$ 46,671.42	\$ 17,083.78	\$ 49,341.47	\$ 9,137.66	\$ 10,154.69	\$ 12,295.55	\$ 5,636.48	\$ 7,617.74	\$ 9,858.75
February	\$ 23,481.62	\$ 12,998.10	\$ 40,384.94	\$ 13,644.93	\$ 12,724.70	\$ 20,332.02	\$ 14,424.68	\$ 17,393.16	\$ 11,814.66	\$ 13,525.52	\$ 13,261.35
March	\$ 54,129.34	\$ 27,244.79	\$ 23,820.65	\$ 24,483.91	\$ 22,465.51	\$ 18,400.13	\$ 29,723.68	\$ 14,297.52	\$ 22,488.75	\$ 31,894.99	
April	\$ 21,756.45	\$ 21,049.56	\$ 19,715.42	\$ 12,402.29	\$ 17,173.30	\$ 14,942.33	\$ 12,337.31	\$ 14,507.20	\$ 13,141.13	\$ 19,153.39	
May	\$ 39,911.87	\$ 21,929.87	\$ 35,767.22	\$ 24,777.71	\$ 21,459.68	\$ 19,633.28	\$ 35,327.14	\$ 15,793.57	\$ 13,153.83	\$ 12,466.90	
June	\$ 16,347.66	\$ 40,420.37	\$ 12,909.70	\$ 11,949.24	\$ 24,254.20	\$ 11,847.51	\$ 11,567.91	\$ 3,419.97	\$ 19,572.03	\$ 8,814.39	
July	\$ 22,034.94	\$ 26,629.70	\$ 24,537.60	\$ 36,439.30	\$ 23,222.14	\$ 23,749.55	\$ 22,563.81	\$ 15,316.89	\$ 20,702.39	\$ 21,832.28	
August	\$ 44,728.58	\$ 47,688.64	\$ 55,280.39	\$ 43,553.00	\$ 52,224.56	\$ 31,543.98	\$ 30,159.98	\$ 29,226.32	\$ 35,833.05	\$ 39,958.46	
September	\$ 59,581.91	\$ 71,728.52	\$ 67,811.20	\$ 60,793.39	\$ 64,036.58	\$ 62,980.34	\$ 61,130.49	\$ 59,544.68	\$ 45,694.89	\$ 63,117.05	
October	\$ 23,724.92	\$ 39,753.19	\$ 43,726.22	\$ 25,257.65	\$ 34,876.34	\$ 22,149.82	\$ 12,592.69	\$ 17,628.79	\$ 14,599.84	\$ 16,828.07	
November	\$ 18,786.34	\$ 38,450.31	\$ 23,678.30	\$ 21,778.42	\$ 17,974.78	\$ 13,087.81	\$ 18,098.72	\$ 15,061.24	\$ 20,111.83	\$ 24,453.56	
December	\$ 26,718.37	\$ 25,541.29	\$ 21,524.50	\$ 29,821.67	\$ 16,364.23	\$ 9,480.35	\$ 10,025.38	\$ 11,147.87	\$ 8,375.44	\$ 16,365.79	
Total	\$ 381,319.39	\$ 388,169.90	\$ 415,827.56	\$ 321,985.29	\$ 356,117.49	\$ 257,284.78	\$ 268,106.48	\$ 225,632.76	\$ 231,124.32	\$ 276,028.14	

Door County Treasurer - Penalty Collected

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	\$ 15,114.38	\$ 7,367.86	\$ 23,601.74	\$ 8,541.85	\$ 28,905.51	\$ 4,568.76	\$ 5,077.10	\$ 6,147.56	\$ 2,816.68	\$ 3,801.37	\$ 4,957.72
February	\$ 11,743.64	\$ 6,505.14	\$ 20,203.87	\$ 6,825.43	\$ 6,368.38	\$ 10,286.46	\$ 7,220.81	\$ 8,701.65	\$ 5,911.79	\$ 6,782.84	\$ 6,646.48
March	\$ 27,357.42	\$ 13,643.24	\$ 11,926.05	\$ 12,256.92	\$ 11,251.35	\$ 9,220.75	\$ 14,870.61	\$ 7,168.73	\$ 11,254.20	\$ 15,949.41	
April	\$ 10,878.77	\$ 10,880.66	\$ 10,005.33	\$ 6,243.97	\$ 8,586.43	\$ 7,522.91	\$ 6,175.60	\$ 7,263.40	\$ 6,569.23	\$ 9,597.05	
May	\$ 19,957.67	\$ 11,016.30	\$ 17,913.13	\$ 12,427.67	\$ 10,738.05	\$ 9,822.62	\$ 17,726.31	\$ 7,904.43	\$ 6,638.41	\$ 6,282.08	
June	\$ 8,172.68	\$ 20,316.78	\$ 6,454.49	\$ 5,974.44	\$ 12,131.40	\$ 5,937.95	\$ 5,803.64	\$ 1,709.91	\$ 9,786.58	\$ 4,407.20	
July	\$ 11,014.52	\$ 13,369.90	\$ 12,334.34	\$ 18,247.17	\$ 11,610.88	\$ 11,879.52	\$ 11,281.87	\$ 7,664.50	\$ 10,370.93	\$ 10,931.53	
August	\$ 22,396.31	\$ 24,363.49	\$ 27,388.82	\$ 21,775.90	\$ 26,178.58	\$ 15,762.19	\$ 15,074.78	\$ 14,716.62	\$ 17,949.36	\$ 19,986.44	
September	\$ 29,797.97	\$ 35,873.00	\$ 34,721.92	\$ 30,419.07	\$ 32,017.76	\$ 31,496.89	\$ 30,645.93	\$ 29,813.94	\$ 22,860.98	\$ 31,703.54	
October	\$ 23,724.92	\$ 19,876.38	\$ 28,547.81	\$ 12,637.00	\$ 17,438.98	\$ 11,103.91	\$ 6,296.07	\$ 8,790.68	\$ 7,378.82	\$ 8,410.31	
November	\$ 18,786.34	\$ 19,434.81	\$ 11,838.95	\$ 10,890.51	\$ 9,002.99	\$ 6,543.72	\$ 9,058.30	\$ 7,539.66	\$ 10,116.55	\$ 12,226.63	
December	\$ 13,358.26	\$ 12,772.08	\$ 10,797.93	\$ 14,912.25	\$ 8,339.55	\$ 4,879.36	\$ 5,012.58	\$ 5,582.46	\$ 4,195.23	\$ 8,166.52	
Total	\$ 212,302.88	\$ 195,419.64	\$ 215,734.38	\$ 161,152.18	\$ 182,569.86	\$ 129,025.04	\$ 134,243.60	\$ 113,003.54	\$ 115,848.76	\$ 138,244.92	

