Notice of Public Meeting **Monday, May 18, 2020** **2:00 p.m.**	**FINANCE COMMITTEE**	***Door County Government Center*** ***Chambers Room, 1st floor*** ***421 Nebraska Street, Sturgeon Bay, WI***

Oversight for Finance Department and County Treasurer

In light of WDHS 03-24-2020 'Safer-at-Home Order' and to mitigate the impact of COVID-19 this meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in-person in the Peninsula Room (C121) 1st Floor Government Center (*please note public in-person has limited capacity and is on a first come, first served basis).*

To attend the meeting via computer:
Go to:
https://doorcounty.webex.com/doorcounty/onstage/g.php?MTID=e8dad797c4bfb7fd1a216c0709b53dc4e

Enter the password: May2020fin

To connect via phone:
Call: 1-408-418-9388
Access Code: 961 253 777

AGENDA

1. **Call Meeting to Order**
2. **Establish a Quorum ~ Roll Call**
3. **Election of Vice Chairperson**
4. **Adopt Agenda / Properly Noticed**
5. **Approve Minutes** of the March 16, 2020 Regular Finance Committee Meeting
6. **Communications**
7. **Old Business**
8. **County Treasurer**
   - Treasurer's Reports
9. **Finance Director Department Update**
   - Investment Report
   - Checking Account Summary
   - Comparison of Sales Tax Revenues
   - Unassigned Fund Balance & Contingency Fund Status
   - Health Insurance & Workers Comp
10. **New Business (Review / Action)**
    A. 2021 Budget Schedule
    B. Discussion on COVID-19 Expenses to Date
    C. Discussion on COVID-19 Reimbursement Process
    D. Discussion on Anticipated 2020 Budget Shortfalls
    E. Interest Rate Sheet - FYI
11. **Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee**
12. **Vouchers, Claims and Bills**
13. **Next Meeting Date:**
    - Regular Monthly Meeting – June 15, 2020 – 2:00 p.m.
14. **Meeting Per Diem Code**
15. **Adjourn**

Deviation from the order shown may occur

In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the County Clerk at (920)746 2200. Notification 72 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.

Agenda Posted _____, 2020 _____ _____

MINUTES Monday, March 16, 2020	FINANCE COMMITTEE	*Door County Government Center* *Chambers Room, 1st floor* *421 Nebraska Street, Sturgeon Bay, WI*

Oversight for Finance Department and County Treasurer

"These minutes have **not** been reviewed by the oversight committee and are subject to approval at the next regular committee meeting."

Call Meeting to Order
The Monday, March 16, 2020 Finance Committee meeting was called to order by Chairman Englebert at 3:00 p.m. at the Door County Government Center.

Establish a Quorum ~ Roll Call
Committee members present: Nancy Robillard, David Englebert, Susan Kohout, Richard Virlee, David Enigl, Alexis Heim Peter, and Laura Vlies Wotachek.

Others present: Administrator Ken Pabich, Finance Director Steve Wipperfurth, TS Director Jason Rouer, Treasurer Jay Zahn, and County Clerk Jill Lau.

Adopt Agenda / Properly Noticed
Motion by Kohout, seconded by Enigl to adopt the agenda. Motion carried by unanimous voice vote.

Approve Minutes of the February 17, 2020 Regular Finance Committee Meeting
Motion by Virlee, seconded by Robillard to approve the minutes of the February 17, 2020 Finance Committee meeting. Supervisor Kohout noted an error under the reclassification of Social Worker agenda item – minutes should reflect “one supervisor oversees twelve positions” not nine as submitted. Motion carried by unanimous voice vote.

Communications
No communications were presented.

Public Comment
N/A.

Old Business
No old business was presented.

County Treasurer
Treasurer’s Report
County Treasurer Zahn reviewed the reports included in the meeting packet. Zahn noted the last day to redeem for the In Rem action is this Friday.

Finance Director Department Update
Investment Report
Finance Director Wipperfurth noted he has received notification from Associated Bank that interest rates will decrease.

Checking Account Summary
Comparison of Sales Tax Revenues
Unassigned Fund Balance & Contingency Fund Status
Health Insurance & Workers Comp
Finance Director Wipperfurth reviewed all reports included in the meeting packet.

New Business (Review / Action)

Request Authorization for Transfer of Non-Budgeted Funds - Mail Retention-Archiving Solution

TS Director Jason Rouer explained the County has an obligation to retain records for 7 years including email. The County's current retention/archiving provider gave a 60-day notice they will no longer support their product. This leaves the County in a bit of a bind. Rouer and staff researched vendors who will meet the County's needs. Information included in the meeting packet was reviewed. The recommendation is to contract for 7 years for Barracuda Message Archive Appliance because of discounts available. Finance Director Wipperfurth explained the cost is $32,509 up front. The expense moves to a pre-paid account. The request is for a transfer of $12,000 from the Contingency account. In 2021 and forward TS will budget $3,500 per year which will be applied to reduce the pre-paid account. Discussion regarding the financing. It was suggested the resolution outlining the transfer be explanatory of the total costs and the funding/bookkeeping methods. Concerns expressed regarding pre-paying for a 7-year contract. Rouer assured committee members this is a well-established company with good history.

Motion by Kohout, seconded by Heim Peter to authorize the transfer of $11,509.68 from the Contingency account with the balance of the contract, $23,416.67, from the Undesignated Fund Reserve to complete the 7-year contract with Barracuda Message Archive Appliance to be paid back through the annual budget process from Technology Services budget. Motion carried by unanimous voice vote.

Request Authorization for Transfer of Non-Budgeted Funds – Property Taxes 56 N 4th Ave

With the purchase of the former Younkers building the County is obligated to pay the taxes of $18,004 because it was purchased after January 1st. Taxes are based on ownership and improvements as of January 1st. The property taxes were pro-rated at the time of purchase. Going forward the property will be tax exempt.

Motion by Enigl, seconded by Vlies Wotachek to approve the resolution as presented and move it forward to County Board. Motion carried by unanimous voice vote.

Review and Discuss County Roads & Bridges Fund 205 Reserve Account

Finance Director Wipperfurth explained Fund 205 – the County as a whole is a customer to the Highway Department. When the Highway Department performs any work on county roads the County must pay the costs of such work. Information included in the meeting packet was reviewed. Revenues for 2019 were $4,372,560.01 and expenses were $4,695,698.36 leaving Fund 205 $323,138.35 short. It is anticipated a policy will be created related to setting a maximum balance in Fund 205.

Request Transfer from County Roads & Bridges Fund 205 Reserve Account for Excess Snow Maintenance
Expenditures

Motion by Virlee, seconded by Enigl to approve the resolution and the transfer of $323,138 from the County Roads and Bridges Reserve Account to County Roads and Bridges Account. Motion carried by unanimous voice vote.

Interest Rate Sheet - FYI

Reviewed.

Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee

- Expense checks paid by ACH

Vouchers, Claims and Bills

Reviewed.

Next Meeting Date:

Regular Monthly Meeting – April 20, 2020 – 2:00 p.m.

Meeting Per Diem Code

925.

Adjourn

Motion by Enigl, seconded by Virlee to adjourn. Time: 4:30 p.m. Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk

DOOR COUNTY TREASURER

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

JAY ZAHN
DOOR COUNTY TREASURER
(920) 746-2286
zahn@co.door.wi.us

TREASURER'S REPORT.....March 2020

	March 2019	March 2020
DELINQUENT TAXES	$868,853.96 .61% of levy	$ 767,491.43 .55% of levy
DELINQUENT SPECIAL ASSESSMENTS	$313,468.35	$ 313,001.14
DELINQUENT COLLECTIONS (month)	$ 71,910.97	$ 53,319.22
DELINQUENT SPECIALS (month)	$ -0-	$ 181.66
INTEREST COLLECTED (month)	$ 31,894.99	$ 28,522.06
INTEREST COLLECTED (year)	$ 53,038.25	$ 51,642.16
PENALTY COLLECTED (month)	$ 15,949.41	$ 14,338.87
PENALTY COLLECTED (year)	$ 26,533.62	$ 25,943.07
CURRENT YEAR COLLECTIONS	$ 868,096.38	$ 966,127.73
DELINQUENT PARCELS	776	687

Of the 43 parcels in the foreclosure action. 25 redeemed. Uncertain when a court date will be set.

Largest Delinquent Taxpayers as of March 2019

1) Meadow Ridge (Egg Harbor Village)	$508,192.01
2) Jeffrey Slavik (City, Sevastopol, Brussels	34,512.15
3) Debra Burk (City)	24,105.98
4) Linda Neumann Miller (Ephraim)	18,171.71
5) Kevin & Kimberly Haag (City & Nasewaupee)	16,508.57

Jay Zahn
Door County Treasurer

DOOR COUNTY TREASURER

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

JAY ZAHN
DOOR COUNTY TREASURER
(920) 746-2286
zahn@co.door.wi.us

TREASURER'S REPORT……April 2020

	April 2019	April 2020
DELINQUENT TAXES	$816,665.69 .58% of levy	$ 760,030.35 .55% of levy
DELINQUENT SPECIAL ASSESSMENTS	$313,468.35	$ 313,001.14
DELINQUENT COLLECTIONS (month)	$ 52,188.27	$ 7,461.08
DELINQUENT SPECIALS (month)	$ -0-	$ -0-
INTEREST COLLECTED (month)	$ 19,153.39	$ 5,103.64
INTEREST COLLECTED (year)	$ 72,191.64	$ 56,745.80
PENALTY COLLECTED (month)	$ 9,597.05	$ 2,554.58
PENALTY COLLECTED (year)	$ 36,130.67	$ 28,497.65
CURRENT YEAR COLLECTIONS	$ 463,398.91	$ 336,119.86
DELINQUENT PARCELS	723	676

The court date for the next In Rem action is set for June 12th.

