

Meeting Agenda - LAND INFORMATION COUNCIL

**Peninsula Room, 1st Floor Government Center, Room C121
421 Nebraska Street, Sturgeon Bay
Tuesday, March 16, 2021 at 9 am**

Due to the declared state of emergency to mitigate the impact of COVID-19 this meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in-person in the Peninsula Room (C121) 1st Floor Government Center (please note public in-person has limited capacity and is on a first come, first served basis).

To attend the meeting via computer go to:

<https://doorcounty.webex.com/doorcounty/onstage/g.php?MTID=e10fa22e285a6c843680799bc422d7bc7>

Event Password: Mar16LIO2021

Access Code: 187 773 5774

Those who cannot attend remotely should call (920) 746-2323 or e-mail (Lriemer@co.door.wi.us). We will attempt to facilitate reasonable access for people who cannot attend remotely. Likewise, if on the day of the meeting you have issues with virtual meeting, please call (920) 746-2323 or e-mail Lriemer@co.door.wi.us for assistance.

1. Call Meeting to Order, 9 **AM** ←
2. Establish a Quorum – members present
3. Adopt the Agenda
4. Approve Land Information Council October 6th, 2020 meeting minutes
5. Open Forum of comments or questions from any person in attendance.
6. Door County Land Information Plan 2022 - 2024
7. New Land Records System
 - 7.1. Treasurer & Real Property Listing – GCS LandNav modules
 - 7.2. Zoning, Sanitary, and Conservation – Municipality Permitting modules
8. Other Projects
 - 8.1. Census/Re-districting
 - 8.2. LiDAR Viewer
 - 8.3. 2021 Aerial Imagery
9. Training / Conference opportunities / Announcements
10. Next Meeting
11. Adjourn

Council Member Position
Tom Haight GIS / LIO Coordinator
Todd Thayse County Board Supervisor
Jason Rouer Technology Services Director
Aaron LeClair Emergency Services Director
Holly Hansen Real Property Lister
Carey Petersilka Register of Deeds
Ryan Schley Treasurer
Brian Frisque Registered Land Surveyor
Jeff Isaksen Realtor Association Member

***** Please Note: Deviation from order shown may occur *****

In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the County Clerk at (920) 746-2200. Notification 72 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting. Door County is committed to making its electronic and information technology (e.g., website and contents) accessible for all persons. If you encounter difficulty accessing the posted materials for this meeting, located online at <https://www.co.door.wi.gov/AgendaCenter> under the committee name, please call (920) 746-2323, or send a FAX to (920) 746-2387, or send an e-mail Lriemer@co.door.wi.us so that we may determine how to assist you.

MINUTES: LAND INFORMATION COUNCIL

***County Board Room, 1st Floor Government Center, Room C101
421 Nebraska Street, Sturgeon Bay***

Tuesday, October 6, 2020

1. Meeting was called to Order at 9:04 am by Chairman Tom Haight, after reviewing WebEx access and controls for allowing potential virtual participants.
2. Establish a Quorum:
Members present included Tom Haight, David Enigl, Jason Rouer, Holly Hansen, Carey Petersilka, Jay Zahn, Jeff Isaksen, and Brian Frisque.
Aaron LeClair was excused.
Also present was Mariah Goode, Land Use Services Director.
3. Motion by Petersilka, seconded by Isaksen, to adopt the agenda. Motion carried.
4. Approve Land Information Council August 4th, 2020 meeting minutes: Motion by Zahn, seconded by Hansen, to approve the minutes of August 4th, 2020 meeting as presented. Motion carried.
5. Open Forum of comments or questions from any person in attendance: Frisque took the opportunity to praise Door County on the ease of use retrieving the many different types of land records from its websites, as well as the dedicated land information staff serving the County, as he has not had the same positive experiences while accessing sites sponsored by other counties. Enigl stated that he has had similar experiences as Frisque with regards to accessing Door County land records as compared to others.
6. Approve Amended Door County Land Information Plan
Haight reviewed the pages that had changes to Plan (title, table of contents, page 11 describes Register of Deeds, and pages 34 & 36 project details) for proposed amendment of adding Imaging project for Register of Deeds. It was questioned as to whether page 6 should be updated with Plan participants at this time. Haight responded that he and Petersilka made the edits to amended content and they are already listed as contributors on page 6. When Plan gets updated next year (2021) for Plan cycle 2022 – 24, the contributor list will be updated to reflect that plan cycle. There were no other questions regarding amended Plan as presented.

