

## Notice of Public Meeting

Thursday, May 14, 2020  
8:30 a.m.

## LAND CONSERVATION COMMITTEE

Door County Government Center  
County Board Room, 1st floor  
421 Nebraska Street, Sturgeon Bay, WI

Oversight for Soil & Water Conservation Department

In light of WDHS 03-24-2020 'Safer-at-Home Order' and to mitigate the impact of COVID-19 this meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in-person in the Peninsula room (C121) 1<sup>st</sup> Floor Government Center (*please note public in-person has limited capacity and is on a first come, first served basis*).

To attend the meeting via computer:

Go to <https://glcballpage-prod.webex.com/join> Enter the meeting number: 622 929 312

Enter the password: May2020lcc

To connect via phone:

Call 1-408-418-9388

Access code: 622929312

Enter the password: 62920205

### AGENDA

1. **Call Meeting to Order**
2. **Establish a Quorum**
3. **Adopt Agenda / Properly Noticed**
4. **Correspondence**
5. **Approve Minutes: 3/12/20 LCC Minutes Page 2**
6. **Election of Vice-chair**
7. **Set LCC meeting times**
8. **LCC Chair Approvals/Authorization of Contracts/Amendments/Cost-share Agreements Between Meetings**
9. **Soil & Water Resource Management Grant Program**
  - 9.1. Landowner/Operator Cost-share Agreement Approval(s) **Page 5**
10. **SWCD Water Pollution Abatement Cost-share Program**
  - 10.1. Landowner/Operator Cost-share Agreement Approval(s) **Page 6**
11. **Vouchers, Claims and Bills**
12. **Future Agenda Items**
13. **Next Meeting Dates:** June 11, 2020 8:30 a.m. – Regular LCC Meeting
14. **Meeting Per Diem Code**
15. **Adjourn**

*Deviation from the order shown may occur*

"These minutes have not been reviewed by the oversight committee and are subject to approval at the next regular committee meeting."

## MINUTES

Thursday, March 12, 2020

## LAND CONSERVATION COMMITTEES

Door County Government Center  
Chambers Room, 1<sup>st</sup> floor  
421 Nebraska Street, Sturgeon Bay

*Oversight for Soil & Water Conservation Department*

1. **Meeting was called to order at 8:30** a.m. by Chair Ken Fisher.
2. **Establish a Quorum - Roll Call**  
Members present: Dan Austad, Ken Fisher, Randy Halstead, John Neinas, and Richard Virlee.  
Members absent: Vinni Chomeau and Mike Vandenhouten  
Others present: Erin Hanson and Beth Hanson – SWCD. Present for a portion of a meeting: Tim Dahl, Brian Forest, Samantha Koyen, and Kevin Seng – SWCD, Ken Pabich – County Administrator; and members of the public.
3. **Adopt Agenda / Properly Noticed:** Motion by Dan Austad, seconded by John Neinas to adopt the agenda as posted. Motion carried.
4. **Correspondence:** None
5. **Public Comment:**  
Public comment was given by:  
Don Freix, 8305 Quarter Line Road, Fish Creek
6. **Supervisor Response:**  
Erin Hanson and Ken Fisher provided clarification to topics under public comment.
7. **Approve Minutes:** Richard Virlee made a motion, seconded by Dan Austad, to approve the January 9, 2020 Land Conservation Committee meeting minutes as written. Motion carried.
8. **Personnel**
  - 8.1. Erin Hanson reported on recruitment of an LTE crew lead as well as two general LTEs for the invasive species program.
  - 8.2. Erin Hanson explained SWCD has proposed the use of an intern through the Youth Apprenticeship program to ground truth culvert inventory generated using LiDAR.
9. **Invasive Species Update**
  - 9.1. Sam Koyen reviewed suggested updates to the Municipal Cost-share Program policy which are to make the program clearer to the municipalities. Dan Austad made a motion, seconded by Randy Halstead, approving proposed revisions to the Door County SWCD Municipal Cost-share Program as written. Motion carried.
  - 9.2. Richard Virlee made a motion, seconded by John Neinas, to approve and forward to County Board the Approval of Donation for Prohibitive Invasive Species Management resolution. Motion carried.
10. **Flood Seminar Follow-Up**  
Erin Hanson explained the increase of land disturbance plans submitted for review to deal with high water levels and how the SWCD must review these plans referred to SWCD from Land Use Services. SWCD is working with landscapers and engineers providing specific requirements needed as well as working with LUS to prepare fact sheets for landowners who will prepare their own plan.