County of Door Investment Summary				
As of February 29, 2020				
Updated March 9, 2020 by Steve Wipperfurth, Door County Finance Department				
	Tax Costs	Market Value	Maturity Date	Interest Rate
Local Government Investment Pool (LGIP) - General Fund	28,547,875.92	28,547,875.92	N/A	1.62%
Local Government Investment Pool (LGIP) - Highway DK Jurisdictional Transfer	28,963.38	28,963.38	N/A	1.62%
American Deposit Management Co. - Money Market Account	2,215,938.23	2,215,938.23	N/A	1.60% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	9/20/2020	2.50% *
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	3/18/2022	2.43% *
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	7/24/2020	2.70% *
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	7/30/2020	2.65% *
American Deposit Management Co. - Certificate of Deposit (25 mos.)	245,000.00	245,000.00	12/22/2020	2.81% *
American Deposit Management Co. - Certificate of Deposit (12 mos.)	245,000.00	245,000.00	9/6/2020	2.32% *
American Deposit Management Co. - Certificate of Deposit (36 mos.)	245,000.00	245,000.00	4/30/2022	2.72% *
American Deposit Management Co. - Certificate of Deposit (15 mos.)	245,000.00	245,000.00	5/7/2020	2.58% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	200,000.00	200,000.00	10/26/2021	2.18% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/20/2020	2.65% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/12/2020	2.40% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	1/9/2022	2.13% *
American Deposit Management Co. - Certificate of Deposit (15 mos.)	245,000.00	245,000.00	4/23/2020	2.71% *
American Deposit Management Co. - Certificate of Deposit (18 mos.)	120,000.00	120,000.00	2/22/2020	2.33% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	2/21/2022	2.20% *
American Deposit Management Co. - Certificate of Deposit (12 mos.)	245,000.00	245,000.00	10/11/2021	2.13% *
American Deposit Management Co. - Certificate of Deposit (27 mos.)	245,000.00	245,000.00	6/27/2021	2.83% *
American Deposit Management Co. - Certificate of Deposit (30 mos.)	245,000.00	245,000.00	2/23/2021	2.75% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/29/2021	2.47% *
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	6/7/2021	2.18% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	8/2/2020	2.39% *
American Deposit Management Co. - Certificate of Deposit (23 mos.)	245,000.00	245,000.00	11/21/2020	2.90% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	5/4/2020	2.40% *
American Deposit Management Co. - Certificate of Deposit (12 mos.)	245,000.00	245,000.00	4/22/2020	2.45% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/11/2020	2.60% *
American Deposit Management Co. - Certificate of Deposit (15 mos.)	245,000.00	245,000.00	5/25/2020	2.81% *
American Deposit Management Co. - Certificate of Deposit (27 mos.)	245,000.00	245,000.00	11/22/2021	2.67% *
American Deposit Management Co. - Certificate of Deposit (13 mos.)	245,000.00	245,000.00	10/28/2021	2.13% *
Associated Bank - Tax Collections Checking Account	171,980.47	171,980.47	N/A	0.00%
Associated Bank - Money Market Account	2,268,617.16	2,268,617.16	N/A	1.51%
Associated Trust - Freddie Mac	625,000.00	626,656.25	7/30/2020	2.01%
Associated Trust - Freddie Mac	500,000.00	500,575.00	7/29/2021	2.00%
Associated Trust - Federal Farm Credit Bank	550,000.00	551,776.50	7/22/2022	2.11%
Associated Trust - Federal Farm Credit Bank	650,000.00	652,054.00	7/8/2024	2.23%
Associated Trust - Federal Farm Credit Bank	600,000.00	607,542.00	7/26/2023	2.00%
Associated Trust - Federal Farm Credit Bank	9,100,000.00	9,193,639.00	1/24/2024	1.67%
Associated Trust - Federal Farm Credit Bank	2,819,263.10	2,864,157.45	5/14/2024	1.53%
Associated Trust - Federal Farm Credit Bank	1,000,000.00	1,009,340.00	2/3/2025	1.68%
Associated Trust - U.S. Treasury Note	325,000.00	327,083.25	11/30/2020	2.00%
Associated Trust - U.S. Treasury Note	350,000.00	355,141.50	4/15/2021	2.35%
Associated Trust - U.S. Treasury Note	300,000.00	300,222.00	7/15/2020	1.50%
Associated Trust - Bank of North America Certificate of Deposit (36 mos)	150,000.00	151,144.50	1/24/2023	1.80%
Associated Trust - Sallie Mae Bank/Salt Lake Certificate of Deposit (36 mos)	245,000.00	247,562.70	1/23/2023	1.89%
Associated Trust - Wells Fargo Natl Bank West Certificate of Deposit (36 mos)	245,000.00	247,572.50	1/30/2023	1.89%
Associated Trust - Ally Bank Certificate of Deposit (36 mos)	245,000.00	246,869.35	1/30/2023	1.80%
Associated Trust - Alma Bank Certificate of Deposit (36 mos)	245,000.00	245,465.50	2/7/2023	1.60%
Associated Trust - Morgan Stanley Bank Certificate of Deposit (36 mos)	245,000.00	247,219.70	1/30/2023	1.85%
Associated Trust - Metro Credit Union Certificate of Deposit (24 mos)	245,000.00	246,158.85	1/31/2022	1.70%
Associated Trust - Merrick Bank Certificate of Deposit (36 mos)	245,000.00	246,173.55	1/31/2023	1.70%
Associated Trust - Nextier Bank Certificate of Deposit (24 mos)	245,000.00	245,717.85	2/22/2022	1.60%
Associated Trust - Raymond James Bank Certificate of Deposit (36 mos)	245,000.00	246,163.75	2/14/2023	1.70%
Associated Trust - Green State Credit Union Certificate of Deposit (24 mos)	245,000.00	246,161.30	1/31/2022	1.70%
Associated Trust - Goldman Sachs Bank Certificate of Deposit (24 mos)	245,000.00	246,225.00	11/8/2021	1.75%
Associated Trust - Goldman Sachs Bank Government Money Market	1,495,845.75	1,495,845.75	N/A	1.51%
Johnson Bank - Certificate of Deposit (18 mos.)	255,273.93	255,273.93	6/23/2021	1.25% **
Nicolet National Bank - Checking Account	2,756,068.55	2,756,068.55	N/A	1.44%
Nicolet National Bank/CDARS - Certificate of Deposit (24 mos.)	1,038,756.63	1,038,756.63	4/22/2021	2.37% **
Nicolet National Bank - Certificate of Deposit (24 mos.)	264,284.46	267,714.13	3/12/2021	2.58% **
Notes Receivable from School District of Sturgeon Bay	90,000.00	90,000.00	4/1/2022	1.56%
Wisconsin Investment Series Cooperative (WISC) - Investment Series and CMS Accounts, combined	2,546.94	2,546.94	N/A	1.55%
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (18 mos.)	51,887.09	51,887.09	9/4/2020	2.59%
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	241,700.00	241,700.00	1/19/2021	2.23%
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (18 mos.)	239,800.00	239,800.00	8/10/2020	2.74%
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	234,700.00	234,700.00	2/8/2021	3.04%
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (36 mos.)	249,364.25	249,033.37	3/16/2020	1.75%
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	241,000.00	241,000.00	11/8/2021	1.79%
Dana Investment Account (Mortgage -Backed Securities)	347,536.61	386,150.86	N/A	1.55% **
Investment Total	67,096,402.47	67,324,473.91		
* THIS IS THE MONTH-END BALANCE FROM THE PREVIOUS MONTH, SINCE THIS STATEMENT HAD NOT YET BEEN RECEIVED AT THE TIME THAT THIS REPORT WAS PREPARED.				
** YEAR-TO DATE AVERAGE YIELD (NET OF INVESTMENT MANAGEMENT FEES) ON AVERAGE COST.				
Investment Percentage Distribution: LGIP	28,576,839.30	42.45%		
Checking/Money Market Accounts	8,910,997.10	13.24%		
U.S. Treasury/Securities	16,988,186.95	25.23%		
Certificates of Deposit	12,372,299.70	18.38%		
Notes Receivable	90,000.00	0.13%		
DANA	386,150.86	0.57%		
Total	67,324,473.91	100.00%		
Revenues from General Fund Investments	2020 Budget	2020 YTD	% Received	
Interest on Investments	840,000.00	145,616.12	17.34%	
Return on Mortgage-Backed Securities	5,625.00	1,093.56	19.44%	
Totals	845,625.00	146,709.68	17.35%	
	Market Value	Total Return YTD, Net of		
Solid Waste Escrow -Long-Term Care (Fund 209)	1,155,726.78	-		