New Payment Agreement:
James & Linda Whitlock $300/month

Jay Zahn
Door County Treasurer

Door County Treasurer - Delinquent Taxes Outstanding

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	$ 1,422,577.79	$ 1,574,472.30	$ 1,474,623.49	$ 1,262,758.18	$ 1,144,256.45	$ 923,141.67	$ 1,041,587.86	$ 881,353.22	$ 1,010,836.51	$ 985,835.27	$ 860,739.66
February	$ 1,291,303.15	$ 1,520,373.30	$ 1,294,849.49	$ 1,197,081.76	$ 1,088,285.49	$ 839,554.06	$ 1,000,787.61	$ 793,872.14	$ 955,717.37	$ 940,764.93	$ 820,810.65
March	$ 1,122,424.66	$ 1,434,636.07	$ 1,224,935.10	$ 1,128,377.69	$ 1,030,757.93	$ 800,237.12	$ 915,652.99	$ 762,835.13	$ 899,531.18	$ 868,853.96	$ 767,494.43
April	$ 1,035,217.82	$ 1,368,128.69	$ 1,138,654.16	$ 1,085,153.62	$ 964,670.76	$ 754,514.91	$ 880,631.88	$ 714,803.28	$ 839,643.61	$ 816,665.69	$ 760,030.35
May	$ 907,552.21	$ 1,288,807.70	$ 1,018,047.89	$ 1,002,338.77	$ 896,830.02	$ 702,326.62	$ 729,822.87	$ 668,881.58	$ 807,796.49	$ 768,443.13	
June	$ 871,469.65	$ 1,151,835.05	$ 980,373.85	$ 959,494.24	$ 824,782.28	$ 667,474.10	$ 700,253.77	$ 662,372.53	$ 753,146.20	$ 743,511.21	
July	$ 823,243.15	$ 1,151,835.05	$ 938,289.60	$ 866,089.85	$ 769,221.24	$ 606,822.41	$ 651,005.85	$ 633,548.98	$ 698,854.92	$ 680,737.09	
August	$ 750,865.12	$ 1,013,377.66	$ 816,164.45	$ 779,703.05	$ 666,616.64	$ 521,009.64	$ 599,013.64	$ 610,531.48	$ 668,893.39	$ 621,237.70	
September	$ 2,222,311.23	$ 2,532,370.49	$ 1,910,175.77	$ 1,848,131.70	$ 1,446,627.42	$ 1,376,566.48	$ 1,258,648.08	$ 1,388,460.06	$ 1,302,444.37	$ 1,270,938.55	
October	$ 2,056,018.32	$ 2,138,602.69	$ 1,637,718.29	$ 1,702,617.51	$ 1,204,512.71	$ 1,241,274.65	$ 1,148,301.77	$ 1,239,816.68	$ 1,199,838.94	$ 1,138,556.32	
November	$ 1,840,041.71	$ 1,902,840.84	$ 1,474,846.11	$ 1,548,320.44	$ 1,083,176.38	$ 1,149,663.37	$ 1,020,639.11	$ 1,126,798.48	$ 1,078,126.16	$ 1,003,513.06	
December	$ 1,675,660.42	$ 1,726,555.90	$ 1,368,529.81	$ 1,358,283.40	$ 930,792.70	$ 1,090,737.73	$ 906,771.77	$ 1,042,502.71	$ 1,027,138.55	$ 920,619.61	

Door County Treasurer - Delinquent Tax Collections

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	$ 192,101.09	$ 101,188.12	$ 251,932.41	$ 105,771.63	$ 214,026.95	$ 65,495.77	$ 49,149.87	$ 64,903.04	$ 31,666.20	$ 41,303.28	$ 59,879.95
February	$ 131,274.64	$ 54,099.00	$ 179,774.00	$ 65,676.36	$ 55,970.96	$ 83,587.61	$ 40,800.25	$ 87,481.08	$ 55,119.14	$ 45,070.34	$ 39,929.01
March	$ 166,878.49	$ 85,737.23	$ 69,914.39	$ 68,704.13	$ 57,527.56	$ 39,316.94	$ 85,134.62	$ 31,037.01	$ 56,186.19	$ 71,910.97	$ 53,319.22
April	$ 89,206.84	$ 66,507.38	$ 86,280.94	$ 43,224.07	$ 64,713.08	$ 45,722.21	$ 35,021.11	$ 48,031.85	$ 45,519.53	$ 52,188.27	$ 7,461.08
May	$ 127,665.61	$ 79,320.99	$ 111,179.71	$ 82,814.85	$ 67,840.74	$ 52,188.29	$ 150,808.11	$ 45,921.70	$ 31,847.12	$ 40,589.70	
June	$ 36,082.56	$ 130,315.09	$ 111,709.76	$ 42,844.53	$ 72,047.74	$ 34,852.52	$ 29,570.00	$ 6,509.05	$ 54,650.29	$ 24,931.92	
July	$ 48,226.50	$ 59,705.82	$ 41,084.25	$ 91,952.01	$ 55,561.04	$ 60,651.69	$ 49,247.92	$ 28,824.49	$ 54,291.28	$ 62,774.12	
August	$ 64,958.83	$ 59,642.81	$ 122,125.15	$ 67,769.20	$ 102,604.60	$ 47,998.42	$ 39,990.30	$ 23,016.56	$ 29,961.53	$ 59,499.39	
September	$ 590,175.55	$ 640,721.08	$ 637,772.54	$ 607,129.48	$ 625,627.21	$ 625,747.58	$ 583,064.21	$ 626,438.06	$ 471,635.75	$ 633,033.53	
October	$ 169,373.63	$ 276,017.35	$ 272,557.48	$ 145,514.19	$ 242,114.71	$ 135,291.83	$ 110,346.31	$ 148,643.38	$ 103,566.19	$ 132,382.23	
November	$ 215,976.61	$ 235,850.44	$ 162,872.18	$ 154,297.07	$ 121,336.33	$ 91,641.28	$ 127,662.66	$ 113,018.20	$ 108,288.75	$ 135,043.26	
December	$ 164,381.29	$ 176,284.94	$ 106,316.30	$ 190,037.04	$ 94,538.94	$ 58,895.64	$ 74,382.85	$ 84,295.77	$ 50,987.61	$ 82,893.45	
Total	$ 1,996,301.64	$ 1,965,390.25	$ 2,153,519.11	$ 1,665,734.56	$ 1,773,909.86	$ 1,341,389.78	$ 1,375,178.21	$ 1,308,120.19	$ 1,093,719.58	$ 1,381,620.46	$ 160,589.26

Door County Treasurer - Number of Delinquent Tax Parcels

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	1,001.00	1,128.00	1,154.00	1,284.00	1,130.00	1,065.00	989.00	880.00	926.00	915.00	777.00
February	922.00	1,078.00	1,084.00	1,223.00	1,080.00	1,012.00	948.00	825.00	891.00	830.00	728.00
March	818.00	1,098.00	1,038.00	1,107.00	998.00	962.00	888.00	795.00	847.00	776.00	687.00
April	762.00	968.00	1,002.00	1,074.00	961.00	921.00	864.00	768.00	797.00	723.00	676.00
May	696.00	923.00	924.00	919.00	922.00	850.00	811.00	723.00	766.00	672.00	
June	669.00	821.00	892.00	886.00	879.00	820.00	791.00	709.00	719.00	655.00	
July	627.00	821.00	861.00	827.00	840.00	783.00	751.00	691.00	692.00	613.00	
August	552.00	720.00	827.00	763.00	778.00	714.00	605.00	673.00	656.00	589.00	
September	1,602.00	1,731.00	1,854.00	1,588.00	1,576.00	1,300.00	1,203.00	1,288.00	1,260.00	1,125.00	
October	1,482.00	1,534.00	1,578.00	1,471.00	1,391.00	1,191.00	1,124.00	1,110.00	1,144.00	1,031.00	
November	1,333.00	1,370.00	1,419.00	1,350.00	1,244.00	1,076.00	1,019.00	1,110.00	1,013.00	900.00	
December	1,205.00	1,273.00	1,337.00	1,244.00	1,102.00	1,025.00	959.00	984.00	963.00	839.00	

Door County Treasurer - Interest Collected

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	$ 30,117.39	$ 14,735.56	$ 46,671.42	$ 17,083.78	$ 49,341.47	$ 9,137.66	$ 10,154.69	$ 12,295.55	$ 5,636.48	$ 7,617.74	$ 9,858.75
February	$ 23,481.62	$ 12,998.10	$ 40,384.94	$ 13,644.93	$ 12,724.70	$ 20,332.02	$ 14,424.68	$ 17,393.16	$ 11,814.66	$ 13,525.52	$ 13,261.35
March	$ 54,129.34	$ 27,244.79	$ 23,820.65	$ 24,483.91	$ 22,465.51	$ 18,400.13	$ 29,723.68	$ 14,297.52	$ 22,488.75	$ 31,894.99	$ 28,522.06
April	$ 21,756.45	$ 21,049.56	$ 19,715.42	$ 12,402.29	$ 17,173.30	$ 14,942.33	$ 12,337.31	$ 14,507.20	$ 13,141.13	$ 19,153.39	$ 5,103.64
May	$ 39,911.87	$ 21,929.87	$ 35,767.22	$ 24,777.71	$ 21,459.68	$ 19,633.28	$ 35,327.14	$ 15,793.57	$ 13,153.83	$ 12,466.90	
June	$ 16,347.66	$ 40,420.37	$ 12,909.70	$ 11,949.24	$ 24,254.20	$ 11,847.51	$ 11,567.91	$ 3,419.97	$ 19,572.03	$ 8,814.39	
July	$ 22,034.94	$ 26,629.70	$ 24,537.60	$ 36,439.30	$ 23,222.14	$ 23,749.55	$ 22,563.81	$ 15,316.89	$ 20,702.39	$ 21,832.28	
August	$ 44,728.58	$ 47,688.64	$ 55,280.39	$ 43,553.00	$ 52,224.56	$ 31,543.98	$ 30,159.98	$ 29,226.32	$ 35,833.05	$ 39,958.46	
September	$ 59,581.91	$ 71,728.52	$ 67,811.20	$ 60,793.39	$ 64,036.58	$ 62,980.34	$ 61,130.49	$ 59,544.68	$ 45,694.89	$ 63,117.05	
October	$ 23,724.92	$ 39,753.19	$ 43,726.22	$ 25,257.65	$ 34,876.34	$ 22,149.82	$ 12,592.69	$ 17,628.79	$ 14,599.84	$ 16,828.07	
November	$ 18,786.34	$ 38,450.31	$ 23,678.30	$ 21,778.42	$ 17,974.78	$ 13,087.81	$ 18,098.72	$ 15,061.24	$ 20,111.83	$ 24,453.56	
December	$ 26,718.37	$ 25,541.29	$ 21,524.50	$ 29,821.67	$ 16,364.23	$ 9,480.35	$ 10,025.38	$ 11,147.87	$ 8,375.44	$ 16,365.79	
Total	$ 381,319.39	$ 388,169.90	$ 415,827.56	$ 321,985.29	$ 356,117.49	$ 257,284.78	$ 268,106.48	$ 225,632.76	$ 231,124.32	$ 276,028.14	$ 56,745.80

