

**Notice of Public Meeting**

Wednesday, May 13, 2020  
9:00 a.m.

**FACILITIES & PARKS  
COMMITTEE**

Door County Government Center  
County Board/Chambers Room (C102) - 1<sup>st</sup> Floor  
421 Nebraska Street, Sturgeon Bay, WI

Oversight for Facilities and Parks

**AGENDA**

1. **Call Meeting to Order**
2. **Establish a Quorum**
3. **Election of Vice Chairperson**
4. **Adopt Agenda / Properly Noticed**
5. **Approve Minutes of March 11, 2020 Regular Facilities & Parks Committee Meeting**
6. **Correspondence**
7. **Parks Division**
  - A. Friends of the Door County Parks System Report
  - B. Cana Island Project Update - FYI
  - C. Frank Murphy County Park - Frontier Communications Lease Extension Review
  - D. Wis-DOT Draft MOA Wayside Property Transfer - Update, Review
  - E. John Miles County Park CIP Project - Funding Reallocation Request, Racetrack Safety Fence Replacement
  - F. Bike Trail Egg Harbor - Frank Murphy Park Draft RFP – Review/Approve
  - G. 2020-2025 Door County Parks and Open Space Plan Final Draft – Review/Discuss/Approve
8. **Facilities Division**
  - A. Sheriff Department Storage Building Project – Update
  - B. Cintas Uniform Contract 2020-23 Review/Approve
  - C. 2021 Fleet Vehicle Budget Review/Approval
  - D. 2021-2026 CIP Project Review/Approval
  - E. Recommendation for Regular Employment - Facilities Manager - Dan Klansky - FYI
  - F. 442 Michigan Street Facility Disposition – Draft Raze RFP – Review/Approve
  - G. Set Meeting Date for a Review of Current Facility Project (Washington Island EMS-Youngers Building Development)
9. **Fair Board Liaison Report**
10. **Request for Agenda Items for Next Month's Meeting**
11. **Review of Vouchers, Claims and Bills**
12. **Next Meeting Date: Regular Meeting** – Wednesday, June 10, 2020 – 9:00 a.m.
13. **Meeting Per Diem Code**
14. **Adjourn**

In light of WDHS 03-24-2020 'Safer-at-Home Order' and to mitigate the impact of COVID-19 this meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in-person in the Peninsula Room (C121) 1<sup>st</sup> Floor Government Center (*please note public in-person has limited capacity and is on a first come, first served basis*).

**To attend the meeting via computer:**

Go to:

[https://doorcounty.webex.com/doorcounty/onstage/g.php?MTID=ef5c6865261bf7e080ad92af560896da6](https://doorcounty.webex.com/doorcounty onstage/g.php?MTID=ef5c6865261bf7e080ad92af560896da6)

Enter the password: **May2020fp**

**To connect via phone:**

Call: 1-408-418-9388

Access Code: 965 553 594

*Deviation from order shown may occur*

*In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the County Clerk at (920)746 2200. Notification 48 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.*

Posted \_\_\_\_\_, 2020 \_\_\_\_\_

**MINUTES**

Wednesday, March 11, 2020

**FACILITIES & PARKS  
COMMITTEE**Door County Government Center  
Chambers Room (C102), 1st floor  
421 Nebraska Street, Sturgeon Bay, WI*Oversight for Facilities and Parks*

"These minutes have **not** been reviewed by the oversight committee and are subject to approval at the next regular committee meeting."

**Call Meeting to Order**

The Wednesday, March 11, 2020 Facilities and Parks Committee meeting was called to order by Chairman Dan Austad at 9:00 a.m. at the Door County Government Center.

**Establish a Quorum**

Members present: Dan Austad, Helen Bacon, Roy Englebert, Randy Halstead, Susan Kohout, Ken Fisher, and Richard Virlee.

Others Present: Administrator Ken Pabich, CC Grant Thomas, Facilities & Parks Director Wayne Spritka, Finance Director Steve Wipperfurth, Land Use Services Director Mariah Goode, Human Services Director Joe Krebsbach, Library Director Tina Kakuske, Friends of the Park President Dale Wiegand, County Clerk Jill Lau, and Public.

**Adopt Agenda / Properly Noticed**

Motion by Halstead, seconded by Englebert to approve the agenda. Motion carried by unanimous voice vote.

**Approve Minutes of February 12, 2020 Regular Facilities & Parks Committee Meeting**

Motion by Virlee, seconded by Fisher to approve the minutes. Motion carried by unanimous voice vote.

**Correspondence**

- Letter from David Shephard re: the non-resident boat launch permit fee

**Public Comment**

The following persons commented:

- Don Freix, 8305 Quarterline Road, Fish Creek
- Christine Reid, Forestville

**Supervisor Response**

None given.

**Parks Division****Jr Fair Rental - Baseball Program Rate Adjustment Review/Approve/Deny**

John Lodl, previously affiliated with the Boys Little League Program, explained that there is interest in renting the Jr. Fair building in the future on a short-term basis (February 1 through April 30). For this year the interest is to rent the building from the middle of March through the end of April. Lodl requested a reduced rental fee for one month's rent. F&P Director Spritka reported the daily rental rate is \$225. The first year the building was rented for 4 months for a baseball program and the rental rate was \$1,000 which fell a little short on covering costs. The second year the rent was \$1,200 and costs were covered.

Motion by Fisher, seconded by Bacon to rent the Jr. Fair Building for \$250 from March 11 through April 30 to John Lodl. Motion carried by unanimous voice vote.

**Friends of the Door County Parks System Report**

President Dale Wiegand reported the group met March 3<sup>rd</sup>. The group has gained 3 new members. The meeting discussed upcoming cave tours (looking for volunteers), providing a donation of \$2,400 for the purchase of an enclosed trailer specific for the caves, triathlon set-up (volunteers needed), and the group will attempt to become more visible throughout the county.

**Resolution No. 2020-\_\_\_ International Migratory Bird Day**

Motion by Virlee, seconded by Kohout to approve the resolution and move it on to County Board. Motion carried by unanimous voice vote.

**Resolution No. 2020-\_\_\_ County Snowmobile Trail Aid, 2020-21 Snow Season**

Motion by Bacon, seconded by Englebert to approve the acceptance of the grant. Motion carried by unanimous voice vote.

**Resolution No. 2020-\_\_\_ Gifts Grants Donations-Memorial Benches**

Motion by Kohout, seconded by Virlee to accept the bench donations. Motion carried by unanimous voice vote.

**Resolution No. 2020-\_\_\_ Gifts Grants Donations-Enclosed Trailer**

Motion by Bacon, seconded by Halstead to accept the donation for the trailer. The trailer is 7'x14', enclosed, with a ramp and side door which will be used for the cave tour equipment. Total cost is approximately \$4,785. Motion carried by unanimous voice vote.

**Cana Island Report- Phase III Building Status**

Spritka reviewed information included in the meeting packet.

**Cana Island Interpretive Trail Proposal – Review/Approve Concept**

Spritka reviewed information included in the meeting packet. The Door County Maritime Museum is proposing to create an interpretive (nature) trail at Cana Island. Spritka reported there are certain things that can and can't be done within zoning regulations. Looking for approval to take on the project and maintain it over time.

Motion by Englebert, seconded by Bacon to approve the concept of the Cana Island Interpretive Trail. Motion carried by unanimous voice vote.

**Request to Refill Position - Parks Manager**

Motion by Halstead, seconded by Fisher to approve the request to refill the Parks Manager position. The job description has been updated to clarify the duties. Motion carried by unanimous voice vote.

**Petition for Grant of Variance-Door Bluff Headlands County Park Parcel #018-04-35332814B2**

The County was notified by the Town of Liberty Grove of a Plan Commission meeting regarding a request for variance by Jonathan and Carol Wall who are requesting to build a two-story detached garage up to the edge of a private road easement. The private road easement is a portion of the Door Bluff Headlands County Park that accesses the shoreline. No action was taken.

**Master Planning Update- Press Release**

Spritka reviewed the press release which was included in the meeting packet. An Open House, to review the draft Door County Parks and Open Space Plan 2020-2025, will be held Tuesday, March 31<sup>st</sup> from 2 to 7 p.m. at the Government Center – Peninsula Room.

**Shoreline Erosion – Land Use Services**

Land Use Services Director Mariah Goode explained the LUS Department has received numerous calls regarding what people can do about their shoreline erosion. Goode noted fixes below the high water mark are regulated by the DNR and fixes above the high water mark are regulated by the Land Use Services Department. Shoreland owners may need permits from both departments. Goode distributed contact info that Supervisors can provide to their constituents who have questions. Goode also provided a coastal permitting fact sheet from the DNR which can be provided to constituents. Goode noted there are no magic options to solve the erosion problems.

**Park Repairs-Shoreline Erosion**

Spritka presented pictures of shoreline erosion at LaSalle County Park, Frank Murphy County Park, Cana Island Causeway, and Lily Bay Boat Launch. Signs will be placed at LaSalle Park to warn visitors of the

eroding shoreline. The Parks Department intends to refill and repair the boat launch ramps at Frank Murphy and Lily Bay. The causeway has had rock pushed up which will be repaired.

## **Facilities Division**

### **Door County Community Center Designation as a Red Cross Shelter**

Motion by Fisher, seconded by Bacon to approve the designation. Motion carried by unanimous voice vote.

### **Placement Options for Ch. 980, Wis. Stats. Persons on Supervised Release**

No new information to present.

### **442 Michigan Street Facility-Discussion of Use**

Health & Human Services Director Joe Krebsbach explained the research has been completed on the home. A memo was included in the meeting packet which was reviewed. The conclusion is that a local, county-owned home could save the County placement costs and help the County provide better outcomes. The County would see the house as a rental space rather than a treatment program. The County would have a written policy that includes admission criteria, house rules, etc. The H&HS Department would like to continue to explore the option at the 442 Michigan Street address.

Next steps would include:

- Review of policy by Corporation Counsel
- Review of building needs and costs with Facilities and Parks Director
- Address zoning issues with city
- Assure proper insurance coverage and cost with Finance Director
- Review cost estimates and determine funding with Facility and Parks Committee and Finance Committee

There are many things about the house at 442 that work well; but there are concerns if the cost would be worth the use. Discussion included if it is time to watch for an In Rem property, remove the house at 442 Michigan Street and construct a facility, or look to purchase a home.

Motion by Fisher, seconded by Austad to direct Staff to rebid the demolition of the house at 442 Michigan Street. Motion carried by unanimous voice vote.

### **56 N 4<sup>th</sup> Ave (Former Younkers Site) Building Study – Update**

Engberg Anderson Architects presented a PowerPoint outlining design ideas and estimated costs. Initial estimated costs are \$6M. The County would need to bond for the project and could be bonded in conjunction with the Washington Island ES facility project.

The committee recessed at 10:35 a.m. and reconvened at 10:42 a.m.

Administrator Pabich explained the numbers were reviewed and refined. Per square foot costs are comparable to the Community Center costs. Given the size of the building and the use there doesn't seem to be any areas to redesign to reduce costs. Estimated payback for the leased space is approximately 20 years. If the County works through DCEDC to lease space it is not anticipated to be a huge off-set. It was requested that a presentation be given to the Committee regarding off-setting costs and bonding. Discussion regarding demolition of the front portion of the building and remodeling the back portion for county needs. Further review at next month's meeting. Engberg Anderson Architects will provide estimated costs to demo the front portion of the building and redesign the back portion for county use at no additional cost.

### **Northport Lease (Door County & Washington Island Ferry Line, Inc.)**

CC Thomas reported the original lease dates back to 1993. The County is currently on the third amendment of the lease which is nearing the end of its term. The renewal lease agreement will begin September 1, 2020 and will expire in 2026. CC Thomas suggested starting to review lease renewal in the next few years to prepare for the end of the lease in 2026.

### **Sheriff Department Storage Building Project – FYI**

Bids are due April 2<sup>nd</sup> and will be reviewed and possibly awarded at the April meeting.

**Door County Library 2020 CIP - Boiler Replacement – Review/Accept/Award**

Information was included in the meeting packet and was reviewed. Five bids were received.

Motion by Fisher, seconded by Bacon to accept the bids. Motion carried by unanimous voice vote.

Spritka noted the bid from Bassett Mechanical did not conform to specs. After review of all bids Spritka recommends awarding the bid to Schaus.

Motion by Fisher, seconded by Kohout to turn down the Bassett Mechanical bid as non-conforming. The bid did not include costs for triple duty valves, connection to the existing stack, and electrical. Motion carried by unanimous voice vote.

Motion by Halstead, seconded by Englebert to award the bid to Schaus Roofing and Mechanical Contractors. Motion carried by unanimous voice vote.

Spritka noted \$63,000 has been budgeted and this is a shared cost between the City and the County.

**Door County Justice Center 2020 CIP - LED Lighting Upgrade – Review/Accept/Award**

Motion by Fisher, seconded by Bacon to accept the bids for the DC Justice Center 2020 LED lighting upgrade. Motion carried by unanimous voice vote.

Spritka reviewed bid information included in the meeting packet. After review of bids Spritka recommends awarding the bid to Elmstar Electric Corporation.

Motion by Virlee, seconded by Kohout to award the bid to Elmstar Electric Corporation. Motion carried by unanimous voice vote.

**Emergency Services Facility Parcel Study – Washington Island Update**

Meeting will be held this Thursday to further review. Further information next meeting.

**Fair Board Liaison Report**

Supervisor Englebert reported the first of the advertising has started. Bands are contracted. Supervisor Halstead reported the Fair Board held discussions regarding the entrance and bandshell. Administrator Pabich reported the Community Foundation was approached regarding the bandshell. It may be difficult to find donors for a government project. Also, without any concept ideas/renderings it may be hard to find donors.

**Request for Agenda Items for Next Month's Meeting**

Nothing new as of this meeting.

**Review of Vouchers, Claims and Bills**

Reviewed.

**Next Meeting Date: Regular Meeting**

Wednesday, April 14, 2020 – 1:00 p.m.

**Meeting Per Diem Code**

311.

**Adjourn**

Motion by Fisher, seconded by Halstead to adjourn. Time: 11:31 a.m. Motion carried.

Respectfully submitted, Jill M. Lau, County Clerk



## County of Door SOIL & WATER CONSERVATION DEPT

County Government Center  
421 Nebraska Street  
Sturgeon Bay, WI 54235

Phone: (920) 746-2214

Fax: (920) 746-2369  
swcd@co.door.wi.us

FOR IMMEDIATE RELEASE

### CONTACT:

Samantha Koyen  
Door County Soil & Water Conservation Department  
421 Nebraska St.  
Sturgeon Bay, WI 54235

**Door County Soil & Water Conservation and Facilities & Parks Department is proud to announce the installation of two CD3 watercraft cleaning stations, two simplified watercraft cleaning stations, and the installation of several solar powered self-serve pay stations.**

Door County water enthusiasts at popular boat launches have a new way to help prevent the spread of aquatic invasive species (AIS) this summer. Door County Soil & Water Conservation and Facilities & Parks Department along with the Door County Invasive Species Team (DCIST) have teamed up and installed four boat cleaning stations at the most popular boat launches.

These stations aim to support citizen efforts to halt the spread of AIS and comply with Wisconsin law. AIS are non-native plants, animals, or pathogens associated with waterbodies that may cause environmental or economic harm. Wisconsin law requires boaters to inspect and remove all attached plants and animals prior to and after launching. According to Wisconsin DNR, Door County has 12 AIS documented, these species include quagga mussels, curly-leaf pondweed, viral hemorrhagic septicemia, and mystery banded snail.

Door County has installed two types of boat cleaning stations, a Clean Drain Dry Dispose (CD3) model and a more simplified model. The CD3 stations are installed at the county's most used boat launches, George Pinney Park and Robert Carmody Park. The CD3 stations include a high-pressure air gun, a powerful wet/dry vacuum, and various hand tools. The simplified cleaning stations are installed at the Chadoir Park and Murphy Park boat launches. The simplified stations have a sprayer with diluted bleach solution and various hand tools to help remove debris. Both types of cleaning stations are open and free to boaters.

Handouts discussing the cleaning stations are located at each station. In addition to the new boat cleaning stations Door County Facilities & Parks has also installed new solar powered self-serve boat launch pay stations.

Boaters are encouraged to follow relevant coronavirus precautions for social distancing and hygiene when using boat launches. Door County would like to acknowledge that the boat cleaning stations were funded by the Wisconsin Coastal Management Program and the National Oceanic and Atmospheric Administration office for Coastal Management. Additional funding was provided by the Wisconsin Department of Natural Resources (WDNR).

For more information on the cleaning stations please visit the Door County Invasive Species Team (DCIST) Website: <https://doorinvasives.org/>.

Please contact Samantha Koyen by phone at 920-746-2363 or by email at [skoyen@co.door.wi.us](mailto:skoyen@co.door.wi.us) for more information.



**County of Door  
DOOR COUNTY FACILITIES  
AND PARKS DEPARTMENT**

421 Nebraska St.  
Sturgeon Bay, WI 54235

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(920) 746-9959

[dcparks@co.door.wi.us](mailto:dcparks@co.door.wi.us)

<http://map.co.door.wi.us/parks>

FOR IMMEDIATE RELEASE - STURGEON BAY, WI (May 6, 2020)

### **John Miles County Park Soccer Fields to Close for Maintenance**

The Facilities and Parks Department will close the John Miles County Park Soccer fields starting Monday May 11, 2020. The summer SAY soccer program announced on May 5th that the summer youth program is cancelled for 2020.

The Department will be completing maintenance activities on the fields. Visitors to John Miles Park are asked to abide by posted signs that the grounds of the fields are under repair. The rest of the Park is open with exception of the playground. The playground is closed to activities per the State Governors order.

Quote “this is an opportunity to complete minor repairs to the fields fill holes and reseed the fields in preparation of exciting seasons ahead”

- END -

**CONTACTS:**

Wayne Spritka

Director of Facilities and Parks

421 Nebraska Street

Sturgeon Bay, WI 54235

Phone: (920) 746-9959

## SPRITKA, WAYNE

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**From:** West, Aaron @ Woodland Hills <Aaron.West@cbre.com>  
**Sent:** Tuesday, May 5, 2020 2:02 PM  
**To:** SPRITKA, WAYNE  
**Cc:** West, Aaron @ Woodland Hills  
**Subject:** WI | Egg Harbor | Murphy County Park | Land | Frontier Communications

Hi Wayne,

Thank you for your time over the phone.

As discussed, I would like to renew our lease for 5 years and include 2 options to extend the lease for an additional 5 years per option. We would like to keep the rent as is at \$200/year. If these terms are approved by the board, I will draft up a Lease Renewal for signatures.

If you need any additional information, please don't hesitate to contact me. Thank you again.

Best regards,

Aaron

Aaron West | Vice President of Business Development | Lic. 02025732

**CBRE | Advisory & Transaction Services**

5921 Owensmouth Avenue | Woodland Hills, CA 91367

T +1 818 251 3624 | C +1 818 674 6001

[aaron.west@cbre.com](mailto:aaron.west@cbre.com) | [www.cbre.com](http://www.cbre.com)

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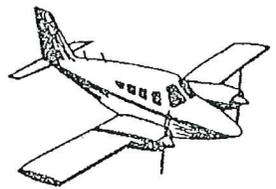
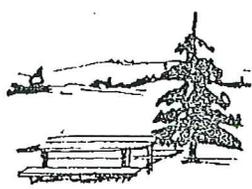
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k System

Door County  
Cherryland Airport

COUNTY OF DOOR  
Airport and Parks Manager  
3418 Park Drive  
Sturgeon Bay, Wisconsin 54235  
Phone (414) 743-3636



LAND LEASE  
DOOR COUNTY PARKS  
3418 Park Drive  
Sturgeon Bay, Wisconsin 54235

This lease, made this 2 day of OCTOBER, 19 85 by and between Door County Parks Committee, hereinafter referred to as the "Landlord" and General Telephone Company of Wisconsin, hereinafter referred to as the "Tenant".

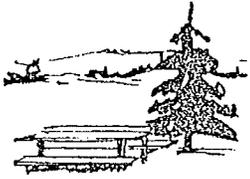
The Landlord hereby leases to the Tenant on the following terms and conditions forty (40) square feet of land located in Murphy County Park (see Exhibit "A") for the erection of a 914A remote terminal (see Exhibit "B").

1. The Tenant accepts said land as it is for the term of one (1) year renewed for additional one year periods unless either the Landlord or Tenant sends by certified mail a notice of termination to the other party at least thirty (30) days prior to the expiration of the existing lease.

2. The Tenant agrees to promptly pay the Parks Department for the County of Door in advance a yearly rental of \$100.00 per year on or before the date indicated on the invoice. This lease agreement is subject to a property rental rate adjustment on an annual basis by the Parks Committee; such rental rate adjustment or increase shall be at the option of the Parks Committee and shall not exceed five (5%) percent per year. Landlord may terminate this lease by giving to the Tenant thirty (30) days advance written notice of its intentions to terminate this lease because of the breach of any of the conditions of this lease and that after receipt of such notice and after the expiration of said thirty (30) day period, the Tenant shall surrender possession of aforesaid parcel of land and the right to use the aforesaid same peacefully to the Landlord. In the event

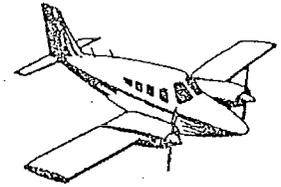
**We intend to keep breaking new ground long after the construction is finished.**

County  
Park System



COUNTY OF DOOR  
Airport and Parks Manager  
3418 Park Drive  
Sturgeon Bay, Wisconsin 54235  
Phone (414) 743-3636

Door County  
Cherryland Airport



that this lease is terminated as a result of a breach of any of the terms and conditions of the lease by the Tenant, the Landlord shall furthermore be entitled to any other rights and remedies it may have by law.

The parties hereto further agree that this lease agreement shall not be assigned or be assignable by the Tenant to any other party without the written consent of the Landlord.

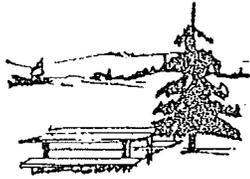
The Tenant agrees to hold the Landlord harmless and to indemnify the Landlord against any and all claims, demands, causes of action and judgments entered arising from the Tenant's use and occupation of the aforesaid parcel of land and the structure upon which same is located and further hold harmless and indemnify the Landlord from any claims made by any person for bodily injury or property damage arising from the use and occupation of such parcel of land and the structure located thereon, including any costs that the Landlord may incur as a result of having to defend itself against any claims, causes of action and lawsuits brought by any person for personal injury or property damage arising from the Tenant's use and occupation of such parcel of land and structure located thereon.

The parties hereto agree that the Tenant shall be responsible for the maintenance and upkeep of such parcel of land and the structure located thereon and shall keep same in a neat and eye-pleasing form of appearance at all times.

Tenant further agrees that he will not hold the Landlord, its agents or employees responsible for any loss by fire, theft, rain, wind, storm, hail or from an other cause whatsoever, whether said cause be the direct, indirect or merely a contributing factor in producing the loss of personal property, parts or supplies that may be located or stored in structure in park. Tenant agrees that his structure and its contents are to be stored in the park at Tenant's risk.

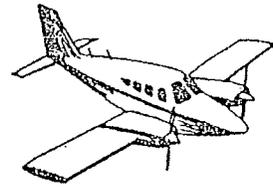
**We intend to keep breaking new ground  
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Jr County  
ark System



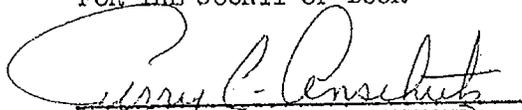
**COUNTY OF DOOR**  
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Sturgeon Bay, Wisconsin 54235  
Phone (414) 743-3636

Door County  
Cherryland Airport

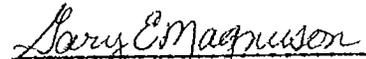


Tenant agrees to observe and obey all laws, rules and regulations promulgated and enforced by Tenant, and other authorities having jurisdiction over the conduct of operations at the Parks.

FOR THE COUNTY OF DOOR

  
TERRY C. ANSCHUTZ, CHAIRMAN  
DOOR COUNTY PARKS DEPT  
3418 PARK DRIVE  
STURGEON BAY, WI 54235

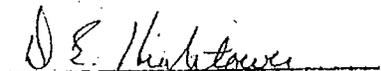
FOR GENERAL TELEPHONE

  
Larry E. Magnuson  
Engineering Supervisor-  
Land and Buildings

FOR THE COUNTY OF DOOR

  
*George M. McQueen* 10-2-85  
GEORGE M. MCQUEEN, MANAGER  
DOOR COUNTY PARKS SYSTEM  
DIRECTOR  
3418 PARK DRIVE  
STURGEON BAY, WI 54235  
STATE OF WISCONSIN

FOR GENERAL TELEPHONE

  
J.E. Hightower  
ASSISTANT SECRETARY  
APPROVED AS TO FORM BY  
LEGAL DEPARTMENT  
*W.H. 10/16/85*

**We intend to keep breaking new ground  
long after the construction is finished.**



April 6, 2017

Door County Airport and Parks Committee  
Eric Aleson  
3418 Park Drive  
Sturgeon Bay, WI 54325

**RE: Extension to Lease dated October 2, 1985 between THE COUNTY OF DOOR – PARKS DEPARTMENT, as (“Lessor”) and FRONTIER NORTH INC., f/k/a VERIZON NORTH INC., f/k/a as GTE TELEPHONE COMPANY OF WISCONSIN, as (“Lessee”), as amended by Extension Letter dated October 1, 2010, and Extension Letter dated January 1, 2014, (collectively “The Lease”) concerning real property as further described in Exhibit A of The Lease.**

Dear Lessor:

Lessee and Lessor agree to extend the current Lease for Three years from January 1, 2017 to December 31, 2020. Rent for the Extended Term will be Two Hundred Dollars (\$200.00) and No Cents per year payable annually. The Lease will remain in full force and effect under all the same terms and conditions set forth in the Lease.

Lessor acknowledges that all rental and other sums due and payable by Lessee under the Lease as of the date hereof have been paid and satisfied, and that the Lessee is not in default thereunder.

Should you have any questions, please feel free to contact David Chojnowski at 585-777-5032.

Sincerely,

**FRONTIER NORTH INC.**

**AGREED AND ACCEPTED BY LESSOR:**

By: \_\_\_\_\_  
Name: Kelley Stewart  
Title: Director Facilities & Real Estate

By: \_\_\_\_\_  
Name: Dan Austad  
Title:

By: \_\_\_\_\_  
Name: Eric Aleson  
Title:

# Memorandum of Agreement

## Waysides Transfer

### Door County Parks Department and Wisconsin DOT

insert "Facilities & Parks"

April 22, 2020

#### Introduction

This Memorandum of Agreement (MOA) documents decisions and responsibilities agreed to by the Wisconsin Department of Transportation (Department) and the Door County Parks Department (Municipality); through each agency's undersigned duly authorized officers or officials.