## **11. Legislative Updates**

- 11.1. Erin Hanson reported Assembly Bill 790 has passed the assembly and the WLWCA is asking the Senate to schedule Senate Bill 723 for hearing. These bills would provide \$2,960,900 for county conservation department staffing in fiscal year 2020-2021.
- 11.2. Erin Hanson explained the Wood County resolution was referred to LCC from the Legislative committee which is requesting revisions to Ch. NR 151 to develop similar targeted standards for nitrate contamination. Hanson explained a resolution from Door County is not needed because the State has already begun to make these changes.

## **12. Upper Ahnapee Watershed Update**

- 12.1. Erin Hanson reported that approval has been received for the Analysis and Management Plan for the Upper Ahnapee River Watershed from Wisconsin DNR. Brian Forest reviewed the process and what it means to Door County. Dan Austad made a motion, seconded by Randy Halstead to accept the Analysis and Management Plan for Upper Ahnapee River Watershed. Motion carried.
- 12.2. Erin Hanson explained by having an approved Ahnapee River Watershed plan, Door County is now eligible to apply to the Great Lakes Sediment and Nutrient Reduction program for staff funding and practice installation in the Ahnapee watershed.

## **13. 2020 Land & Water Resource Management Plan**

- 13.1. Erin Hanson provided an update on the Public Input sessions and the first Local Advisory Committee (LAC) meeting for the Land & Water Resource Management plan. Brian Forest reviewed topics discussed at the LAC meeting and the process for plan development.
- 13.2. LCC had an opportunity to provide thoughts/comments on the current Land & Water Resource Management Plan. Mike Vandenhouten provided comments to Erin Hanson which was shared with the LCC, no other comments.

## **14. Chapter 23 Agricultural Performance Standards & Animal Waste Ordinance**

- 14.1. Brian Forest reviewed the summary of landowner Standard & Prohibition compliance and map included in packet.
- 14.2. Kevin Seng explained the purpose of a manure hauling audit, how one is completed and reported on 2019 manure hauling audits conducted by SWCD.

## **15. Phosphorus Multi-discharger Variance Grant – County Board Approval Resolution**

Randy Halstead made a motion, seconded by John Neinas, to approve and forward to County Board the approval of Multi-Discharger Phosphorus Variance Grant resolution. Motion carried.

## **16. Soil & Water Resource Management Grant Program**

- 16.1. Randy Halstead made a motion, seconded by John Neinas, providing preliminary approval for Soil & Water Resource Management cost-share agreement with Randy & Bobbie Weckler pending landowner signature in the amount of \$7,078.83 for CREP equivalent. Motion carried.

## **17. Wisconsin Conservation Reserve Enhancement Program Contract Amendment #1**

Erin Hanson explained amendment #1 to the Wisconsin Conservation Reserve Enhancement program to add \$10,000 to the spending authority of current Wisconsin Conservation Reserve Enhancement Program contract with the Wisconsin Department of Agriculture, Trade and Consumer Protection.

## **18. Door County 2020 Private Well Monitoring Program**

Erin Hanson reported the well monitoring program will continue in April and again in fall. Hanson reviewed the goal is to educate private well owners about the importance of testing their well and to build a database of groundwater quality.

**19. Area & Sate Conservation Association**

- 19.1. Randy Halstead, Richard Virlee and Erin Hanson provided a report of the WI Land + Water Conservation Association Annual Conference March 4-6, 2020.
- 19.2. The LMALWCA Spring Conference on May 8, 2020 in Manitowoc County and the WLWCA LCC Training on May 7, 2020 will be discussed at the April LCC meeting.

**20. Budget Year End Carryovers**

John Neinas made a motion, seconded by Richard Virlee, approving Soil & Water Conservation 2019 Year End carry-over request. Motion carried.

**21. Vehicle Replacement Update**

Erin Hanson reported on the decision to defer purchase of a vehicle in 2019 to 2020 and defer purchase of another vehicle from 2020 to 2021.