Door County Treasurer - Penalty Collected

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	$ 15,114.38	$ 7,367.86	$ 23,601.74	$ 8,541.85	$ 28,905.51	$ 4,568.76	$ 5,077.10	$ 6,147.56	$ 2,816.68	$ 3,801.37	$ 4,957.72
February	$ 11,743.64	$ 6,505.14	$ 20,203.87	$ 6,825.43	$ 6,368.38	$ 10,286.46	$ 7,220.81	$ 8,701.65	$ 5,911.79	$ 6,782.84	$ 6,646.48
March	$ 27,357.42	$ 13,643.24	$ 11,926.05	$ 12,256.92	$ 11,251.35	$ 9,220.75	$ 14,870.61	$ 7,168.73	$ 11,254.20	$ 15,949.41	$ 14,338.87
April	$ 10,878.77	$ 10,880.66	$ 10,005.33	$ 6,243.97	$ 8,586.43	$ 7,522.91	$ 6,175.60	$ 7,263.40	$ 6,569.23	$ 9,597.05	$ 2,554.58
May	$ 19,957.67	$ 11,016.30	$ 17,913.13	$ 12,427.67	$ 10,738.05	$ 9,822.62	$ 17,726.31	$ 7,904.43	$ 6,638.41	$ 6,282.08	
June	$ 8,172.68	$ 20,316.78	$ 6,454.49	$ 5,974.44	$ 12,131.40	$ 5,937.95	$ 5,803.64	$ 1,709.91	$ 9,786.58	$ 4,407.20	
July	$ 11,014.52	$ 13,369.90	$ 12,334.34	$ 18,247.17	$ 11,610.88	$ 11,879.52	$ 11,281.87	$ 7,664.50	$ 10,370.93	$ 10,931.53	
August	$ 22,396.31	$ 24,363.49	$ 27,388.82	$ 21,775.90	$ 26,178.58	$ 15,762.19	$ 15,074.78	$ 14,716.62	$ 17,949.36	$ 19,986.44	
September	$ 29,797.97	$ 35,873.00	$ 34,721.92	$ 30,419.07	$ 32,017.76	$ 31,496.89	$ 30,645.93	$ 29,813.94	$ 22,860.98	$ 31,703.54	
October	$ 23,724.92	$ 19,876.38	$ 28,547.81	$ 12,637.00	$ 17,438.98	$ 11,103.91	$ 6,296.07	$ 8,790.68	$ 7,378.82	$ 8,410.31	
November	$ 18,786.34	$ 19,434.81	$ 11,838.95	$ 10,890.51	$ 9,002.99	$ 6,543.72	$ 9,058.30	$ 7,539.66	$ 10,116.55	$ 12,226.63	
December	$ 13,358.26	$ 12,772.08	$ 10,797.93	$ 14,912.25	$ 8,339.55	$ 4,879.36	$ 5,012.58	$ 5,582.46	$ 4,195.23	$ 8,166.52	
Total	$ 212,302.88	$ 195,419.64	$ 215,734.38	$ 161,152.18	$ 182,569.86	$ 129,025.04	$ 134,243.60	$ 113,003.54	$ 115,848.76	$ 138,244.92	$ 28,497.65

County of Door Investment Summary

As of April 30, 2020

Updated May 12, 2020 by Steve Wipperfurth, Door County Finance Department

	Tax Costs	Market Value	Maturity Date	Interest Rate	
Local Government Investment Pool (LGIP) - General Fund	28,585,478.81	28,585,478.81	N/A	0.51%	
Local Government Investment Pool (LGIP) - **Highway DK Jurisdictional Transfer**	29,003.35	29,003.35	N/A	0.51%	
American Deposit Management Co. - Money Market Account	2,244,772.44	2,244,772.44	N/A	1.10%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	9/20/2020	2.50%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	3/18/2022	2.43%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	7/24/2020	2.70%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	7/30/2020	2.65%	*
American Deposit Management Co. - Certificate of Deposit (25 mos.)	245,000.00	245,000.00	12/22/2020	2.81%	*
American Deposit Management Co. - Certificate of Deposit (12 mos.)	245,000.00	245,000.00	9/6/2020	2.32%	*
American Deposit Management Co. - Certificate of Deposit (36 mos.)	245,000.00	245,000.00	4/30/2022	2.72%	*
American Deposit Management Co. - Certificate of Deposit (15 mos.)	245,000.00	245,000.00	5/7/2020	2.58%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	200,000.00	200,000.00	10/26/2021	2.18%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/20/2020	2.65%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/12/2020	2.40%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	1/9/2022	2.13%	*
American Deposit Management Co. - Certificate of Deposit (15 mos.)	245,000.00	245,000.00	4/23/2020	2.71%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	120,000.00	120,000.00	8/26/2021	1.74%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	2/21/2022	2.20%	*
American Deposit Management Co. - Certificate of Deposit (12 mos.)	245,000.00	245,000.00	10/11/2021	2.13%	*
American Deposit Management Co. - Certificate of Deposit (27 mos.)	245,000.00	245,000.00	6/27/2021	2.83%	*
American Deposit Management Co. - Certificate of Deposit (30 mos.)	245,000.00	245,000.00	2/23/2021	2.75%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/29/2021	2.47%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	6/7/2021	2.18%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	8/2/2020	2.39%	*
American Deposit Management Co. - Certificate of Deposit (23 mos.)	245,000.00	245,000.00	11/21/2020	2.90%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	5/4/2020	2.40%	*
American Deposit Management Co. - Certificate of Deposit (12 mos.)	245,000.00	245,000.00	4/22/2020	2.45%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/11/2020	2.60%	*
American Deposit Management Co. - Certificate of Deposit (15 mos.)	245,000.00	245,000.00	5/25/2020	2.81%	*
American Deposit Management Co. - Certificate of Deposit (27 mos.)	245,000.00	245,000.00	11/22/2021	2.67%	*
American Deposit Management Co. - Certificate of Deposit (13 mos.)	245,000.00	245,000.00	10/28/2021	2.13%	*
Associated Bank - Tax Collections Checking Account	101.00	101.00	N/A	0.00%	
Associated Bank - Money Market Account	2,270,114.21	2,270,114.21	N/A	0.15%	
Associated Trust - Freddie Mac	625,000.00	626,943.75	7/30/2020	2.01%	
Associated Trust - Federal Farm Credit Bank	550,000.00	551,831.50	7/22/2022	2.11%	
Associated Trust - Federal Farm Credit Bank	650,000.00	651,846.00	7/8/2024	2.23%	
Associated Trust - Federal Farm Credit Bank	600,000.00	611,568.00	7/26/2023	2.00%	
Associated Trust - Federal Farm Credit Bank	9,100,000.00	9,279,452.00	1/24/2024	1.67%	
Associated Trust - Federal Farm Credit Bank	2,819,263.10	2,871,798.95	5/14/2024	1.53%	
Associated Trust - Federal Farm Credit Bank	1,000,000.00	1,019,000.00	2/3/2025	1.68%	
Associated Trust - U.S. Treasury Note	325,000.00	328,575.00	11/30/2020	2.00%	
Associated Trust - U.S. Treasury Note	350,000.00	357,486.50	4/15/2021	2.35%	
Associated Trust - U.S. Treasury Note	300,000.00	300,873.00	7/15/2020	1.50%	
Associated Trust - Bank of North America Certificate of Deposit (36 mos)	150,000.00	154,159.50	1/24/2023	1.80%	
Associated Trust - Sallie Mae Bank/Salt Lke Certificate of Deposit (36 mos)	245,000.00	252,450.45	1/23/2023	1.89%	
Associated Trust - Wells Fargo Natl Bank West Certificate of Deposit (36 mos)	245,000.00	252,501.90	1/30/2023	1.89%	
Associated Trust - Ally Bank Certificate of Deposit (36 mos)	245,000.00	251,823.25	1/30/2023	1.80%	
Associated Trust - Alma Bank Certificate of Deposit (36 mos)	245,000.00	250,519.85	2/7/2023	1.60%	
Associated Trust - Morgan Stanley Bank Certificate of Deposit (36 mos)	245,000.00	252,156.45	1/30/2023	1.85%	
Associated Trust - Metro Credit Union Certificate of Deposit (24 mos)	245,000.00	249,476.15	1/31/2022	1.70%	
Associated Trust - Merrick Bank Certificate of Deposit (36 mos)	245,000.00	251,166.65	1/31/2023	1.70%	
Associated Trust - Nextier Bank Certificate of Deposit (24 mos)	245,000.00	249,130.70	2/22/2022	1.60%	
Associated Trust - Raymond James Bank Certificate of Deposit (36 mos)	245,000.00	251,220.55	2/14/2023	1.70%	
Associated Trust - Green State Credit Union Certificate of Deposit (24 mos)	245,000.00	249,476.15	1/31/2022	1.70%	
Associated Trust - Goldman Sachs Bank Certificate of Deposit (24 mos)	245,000.00	249,243.40	11/8/2021	1.75%	
Associated Trust - Goldman Sachs Bank Government Money Market	2,009,386.36	2,009,386.36	N/A	0.23%	
Johnson Bank - Certificate of Deposit (18 mos.)	255,273.93	255,273.93	6/23/2021	1.25%	**
Nicolet National Bank - Checking Account	1,261,101.10	1,261,101.10	N/A	0.25%	
Nicolet National Bank/CDARS - Certificate of Deposit (24 mos.)	1,038,756.63	1,038,756.63	4/22/2021	2.37%	**
Nicolet National Bank - Certificate of Deposit (24 mos.)	264,284.46	269,436.16	3/12/2021	2.58%	**
Notes Receivable from School District of Sturgeon Bay	90,000.00	90,000.00	4/1/2022	1.56%	
Wisconsin Investment Series Cooperative (WISC) - Investment Series and CMS Accounts, combined	2,828.18	2,828.18	N/A	0.70%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (18 mos.)	51,887.09	51,887.09	9/4/2020	2.59%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	241,700.00	241,700.00	1/19/2021	2.23%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (18 mos.)	239,800.00	239,800.00	8/10/2020	2.74%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	234,700.00	234,700.00	2/8/2021	3.04%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (9 mos.)	249,148.99	250,297.29	12/30/2020	0.97%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	241,000.00	241,000.00	11/8/2021	1.79%	
Dana Investment Account (Mortgage -Backed Securities)	347,536.61	387,742.80	N/A	1.99%	**
Investment Total	**65,511,136.26**	**65,906,079.05**			

*** THIS IS THE MONTH-END BALANCE FROM THE PREVIOUS MONTH, SINCE THIS STATEMENT HAD NOT YET BEEN RECEIVED AT THE TIME THAT THIS REPORT WAS PREPARED.**

**** YEAR-TO DATE AVERAGE YIELD (NET OF INVESTMENT MANAGEMENT FEES) ON AVERAGE COST.**

Investment Percentage Distribution: LGIP	28,614,482.16	43.42%
Checking/Money Market Accounts	7,788,303.29	11.82%
U.S. Treasury/Securities	16,599,374.70	25.19%
Certificates of Deposit	12,426,176.10	18.85%
Notes Receivable	90,000.00	0.14%
DANA	387,742.80	0.59%
Total	**65,906,079.05**	**100.01%**

DOOR COUNTY BANK ACCOUNTS IN TRUST

Month Ending: April 30, 2019

Updated May 12, 2020 by Steve Wipperfurth, Door County Finance Department

	Beginning Balance Per Statement	Add: Deposits *	Less: Cancelled Checks	Add: Interest	Less: Fees/Other Deductions **	Ending Bank Statement Balance
Sheriff:						
Jail Inmate Trust (Nicolet)	15,892.12	15,396.10	(25,097.16)	-	-	6,191.06
Drug Enforcement (North Shore)***	6,645.50	-	-		-	6,645.50
Human Services						
Representative Payee Acct. (Nicolet)***	43,764.72				-	43,764.72
Senior Center Nutrition (Nicolet)	1,007.00	1,274.00	(1,007.00)	-		1,274.00
Senior Center Nutrition (Associated)	4,923.10	3,516.02	(4,923.10)	-		3,516.02
District Attorney Trust Account (Nicolet)	9,882.54	1,045.00	(95.00)	-	-	10,832.54
Clerk of Courts-Summary (Nicolet)	392,133.14	70,040.88	(107,690.60)		-	354,483.42
Less: Clerk of Courts-Held in Trust	(283,895.50)	(7,034.59)		-	-	(290,930.09)
Sunshine Fund (Nicolet)	1,521.24	-	-	-	-	1,521.24
Veterans Service Council (Nicolet)	15,726.97	-	(1,876.49)	-	-	13,850.48
Library (Nicolet)***	6,515.06			-	-	6,515.06
TOTALS	**214,115.89**	**84,237.41**	**(140,689.35)**	**-**	**-**	**157,663.95**