The purpose of this MOA is to specify:

- Waysides transfer.
- Maintenance responsibilities of both parties.

#### Project Concepts:

- The Department shall transfer three (3) waysides over to the Municipality for ownership and maintenance responsibilities.
- See Attachments A, B, C and D for general site maps.

#### Maintenance Responsibilities:

- The Municipality shall own and maintain the three (3) wayside areas as shown on Attachments A, B, C and D. These sites include: wearing surface, subbase, pavement marking, parking bumpers, railings, beam guard, sidewalk, curb and gutter, drainage systems, driveway entrance, signing, landscaping, lighting, buildings, etc.
- ~~The Municipality shall plow any snow on said parking area.~~
- The Department shall no longer have any maintenance responsibilities on these three (3) waysides.



#### Public Convenience and Safety:

While performing any construction or maintenance activities associated with the waysides in this agreement, the Municipality shall comply with the following conditions:

- Maintain the safety of the traveling public and control traffic using warnings signs, cones, drums and flaggers as necessary.
- Work with the Department if any activities impede on Department right of way or STH 42 or STH 57. An application to work on highway right of way permit (DT1812) can be obtained from the Department's NE Region maintenance section.

**Additional Conditions:**

- The landuse of all three (3) wayside sites shall remain as they were as of the date on this agreement. For example, these wayside sites shall not be converted into a residential or commercial complex.
- The official date of transfer will be July 1, 2020.

- Waysides shall be closed annually from Dec 15th-May 1st.

**Approval of Memorandum of Agreement**

This agreement is made by the undersigned under proper authority to make such agreement for the Municipality and upon acceptance by the Department shall constitute agreement between the Municipality and the Department.

It is understood that the Municipality may enter into a separate agreement with another entity for maintenance of various items previously identified in this agreement. All conditions of this agreement shall apply to any and all sub agreements that may be made by the Municipality.

Signed for and in behalf of Door County ~~Parks Department:~~ **Facilities & Parks Department**

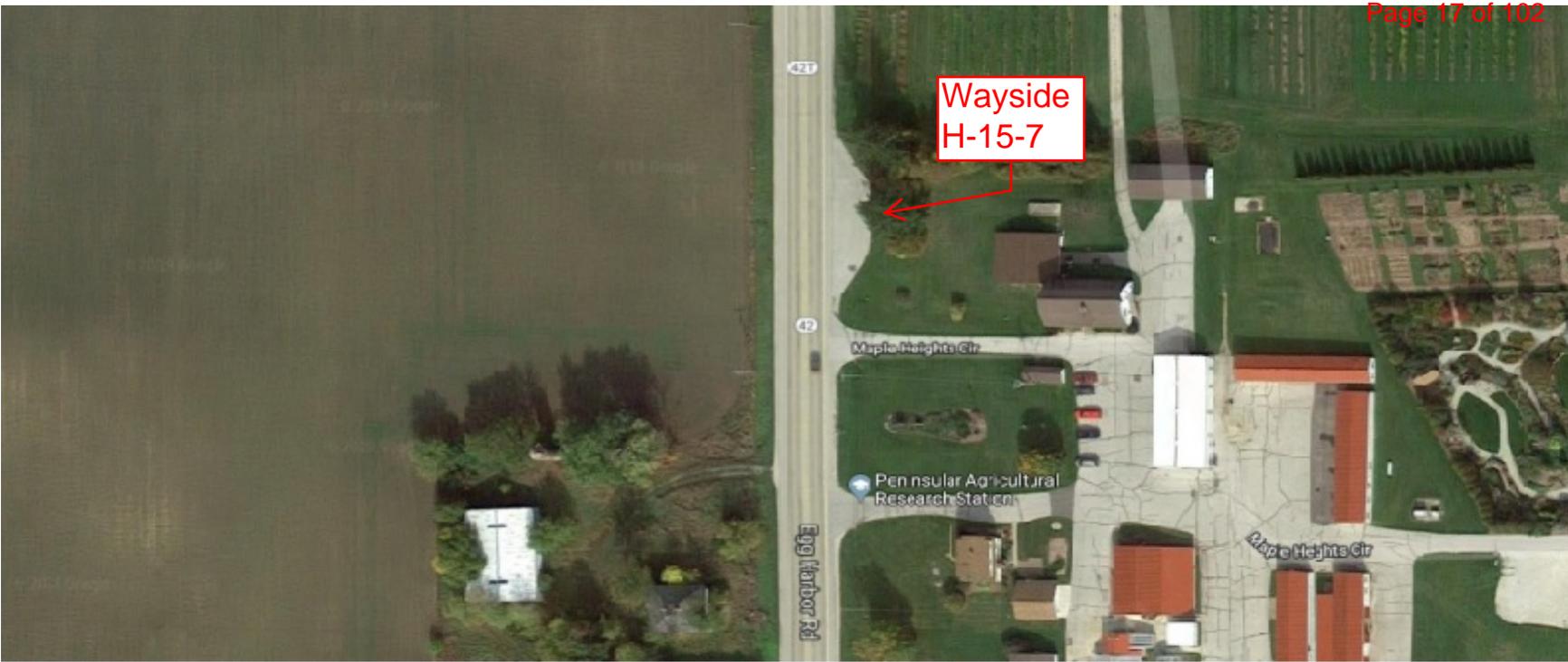
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Signature	Title	Date
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Signature	Title	Date

Signed for and in behalf of the Wisconsin Department of Transportation:

_____	_____	_____
William J. Dorsey	Director, NE Region	
Printed Name	Title	Date
_____		
Signature		



Attachment B





Attachment C





Attachment D





**County of Door  
FACILITIES & PARKS DEPARTMENT**

County Government Center  
421 Nebraska Street  
Sturgeon Bay, WI 54235

**Wayne Spritka**  
Facilities & Parks Director  
(920) 746-2211  
Mobil 920-495-2131  
wspritka@co.door.wi.us

MEMORANDUM

TO: Facilities & Parks Committee  
Finance Committee

FR: Wayne J. Spritka *W.J. Spritka*  
Director, Facilities and Parks

SUBJECT: 2020-CIP PROJECT REALICATION

DATE: April 24, 2020

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The 2020-2025 Capital improvement plan approved by the County Board in 2019 included a Facilities and Parks project named “John Miles Park-Entrance Gate, Signs, Ticket Booth”. I am requesting to reallocate the funding from that project to repair the safety and debris fence located within John Miles Park racetrack.

The condition of the existing fence is in failure and disrepair. The purpose of the existing safety and debris fence located on turn 1 and 2 of the racetrack is to protect the neighboring property from damage caused by debris from racing or other motor sports activities on the track. Integrity Engineering has been hired by the Department to create a demolition scope of work and design a new fence system that meets the County Mutual Aegis Insurance Company and the Motorsports Insurance underwriter’s requirements.

As a health and safety concern and liability concern, I feel this project should proceed in 2020 using pre allocated funds from the John Miles Park-Entrance Gate, Signs, Ticket Booth project. Thank you for your consideration of this project.

#

**DOOR COUNTY  
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2020-2024**

Department: Facilities & Parks

Submitted By: Director

Project Name: John Miles Park-Entrance Gate, Signs, Ticket Booth

Date: 4/16/2019

Priority: Urgent/Necessary/Growth-Related (circle one)

**Description (summarized--detailed project plan, location, and justification to be attached):**  
Develop and construct a Multimodel Entrance Gate, Park sign upgrade at 14th Ave and 15th Ave.  
Ticket booth integration into the entrance gate area

**Location (summarized--detailed project plan, location, and justification to be attached):**  
John Miles Park

**Justification (summarized--detailed project plan, location, and justification to be attached):**  
Development and construction of an entrance gate, unified park entrance signs consistent with existing signs on 14th Ave. The facility study completed in 2018 identified these items as priority items to eliminate Park entrance confusion, enhance the Park and complete the paving and resurfacing project as a developed complex.  
1.) easily identifiable main gate 2. Consistent entrance signage

**Expenditures (in thousands)**  
Provide \$ amounts for all years if applicable.

	2020	Proposed 2021	Proposed 2022	Proposed 2023	Proposed 2024
Building Construction/Remodeling/Purchase	90,000	-	-	-	-
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase	-	-	-	-	-
<b>TOTAL</b>	90,000	-	-	-	-

**(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)**

**Funding Source (in thousands)**  
Provide \$ amounts for all years if applicable.

	Budget 2020	Proposed 2021	Proposed 2022	Proposed 2023	Proposed 2024
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	90,000	-	-	-	-
Other (prior year carryover)	30,000	-	-	-	-
<b>TOTAL</b>	120,000	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

**REQUEST FOR PROPOSALS****Engineering Services for Recreational Trail  
Village of Egg Harbor, Wisconsin  
September \_\_\_\_\_ 2020****Background/Project Description**

The Village of Egg Harbor, in cooperation with the County of Door is seeking assistance with the design of an off road, all-seasons, recreational trail. The trail as envisioned would be approximately 3.5 miles, and “multi-jurisdictional,” with trailheads located in both the Village and the Town of Egg Harbor. Murphy Park, a county owned and maintained park (located within the Township of Egg Harbor) would be the southernmost point and the Village of Egg Harbor Beach Park the northernmost point. The trail could include a number of “offshoots” or “linkages,” which may include the creation of intermediate to expert bike trail for cycling on a Village owned parcel near the Village Beach. Also, there may exist an opportunity to create another linkage to a parcel that fronts Green Bay.

**Design-** A thorough review of existing easements and those that will need to be obtained allowing for the construction of the trail will need to be conducted. After studying topography and analyzing stakeholder engagement results, establish a preferred route, with route alternatives, should the optimal trail not be achievable. Identification of trail material type, which endeavors to be: environmentally friendly, easy to maintain, and allows for multiple uses (including winter use).

The trail would focus on silent sports. The trail would be designed to a level that an engineering firm could easily take the work product and develop engineered construction drawings. The design may also include facilities to support the trail network including ideas such as: warming station, equipment rental, educational signage, etc.

The trail is envisioned to be “off-road,” and be located on what is now private property.

**Educational opportunities-** Many educational opportunities exist with historic and natural resources. The trail may parallel the Niagara Escarpment, including a cave which supports ongoing scientific research. The area is also rich in history, from the earliest recorded history of the area until now. The proposed trail area has been rich in natural resources, and has a documented Native American history, along with a very well documented history of fishing, logging and farming during European settlement. Egg Harbor Historical Society-  
<http://eggharborwi.com/>

The proposed trail would traverse Horseshoe Bay Farms. Horseshoe Bay Farms, a local

501(c)(3) nonprofit organization, along with the design firm of Ten X Ten Studio is currently in the process of developing a long-range master plan for the preservation, rehabilitation, and activation of this historic Door County landmark. Website: <https://www.horseshoebayfarms.org/>

The project is conceptual and there is no construction budget at this time.

### **Scope of Services**

The Project (and Proposal) shall include necessary final CONSULTANT services to complete the following major phases including: Preliminary Design Report, Design, and Preparation of Bidding/Contract Documents. Include the cost of construction phase services, including: Bidding Assistance, Construction Administration, on-site Construction Observation for the entire project, and Project Documentation. **Note, the proposal shall include the cost of construction phase services, however, due to the semester schedule, the construction phase services will not be performed.**

The CONSULTANT shall provide the following:

- **A Preliminary Engineering Design Report** that shall include, at a minimum:
  - Review and documentation of existing conditions,
  - Critical review of previous studies and reports,
  - List of pertinent regulatory codes and professional standards (explain the substance and why they are applicable and could restrain the design.)
  - Evaluation of at least three alternative solutions to the problem. For each alternative, the analysis shall include at least four of the following:
    - Construction engineering analysis. This may include development of site staging, sequence of construction, etc.
    - Environmental engineering analysis. This may include development of process design parameters such as sizing of individual treatment units, chemical feed systems, etc. It may include detection and remediation of hazardous waste materials, contaminated soils or fill or modification of existing pollution or contamination conditions.
    - Geotechnical engineering analysis. This may include geology and soil characteristics at the site; surface and groundwater flow patterns and their effect on structures and construction; design and spacing of dewater wells or pits, feasible types of foundation systems and their expected capacities (ranges are acceptable for a preliminary design stage); conceptual illustrations of earthworks such as retaining walls, slopes, etc.
    - Hydraulic engineering analysis. This may include considerations of flow rate, head, and energy use, pipe, channel, and weir sizing, calculation of hydraulic grade lines, evaluation of groundwater flow toward wells, under dikes, dams and levees, sizing and selection of pumps and turbines with the analysis of system head curves where applicable. This may also include open channel flow, hydraulics of bridges, abutments and approaches.
    - Hydrologic/storm water engineering analysis. This may include development of the appropriate level of risk for designs, development of rainfall-runoff curves, management of severe rainfall events on pervious and/or impervious surfaces, development of runoff attenuation or treatment approaches, reduction of stormwater or combined sewer overflow pollution loadings.
    - Structural engineering and building design analysis. This may include conceptual illustrations of buildings and other structures needed; conceptual site plans and floor plans; selection of components, materials, systems, shell, structure, and sitework;

- engineer shall list expected dead loads, live loads, environmental loads, fire protection, corrosion protection, and other items as needed to prepare for final design.
- Transportation engineering analysis. This may include traffic flow, traffic control, site distance evaluation, braking distances, geometric considerations, road, street, highway, trail or railroad cross-sections, vertical and horizontal geometry, coordination of differing types of traffic in parallel corridors and at crossings, etc.
  - Surveying and Geospatial. This may include determining and showing the X-Y-Z location of projects along with the location of property corners, property lines, setbacks, easements, clearances, etc. that locate a project and its internal components with respect to the surface of the earth.
- **For each alternative solution evaluate the following:**
    - Environmental impacts (environmental sustainability).
    - Ability to engage the community during and after construction (social sustainability).
    - Project capital, land and right-of-way, professional fees, and operation & maintenance, and life cycle costs. Discuss how the entire project will be financed (economic sustainability).
    - Project schedule (to start after the design) to include construction, staging, and implementation / startup aspects.
  - **For the Alternative Solution, Include the following tasks:**
    - Recommend the most appropriate alternative, using appropriate decision-making tools such as decision matrices.
    - Confirm the recommended alternative with the OWNER.
    - The sustainability of the selected alternative shall be evaluated and documented using accepted standards. Examples include Leadership in Energy and Environmental Design (LEED), or the ENVISION checklist/scorecard available on the American Society of Civil Engineers Website.
    - Develop and present the anticipated schedule for the selected alternative including time required for planning, design, regulatory review and approval, advertising, opening of bids, signing of contracts, construction, construction documentation, commissioning and completion of the final punchlist and project completion.
    - Develop and present a preliminary Opinion of Probable Cost (OPC) for the completed project.
    - A Preliminary Geotechnical Report
    - Develop and present a summary of CONSULTANT's services completed during preliminary design. OWNER will provide comments, feedback, and direction on CONSULTANT's recommendation. CONSULTANT shall integrate OWNER comments as appropriate, and proceed to final design.
  - **Final Design Document Services** for the recommended alternative (or the OWNER -selected alternative) shall include:
    - Drawings that detail the construction of project components in four CONSULTANT selected disciplines of engineering as described above.
    - Contract Front End Documents (bid form, contract, bonds, general conditions, supplementary conditions, etc.)
    - Technical Specifications for project components in four CONSULTANT selected disciplines of engineering as described above.
    - Final Geotechnical Report
    - A final opinion of probable costs, to include both capital, operation & maintenance, and life

- cycle costs. **This is for the OWNER only, not the CONTRACTOR.**
- A Project Schedule for implementation of the selected alternative. **This is for the OWNER only, not the CONTRACTOR.**
  - **Bidding and Construction Related Services (To be provided as part of the Project Proposal, but is not included with class activities).** Due to the semester schedule, the construction phase services will not be performed.
    - **Submittal to Regulatory Agencies for permitting**
    - **Bidding Assistance** shall include responding to questions from potential bidders and issuance of addenda.
    - **Construction Administration** shall include review of bids and recommendations on award of construction contracts, review of contractor's submittals including but not limited to review of insurance and bonds, shop drawings, periodic pay requests, response to contractor questions and issuance of change orders.
    - **Construction Observation** shall include conducting a preconstruction conference, facilitation of weekly progress meetings, full time on-site observation of critical construction activities (estimated at 40 hours per week), assembly of operation and maintenance manuals, substantial completion with final inspections, and development of final punch lists.
    - **Completed Project Documentation Services** shall include both a digital and hard copy of all instruments of service including reports, as-built drawings (record), specifications, presentations, meeting summaries, public comments, project documentation, and other documents created or obtained by the CONSULTANT as part of the project.

### **Project Schedule**

A preliminary design report is due [REDACTED] 2020. Contract documents, schedule, and opinion of probable cost are due on [REDACTED] 2020.

### **Selection Criteria and Submittal Requirements**

The owner is using a **Qualification Based Selection Process**. The criteria for selection will include: professional competence, project management approach, technical approach, ability to resolve challenges, available resources, and quality control/assurance initiatives. A fee estimate for engineering services is required, however, it is not part of the consultant selection criteria. The specific submittal requirements for proposals are detailed below.

### **Proposal Submittal Requirements**

Written proposals from CONSULTANT's shall not exceed 15 pages (excluding resumes, cover, fee proposal, and table of contents). The proposal shall include the following:

- Signed cover letter, not exceeding one page. This shall be bound with the proposal.
- Cover sheet
- Table of contents
- Statement of interest, explaining why your firm wants to perform these design services. This statement shall discuss the CONSULTANT's vision for the project and how it mirrors the OWNER's goals (it shall not exceed one page).
- Description of the purpose and scope of the project, showing that your firm understands the project objectives and its constraints. This shall include a listing of pertinent regulatory codes and professional standards that must be met for the project. This description shall not exceed two pages.

- Description of the proposed project approach, including an organizational chart listing key individuals and their project roles and responsibilities, and methods that will be used to monitor the design schedule and design budget. The approach shall focus on design services, not construction services. This description shall not exceed three pages. Design or alternative work is not included in the proposal.
- A work plan describing the sequence of steps the CONSULTANT proposes to follow to take the project from initiation through completion of the bidding documents. This section shall not exceed two pages.
- Presentation of your ideas and concepts to meet the project requirements (not to exceed two pages).
- Statement of qualifications for the firm, showing why your firm is qualified to provide the services described in the project approach. This statement shall not exceed two pages.
- Summary of qualifications for the members of the team, including a description of key team member assignments for key discipline areas (e.g., environmental engineering, structural engineering, geological engineering, construction engineering, etc.) and showing why each person is qualified to provide their discipline-specific design services. This statement shall not exceed three pages.
- Gantt chart with your firm's proposed project schedule for both design and construction, with emphasis on the design services. This chart shall be limited to a single page, which may be 11" x 17" if needed for readability.
- Description of the proposed invoicing methodology, not to exceed one page.
- One-page resume for each team member, edited for relevance to the project.
- Fee proposal submitted on company letterhead (which is not to be bound in the proposal and provided separately in a sealed envelope (used only as a basis for negotiation with the selected firm).

The proposal shall use 12-point font and 1-inch margins.

Interested CONSULTING firms shall submit the following:

- Two signed cover letters, each to be included bound with the proposals.
- Two bound hard copies of the proposal
- Two sealed 10" x 13" envelopes separate from the fee proposal, each including a marked-up copy of your Firm's proposed Engineering Agreement. The fee envelope shall not be bound with the proposal. Include the project title, firm name, team number, and date on the envelope.
- One electronic copy of the proposal in PDF format, uploaded to the course web page. The electronic copy shall be limited to one single file and this file shall include the signed cover letter, the proposal, marked-up Engineering Agreement and the fee proposal.

The proposal shall be addressed to:

Door County  
Mr. Wayne Spritka  
Facilities & Parks Director  
wspritka@co.door.wi.us  
920-746-7130

And  
Jan Kucher, PE  
Adjunct Professor  
UW-Madison

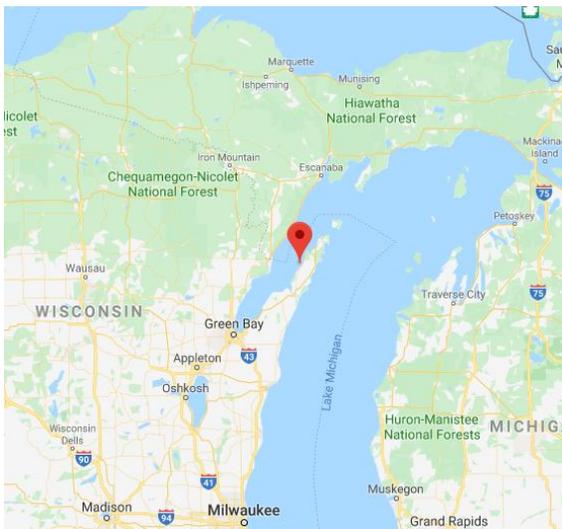
jckucher@wisc.edu

The proposal must be submitted by the following deadline: 7:45 am, **September \_\_**, 2020. Late Proposals will not be accepted.

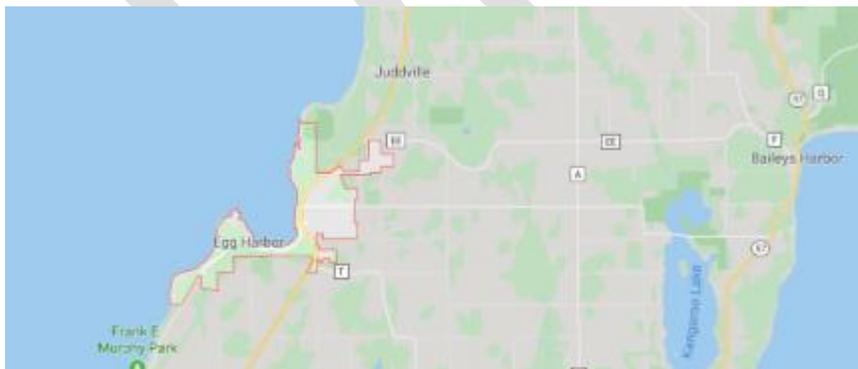
A presentation of the team’s proposal is required on Tuesday **September \_\_**, 2020. Selection will be made immediately following the presentation and the design effort will begin with a project kick-off meeting.

Teams are expected to provide each of their mentors with either a hard copy of the proposal or an electronic copy of their proposal, whichever the mentor prefers.

**Supporting information:**



Location Map, Egg Harbor, WI Not to Scale.



Boundary Map – Village of Egg Harbor, WI Not to Scale

**Supplemental Information**

**Broad support-** The Village of Egg Harbor included a question about the creation of a multi-use trail from Murphy Park to the Village Beach as part of its comprehensive plan update; It received overwhelming support. The County tourism bureau has begun a shift in its marketing approach, and will begin focusing on eco-tourism and silent sports. Door County government is in support of the trail, and will be including it in their Master Parks Plan. The county has preliminary agreed to maintain the trail given the multi-jurisdictional boundary crossover.

**Initial landowner buy-in-** With the exception of the Alpine Resort, all private property owners along the extent of the potential trail have provided their initial support to utilize a portion of their land to create the trail.

**Potential Property Acquisition-** The Village has plans to acquire property from the Alpine Resort adjacent to Village Beach Park (proposed trailhead) to accommodate the construction of a new sanitary lift station. The acquired property could accommodate parking and facilities to support the recreational trail. The Village is hoping to secure a Stewardship Grant to assist with the property acquisition.

**Economic Impact-** A recent article in the Star Tribune highlighted the economic impact of recreational trails-“Trails are good investments as long as they align with the community’s priorities,” Lawson said. If a city’s goal is to increase the health of its elderly population, for instance, then building mountain bike trails would be a mismatch, she said. Article link: [http://m.startribune.com/duluth-s-happy-with-trails-and-its-outdoors-rebranding-has-hit-home/563984552/?fbclid=IwAR2mvUD7aVTZQRhqNSGNS4\\_0KR\\_izmZtMq6c2DeLoE pAbh Z9eG5avMGwIzA](http://m.startribune.com/duluth-s-happy-with-trails-and-its-outdoors-rebranding-has-hit-home/563984552/?fbclid=IwAR2mvUD7aVTZQRhqNSGNS4_0KR_izmZtMq6c2DeLoE pAbh Z9eG5avMGwIzA)

**Societal benefits, health and wellbeing-** The project aligns with the stated goals of the Village in promoting a walkable bikeable community.

#### **Potential partners-**

- Village of Egg Harbor
- Town of Egg Harbor
- County of Door
- Horseshoe Bay Farms, Inc.
- Egg Harbor Historical Society
- Door County Land Trust
- Horseshoe Bay Country Club

#### **Constraints**

**Topography-** The topography for the trail may be challenging at the proposed Village Trailhead. The Village beach lies at the bottom of a steep incline. Unless the project is able to secure an easement with owners of the Alpine Resort there may be a need to identify a new trailhead or a solution to manage the incline. The Alpine Resort is currently for sale, the Village is hopeful that the new owners will be interested in engaging the Village in a private/public partnership. The ideal route for the trailhead would be along the waterfront leading through the Alpine property, which is flat. Sections of steep terrain may also present opportunities for more advanced cycling.

**Easements-** All easements would need to be established and recorded. There may be an opportunity to work in cooperation with the Door County Land Trust to place a large swath of land in a farmland preservation trust.

DRAFT



**COUNTY OF DOOR**  
**Land Use Services Department**

County Government Center  
421 Nebraska Street  
Sturgeon Bay, WI 54235

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**Rebecca Y. Kerwin, Planner**

Phone: (920) 746-2323

FAX: (920) 746-2387

Website: <https://www.co.door.wi.gov/>

E-mail: [rkerwin@co.door.wi.us](mailto:rkerwin@co.door.wi.us)

**MEMORANDUM**

**May 6<sup>th</sup>, 2020**

**TO:** Wayne Spritka, Facilities and Parks Director  
Facilities and Parks Committee Members

**FROM:** Rebecca Kerwin, Planner

**RE:** Door County Parks and Open Space Plan 2020-2025

The Door County Parks and Open Space Plan 2020-2025 is attached, ready for your final review.

Please also see the attached document describing public input on and potential changes to the February 12, 2020 draft which was distributed for public review. This document describes potential changes suggested by the public, as well county staff members' administrative updates, both of which are displayed in various text and highlighting colors in the plan. Note that there is also still final formatting and page number cross-checking to do, based on whatever decisions the Committee makes about final language, and final style/punctuation edits to make based on those same decisions.

Please contact me with any questions or comments. Thank you for the opportunity to work on this plan!

**Public Input On and Potential Changes to the  
DRAFT (February 12<sup>th</sup>, 2020) Door County Parks and Open Space Plan 2020-2025**

Seven individuals submitted written comments regarding the draft Door County Parks and Open Space Plan 2020-2025. Items considered minor edits have been incorporated in the draft plan, shown in red text. Also shown in red text are county staff members' administrative updates to the plan, including updates to the introduction and column of completed or short-term improvements in the parks chart, and more detailed descriptions of the public input process and planning process timeline.