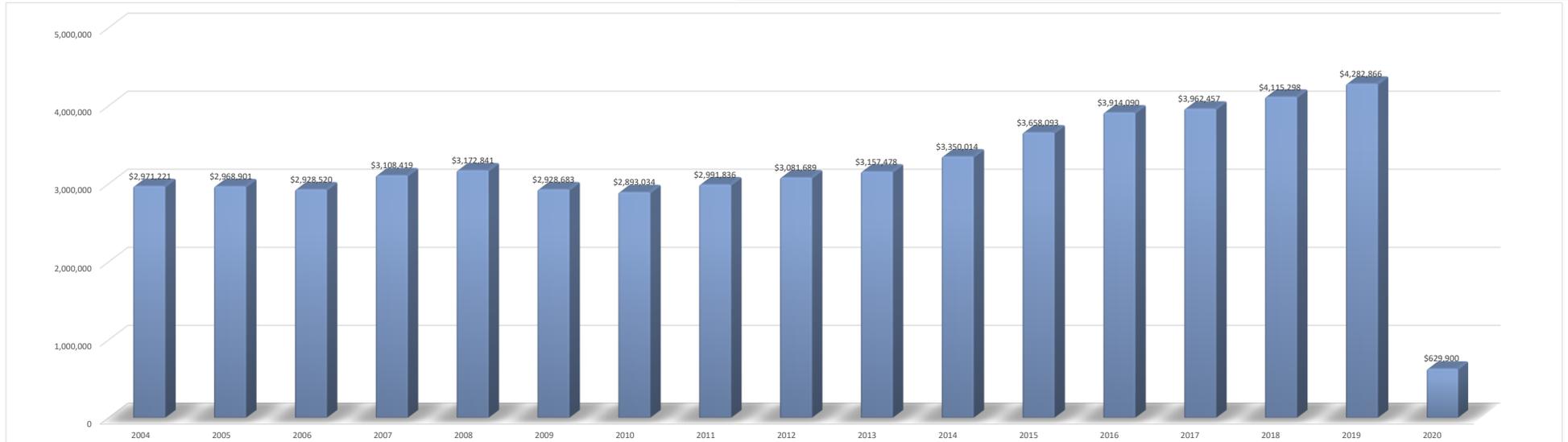
DOOR COUNTY BANK ACCOUNTS IN TRUST						
Month Ending: February 29, 2020						
Updated March 9, 2020 by Steve Wipperfurth, Door County Finance Department						
	Beginning	Add:	Less:	Add:	Less:	Ending Bank
	Balance Per		Cancelled		Fees/Other	Statement
	Statement	Deposits *	Checks	Interest	Deductions **	Balance
<u>Sheriff:</u>						
Jail Inmate Trust (Nicolet)	22,835.83	45,678.61	(43,250.18)	-	-	25,264.26
Drug Enforcement (North Shore)***	6,644.68	-	-		-	6,644.68
<u>Human Services</u>						
Representative Payee Acct. (Nicolet)***	45,515.03				-	45,515.03
Senior Center Nutrition (Nicolet)	941.00	989.00	(941.00)	-		989.00
Senior Center Nutrition (Associated)	6,405.00	6,274.76	(6,405.00)	-		6,274.76
District Attorney Trust Account (Nicolet)	10,157.54	3,408.85	(645.01)	-	-	12,921.38
Clerk of Courts-Summary (Nicolet)	383,053.60	106,322.49	(146,434.08)		-	342,942.01
Less: Clerk of Courts-Held in Trust	(300,935.03)	56,793.46		-	-	(244,141.57)
Sunshine Fund (Nicolet)	1,500.98	-	-	-	-	1,500.98
Veterans Service Council (Nicolet)	16,690.56	3,815.98	(1,800.00)	-	-	18,706.54
Library (Nicolet)	10,652.43	2,000.00	(6,639.53)	-	-	6,012.90
TOTALS	203,461.62	225,283.15	(206,114.80)	-	-	222,629.97
* The amount shown in this column for "Clerk of Courts-Held in Trust" is the <u>net change</u> in the trust account balance during the month.						
** Any positive amounts shown in the column labeled "Fees/Other Deductions" represent service charges from a previous month that were refunded or paid for by the department (in the case of orders for checks or deposit tickets).						
*** This is the month-end balance from the previous month, since this statement was not available at the time that this report was prepared.						

DOOR COUNTY WISCONSIN

0.5% Sales Tax Rebate Collection History, January, 2004 thru February, 2020

Month Received	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	(Sales for Month of)
Jan	\$ 202,568	\$ 184,436	\$ 192,699	\$ 164,664	\$ 166,954	\$ 194,133	\$ 197,464	\$ 172,867	\$ 150,070	\$ 190,692	\$ 222,760	\$ 234,126	\$ 262,179	\$ 211,998	\$ 197,823	\$ 273,070	\$ 298,987	(Nov)
Feb	\$ 198,820	\$ 221,403	\$ 210,999	\$ 242,547	\$ 227,617	\$ 175,000	\$ 144,826	\$ 212,513	\$ 234,896	\$ 192,825	\$ 200,069	\$ 182,565	\$ 204,410	\$ 266,561	\$ 294,339	\$ 290,852	\$ 330,913	(Dec)
March	\$ 165,110	\$ 139,717	\$ 175,440	\$ 169,046	\$ 213,885	\$ 172,535	\$ 161,230	\$ 161,906	\$ 155,129	\$ 162,310	\$ 182,416	\$ 171,130	\$ 195,203	\$ 211,766	\$ 198,944	\$ 211,337		(Jan)
April	\$ 147,138	\$ 158,899	\$ 149,963	\$ 160,198	\$ 149,969	\$ 141,624	\$ 164,071	\$ 155,243	\$ 124,272	\$ 154,690	\$ 169,317	\$ 218,027	\$ 287,266	\$ 185,464	\$ 178,122	\$ 193,950		(Feb)
May	\$ 150,766	\$ 155,857	\$ 174,779	\$ 175,761	\$ 186,724	\$ 174,329	\$ 138,257	\$ 140,806	\$ 209,173	\$ 203,393	\$ 205,490	\$ 217,611	\$ 185,645	\$ 231,900	\$ 254,044	\$ 253,811		(March)
June	\$ 205,199	\$ 223,661	\$ 221,297	\$ 235,315	\$ 199,943	\$ 195,264	\$ 215,690	\$ 213,900	\$ 216,350	\$ 180,364	\$ 187,608	\$ 236,927	\$ 304,099	\$ 281,925	\$ 284,725	\$ 266,349		(April)
July	\$ 257,375	\$ 248,624	\$ 253,161	\$ 279,391	\$ 270,198	\$ 292,858	\$ 278,796	\$ 304,873	\$ 253,695	\$ 317,710	\$ 338,410	\$ 370,861	\$ 358,121	\$ 354,873	\$ 392,287	\$ 444,423		(May)
Aug	\$ 314,694	\$ 347,523	\$ 353,162	\$ 366,325	\$ 416,177	\$ 278,877	\$ 281,811	\$ 343,137	\$ 422,498	\$ 426,927	\$ 457,286	\$ 412,462	\$ 438,177	\$ 506,672	\$ 612,799	\$ 570,278		(June)
Sept	\$ 382,785	\$ 370,347	\$ 362,264	\$ 374,740	\$ 362,360	\$ 392,082	\$ 438,668	\$ 400,437	\$ 392,873	\$ 369,808	\$ 352,942	\$ 467,420	\$ 492,873	\$ 489,378	\$ 437,497	\$ 438,280		(July)
Oct	\$ 383,438	\$ 333,084	\$ 312,668	\$ 334,617	\$ 391,602	\$ 369,776	\$ 353,927	\$ 310,984	\$ 364,323	\$ 389,095	\$ 444,035	\$ 457,574	\$ 449,303	\$ 433,956	\$ 489,571	\$ 561,281		(Aug)
Nov	\$ 296,224	\$ 316,127	\$ 363,243	\$ 369,611	\$ 334,516	\$ 276,142	\$ 247,201	\$ 329,297	\$ 350,025	\$ 350,974	\$ 323,406	\$ 345,890	\$ 418,609	\$ 490,129	\$ 484,654	\$ 477,028		(Sept)
Dec	\$ 267,104	\$ 269,223	\$ 234,724	\$ 236,204	\$ 228,102	\$ 240,769	\$ 245,800	\$ 245,873	\$ 208,385	\$ 218,690	\$ 266,275	\$ 343,500	\$ 318,205	\$ 297,835	\$ 290,493	\$ 302,207		(Oct)
Annual	\$ -	\$ -	\$ (75,879)	\$ -	\$ 25,294	\$ 25,294	\$ 25,293	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total	\$ 2,971,221	\$ 2,968,901	\$ 2,928,520	\$ 3,108,419	\$ 3,172,841	\$ 2,928,683	\$ 2,893,034	\$ 2,991,836	\$ 3,081,689	\$ 3,157,478	\$ 3,350,014	\$ 3,658,093	\$ 3,914,090	\$ 3,962,457	\$ 4,115,298	\$ 4,282,866	\$ 629,900	\$ 65,973
% to Budget	114.28%	114.19%	108.46%	107.19%	106.76%	97.62%	96.48%	103.88%	104.46%	102.46%	106.50%	112.90%	116.16%	114.85%	109.74%	114.21%	16.80%	Year-to-Date
Budgeted	\$ 2,600,000	\$ 2,600,000	\$ 2,700,000	\$ 2,900,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 2,880,000	\$ 2,950,000	\$ 3,081,590	\$ 3,145,590	\$ 3,240,000	\$ 3,370,000	\$ 3,450,000	\$ 3,750,000	\$ 3,750,000	\$ 3,750,000	2020 vs 2019
Subsequent Levy Offset	\$ 371,221	\$ 368,901	\$ 228,520	\$ 208,419	\$ 172,841	\$ -	\$ -	\$ 111,836	\$ 131,689	\$ 75,888	\$ 204,424	\$ 418,093	\$ 544,090	\$ 512,457	\$ 365,298	\$ 532,866		