*** The amount shown in this column for "Clerk of Courts-Held in Trust" is the net change in the trust account balance during the month.**

**** Any positive amounts shown in the column labeled "Fees/Other Deductions" represent service charges from a previous month that were refunded or paid for by the department (in the case of orders for checks or deposit tickets).**

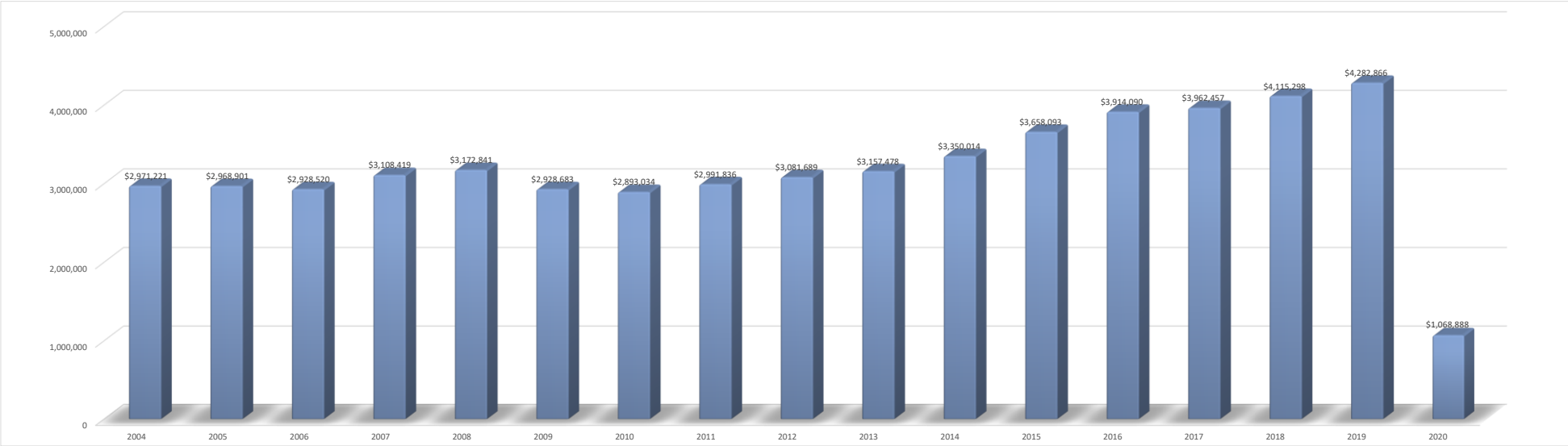
***** This is the month-end balance from the previous month, since this statement was not available at the time that this report was prepared.**

DOOR COUNTY WISCONSIN

0.5% Sales Tax Rebate Collection History, January, 2004 thru April, 2020

Month Received	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	*(Sales for Month of)*
Jan	$ 202,568	$ 184,436	$ 192,699	$ 164,664	$ 166,954	$ 194,133	$ 197,464	$ 172,867	$ 150,070	$ 190,692	$ 222,760	$ 234,126	$ 262,179	$ 211,998	$ 197,823	$ 273,070	**$ 298,987**	*(Nov)*
Feb	$ 198,820	$ 221,403	$ 210,999	$ 242,547	$ 227,617	$ 175,000	$ 144,826	$ 212,513	$ 234,896	$ 192,825	$ 200,069	$ 182,565	$ 204,410	$ 266,561	$ 294,339	$ 290,852	**$ 330,913**	*(Dec)*
March	$ 165,110	$ 139,717	$ 175,440	$ 169,046	$ 213,385	$ 172,535	$ 161,230	$ 161,906	$ 155,129	$ 162,310	$ 182,416	$ 171,130	$ 195,203	$ 211,766	$ 198,944	$ 211,337	**$ 229,777**	*(Jan)*
April	$ 147,138	$ 158,899	$ 149,963	$ 160,198	$ 149,969	$ 141,624	$ 164,071	$ 155,243	$ 124,272	$ 154,690	$ 169,317	$ 218,027	**$ 287,266**	$ 185,464	$ 178,122	$ 193,950	$ 209,211	*(Feb)*
May	$ 150,766	$ 155,857	$ 174,779	$ 175,761	$ 186,724	$ 174,329	$ 138,257	$ 140,806	$ 209,173	$ 203,393	$ 205,490	$ 217,611	$ 185,645	$ 231,900	**$ 254,044**	$ 253,811		*(March)*
June	$ 205,199	$ 223,661	$ 221,297	$ 235,315	$ 199,943	$ 195,264	$ 215,690	$ 213,900	$ 216,350	$ 180,364	$ 187,608	$ 236,927	**$ 304,099**	$ 281,925	$ 284,725	$ 266,349		*(April)*
July	$ 257,375	$ 248,624	$ 253,161	$ 279,391	$ 270,198	$ 292,858	$ 278,796	$ 304,873	$ 253,695	$ 317,710	$ 338,410	$ 370,861	$ 358,121	$ 354,873	$ 392,287	**$ 444,423**		*(May)*
Aug	$ 314,694	$ 347,523	$ 353,162	$ 366,325	$ 416,177	$ 278,877	$ 281,811	$ 343,137	$ 422,498	$ 426,927	$ 457,286	$ 412,462	$ 438,177	$ 506,672	**$ 612,799**	$ 570,278		*(June)*
Sept	$ 382,785	$ 370,347	$ 362,264	$ 374,740	$ 362,360	$ 392,082	$ 438,668	$ 400,437	$ 392,873	$ 369,808	$ 352,942	$ 467,420	**$ 492,873**	$ 489,378	$ 437,497	$ 438,280		*(July)*
Oct	$ 383,438	$ 333,084	$ 312,668	$ 334,617	$ 391,602	$ 369,776	$ 353,927	$ 310,984	$ 364,323	$ 389,095	$ 444,035	$ 457,574	$ 449,303	$ 433,956	$ 489,571	**$ 561,281**		*(Aug)*
Nov	$ 296,224	$ 316,127	$ 363,243	$ 369,611	$ 334,516	$ 276,142	$ 247,201	$ 329,297	$ 350,025	$ 350,974	$ 323,406	$ 345,890	$ 418,609	**$ 490,129**	$ 484,654	$ 477,028		*(Sept)*
Dec	$ 267,104	$ 269,223	$ 234,724	$ 236,204	$ 228,102	$ 240,769	$ 245,800	$ 245,873	$ 208,385	$ 218,690	$ 266,275	**$ 343,500**	$ 318,205	$ 297,835	$ 290,493	$ 302,207		*(Oct)*
Annual	$ -	$ -	$ (75,879)	$ -	$ 25,294	$ 25,294	$ 25,293	$ -	$ -	$ -	$ -	$ -	$ -	$ -				
Total	**$ 2,971,221**	**$ 2,968,901**	**$ 2,928,520**	**$ 3,108,419**	**$ 3,172,841**	**$ 2,928,683**	**$ 2,893,034**	**$ 2,991,836**	**$ 3,081,689**	**$ 3,157,478**	**$ 3,350,014**	**$ 3,658,093**	**$ 3,914,090**	**$ 3,962,457**	**$ 4,115,298**	**$ 4,282,866**	**$ 1,068,888**	***$ 99,679***
% to Budget	**114.28%**	**114.19%**	**108.46%**	**107.19%**	**105.76%**	**97.62%**	**96.43%**	**103.88%**	**104.46%**	**102.46%**	**106.50%**	**112.90%**	**116.15%**	**114.85%**	**109.74%**	**114.21%**	**28.50%**	**Year-to-Date**
Budgeted	**$ 2,600,000**	**$ 2,600,000**	**$ 2,700,000**	**$ 2,900,000**	**$ 3,000,000**	**$ 3,000,000**	**$ 3,000,000**	**$ 2,880,000**	**$ 2,950,000**	**$ 3,081,590**	**$ 3,145,590**	**$ 3,240,000**	**$ 3,370,000**	**$ 3,450,000**	**$ 3,750,000**	**$ 3,750,000**	**$ 3,750,000**	**2020 vs 2019**
Subsequent Levy Offset	$ 371,221	$ 368,901	$ 228,520	$ 208,419	$ 172,841	$ -	$ -	$ 111,836	$ 131,689	$ 75,888	$ 204,424	$ 418,093	$ 544,090	$ 512,457	$ 365,298	**$ 532,866**		

Ahead (behind) same month in prior year	**$ 15,261**
Average % to Date for this time period should be	**33.33%**



DOOR COUNTY
UNASSIGNED FUND BALANCE (located within the General Fund)
As of April 30, 2020

The following information on the General Fund is being provided to the Door County Board of Supervisors pursuant to Rule 19:

	Unaudited	
Unassigned Fund Balance--General Fund as of 12/31/2019	**$ 15,634,828.24**	
2020 Approved Changes to Unassigned Fund Balance:		
Transfer from Unassigned Fund Balance included in 2020 Budget - for Jail Door CIP Project	(130,000.00)	
Transfer from Unassigned Fund Balance included in 2020 Budget - for Human Services Reserve	(792,538.00)	
Transfer of Non-Budgeted Funds - 56 N 4th Ave Building 2019 Property Tax Bill - Resolution 2020-___	*(18,004.00)*	
Transfer of Non-Budgeted Funds - Email Archival Solution - Resolution 2020-33	(23,416.67)	
	(963,958.67)	
Available Unassigned Fund Balance 4/30/2020	**$ 14,670,869.57**	***Unaudited***

Steve Wipperfurth, Finance Director

	As of 12/31/2017	As of 12/31/2018	As of 12/31/2019	As of 4/30/2020
Unassigned Fund Balance	$ 14,841,408.21	$ 16,996,928.24	$ 15,634,828.24	$ 14,670,869.57

Unassigned Fund Balance is designed to serve as a measure of the fund's financial resources available for appropriation and has a direct impact on bond ratings and borrowing power of the county.

Current Unassigned Fund Balance	$ 14,670,869.57
General Fund Budgeted Expenditures - 2020	$ 33,688,152.00
All Other Budgeted Funds Requiring Tax Levy - 2020	$ 27,199,151.00

The County's current unassigned fund balance of $ 14,670,869.57 represents approximately **24.09512%** of its governmental funds budgeted expenditures. This level of funding is above the the 12%-15% reserve funding levels set forth in Resolution 72-03 adopted August 26, 2003.

From the policy: 12% is the base per County Board Policy at which point the County would never want to let the unassigned fund balance reserved for working capital go below.

Note:

The amount above (below) the upper limit of 15% which, if above, could be a consideration for unforeseen expenditures	**$ 5,537,774.12**
15% Upper Limit would equate to an unassigned fund balance of	**$ 9,133,095.45**
12% Lower Limit would equate to an unassigned fund balance of	**$ 7,306,476.36**

Door County Contingency Accounts
April 30, 2020

General Contingency

#100.06.1161.59103

2019 Contingency Balance Carryforward (Estimated)	**Unaudited**	$ 437,198.55
2020 Budget for Contingency Expense		$ 150,000.00
Total General Contingency Available for 2020		$ 587,198.55

NOTE: The "2019 Contingency Balance Carryforward (Estimated)" shown above does not include the close out of final expenses for 2019 to the General Contingency Balance; this should be completed in May,2020.