Some input received would require substantial changes to or change the meaning of sections of the draft plan; these are listed below as items for the Committee to discuss/decide. These items are highlighted in yellow in the draft plan, with any specific language suggested by the individual shown next in purple text.

Staff members considered some comments received regarding the Forestville Dam as too specific to include in the plan, so have not been noted anywhere in the plan. These comments, as well as all comments received, are directly quoted in the attachment to this summary.

**Comments for Facilities and Parks Committee to Discuss/Decide** *(Current language highlighted in yellow in plan draft; if specific language was suggested by the individual, that is shown next in purple text.)*

Section I: Overview. Multiple suggested changes to the wording of the vision, mission, goals, success, and objective statements.

Section III: Inventory of Door County Parks, Recent Improvements, and Plans

- Clarify if the final column ("Planning Considerations") of the parks chart is supposed to be a list of activities planned to be completed at each park in coming years.
- Ahnapee Trail. In the "future improvement" section, consider making future development of the northern end of the trail a continued goal.
- Forestville Dam. Reconsider the recommendation for draining the pond every 8 to 10 years. Habitat for fishing, wildlife, and plant life will take 3 to 5 years to recover.
- Robert M. Carmody. Consider addition of a future ADA-compliant kayak launch and gazebo.

Section V: Planning Considerations

- Potential questions to consider for land acquisitions. Suggested wording changes.
- Guidelines and Questions for Potential Park Improvements. Suggested wording change.

Appendix B: History of Door County Parks. Suggestion to add more history.

**Comments Considered Minor Edits** *(Incorporated in the draft plan in red text.)*

Section III: Inventory of Door County Parks, Recent Improvements, and Plans

- Ahnapee Trail. Wording change to clarify/correct 2018 trail extension description.
- Baileys Harbor Ridges.
  - Restoration year changed from 2011 to 2012.
  - Addition of SWCD beach improvement plans and designs.
- Chaudoir. Addition of SWCD stormwater runoff plan.
- Forestville Dam
  - Addition that motorized boats are allowed but shallow waters are a hazard.
  - Replaced "dam earthworks" with "earthen dam."
  - Added link to SWCD's latest lake management plan.
- Frank E. Murphy. Addition of SWCD stormwater runoff plan and beach improvement plans and designs.
- George K. Pinney. Addition of SWCD stormwater runoff plan.
- John Miles. Addition of SWCD stormwater runoff plan.

## All Public Input (Quoted Directly)

Below are comments specific to the draft plan or county parks quoted directly from emails received by the Land Use Services Department, listed by agency and municipality of residence. Comments received that either came from a local municipal email address or were signed with an official municipal title are noted as such.

### Door County Soil and Water Conservation Department

Erin Hanson, County Conservationist, and Greg Coulthurst, Conservationist

- *Please clarify if the final column (“Planning Considerations”) of the Table is a list of activities that are planned to be completed at each park in coming years.*
- *I advocate that you add “protect sensitive natural features” to the first bullet under Guidelines for park improvements so that it reads “Prioritize activities that will engage new users, promote healthy lifestyles, connect people to nature, and protect sensitive natural features.”*
- *The SWCD have copies of maintenance plans and designs if you would like for appendix or if you want to mention that SWCD continues to provide maintenance assistance for beaches.*
- *Baileys Harbor Ridges was installed in 2012 not 2011.*
- *The SWCD also has storm water plans for Murphy, Pinney, Chaudoir, & John Miles*
- *Forestville Mill pond Table:*
  - *Within park column 2<sup>nd</sup> bullet : earthworks is maintained. Do you mean an earthen dam is maintained?*
  - *Motors are allowed but shallow water is a hazard.*
  - *In the history section (appendix) I realize it was obtained from an older plan, but I believe much more history could be added. For example compare our report on the millpond history...much more information... like when the current dam was built.*
  - *Perhaps add a link to our latest lake management plan in the Planning Considerations column?*

### City of Sturgeon Bay

David Hayes, [ddixonhayes@gmail.com](mailto:ddixonhayes@gmail.com) (input was sent as an attachment to an email signed with “David Hayes, Alder District 2, Sturgeon Bay”)

1. *Page 1 - Vision; Change to “The natural areas and open spaces of Door County are world class treasures that provide solace, are viewed as places to nurture ones soul, as well as celebrate the natural and built environments.” The current vision statement as written is for people of door county not the Parks and Open Spaces.*
2. *Page 1 - Mission: change to “...for the education and recreation of the public in perpetuity.”*
3. *Page 1- Nature: change to “...landscapes will be sustained and thrive in perpetuity.”*
4. *Page 1 - People: remove “in Door County”*
5. *Page 1 - Economy: change to “...park lands and open spaces.”*
6. *Page 1 - Leadership: change to “...expertise, guidance and proactive management to the Door County Parks Division by expanding, improving, increasing resources and protecting parks and open spaces in perpetuity.”*
7. *Page 1 - Success in 25 Years: change to “...park lands and open spaces, filled with thriving ecosystems. The children and adults who visit the parks and open spaces; work for the department; and advocate for open spaces, will also champion the parks as a source of inclusion, inspiration, economic vitality and health for everyone.”*
8. *Page 2 - OBJECTIVES, first paragraph: change to “...encourage the development of high-quality sustainable parks by maintaining recreational amenities....”*
9. *Page 12- first bullet: change to “...native species with feasible expense?”*
10. *Page 12 - second bullet: change to “...for bicyclists or other silent sports enthusiasts?”*

**Town of Forestville** (comments received from two individuals, both regarding the Forestville Dam)

- Elroy Rasmussen, [elroy@centurytel.net](mailto:elroy@centurytel.net)

*To anyone who cares about the future of the Ahnapee pond, park & trail*

*We built & live here partly because of all three since 2000.*

*It seems to be time to explore other options further; such as first working at limiting sediment & fertilizer /manure runoff, then considering limited dredging or sucking out sediment options. Since transport cost is a big factor, I liked the idea of sucking the sediment across east where someone had offered to store until someone wanted to buy or give it to garden or use on farm fields, being there does not seem to be a heavy metal problem & plenty fertile. It may take a bit of time to dry. There are also small scale dredging equipment & again, many people might be willing to pick up from pile if done gradually & on a small scale.*

*My personal observation is: you can't drain the millpond & combined watershed & springs & adjoining marshes like a bathtub. Mother nature is winning & we haven't even had the usual heavy spring snows or rains yet. I have noticed since the supposed 3" per day drain started Nov 1<sup>st</sup> & sometimes was not always adhered to-[exceeded], by Jan 1<sup>st</sup> still going over top of spillway, and by March 15, still going over top & now nearly April, a lot of water is pouring over spillway.*

*I did observe that for a short period of time when the gate was wide open the pond water my home had receded/dropped @ 4 ft & @ 75 ft out from shore & a new channel was being cut, but now water is as high as normal spring. The plus side is for us much sediment has flowed downstream to the detriment of those below. Minus side is killed fish & turtles etc.*

*Last, am not happy to see published on tv or print accusations of the people who care about the wellbeing of pond, park & trail are radicals, or threw stone into dam area-power of water flow has moved a lot of material, or saying the group killed fish. Totally without fact accusations like this will not give any positive path to a solution.*

*However, I have to ask the people planning the drawdown when the supposed dry off & compacting from the winter drawdown is supposed to start??*

*Please rationally reconsider all options.*

- Paul & Cindy Zahn, [cpz999@yahoo.com](mailto:cpz999@yahoo.com) (Paul and Cindy Zahn submitted 4 separate emails, as quoted below from first to last)

Email #1

*Could you explain about this Survey that was taken on Plans for Door County Parks?*

*We would like more information on this Survey as it seems unlikely Door County would have a plan that drains a County Park Recreational Lake on a regular basis. This would create a Dead Lake as was explained by Tom Meronek, as habitat for fishing, Wildlife plantlife would take 3-5 years AFTER lake refilled to be harvestable!*

*This shows how ineffective a drawdown is if proposed on a regular basis. This isn't a solution, but a band-aid approach against the wishes of just about everyone in Southern Door County.*

## Email #2

*We believe the most popular options at the time were dredging or first take care of the source of Agricultural Runoff before any further actions. We were under the impression that a one-year Drawdown was the Option & Parks or Supervisors said 2 year would be more effective, and used successfully in other places. It was therefore considered more of a long-term option, not being necessary for many years. The vast majority of area residents were & are opposed to this happening, especially again, as shown by over 1,000 petitions & recalls. . There needs to be better solutions for this Beautiful County Park than just draining & ruining many Recreational activities on a regular basis.*

*Please enter our comments in opposition to this Plan.*

## Email #3

*Just like to add a few ideas about the County Parks Plans, especially concerning the Forestville Dam County Park. This is a popular County Park & we like the idea of putting in a Kayak Launch. There is a nice boat launch & fishing pier as well, much wildlife & fishing, and also the Pavilion, Tables, grills, Ahnapee Trail, Nice Restrooms, etc. Of course it is also the Fill Site for the Southern Door Fire Dept.*

*Some inexpensive ways to address the sediment and Agricultural Runoff would be to 1st. stop the runoff, then use Biological Accelation,(Biological Blocks), that absorb and remove sediment by clean biological action. There is also the Dino Portable Dredger that the Baileys Harbor Marina has. That could be borrowed or one could be bought by the County to use in various places.*

*As we have clearly seen, the draw-down starting on Nov. 1st. 2010, has over & over refilled, even with little precipitation or snow. The Flowage is fed by many, many Natural Springs & Groundwater, as well as many areas of runoff. This makes it extremely unlikely that the Lake will ever dry out and compact successfully.*

*Let's rethink this and explore these better and inexpensive options so as not to disrupt Recreational Activities as well as destroying Wildlife & Habitat.*

## Email #4

*[G]uess I had the TYPO error on Draw-Down date as 11-1-2010, meant 11-1-2019 of course.*

**Town of Gardner**

Pete Anderson, [lpanderson@centurylink.net](mailto:lpanderson@centurylink.net) (email signed with "Pete Anderson, Gardner Plan Commission")

*I have reviewed the Door County Parks and Open Space Plan 2020-2025. I am a member of the Gardner Plan Commission and have been the point person for researching the possibilities of installing kayak launches in our town. Kayak use is a very popular recreational activity in the 30-70 age group with participants and growing every year. I have received bids for installing at least one kayak launch to create a physically easier and safer ability to put in and take out a kayak. ADA requirements make the initial launch cost too prohibitive for our town. Once the initial ADA approved launch has been installed, other launches could be added at an affordable price due to the fact they do not have to meet ADA requirements (if installed to an attached body of water in Gardner). We do have numerous Gardner owned water access sites that are an option for additional non ADA launches which may be affordable. Algoma and Kewaunee have recently installed ADA kayak launches and I am proposing the Gardner / Carmody Park install an ADA launch to encourage additional tourism and safety. Carmody Park is a DNR and Door County combined project and is a great safe harbor for kayak launching. It is a perfect*

site for a first ADA compliant kayak launch. The Town of Gardner may also be able to financially contribute to a portion of the initial cost. I hope you will give this some consideration and make Gardner / Carmody Park the leader in kayaking ease and safety in Door County. Please let me know if I can help in any way. Thank you. Sincerely, Pete Anderson Gardner Plan Commission.

## **Town of Gibraltar**

Steve Sohns, [ssohns@townofgibraltar.us](mailto:ssohns@townofgibraltar.us) (email signed with "Steve Sohns")

*I don't know that I can make the meeting, but if you consider these additions.*

*Under Ahnapee trail, I don't see any mention of the work that was done 2 years ago from the bridge to the first round-about. That was a substantial improvement.*

*Also I would ask in the "future improvement" section of the Ahnapee trail info, that future development of the trail, north would be a continued goal.*

## DOOR COUNTY PARKS AND OPEN SPACE PLAN 2020 – 2025

Door County Facilities and Parks Department, Parks Division

DRAFT: May 6th, 2020



Adopted by the Door County Board of Supervisors on May 26<sup>th</sup>, 2020

Written by: Door County Land Use Services Department

Door County Parks website: <https://www.co.door.wi.gov/174/Facilities-and-Parks>

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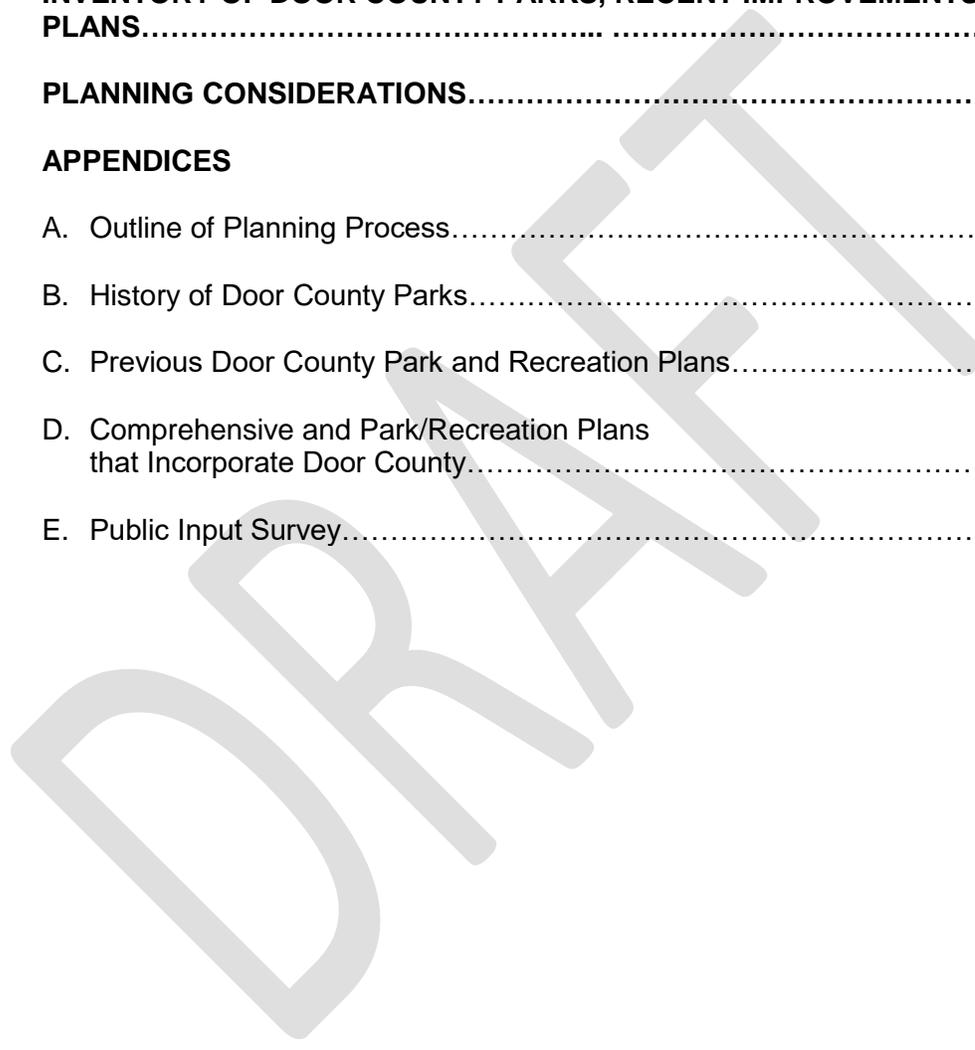
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## Door County Parks and Open Space Plan 2020 - 2025

**I. OVERVIEW****A. Parks Division Vision/Mission/Goals and Overview of Responsibilities**

The Door County Facilities and Parks Committee oversees the Facilities and Parks Department, which includes the Parks Division. The Parks Division is managed by a full-time **Park Manager** who manages all things related to county parks, **under the Director of the Facilities and Parks Director**. The Parks Division vision, mission, goals, and success statements read as follows:

**Vision:** *The people of Door County will celebrate and nurture our thriving natural areas and open spaces as world-class treasures that sustain our region and our state.*

*The natural areas and open spaces of Door County are world-class treasures that provide solace, are viewed as places to nurture one's soul, as well as celebrate the natural and built environments.*

**Mission:** *The Door County Parks seeks to acquire, restore, and manage lands for the purpose of protecting and preserving public open space, natural areas, and other landscapes in an ecological healthy state for the education, pleasure and recreation of the public now and in the future.*

*The Door County Parks seeks to acquire, restore, and manage lands for the purpose of protecting and preserving public open space, natural areas, and other landscapes in an ecological healthy state for the education, and recreation of the public into perpetuity.*

**Four Overarching Goals:**

1. **Nature:** *Native/natural landscapes will thrive for generations.*

*Landscapes will be sustained and thrive into perpetuity.*

2. **People:** *Everyone in Door County will feel welcome at the Door County Parks and will seek them out for discovery, renewal, and fun.*

*Everyone will feel welcome at the Door County Parks and will seek them out for discovery, renewal, and fun.*

3. **Economy:** *Communities will value the economic benefits of protected park lands.*

*Communities will value the economic benefits of protected park lands and open spaces.*

4. **Leadership:** *Visionary leaders will bring their expertise and advice to assist Door County Parks Division to expand, improve, increase resources and protect our parks for the long-term.*

## Door County Parks and Open Space Plan 2020 - 2025

*Visionary leaders will bring their expertise, guidance, and proactive management to the Door County Parks Division by expanding, improving, increasing resources, and protecting parks and open spaces into perpetuity.*

**Success in 25 years:** *In 25 years, the people of Door County will celebrate more than a thousand acres of healthy park lands, filled with thriving native flora and fauna. The children and adults who visit us, work for the department, and advocate for us will reflect the diversity of Door County and will champion our parks as a source of inclusion, beauty, inspiration, economic vitality, and health for everyone.*

*In 25 years, the people of Door County will celebrate more than a thousand acres of healthy park lands and open spaces, filled with thriving ecosystems. The people who visit the parks, work for the Parks Division, and advocate for open spaces will also champion the parks as a source of inclusion, inspiration, economic vitality, and health for everyone.*

The Parks Division is responsible for the maintenance of 19 County Parks, totaling more than 1,000 acres that contain 12.5 miles of state trails, 7 boat launch facilities, 18 restrooms, 3 “Welcome to Door County” signs, a disc golf course, Horseshoe Bay Caves, and multiple accessory, support, storage, and shelter buildings. The Parks Division is responsible for the design and construction of parks projects using both in-house and contracted labor.

Other major responsibilities relate to the snowmobile program and the county fair. The Parks Division manages the State of Wisconsin snowmobile program for Door County, including writing grants for trail program funding and reviewing and approving funding for the seven local clubs that maintain approximately 230 miles of Door County trails. The Division also coordinates usage of the John Miles County Park for the county fair as well as other events held in county parks.

### B. Overview of Planning Process and Plan

Since 1964, the county has had some form of a county-wide parks plan in place. Starting in 1974, the county regularly adopted five-year plans, through the year 2015. The last plan written was for the 2011 to 2015 timeframe. In late 2018, the Facilities and Parks Committee decided to update the 2011 – 2015 plan and to have the Door County Land Use Services Department help develop and write the plan. A more detailed description of the planning process can be found in Appendix A.

Background information and an inventory of county parks were gathered in the first half of 2019. This background information, found in Appendices B - D, are as follows:

- Appendix B: Brief Background and History of Door County Parks
- Appendix C: Previous Door County Park and Recreation Plans
- Appendix D: Comprehensive and Park/Recreation Plans that Incorporate Door County

In late 2019, an on-line public survey was conducted regarding Door County parks, which received over 900 responses. Respondents were largely positive about the Door County parks, expressing appreciation for their beauty and how they are a great asset to the county. Overall, the survey indicated a desire for greater investment in land acquisition and preservation, and nature-based activities. Many comments also indicated the county should continue to maintain

## Door County Parks and Open Space Plan 2020 - 2025

and improve existing county parks. The survey and a summary of all responses can be found in Appendix E.

Section II of this plan provides objectives and guiding principles for the county parks for the years 2020 - 2025, as adapted from the 2011 – 2015 plan and updated by current Parks Division staff members. Section III contains a chart that describes the 19 county parks, including descriptions of amenities, uses/user, natural and sensitive areas, recent improvements, and planning-related information.

Lastly, note that an open house meeting to present a final draft of this plan to the public had been scheduled prior to the plan's adoption, but the COVID-19 pandemic forced the county to cancel this meeting. The public was notified of this cancellation, reminded that the plan could still be reviewed online, and given instructions on how to submit input. A summary of all input received can be found in Appendix A, Planning Process Outline.

## II. OBJECTIVES AND GUIDING PRINCIPLES

The objective of this plan is to encourage the maintenance and development of high-quality parks and recreational amenities that meet the needs and demands of Door County residents and visitors. Provided below are guiding principles to consider:

The objective of this plan is to encourage the development of high-quality, sustainable parks by maintaining recreational amenities that meet the needs and demands of Door County residents and visitors. Provided below are guiding principles to consider:

- **Resource Management.** Protect, preserve, and restore the county park's resources through appropriate resource management, including forests, wildlife, plants, millpond/dam, and watersheds. Develop management strategies and actions based upon each park's unique ecological and natural resource features.
- **Sustainability.**
  - Maintain the environmental quality of county parks above all else.
  - Connect county parks to wider environmental issues.
  - Adapt to changing environmental conditions.
  - Be a leader in sustainable practices, using sustainable and low-impact practices in operations and challenging ourselves to consistently perform all our functions in the most environmentally responsible ways.
- **Land Use Balance.** Door County Parks will strive to not exceed an 80/20 overall balance in its land use, with 80 percent of the parks' land to be kept in as natural a condition as possible, and 20 percent to be available for development for recreation that is compatible with the park's mission/vision/goals (including trails, picnic facilities, and other nature-based activities).
- **Public/Private Relationships and Partnerships.** Continue to be open to partnering with other public and private non-profit organizations to enhance overall conservation programs and efforts within the county.

## Door County Parks and Open Space Plan 2020 - 2025

- Continue to foster and support the Friends of the Door County Park System.
- Ensure county park programs are appropriate for its level of government. Programs of state-wide or multi-county interest and importance should be the responsibility of the state, those of county-wide interest and importance should be the responsibility of the county, and those of local-level interest and importance should be the responsibility of the city, villages, and towns.
- Ensure the county is not competing with or duplicating the efforts of private entities that already provide recreational activities and facilities to the public in an adequate, efficient, and economical matter.
- With research partners, document and/or publicize the economic value of environmental protection, such as flood reduction, improved air quality, and carbon reduction as well as the economic value of free access to the outdoors and health benefits gained by staying active.

DRAFT

### III. INVENTORY OF DOOR COUNTY PARKS AND POTENTIAL IMPROVEMENTS

The table on the following pages provides an inventory of the 19 Door County parks. The first column in the table lists the park name and the municipality within which it is located. The second column contains a description of the park, the park's amenities, and primary or unique uses of the park. The third column lists the known natural and sensitive features within the park and nearby surrounding area. The fourth column lists improvements completed since 2010 and short-term plans (within the next five years). The last column lists potential improvements and planning considerations from the 2011 – 2015 parks plan that have not yet been addressed. This column also lists other plans that incorporate or refer to county parks.