Ahead (behind) same month in prior year	\$ 40,061
Average % to Date for this time period should be	16.67%



DOOR COUNTY
UNASSIGNED FUND BALANCE (located within the General Fund)
As of February 29, 2020

The following information on the General Fund is being provided to the Door County Board of Supervisors pursuant to Rule 19:

Unassigned Fund Balance--General Fund as of 12/31/2018 Audited
\$ 16,996,828.24

<u>2019 Approved Changes to Unassigned Fund Balance:</u>	<u>Additions To:</u>	<u>Reductions From:</u>
Transfer from Unassigned Fund Balance Included in 2019 Budget - Remodel Government Center		(300,000.00)
Acquisition of Younkers Building 56 N. 4th Ave - Resolution 2019-13		(505,000.00)
Transfer of Non-Budgeted Funds - County Clerk Resolution 2019-10		(13,000.00)
Acquisition of Hidding Trust Parcels - Resolution 2019-19		(450,000.00)
Transfer of Non-Budgeted Funds - 56 N 4th Ave Building - Resolution 2019-34		(94,000.00)
	\$ -	\$ (1,362,000.00)

Available Unassigned Fund Balance 12/31/2019 **\$ 15,634,828.24** Unaudited

<u>2020 Approved Changes to Unassigned Fund Balance:</u>	
Transfer from Unassigned Fund Balance included in 2020 Budget - for Jail Door CIP Project	(130,000.00)
Transfer from Unassigned Fund Balance included in 2020 Budget - for Human Services Reserve	(792,538.00)
Transfer of Non-Budgeted Funds - 56 N 4th Ave Building 2019 Property Tax Bill - Resolution 2020-___	(18,004.00)
	(940,542.00)

Available Unassigned Fund Balance 2/29/2020 **\$ 14,694,286.24** Unaudited

Steve Wipperfurth, Finance Director

	<u>As of 12/31/2017</u>	<u>As of 12/31/2018</u>	<u>As of 12/31/2019</u>	<u>As of 2/29/2020</u>
Unassigned Fund Balance	\$ 14,841,408.21	\$ 16,996,928.24	\$ 15,634,828.24	\$ 14,694,286.24

Unassigned Fund Balance is designed to serve as a measure of the fund's financial resources available for appropriation and has a direct impact on bond ratings and borrowing power of the county.

Current Unassigned Fund Balance	\$ 14,694,286.24
General Fund Budgeted Expenditures - 2020	\$ 33,688,152.00
All Other Budgeted Funds Requiring Tax Levy - 2020	\$ 27,199,151.00

The County's current unassigned fund balance of \$ 14,694,286.24 represents approximately **24.13358%** of its governmental funds budgeted expenditures. This level of funding is above the the 12%-15% reserve funding levels set forth in Resolution 72-03 adopted August 26, 2003.

From the policy: 12% is the base per County Board Policy at which point the County would never want to let the unassigned fund balance reserved for working capital go below.

Note:	
The amount above (below) the upper limit of 15% which, if above, could be a consideration for unforeseen expenditures	\$ 5,561,190.79
15% Upper Limit would equate to an unassigned fund balance of	\$ 9,133,095.45
12% Lower Limit would equate to an unassigned fund balance of	\$ 7,306,476.36

Door County Contingency Accounts February 29, 2020

General Contingency

#100.06.1161.59103

2019 Contingency Balance Carryforward (Estimated)	<u>Unaudited</u>	\$ 321,797.97
2020 Budget for Contingency Expense		\$ 150,000.00
		\$ 471,797.97
Total General Contingency Available for 2020		

NOTE: The "2019 Contingency Balance Carryforward (Estimated)" shown above does not include the close out of final expenses for 2019 to the General Contingency Balance; this should be completed in May, 2020.

Uses - 2020

Expenses Not to Exceed \$18,000.00 for expenses related to external financial and operational audit of the Door County Treasurer's Department (Resolution 2020-06)	\$	(18,000.00)
Expenses Not to Exceed \$9,999.00 for expenses related to FCC Licenses for Emergency Communications	\$	(9,999.00)
Expenses Not to Exceed \$24,000.00 for expenses related to the Youth Apprenticeship Program for the remainder of 2020 (Resolution #2020-16)	\$	(24,000.00)
<i>Expenses Not to Exceed \$12,000.00 for expenses related to Email Archive Solution</i>	\$	(12,000.00)

Subtotal		\$ (63,999.00)
Available Balance--General Contingency Expense	<u>Unaudited</u>	\$ 407,798.97

Payroll Contingency

Payroll Reserve - #100.32106	<u>Unaudited</u>	\$ 2,765,114.14
2020 Budget for Payroll Contingency - #100.06.1161.59101		\$ 1,101,021.00
Total Payroll Contingency Available for 2020		\$ 3,866,135.14

Uses - 2020

<u>Estimated</u> Cost for 2019 of Compensation Plan Aging and Increases for General Municipal Employees (Resolution 2019-78), Collective Bargaining Agreement with Door County Deputy Sheriff's Association (Resolution 2019-21), Collective Bargaining Agreement with Emergency Medical Service Employees (Resolution 2019-57)	\$	(334,837.00)
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Subtotal		\$ (334,837.00)
Available Balance--Payroll Contingency Expense/Payroll Reserve	<u>Unaudited</u>	\$ 3,531,298.14