**22. Vouchers, Claims and Bills:** A listing was provided.

**23. Future Agenda Items:** None

**24. Next Meeting Date:** April 9, 2020, 8:30 a.m. & May 14, 2020, 8:30 a.m. – Regular LCC Meeting

**17. Meeting Per Diem Code:** 987

**18. Adjourn:** Motion to adjourn by John Neinas, seconded by Richard Virlee at 10:17 a.m. Motion carried.

Respectfully submitted by Beth Hanson, SWCD Administrative Assistant

**May 2020  
SWRM COST-SHARE AGREEMENT**

**Requires LCC Approval – Land Out of Production**

Name	Acres	LWRM Grant

**Nutrient Management – Previously Approved by Ken Fisher**

Name	Acres	Estimated Cost	LWRM Grant

**Nutrient Management – Requires LCC Approval**

Name	Acres	Estimated Cost	LWRM Grant
Gerald & Sally Malvitz	45	\$1,830.00	\$1,830.00

**Best Management Practices – Requires LCC Approval**

Name	Estimated Cost	LWRM Grant
James Harju	\$3,730.00	\$2,611.00
.3 Acre Waterway		

**May 2020  
COUNTY COST-SHARE APPLICATIONS APPROVED BY SWCD**

**Well Abandonment**

Name	Estimated Cost	County Grant

**Other – Requires LCC Approval**

Name	Estimated Cost	County Grant
James Harju .3 Acre Waterway	\$3,730.00	\$783.30
Rodney Baudhuin .8 Acre Waterway	\$4,473.70	\$1,342.11
Julie Pflieger Roofed Manure Storage System	\$50,528.75	\$10,611.03
Adam Delfosse Waste Transfer Pump	\$6,700.00	\$4,690.00

**Nutrient Management - Previously Approved by SWCD**

Name	Acres	County Grant

**Other - Previously Approved by Ken Fisher**

Name	Acres	County Grant

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Department <b>31 - Soil, Water, Conservation</b>									
Vendor <b>4818 - CELLCOM WISCONSIN RSA 10</b>									
Sub-Department <b>31 Soil, Water, Conservation</b>									
980329	February/March Cellular Charges	Paid by Check #672898		03/23/2020	03/23/2020	03/23/2020		03/24/2020	54.16
197.83	March/April Cellular Charges	Paid by Check #673579		04/22/2020	04/22/2020	04/22/2020		04/27/2020	197.83
						Sub-Department <b>31 Soil, Water, Conservation</b> Totals	Invoices	2	0
						Vendor <b>4818 - CELLCOM WISCONSIN RSA 10</b> Totals	Invoices	2	\$251.99
Vendor <b>22208 - ERIN HANSON</b>									
Sub-Department <b>31 Soil, Water, Conservation</b>									
20200323	Parking Fee	Paid by Check #672899		03/23/2020	03/23/2020	03/23/2020		03/24/2020	22.10
20200401	Lakes & Rivers Conv - Registration	Paid by Check #673074		04/01/2020	04/01/2020	04/01/2020		04/03/2020	20.00
						Sub-Department <b>31 Soil, Water, Conservation</b> Totals	Invoices	2	0
						Vendor <b>22208 - ERIN HANSON</b> Totals	Invoices	2	\$42.10
Vendor <b>11943 - GENESIS GRAPHICS INC</b>									
Sub-Department <b>31 Soil, Water, Conservation</b>									
56395	Boot Brush Hardware	Paid by Check #672900		03/23/2020	03/23/2020	03/23/2020		03/24/2020	790.00
						Sub-Department <b>31 Soil, Water, Conservation</b> Totals	Invoices	1	0
						Vendor <b>11943 - GENESIS GRAPHICS INC</b> Totals	Invoices	1	\$790.00
Vendor <b>11951 - SARA LARDO</b>									
Sub-Department <b>31 Soil, Water, Conservation</b>									
20200317-2	Heavy Use - SWRM C/S Payment	Paid by Check #673367		04/08/2020	04/08/2020	04/08/2020		04/10/2020	313.58
						Sub-Department <b>31 Soil, Water, Conservation</b> Totals	Invoices	1	0
						Vendor <b>11951 - SARA LARDO</b> Totals	Invoices	1	\$313.58
Vendor <b>11947 - SARA LARDO &amp; DOOR COUNTY SWCD</b>									
Sub-Department <b>31 Soil, Water, Conservation</b>									
20200317	Stream Crossing - SWRM C/S Payment	Paid by Check #672901		03/23/2020	03/23/2020	03/23/2020		03/24/2020	523.92
20200429	Roof - SWRM C/S Payment	Paid by Check #673703		04/29/2020	05/01/2020	05/01/2020		05/01/2020	30.00
						Sub-Department <b>31 Soil, Water, Conservation</b> Totals	Invoices	2	0
						Vendor <b>11947 - SARA LARDO &amp; DOOR COUNTY SWCD</b> Totals	Invoices	2	\$553.92
Vendor <b>11949 - SARA LARDO &amp; DORNER EQUIPMENT SALES &amp; SERVICE LLC</b>									
Sub-Department <b>31 Soil, Water, Conservation</b>									
20200317-2	Heavy Use - SWRM C/S Payment	Paid by Check #673368		04/08/2020	04/08/2020	04/08/2020		04/10/2020	7,485.40
						Sub-Department <b>31 Soil, Water, Conservation</b> Totals	Invoices	1	0
						Vendor <b>11949 - SARA LARDO &amp; DORNER EQUIPMENT SALES &amp; SERVICE LLC</b> Totals	Invoices	1	\$7,485.40
Vendor <b>11944 - SARA LARDO &amp; EXPRESS EXCAVATING INC</b>									