DRAFT

## Door County Parks and Open Space Plan 2020 - 2025

## INVENTORY OF DOOR COUNTY PARKS, RECENT IMPROVEMENTS, AND PLANS

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & ~600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan, 2011 – 2015 plan and other plans)
<b>Ahnapee Trail</b> <ul style="list-style-type: none"> <li>C. Sturgeon Bay</li> <li>T. Sturgeon Bay</li> <li>T. Nasewaupsee</li> <li>T. Forestville</li> <li>V. Forestville</li> </ul>	<b>Description/Amenities:</b> <ul style="list-style-type: none"> <li>12 miles of abandoned railroad grade (on 144 acres)</li> <li>trailhead in Sturgeon Bay, travels through/by countryside, swamps, farm fields, Forestville dam and millpond, and Ahnapee River before turning towards Algoma</li> <li>level, hard, graveled surface</li> <li>restrooms and parking located at Forestville Dam County Park, Maplewood, and 1820 S. Neenah Sturgeon Bay (trailhead)</li> </ul> <b>Uses/Users:</b> <ul style="list-style-type: none"> <li>flat surface good for family hiking and biking</li> <li>snowmobiling, hiking, biking, horseback riding</li> <li>in winter, it is a snowmobile trail; when trail not open to snowmobile travel, can be used for cross-country skiing and snowshoeing education, nature</li> </ul>	<b>Along trail:</b> <ul style="list-style-type: none"> <li>trail runs through many, large areas of mapped wetland</li> <li>variety of wildlife along trail, including deer, turkey, many other species of birds</li> </ul>	<b>Improvements completed or scheduled for 2020:</b> <ul style="list-style-type: none"> <li>trail extension from north parking lot to Bayview Bridge, 2015</li> <li>Memorial Drive connection, north end of Bayview Bridge, 2015</li> <li>trail extension <del>completion from Utah St. Bayview Bridge north</del> to Michigan Street, 2018</li> <li>plantings along trail, 2019</li> <li>installation of boot brushes, 2020</li> </ul>	<b>2011 – 2015 Plan:</b> <ul style="list-style-type: none"> <li>long range goal for trail extension up to the north split of Highway 42-57</li> </ul> <b>Other Plans:</b> <ul style="list-style-type: none"> <li>Northeast Wisconsin Coastal Cities Trail Inventory &amp; Connectivity* <ul style="list-style-type: none"> <li>future trail connectivity from the City of Green Bay to Door County, potentially along the western side of Door County.</li> <li>possible connecting routes to consider should include shared roadways and existing and potential utility corridors</li> </ul> </li> </ul>
<b>Baileys Harbor Ridges</b> T. Baileys Harbor	<b>Description/Amenities:</b> <ul style="list-style-type: none"> <li>30 acres, approximately 550' of shoreline</li> <li>restrooms, picnic tables, parking</li> <li>shallow waters, sandy beach</li> </ul> <b>Uses/Users:</b> <ul style="list-style-type: none"> <li>swimming, sunbathing, kiteboarding</li> <li>days with strong southern wind, kiteboarders race on waves between beach and nearby Anclam Park</li> <li>bird watching</li> </ul>	<b>Within park and within ~600' of park:</b> <ul style="list-style-type: none"> <li>Lake Michigan beach, floodplain, ridge/swale complex, wetland, woodland</li> <li>significant habitat for various sensitive plants, including orchids, along both sides of parking lot</li> <li>Hidden Brook located just outside of park</li> </ul>	<b>Completed improvements:</b> <ul style="list-style-type: none"> <li>beach restoration, 2014<sup>2</sup></li> <li>restroom rehab, 2018</li> <li>installation of rise station, 2018</li> </ul>	<b>2011 – 2015 Plan:</b> <ul style="list-style-type: none"> <li>install informational signage and rustic fences to deter trampling of sensitive areas</li> <li>parking lot low on south end; blacktop should be ground up and base raised as much as possible, but still allow drainage from north to south</li> <li>enlarge parking area</li> <li>replace existing gazebo</li> </ul> <b>Other Plans:</b> <ul style="list-style-type: none"> <li>SWCD plans and designs for beach improvement</li> <li>identified as a carry-in access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D)</li> <li>located along recommended county bicycle route (see p. 31, Appendix D)</li> </ul>

## Door County Parks and Open Space Plan 2020 - 2025

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & ~600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan, 2011 – 2015 plan and other plans)
<b>Cana Island</b> T. Baileys Harbor	<b>Description/Amenities:</b> <ul style="list-style-type: none"> <li>10 acres</li> <li>lighthouse</li> <li>wreck of the Frank O'Connor just off island's shore</li> <li>residence at lighthouse contains exhibits, small museum store, restrooms</li> </ul> <b>Uses/Users:</b> <ul style="list-style-type: none"> <li>sight-seeing, access to top of lighthouse tower</li> <li>scuba diving to shipwrecks</li> <li>non-motorized watercraft launching</li> </ul>	<b>Within park:</b> Lake Michigan, causeway, floodplain, woodland  <b>Within ~600' of park:</b> floodplain, wetland	<b>Improvements completed or scheduled for 2020:</b> <ul style="list-style-type: none"> <li>parking on mainland and restroom facilities on island, 2011</li> <li>Phase I Lighthouse exterior Historical rehab 2014</li> <li>Phase II oil house, privy, barn Historic rehab 2017</li> <li>Phase III Construction of Cana Island Interpretive Center 2020</li> <li>Phase IV Keeper's Quarters historic restoration, 2024 or when funding is available</li> </ul>	<b>2011 – 2015 Plan:</b> None  <b>Other Plans:</b> <ul style="list-style-type: none"> <li>located along Lake Michigan State Water Trail and within an area identified by the plan as a gap area, however, it is not identified as an access site (see p. 28, Appendix D)</li> <li>located near county recommended bicycle route (see p. 31, Appendix D)</li> </ul>
<b>Cave Point</b> T. Sevastopol	<b>Description/Amenities:</b> <ul style="list-style-type: none"> <li>18.6 acres, 900 feet of shoreline.</li> <li>picnic areas with tables, cooking grills, restrooms, wedding gazebo</li> <li>first solar-powered restroom in county park system</li> <li>parking space for twenty-five cars</li> <li>half mile forest trail that links up with several miles of trails in adjacent Whitefish Dunes State Park</li> <li>4 shipwrecks, located 4 to 5 miles off shore</li> </ul> <b>Uses/Users:</b> <ul style="list-style-type: none"> <li>weddings</li> <li>sight-seeing/photography</li> <li>scuba diving</li> <li>hiking</li> <li>bicycle events</li> </ul>	<b>Within park:</b> <ul style="list-style-type: none"> <li>Lake Michigan</li> <li>Limestone, Dolomite bluffs</li> <li>birch, maple, beech, cedar trees</li> <li>heavily wooded with trails</li> <li>ephemeral species</li> </ul> <b>Within ~600' of park:</b> entire area heavily wooded, owned by DNR	<b>Completed improvements:</b> <ul style="list-style-type: none"> <li>improved hiking trails</li> <li>gazebo on south lawn area, 2011</li> <li>additional parking, 2016</li> <li>Updated Solar Power for restrooms 2019</li> </ul>	<b>2011 – 2015 Plan:</b> <ul style="list-style-type: none"> <li>drinking water well is currently closed, needs to be replaced (<i>note: no plans to replace</i>)</li> <li>any improvements should be done in low-key manner, preserving natural setting</li> </ul> <b>Other Plans:</b> <ul style="list-style-type: none"> <li>identified as a carry-in access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D)               <ul style="list-style-type: none"> <li>may be difficult to access land from water</li> </ul> </li> <li>located along county recommended bicycle route (see p. 31, Appendix D)</li> </ul>
<b>Chaudoir's Dock</b> T. Union	<b>Description/Amenities:</b> <ul style="list-style-type: none"> <li>5 acres, 625' of shoreline</li> <li>100-foot day dock, w/ daytime tie-up access</li> <li>3 boat launch lanes (one of the busiest county parks for boat launching)</li> <li>picnic area with tables, grills, parking, restrooms</li> <li>emergency harbor of refuge for 40 to 50 small boats</li> </ul> <b>Uses/Users:</b> <ul style="list-style-type: none"> <li>deep waters make for prime access to Green Bay fishing, including perch, bass, whitefish, walleye</li> </ul>	<b>Within park:</b> <ul style="list-style-type: none"> <li>Bay of Green Bay</li> </ul> <b>Within ~600' of park:</b> <ul style="list-style-type: none"> <li>~8 acres woodland</li> </ul>	<b>Improvements completed or scheduled for 2020:</b> <ul style="list-style-type: none"> <li>entire ramp replaced with longer structure, 2011</li> <li>installation of remote viewing camera, 2018</li> <li>installation of automated pay system, 2020</li> </ul>	<b>2011 – 2015 Plan:</b> <ul style="list-style-type: none"> <li>development emphasis on water access</li> <li>adjacent property should be considered for acquisition if/when available</li> <li>10 to 12 parking stalls on upper east edge</li> <li>continue to update signage</li> <li>in low-water conditions, harbor needs dredging to safe depths for boaters (last dredged in 2014)</li> </ul> <b>Other Plans:</b> <ul style="list-style-type: none"> <li>identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D)</li> </ul>

## Door County Parks and Open Space Plan 2020 - 2025

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & ~600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan, 2011 – 2015 plan and other plans)
	<ul style="list-style-type: none"> <li>• spawning reef a mile from the dock, popular spring walleye spot</li> </ul>			<ul style="list-style-type: none"> <li>• located along county recommended bicycle route (see p. 31, Appendix D)</li> <li>• <b>SWCD stormwater runoff plan</b></li> </ul>
<b>Door Bluff Headlands</b> T. Liberty Grove	<b>Description/Amenities:</b> <ul style="list-style-type: none"> <li>• 228 forested acres, 6,830 feet of shoreline</li> <li>• second largest county park</li> <li>• no amenities except access road, natural hiking trails</li> </ul> <b>Uses/Users:</b> <ul style="list-style-type: none"> <li>• sight-seeing</li> <li>• hiking</li> <li>• bird watching</li> </ul>	<b>Within park:</b> <ul style="list-style-type: none"> <li>• Bay of Green Bay and Niagara Escarpment – vertical limestone bluffs rise up from Bay</li> <li>• pictographs listed in the National Registrar of Historic Places</li> <li>• variety of tree species</li> <li>• two studies identified:               <ul style="list-style-type: none"> <li>○ 46 species of birds</li> <li>○ 92 species of flora</li> <li>○ 18 species of land snails</li> <li>○ bat species (threatened/endangered)</li> </ul> </li> </ul> <b>Within ~600' of park:</b> woodland, escarpment	<b>Completed improvements:</b> <ul style="list-style-type: none"> <li>• 72.7 acre expansion, 2019</li> </ul>	<b>2011 – 2015 Plan:</b> <ul style="list-style-type: none"> <li>• development should be low-key due to flora-and-fauna, relative remoteness</li> <li>• only hiking trails should be considered, no other types</li> <li>• potential for vault-type toilets, more parking spaces</li> <li>• potential for scenic vistas spaced along drive</li> <li>• purchase of adjacent land should be considered if/when becomes available</li> <li>• future CIP consideration to pave entrance roadway</li> </ul> <b>Other Plans:</b> <ul style="list-style-type: none"> <li>• considered for Grand Traverse Islands National Park (more information can be found at <a href="https://forloveofwater.org/grand-traverse-islands-national-park-proposal/">https://forloveofwater.org/grand-traverse-islands-national-park-proposal/</a>)</li> <li>• identified as a limited emergency access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D)               <ul style="list-style-type: none"> <li>○ undeveloped natural area with a number of resting areas along shore</li> </ul> </li> <li>• located along county recommended bicycle route (see p. 31, Appendix D)</li> </ul>
<b>Ellison Bluff</b> T. Liberty Grove	<b>Description/Amenities:</b> <ul style="list-style-type: none"> <li>• 174 acres</li> <li>• ¾ mile scenic entrance road</li> <li>• picnic area, restrooms, parking</li> <li>• handicap accessible trails</li> <li>• natural hiking trails</li> <li>• stairway leading to wooded bluff overlook that provides view of cliffs, Green Bay waters, many Green Bay Islands</li> <li>• 7,000 feet of shoreline inaccessible because of bluff</li> <li>• picnicking at eastern end</li> <li>• bluff in excess of 100 feet high, parallels shoreline throughout entire park, no access to the water</li> </ul>	<b>Within and within ~600' of park:</b> <ul style="list-style-type: none"> <li>• Bay of Green Bay and Niagara Escarpment – vertical limestone bluffs rise up from Bay</li> <li>• trees grow on sheer face of cliffs, anchoring roots in small crevices with little soil: White cedar, Canada yew, mountain maple, red pine, basswood, red elderberry</li> <li>• forest atop bluff includes wide variety of mature trees: sugar maple, white ash, red oak, beech, paper birch, big-tooth aspen, hemlock</li> <li>• ground cover: wild sarsaparilla, big-leaved aster, Canada mayflower, large-flowered trillium, wood-betony, bracken fern, rare rock whitlow-grass and broad-leave sedge</li> </ul>	<b>Completed improvements:</b> <ul style="list-style-type: none"> <li>• interpretive signage along trail, 2019</li> <li>• roadway improvement – grade, gravel, compact, 2019</li> <li>• <b>Roadway improvements- paving 2020-2025 CIP Planning</b></li> </ul>	<b>2011 – 2015 Plan:</b> <ul style="list-style-type: none"> <li>• purchase adjacent land if/when becomes available</li> <li>• potential for several more viewing areas</li> <li>• potential for access to park's lower levels, which might include staircase and/or a viewing tower combination</li> <li>• future CIP consideration to pave entrance roadway</li> </ul> <b>Other Plans:</b> <ul style="list-style-type: none"> <li>• located along Lake Michigan State Water Trail plan, not identified as an access site (see p. 28, Appendix D)</li> <li>• located along county recommended bicycle</li> </ul>

## Door County Parks and Open Space Plan 2020 - 2025

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & ~600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan, 2011 – 2015 plan and other plans)
	<ul style="list-style-type: none"> <li>Wisconsin State Natural Area designation, 2002</li> </ul> <p><b>Uses/Users:</b></p> <ul style="list-style-type: none"> <li>sight-seeing</li> <li>hiking</li> <li>bird watching</li> <li>weddings</li> </ul>	<ul style="list-style-type: none"> <li>large variety of birds take residency in forest as peninsula is flyway for migratory birds</li> <li>26 species of land snails, including five rare species and two glacial relict species</li> </ul>		route (see p. 31, Appendix D)
<b>Forestville Dam</b> T. Forestville	<p><b>Description/Amenities:</b></p> <ul style="list-style-type: none"> <li>79 acres</li> <li>adjacent to Ahnapee State Trail, serves as wayside for trail users</li> <li>picnic tables, waterfront picnic area with grills, open pavilion, playground, restrooms</li> <li>fishing dock</li> <li>one-lane boat launch</li> <li>shallow millpond, 1 ½ miles long, 1/8 mile wide</li> <li>dam overflows in spring</li> </ul> <p><b>Uses/Users:</b></p> <ul style="list-style-type: none"> <li>small non-motorized boating, including canoeing, kayaking, paddle boarding</li> <li>motorized craft allowed, but shallow waters are hazardous</li> <li>fishing:               <ul style="list-style-type: none"> <li>below dam, a shallow riverbed area thick with fish in the spring when water runs high</li> <li>catch and release fishing popular</li> <li>Northern pike, rock bass, crappies, blue gills, large-mouth bass</li> </ul> </li> <li>weddings</li> <li>run/bicycle events</li> <li>Southern Door Fire Department and DNR Warden training exercises</li> <li>playground use</li> <li>pavilion rentals (only pavilion in southern door county at this time)</li> </ul>	<p><b>Within park:</b></p> <ul style="list-style-type: none"> <li>Ahnapee River, floodplain, wetland, woodland               <ul style="list-style-type: none"> <li>low-lying wooded area south of earthen dam earthworks is maintained as wildlife area</li> </ul> </li> </ul> <p><b>Within ~600' of park:</b> ~80 acres of floodplain, wetland, &amp; woodland</p>	<p><b>Completed Improvements:</b> None</p> <p><b>Short-term plans:</b></p> <ul style="list-style-type: none"> <li>current millpond drawdown to be complete in 2021</li> <li>develop canoe/kayak launch 2021</li> <li>Fish stocking -post drawdown activities</li> </ul>	<p><b>2011 – 2015 Plan:</b></p> <ul style="list-style-type: none"> <li>potential for additional parks in Southern Door area</li> <li>millpond management, as directed by best management practices               <ul style="list-style-type: none"> <li>drawdown millpond, as needed, every 8-10 years to improve conditions (current drawdown to be completed in 2021)</li> <li>review millpond management strategy as directed by best management practices</li> </ul> </li> <li>seal coat or chip seal parking area</li> <li>parking area revision to better accommodate boat trailer parking</li> <li>land to the south and east of park along the Ahnapee River should be considered for acquisition if/when becomes available</li> <li>WDNR has expressed interest in assisting with any purchases that would add to Ahnapee State Trail for purposes of public fishing access</li> </ul> <p><b>Other Plans:</b></p> <ul style="list-style-type: none"> <li>located along county recommended bicycle route (see p. 31, Appendix C)</li> <li>SWCD management plan: <a href="https://www.co.door.wi.gov/510/Forestville-Millpond">https://www.co.door.wi.gov/510/Forestville-Millpond</a></li> </ul>
<b>Frank E. Murphy</b> T. Egg Harbor	<p><b>Description/Amenities:</b></p> <ul style="list-style-type: none"> <li>34 acres, approximately 1,300 feet of shoreline</li> <li>one of the most heavily used county parks</li> </ul>	<p><b>Within park:</b></p> <ul style="list-style-type: none"> <li>Bay of Green Bay</li> <li>mapped escarpment</li> <li>Horseshoe Bay Cave</li> <li>3.8 acres wetland</li> <li>10.2 acres wooded</li> </ul>	<p><b>Completed improvements:</b></p> <ul style="list-style-type: none"> <li>beach restoration, 2015</li> <li>restriped parking lot, but not by boat launch 2018</li> <li>seal coated and striped boat launch, 2019</li> <li>removed cottonwood trees, 2019</li> </ul>	<p><b>2011 – 2015 Plan:</b></p> <ul style="list-style-type: none"> <li>during times of low water, excessive sand movement makes boat launch difficult to use</li> <li>potential for additional games for family and group activities</li> <li>playground equipment should be upgraded</li> </ul>

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County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & ~600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan, 2011 – 2015 plan and other plans)
	<ul style="list-style-type: none"> <li>volleyball court, picnic facilities (tables and grills), restrooms with changing rooms, playground equipment, large open pavilion</li> <li>parking space for 55 cars</li> <li>large dock, protects swimming area from rough water, serves as emergency harbor</li> <li>two-lane boat launch ramp located at south end</li> <li>entrance to Horseshoe Bay Caves</li> </ul> <p><b>Uses/Users:</b></p> <ul style="list-style-type: none"> <li>large group gatherings</li> <li>triathlon training and event</li> <li>swimming</li> <li>fishing</li> <li>volleyball</li> <li>pavilion rentals for weddings, run/bicycle events, family reunions, graduation parties, company picnics</li> <li>public cave tours</li> </ul>	<ul style="list-style-type: none"> <li>base map stream (non-navigable)</li> </ul> <p><b>Within ~600' of park:</b></p> <ul style="list-style-type: none"> <li>escarpment, woodland, base map stream, wetland, floodplain</li> </ul>	<ul style="list-style-type: none"> <li>dock installation, 2019</li> <li>Boat Ramp repairs 2020</li> </ul> <p><b>Short-term plans:</b></p> <ul style="list-style-type: none"> <li>remove dead ash trees</li> <li>Horseshoe Bay Cave Center (interpretive center and storage)</li> <li>development of recreational trail connecting park to Village of Egg Harbor</li> </ul>	<p>and expanded</p> <ul style="list-style-type: none"> <li>additional waterfront property should be considered if/when becomes available</li> </ul> <p><b>Other Plans:</b></p> <ul style="list-style-type: none"> <li>identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D)</li> <li>located along county recommended bicycle route (see p. 31, Appendix D)</li> <li>SWCD plans and designs for beach improvement; stormwater runoff plan</li> </ul>
<p><b>George K. Pinney</b> T. Sevastopol</p>	<p><b>Description/Amenities:</b></p> <ul style="list-style-type: none"> <li>15 acres, approximately 1,000 feet of water frontage</li> <li>boat launch, handicap accessible</li> <li>several submerged shipwrecks located in nearby waters</li> <li>6-lane boat launch</li> <li>1.5 acre harbor of refuge</li> <li>pavilion and picnic area, year-round restrooms</li> <li>90+ parking stalls</li> </ul> <p><b>Uses/Users:</b></p> <ul style="list-style-type: none"> <li>favorite spot for local fisherman to access excellent habitat for bass, northern, perch</li> <li>pier fishing</li> <li>in winter, small village of ice shanties sets-up off shore, using park as access</li> <li>sunset viewing</li> </ul>	<p><b>Within park:</b></p> <ul style="list-style-type: none"> <li>Bay of Green Bay</li> <li>~1.8 acres woodland</li> </ul> <p><b>Within ~600' of park:</b></p> <ul style="list-style-type: none"> <li>~5.2 acres woodland to the north and ~3 acres woodland to the south</li> </ul>	<p><b>Improvements completed or scheduled for 2020:</b></p> <ul style="list-style-type: none"> <li>breakwater maintenance/repair, 2018</li> <li>parking lots and launch lanes restriped, 2018</li> <li>breakwater maintenance/repair, 2020</li> <li>installation of waterless cleaning station, 2020</li> <li>installation of automated pay system, 2020</li> </ul>	<p><b>2011 – 2015 Plan:</b></p> <ul style="list-style-type: none"> <li>if historical and safety concerns can be addressed, property to southeast should be considered for acquisition, if/when becomes available</li> </ul> <p><b>Other Plans:</b></p> <ul style="list-style-type: none"> <li>identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D)</li> <li>located near county recommended bicycle route (see p. 31, Appendix D)</li> <li>SWCD stormwater runoff plan</li> </ul>
<p><b>John Miles</b></p> <ul style="list-style-type: none"> <li>City of Sturgeon Bay, 60 acres</li> <li>See John Miles County Park Recreation Plan – Phase I, 2017 and Appendix C for improvements completed in 2017 – 2019, and potential 2020 improvements. (Contact the Door County Land Use Services Department at (920) 746-2323 for a copy of the plan. Also note that SWCD has a stormwater plan for John Miles.)</li> </ul>				

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County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & ~600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan, 2011 – 2015 plan and other plans)
<b>Lily Bay</b> T. Sturgeon Bay	<b>Description/Amenities:</b> <ul style="list-style-type: none"> <li>1 acre, 150 feet shore frontage</li> <li>parking for 6 cars</li> <li>2-lane, fair weather boat launch</li> </ul> <b>Uses/Users:</b> <ul style="list-style-type: none"> <li>boating</li> <li>fishermen troll for brown and steelhead trout, salmon</li> <li>sunbathers often use park as access to bordering, private sand beach</li> </ul>	<b>Within park:</b> <ul style="list-style-type: none"> <li>Lake Michigan beach</li> </ul> <b>Within ~600' of park:</b> <ul style="list-style-type: none"> <li>~1.7 acres of woodland</li> <li>large floodplain/wetland complex overlaps to the northeast</li> <li>mapped ridge/swale complex</li> </ul>	<ul style="list-style-type: none"> <li>Boat ramp approach repairs 2020</li> </ul>	<b>2011 – 2015 Plan:</b> <ul style="list-style-type: none"> <li>additional parking, if/when nearby land becomes available</li> </ul> <b>Other Plans:</b> <ul style="list-style-type: none"> <li>identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D)</li> </ul>
<b>Lyle-Harter-Matter Sanctuary</b> T. Jacksonport	<b>Description/Amenities:</b> <ul style="list-style-type: none"> <li>40 acres</li> <li>completely undeveloped</li> <li>parcel not served by public road, however, an easement exists for ingress for maintenance and emergency vehicles</li> <li>Wisconsin State Natural Area designation</li> </ul> <b>Uses/Users:</b> <ul style="list-style-type: none"> <li>wildlife and nature study</li> <li>hiking</li> <li>bird watching</li> </ul>	<b>Within park:</b> <ul style="list-style-type: none"> <li>high sand dune, woodland, wetland, floodplain</li> <li>heavy woods, both deciduous and coniferous species, cover most of property</li> <li>marsh with excellent wildlife</li> <li>Hines Emerald Dragonfly (threatened/endangered)</li> </ul> <b>Within ~600' of park:</b> dunes, Clark Lake, wetland, floodplain, woodland	<b>Completed improvements:</b> None	<b>2011 – 2015 Plan:</b> <ul style="list-style-type: none"> <li>no extensive development is recommended; should remain as a wildlife, nature study area</li> <li>entrance and routine inspection purposes</li> <li>potential for hiking trails</li> <li>property between Kangaroo Lake and the sanctuary should be acquired and added to sanctuary, if/when available</li> <li>access road along county's easement should be made passable for emergency</li> </ul>
<b>Meridian</b> T. Jacksonport	<b>Description/Amenities:</b> <ul style="list-style-type: none"> <li>contiguous to Lyle-Harter-Matter Sanctuary</li> <li>155 acres undeveloped, except for 2-acre wayside located on southeast corner adjacent to State Highway 57</li> <li>wayside maintained by WisDOT</li> <li>includes restrooms, picnic facilities, well, parking spaces</li> <li>natural trails</li> <li>Wisconsin State Natural Area designation</li> </ul> <b>Uses/Users:</b> <ul style="list-style-type: none"> <li>traveling public</li> <li>hikers</li> </ul>	<b>Within park:</b> <ul style="list-style-type: none"> <li>heavily wooded, marshy in places</li> <li>excellent wildlife habitat</li> <li>Hines Emerald Dragonfly (threatened/endangered)</li> </ul> <b>Within ~600' of park:</b> <ul style="list-style-type: none"> <li>Lake MI, Clark Lake, dunes, wetland, floodplain, woodland, Heins Creek</li> </ul>	<b>Completed improvements:</b> None  <b>Short-term plans:</b> <ul style="list-style-type: none"> <li>hiking trails</li> <li>incorporation of rest-stop area from State/County Hwy Department into park – remove or replace pit toilet to vault toilet</li> </ul>	<b>2011 – 2015 Plan:</b> <ul style="list-style-type: none"> <li>contiguous to Lyle-Harter-Matter Sanctuary, any use of one park should be integrated with that of the other</li> <li>no development should take place within visible distance of State Highway 57</li> </ul>
<b>Percy Johnson</b> T. Washington	<b>Description/Amenities:</b> <ul style="list-style-type: none"> <li>5 acres, 500 feet sandy beach</li> <li>large pine shelter</li> <li>parking for 10 cars</li> </ul> <b>Uses/Users:</b> <ul style="list-style-type: none"> <li>swimming</li> <li>non-motorized water craft launching</li> </ul>	<b>Within park:</b> <ul style="list-style-type: none"> <li>Lake Michigan beach</li> <li>western half heavily wooded</li> <li>overlooks nearby Hog Island, part of Horicon National Wildlife Refuge</li> <li>nesting Herring Gulls, Black-Crowned Night-Herons, Great Blue Herons, occasional White Pelican</li> </ul>	<b>Completed improvements:</b> <ul style="list-style-type: none"> <li>restrooms replaced, 2018</li> </ul>	<b>2011 – 2015 Plan:</b> <ul style="list-style-type: none"> <li>northern portion has been cleared of underbrush, could be used for expanded picnic and game use, with additional clean-up work to make beach more attractive for swimming</li> <li>informational marker placed explaining Hog Island's status as a National Wildlife Refuge</li> </ul>

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	<ul style="list-style-type: none"> <li>bird watching</li> </ul>	<p><b>Within ~600' of park:</b></p> <ul style="list-style-type: none"> <li>Lake Michigan beach</li> <li>heavily wooded</li> </ul>		<ul style="list-style-type: none"> <li>increase parking area to accommodate larger number of cars</li> <li>upgrade/expand playground equipment</li> </ul> <p><b>Other Plans:</b></p> <ul style="list-style-type: none"> <li>identified as a carry-in access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D)</li> </ul>
<p><b>Robert M. Carmody</b> <b>T. Gardner</b></p>	<p><b>Description/Amenities:</b></p> <ul style="list-style-type: none"> <li>10 acres, 400 feet shoreline</li> <li>6-lane boat launch and handicap accessible fishing pier</li> <li>wave attenuator dock</li> <li>picnic area, parking, restrooms</li> <li>designed around 3 mature oak trees</li> <li>94 parking stalls</li> </ul> <p><b>Uses/Users:</b></p> <ul style="list-style-type: none"> <li>popular place to fish for small mouth bass, northern pike, walleye, perch</li> <li>in winter, boat launch provides access to Little Sturgeon for ice fishing</li> </ul>	<p><b>Within park:</b></p> <ul style="list-style-type: none"> <li>Bay of Green Bay</li> <li>floodplain</li> </ul> <p><b>Within ~600' of park:</b></p> <ul style="list-style-type: none"> <li>~6.4 acres woodland</li> <li>large wetland complex to the north</li> </ul>	<p><b>Completed improvements:</b></p> <ul style="list-style-type: none"> <li>restriped all parking lots and launch lanes, 2019</li> <li>installation of waterless cleaning station, 2020</li> <li>installation of automated pay system, 2020</li> <li>consider Kayak launch installation</li> <li>consider addition of a gazebo</li> </ul>	<p><b>2011 – 2015 Plan:</b></p> <ul style="list-style-type: none"> <li>potential for more parking stalls, consider for west end of park</li> </ul> <p><b>Other Plans:</b></p> <ul style="list-style-type: none"> <li>identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D)</li> <li>located near county recommended bicycle route (see p. 31, Appendix D)</li> </ul>
<p><b>Robert La Salle</b> <b>T. Clay Banks</b></p>	<p><b>Description/Amenities:</b></p> <ul style="list-style-type: none"> <li>26 acres, 440 feet of public access to Lake Michigan</li> <li>2 parking lot areas</li> <li>restrooms, picnic tables, grills, playground equipment</li> <li>characterized by a three-tiered landform consisting of pebble-strewn Lake Michigan shore, level grassy upland area, and higher wooded upland area</li> <li>steep sandy bluffs separate each tier; several stairways provide pedestrian access to the various tiers</li> <li>prairie plantation in upper park</li> </ul> <p><b>Uses/Users:</b></p> <ul style="list-style-type: none"> <li>sight-seeing</li> <li>weddings</li> <li>run/bicycle events</li> </ul>	<p><b>Within park:</b></p> <ul style="list-style-type: none"> <li>Lake Michigan beach</li> <li>three-tiered landform consisting of pebble-strewn Lake Michigan shore, level grassy upland area, and higher wooded upland area</li> <li>small stream cuts through sandy ravine, dry most of year</li> <li>restored prairie in upper park</li> </ul> <p><b>Within ~600' of park:</b></p> <ul style="list-style-type: none"> <li>~10.7 acres woodland</li> <li>1.1 acres Wetland</li> </ul>	<p><b>Improvements completed or scheduled for 2020:</b></p> <ul style="list-style-type: none"> <li>restrooms replaced, both lower and upper, 2011 and 2012</li> <li>prairie plantation area, grant received in 2018, completed in 2019</li> <li>pavilion/shelter, 2020</li> </ul> <p><b>Short-term plans:</b></p> <ul style="list-style-type: none"> <li>review beach front erosion due to high water</li> </ul>	<p><b>2011 – 2015 Plan:</b></p> <ul style="list-style-type: none"> <li>grade upper level parking lot, improve entrance, paving</li> <li>1-mile loop trail system</li> </ul> <p><b>Other Plans:</b></p> <ul style="list-style-type: none"> <li>identified as a carry-in access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D)</li> <li>located along county recommended bicycle route (see p. 31, Appendix D)</li> </ul>
<p><b>Sugar Creek</b> <b>T. Gardner</b></p>	<p><b>Description/Amenities:</b></p> <ul style="list-style-type: none"> <li>40 acres, 1,050 feet of water frontage</li> <li>fair weather boat launch</li> </ul>	<p><b>Within park:</b></p> <ul style="list-style-type: none"> <li>Bay of Green Bay</li> <li>Sugar Creek, floodplain</li> </ul>	<p><b>Completed improvements:</b></p> <ul style="list-style-type: none"> <li>new restrooms, 2015</li> <li>pedestrian bridge over creek, 2015</li> </ul>	<p><b>2011 – 2015 Plan:</b></p> <ul style="list-style-type: none"> <li>more inviting entrance with better landscaping and signage</li> </ul>