Uses - 2020

Expenses Not to Exceed $18,000.00 for expenses related to external financial and operational audit of the Door County Treasurer's Department (Resolution 2020-06)	$ (18,000.00)	
Expenses Not to Exceed $9,999.00 for expenses related to FCC Licenses for Emergency Communications	$ (9,999.00)	
Expenses Not to Exceed $24,000.00 for expenses related to the Youth Apprenticeship Program for the remainder of 2020 (Resolution #2020-16)	$ (24,000.00)	
Expenses Not to Exceed $11,509.68 for expenses related to Email Archive Solution	$ (11,509.68)	
Expenses Not to Exceed $5,000.00 for COVID-19 expenses related to Special Cleaning Machine (Resolution #2020-35)	$ (5,000.00)	
Expenses Not to Exceed $15,000.00 for COVID-19 expenses related to Work from Home Equipment & Conference Room Meeting Equipment (Resolution #2020-35)	$ (15,000.00)	
Expenses Not to Exceed $5,500.00 for COVID-19 expenses related to Equipment & Supplies for Meal Program (Resolution #2020-35)	$ (5,500.00)	
Expenses Not to Exceed $900.00 for COVID-19 expenses related to Face Masks (Resolution #2020-39)	$ (900.00)	
Expenses Not to Exceed $5,424.38 for COVID-19 expenses related to Protective Panels (Resolution #2020-39)	$ (5,424.38)	
Subtotal		$ (95,333.06)
Available Balance--General Contingency Expense	**Unaudited**	**$ 491,865.49**

Payroll Contingency

Payroll Reserve - #100.32106	**Unaudited**	$ 2,765,114.14
2020 Budget for Payroll Contingency - #100.06.1161.59101		$ 1,101,021.00
Total Payroll Contingency Available for 2020		$ 3,866,135.14

Uses - 2020

Estimated Cost for 2019 of Compensation Plan Aging and Increases for General Municipal Employees (Resolution 2019-78), Collective Bargaining Agreement with Door County Deputy Sheriff's Association (Resolution 2019-21), Collective Bargaining Agreement with Emergency Medical Service Employees (Resolution 2019-57)	$ (334,837.00)	
Subtotal		$ (334,837.00)
Available Balance--Payroll Contingency Expense/Payroll Reserve	**Unaudited**	**$ 3,531,298.14**

Door County Medical Benefits Fund
For Period thru April 30, 2020

2019 Ending Balance		**Unaudited**	**$ 5,813,341.62**
2020 Revenues:			
Retired Employees Medical	$ 38,251.60		
County Share Medical	$ 2,082,975.72		
Employee Share Medical	$ 222,362.03		
County Share Dental	$ 107,515.84		
Pro-rated Employee Dental (part-time)	$ 1,226.64		
Miscellaneous	$ 32.62		
Sub-Total All Contributions		$ 2,452,364.45	
Insurance Reimbursements			
Total Revenues to Date			$ 2,452,364.45
2020 Expenditures:			
Claims Paid Medical	$ 1,347,205.34		
Claims Paid Dental	$ 161,237.53		
Prescription/Drug Claims	$ 334,031.72		
Total Claims		$ 1,842,474.59	
Specific Premium (Stop Loss Insurance)		$ 412,937.05	
Administrative and Miscellaneous Fees		$ 46,158.23	
Transfers to Other Funds		$ -	
Total Expenditures to Date			$ 2,301,569.87
2020 Net Gain/(Loss) to Date			**$ 150,794.58**
Current Fund Balance to Date		**Unaudited**	**$ 5,964,136.20**

Notes:

2019 -- Same Time Period Net Gain or (Loss)	**$ (332,942.96)**
Difference between same time period--current year verses prior year	**$ 483,737.54**
Target Reserve to be maintained--based on consultant's recommendations 8/7/2018	**$ 5,200,000.00**

Door County Workers' Compensation Fund
For Period thru April 30, 2020

2019 Ending Fund Balance		**Unaudited**	**$ 1,642,121.84**
Revenues	$ 178,264.72		
Insurance Reimbursements/Dividends			
Total 2019 Revenues to Date		$ 178,264.72	
Expenditures	$ (333,514.00)		
Transfers Out	$ (470,000.00)		
Total 2019 Expenditures and Transfers Out to Date		$ (803,514.00)	
2020 Net Gain/(Loss) to Date			$ (625,249.28)
Current Fund Balance, to Date		**Unaudited**	**$ 1,016,872.56**

Notes: The Workers' Compensation Modification Rate decreased from 0.93 in 2014 to 0.79 for 2015; it decreased again for 2016, to 0.76; it increased slightly to 0.78 for 2017; and it decreased slightly again to 0.77 for 2018; it increased to 0.80 for 2019; and it decreased to 0.68 for 2020.

Door County Schedule for 2021 Budget

Date	Responsibility	Action
General Process		**General Process**
March 20th	Department Heads	Annual Report Due to County Administrator
May 18th	Administraton & Finance	Review budget process with Finance Committee
June 19th	Finance	Distributes Payroll Budget Worksheets to Departments
July 6th	Department Heads	Submit Payroll Budget Worksheets to Finance
July 13th	Finance	Opens On-line Budget Data Entry to Departments
August 3rd	Department Heads	Submit compiled budget requests to Finance
August 10th-21st	Department Heads	Dept. meetings w/ Administrator/Finance for review of compiled budgets (Meeting schedules to be set)
September 1st	**Finance Committee**	Budget presented to Finance Committee
		Finance sends on to Oversight Committees
	Note: Need to schedule oversight meetings between September 4th and September 20th.	
October 19th	**Finance Committee**	Final Review of Budget -- Recommend to County Board
October 21st	Finance	Publishing of Budget Hearings (Required - check publishing deadline)
November 10th (& 11th)	**COUNTY BOARD**	BUDGET HEARINGS/Approval of Door County Budget
November 30th	Finance	Copy of Adopted Budget published to the website.
Outlay Process		**Outlay Process**
April 3rd	Finance	Distribute Instructions & Worksheets for CIP
May 1st	Finance	Distribute Instructions & Worksheets for Vehicle Replacement and non-CIP outlay
May 1st	Finance / TS	Distribute Instructions & Worksheets for Computer/Software/Communication Outlay
May 15th	Department Heads	Submit CIP to Finance
May 29th	Department Heads	Submit Vehicle outlay to Finance and non-CIP outlay
May 29th	Department Heads	Submit Computer/Software/Communication Outlay to TS
June 1-12th	TS	Review Computer/Software/Communication Outlay requests with Departments
June 26th	TS	Review Computer/Software/Communication Outlay requests w/ Administrator and Finance Director
June 15th	**Finance Committee**	First Review of CIP
July 20th	**Finance Committee**	Approve, recommend and forward CIP to County Board
July 28th	**COUNTY BOARD**	Review and adopt CIP for inclusion in budget process
Personnel Related		**Personnel Related Requests - Oversight committee recommendation required**
July 6th	Department Heads	Submit requests for new personnel to Administrator & HR Director w/fiscal impact fr. Finance.
		NOTE: New personnel must have approval from the oversight committee prior to submittal
July 17th	Human Resource Director	Review & recommends Part-time Pay / New pay increases to Administrative Committee w/Administrator
August 18th	**Joint Finance/Administrative**	Review/recommend to County Board all requests for additional personnel & pay rates
September 15th	**Administrative Committee**	Review requests for part-time & LTE rates/**final action.**
September 22nd	**COUNTY BOARD**	Approve/deny requests for additional personnel, part-time & LTE pay rates.

COUNTY EXPENDITURES RELATED TO COVID-19 EMERGENCY OPERATIONS							
2020							
			48,635.10				
DATE	**VENDOR**	**ITEM(S)**	**COST**	**DEPARTMENT**			
3/9/2020	Nassco Inc.	Cleaning Wipes	84.90	SHERIFF			
3/13/2020	Fastenal	Safety Glasses	80.85	SHERIFF			
3/18/2020	Door County Hardware	Masks	159.80	SHERIFF			
3/20/2020	Fastenal	Safety Glasses	27.48	SHERIFF			
3/25/2020	NAPA Auto Parts	Respirators	695.76	EMS			
3/20/2020	NAPA Auto Parts	Masks	162.00	EMS			
3/19/2020	NAPA Auto Parts	Respirators	307.45	EMS			
3/27/2020	Advance Auto Parts	Respirator/Filters	56.49	EMS			
3/27/2020	Advance Auto Parts	Respirator/Filters	84.46	EMS			
3/31/2020	Amazon Business	Decon Shower/Shower Head	152.98	EMS			
3/18/2020	Door County Hardware	Respirators	134.97	EMS			
3/20/2020	O'Reilly	Respirator/Filters	38.25	EMS			
4/3/2020	Handcuff Warehouse	Spit Hoods for Prisoners Transport	119.80	SHERIFF			
3/23/2020	AT&T Mobility LLC	Additional Routers	46.77	SHERIFF			
3/19/2020	Sherwin-Williams	Tyvek Suits/Filters	109.98	EMS			
3/20/2020	O'Reily Auto Parts	Respirator/Filters	38.25	EMS			
3/18/2020	Zoom	Zoom Subscription	137.13	TECH SERVICES	invoice coded to 100.13.1106.52301		
4/2/2020	Door County Hardware	Household Sprayers	22.32	EMS			
4/6/2020	Door County Hardware	Thread seal/shower nozzle - decon room	49.37	EMS			
4/6/2020	Door County Hardware	Return - plumbing supplies - decon room	-1.82	EMS			
4/7/2020	Fastenal	Respirator/Filters	56.72	EMS			
4/14/2020	Nassco	Disposable Protective Masks	3,478.00	SHERIFF			
3/20/2020	True Value - Pd by Credit Card	Goggles	40.54	SHERIFF			
3/16/2020	North Woods - Pd by Credit Card	Disinfectant Wipes	517.48	SHERIFF			
4/16/2020	McMaster-Carr	Acrylic Shield	145.05	SHERIFF			
4/13/2020	Nassco	Disposable Protective Masks	392.80	SHERIFF			
4/16/2020	Nassco	Disposable Protective Masks for EMS	869.50	SHERIFF			
4/7/2020	Fastenal	Respirator Filters	56.72	EMS			
4/23/2020	Bear Graphics Inc	Absentee Envelopes	276.74	COUNTY CLERK			
4/23/2020	Wal-Mart	Supplies - EMS	365.94	EMS			
4/17/2020	Medline	Isolation Gowns	689.05	EMS			
4/14/2020	Fastenal	Respirator Filters	164.29	EMS			
4/20/2020	Paul Conway Shields	KN95 Masks	700.00	EMS			
4/27/2020	Sturgeon Bay Schools	Hand Sanitizer	686.30	SHERIFF			
3/30/2020	Walgreens - Pd by Credit Card	Inhalers	134.89	EMS			
4/27/2020	Bob Barker	Isolation Gowns	54.99	EMS			
3/23/2020	Wal-Mart - Pd by Credit Card	Conference Room Set up	1,411.92	TECH SERVICES			
4/6/2020	FleXML - Pd by Credit Card	Voting Software Set up	211.66	TECH SERVICES			
4/13/2020	FleXML - Pd by Credit Card	Voting Software Set up	213.38	TECH SERVICES			
4/9/2020	The Yes Group - Pd by Credit Card	Cashier Shields (31)	5,424.38	FACILITIES & PARKS			
4/9/2020	FLS Banner	Masks	1,036.00	SHERIFF			
5/1/2020	Lamperts	Respirator	22.50	EMS			
5/1/2020	Nassco	Masks fro EMS	3,478.00	SHERIFF			
5/1/2020	Warner-Wexel	Masks and Gloves	201.06	LIBRARY			
	Waiting for the Invoices						
	Special Cleaning Machine	Facilities & Parks	5,000.00				
	Work from Home Equip	Tech Services	15,000.00				
	Equip & Supplies for Meal Program	ADRC	5,500.00				

FACT SHEET

Coronavirus (COVID-19) Pandemic: Eligible Emergency Protective Measures

Consistent with the President's national emergency declaration for the coronavirus (COVID-19) pandemic on March 13, 2020, FEMA urges officials to, without delay, take appropriate actions that are necessary to protect public health and safety pursuant to public health guidance and conditions and capabilities in their jurisdictions. FEMA provides the following guidance on the types of emergency protective measures that may be eligible under FEMA's Public Assistance Program in accordance with the COVID-19 Emergency Declaration in order to ensure that resource constraints do not inhibit efforts to respond to this unprecedented disaster.