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>11944 - SARA LARDO &amp; EXPRESS EXCAVATING INC</b>									
Sub-Department <b>31 Soil, Water, Conservation</b>									
20200317	SWRM/County C/S Payments	Paid by Check #672902		03/23/2020	03/23/2020	03/23/2020		03/24/2020	24,813.34
		Sub-Department <b>31 Soil, Water, Conservation</b> Totals				Invoices	1		0
		Vendor <b>11944 - SARA LARDO &amp; EXPRESS EXCAVATING INC</b> Totals				Invoices	1		<u>\$24,813.34</u>
Vendor <b>11946 - SARA LARDO &amp; FRANDA CONCRETE &amp; EXCAVATING LLC</b>									
Sub-Department <b>31 Soil, Water, Conservation</b>									
20200317	Access Road - SWRM C/S Payment	Paid by Check #672903		03/23/2020	03/23/2020	03/23/2020		03/24/2020	1,900.00
		Sub-Department <b>31 Soil, Water, Conservation</b> Totals				Invoices	1		0
		Vendor <b>11946 - SARA LARDO &amp; FRANDA CONCRETE &amp; EXCAVATING LLC</b> Totals				Invoices	1		<u>\$1,900.00</u>
Vendor <b>11962 - SARA LARDO AND INVESTORS COMMUNITY BANK</b>									
Sub-Department <b>31 Soil, Water, Conservation</b>									
20200429	Roof - SWRM C/S Payment	Paid by Check #673704		04/29/2020	05/01/2020	05/01/2020		05/01/2020	6,013.80
		Sub-Department <b>31 Soil, Water, Conservation</b> Totals				Invoices	1		0
		Vendor <b>11962 - SARA LARDO AND INVESTORS COMMUNITY BANK</b> Totals				Invoices	1		<u>\$6,013.80</u>
Vendor <b>3704 - THOMAS SCHROEDER</b>									
Sub-Department <b>31 Soil, Water, Conservation</b>									
20200407	Nut Mgmt - SWRM C/S Payment	Paid by Check #673369		04/08/2020	04/08/2020	04/08/2020		04/10/2020	528.00
		Sub-Department <b>31 Soil, Water, Conservation</b> Totals				Invoices	1		0
		Vendor <b>3704 - THOMAS SCHROEDER</b> Totals				Invoices	1		<u>\$528.00</u>
Vendor <b>11954 - THOMAS SCHROEDER AND DOOR COUNTY SWCD</b>									
Sub-Department <b>31 Soil, Water, Conservation</b>									
20200407	Recording Fee - SWRM C/S Payment	Paid by Check #673370		04/08/2020	04/08/2020	04/08/2020		04/10/2020	30.00
		Sub-Department <b>31 Soil, Water, Conservation</b> Totals				Invoices	1		0
		Vendor <b>11954 - THOMAS SCHROEDER AND DOOR COUNTY SWCD</b> Totals				Invoices	1		<u>\$30.00</u>
		Department <b>31 - Soil, Water, Conservation</b> Totals				Invoices	14		<u>\$42,722.13</u>
<b>31 Soil, Water, Conservation</b>									
				Grand Totals		Invoices	14		<u>\$42,722.13</u>