## Door County Parks and Open Space Plan 2020 - 2025

County Parks	Description/Amenities Uses/Users	Natural/Sensitive Areas (both within park & ~600')	Completed Improvements (since 2010) & Short-Term Plans	Planning Considerations (potential improvements identified in Door County Parks and Open Space Plan, 2011 – 2015 plan and other plans)
	<ul style="list-style-type: none"> <li>• 18 hole disc golf course</li> <li>• restrooms, picnic tables, grill</li> <li>• parking for 20 cars</li> <li>• 80' long foot-bridge over Sugar Creek</li> <li>• park is exposed to intense storms, making it difficult to provide boat launching facilities</li> </ul> <p><b>Uses/Users:</b></p> <ul style="list-style-type: none"> <li>• emergency fire-fighting fill site</li> <li>• smelt-dipping in the past, however, no longer done as smelt have not been traveling up the creek for breeding</li> <li>• ice-fishing for perch and whitefish</li> <li>• small, motorized &amp; non-motorized watercraft</li> <li>• run/bicycle events</li> </ul>	<ul style="list-style-type: none"> <li>• woodland</li> </ul> <p><b>Within ~600' of park:</b></p> <ul style="list-style-type: none"> <li>• ~ 10.0 acres woodland to the north, and</li> <li>• 10.9 acres of woodland, wetland, and floodplain to the southeast</li> </ul>	<ul style="list-style-type: none"> <li>• trails installed in wooded undeveloped area east of Sugar Creek (disc golf course trails are there now)</li> </ul>	<ul style="list-style-type: none"> <li>• installation of playground equipment</li> <li>• evaluate parking arrangement for adequacy; additional parking could be developed on upper grass area, near entrance</li> <li>• repair blacktop roads</li> </ul> <p><b>Other Plans:</b></p> <ul style="list-style-type: none"> <li>• identified as a developed access site in Lake Michigan State Water Trail plan (see p. 28, Appendix D)</li> <li>• located along county recommended bicycle route (see p. 31, Appendix D)</li> </ul>
<p><b>Tornado Park</b> T. Gardner</p>	<p><b>Description/Amenities:</b></p> <ul style="list-style-type: none"> <li>• 3 acres</li> <li>• 1<sup>st</sup> Door County Park</li> <li>• historical marker</li> <li>• picnic area</li> <li>• parking for 15 cars</li> <li>• restroom</li> </ul> <p><b>Uses/Users:</b></p> <ul style="list-style-type: none"> <li>• traveling public</li> <li>• historical education</li> <li>• hikers, bikers, picnickers</li> </ul>	<p><b>Within ~600' of park:</b></p> <ul style="list-style-type: none"> <li>• ~28.5 acres of woodland, wetland, and floodplain</li> <li>• Ahnapee River</li> </ul>	<p><b>Completed improvements:</b></p> <ul style="list-style-type: none"> <li>• installation of memorial plaque, 2019</li> </ul>	<p><b>2011 – 2015 Plan:</b></p> <ul style="list-style-type: none"> <li>• repave parking lot</li> <li>• restrooms in fair condition, eventually will need upgrading and new roof</li> </ul> <p><b>Other Plans:</b></p> <ul style="list-style-type: none"> <li>• located along county recommended bicycle route (see p. 31, Appendix D)</li> </ul>

## Door County Parks and Open Space Plan 2020 - 2025

**SECTION V: PLANNING CONSIDERATIONS**

When considering potential land acquisitions, donations, or improvements to existing Door County parks, it is envisioned that the objectives and guiding principles outlined in Section II will be used in conjunction with the following guidelines and questions.

**A. Guidelines and Questions for Potential Land Acquisitions**

Properties for potential parkland are brought to the attention of the Parks Division in a variety of ways, including unsolicited outreach by interested sellers and via ongoing conversations with various public and not-for-profit entities. The Parks Division will continue to rely upon an evolving set of creative land acquisition and financing techniques to stretch and leverage its land acquisition funding.

- Prioritize acquisitions that are a good value, that help stretch public land acquisition dollars.
- Prioritize acquisitions where there is a willing seller and local political support so that the acquisition will not be delayed for years in costly, contested proceedings.
- Prioritize acquisitions/donations where other organizations can contribute to the cost and/or care of new sites. Collaborate with other agencies such as the Door County Land Trust or Nature Conservancy to increase conservation and recreation opportunities.
- Prioritize acquisitions/donations that connect or expand, link to, add to, fill in, or buffer existing holdings, and other connections that support mission and goals.
- Prioritize acquisitions/donations of sites that contain remnant native populations or unique natural resources as well as those with unique ecological, historical, archaeological, topological, cultural, or other significant features.
- Prioritize acquisition of land adjacent to lake waters to increase public water access, particularly on the Lake Michigan shore between Baileys Harbor and Sturgeon Bay.
- Prioritize acquisitions/donations of larger sites to take advantage of lower land costs and larger opportunity sites:
  - Smaller isolated sites present management and maintenance challenges and should only be considered where there is a strong case that the site would contribute to the Parks Division mission and goals.
  - Explore acquisition of failed development projects as large-site opportunities at reduced costs.

**Potential questions to consider for land acquisitions:**

- Does the acquisition support the overall parks mission, vision and four priority goal areas?
- Is the land located adjacent to or near an existing county park?
  - If yes, is adjacent land acquisition recommended by this plan?
- If adjacent or near an existing county park, how would the acquisition complement the existing county park?
- Would the acquisition provide greater connectivity between existing county parks?
- Is there potential to partner with another organization on the acquisition?
- Does the land have sensitive natural features that need to be protected? If so, is there a

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- conservation organization that may be a better steward?
- Does the land have unique geological features (i.e., drumlins, steep slopes, varied terrain, scenic view, etc.)?
- Does the land have historical significance? If so, would a historical organization be a better steward?
- Does the land have potential to be restored back to native species with minimal expense?  
Does the land have potential to be restored back to native species with feasible expense?
- Is the land located on or near the county's recommended bicycle network?
- Is the land located on a segment of a county highway that has 3' or greater shoulder width?
- Would the land provide an interesting or convenient stop for bicyclists?  
Would the land provide an interesting or convenient stop for bicyclists or other silent sports enthusiasts?
- Is the land located within an area identified as an enhancement zone by the Lake Michigan State Water Trail?

**B. Guidelines and Questions for Potential Park Improvements**

- Prioritize activities that will engage new users, promote healthy lifestyles, and connect people to nature.  
Prioritize activities that will engage new users, promote healthy lifestyles, connect people to nature, and protect sensitive natural features.
- Prioritize use of limited capital funds for improvement of the parks system by evaluating conditions and needs as well as information on projected public uses or unique resources. This may require consultant support. Some new capital projects can be added in response to requests from the public and staff members via public input opportunities. Grant funding and contributions from land use and utility license agreements are also increasingly a factor in prioritizing new capital investments.
- Maintain a policy that ensures adequate compensation to the county when granting exclusive use of county park facilities and/or resource lands to non-county agencies, groups or individuals, or granting easements or other permanent rights to park and resource land.
- Improve user experience by providing at least basic facilities at all county parks, including:
  - potable water supply for drinking, washing, and fire defense purposes
  - adequate access and designated parking areas
  - ADA accessibility and inclusivity improvements such as:
    - ADA-accessible toilets, preferably vault-type where more sophisticated systems are not practical
    - features that will aid handicapped people such as specialized walkways, hard-surfaced walkways, wide doorways, grab-rails in restrooms, special seating at picnic areas and at spectator events, and special playground apparatus
- Build the county parks brand identity
  - provide consistency in signage, markers, and structures

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- identify park entrance(s) and boundaries
- identify opportunities to ensure a safe and easy-to-navigate trail system within county parks
  - provide baseline information on the current trail system
  - recommend new policies for managing trails,
  - create a process for assessing requests to improve unrecognized trails
  - prioritize future capital improvement projects to enhance trail systems
- Develop areas that provide the potential to accommodate a variety of activities, as opposed to single purpose activities

### **Potential questions to consider for park improvements:**

- Does the potential improvement support the parks mission, vision, and four overarching goals?
- Is the improvement identified in this plan or another appropriate action plan?
- Would the improvement enhance current uses and/or enhance current users' experience?
- Would the improvement help protect sensitive natural features?
- Is there potential to partner with another organization or entity on the improvement?
- Would the improvement provide a unique interactive experience that cannot be commonly found elsewhere and would attract new users?
- Would the improvement enhance the educational and/or historical aspect of the park?
- Is the upgrade at a park that is located along the Lake Michigan State Water Trail?
- Would the upgrade fulfill a need within an enhancement zone, as identified by the Lake Michigan State Water Trail plan?
- Will the improvement serve a niche interest, if so, is there an economic impact?

### **C. Guidelines for potential relinquishment of county-owned park land:**

Relinquishment of county-owned park land for purposes other than preservation or recreation shall be dependent upon:

- the impact on fulfillment of the park's mission and vision, and four goals
- the long-term impacts on park and recreational use throughout Door County
- an equal exchange of land value is provided in return
- the dedication of revenues to additional park lands and improvements
- actions are consistent with local and regional plans
- a determination that the land is not needed for county park and open space purposes, both at the present and in the future
- consideration of the total costs and benefits of ownership of the land
- protective deed restrictions placed on title of property

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**APPENDIX A: OUTLINE OF PLANNING PROCESS**

**Pre-planning.** Pre-planning for the Door County Parks and Open Space Plan 2020 – 2025 began in 2018 with the meetings described below.

- **Administrative Meeting** (August 9, 2018). Parks and Land Use Services staff met to discuss updating the Door County Parks and Open Space Plan, 2011 – 2015.
- **Facilities and Parks Committee Meeting** (November 7, 2018). Parks Superintendent reviewed with the committee an outline of the plan to be developed and planning process to be used.

**Background information gathering** (January – May, 2019). Door County Land Use Services gathered plan background information that can be found in Section III, Inventory of Parks and Planning Considerations and in Appendices B – D.

**Facilities and Parks Committee Meeting** (May 8, 2019). Parks Superintendent reviewed draft mission/vision/goals and the plan background information gathered by Land Use Services. The mission/vision/goals were approved by unanimous vote.

**Facilities and Parks Committee Meeting** (October 9th, 2019). Parks Superintendent reviewed a draft of the public input survey.

**Public Input Survey** (October 18<sup>th</sup> – December 2<sup>nd</sup>, 2019). The survey reviewed by the committee was available on-line for this time period, with two press releases issued and multiple emails sent to Land Use Services contacts.

**Facilities and Parks Committee Meeting** (November 13th, 2019). Parks Superintendent updated the committee on number of survey responses and launched a public affairs outreach campaign to talk about the survey.

**Facilities and Parks Committee Meeting** (December 11th, 2019). Parks Superintendent reported that the survey closed and gave a summary of responses.

**Facilities and Parks Committee Meeting** (February 12<sup>th</sup>, 2020). ~~Draft of the plan presented to the committee.~~—The committee reviewed and discussed a draft of the Plan to be distributed for public input. Land Use Services staff members also presented research related to indoor recreation ideas for John Miles Park. The Facilities and Parks Director noted that current planning for the county parks does not include indoor or significant outdoor recreational facilities, and that staff members do not recommend including recreational planning in this plan as it is not a core function of the county parks division. Committee members agreed; if an externally-driven opportunity arises related to recreational facilities, the county can address it at that time. Motion made, seconded, and carried unanimously to hold a public hearing regarding the plan draft as presented.

**Public Input Meeting** (~~February/March 5<sup>th</sup> – April 2<sup>nd</sup>, 2020~~) ~~presentation of 2020-2025 plan draft.~~ An open house meeting to present the plan to the public and gather input had been scheduled for March 31<sup>st</sup>, 2020, however, per the State of Wisconsin's public safety orders regarding the COVID-19 pandemic, this meeting was cancelled. Prior to cancellation, the public and county contacts had been notified of the open house meeting via press release and email on March 5<sup>th</sup>. A follow-up press release

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and emails to county contacts were sent out on March 17<sup>th</sup>, notifying the public and recipients that the open house meeting had been cancelled, but that the plan could still be reviewed online and input would still be accepted through April 2<sup>nd</sup>, 2020. A second reminder email regarding the same was sent on March 27<sup>th</sup>. Email notifications were sent to the Friends of Door County Parks group, local municipal officials, school districts, business associations, local user and sports groups, educational organizations, and county and city employees.

**Final Committee Approval** (~~April~~ May 13, 2020)

**County Board Approval** (~~April~~ May, 26, 2020)

DRAFT

## **APPENDIX B: HISTORY OF DOOR COUNTY PARKS** (adapted from the Door County Parks and Open Space 2011-2015 plan)

- **Ahnapee State Trail**

Location: Ahnapee State Trail spans from the city limits of Sturgeon Bay to the Door/Kewaunee county line, continues into Kewaunee County towards Algoma, Kewaunee, and the Luxemburg/Casco area.

History: The Ahnapee State Trail follows the retired railroad line of Ahnapee and Western. The railroad line moved freight and passengers in and out of Door County between 1894 and 1968 and was a vital link during World War II with Algoma's plywood industry and Sturgeon Bay's shipyards. Powered by either steam or diesel, the trains hauled lumber, dairy products, cherry crops, and passengers in and out of Door County.

The State of Wisconsin obtained the stretch of railroad grade when it was retired from service as a rail line and added it to the state trail system. A lack of funding to maintain the trail prompted the state to forge a partnership with the County of Door. In mid-1994, Door County signed its first renewable lease with the Wisconsin Department of Natural Resources for the operation and maintenance of the Ahnapee State Trail. The lease designated that the trail become a part of the County Parks System.

- **Baileys Harbor Ridges**

Location: 2301 Ridges Road, Town of Baileys Harbor.

History: Door County purchased land from the United States government in 1937, a portion of which includes the now designated Baileys Harbor Ridges County Park. That same year, the nonprofit Ridges Sanctuary formed to protect and maintain the area on the inland side of Ridges Road by leasing and maintaining most of the acreage, which contains two range lighthouses. The 30-acre portion on the harbor side of Ridges Road is maintained as a county park. The area contains many ridge lines, historical shorelines from the lake's water receding since prehistoric time.

- **Cana Island Lighthouse**

Location: 8800 E Cana Island Road, Town of Baileys Harbor.

History: Built in 1869 for \$12,792.55, Cana Island Lighthouse's tower, made of cream city brick, was the tallest building in Door County. Verified by telescope during the first year of operation, 4,862 ships passed the station during daylight hours. Keepers filled the oil and kept the beacon shining until the lighthouse was automated in 1944. It remains a functioning navigational light of the Great Lakes. Cana Island Lighthouse was listed in the National Register of Historic Places in 1976.

In 2006, the Bureau of Land Management transferred ownership of the park's 9 acres free of charge to the county to preserve the lighthouse and allow public access by maintaining it as a county park. To fulfill the stipulations, the county partners with the Door County Maritime Museum to manage the island and lighthouse, something Door County Maritime Museum had done in partnership with the U.S. Coast Guard since 1970.

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- **Cave Point**

Location: 5360 Schauer Road, Town of Sevastopol.

History: The land for Cave Point County Park was gifted to the county for preservation by three families in 1943 and 1945. It was the fifth park added to the county park system and derived its name from its geological formation. Early discussion of the park's establishment explored making it a state park or a war memorial site. After lengthy and heated debates, and a reshuffle of county board members, the county decided to focus on the park's geological formation.

- **Chaudoir's Dock**

Location: 10865 County Road N, Town of Union.

History: Chaudoir's Dock began as a working dock built by brothers Eli and Julis Chaudoir after they arrived in Namur from Belgium in 1856. Ships traveling to Northport and Green Bay often moored at the dock with passengers and goods, including hay and grain for the lumberjacks' horses. Local farmers were able to export their beets, potatoes, lumber, hay, and straw. In winter, local farmers took to the ice to harvest fish with pound nets. Ice shanties were also rented out delivered onto the ice. Ice fishermen still flock to the area to this day.

In 1944, John Chaudoir approached the county about purchasing the dock because he was interested in keeping the dock open to the public. That year, the dock was purchased from John and Mamie Chaudoir by Door County for \$1.00. The dock and park now carry the name and the legacy of the Chaudoir family.

- **Door Bluff Headlands**

Location: 12900 Door Bluff Park Road, Town of Liberty Grove.

History: Originally named Death's Door Headlands Sanctuary, the county purchased the original 123 acres for this park for \$1 in 1944. In 1977, the county purchased another 33 acres of adjacent land for \$1 with the premise that the "land be forever used as a park." According to an article in the Door County Advocate in 1977, the donation of the 33 acres of land marked the first major land donation to the county park system since the original 123 acres. In 1970, only a scenic road was created as it was decided to keep the park in its natural state as a sanctuary. Native American paintings—rock art dating back to 1000 – 1499CE—were found on the cliffs at the Door Bluff Headlands in 1991 by amateur archeologists. It is reputed that it was at this point where the Washington Island Indians (Iroquois) fought the mainland Indians (Potawatomi).

In 2019, the county purchased two parcels adjacent to the Door Bluff Headlands County Park. The property includes over 72 acres with a small strip of shoreland. Listed below are characteristics of the two properties and surrounding area, and reasons for protecting.

- Both parcels share boundaries with the existing park. Total acreage acquired is 72.68.
- The property represents a major promontory of the Niagara Escarpment, holding several habitats of ecological interest, including the semi-mature to mature northern mesic forest on the upper plateau of the site.
- The larger parcel includes a 30.55' wide by 150' deep strip of land that extends westerly, on the opposite side of Door Bluff Road, to the water's edge.

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- The forest is composed of 70 year old hardwoods, including sugar maple, American beech, white ash, basswood, hemlock, and red oak. Silty soils on these parcels are very thin and overlay fissured dolomite bedrock. A series of rocky old shorelines and small bluffs on the property are dominated by a dense coniferous forest including old growth white cedars.
- A local conservationist identified 46 species of birds and 92 species of flora in the park. Several rare plants and animals have also been documented on the property.
- Protection of this property from residential development is critical to protecting the water quality of the Green Bay watershed. Heavy residential development on the thin soils and fractured dolomite could result in increased nutrient loading to the waters of Green Bay.
- In 1993, Native American pictographs were discovered on the cliffs adjacent to the park and within the park. The pictographs have been dated to 1000-1499CE and are listed in the National Registrar of Historic Places. The schooner Fleetwing, a shipwreck of 1888, is located in the waters next to the property. The ribs and keel can be seen on the bottom of the bay.

- **Ellison Bluff**

Location: 12050 Ellison Bluff Road, Town of Liberty Grove.

History: The call to preserve the land that now makes up Door County's largest park was made by the Door County Parks Board in 1945 when the board proclaimed "the limestone headlands, as they emerge out of the blue waters of Green Bay, are geologically one of the most outstanding natural monuments in our country. They must be preserved." Preservation became official just five years later when Door County purchased 88 acres in 1950 for \$1. In 2000, an additional 86 acres of undeveloped property with 1,939 feet of shoreline south was acquired. The park was designated as State Natural Area in 2002.

- **Forestville Dam**

Location: 475 Mill Road, Town of Forestville.

History: The original dam was built in 1877, an earthen works to provide power for a gristmill. The mill processed grain into flour for people from the Belgian district and all the way up to Baileys Harbor. The mill was closed circa 1920 when the dam washed out. The dam was then replaced in 1934 as a Works Progress Administration project. The dam and surrounding property was sold to the Town of Forestville in 1949 to be developed into a park. In 1963, the town gave the park and dam to the County of Door.

- **Frank E. Murphy**

Location: 7119 Bay Shore Drive (County Highway G), Town of Egg Harbor.

History: In 1937, the Murphy family that owned Frank E. Murphy's Horseshoe Bay Farm donated 11 acres to Door County for a park. To prepare the area to be a public park, the county was awarded a Civil Works Act grant for improvements, which was used to employ sixty men to cut brush, clean the beach, rebuild the pier, and build a 950 foot long stone wall on the south and east sides of the property.

The Frank E. Murphy's Horseshoe Bay Farm was the largest dairy in Wisconsin as well as the largest employer in Door County at its time. The original pier was used to ship apples, cherries,

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and plums grown on the farm to Dykesville and Peshtigo. In 1972, three acres of the farm was donated to the county. A championship golf course and residential development was developed on the rest of the farm in the late 1970's.

- **George K. Pinney**

Location: 4879 Bay Shore Drive, Town of Sevastopol.

History: George K. Pinney Park (formerly Olde Stone Quarry) was one of several prominent locations for the county's export of limestone and gravel with much of the stone being exported to Chicago. The Leathem and Smith quarry operated at the site beginning in the late 1890's. When operated as the Smith quarry, the operation sported the largest dock as well as being the largest quarry in Door County.

- **John Miles County Park**

Location: 916 N 14<sup>th</sup> Avenue, City of Sturgeon Bay.

History: The Door County Fair has been held at this site since 1908. On August 28, 1990, by Resolution 82-90, the Door County Fairgrounds became a part of the Door County Parks System and was renamed the Door County Fair Park. In 2001, the park was renamed John Miles County Park. Formerly known as the Fair Grounds and then the Door County Fair Park, in 2001 the park was renamed in honor of the dedicated fair secretary who served the fair for decades, and to recognize its evolution into a multi-use park, not just a home to the fair.

- **Lily Bay**

Location: 4449 E County Highway T, Town of Sturgeon Bay.

History: In the 1880s, a bustling settlement grew at Lily Bay and included a sawmill, blacksmith shop, general store, boarding house, and several residences as well as a pier on the lake. The pier at Lily Bay brought both goods and people on ships from Chicago and returned with lumber and wood supplies such as cordwood. Lily Bay's major export was hemlock bark, of which the tannin was used in the tanning industry in Milwaukee and Chicago. The settlement at Lily Bay slowly declined after the Sturgeon Bay ship canal was completed and began being used in 1879.

- **Meridian**

Location: 6799 State Highway 57, Town of Jacksonport.

History: The third largest of the county parks, the property is undeveloped, save for a wayside located on the southeast corner adjacent to State Highway 57. The wayside is maintained by the State Department of Transportation and includes toilets, picnic facilities, a well, and parking spaces. Heavily wooded and in places marshy, the park provides excellent wildlife habitat. The park is contiguous to the Lyle-Harter Matter Sanctuary. At the time of writing this Plan, no history can be found on this park.

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- **Percy Johnson**

Location: 640 Lake View Road, Town of Washington.

History: The land for Percy Johnson park was purchased in 1947. Formerly called Washington or Eastside for its location on the eastern side of Washington Island, the park was renamed in 1994 in memory of a former Door County Board supervisor from Washington Island, Percy Johnson in honor of his 27 years of representation. Johnson's parents originated from Iceland, as had many of the island's original settlers.

- **Robert LaSalle**

Location: 408 County Road U, Town of Clay Banks.

History: The site is commemorated as a landing place by the French explorer Robert de LaSalle in 1679. One of the oldest county parks, its current acreage was stitched together through several land purchases spanning 79 years between 1925 and 2005.

According to the Peninsula Historical Review of June 1930, Clay Banks used to be one of the largest shipping points for lumber and forest products on the peninsula. In the upper park, an archway—built in the spring of 1930—stands near the roadway, a remnant of the park's entrance in earlier years. The logs were imported from the Pacific Coast in honor of the mighty trees logged from the area by early settlers. The archway was built as a grand entrance to the park for model As and Ts—the first cars made—to drive through to enter the park.

LaSalle Park was also the setting of baseball games in the 1920s and 30s, hundreds of spectators would gather to watch America's pastime. A ball hit into the lake was considered a home run.

- **Robert M. Carmody**

Location: 3570 County CC, Town of Gardner.

History: Robert M. Carmody is a boat launch located on the bay of Little Sturgeon in the Town of Gardner, with a long history of excellent waters for fishing, whether by boat or on ice. Archeological exploration determined that Indians camped on this site. It is also the area where Door County's first Euro-American settlers, Increase and Mary Claflin, built a cabin in 1835.

Although the area has long been a fisherman's haven, there was a lack of public access to the boating waters as well as a safe boating harbor from storms. In 2001, Door County and the Wisconsin Department of Natural Resources jointly purchased 4.5 acres on the shores of Little Sturgeon Bay for the purposes of constructing a boat launch. It was the first jointly owned park between the two departments in Door County. (The Ahnapee State Trail and George K. Pinney are two county parks that are owned by the DNR and maintained by the county with no lease fee.) The land was purchased from Dean Carmody and named after his father, Robert, who had owned the land for many years.

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- **Sugar Creek**

Location: 2349 County Road N, Town of Gardner.

History: The land for Sugar Creek Park was obtained by Door County in 1945. The park is named for the creek that runs through it and was a popular tributary for smelt-dippers.

- **Tornado Memorial County Park**

Location: 8518 County DK, Town of Gardner.