FEMA Public Assistance Program

In accordance with section 502 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act"), eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed under Category B of FEMA's Public Assistance program. *FEMA will not duplicate assistance provided by the U.S. Department of Health and Human Services (HHS), to include the Centers for Disease Control and Prevention (CDC), or other federal agencies.*

State, territorial, tribal, and local government entities and certain private non-profit organizations are eligible to apply for *Public Assistance*. FEMA assistance will be provided at a 75 percent federal cost share. This assistance will require execution of a FEMA-State/Tribal/Territory Agreement, as appropriate, and execution of an applicable emergency plan. Local governments and other eligible PA applicants will apply through their respective state, tribal or territorial jurisdictions.

Eligible Assistance

Under the COVID-19 Emergency Declaration described above, FEMA may provide assistance for emergency protective measures including, but not limited to, the following, if not funded by the HHS/CDC or other federal agency. *While some activities listed may be eligible for funding through HHS/CDC, final reimbursement determinations will be coordinated by HHS and FEMA. FEMA will not duplicate any assistance provided by HHS/CDC):*

- Management, control and reduction of immediate threats to public health and safety:
  - Emergency Operation Center costs

FEMA

  - Training specific to the declared event
  - Disinfection of eligible public facilities
  - Technical assistance to state, tribal, territorial or local governments on emergency management and control of immediate threats to public health and safety

- Emergency medical care:
  - Non-deferrable medical treatment of infected persons in a shelter or temporary medical facility
  - Related medical facility services and supplies
  - Temporary medical facilities and/or enhanced medical/hospital capacity (for treatment when existing facilities are reasonably forecasted to become overloaded in the near term and cannot accommodate the patient load or to quarantine potentially infected persons)
  - Use of specialized medical equipment
  - Medical waste disposal
  - Emergency medical transport
- Medical sheltering (e.g. when existing facilities are reasonably forecasted to become overloaded in the near future and cannot accommodate needs)
  - All sheltering must be conducted in accordance with standards and/or guidance approved by HHS/CDC and must be implemented in a manner that incorporates social distancing measures
  - Non-congregate medical sheltering is subject to prior approval by FEMA and is limited to that which is reasonable and necessary to address the public health needs of the event, is pursuant to the direction of appropriate public health officials and does not extend beyond the duration of the Public Health Emergency
- Household pet sheltering and containment actions related to household pets in accordance with CDC guidelines
- Purchase and distribution of food, water, ice, medicine, and other consumable supplies, to include personal protective equipment and hazardous material suits
- Movement of supplies and persons
- Security and law enforcement
- Communications of general health and safety information to the public
- Search and rescue to locate and recover members of the population requiring assistance
- Reimbursement for state, tribe, territory and/or local government force account overtime costs

More Information

Further information about eligible emergency protective measures can be found in the Public Assistance Program and Policy Guide, FP 104-009-2 (April 2018).

For more information, visit the following federal government websites:

- Coronavirus (COVID-19) (CDC)
- Centers for Medicare & Medicaid Services

608-663-7188
22 E. Mifflin St., Ste. 900
Madison, WI 53703
forward-analytics.net

COVID-19 and County Sales Tax Revenues

May Update

In early April, Forward Analytics provided county officials with estimates of sales tax losses. Since then, more information has come online allowing for updated estimates. The new information includes:

1. March estimates of retail sales from the Bureau of Economic Analysis showing taxable retail sales falling 7% from prior year numbers and food service sales down 23%.
2. Figures from the Department of Revenue and Legislative Fiscal Bureau showing that April sales tax collections (reflecting March sales) were down 9.9% from previous year; collections from food service and drinking establishments were down 38%.
3. The April jobs report from the Bureau of Labor Statistics showing 20.5 million jobs lost in April, following a loss of 870,000 in March. The number of jobs in the Leisure and Hospitality industry declined 47%.
4. That April jobs report also showed the official unemployment rate increasing from 4.4% in March to 14.7% in April. However, 6.4 million people that lost their job and left the labor force are not counted in this number. If they were counted, the unemployment rate would be 18.1%.
5. Wisconsin initial unemployment claims from March 15 through May 15 increasing from 25,579 in 2019 to 339,920 in 2020. These numbers indicate Wisconsin's unemployment rate will also be in the mid to high teens in April.
6. A Congressional Budget Office estimate that unemployment will average 16% in the third quarter of 2020 and 11.7% in the fourth quarter.

Two sets of estimates are attached. The first set of estimates are those prepared a month ago assuming a two month "safe at home" order. The second set makes that same assumption but assumes a slower recovery for the economy.

Estimated Sales Tax Losses Due to COVID-19 - May Update

County	Fall Estimates 2020	Est. Sales Tax Loss Protracted (April est.)		Est. Sales Tax Loss Protracted (May est.)	
Adams	$1,810,000	14.6%	$263,688	17.3%	$313,332
Ashland	$1,490,000	12.8%	$190,674	15.5%	$231,683
Barron	$4,729,000	12.6%	$597,336	15.1%	$713,151
Bayfield	$1,311,000	14.2%	$186,643	17.2%	$225,212
Brown	$29,574,000	11.4%	$3,377,565	14.1%	$4,158,301
Buffalo	$830,000	11.7%	$96,776	14.4%	$119,367
Burnett	$1,239,000	12.6%	$156,707	15.6%	$193,480
Calumet	$4,112,000	11.5%	$474,480	14.1%	$578,923
Chippewa	$6,376,000	11.5%	$731,166	14.1%	$897,616
Clark	$2,200,000	10.5%	$230,315	13.1%	$287,540
Columbia	$5,265,000	12.0%	$633,295	14.7%	$772,654
Crawford	$1,613,000	12.6%	$203,556	15.2%	$244,899
Dane	$66,424,000	11.6%	$7,674,478	14.3%	$9,482,609
Dodge	$7,367,000	10.5%	$774,806	13.0%	$961,127
Door	$4,479,000	17.7%	$790,878	20.7%	$928,261
Douglas	$3,972,000	11.5%	$455,097	14.2%	$564,855
Dunn	$3,441,000	11.3%	$389,026	13.9%	$479,438
Eau Claire	$11,496,000	12.4%	$1,428,444	15.0%	$1,725,366
Florence	$318,000	13.6%	$43,211	16.5%	$52,391
Fond Du Lac	$9,100,000	11.3%	$1,027,407	13.9%	$1,267,609
Forest	$597,000	12.5%	$74,482	15.2%	$90,904
Grant	$3,674,000	11.7%	$431,605	14.3%	$524,946
Green	$3,172,000	11.5%	$366,110	14.1%	$447,086
Green Lake	$1,557,000	12.4%	$193,467	14.9%	$232,506
Iowa	$1,928,000	12.1%	$232,893	14.7%	$283,073
Iron	$512,000	13.2%	$67,643	16.2%	$82,843
Jackson	$1,706,000	12.1%	$206,216	14.7%	$250,659
Jefferson	$6,920,000	11.5%	$797,864	14.1%	$974,865
Juneau	$2,047,000	13.0%	$266,844	15.7%	$320,459
Kenosha	$15,342,000	11.6%	$1,782,184	14.3%	$2,192,517
Kewaunee	$1,285,000	10.8%	$139,380	13.4%	$172,549
La Crosse	$13,601,000	12.3%	$1,678,394	15.0%	$2,039,812
Lafayette	$1,030,000	10.5%	$108,507	13.1%	$135,351
Langlade	$1,824,000	12.7%	$231,190	15.2%	$276,507
Lincoln	$2,379,000	12.0%	$285,036	14.5%	$345,739
Marathon	$13,479,000	11.7%	$1,580,244	14.3%	$1,924,860
Marinette	$3,798,000	12.2%	$464,785	14.8%	$562,184
Marquette	$1,034,000	11.6%	$119,928	14.2%	$146,487
Milwaukee	$85,120,000	11.6%	$9,899,827	14.5%	$12,324,598
Monroe	$3,958,000	12.4%	$490,903	15.0%	$595,215
Oconto	$2,230,000	11.9%	$265,166	14.5%	$324,057
Oneida	$4,948,000	13.7%	$679,296	16.3%	$804,159
Ozaukee	$9,107,000	11.6%	$1,055,880	14.2%	$1,295,757

Estimated Sales Tax Losses Due to COVID-19 - May Update

County	Fall Estimates 2020	Est. Sales Tax Loss Protracted (April est.)		Est. Sales Tax Loss Protracted (May est.)	
Pepin	$570,000	12.3%	$69,968	15.0%	$85,420
Pierce	$2,485,000	11.3%	$279,988	14.0%	$348,135
Polk	$3,707,000	11.9%	$442,707	14.6%	$539,425
Portage	$7,219,000	12.0%	$865,835	14.6%	$1,056,344
Price	$999,000	11.6%	$115,904	14.2%	$142,092
Richland	$1,266,000	11.6%	$147,359	14.1%	$178,126
Rock	$15,870,000	11.6%	$1,844,727	14.3%	$2,261,882
Rusk	$937,000	12.0%	$112,873	14.5%	$136,025
Saint Croix	$9,116,000	12.2%	$1,109,854	14.8%	$1,350,956
Sauk	$9,889,000	17.6%	$1,740,570	20.6%	$2,033,364
Sawyer	$2,025,000	15.7%	$317,741	18.2%	$369,433
Shawano	$3,019,000	12.7%	$382,777	15.4%	$464,420
Sheboygan	$10,890,000	11.4%	$1,246,377	14.2%	$1,548,833
Taylor	$1,300,000	11.5%	$148,999	14.0%	$181,399
Trempealeau	$2,249,000	11.3%	$253,064	13.9%	$312,339
Vernon	$1,907,000	11.7%	$224,034	14.3%	$272,110
Vilas	$2,930,000	15.7%	$459,915	18.4%	$540,400
Walworth	$11,217,000	14.4%	$1,619,672	17.3%	$1,935,649
Washburn	$1,373,000	12.7%	$174,375	15.4%	$210,914
Washington	$13,062,000	11.5%	$1,502,995	14.1%	$1,839,139
Waupaca	$4,079,000	12.4%	$506,976	15.0%	$613,250
Waushara	$1,630,000	12.4%	$201,599	15.1%	$245,498
Wood	$6,138,000	11.8%	$721,396	14.3%	$877,012
Total	$462,271,000	12.0%	$55,624,668	14.7%	$68,077,069