Door County Medical Benefits Fund For Period thru February 29, 2020

2019 Ending Balance	<u>Unaudited</u>	\$ 5,939,883.75
 <u>2020 Revenues:</u>		
Retired Employees Medical	\$ 21,180.58	
County Share Medical	\$ 1,042,829.80	
Employee Share Medical	\$ 110,689.41	
County Share Dental	\$ 54,005.56	
Pro-rated Employee Dental (part-time)	\$ 613.32	
Miscellaneous	\$ 32.62	
Sub-Total All Contributions	\$ 1,229,351.29	
Insurance Reimbursements		
Total Revenues to Date		\$ 1,229,351.29
 <u>2020 Expenditures:</u>		
Claims Paid Medical	\$ 690,733.75	
Claims Paid Dental	\$ 61,242.47	
Prescription/Drug Claims	\$ 134,670.48	
Total Claims	\$ 886,646.70	
Specific Premium (Stop Loss Insurance)	\$ 207,850.85	
Administrative and Miscellaneous Fees	\$ 20,658.45	
Transfers to Other Funds	\$ -	
Total Expenditures to Date	\$ 1,115,156.00	
2020 Net Gain/(Loss) to Date		\$ 114,195.29
Current Fund Balance to Date	<u>Unaudited</u>	\$ 6,054,079.04
 <u>Notes:</u>		
2019 -- Same Time Period Net Gain or (Loss)	\$ 195,800.00	
Difference between same time period-- current year verses prior year	\$ (81,604.71)	
Target Reserve to be maintained--based on consultant's recommendations 8/7/2018	\$ 5,200,000.00	

Door County Workers' Compensation Fund For Period thru February 29, 2020

2019 Ending Fund Balance		<u>Unaudited</u>	<u>\$ 1,642,121.84</u>
Revenues	\$ 100,789.38		
Insurance Reimbursements/Dividends			
Total 2019 Revenues to Date	\$ 100,789.38		
Expenditures	\$ (333,514.00)		
Transfers Out	\$ (470,000.00)		
Total 2019 Expenditures and Transfers Out to Date	\$ (803,514.00)		
2019 Net Gain/(Loss) to Date			\$ (702,724.62)
 Current Fund Balance, to Date		 <u>Unaudited</u>	 <u>\$ 939,397.22</u>

Notes: The Workers' Compensation Modification Rate decreased from 0.93 in 2014 to 0.79 for 2015; it decreased again for 2016, to 0.76; it increased slightly to 0.78 for 2017; and it decreased slightly again to 0.77 for 2018; it increased to 0.80 for 2019; and it decreased to 0.68 for 2020.

DOOR COUNTY
Request Authorization
For
Transfer of Funds / Change in Budget

I, the undersigned, respectfully request that the Finance Committee approve the following transfer of funds:

FROM:

Description	Fund	Account Exp/Rev	Amount
Contingency Expense	100	06.1161.59103	\$12,000.00

TO:

Description	Fund	Account Exp/Rev	Amount
Technology Systems Department – Service Contracts Technology Systems	100	13.1106.52302.0 0013	\$12,000.00

As a government agency following the open records law we are required to retain for the 7 year period is email. Technology Services has been using a product called Unlimited Mailbox from CGS. CGS has chosen to end this product with an end date of 4/1/2020. Technology Services Committee have requested a transfer of up to \$12,000.00 to pay for the new email archive solution implementation.

Fiscal Impact

Prior to this requested transfer, the unaudited available balance in the Contingency Expense account is \$419,798.97. If this transfer is approved, that available balance would decrease to \$407,798.97.

Requested By: Jason Rouer, Technology Services Director Date: 3/12/2020

Funds Available, Verified By: Steve Wipperfurth Date: 3/12/2020

Reviewed by Finance Director: Steve Wipperfurth Date: 3/12/2020

Authorized & Approved by Finance Committee Date _____

Transfer Entered By _____ Date _____



County of Door Technology Services Department

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Jason Rouer
Technology Services Director
Phone (920) 746-5983
jrouer@co.door.wi.us

To: Technology Services Committee

From: Jason Rouer

Date: March, 12 2020

RE: Mail Retention/Archiving End of Life

Background

We as a government agency are required to keep communications for 7 years following open records laws. One of the items we are required to retain for the 7 year period is e-mail. We have done this for the last 12 years using a product called Unlimited Mailbox from a vendor named CGS. It has served us well for these past 12 years. On December 27th 2019, we received a letter that the company had chosen to end the product line with an end date of 4/1/2020. Prior to this communication we had no indication of their intentions including our renewal process for maintenance as part of our budget process. We've contacted them to voice our concerns and to get our maintenance period extended due to the short notice to which they have agreed so long as we're moving towards another solution.

Discussion

Since the retention of e-mail is a requirement taking the chance and going without guaranteed support leaves us with little choice but to pursue other options prior to the 2021 fiscal year. We created a team of Ashley DeGrave, Duane Kuntz, and myself to investigate alternatives to fulfill our needs and import our current 7 years of data while also being fiscally responsible. I've included a spreadsheet that represents our criteria and selection process. At this point we have chosen Barracuda Message Archiver in the appliance version to be our recommended course of action.

Recommendation

I would ask the committee accept our selection and pass along to the Finance committee for the use of contingency funding to allow us to proceed with the transition as soon as possible.

Email Archive Solution Comparison

Vendors	Implementaiton	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Total 7 Year Investment
Barracuda Appliance (New Appliance @ YR 4)	\$ 8,907.87	\$ 2,601.81							
Total Year 1	\$11,509.68		\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 32,509.68
Mailmeter (Waterford)	\$ -	\$ 16,000.00							
Total Year 1	\$16,000.00		\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 40,000.00
Barracuda Virtual	\$ -	\$ 9,500.00							
Total Year 1	\$9,500.00		\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$ 66,500.00
ZixArchive Essentials	\$ -	\$ 7,515.00							
Total Year 1	\$7,515.00		\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 79,515.00
Proofpoint	\$ 7,900.00	\$ 16,000.00							
Total Year 1	\$23,900.00		\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 119,900.00

Top Two Vendor Comparison

	Barracuda Appliance		MailMeter (Waterford)	
Ease of Use	9 - Administrative 9 - End User	Outlook integration/plugin Search within Outlook One-Stop Shop	8 - Administrative 7 - End User	No Outlook Plug-In Attachments open in browser Interface was more complex Does not maintain folder structure
Reputation	9	Well known security company 13 YRS in Archiving Made magic-quadrant list	8	20 Years in Archiving Did not make magic-quadrant list Not well-known in Technology field
Future Proofing	9	EML Format O365 Capable New appliance every 4 YRS	8	O365 Capable Must export mailboxes Uses our own hardware
Licensing	10	Licenses by size of data	6	Licenses by mailboxes including shared
Storage	9	On appliance, SAN storage needed for back-up only (Slow, less expensive)	5	100% on County SAN storage
Ingesting	10	Capable of importing from CGS No added cost	10	Capable of importing from CGS No added cost

Email Archive Solution - Barracuda Appliance

Summary of Costs Comparison by Years

Prepared March 13, 2020 by Steve Wipperfurth, Door County Finance Department

	Implementation Cost	Year 1 - 2020	Year 2 - 2021	Year 3 - 2022	Year 4 - 2023	Year 5 - 2024	Year 6 - 2025	Year 7 - 2026	Total Investment	Average Cost per Year
Barracuda Appliance 7 Year Option	\$ 8,907.87 \$	\$ 2,601.81 11,509.68	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 32,509.68	\$ 4,334.62
Barracuda Appliance 5 Year Option	\$ 8,907.87 \$	\$ 2,951.68 11,859.55	\$ 4,181.54	\$ 4,181.54	\$ 4,181.54	\$ 4,181.54			\$ 28,585.72	\$ 5,717.14
Barracuda Appliance 3 Year Option	\$ 8,907.87 \$	\$ 3,115.66 12,023.53	\$ 4,673.49	\$ 4,673.49					\$ 21,370.51	\$ 7,123.50

NOTES

1. The 7 year option includes 6 months of free maintenance service.
2. Going with 7 year option comparing 5 year option the cost savings is \$1,382.52 per year
3. Going with 7 year option comparing 3 year option the cost savings is \$2,788.88 per year
4. Cost of maintenance agreement for 2021 thru 2026 would be included in the annual budget for each of those years.