History: Tornado Memorial County Park preserves the story of Williamsonville, which was in one day reduced from a new and growing crossroads town to ashes, never to be rebuilt. Thomas and Fred Williamson, brothers who immigrated to the Green Bay area from Canada in the late 1860s, settled Williamsonville. Also known as Williamson's Mill, the settlement grew around the steam-powered shingle mill built next to the Ahnapee River in 1870. According to a 1995 WisDOT report, 76 people lived in the town, including 15 women and 16 children, of which 55 were killed in a fire. The Williamsonville fire occurred on October 8, 1871, the same day as the Peshtigo fire.

Tornado Memorial was the first park of the Door County Park System, purchased in 1927 from Albert and Elinda Eickelberg. In the 1950s, the Wisconsin DOT began to use the park as a highway wayside, contracting with the Door County Highway Department to maintain it. The park's wayside designation was removed in 2008 with the expansion of State Highway 57.

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**APPENDIX C: PREVIOUS DOOR COUNTY PARK AND RECREATION PLANS**

- 1964: *Door County Comprehensive Planning Program* (author unknown)
- 1969: *Door County, Wisconsin, Outdoor Recreation Plan*, Wisconsin State Department of Local Affairs and Development (under contract to Door County)
- 1974 – 2015: Seven subsequent five-year outdoor recreation plans were written by the Parks Department and adopted by Door County:
  - 1974 – 1978
  - 1979 – 1986
  - 1987 – 1993
  - 1994 – 1999
  - 2000 – 2005
  - 2006 – 2010
  - 2011 – 2015 (Note: Objectives, policies and guidelines from the 2011 - 2015 plan are provided below.)
- 2017: *John Miles County Park Recreation Plan, Phase 1, Door County Parks and Land Use Services Departments*. A description of this plan is provided below.

***Door County Parks and Open Space Plan 2011 – 2015, Door County Parks Department***

The 2011 – 2015 plan includes objectives, a brief history of the county parks system, and both general and park-specific recommendations. The objectives and general recommendations are listed below, directly quoted from the plan.

- “Objectives:
  - Provide a basic document which identifies and details a coordinated park and outdoor recreation program to meet the needs and demands of Door County residents and visitors.
  - Promote and encourage the development of sufficient park and recreational facilities of high quality.
  - Identify and preserve sites of significant scenic, historical, archaeological, and natural characteristics.”
- “Recommended policy statements:
  - Governmental agencies should not compete with or duplicate the efforts of private interests which provide recreational activities and facilities to the public in an adequate, efficient, and economical matter.
  - In general, park programs of state-wide and macro regional (areas consisting of many contiguous counties) interest and importance, should be the responsibility of the state government; those of county-wide and micro regional (areas composed of only one or a few contiguous counties) interest and importance, should be a county responsibility; the park programs of towns, villages, and cities should be structured to meet the needs and desires of the immediate respective areas.

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- All levels of government should pursue a policy of attempting to acquire and protect areas of significant scenic, cultural, and historical value and important wildlife and wetland areas.
- Both public and private non-profit organizations can be more effective in reaching their goals if they work together and pool their resources.
- Environmental quality should never be sacrificed in the interest of need satisfaction.”
- “Guidelines for land acquisition. Land acquisition projects of the following type should be given highest priority:
  - Projects involving acquisition of land adjacent to lake waters to increase public water access opportunities particularly on the Lake Michigan shore between Baileys Harbor and Sturgeon Bay.
  - Projects to provide increased public access to Cana Island, including additional parking facilities.
  - Projects to expand present park lands either for reasons of satisfying additional space needs, protection of critical landforms or natural areas, or protection of the environmental integrity of a park.
  - Projects involving lands capable of supporting multi-seasonal activities.”
- “Guidelines for implementation of the Parks and Open Space Plan
  - Develop a full range of programs for the preservation of parks and open space including: purchase, dedication, zoning, acquisition of easements, and other rights.
  - Encourage state and federal allocation of financial resources for parks and open space in Door County.
  - Encourage greater private sector participation in the preservation of park and open space lands.
  - Seek new and innovative methods of using private sources of funding such as land donation, donation of easements and other rights, labor donations, and in-kind goods and services.
  - Maintain a policy that ensures adequate compensation to the county when granting exclusive use of county park facilities and/or resource lands to non-county agencies, groups or individuals, or granting easements or other permanent rights to park and resource lands. Research the need for a volunteer program that identifies tasks for volunteers and provides supervision, support, and recognition.
  - Relinquishment of county-owned park land for purposes other than preservation or recreation shall be dependent upon:
    - the long-term impacts on park and recreational use throughout Door County
    - an equal exchange of land
    - dedication of revenues to additional park lands and improvements

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- action being consistent with local and regional plans
- determination that the land is not needed for county park and open space purposes, both at the present and in the future
- consideration of the total costs and benefits of ownership of the land
- protective deed restrictions placed on title of property
- Donations of land to the county parks system should be evaluated in terms of:
  - consistency with needs identified in the “Door County Outdoor Recreation Plan”
  - proximity to existing parks
  - maintenance and development costs
  - any special environmental or cultural qualities
  - allowing the county to accept land donations for resale with the proceeds used for purchasing other park and resource land
- The county cooperates with private groups and with all other units of government in financing and in sharing management of recreation resources where appropriate.
- The county endorses the projects of other units of government, which meet regional objectives and provide regional use.
- The county encourages local municipalities to provide for the park and recreational needs of the citizens of unincorporated communities within their boundaries. The towns may assist in implementing Door County’s plan by coordinating their plans with Door County’s plan, and enhance the value of the parks, open space, and recreational facilities of both the towns and county.”
- “Guidelines for park development. For the planning period, the following development projects should be considered:
  - Parks should generally provide at least basic facilities which include:
    - ADA accessible toilets, preferably vault-type where more sophisticated systems are not practical
    - potable water supply for drinking, washing, and fire defense purposes
    - designated parking facilities
    - adequate access and marking
    - facilities should always include features that will aid handicapped people including specialized walkways, hard surfaced walkways, wide doorways, grab rails in restrooms, special seating at picnic areas and at spectator events, and special playground apparatus
    - identification of park entrance(s) and boundaries
    - nature and/or hiking trails, where practical

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- development of areas providing entrance(s) and boundaries
- development of areas providing a variety of activities, as opposed to single purpose activities
- facilities presently provided should be improved and maintained in a safe and useful manner”

***John Miles County Park Recreation Plan, Phase I, December 2017, Door County Parks and Land Use Services Departments***

This report contains results from the first phase of planning for John Miles, which focused on a vision for recreational aspects of the park. The plan includes a detailed site assessment of the park that inventories current conditions at the park, plans and studies written regarding recreation in general and John Miles specifically, and demographics of residents and visitors. The plan also includes a summary of the input regarding the park gathered through public meetings, an on-line survey, emails, and in-person discussions. This input was also organized into potential action items with timelines for completion dates.

This Phase 1 plan also recommends a second phase to address the functions and infrastructure needed to support the potential future recreational uses. At the time of writing of this Plan, there are no plans to pursue additional recreational activities at John Miles.

Listed below are improvements done at John Miles from 2017 – 2019 and 2020 CIP improvements:

- 2017
  - south restrooms, new LED lighting and interior paint, fixtures and shower rehabbed
  - fiber optics installed into Fair Secretary office
  - LED lighting upgrade to midway and race track pits
- 2018
  - electrical panel upgrade
  - Jr Fair building heating system upgrade, oil to propane
  - 8 inch water main upgrade to pavilion and soccer fields
  - concrete pad installed under grandstand
- 2019
  - midway paving, with curbs and ADA accessibility
  - exhaust fan installation in multi-purpose building
  - electric panel upgrading in cattle barn
  - installation of cat5 connection to Jr Fair, cattle barn, horse arena, multipurpose building, rabbit barn, horticulture building for computer network interfacing of fair operations
  - installation of 200 amp electrical panel in multipurpose building for future events
  - Junior Fair Building LED lighting conversion
  - Re-roof of maintenance garage
  - clay installed on race track
  - replaced 8 inch storm water drain from racetrack to Pond 1
  - tree re-planting
- 2020 CIP funding for:
  - construction of multimodal entrance gate with ticket booth and park sign upgrades at 14th and 15th Aves
  - 24x40 enclosed stage/pavilion with electrical

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**APPENDIX D: COMPREHENSIVE AND PARK/RECREATION PLANS THAT INCORPORATE DOOR COUNTY**

Listed below are descriptions of plans and goals/policies from those plans that include Door County and specifically mention Door County parks.

***Northeast Wisconsin Coastal Cities Trail Inventory & Connectivity, 2014, Bay-Lake Regional Planning Commission***

The Northeast Wisconsin Coastal Cities Trail Inventory & Connectivity plan identifies the Ahnapee State Trail pertaining to Door County, as summarized below.

- The Ahnapee State Trail provides off-road access from Sturgeon Bay to as far as the Village of Luxemburg in Kewaunee County.
- The portion of the Ahnapee State Trail connecting Sturgeon Bay to Algoma is also considered existing National Ice Age Trail.

The plan also notes that future trail connectivity from the City of Green Bay to Door County could be along the western side of Door County. Possible connecting routes to consider should include shared roadways and existing and potential utility corridors.

***Lake Michigan State Water Trail Project, Inventory and Analysis of Access Sites in Support of a Lake Michigan Water Trail, December 2011.***

(<https://dnr.wi.gov/topic/parks/name/lakemichigan/>)

*Authors:*

- *Wisconsin Department of Natural Resources*
- *National Park Service, Rivers, Trails and Conservation Assistance Program*
- *Bay-Lake Regional Planning Commission*
- *Wisconsin Department of Natural Resources*

The Lake Michigan Water Trail Project intends to increase and improve public access to the shoreline and waters of Lake Michigan. When complete, the proposed Wisconsin portion of the trail will be a 523-mile segment of a continuous 1,638 mile water route that traverses the shores of four states (Illinois, Indiana, Michigan, and Wisconsin). Most sites are located on public lands owned by the State of Wisconsin or local governments.

The Project conducted a survey of over 360 sites in 11 Wisconsin counties to identify potential non-motorized water access, followed by a series of stakeholder and public meetings to review those sites. Sites were given one of the descriptors listed below:

- **Developed Access:** A site that provides water access via a public boat ramp or dock.
- **Carry-In Access:** A site with a beach that provides easy kayak access to the water with little user conflict from adjacent landowners.
- **Alternate Access:** Non-ideal carry-in access site that may be only a road that ends at the water. Alternate Access sites may have a bit of a steep slope to the water, require wading or paddling through marsh, or present minimal potential for user conflict from adjacent landowners.

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- **Emergency Access:** Use of these sites (primarily road ends) is restricted by limited parking options, high user conflict potential, or agreements with site owners that only permit emergency egress.

The report identifies the ten county parks listed below as access sites:

- Baileys Harbor Ridges – carry-in
- Chaudoir’s Dock - developed
- Door Bluff Headlands – emergency
- George K. Pinney - developed
- Frank E. Murphy - developed
- Lily Bay - developed
- Percy Johnson – carry-in
- Robert M. Carmody - developed
- Robert La Salle – carry-in
- Sugar Creek - developed

Note that the Cana Island Lighthouse, Cave Point, and Ellison Bluff parks are located along the route, but are not identified as access sites.

The plan also identified enhancement zones based on the project’s analysis of the route for site amenities and distance between sites to identify zones for site acquisition and/or improvement. Goals are to have restroom facilities no further than five miles apart and public camping no more than 10 miles apart.

- Haines Park (Sand Bay Lane, Town of Nasewaupée) to Potowatomie State Park, 9.7 miles.
- Village of Sister Bay Beach to Ellison Bay Women’s Club (Town of Liberty Grove), 6.6 miles. This gap runs along a stretch of bluff that can make public access difficult without a staircase.
- “Death’s Door” to Washington Island or Detroit Island, 4.0 miles. This gap is less than five miles but has significant needs and opportunities for providing safe passage across.
- Washington Island Ferry to Gudmundson Drive, 10.6 miles.
- Sand Bay (Town of Liberty Grove) and Baileys Harbor Ridges Park (Town of Baileys Harbor), 29.3. This gap is the lengthiest gap along the water trail. There are two sites that break-up this gap somewhat, but there are still more than five miles remaining between each site.
- Anclam Park (Town of Baileys Harbor) and CTH V/Lake Park Drive (Town of Jacksonport), 6.8 miles. Public access is available within this segment, but public camping is limited.

***Door County Comprehensive and Farmland Preservation Plan – 2035, December 2014, Door County Land Use Services Department (formerly Door County Planning Department)***

The state’s comprehensive planning law requires the county to have a comprehensive plan and to consider parks as part of that plan. Below is information from the Door County Comprehensive and Farmland Preservation Plan – 2035 that directly addresses parks and, more generally, recreation within the county.

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- **General issues and opportunities** (as related to parks and recreation, paraphrased from p. 14, Chapter 2, Issues and Opportunities, Vision and Goals, V. I)
  - community facilities are top county assets and integral to the future of the county
  - recreational facilities, plus lakes, streams, and wetlands, offer tourists and residents high quality beaches, parks, fishing, and other recreation
  - maintaining and improving the county's recreational infrastructure is essential to the long-term health of residents and to promoting more recreation-based tourism
  - the county's trail system outside of our parks was characterized as very limited and increasingly difficult to acquire as the cost of land increases
  - the existing snowmobile trail system presents an opportunity, though, in that it has the potential to be expanded and developed into a multi-use trail system

- **Door County's greatest assets** (as related to parks and recreation, quoted from p. 15, Chapter 2, Issues and Opportunities, Vision and Goals, V. I)

"The abundance of surface water, parks, and wildlife habitats greatly contributes to the county's natural beauty, as well as providing the resources for a variety of recreational opportunities. Public recreational infrastructure, providing access to these areas for a variety of activities, is believed to be equally valuable."

- **Community facilities vision statement** (as related to parks and recreation, quoted from p. 43, Chapter 7, Community Facilities and Utilities, Volume I, Vision and Goals)

"In the year 2035, Door County continues to work with its municipalities and other community and government agencies to improve communication, education, and information-sharing as well as to implement long-range planning with regard to shared goals and related improvements, programs, and services, particularly with regard to issues such as:

- preservation of wild space and green space;
- establishment of a multi-purpose trail network;
- expansion of existing and establishment of more county parks;
- establishment or improvement of safe harbors and waterway access points"

- **Goals and policies** (as related to parks and recreation, quoted from p. 79, Chapter 11, Implementation, Volume I, Vision and Goals )

Goal: "Support the development, maintenance, and up-grade of utilities, community facilities, and services in an efficient, coordinated, and cost-effective manner to service the current and future needs of the community's residential and commercial uses."

Policies:

- "Support and participate in, as appropriate, efforts determining adequate staffing and funding levels to establish, improve, and maintain programs, regulations, and education efforts by exploring and implementing solutions to financial issues and constraints.
  - Help determine how the aging population affects community facilities issues.
- Support or participate in, as appropriate, joint planning efforts to acquire, maintain, and improve public recreation infrastructure in order to provide adequate and safe public recreation space.
- Assist as appropriate with updates to county and town outdoor recreation plans."

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***Door County, Bicycle, Pedestrian, and Recreational Facilities Plan, January 2014, Alta Planning + Design and Wisconsin Bike Fed***

<http://map.co.door.wi.us/planning/Door%20County%20Bicycle,%20Pedestrian,%20and%20Recreational%20Facilities%20Plan.pdf>

The Door County, Bicycle Pedestrian, and Recreational Facilities Plan identifies a county-wide “recommended bikeway network.” Maps of this recommended network can be found on pages 49 and 50 of the plan.

The Plan also identifies the County Parks as a potential partner for building bicycle tourism. Maps of these tourism loops can be found on pages 39 and 40.

Note that this plan identifies a lack of wayfinding tools, such as signage, to orient users and direct them to and through major destinations like town centers, schools, parks, and commercial areas.

***Management Plan for Horseshoe Bay Cave, June 2014, Wisconsin Department of Natural Resources Bureau of Natural Heritage Conservation, Door County Soil & Water Conservation Department, and Door County Parks Department***

Located in the Town of Egg Harbor, Horseshoe Bay Cave is one of the longest known caves in Wisconsin and has been identified as a significant bat hibernaculum. The cave’s bat population falls under the authority of the State Threatened & Endangered Species Law under management direction from the WDNR Bureau of Natural Heritage Conservation. The plan was written, at least in part, to help prevent White-Nose Syndrome, a disease caused by a fungal pathogen that poses a significant threat to cave-hibernating bats throughout North America.

This plan was designed to preserve and protect the diverse and significant features of the caves while still allowing for the public access, as described below.

- objectives for long-term management of the cave
- opportunities and actions to protect and learn about cave resources
- procedures for safe visitor education and quality visitor experiences in HSB cave
- policies and procedures for public access to the cave
- policies and procedures for proposed special activities
- procedures to protect fragile cave resources
- procedures to protect biological resources
- recommendations for future inventory, monitoring, and preservation efforts

***Comprehensive Lake Management Planning Grant Project for Forestville Millpond, June and December (updated) 2018, Door County Soil and Water Conservation Department***

The Forestville Millpond report describes current conditions of the Millpond and potential management options to address concerns. A public survey showed that the majority of landowners within the Millpond watershed would like to address water quality, clarity, and quantity. Specifically, many respondents would like to see more fish and less algae. The report outlines information gathered from the public, government officials, resource professionals, and local and state agencies. This input was used to form a set of consensus-based goals and management options to address the issues of the Millpond.

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**APPENDIX E: PUBLIC SURVEY**

An on-line survey was available to the public between November 29<sup>th</sup> and December 2<sup>nd</sup>, 2019. A press release was issued on October 18<sup>th</sup> and another reminder press release was issued on November 15<sup>th</sup>, 2019. An email regarding the survey was sent to County and City employees, municipal contacts, user groups, and other planning contacts on October 23<sup>rd</sup>, with a follow-up email sent on November 15<sup>th</sup>. Provided below is a summary of the survey results.

**Door County Parks Division 2020 - 2025 Plan Survey Results**

941 total responses from October 23<sup>rd</sup> – December 2<sup>nd</sup>, 2019

**1. “What do members of your household like to do at any public park, either in Door County or elsewhere outside of Door County?” (935 responses)**

*Note: respondents were able to check off as many items as they liked as well as provide open-ended comments.*

<b>Activities</b> (listed in order from highest number to lowest number of responses)	<b>#</b>	<b>%</b>
Nature-based activities (hiking, biking, bird watching, photography)	810	86.6
Relaxing/picnicking/playing	738	78.9
Swimming/beach	636	68.0
Fishing	379	40.5
Non-motorized water craft launching	306	32.7
Off-road biking	214	22.9
Individual sports	187	20.0
Motorized activities (i.e., snowmobiling, car racing, boating)	176	18.8
Other ( <i>see comments below</i> )	88	9.4
Organized sports	86	9.2

**“Other (please specify)”:**

- Dog-based activities (15)
- Sight-seeing (12)
- Cross-country skiing and snow-shoeing (9)
- Camping (8)
- Biking (8)
- Off-road biking (7)
- Quiet/reading/sketching/painting/photography (7)
- Play and playgrounds (4)
- Hiking/walking (4)
- Paddleboard/kayaking (3)
- Horseshowing/riding (3)
- Running, on- and off-road (2)
- Frisbee/disc golf (2)
- Surfing (2)
- Pickleball (2)
- Boat launching (2)
- Patronizing eating/drinking establishments (2)

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- Geocaching (1)
- Outdoor markets (1)
- Sledding (1)
- Homeschooling (1)
- Family gatherings (1)
- Hunting (1)
- Caving (1)
- Foraging (1)
- Rapelling (1)
- Learning history at George K. Pinney (1)
- Would like parks to host “loving Christian-based athletic events” (1)
- Expand exhibits at George K. Pinney into a walking tour that provides descriptions of the escarpment, Native American and Settler inhabitation, and water ecology (1)

**2. “Which Door County Parks System park do members of your household use most frequently? Please rate your most used parks with 1 being the highest use and 2 being the second most and so on.” (908 responses)**

The parks listed in the table below are sorted from highest “score” to lowest “score.” The score is a weighted average ranking. For example, Frank E. Murphy park had more selections than Ellison Bluff, but received a lower score. See the end of this document for an example.

County Park	# of Selections	Score (average ranking)
Cave Point	785	17.46
Baileys Harbor Ridges	607	16.05
Cana Island Lighthouse	584	15.30
Ahnapee State Trail	523	15.28
Ellison Bluff	589	14.94
Frank E. Murphy	617	14.53
Door Bluff Headlands	551	14.49
George K. Pinney	585	13.75
Chaudoir’s Dock	429	13.08
Forestville Dam	444	11.60
John Miles	458	10.47
Lily Bay	432	9.22
Lyle-Harter-Matter Sanctuary	392	7.15
Meridian	405	6.60
Robert LaSalle	436	6.37

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Percy Johnson Memorial	396	5.50
Sugar Creek	424	4.93
Robert M. Carmody	402	4.90
Tornado Memorial	395	2.94

3. “What activities do members of your household do at the Door County Parks System park(s) listed in Question #2?” (907 responses)

*Note: respondents were able to check off as many items as they liked as well as provide open-ended comments.*

<b>Activities</b> (listed in order from highest number to lowest number)	<b>#</b>	<b>%</b>
Nature-based activities (hiking, biking, bird watching, photography)	766	84.5
Relaxing/picnicking/playing	645	71.0
Swimming/beach	488	53.8
Fishing	260	28.7
Non-motorized water craft launching	198	21.8
Motorized activities (i.e., snowmobiling, car racing, boating)	139	15.3
Individual sports	133	14.7
Off-road biking	126	13.9
Other (see comments below)	65	7.2
Organized sports	49	5.4

**“Other (please specify)” comments:**

- Sight-seeing (14)
- Dog-based activities (11)
- Play and playgrounds (4)
- Boat launching (4)
  - Commercial boat launching (1)
- Quiet/painting/sketching/photography (3)
- Camping (3)
- Fair (3)
- Hiking/walking (3)
- Running, on- and off-road (3)
- Paddleboard/kayaking (2)
- Lighthouses (2)
- Surfing (2)
- Cross-country skiing and snow-shoeing (2)
- Geocaching (2)
- Organized running/biking events (2)
- Picnicking/family gatherings (2)
- Caving (1)

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- Bird-watching (1)
- Frisbee/disc golf (1)
- Organized sports (1)
- Racing (1)
- Homeschooling (1)
- Horse showing/riding (1)
- Biking (1)
- No room to play since Ridges beach was fixed (1)

*Note: Question numbers 4 – 6 on the survey included an option for open-ended comments. These comments address a variety of general ideas/themes as well as more specific items, which have been sorted into main categories and subcategories. The main categories are listed after each survey question below, in bold text. The total number of times the main category was mentioned is listed after the heading, in bold text and parentheses. Below the main category headings are the subcategory headings, with the total number of times the subcategory was mentioned listed after each heading in parentheses. If a specific comment was mentioned only once and does not fall into any main category or subcategory, it is included in a “miscellaneous” category.*

4. **“In your opinion, should the Door County Parks System continue to pursue the acquisition of more lands that will protect flora, fauna, and other natural resources and be used to provide greater education, pleasure, and outdoor recreation opportunities for the public?”**  
(934 responses)

<b>Opinion</b>	<b>#</b>	<b>%</b>
Strongly agree	576	61.7
Agree	214	22.9
Neither Agree or Disagree	76	8.2
Disagree	27	2.9
Strongly disagree	13	1.4
Comments ( <i>see below</i> )	28	3.0

**“Comment (please specify)”:**

❖ **Budget concerns (16)**

- Concern for parks budget (9)
- Only if money is available (2)
- Use caution, concern for erosion of tax base (2)
- Concern for cost to maintain parks (1)
- Support, but not if it harms budget for existing parks (1)
- Only if land is donated (1)

❖ **Have enough parks, maintain what we have (8)**

❖ **Other agencies do this already, this is the Land Trust’s role (5)**

❖ **Thoughtful acquisition, how land fits with existing parks, consider land adjacent to existing parks, partner with Land Trust (3)**

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❖ **Miscellaneous:**

- Make any future land acquisition available for snowmobiling
- Difficult to answer, do not know enough about other parks not used
- Protect quarry
- Prevent adjacent commercial development
- Don't drain Forestville dam
- Yes, but stop naming after people
- Do not like question – sports and motorized sports in county parks conflict with natural resource protection

5. **“Would you support the development of a land acquisition fund to only be used for parks land acquisition, as described in Question #4?”** (933 responses)

<b>Opinion</b>	<b>#</b>	<b>%</b>
Strongly agree	470	50.4
Agree	282	30.2
Neither Agree or Disagree	111	11.9
Disagree	36	3.9
Strongly disagree	17	1.8
Comments (see below)	17	1.8

**“Comment (please specify)”**

- ❖ **Depends on taxes, only if taxes do not go up, donations only (4)**
- ❖ **Maintain/improve what we have (4)**
- ❖ **Land Trust is already doing this, this is their role (3)**
- ❖ **Only to keep natural (2)**
- ❖ **Need more information (2)**
- ❖ **Miscellaneous:**
  - Yes, to prevent commercial development
  - “Only if it is not to be used for RV park development.”
  - “Can't answer without condoning use of public money for special interests such as sports or motorized activities”
  - “Again difficult to answer - what does State add - what is the level of usage”

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## 6. “Please provide any additional comments in the box below.” (311 responses)

❖ **Have enough parks, “improve” existing parks, and/or better maintain existing parks (not trail related) (82)**

- Comments about county parks in general:
  - Clean up the water and beaches, make more useable (8)
  - Improve bathrooms, provide clean and working bathrooms at all parks (3)
  - Improve boat launches and docks (2)
  - Make parks more user friendly for all ages (2)
  - More picnic tables and benches (2)
  - More play areas and jungle gyms (2)
  - More educational components (2)
    - Robert LaSalle – an example of providing education on historical development (1)
  - Overgrown scenic overlooks (1)
  - Discourage disrespectful use (1)
  - Fish cleaning stations at all boat launches (1)
  - Update signage (1)
  - Better roads (1)
  - Pickleball courts (1)
- Comments about specific county parks, excluding comments specific to land adjacent to George K. Pinney:
  - Carmody Park – need for a kayak/canoe launch (1)
  - Cave Point – overuse, misuse, erosion from rock stacking (1)
  - Door Bluff (4)
    - Maintain better (1)
    - keep “as is” (1)
    - do not pave road (1)
    - provide bike trails, picnic area, better trails, and access to lookouts (1)
  - Frank E. Murphy (4)
    - “Fraunkie” park is in need(1)
    - provide more opportunities to visit caves (1)
    - needs more grooming (1)
    - need more grooming, only gets attention at triathlon time (1)
  - John Miles - make better use of (2)
    - Use for farm/craft market (1)
  - Ridges – install boardwalk (1)
  - Sugar Creek – install dock or publicly explain why not (1)
  - Tornado park – more trails (1)

❖ **General appreciation/love for Door County and its public parks; well-managed public parks are an asset to Door County (40)**

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❖ **Preserve, protect, restore Door County's open spaces (32)**