COVID-19 Door County 2020 Budget Impact

Department	Revenues	Projected Change Revenues	Expenditure	Projected Change Expenditures	Tax Levy	Net Impact 2020 Budget
General Fund						
General Administration	5,010,589	(440,000)	3,821,428	0	(1,189,161)	(440,000)
-- Sales Tax Reserve Applied	365,299	0		0	(365,299)	0
-- Other Reserves Applied	688,854	0		0	(688,854)	0
-- Workers Comp. Applied	470,000	0		0	(470,000)	0
-- Fund Balance Applied	922,538	0		0	(922,538)	0
Administrator	0	0	273,728	2,000	273,728	2,000
Airport	202,506	0	370,956	0	168,450	0
Child Support	537,910		580,172		42,262	0
Clerk of Court/Circuit Court	460,257	(112,000)	982,119	70,600	521,862	(41,400)
Corporation Counsel	7,500	0	411,204	2,000	403,704	2,000
County Board	0	0	134,351	0	134,351	0
County Clerk	40,025	0	257,897	0	217,872	0
County Treasurer	541,700	(50,000)	210,172	2,000	(331,528)	(48,000)
District Attorney	57,100	0	401,902	0	344,802	0
EM & Communications	206,308	0	1,154,007	0	947,699	0
Facilities & Parks	397,276	0	3,129,116	0	2,731,840	0
Finance	0	0	595,648	0	595,648	0
Human Resources	0	0	380,353	2,000	380,353	2,000
Land Use Services	439,057	0	1,445,441	0	1,006,384	0
Library	127,543	(38,000)	1,708,688	40,000	1,581,145	2,000
Medical Examiner	0	0	106,827	0	106,827	0
Museum	0	0	203,798	0	203,798	0
Register of Deeds	391,100	0	270,566	0	(120,534)	0
Sheriff	1,181,489	(249,608)	8,145,182	60,000	6,963,693	(189,608)
Soil/Water Conservation	948,384	0	1,422,225	0	473,841	0
Technology Services	105,766	0	1,631,670	0	1,525,904	0
Transportation	616,072	(195,304)	809,012	195,304	192,940	0
UW Extension	0	0	244,077	40,000	244,077	40,000
Veterans' Services	11,000	0	179,913	0	168,913	0
Total General Fund	13,728,273		28,870,452		15,142,179	(671,008)

COVID-19 Door County 2020 Budget Impact

Department	Revenues	Projected Change Revenues	Expenditure	Projected Change Expenditures	Tax Levy	Net Impact 2020 Budget
Special Revenue Fund						
Health & Human Services	7,733,249	0	11,459,757	0	3,726,508	0
County Roads & Bridges	5,067,272	0	5,521,513	0	454,241	0
Jail Assessment	21,000	0	21,000	0	0	0
Library State Program	3,030	0	3,030	0	0	0
Recycling/Landfill	118,390	0	200,820	0	82,430	0
Revolving Loan	10,500	0	10,500	0	0	0
Sr. Resource Center/ADRC	938,620	0	1,451,561	0	512,941	0
Total Spec. Revenue Fund	13,892,061		18,668,181		4,776,120	0
Debt Service						
Debt Service '15 Refunding	0	0	2,029,100	0	2,029,100	0
Debt Service '17 New Debt	0	0	352,245	0	352,245	0
Total Debt Service	0		2,381,345		2,381,345	0
Internal Service Fund						
Highway Department	11,465,228	0	11,465,228	0	0	0
Medical/Dental Insurance	7,519,207	0	7,519,207	0	0	0
Workers Compensation	1,074,354	0	1,074,354	0	0	0
Total Internal Service Fund	20,058,789		20,058,789		0	0
Agency Fund						
Dog Licenses	6,400	0	6,400	0	0	0
Inmate Trust Account	147,050	0	147,050	0	0	0
Total Agency Fund	153,450		153,450		0	0
Capital Projects Fund						
Capital Projects	1,412,479	0	6,159,155	0	4,746,676	0
Total Capital Projects Fund	1,412,479		6,159,155		4,746,676	0
Total w/o Ambulance/Brdg. Aid	49,245,052		76,291,372		27,046,320	(671,008)
Outside Cap						
Ambulance	1,562,600	(150,000)	4,817,700	38,000	3,255,100	(112,000)
Bridge Aid	0	0	25,000	0	25,000	0
Total Outside Cap	1,562,600		4,842,700		3,280,100	(112,000)
TOTAL	50,807,652		81,134,072		30,326,420	(783,008)
Special Expenditures for COVID						(48,000)

Wisconsin Investment Series Cooperative®

WISC WEEKLY RATE SHEET

FUND PERFORMANCE

As of Date: 05/13/20

Class/Series	Cash Management Class (CMS) %	Investment Class (IS) %	Limited Term Duration (LTD) %
Daily Rate	0.28	0.47	-
7-Day Avg. Rate	0.36	0.55	-
7-Day Effective Rate	0.36	0.55	-
Net Market Yield	-	-	1.64
1-Year Net Total Return	-	-	3.02

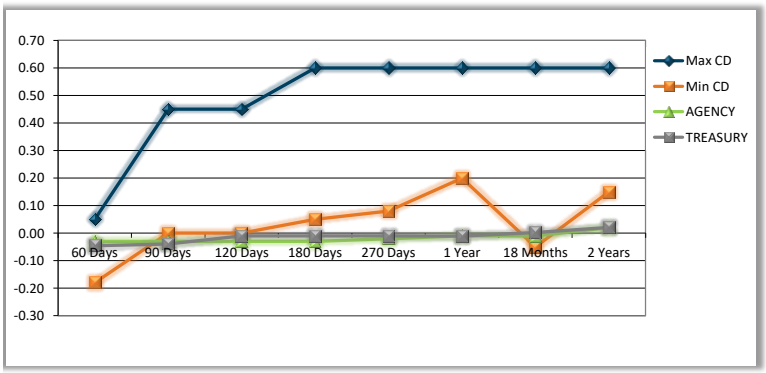
The Daily Rate *refers to income generated over the previous one day period; the income is then annualized.* ***The 7-Day Average Rate*** *refers to income generated over the previous seven day period; the income is then annualized.* ***The 7-Day Effective Rate*** *is calculated in the same manner but assumes reinvestment of income over the seven day period. Due to compounding, the 7-Day Effective Rate will be slightly higher than the 7-Day Average Rate.* ***Net Market Yield*** *is the yield-to-worst minus portfolio expense ratio.* ***The 1 Year Net Total Return*** *is the actual rate of return over the past year minus portfolio expense ratio. Total return includes all interest and capital gains.*

The rates and returns above represent past performance and should not be viewed as a guarantee of future results. Fund perfomance changes over time and current performance may be lower or higher than what is stated. The most recent yield information can be viewed at www.investwisc.com or you can call the number below.

PMA FIXED RATE INVESTMENT INDICATIONS

Please call for an updated quote
May 13, 2020

	60 Days	90 Days	120 Days	180 Days	270 Days	1 Year	18 Months	2 Years
Top Ten Certificates of Deposit ($250K) %	-0.18 - 0.05	0.00 - 0.45	0.00 - 0.45	0.05 - 0.60	0.08 - 0.60	0.20 - 0.60	-0.05 - 0.60	0.15 - 0.60
Government Agency %	-0.03	-0.03	-0.03	-0.03	-0.02	0.00	-0.01	-0.01
U.S. Government Treasury %	-0.05	-0.04	-0.01	-0.01	-0.01	-0.01	0.00	0.02



Fixed Rate Investment rates are quoted net of all transaction fees. Rates are subject to change and may be different than those available at the time of execution. CD rates represent the highest and lowest rates paid on the top 10 yielding banks for FDIC insured $250,000 CDs and do not take into consideration individual portfolio holdings. CDs are quoted as yield to maturity investments and may be subject to early withdrawal penalty.

Securities, public finance services and institutional brokerage services are offered through PMA Securities, LLC. PMA Securit ies, LLC is a broker-dealer and municipal advisor registered with the SEC and MSRB, and is a member of FINRA and SIPC. Prudent Man Advisors, LLC, an SEC registered investment adviser, provides investment advisory services to local government investment pools. All other products and services are provided by PMA Financial Network, LLC. PMA Financial Network, LLC, PMA Securities, LLC and Prudent Man Advisors (collectivel y "PMA") are under common ownership.

The WISC Multi-Class Series consisting of the (i) Cash Management Class (CMS) and (ii) Investment Class (IS), and the Limited Te rm Duration Series are managed portfolios (collectively "Funds") whose holdings are subject to change. You should consider the applicable Fund's investment objectives, risks, charges and expenses before you in vest. For more complete information about these subjects and more, please carefully read the WISC Information Statement before investing with WISC, which is provided on the WISC website or can be obtained by callin g the numbers provided. The CMS Class offers check-writing privileges, while the IS Class does not. Because the CMS Class offers this privilege, its expenses are higher than those of the IS Class. This means t hat the IS Class is expected to have a higher net yield than the CMS Class. Although the Multi-Class Series seeks to preserve the value of your investment at $1.00 per share, it is possible to lose money by investing in these funds. Expenses are detailed in the Information Statement. The Limited Term Duration Series seeks to provide current income while maintaining limited price volatility. The Limited Term Duration Series has a floating net asset value, and the net asset value of a Participant's investment could decline below the amount originally invested by the Participant.

The Funds are neither insured nor guaranteed by the Federal Deposit Insurance Corporation or any other government agency. The information contained herein is based on sources which we believe reliable but is not guaranteed by us and is not considered all inclusive. It is not to be construed as an offer or the solicitation of an offer t o sell or buy securities herein mentioned.

Toll Free: (800) 783-4273
Local: (414) 225-0099
www.investwisc.com

The Information contained herein is based on sources which we believe reliable but is not guaranteed by us and is not considered all inclusive. It is not to be construed as an offer or the solicitation of an offer to sell or buy securities herein mentioned. PMA Securities, LLC is a member of the FINRA and SIPC. PMA Securities, LLC and PMA Financial Network, LLC operate under common ownership.