Motion by Enigl, seconded by Petersilka, to approve the amended Door County Land Information Plan 2019-21 as presented. Motion carried.

7. Future Projects for Land Information Plans

Haight stated that there are already a number of potential projects that will need to be explored and researched (including elevation benchmarks, document imaging for Land Use Services, potential NG9-1-1 data enhancements, aerial imagery, drone, and GIS software) for the next Plan cycle that will include drafting an update next year. Haight explained that proposed project scopes need to be refined on details and costs in order to be considered for grant funding. Project criteria are included in the Plan to allow all a better understanding of: goals; benefits and number of benefactors; measure of success; timeframe for implementation and duration of usefulness (life-cycle); sponsoring or responsible entities; budget for project with potential resources for cost-share. The project criteria should help to decide what is a worthy objective and to prioritize an implementation timeframe when there is more than one option for a given grant cycle. Haight encouraged all Council members and staff to begin thinking about land records projects: that may be considered for inclusion in 2022-24 Plan; to gather project scope details; and reach objective evaluation consensus for pursuing and/or prioritizing projects.

8. New Land Records System

8.1. Treasurer & Real Property Listing modules on LandNav by GCS

Haight reported that the new LandNav land records system was implemented for RPL and Treasurer modules earlier this year, but continue to work on a few bugs and enhancements. GCS will be hosting a virtual Treasurer's training this evening for the local treasurers and clerks on how to access the new system. County property tax bills will be produced for the first time using the LandNav system, and four towns will be collecting first-half collections with initial software process.

8.2. Zoning, Sanitary, and Conservation on Muncity Permitting modules

Muncity permitting software is being provided through a GCS business partner. Haight reported that the three modules are progressing well through weekly meetings with developer and the three-separate groups of county staff. The process may be taking longer than first anticipated due to limited time staff has to devote to the process while attempting to meet other workload demands. Zoning and Sanitary will likely have training towards year-end or January 2021 as the permitting conversion records is from existing as400 system and involves cross-training staff from Land Use Services Department. The Conservation module of Chapter 23 and Farmland Preservation compliance tracking will be a conversion from MS-Excel - Access, and paper records, and can be made independently, and anticipated to occur later this year.

9. Other Projects

Haight reported that Land Information Office (LIO) will submit GIS data to State DOA the first-quarter of 2021, which will include parcel attributes first-time exported from the LandNav system. The annual data submission to State is a requirement of WLIP grant program. Census data should be released April 2021 and begin the redistricting process for county supervisory and city aldermanic districts, that will then begin using in 2022 elections. NGS proposed National Spatial Reference 2022 is now likely for implementation sometime in 2024 – 25.

10. Training / Conference opportunities / Announcements

Haight announced that the WLIA fall regional will be a virtual meeting for October 12-16 but can be a benefit for those to participate in a webinar that would otherwise not be able to attend at all. The next WLIA Annual Conference is scheduled to be Feb. 17th – 19st in Wisconsin Dells, currently planned for virtual, but hopeful for a limited, in-person hybrid conference for attendees. Announcements will no doubt be made as the conference date approaches.

11. Next Meeting was scheduled for Tuesday, March 16th at 9 am.

12. Adjourn. Motion by Enigl, seconded by Frisque, to adjourn. Motion carried.

Time: 9:36 a.m. Recorded by Tom Haight