*Note: This category includes general comments about love for Door County and preserving/protecting/restoring land, not specific enough to interpret whether or not the county should acquire more land. The next category "Acquire more park land" includes comments that were specific about acquiring more park land.*

- preserve and protect land (26)
- limit condo/motel development, save from commercial development (2)
- Preserve large tracts of land (1)
- Restore and maintain native species (1)
- Provide drinking water education (1)
- Focus on wildlife (1)

❖ **Acquire more park land (15, not including comments about land adjacent to George K. Pinney)**

- When available, buy adjacent lands to protect (4)
  - Create matrix of land adjacent to existing parks, potential acquisitions, based on natural and recreational qualities, establish relationships with property owners for "right-of-first-refusal" for property purchase (1)
- Only acquire more land to square off an existing park (1)
- Develop urban parks (1)
- Spread throughout county, close to every "city" (1)

Land adjacent to George K. Pinney

- Acquire land above park, no RV park, provide education about escarpment (55)
  - Create a walking tour, expand exhibit to provide description of escarpment, inhabitation, and water ecology

❖ **No additional parks or decrease parks for budgetary reasons (14)**

- Do not buy more park land (4)
- Other agencies, such as land trust, are already buying/protecting land (4)
- No more parks if taxes have to go up (2)
- Do not take more land off tax roll (2)
- Consider transferring land to Door County Land Trust (1)
- Budget strapped already (1)

❖ **Need for more accessibility to land and water - provide more hiking and biking trails, more water access, more active recreation (13)**

- More trails (6)
  - More bike trails (2)
  - More hiking trails (1)
  - Better trails and roads for hiking and biking between parks (1)
  - County-wide system of paved bike trails (1)
- Provide for more active recreation (3)
- More water accessibility via pocket parks up and down the county – natural, maybe a bench or two (1)

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- More kayak/canoe accessibility (1)
- More accessible parks (1)
- ❖ **Provide indoor sports recreation – soccer, football, pickleball, skating, baseball, and wrestling (9)**
  - Install turf at John Miles barn (4)
- ❖ **Drawdown of Forestville Dam - no drawdown, reconsider, postpone (9)**
- ❖ **Decrease fees or reconsider fee structure (8)**
  - Keep user costs down, free launching is offered in most of state (4)
  - Charge shanty fee only for commercial usage of parks (2)
    - Consider charging other commercial fishing guides also (1)
  - Unfair ice shanties do not pay launching fee (1)
- ❖ **Allow more dog accessibility (5)**
  - Allow dogs at all parks (1)
  - More off-leash trails (1)
- ❖ **Survey critique (5)**
  - Good survey, complimentary about parks department (2)
  - Technical difficulties answering question #2 (2)
  - Survey full of loaded questions, motorized sports and preserving flora/fauna are contradictory (1)
- ❖ **Cooperative acquisitions, development, and programming of parks (4)**
- ❖ **More snowmobile/ATV/UTV/dirt bike trails (4)**
  - Connect existing trails and parks (1)
  - Continuous trail up and down peninsula (1)
  - Acquire easements on private property, when possible (1)
- ❖ **Increase fees (3)**
  - Increase fees for out-of-state users (1)
  - Require annual pass to fund future development (1)
  - Require fee for Cave Point (1)
- ❖ **Southern Door needs same attention and benefits as Northern Door, more parks in Southern Door (3)**
- ❖ **Need more horse trails and camping (2)**
- ❖ **No hunting or trapping at county parks, safety and ethics (2)**
- ❖ **Promote silent, non-motorized sports (2)**

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❖ **Miscellaneous:**

- Provide raised garden beds for public to grow vegetables
- Consider kid-free beach
- Open Schauer park ramp
- Use Baker Park in Naples, FL as park planning example
- Allow camping at all parks
- Continue to allow drones at all parks
- Spend equally on all parks
- Provide list of parks and features
- Was discriminated against and denied use of county parks
- Be careful of too much law enforcement
- Provide outdoor music
- Better publicize parks
- Keep some parks undeveloped and unpublicized
- Cave Point – dangerous in winter, consider closing
- On-line maps are not always accurate
- Ridges – ruined since beach was “fixed,” no place to play, needs a boardwalk
- “What are other options? Staff? Upkeep?”
- Use parks for internet towers
- Wildflower gardens, solar panels, downward lighting, no chemicals or pesticides, restrict fossil fuels to park maintenance, recycle better
- More tourism dollars should go towards parks and public lands

❖ **Non-county park comments:**

- State parks:
  - Peninsula State Park - allow rappelling on Eagle Bluff
  - Potowatomi State Park – don’t tear down tower
  - Increase fees for state park passes for out-of-state users
- City – provide at least one wheelchair swing
- Haines Beach (Town of Nasewaupee) – pick up trash, provide boardwalk along back of park

## 7. “In which age category do you fall?” (924 responses)

Age	#	%
Under 18	2	0.2
18 – 24	23	2.5
25 – 34	97	10.5
35 – 44	119	12.9
45 – 54	175	18.9
55 – 64	248	26.8
65+	260	28.1
<b>Total</b>	<b>924</b>	<b>100</b>

## Door County Parks and Open Space Plan 2020 - 2025

8. “If you reside in Door County year-round, in which municipality is your residence located? If you do not reside in Door County year-round, where do most members of your household prefer to rent/camp/lodge in Door County?”

<b>Municipality</b>	<b>#</b>	<b>%</b>
City of Sturgeon Bay	134	14.7
Town of Egg Harbor	90	9.9
Town of Sturgeon Bay	80	8.8
Village of Sister Bay	73	8.0
Town of Baileys Harbor	70	7.7
Town of Gibraltar	54	5.9
Village of Ephraim	42	4.6
Village of Egg Harbor	29	3.2
Town of Forestville	22	2.4
Do not stay overnight in Door County	21	2.3
Town of Jacksonport	16	1.8
Village of Forestville	15	1.6
Town of Gardner	14	1.5
Town of Brussels	13	1.4
Town of Union	8	0.9
Town of Washington	6	0.7
Town of Clay Banks	5	0.6
<b>Total</b>	<b>912</b>	<b>100</b>

9. “If you do not reside in Door County year-round, where is your permanent residence?”

400 out of county

## Door County Parks and Open Space Plan 2020 - 2025

## Question #2 Example:

Rank	Ellison Bluff			Frank E. Murphy		
	# of selections	weight	# of selections * weight	# of selections	weight	# of selections * weight
1	52	19	988	81	19	1,539
2	95	18	1,710	84	18	1,512
3	84	17	1,428	86	17	1,462
4	61	16	976	48	16	768
5	60	15	900	40	15	600
6	30	14	420	32	14	448
7	92	13	1,196	28	13	364
8	49	12	588	24	12	288
9	21	11	231	132	11	1,452
10	19	10	190	33	10	330
11	7	9	63	12	9	108
12	9	8	72	3	8	24
13	2	7	14	3	7	21
14	1	6	6	5	6	30
15	0	5	0	1	5	5
16	2	4	8	2	4	8
17	1	3	3	2	3	6
18	4	2	8	0	2	0
19	0	1	0	1	1	1
<b>Total</b>	<b>589</b>	<b>--</b>	<b>8,801</b>	<b>617</b>	<b>--</b>	<b>8,966</b>
<b>Average Ranking (Score)</b>	<b>8,801/589 = 14.94</b>			<b>8,966/617 = 14.53</b>		



DOOR COUNTY

**Draft**

Resolution No. 2020-\_\_\_\_

**TITLE? DOOR COUNTY PARKS AND OPEN SPACE PLAN 2020-2025**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Member			
AUSTAD			
BULTMAN			
CHOMEAU			
COUNARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GAUGER			
GUNNLAUGSSON			
HEIM PETER			
KOHOUT			
LIENAU			
LUNDAHL			
NORTON			
ROBILLARD			
TAUSCHER			
THAYSE			
VIRLEE			
VILIES WOTACHEK			
VOGEL			

**BOARD ACTION**  
Vote Required: Majority Vote of a Quorum

Motion to Approve      Adopted

1st \_\_\_\_\_ Defeated

2nd \_\_\_\_\_

No: \_\_\_\_\_ Yes: \_\_\_\_\_ Exc: \_\_\_\_\_

Reviewed by: \_\_\_\_\_, Corp. Counsel

Reviewed by: \_\_\_\_\_, Administrator

**FISCAL IMPACT:**

**Certification:**  
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 26th day of May, 2020 by the Door County Board of Supervisors.

\_\_\_\_\_  
Jill M. Lau  
County Clerk, Door County

1           **WHEREAS**, Goals of the Door County Parks and Open Space Plan  
2 2020-2025 are to develop an improved parks and open space system  
3 which will contribute to thriving natural landscapes for generations to  
4 come, an enhanced quality of life for residents and visitors, community  
5 valuation of the economic benefits of preserved land, and visionary  
6 leadership that will protect county parks for the long-term.

7  
8           **WHEREAS**, The Door County Parks and Open Space Plan 2020-  
9 2025 contains a comprehensive list of recommended objectives,  
10 guidelines, and questions in order to encourage the maintenance and  
11 development of high-quality parks and recreational amenities that meet  
12 the needs and demands of Door County residents and visitors.

13  
14           **WHEREAS**, Adoption of the Door County Parks and Open Space  
15 Plan 2020-2025 furthers public purposes and is in the public's best  
16 interests, and

17  
18           **WHEREAS**, The Facilities and Parks Committee has reviewed and  
19 unanimously approved the Door County Parks and Open Space Plan  
20 2020-2025, and recommends that County Board do the same.

21  
22           **NOW, THEREFORE, BE IT RESOLVED**, That the Door County  
23 Board of Supervisors hereby adopts the Door County Parks and Open  
24 Space Plan 2020-2025.

25  
26           **BE IT FURTHER RESOLVED**, That the Door County Parks and  
27 Open Space Plan 2020-2025 will be administered by the Facilities and  
28 Parks Department, subject to oversight by the Facilities and Parks  
29 Committee.

**SUBMITTED BY: FACILITIES & PARKS COMMITTEE**

_____	_____
Daniel Austad, Chairperson	Alexis Heim Peter
_____	_____
Roy Englebert	Susan Kohout
_____	_____
David Enigl	Nancy Robillard
_____	_____
Ken Fisher	

**STANDARD RENTAL SERVICE AGREEMENT**

Location No. 0443 Agreement No. 210436420 Customer No. 15171135 Date 4/23/2020  
 Customer COUNTY OF DOOR MAINT DEP Phone 9207462211  
 Address 421 Nebraska St. City STURGEON BAY State WI Zip 54235-2225

UNIFORM PRICING:

Material #	Description	Rental Freq.	Inventory	Unit Price
X273	HIGH IMAGE WORKSHIRT - Rental		ANY	0.504
X275	HI PERFORMANCE POLO - Rental		ANY	0.577
X66273	WOM HI IMAGE WORK SH - Rental		ANY	0.516
X66275	POLO WMNS POLY SS - Rental		ANY	0.588

EMBLEM PRICING:

Material #	Description	Rental Freq.	Inventory	Unit Price
LXXXXXS	LXXXXX *		ANY	3.000
LXXXXXS	LXXXXX *		ANY	3.000

FACILITY SERVICES PRODUCTS PRICING:

Material #	Description	Rental Freq.	Inventory	Unit Price

- This agreement is effective as of the date of execution for a term of 36 months from date of installation. Execution,
- The additional charges listed below are subject to adjustment by Company effective upon notice to Customer, which notice may be in the form of an invoice. See "Addendum A".
- COD Terms \$        per week charge for delayed payment ( if Amount Due is Carried to Following Week) • Credit Terms - Charge Payments due 10 Days After End of Month
- Automatic Lost Replacement Charge: Material        % of Inventory        \$        EA.
- Make-Up charge \$ 1.575 per garment.
- Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium \$ 0.150 per garment
- Artwork Charge for Logo Mat \$
- Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.
- Service Charge: \$ 7.550 per delivery.  
This Service Charge is used to help Company pay various fluctuating current and future costs including, but not limited to, costs directly or indirectly related to the environment, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Company.
- Size Change: Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$ 5.000 per garment will be assessed for employees size changed within 4 weeks of installation.
- Uniform Advantage \$ 0.094 per garment. Premium Advantage \$ 0.000 per garment.  
Uniform and Premium Advantage covers damaged garments needing to be replaced outside of normal wear. Uniform Advantage and Premium Advantage do not cover lost or unreturned garments. The Customer or Company may cancel Uniform Advantage and Premium Advantage at any time.
- Emblem Advantage \$ 0.084 per garment. Emblem Advantage covers name and company emblems initially selected by Customer. The Customer or Company may cancel Emblem Advantage at any time after six months from date of installation..
- Prep Advantage \$ 0.06 per garment. Prep Advantage covers all costs associated with garment preparation. The Customer or Company may cancel Prep Advantage at any time after six months from date of installation.

Other\_ See Addendum A. \_\_\_\_\_

  /    \_\_\_\_\_ Initial and check box if Unilease. All garments will be cleaned by Customer.  
Date

  /    \_\_\_\_\_ Initial and check box if receiving Linen Service. Company may make periodic physical inventories of items in possession or under control of customer.  
Date



            
Date

Initial and check box if receiving direct embroidery. If service is discontinued for an employee, or Customer deletes any of the garments with direct embroidery for any reason, or terminates this agreement for any reason, or fails to renew the agreement. Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values.

Customer certifies that  it is  is not a federal, state, or local government branch or agency.

**This agreement is subject to the terms and conditions on the back of this agreement. By signing below, Customer agrees to and accepts the terms and conditions on the back of this agreement.**

Cintas Loc. No. 443  
By [Signature]  
Title Sales MGR  
Accepted-GM: \_\_\_\_\_

CUSTOMER:  
Please Sign Name \_\_\_\_\_  
Please Print Name \_\_\_\_\_  
Please Print Title \_\_\_\_\_  
E-mail \_\_\_\_\_

## STANDARD UNIFORM RENTAL SERVICE AGREEMENT RENEWAL

1. The Customer, its successors and assigns ("Customer") orders from CINTAS CORPORATION or any of its subsidiaries, successors and assigns ("Company") all of the Customer's requirements of garment rental services and other materials covered by this agreement during the term of this agreement all in accordance with the pricing, terms and conditions contained herein. Pricing is based on 52 weeks billing per rental material per year.
2. All garments and other rented materials will be cleaned and maintained by Company and remain the property of the Company. Any garments that require replacement due to normal wear will be replaced by Company at no charge to Customer.
3. Unless specified otherwise, the garments supplied under this Agreement are not personal protective equipment and have no special protective or other characteristics, including but not limited to, flame resistant or acid resistant properties. Specialty apparel and personal protective equipment may be available from Company upon request and would be covered under additional terms. Customer warrants that none of the employees for whom garments are supplied under this agreement require flame retardant or acid resistant clothing.
4. Customer is ultimately responsible for choosing the type and placement of any floor mats provided by Company and ensuring floor safety conditions at its locations. If a mat needs to be replaced for any reason prior to its next scheduled service, Customer should remove it and contact Company to request replacement.
5. ~~Customer agrees to notify Company, in writing, of any hazardous materials, including lead, arsenic, hexavalent chromium and cadmium, that may be picked up by Company in the soiled garments or other textiles serviced under this agreement. In no case will hazardous materials be present to the extent that they may be harmful to Company's employees.~~ See Addendum A.
6. The weekly rental charge for any individual leaving the employ of Customer can be terminated, but only after all garments issued to that individual, or the current replacement value of same, have been returned or paid to Company. Any non-standard, or special products (i.e., logo mats) must be purchased by the Customer if service is stopped for any reason. If materials are lost or damaged by any means Customer will pay the then current replacement values for said materials. Should Customer require garment sizes that are outside the standard size range, Customer agrees to pay the specific premium price for those materials and sizes designated under Uniform Pricing.
7. This agreement is effective as of the date of execution. The initial term of this agreement shall be as set forth on the front of this agreement and shall automatically renew for the same period of time unless Company is notified, to the contrary, in writing, no more than 180 days, but no less than 90 days in advance of the expiration of the then current term. ~~Company has the right to increase prices. The Customer has the right to reject the price increase within ten (10) days of the notice. If Customer rejects the price increase, Company may terminate this agreement.~~ All invoices must be paid within ten days after the end of the month. Interest will accrue on any amounts which are not paid when due from the date due to the date of payment in full at an annual percentage rate equal to the lesser of (a) eighteen percent 18% or (b) the maximum rate permitted by applicable law. See Addendum A.
8. Company is a licensee and not the owner of the Carhartt trademarked products. If Company should no longer have such license, then Company will substitute the Carhartt trademarked garments with garments of similar material and quality.
9. ~~Customer hereby agrees to defend, indemnify and hold harmless Company from any claims and damages arising out of or associated with this agreement.~~ See Addendum A.
10. **Company guarantees to deliver the highest quality textile rental service at all times. Any complaints about the quality of the service which have not been resolved in the normal course of business must be sent by registered letter to Company's General Manager. If Company then fails to resolve any material complaint in a reasonable period of time, Customer may terminate this agreement provided all rental materials are paid for at the then current replacement values or returned to Company in good and usable condition.**
11. Additional customer employees, products and services may be added to this agreement and shall automatically become a part of and subject to the terms and provisions of this agreement. If this agreement is terminated early, the parties agree that the damages sustained by Company will be substantial and difficult to ascertain. Therefore, if this agreement is terminated by Customer prior to the applicable expiration date for any reason other than documented quality of service reasons which are not cured as set forth above, or terminated by Company for cause at any time, Customer will pay to Company, as liquidated damages and not as a penalty, the greater of 50% of the average weekly invoice total multiplied by the number of weeks remaining in the unexpired term, or buy back all garments and other products allocated to Customer at the then current replacement values. Customer shall also be responsible for any unpaid charges on Customer's account prior to termination.
12. While this agreement is in effect, Customer agrees to pay a weekly minimum charge equal to 75% of (a) the charges on the initial invoice and (b) the charges for additional products and services added after the initial invoice.
13. ~~Any dispute or matter arising in connection with or relating to this agreement shall be resolved by binding and final arbitration. The arbitration shall be conducted pursuant to applicable state or federal arbitration laws. Any such dispute shall be determined on an individual basis, shall be considered unique as to its facts, and shall not be consolidated in any arbitration or other proceeding with any claim or controversy of any other party. The exclusive jurisdiction and forum for resolution of any such dispute shall lie within the state where Customer is located.~~ See Addendum A.
14. Customer certifies that Company is in no way infringing upon any existing contract between Customer and any other service provider.
15. This agreement contains the entire agreement of the parties with respect to the subject matter of this agreement and supersedes all prior negotiations, agreements and understandings with respect thereto, and any terms and conditions set forth in subsequent purchase orders or other documents issued by customer, in which case, the terms of this agreement shall control.
16. This agreement may not be modified, amended or supplemented except in writing signed by an authorized representative of Company, provided, however, if a federal, state or local government body or its representative is a party to this agreement, the proposal, modification, amendment, or supplement must be in a writing signed by a President or a Senior Vice President of Company. See Addendum A.



April 2020

Addendum (A) to Cintas Standard Uniform Rental Service Agreement Renewal:

**Price Increase Language:**

- Upon each anniversary date of this agreement, Company will automatically increase all related charges involved in this service agreement including service uniforms, service charge, and all other items included on this service agreement by 5%.

**Indemnification Language:**

- Customer agrees to indemnify and hold the Company harmless from claims or other expenses resulting from injury or property damage arising from the performance of this contract unless such injury or property damage results from or is contributed to by the negligence of the Company.

**Hazardous Materials:**

- Customer Agrees to notify company, in writing of any known hazardous materials that may be picked up by Company in the soiled garments or other textiles serviced under this agreement. In no case will hazardous materials be present to the extent that may be harmful to Company's employees.

**Unpaid Charges:**

- Customer shall also be responsible for any valid unpaid charges on Customer's account prior to termination.

**Dispute:**

- Any dispute or matter arising in connection with or relating to this agreement shall be resolved by binding and final arbitration under applicable State of Wisconsin Laws providing for the enforcement of agreements to arbitrate disputes.

\_\_\_\_\_  
Thomas Lukes

\_\_\_\_\_  
Date

\_\_\_\_\_  
Door County Representative

\_\_\_\_\_  
Date

	A	B	C	D	E	F	G	H	I	J	K
1	<b>DOOR COUNTY VEHICLE REPLACEMENT 2021</b>										
2	<b>Facilities &amp; Parks</b>										
3											
4											
5	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
6					May			Est. Current			
7					2020		Replace	Replacement	Expected	Funding	
8	Year	Make	Model	Type	Mileage	Replacement Policy	In Year	Cost	Trade-In Value	Source	Comments
10	<b>FLEET</b>										
11	2020	Ford	Fusion (Silver)	4-door Sedan	2,666	6 years old Per: res #2011-17	2026	\$26,485	\$3,200	Tax Levy	
12	2018	Dodge	Charger (Blue)	4 door Sedan	32,478	6 years old Per: res #2011-17	2024	\$32,485	\$3,200	Tax Levy	
13	2019	Dodge	Grand Caravan (Red)	Van	3,437	6 years old Per: res #2011-17	2019	\$25,000	\$5,600	Tax Levy	
14	2014	Dodge	Grand Caravan (Blue)	Van	98,106	6 years old Per: res #2011-17	2020-21	\$28,040	\$5,600	Tax Levy	recommend defer to 2121
16	2014	Dodge	Grand Caravan (Silver)	Van	86,288	6 years old Per: res #2011-17	2020-21	\$28,040	\$5,600	Tax Levy	recommend defer to 2121
17											
18	<b>FACILITIES</b>										
19	2011	Ford	F150	1/2 Ton Pickup	41,444	10 years old	2022	\$36,455	\$3,980	Tax Levy	
20	2009	Ford	F150	1/2 Ton Pickup	88,523	10 years old	2020		\$3,800	Tax Levy	keep through fall of 2020
21	2020	Chevrolet	WT	1/2 Ton Pickup	585	10 years old	2030	\$28,485	\$4,500	Tax Levy	
22	1990	Ford	F600	Aerial Bucket Truck	32,162	maintenance record	2021	\$68,800	\$3,500	Tax Levy	will replace with used truck
23	2012	Ford	Transit Connect	Minivan-Cargo	23,839	10 years old	2022	\$23,010	\$2,200	Tax Levy	
24	2005	Kubota	B3030	tractor	1486 hrs	15years	2021	\$53,480	\$4,600	Tax Levy	recommend defer to 2122
25	2011	JohnDeere	X748	Tractor	258 hrs	15 years	2025	\$30,000	\$1,000	Tax Levy	
26	2018	Dodge	3500	1 Ton Service Truck w/ Plow	59210	15 years	2033	\$66,993	\$3,500	Tax Levy	
27	2015	Toro	5000 Series	Zero-Turn Mower	1535 hrs	10 years old	2025	\$13,500	\$1,000	Tax Levy	
28	2015	Bobcat	3400 4x4	Utility Vehicle	361 hrs	10 years old	2025	\$16,500	\$5,500	Tax Levy	
29	2018	Gravely	ZTHD52	Zero-Turn Mower	68 hrs	10 years old	2028	\$3,200		Tax Levy	
30	2018	JohnDeere	X580	Garden Tractor	26 hrs	10 years old	2028	\$14,500		Tax Levy	
31	2017	JohnDeere	1025R	Utility Tractor	168 hrs	15 years	2032	\$27,339	\$4,000	Tax Levy	
32											
33	<b>PARKS</b>										
34	2008	GMC	3 ton single axle	Dump	59,210	150,000 mileage and repair record	2025	\$75,000	\$10,000	Tax Levy	
35	2009	Chevrolet	2500 2WD	3/4 ton pickup truck	112,771	150,000 mileage and repair record	2020	\$38,000	\$3,500	Tax Levy	REPLACEMENT ON ORDER F250XL
36	2010	Chevrolet	1500	1/2 ton pickup truck	58,516	150,000 mileage and repair record	2023	\$27,850	\$3,000	Tax Levy	
37	2011	Chevrolet	2500- Maint 2WD	3/4 ton pickup truck	51,744	150,000 mileage and repair record	2023	\$28,000	\$3,500	Tax Levy	
38	2012	Chevrolet	2500- Maint 2WD	3/4 ton pickup truck	55,773	150,000 mileage and repair record	2024	\$28,000	\$3,500	Tax Levy	
39	2013	Ford	Park Director-Escape	SUV	39,986	100,000 miles	2026	\$22,000	\$2,500	Tax Levy	
40	2013	Ford	3500	1 ton dump truck	24,743	150,000 mileage and repair record	2030	\$56,000	\$5,000	Tax Levy	
41	2014	Ford	1500-cleaning 2WD	1/2 ton pickup truck	145,654	150,000 mileage and repair record	2020-21	\$28,900	\$3,000	Tax Levy	recommend defer to 2021
42	2015	Ford	1500-security 2WD	1/2 ton pickup truck	130,894	150,000 mileage and repair record	2021	\$28,900	\$3,000	Tax Levy	
43											
44				<b>Lawnmowers</b>	<b>Hours</b>						
45	2009	John Deere	Sweeper/Backup	1445 Front Cut Mower with Sweeper attachment	1880 hrs	Will not be replaced- back up	NA				
46	2020	Toro	6000 Series	Zero-Turn Mower	3 hrs	10 years old	2030	\$14,364	\$1,500	Tax Levy	
47	2017	John Deere	All Parks	1570 Front Cut Mower	791 hrs	2500 hours and repair record	2025	\$32,380	\$2,500	Tax Levy	
48				<b>Equipment</b>							
49	2007	Case	Parks	590 Backhoe	6378 hrs	8000 hours and repair record	2026	\$86,000	\$15,000	Tax Levy	deferred from 2021 to 2026
50	2007	John Deere	Parks	4720 Loader Tractor	2977 hrs	3500 hours and repair record	2025	\$62,000	\$6,800	Tax Levy	deferred from 2020 to 2025
51			F&P	Forklift	5657 hrs	8000 hours and repair record	2030				

**DOOR COUNTY  
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2021-2025**

Department: Facilities & Parks  
Project Name: Gov Center Elevator Replacement

Submitted By: Wayne Spritka  
Date: 5/4/2020

Priority: Urgent/Necessary/Growth-Related (circle one)

**Description:**  
Full replacement of the Otis Elevator car and mechanical equipment.  
Recomend building a project fund prior to replacement unless an emergency replacement is required.

**Location (summarized--detailed project plan, location, and justification to be attached):**  
Governmnet Center 4th Ave entrance.

**Justification (summarized--detailed project plan, location, and justification to be attached):**  
Government Center National Elevator is 63 years old. Car & mechanical equipment incorporates antiquated technology from 1957. Parts are dificult to aquire for repairs.