Barracuda Archiving

Quote #094005 v2

Prepared For:

Door County

Jason Rouer
421 Nebraska St
Sturgeon Bay, WI 54235

P: (920) 746-5983

E: jrouer@co.door.wi.us

Prepared By:

Heartland Business Systems

Joanna Thoms
1700 Stephen Street
Little Chute, WI 54140

P: (920) 687-4126

E: jthoms@hbs.net

Date Issued:

02.28.2020

Expires:

04.30.2020

7 Year Option		Price	Qty	Ext. Price
BMA450a	Barracuda Message Archiver Appliance 450	\$8,845.76	1	\$8,845.76
BMA450a-c	Barracuda Message Archiver Appliance 450 Energize Updates Subscription 1 Month	\$14,326.68	1	\$14,326.68
BMA450a-h	Barracuda Message Archiver Appliance 450 Instant Replacement Subscription 1 Month	\$11,691.80	1	\$11,691.80
HBS-SHIPPING	Domestic Shipping (Ground Service)	\$62.11	1	\$62.11
***6 months of free service will be included with a 7 year contract, for a total contract length of 90 months				
Subtotal				\$34,926.35

5 Year Option		Price	Qty	Ext. Price
BMA450a	Barracuda Message Archiver Appliance 450	\$8,845.76	1	\$8,845.76
BMA450a-c	Barracuda Message Archiver Appliance 450 Energize Updates Subscription 1 Month	\$10,835.31	1	\$10,835.31
BMA450a-h	Barracuda Message Archiver Appliance 450 Instant Replacement Subscription 1 Month	\$8,842.54	1	\$8,842.54
SHIP-BSFDM1	Domestic Shipping (Ground Service)	\$62.11	1	\$62.11
Subtotal				\$28,585.72

3 Year Option		Price	Qty	Ext. Price
BMA450a	Barracuda Message Archiver Appliance 450	\$8,845.76	1	\$8,845.76
BMA450a-e	Barracuda Message Archiver Appliance 450 Energize Updates Subscription - 3 Year	\$6,862.37	1	\$6,862.37
BMA450a-h	Barracuda Message Archiver Appliance 450 Instant Replacement Subscription - 3 Year	\$5,600.27	1	\$5,600.27
SHIP-BSFDM1	Domestic Shipping (Ground Service)	\$62.11	1	\$62.11
Subtotal				\$21,370.51

Quote Summary	Amount
7 Year Option	\$34,926.35
Total:	\$34,926.35

This quote may not include applicable sales tax, shipping, handling and/or delivery charges. Final applicable sales tax, shipping, handling and/or delivery charges are calculated and applied at invoice. The above prices are for hardware/software only, and do not include delivery, setup or installation by Heartland ("HBS") unless otherwise noted. Installation by HBS is available at our regular hourly rates, or pursuant to a prepaid HBSFlex Agreement. This configuration is presented for convenience only. HBS is not responsible for typographical or other errors/omissions regarding prices or other information. Prices and configurations are subject to change without notice. HBS may modify or cancel this quote if the pricing is impacted by a tariff. A 15% restocking fee will be charged on any returned part. Customer is responsible for all costs associated with return of product and a \$25.00 processing fee. No returns are accepted by HBS without prior written approval. This quote expressly limits acceptance to the terms of this quote, and HBS disclaims any additional terms. By providing your "E-Signature," you acknowledge that your electronic signature is the legal equivalent of your manual signature, and you warrant that you have express authority to execute this agreement and legally bind your organization to this proposal and all attached documents. Any purchase that the customer makes from HBS is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at <http://www.hbs.net/standard-terms-and-conditions>, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2018.v2.0 or later, or the parties have executed a current master services agreement, the signed agreement shall supersede the version on the website.



DOOR COUNTY

Resolution No. 2020-____

**PROPERTY TAXES – 56 N 4TH AVE
TRANSFER OF NON-BUDGETED FUNDS**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BULTMAN			
CHOMEAU			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HALSTEAD			
HEIM PETER			
KOCH			
KOHOUT			
LIENAU			
LUNDAHL			
NEINAS			
NORTON			
ROBILLARD			
VIRLEE			
VLIES WOTACHEK			
WAIT			

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve Adopted

1st _____ Defeated

2nd _____

Yes: _____ No: _____ Exc: _____

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: The fiscal impact is a decrease of \$18,004 to the unassigned fund balance which leaves a balance of \$14,694,286.24. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 31st day of March, 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, In accordance with Section 65.90(5)(a) Wisconsin Statutes
2 and Rules of Order #19 the amounts of the various appropriations and the
3 purposes for such appropriations stated in a budget may not be changed
4 unless authorized by a vote of two-thirds of the entire membership of the
5 County Board of Supervisors; and

6
7 **WHEREAS**, The County of Door purchased the 56 N 4th Avenue Building
8 on March 14, 2019; and

9
10 **WHEREAS**, The funding for this purchase came from the Unassigned
11 Fund Balance; and

12
13 **WHEREAS**, The County of Door is responsible for paying the 2019 Real
14 Estate Property Tax Bill in the amount of \$18,004; and

15
16 **WHEREAS**, The Finance Committee is recommending that the \$18,004
17 be transferred from Unassigned Fund Balance 100.33101 to Younkers Bldg.
18 Land Acquisition Expense Account 100.06.1161.69908.6524 for the purpose
19 of funding the 2019 Real Estate Property Tax Bill.

20
21 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
22 Supervisors does hereby approve the transfer of \$18,004 from the Unassigned
23 Fund Balance 100.33101 to Younkers Bldg. Land Acquisition Expense
24 Account 100.06.1161.69908.6524 for payment of the 2019 Real Estate
25 Property Tax Bill.

SUBMITTED BY: FINANCE COMMITTEE

_____	David Englebert, Chair	_____	Nancy Robillard
_____	David Enigl	_____	Richard Virlee
_____	Susan Kohout	_____	Laura Vlies Wotachek
_____	Alexis Heim Peter		

**STATE OF WISCONSIN - DOOR COUNTY
REAL ESTATE PROPERTY TAX BILL FOR 2019
CITY OF STURGEON BAY**

LOCAL TREASURER:

VALERIE CLARIZIO
421 MICHIGAN ST
STURGEON BAY WI 54235

(920)746-2900

Jay Zahn , County Treasurer
www.co.door.wi.gov

Parcel No. **281-10-85260201 R**
Bill No. **281-0566**

All correspondence should refer to the Parcel No.
See Reverse Side for Important Information

IMPORTANT: Be sure this description covers your property.
Note that this description is for the tax bill only and may not be a full legal description.