<b>Expenditures (in thousands)</b> Provide \$ amounts for all years if applicable.	<b>Budget 2021</b>	<b>Proposed 2022</b>	<b>Proposed 2023</b>	<b>Proposed 2024</b>	<b>Proposed 2025</b>
Building Construction/Remodeling/Purchase	-	-	-	-	-
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase	50,000	100,000	75,000	50,000	-
<b>TOTAL</b>	50,000	100,000	75,000	50,000	-

**(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)**

<b>Funding Source (in thousands)</b> Provide \$ amounts for all years if applicable.	<b>Budget 2021</b>	<b>Proposed 2022</b>	<b>Proposed 2023</b>	<b>Proposed 2024</b>	<b>Proposed 2025</b>
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	-	-	-	-	-
Other (prior year carryover)	-	-	-	-	-
<b>TOTAL</b>	-	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

## Otis Elevator Company

North American Area  
 9000 N Deerbrook Trail  
 Suite 100  
 262-240-3424 Fax: 860-755-3701  
 E-Mail: Tyler.Braniff@otis.com



# Otis

A United Technologies Company

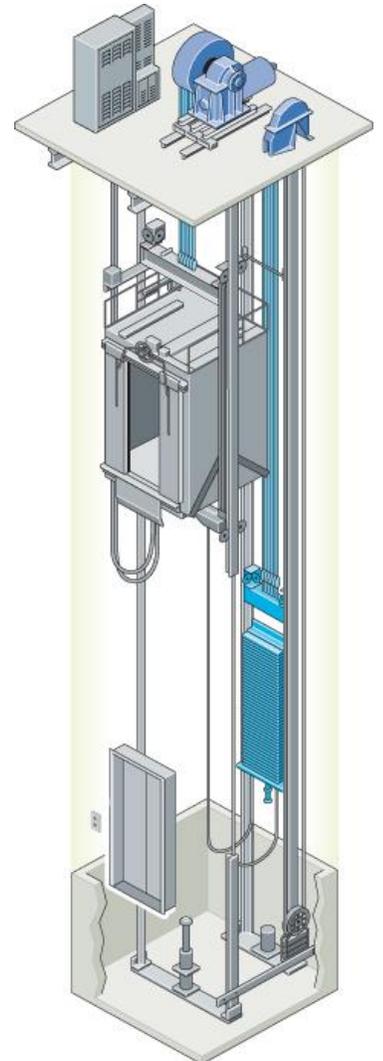
February 24, 2020

Reference: Door County Government Center

Below is a brief description of the work involved in modernizing the traction passenger elevator at **Door County Government Center**. This is a capital budget figure designed to help you plan for a future modernization. Once you are committed to moving forward with the project (within 90 days) a firm proposal with current labor and material pricing will be provided.

The following list shall provide some additional information that will assist you in your review of our scope of work:

- The attached proposal includes a complete modernization scope of work:
  - Complete Elevator Control system –Elevonic R Controller.  
*Note: This is a regenerative drive controller.*
  - A/C Motor
  - Loadweighing
  - Traveling cable & hoistway wiring
  - New geared machine
  - Emergency brake installation
  - Door operator
  - Fixtures
  - Door interlocks
  - Door restrictor device
  - Roller guides
  - Cab interior and ceiling
  - Governor
  - Car doors cladding



## Visions



## Horizons

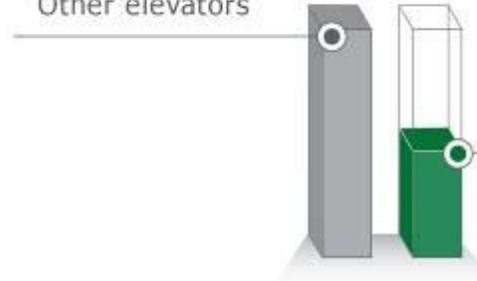


- 
**ReGen** This new control system will be regenerative, which will allow for energy cost savings. .



Relative energy use

Other elevators



With Otis Elevonic  
R-Series

Your elevator uses  
less energy with  
our system.

- Otis REM (Remote Elevator Monitoring) – continuously monitors your elevator 24 hours per day, 7 days per week. Monitors 325 different elevator systems and provides data that assists in reducing downtime and enhancing our preventative maintenance performance.
- We shall provide a professionally managed project. Otis has a detailed process that is in place to effectively manage modernization projects. We are the only elevator company in the Milwaukee area that has a dedicated modernization group.
  - We have a dedicated modernization team that effectively manages the project from start to finish.
    - Modernization Sales Manager
    - Modernization Superintendent

- We shall commit to a schedule for the project. We will provide a written schedule once we have ordered materials and we have been given firm ship dates from our factory.
- We shall meet with you throughout the project to update you on progress and discuss other issues that arise.
- Internally, Otis has routine MSIP modernization project meetings to review status of the project.
- We shall coordinate the final inspection by the City of Milwaukee.
- We will provide a certificate of final acceptance and completion by the City of Milwaukee.
- **The following shall provide the schedule for the elevator modernization project.**
  - **4 weeks preparation time for approval drawings, from award date. (Signal Fixtures)**
  - **Once drawings are approved, lead time for Fabrication and Delivery shall be approximately 10 weeks. *Please note that lead times are current and subject to change based on when the order is actually placed.***
  - **Modernization Base Bid Scope of Work for this elevator shall require approximately 24 weeks (12 weeks for each elevator). Be advised that one elevator will be in service at all times.**

**Budget Price: \$240,000.00 - \$260,000.00**

### **WORK BY OTHERS**

The following items must be performed by others and you agree to:

*Provide suitable ventilation and cooling equipment, if required, to maintain the machine room ambient temperature between 45°F and 95°F. The relative humidity should not exceed 95 percent non-condensing.*

Provide electrical power for light, tools, hoists, etc. during installation as well as electrical current for starting, testing and adjusting the elevator.

*Provide a smoke detector system, located as required with wiring from the sensing devices to each elevator controller. Should the existing fire safety system require additional work as a result of installing smoke detectors, it will be addressed as a change order as an additional cost to the contract.*

*Do any required cutting, including cutouts to accommodate hall signal fixtures, patching and painting of walls, floors or partitions.*

*At no expense to us, others are to provide a dedicated (non-PBX) touch-tone business telephone line terminated in the machine room.*

Provide a lockable, fused disconnect switch or circuit breaker for each elevator per the applicable National Electrical Code with feeder or branch wiring to controller. Size to suit elevator contractor.

Provide a 120 volt AC, 20 amp, single-phase power supply with lockable, fused SPST disconnect switch for each elevator with feeder wiring to each controller for car lights.

Provide standby power unit and means for starting it that will deliver sufficient power to the elevator disconnect switches to operate one or more elevators at a time at full-rated speed. Provide a transfer switch for each feeder for switching from normal power to standby power and a contact on each transfer switch closed on normal power supply with two wires from this contact to one elevator controller. ***Intergroup emergency power is not included in this submittal. Should intergroup emergency power be required, it will be addressed as a change order as an additional cost to the contract.***

Provide a safe and dry on-site storage area for elevator material.

Any modification or installation of lights and/or electrical outlets in the machine room and/or pit to be performed by others.

Replace machine room door based on the following:

- Self closing, self locking
- Fire rated with a 1 ½ hour label
- Marked with a sign stating, “Danger – Authorized Personnel Only”
- Swing out from machine room.

Code requires Class ABC fire extinguisher be mounted in elevator machine room. This is usually placed near the strike jamb of the doorway as you enter the machine room.

Convenience outlets are required in the machine room. These shall be ground fault protected.

Ground fault protection shall be provided in the elevator pit.

A moisture proof light is required in each elevator pit. The switch shall be within reach of the access door or lowest terminal floor hoistway door.

We thank you for the opportunity to provide this budget letter. We look forward to further discussion on this elevator modernization. If you have any questions, please feel free to contact me at 262-240-3424.

Sincerely,

Natalie Meyer | Account Manager  
**Otis Elevator Company**  
9000 North Deerbrook Trail, Suite 100  
Milwaukee, Wisconsin 53223 USA  
Tel. (262) 240-3424 | Cell. (414) 331-0551

**DOOR COUNTY  
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2021-2025**

Department: Facilities & Parks  
Project Name: John Miles Park Rece Track Safety Fence

Submitted By: Wayne Spritka  
Date: 5/4/2020

Priority: Urgent/Necessary/Growth-Related (circle one)

**Description:**  
Remove and Replace Safety debris fence on turn 1 & 2 John Miles Park Racetrack

**Location (summarized--detailed project plan, location, and justification to be attached):**  
John Miles County Park

**Justification (summarized--detailed project plan, location, and justification to be attached):**  
Current fence is in disrepair and failing. New system will be an engineered satey Fence to meet Aegis Corporation and Motorsport Race promoter standards.

<b>Expenditures (in thousands)</b> Provide \$ amounts for all years if applicable.	<b>Budget 2021</b>	<b>Proposed 2022</b>	<b>Proposed 2023</b>	<b>Proposed 2024</b>	<b>Proposed 2025</b>
Building Construction/Remodeling/Purchase	62,000	-	-	-	-
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase					-
<b>TOTAL</b>	62,000	-	-	-	-

**(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)**

<b>Funding Source (in thousands)</b> Provide \$ amounts for all years if applicable.	<b>Budget 2021</b>	<b>Proposed 2022</b>	<b>Proposed 2023</b>	<b>Proposed 2024</b>	<b>Proposed 2025</b>
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy		-	-	-	-
Other (prior year carryover)	-	-	-	-	-
<b>TOTAL</b>	-	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)



# FORTRESS FENCE

A DIVISION OF CENTURY FENCE CO.  
YOUR LINK TO SECURITY

1225 Lakeview Drive, Green Bay, WI 54313

Office (920) 490-9333  
Toll Free # (800) 280-1551  
Fax (920) 490-9339  
Cell Phone (920) 360-8003  
Email [kkobus@ffence.com](mailto:kkobus@ffence.com)

9/10/2019

Phone: 920-746-2211

CF ID: 377915340

*Proposal To:*

Door County Facilities And Parks  
Wayne Spritka  
421 nebraska St  
Sturgeon Bay, WI 54235

*Ship To:*

Installed  Material Only  Prepaid Freight  Freight Collect **F.O.B. Job Site** **Delivery Schedule:**

**Description**

Attn Wayne Spritka  
Bent Post Race Track Fence Budget Number

Furnish and install 260 LF of 14; high fence on 4" bent posts per our meeting on site and photos provide at that meeting. Posts will be set in concrete filled sonotube footings behind the existing concrete wall. Price based on foundations being able to reach a depth of 5' behind the wall with out hitting the spread foundation below.  
Fence will be installed with 3/8" galvanized aircraft cable matching photos provided.

\$ 49,565.00

Thank you Wayne

**Acceptance:** This proposal when accepted in writing by purchaser and by Century Fence Company's Main Office becomes a contract between two parties. The conditions on the attached "Terms and Conditions" sheet are made a part of this contract.

**Terms of Payment: Net Cash upon receipt of invoice.**

Buyer's signature \_\_\_\_\_ Date \_\_\_\_\_

Submitted by \_\_\_\_\_

Keith Kobus

**DOOR COUNTY  
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2021-2025**

Department: Facilities & Parks  
Project Name: Ellison Bluff county Park- Paving

Submitted By: Wayne Spritka  
Date: 5/4/2020

Priority: Urgent/Necessary/Growth-Related (circle one)

**Description:**  
Pave the inner circle of Ellison Bluff, one way traffic. Approx .7 miles of surface

**Location (summarized--detailed project plan, location, and justification to be attached):**  
Ellison bluff county Park

**Justification (summarized--detailed project plan, location, and justification to be attached):**  
Ellison Bluff Roadway has had considerable repairs and grading completed over the last 5 years. Paving the inner circle of one way traffic will greatly improve the conditions of the facility. A second project would be proposed in the following years to complete the two way traffic connection road to the town Road.

<b>Expenditures (in thousands)</b> Provide \$ amounts for all years if applicable.	<b>Budget 2021</b>	<b>Proposed 2022</b>	<b>Proposed 2023</b>	<b>Proposed 2024</b>	<b>Proposed 2025</b>
Building Construction/Remodeling/Purchase		-	-	-	-
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase					-
<b>TOTAL</b>	-	-	-	-	-

**(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)**

<b>Funding Source (in thousands)</b> Provide \$ amounts for all years if applicable.	<b>Budget 2021</b>	<b>Proposed 2022</b>	<b>Proposed 2023</b>	<b>Proposed 2024</b>	<b>Proposed 2025</b>
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy		-	-	-	-
Other (prior year carryover)	-	-	-	-	-
<b>TOTAL</b>	-	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)



**County of Door  
FACILITIES & PARKS DEPARTMENT**

County Government Center  
421 Nebraska Street  
Sturgeon Bay, WI 54235

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**Wayne Spritka**  
Facilities & Parks Director  
(920) 746-2211  
Mobil 920-495-2131  
wspritka@co.door.wi.us

MEMORANDUM

TO: Human Resources Director  
Facilities & Parks Committee  
Administrative Committee

FR: *W.J. Spritka*  
Wayne J. Spritka  
Director, Facilities and Parks

SUBJECT: APPROVAL OF INTRODUCTORY PERIOD- DAN KLANSKY

DATE: May 1, 2020

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On October 28, 2019, Door County hired Dan Klansky to fill the role of the Facilities Division Manager of the Facilities & Parks Department. I recommend to the Facilities and Parks Committee and the Administrative Committee that we continue to employ Dan as a regular full time employee.

Dan has demonstrated a strong dedication to his position and Door County. Dan demonstrates a sound understanding of County Policies and contributes effectively to the Department as strong manager. He contributes regularly to create ideas of improvement and Department efficiencies.

#

**INVITATION TO BID****RAZE STRUCTURES AND REMOVE & DISPOSE OF DEBRIS  
442 MICHIGAN STREET, STURGEON BAY, WI**

Door County is seeking sealed bids to raze a structure. Bid Specifications and Instructions may be obtained from Facilities & Parks Director Wayne Spritka, 421 Nebraska Street, Sturgeon Bay, Wisconsin, 54235 [Ph. (920) 746-2211] or on line @ [www.co.door.wi.gov](http://www.co.door.wi.gov) . Proposals must be received by the Department at the above address on or before 12:00 p.m. on June 1, 2020; and will be publicly opened at the County Government Center, Room B361 at 12:00p.m. that day.

## INSTRUCTIONS

1. PROPOSALS:

A Proposal must be legibly printed or typed. A Proposal must be sealed in an opaque envelope labeled **“Raze & Remove Structures, and Restore Site @ 442 Michigan Street, Sturgeon Bay, WI”**. A Proposal must set forth the scope and final cost of services and materials to be provided, and the qualifications of the individual or entity. Any deviation from the Specifications or Instructions must be noted clearly and concisely. A Proposal must be signed and dated by the individual or by a duly authorized representative of the entity. A Proposal must remain firm for a period of forty-five (90) days.

2. QUALIFICATIONS OF THE INDIVIDUAL OR ENTITY

The individual or entity shall be licensed, certified, accredited, and meet all of the necessary qualifications to perform the services contemplated, as applicable, and must be appropriately responsible. Door County may investigate as it deems necessary to determine the ability and appropriateness of the individual or entity to perform the work. Door County reserves the right to reject any Proposal if the individual or entity fails to satisfy Door County that the individual or entity is qualified to perform the services contemplated.

3. CONSIDERATION/AWARD OF CONTRACT:

Door County reserves the right to reject or accept any Proposal, or parts thereof, and/or waive technical defects. The award of this contract shall be to an individual or entity that is appropriately responsible and that offers the lowest cost compliant Proposal. Door County reserves the right to consider all elements that it determines are relevant regarding determining whether an individual or entity is appropriately responsible. An appropriately responsible individual or entity is one who is not only financially responsible, but who is possessed of the judgement, experience, skill, ability, capacity and integrity requisite and necessary to perform a public contract such as this according to its terms.

4. CONTRACT

The successful individual or entity shall execute an Independent Contractor Agreement, substantially similar to the draft Independent Contractor Agreement included with the Specifications, and Instructions, within fifteen (15) days after notice of the award of the contract is given. The Request for Proposal, Instructions, Specifications, and Proposal in their entirety form the primary basis of the anticipated agreement.

5. LAWS AND REGULATIONS

The successful individual or entity must be cognizant of and shall abide by all applicable Federal, State, Local, and municipal laws, ordinances, rules and regulations. This includes, but is not limited to, non-discrimination laws, equal employment obligations, affirmative action mandates, labor standards, and the Americans with Disabilities Act.

6. LATE PROPOSALS

Proposals that are not timely received will not be accepted.

7. INDIVIDUAL'S OR ENTITY'S CERTIFICATE

Each individual or entity shall incorporate and make a part of their Proposal a sworn statement by the individual or entity that the individual or entity has examined and carefully checked the Request for Proposal, Instructions, and Specifications before submitting the Proposal, and have offered a compliant Proposal.

## SPECIFICATIONS

Raze Structure(s) / Remove and Dispose of Debris / and Restore Site  
442 Michigan Street, Sturgeon Bay, WI.

### Project Narrative

Door County will receive sealed proposals to raze structure(s), remove and dispose of debris, fill and grade at 442 Michigan Street, Sturgeon Bay, WI.

### Specifications

These specifications are goal oriented versus prescriptive in nature. A contractor must base its bid solely on: 1) its on-site inspection and investigation; and 2) its professional assessment of the work necessary to complete the project. The contractor is the sole source of responsibility for the work.

General specifications for this project include, but are not limited to, the following:

- ⇒ Contractor is responsible for assessment (environmental, asbestos, and any other) of the site and/or structures deemed appropriate before razing operations begin.
- ⇒ Contractor is responsible to make notification to the State of Wisconsin Department of Natural Resources (Air Management) Form 4500-113 for this project.
- ⇒ Contractor is responsible to complete all Public Utility notifications and cap utilities in accordance with local utility company (Sturgeon Bay Utilities) and Wisconsin Public Service.
- ⇒ Contractor must provide all protective structures, barriers, or any other means of protection necessary to assure the public convenience and safety; and
- ⇒ Contractor shall raze the house and garage.
- ⇒ Contractor is responsible for the removal and proper disposal of all debris created by or resulting from the work.
- ⇒ Contractor is responsible for placement of compacted backfill in any resulting openings.
- ⇒ Contractor shall grade the vacant site.
- ⇒ Do all other things required of the contractor by the Independent Contractor Agreement.

Work must be complete by **July 15, 2020**

A performance deposit of five percent [5%] of the bid is required of the Contractor. Performance deposit will be returned upon satisfactory completion of the work.

**PURCHASE OF SERVICE AGREEMENT**

Raze Structure(s) / Remove and Dispose of Debris / and Restore Site  
442 Michigan Street, Sturgeon Bay, WI.

This Agreement, entered into by and between the County of Door, a Body Corporate. Hereinafter referred to as "County", and \_\_\_\_\_, hereinafter referred to as "Provider".

WHEREAS, County desires to secure and retain the services of Provider to perform services enumerated below; and

WHEREAS, Provider desires to perform the services enumerated below.

NOW, THEREFORE, in consideration of the mutual covenants here contained, the parties agree as follows:

1. This Agreement shall become effective on \_\_\_\_\_, 2020.
2. County's contact information is: Facilities & Parks Director Wayne Spritka, 421 Nebraska Street, Sturgeon Bay, WI 54235; Ph. 920.746.2211; E-mail [wspritka@co.door.wi.us](mailto:wspritka@co.door.wi.us).
3. Provider's contact information is:  
\_\_\_\_\_.
4. During the term hereof, County hereby engages Provider and Provider hereby agrees to perform services, as set forth in the attached Invitation to Bid, Specifications, Instructions, and Provider's Proposal dated \_\_\_\_\_, 2020, [incorporated herein by reference as if set forth in full].
5. The provisions of this Agreement and attachments shall be harmonized to give full force and effect to all wherever possible.
6. Payment for services covered by this Agreement shall be based on allowable fees and costs as set forth in the attachments referenced in paragraph 4. above. Payment shall only be made for authorized services actually and satisfactorily provided. It is understood that County is not obligated to purchase any minimum amount of services from Provider.
7. Provider shall act as an independent contractor in providing and performing the services contemplated by this agreement. Nothing in, or done pursuant to, this agreement shall be construed to create the relationship of employer and employee, principal and agent, partners, or a joint venture between County and Provider.
8. Provider holds itself out as an independent contractor. Provider: is a separate and independent enterprise from the County; has a full opportunity to find other business; has made its own investment in its business, trade or profession; possesses the equipment, instrumentalities, materials, and office necessary to perform the work; controls the means of performing the work; and risks profit and loss as a result of the work.
9. This agreement does not create an employee/employer relationship between the parties. It is the parties' intention that the Provider will be an independent contractor and not the County's employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the state revenue and taxation law, the state workers' compensation law and the state unemployment insurance law. This agreement shall not be construed as creating any joint employment relationship between the Provider and the County, and the County will not be liable for any obligation incurred by the Provider, including but not limited to unpaid minimum wages, overtime premiums, unemployment insurance benefits, worker's compensation benefits, health insurance, health benefits, disability benefits, or retirement benefits. Provider is not entitled to receive any benefits from County or to participate in any County benefit plan.
10. Provider retains sole and absolute discretion in the judgment of the manner and means of carrying out its activities and responsibilities hereunder.

11. Any and all work product (tangible material or its intangible equivalent) shall be the sole and exclusive property of the County.
12. Provider shall provide, perform and complete all services contemplated by this Agreement in an expeditious and proper manner, consistent with the care and skill ordinarily exercised by reputable members of the profession.
13. Provider warrants and represents that it is sufficiently experienced and competent to provide, perform and complete all services in full compliance with and as required by or pursuant to this Agreement.
14. Provider represents and warrants that it is financially solvent, and has the financial resources necessary to provide, perform and complete the duties and functions in full compliance with and as required by or pursuant to this Agreement.
15. Provider shall, in order to protect itself as well as the County, at all times during the terms of this Agreement keep in force insurance policies issued by a company authorized to do business in Wisconsin and licensed by the Office of the Commissioner of Insurance.
  - *Comprehensive General (Including Professional) Liability*: One million dollars (\$1,000,000) combined single limit (i.e., up to one million dollars (\$1,000,000) per occurrence for bodily injury or property damage arising out of single loss, with no sub-limits). This coverage must be written on an "occurrence" basis and shall cover all risks incident to any activity of provider under this Agreement.
  - *Motor Vehicle Liability (Including Uninsured Motorist Coverage and Underinsured Motorist Coverage)*: One hundred thousand dollars (\$100,000) each person, three hundred thousand dollars (\$300,000) each accident, and twenty five thousand dollars (\$25,000) property damage each accident.
  - *Workers Compensation*: If and as required by the State of Wisconsin.
  - *Other Insurance*: If and as required by the State of Wisconsin and deemed reasonable and adequate by the County.

Provider shall furnish certificates of insurance to the County evidencing the risks insured against and the limits of liability there under.

County shall be named an additional insured or loss payee.

Provider shall furnish County additional insured or loss payee endorsement(s).

Provider acknowledges that its indemnification liability to County is not limited by the limits of any insurance coverage.

16. Each Party will indemnify, defend, and hold the other harmless from and against all liability, loss, costs, damages, (together with reasonable attorneys' fees associated therewith) arising out of any third party claims resulting from the negligence, willful misconduct of a Party, or breach of this Agreement (including but not limited to any representation or warranty hereunder).
17. Provider shall comply with all applicable state and federal guidelines, laws, orders, regulations, and rules.
18. During the term of this Agreement the Contractor shall comply with all applicable state and/or federal labor standards.
19. During the term of this Agreement the Contractor shall not discriminate against any person based on race, color, national origin, gender, age, disability, sexual orientation, religion, or marital status.
20. During the term of this Agreement Provider shall comply with all applicable affirmative action mandates and all equal opportunity requirements. This includes the submission, if required, of the Provider's current approved civil rights compliance action plan.

21. Provider shall maintain records in connection with this Agreement in a manner sufficient to meet the requirements of state and federal laws, regulations and rules.
22. Provider shall comply with the requirements of the Health Insurance Portability and Accountability Act of 1996 and its implementing regulations (45 CFR Parts 160-164) ("HIPAA").
23. Provider shall meet state and federal service standards and applicable state and federal licensure and certification requirements as expressed by state and federal regulations and rules applicable to the services covered by this Agreement. Provider shall provide duplicates of any current license or certification required to the County.
24. Provider represents that it is not (and has not been) debarred, suspended or otherwise declared ineligible to provide the services covered by this Agreement. Provider shall immediately notify County if their status changes during this Agreement's term.
25. Provider shall avoid conflicts of interest. This includes the establishment of safeguards by Provider to prevent its employees, officers, principals or agents from using their position for purposes that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as those with whom they have family, business or other ties.
26. Noncompliance with this Agreement may be considered cause for its immediate suspension or termination. Written notice, by the party suspending or terminating this Agreement, shall be provided as soon as is practicable to the other party. If the County terminates this Agreement for the Provider's breach, Provider may be liable for any additional costs County incurs for replacement services.
27. Either party's performance of any part of this Agreement shall be excused to the extent that it is hindered, delayed or otherwise made impractical by reason of flood, riot, fire, explosion, war, acts or omissions of the other party or any other cause, whether similar or dissimilar to those listed, beyond the reasonable control of that party.
28. Provider shall not assign this Agreement in whole or in part. Provider shall not assign any of its rights or obligations under this Agreement. Provider shall not assign any payment due or to become due under this Agreement.
29. This Agreement and the rights and obligation of County and Provider under this Agreement shall be interpreted according to the laws of the State of Wisconsin.
30. Venue, as to any dispute that may arise under this Agreement, shall be in the Circuit Court, County of Dane, State of Wisconsin or, if subject matter jurisdiction otherwise exists, the U.S. District Court, Eastern District of Wisconsin. The parties shall, if practicable, endeavor to utilize alternative dispute resolution prior to commencement of a lawsuit.
31. County and Provider represents and warrants that it has carefully reviewed and fully understands this Agreement, including any attachments and any matters incorporated by reference. This Agreement shall be binding upon and shall inure to the benefit of County and Provider and upon their respective and permitted successors and assigns.
32. The provisions of this Agreement shall be interpreted, when possible, to sustain their legality and enforceability as a whole. In the event any provision of this Agreement shall be held invalid, illegal, or unenforceable by a court of competent jurisdiction, in whole or in part, neither the validity of the remaining part of such provision, nor the validity of any other provision of this Agreement shall be in any way affected thereby.
33. No modification, addition, deletion, revision, alteration or other change to this Agreement shall be effective unless, and until such is reduced to writing and executed by County and Provider.
34. It is understood and agreed that this Purchase of Service Agreement, attachments, and any matters incorporated herein by reference, constitute the entire agreement between the parties with respect to the subject matter.

*Signature page to follow*

Accepted and Agreed this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Name/Title: \_\_\_\_\_

Federal Employer Identification Number \_\_\_\_\_

Accepted and Agreed this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Wayne Spritka, Facilities and Parks Director

Accepted and Agreed this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Ken Pabich, Door County Administrator

Approved as to form this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Grant P. Thomas  
Corporation Counsel