Legal Description / Location of Property:

.81 ACRES - 56 4TH N AV
DOC# 820544, V 536/648
ASSESSORS MAP COM SE COR OF N4TH AVE &
LOUISIANA ST:N55*E236.84' S34*E148.86'S55*W236.98'N34
*W149.24'BG (BEING ALL OF LOTS 2,3,4 &
PT OF LOTS 22,23 &24 BLK26)



DOOR COUNTY

DOOR COUNTY,WI

421 NEBRASKA ST
STURGEON BAY WI 54235

Assessed Value Land	Ass'd Value Improvements	Total Assessed Value	Ave. Assmt. Ratio	Est. Fair Mkt. Land	Est. Fair Mkt. Improvements	Total Est. Fair Mkt.	A star in this box means unpaid prior year taxes.		
257,000	501,000	758,000	.9050	284,000	553,600	837,600	18,003.89		
		2018	2019	2018	2019		Net Property Tax		
Taxing Jurisdiction	Est. State Aids Allocated Tax Dist.	Est. State Aids Allocated Tax Dist.		Net Tax	Net Tax	% Tax Change			
STATE OF WISCONSIN									
DOOR COUNTY	150,049	164,763		3,286.08	3,424.93	4.2%			
CITY STURGEON BAY	1,433,610	1,500,169		6,686.32	6,884.56	3.0%			
VOCATIONAL SCHOOL	851,474	875,797		648.06	679.66	4.9%			
STURGEON BAY SCH	5,180,906	5,369,092		7,069.26	7,086.16	.2%			
	Total	7,616,039	7,909,821	17,689.72	18,075.31	2.2%	TOTAL DUE FOR FULL PAYMENT		
				First Dollar Credit	74.76	71.42	-4.5%	PAY BY JANUARY 31, 2020	
				Lottery and Gaming Credit				\$ 18,003.89	
				Net Property Tax	17,614.96	18,003.89	2.2%	Warning: If not paid by due dates, installment option is lost and total tax is delinquent subject to interest and, if applicable, penalty.	
School taxes reduced by school levy tax credit.	\$1344.49			Net Assessed Value Rate (Does NOT reflect Credits)	\$23.846060			Failure to pay on time. See reverse.	

FOR INFORMATIONAL PURPOSES ONLY - Voter Approved Temporary Tax Increases

Taxing Jurisdiction	Total Additional Taxes	Applied to Property	Year Increase Ends
STURGEON BAY SCHOOL	2,256,274.13	2,168.92	2022

CITY OF STURGEON BAY
COUNTY OF DOOR
2019 TAXES



DOOR COUNTY,WI
421 NEBRASKA ST
STURGEON BAY WI 54235

Parcel No. **281-10-85260201 R**
Bill No. **281-0566**

PAY 2ND INSTALLMENT - \$ 9,001.94
By July 31, 2020

REMEMBER TO PAY TIMELY TO AVOID
INTEREST PENALTY OF 10.5% IN AUGUST 2020

MAKE CHECK PAYABLE & MAIL TO:
DOOR COUNTY TREASURER
421 NEBRASKA ST
STURGEON BAY WI 54235
(920)746-2286

Tear off this stub and include with your payment. If receipt is needed, send stamped, self-addressed envelope. If payment is made by check, receipt is not valid until check has cleared all banks.

CITY OF STURGEON BAY
COUNTY OF DOOR
2019 TAXES



DOOR COUNTY,WI
421 NEBRASKA ST
STURGEON BAY WI 54235

Parcel No. **281-10-85260201 R**
Bill No. **281-0566**

PAY 1ST INSTALLMENT - \$ 9,001.95
OR
FULL PAYMENT - \$ 18,003.89
By January 31, 2020

MAKE CHECK PAYABLE & MAIL TO:
DOOR COUNTY TREASURER
421 NEBRASKA ST
STURGEON BAY WI 54235
(920)746-2286

Tear off this stub and include with your payment. If receipt is needed, send stamped, self-addressed envelope. If payment is made by check, receipt is not valid until check has cleared all banks.

Summary of Fund 205 County Roads and Bridges

12/31/2019	Tax Levy Cty Rds	State Aid LRIP	State Aid Transportation	State Aid FAS	DK Jurisdictional Transfer	DK Transfer Other Cty Rds	CHI-D Funding	CHIP Funding	Transfer From Fund Balance	Transfer In Fund 401	Interest Hwy 57	Misc Receipts	Totals
Budget	-	-	1,183,191.00	-		-	-	-		3,530,780.00	-	-	4,713,971.00
Budget Amendment	482,664.00	-	-			-	-	-	-	2,980.00	-	-	485,644.00
Revenues	482,664.00		1,183,220.33	-		-	-	-	-	2,706,039.36	636.32		4,372,560.01

	Cty Routine Maintenance	CIP LRIP Projects	Cty CIP Projects	DK Jurisdictional Other Rds	FAS Federal	Snow Maintenance	Cty Bridge Aid	Prior Yr CIP - Projects	Transfer To Fund 701	Transfer To Fund 100	Totals
Budget	1,032,455.00	-	3,530,780.00		-	608,400.00	25,000.00	-			5,196,635.00
Budget Amendments	-			-				2,980.00			2,980.00
Amended Budget	1,032,455.00	-	3,530,780.00	-	-	608,400.00	25,000.00	2,980.00			5,199,615.00
Expense	1,023,483.85	-	2,703,059.96	-	-	956,282.18	9,892.37	2,980.00			4,695,698.36

Fund Bal-2018	1,002,628.98
Revenues - 2019	4,372,560.01
Expenses - 2019	4,695,698.36
Revenues under	
Expenses in 2019	(323,138.35)

Unaudited
Fund Balance - 2019 679,490.63 205.33104 in G/L

FIXED INCOME INVESTMENT INDICATIONS as of 3/02/2020

Term to maturity

	60 Days	90 Days	120 Days	180 Days	270 Days	1 Year	18 Months	2 Years	3 Years	4 Years	5 Years
Top Ten Certificates of Deposit (\$250K)	1.00% to 1.25%	1.10% to 1.40%	1.10% to 1.35%	1.10% to 1.40%	1.20% to 1.45%	1.30% to 1.45%	1.15% to 1.45%	1.03% to 1.45%	0.90% to 1.40%	*	*
U.S. Government Agency	1.36%	1.00%	1.00%	0.79%	0.80%	0.78%	0.74%	0.70%	0.69%	0.72%	0.80%
U.S. Government Treasury	1.17%	1.04%	0.99%	0.92%	0.87%	0.80%	0.76%	0.71%	0.65%	0.68%	0.70%

*Rates Available Upon Request

Fixed Rate Investment rates are quoted net of all transaction fees. Rates are subject to change and may be different than those available at the time of execution. CD rates represent the highest and lowest rates paid on the top 10 yielding banks for FDIC insured \$250,000 CDs and do not take into consideration individual portfolio holdings. CDs are quoted as yield to maturity investments and are subject to early withdrawal penalty, unless otherwise waived.

If you have questions regarding the "Weekly Rate Sheet" please contact Sara Schnoor @ 1-414-436-1979 or SSchnoor@pmanetwork.com

Thank you,

PRE-PAID VOUCHER LISTING - FINANCE COMMITTEE - MARCH, 2020

Vendor #	Date Paid	Vendor Name	Description	Amount
9776	02/13/20	Cardmember Services	See attached	12,692.95
7470	02/13/20	DWDUI	January unemployment	9,298.28
2607	02/13/20	FedEx	Dayforce paychecks	40.75
29925	02/13/20	State of WI	January court fines due state	42,888.78
36270	02/13/20	Washington Island Ferry	Ferry charges	92.50
1875	02/13/20	WI County Mutual Ins	Insurance premiums	333,514.00
12318	02/19/20	Capital Credit Union	Union dues	1,099.98
3885	02/19/20	Dana Investment Advisors	1st quarter management fees	289.02
5238	02/19/20	Great West	Deferred comp	15,686.00
21372	02/19/20	Nationwide	Deferred comp	10,447.26
15069	02/19/20	Staples	Treasurer office supplies	140.97
32770	02/19/20	Town of Baileys Harbor	Chargeback uncollected PP taxes	59.89
502	02/19/20	United Way	Employee contributions	134.00
10355	02/27/20	Ceridian	Payroll fees	29,145.19
10559	02/27/20	Door County Humane Society	Dog license share	4,729.24
15069	02/27/20	Staples	Highway office supplies/finance copy paper	280.49
1875	02/27/20	WI County Mutual Ins	Additional insured endorsement	175.00
13278	02/27/20	WI Media	In rem advertising	6,598.80
8632	02/28/20	Bank of Luxemburg	Over pmt of taxes	409.02
2720	02/28/20	City of Sturgeon Bay	Over pmt of taxes	147.86
11911	02/28/20	Great Lakes Protective Coatings	Over pmt of taxes	1,060.97
22450	02/28/20	Heather Mooney	Over pmt of taxes	180.44
11889	02/28/20	Jocelyn Marit	Over pmt of taxes	71.89
11894	02/28/20	Kevin Soss	Over pmt of taxes	65.21
17624	02/28/20	Marian Larkin	Over pmt of taxes	3,009.13
11903	02/28/20	Paul Georgia	Over pmt of taxes	2,521.41
10297	02/28/20	Phillip Marks	Over pmt of taxes	1,764.49
11892	02/28/20	Sheila Stover	Over pmt of taxes	243.65
32770	02/28/20	Town of Baileys Harbor	Over pmt of taxes	46.15
32820	02/28/20	Town of Brussels	Over pmt of taxes	320.00
33270	02/28/20	Town of Nasewaupee	Over pmt of taxes	2,269.84
33470	02/28/20	Town of Union	Over pmt of taxes	6.00
35020	02/28/20	Village of Egg Harbor	Over pmt of taxes	2.08
35070	02/28/20	Village of Ephraim	Over pmt of taxes	36.86
35170	02/28/20	Village of Sister Bay	Over pmt of taxes	55.79
10741	02/28/20	Door County Deputy Sheriff Assoc	Union dues	1,643.00
2607	02/28/20	FedEx	Dayforce paychecks	36.12
5238	02/28/20	Great West	Deferred comp	15,686.00
21372	02/28/20	Nationwide	Deferred comp	10,447.26
22093	02/28/20	Superior Vision	February premiums	2,581.36
502	02/28/20	United Way	Employee contributions	134.00

PRE-PAID VOUCHER LISTING - FINANCE COMMITTEE - MARCH, 2020

Vendor #	Date Paid	Vendor Name	Description	Amount
14532	02/28/20	WalMart	See attached	798.89
5999	02/28/20	Wisconsin Document Imaging	Finance copier	28.97
3162	03/06/20	Aegis Corporation	Airport fuel storage tanks policy	1,020.00
21282	03/06/20	Shred It	Paper shredding	212.31
15069	03/06/20	Staples	Finance office supplies	89.53
29925	03/06/20	State of WI	February court fines due state	55,951.90
22018	03/06/20	Tyler Technologies	CAFR builder implementation	610.00
36270	03/06/20	Washington Island Ferry	Ferry charges	158.00

568,921.23

Date

David Englebert, Chairman
Finance Committee

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By:

 April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

VENDOR # 9776 New Vendor (Please Assign New #)
 One Time Vendor (Please Assign New #)

VENDOR NAME: Cardmember Services

VENDOR ADDRESS: _____

VENDOR ADDRESS: PO Box 790408

VENDOR ADDRESS: St. Louis, MO 63179-0408

Added to Voucher Listing

↓ This Area to be Completed by Finance Department ↓

PAID BY
CHECK # _____

Date
Paid _____

Voucher Listing Signed/Approved
 Meeting Date _____
 Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number	Description	Qty	Amount	Invoice Date	Vendor Invoice Number
100			21102	Refund returned items		\$ (11.88)		Public Health
100			21102	WIC supplies ordered		\$ 292.59		Public Health
100			21102	Supplies for communicable disease prev		\$ 30.98		Public Health
100	14	1107	52105	Publication of notice		\$ 44.40		Corp Counsel
100	37	1120	52312	Bleed T government center		\$ 181.59		Facilities & Parks
100	37	5202	52101	Survey Monkey master plan		\$ 99.00		Facilities & Parks
100			21102	Quarterly new employee luncheon		\$ 97.30		Human Resources
100	49	1115	54102	WEDA legislative days lodging		\$ 102.00		County Administrator
204			21102	ADRC website hosting		\$ 383.04		Senior Center
204	23	3612	53161.05178	Carafes & lids for salad bar		\$ 27.01		Senior Center
204	23	3615	53161.05178	Carafes & lids for salad bar		\$ 3.73		Senior Center
100	11	1101	54101	WCA registration		\$ 1,650.00		County Board
100	49	1115	54101	WCA registration		\$ 150.00		County Administrator
100	29	2112	52302.6936	Active 911 renewal		\$ 739.20		EMS
100	29	2112	53137	Dumbell set		\$ 999.00		EMS
100	29	2112	59153	IL toll Ambulance inspections		\$ 3.60		EMS
100	29	2112	59153	Madison parking		\$ 11.00		EMS
100	29	2112	53137	Cable machine		\$ 2,039.00		EMS
100	29	2112	54101.6931	WI office health training registration		\$ 70.00		EMS
100			21102	Anniversary challenge coin		\$ 540.00		EMS
100			21102	R&M servers		\$ 299.99		Tech Services
100			21102	Network interface cards		\$ 139.98		Tech Services
100			21102	Wyse replacement		\$ 1,827.72		Tech Services
100	13	1106	54101	GIPAW membership		\$ 50.00		Tech Services
100			21102	Google domain registration		\$ 6.00		Tech Services
100	13	1106	52101	Amazon prime membership		\$ 119.00		Tech Services
100	13	1106	52301	1000W power supply		\$ 50.64		Tech Services
100	44	1114	53106	Badge holders for HR		\$ 59.99		Human Resources
100	13	1106	52302	Surface tablet adapters		\$ 7.99		Tech Services
100	13	1106	52301	DC backup controller module		\$ 232.04		Tech Services
100	13	1106	69901.00011	County board capital outlay		\$ 515.96		Tech Services
100	44	1114	53106	Laynards for HR		\$ 37.78		Human Resources
100	27	1302	54102	WCEA board mtg lodging		\$ 82.00		Child Support
701			16101.06109	Fleet Farm		\$ 44.16		Highway
701			16101.06121	Fleet Farm		\$ 119.17		Highway
VOUCHER TOTAL						\$ 11,043.98	VOUCHER TOTAL	

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By:

April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

VENDOR # 9776 **New Vendor** (Please Assign New #)
 One Time Vendor (Please Assign New #)

VENDOR NAME: Cardmember Services

VENDOR ADDRESS: _____

VENDOR ADDRESS: PO Box 790408

VENDOR ADDRESS: St. Louis, MO 63179-0408

Added to Voucher Listing

↓ This Area to be Completed by Finance Department

PAID BY _____
 CHECK # _____

Date _____
 Paid _____

Voucher Listing Signed/Approved

Meeting Date _____

Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number	Sub Proj	Description	Qty	Amount	Invoice Date	Vendor Invoice Number	
250	70	2300	54102	1KF01	Lodging during WHEAP conf		164.00		Human Services	
240			21102		Car repair for family		264.38		Human Services	
250	70	2300	54101	1JC01	Registration fee Ethics & Boundries		15.00		Human Services	
240			21102		Health screening for foster parents		137.50		Human Services	
240			21102		Health screening for foster parents		275.00		Human Services	
240			21102		YCC youth activity		143.10		Human Services	
240			21102		CLTS order for client		150.00		Human Services	
250	70	2300	54101	1VB01	Registration fee advanced crisis training		35.00		Human Services	
250	70	2300	54101	1EO01	Registration fee advanced crisis training		35.00		Human Services	
250	70	2300	54101	1JK01	Registration fee BHTP administrator conf		35.00		Human Services	
250	70	2300	54101	1CM01	Registration fee BHTP administrator conf		35.00		Human Services	
250			16101.gascd		Gas cards for agency use		250.00		Human Services	
250	70	2300	54101	1RL01	Registration fee personality disorders conf		35.00		Human Services	
250	70	2300	54101	1CB01	Registration fee personality disorders conf		35.00		Human Services	
250	70	2381	52701	05188 IM001	alcohol mouthpieces for breathalyzer		39.99		Human Services	
Totals from pg 2								11,043.98		
							→	12,692.95	←	VOUCHER TOTAL