If you have questions regarding this weekly rate service: Contact Sara Schnoor at PMA by Fax (414) 225-0057, Email: sschnoor@pmanetwork.com, or Phone (414) 225-0099 x1502

PRE-PAID VOUCHER LISTING - FINANCE COMMITTEE - APRIL/MAY, 2020

Vendor #	Date Paid	Vendor Name	Description	Amount
15761	03/13/20	Boston Mutual	February premiums	1,826.06
12318	03/13/20	Capital Credit Union	Union dues	1,099.98
9776	03/13/20	Cardmember Services	See attached	13,916.45
7470	03/13/20	DWDUI	February unemployment	10,812.50
5238	03/13/20	Great West	Deferred comp	15,998.00
21492	03/13/20	Mary Sawyer	Reimbursement	61.67
21372	03/13/20	Nationwide	Deferred comp	10,247.26
502	03/13/20	United Way	Employee contributions	129.00
35070	03/13/20	Village of Ephraim	Special assessments	1,152.83
2720	03/19/20	City of Sturgeon Bay	Over pmt of taxes	9.54
22242	03/19/20	Duff & Phelps	Fixed asset accounting services	1,225.00
22232	03/19/20	Ehlers Investments	Investment consulting	200.00
22450	03/19/20	Heather Mooney	Over pmt of taxes	144.92
7171	03/19/20	James Matson	Over pmt of taxes	456.33
21959	03/19/20	Sir Speedy	Purchase orders	244.35
15069	03/19/20	Staples	Finance/hwy office supplies	67.67
22093	03/19/20	Superior Vision	March premiums	2,342.18
10355	03/25/20	Ceridian	Dayforce fees	7,802.20
10741	03/25/20	Door County Deputy Sheriff Assoc	Union dues	1,612.00
22232	03/25/20	Ehlers Investments	Investment consulting	500.00
2607	03/25/20	FedEx	Paychecks	36.21
5238	03/25/20	Great West	Deferred comp	16,433.00
21372	03/25/20	Nationwide	Deferred comp	10,267.26
502	03/25/20	United Way	Employee contributions	129.00
15761	04/10/20	Boston Mutual	March premiums	1,826.06
12318	04/10/20	Capital Credit Union	Union dues	1,099.98
9776	04/10/20	Cardmember Services	See attached	11,294.17
2720	04/10/20	City of Sturgeon Bay	Lottery credit settlement	200,909.82
7470	04/10/20	DWDUI	March premiums	8,368.81
22232	04/10/20	Ehlers Investments	Investment consulting	100.00
2607	04/10/20	FedEx	Paychecks	35.27
12070	04/10/20	Gibraltar School	Lottery credit settlement	36,027.81
5238	04/10/20	Great West	Deferred comp	16,456.69
15831	04/10/20	Jay DeJardin	Over pmt of taxes	14.94
21372	04/10/20	Nationwide	Deferred comp	11,292.23
8360	04/10/20	NWTC	Lottery credit settlement	67,440.73
28571	04/10/20	Sevastopol Schools	Lottery credit settlement	132,274.48
29870	04/10/20	Southern Door School	Lottery credit settlement	270,255.54
31670	04/10/20	Sturgeon Bay School	Lottery credit settlement	186,476.90
32770	04/10/20	Town of Baileys Harbor	Lottery credit settlement	6,094.74
32820	04/10/20	Town of Brussels	Lottery credit settlement	9,296.88

PRE-PAID VOUCHER LISTING - FINANCE COMMITTEE - APRIL/MAY, 2020

Vendor #	Date Paid	Vendor Name	Description	Amount
32870	04/10/20	Town of Clay Banks	Lottery credit settlement	2,707.17
32920	04/10/20	Town of Egg Harbor	Lottery credit settlement	4,123.39
32970	04/10/20	Town of Forestville	Lottery credit settlement	10,345.47
33020	04/10/20	Town of Gardner	Lottery credit settlement	9,778.99
1371	04/10/20	Town of Gibraltar	Lottery credit settlement	6,218.71
33120	04/10/20	Town of Jacksonport	Lottery credit settlement	4,592.91
33170	04/10/20	Town of Liberty Grove	Lottery credit settlement	10,176.93
33270	04/10/20	Town of Nasewauee	Lottery credit settlement	13,505.31
33370	04/10/20	Town of Sevastopol	Lottery credit settlement	9,697.01
33420	04/10/20	Town of Sturgeon Bay	Lottery credit settlement	2,712.30
33470	04/10/20	Town of Union	Lottery credit settlement	5,437.23
33570	04/10/20	Town of Washington	Lottery credit settlement	14,707.30
502	04/10/20	United Way	Employee contributions	129.00
35020	04/10/20	Village of Egg Harbor	Lottery credit settlement	2,079.86
35070	04/10/20	Village of Ephraim	Lottery credit settlement	1,508.62
35120	04/10/20	Village of Forestville	Lottery credit settlement	2,728.61
35170	04/10/20	Village of Sister Bay	Lottery credit settlement	6,044.43
36270	04/10/20	Washington Island Ferry	Ferry charges	118.50
36275	04/10/20	Washington Island School	Lottery credit settlement	16,558.53
29921	04/10/20	WI Dept of Admin	Quarterly fees	11,583.12
5999	04/10/20	Wisconsin Document Imaging	Finance copier	32.12
10351	04/17/20	David Jones	Over pmt of taxes	139.35
8920	04/17/20	Door County Treasurer	Tax payments Hidding/Old Younkers	19,710.64
7491	04/17/20	Maplewood Sanitary District	Standby charges	93.60
15069	04/17/20	Staples	Finance office supplies	90.41
29925	04/17/20	State of Wisconsin	Court fines due state	64,123.31
1692	04/17/20	Wisconsin Humane Society	Annual Services per agreeement	10,000.00
10355	04/27/20	Ceridian	Dayforce fees	7,947.25
10741	04/27/20	Door County Deputy Sheriff Assoc	Union dues	1,612.00
2607	04/27/20	FedEx	Paychecks	34.76
5238	04/27/20	Great West	Deferred comp	16,445.66
21372	04/27/20	Nationwide	Deferred comp	11,292.23
32770	04/27/20	Town of Baileys Harbor	Special assessments	492.46
1371	04/27/20	Town of Gibraltar	Special assessments	2,397.26
502	04/27/20	United Way	Employee contributions	129.00
35070	04/27/20	Village of Ephraim	Special assessments	1,815.59
8383	05/01/20	Amazon	Prime membership	179.00
3885	05/01/20	Dana Investment Advisors	2nd quarter fees	289.75
13238	05/01/20	Monica Nelson	Reissue uncashed payroll check	103.89
14532	05/01/20	WalMart	See attached	1,495.72
5999	05/01/20	Wisconsin Document Imaging	Finance copier	28.76
12026	05/08/20	Bonnie Rock	Over pmt of taxes	180.11
9776	05/08/20	Cardmember Services	See attached	14,263.69
12021	05/08/20	Christian Lie	Over pmt of taxes	15.00
12027	05/08/20	Joseph Behrens	Over pmt of taxes	16.39

PRE-PAID VOUCHER LISTING - FINANCE COMMITTEE - APRIL/MAY, 2020

Vendor #	Date Paid	Vendor Name	Description	Amount
12024	05/08/20	Joseph Grund	Over pmt of taxes	22.36
35070	05/08/20	Village of Ephraim	Special assessments	217.56

1,343,899.72

Date

David Englebert, Chairman
Finance Committee

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By: April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

☐ New Vendor (Please Assign New #)

VENDOR # 9776 ☐ One Time Vendor (Please Assign New #)

VENDOR NAME: Cardmember Services

VENDOR ADDRESS:

VENDOR ADDRESS: PO Box 790408

VENDOR ADDRESS: St. Louis, MO 63179-0408

☐ Added to Voucher Listing

This Area to be Completed by Finance Department

PAID BY

CHECK # _____

Date

Paid _____

☐ Voucher Listing Signed/Approved

Meeting Date _____

☐ Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number	Description	Qnty	Amount	Invoice Date	Vendor Invoice Number
100	48	1102	54101	WGFOA registration cancelation		$ (220.00)		Finance
100	69	1158	54102	WIPSCOM lodging credit		$ (246.00)		Emerg Management
100	69	1158	51290	Dispatch uniforms		$ 200.77		Emerg Management
100	29	2112	52402	National EMS membership		$ 195.00		EMS
100	06	1161	53110.001	Inhalers		$ 134.89		EMS
100	31	6107	54101	Lakes & Rivers convention registration		$ 20.00		Soil & Water
701	33	3260	54101	Atts Cert refund-Brungraber		$ (450.00)		Highway
100	53	4201	52301	Reed Joseph int		$ 148.00		Airport
100	53	4201	53102	USPS		$ 16.70		Airport
100	53	4201	53102	Pack & Ship		$ 11.20		Airport
100	71	3616	52301	Wheelchair restraints ADRC bus		$ 108.00		Senior Center
100	13	1106	54101	MTAW registration refund		$ (198.00)		Tech Services
100	06	1161	53110.001	COVID 19 conf room set up		$ 1,411.92		Tech Services
100	13	1106	52302.00013	Logme in subscription		$ 974.25		Tech Services
100			17101	Logme in subscription		$ 324.75		Tech Services
100	13	1106	52302.00013	Survey monkey		$ 225.00		Tech Services
100			17101	Survey monkey		$ 75.00		Tech Services
100	13	1106	52301	Headset Jorin work from home		$ 35.99		Tech Services
100	13	1106	52301.00013	Google domain email reg		$ 136.82		Tech Services
100	13	1106	52301	GBICS		$ 56.82		Tech Services
100	13	1106	52301	Hard drive caddy		$ 119.84		Tech Services
100	06	1161	53110.001	COVID 19 county board voting		$ 425.04		Tech Services
100	13	1106	52301	Multicloud subscription		$ 89.90		Tech Services
100	13	1106	52301	Remote access		$ 137.13		Tech Services
100	13	1106	69901.00011	County board tablet screen protectors		$ 16.99		Tech Services
250	70	2353	52701.05137	Client purch		$ 9.99		Tech Services
100	13	1106	69901.00010	Cherry room conf set up		$ 705.00		Tech Services
100	37	1120	52312.6501	Soap chem dispensers		$ 181.50		Facilities & Parks
100	37	1120	52303	Trailer hitch new truck		$ 628.53		Facilities & Parks
100	37	5202	52315	Murphy boat launch water permitting		$ 618.08		Facilities & Parks
100	37	5202	52315	Lily Bay boat launch water permitting		$ 618.08		Facilities & Parks
100	37	1120	52303	Mud flap kit new truck		$ 94.90		Facilities & Parks
100	37	5202	52459	Heritage shelter coat cana island		$ 330.00		Facilities & Parks
100	37	5202	52402	Bird city membership		$ 125.00		Facilities & Parks
100	06	1161	53110.001	COVID 19 cashier shields		$ 5,424.38		Facilities & Parks
			VOUCHER TOTAL	→		$ 12,485.47	←	VOUCHER TOTAL

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VOUCHER

STATE OF WISCONSIN

Door County

Submitted By: April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

VENDOR # 9776

New Vendor (Please Assign New #)

One Time Vendor (Please Assign New #)

VENDOR NAME: Cardmember Services

VENDOR ADDRESS:

VENDOR ADDRESS: PO Box 790408

VENDOR ADDRESS: St. Louis, MO 63179-0408

Added to Voucher Listing

This Area to be Completed by Finance Department

PAID BY

CHECK #

Date

Paid

Voucher Listing Signed/Approved

Meeting Date

Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number		Sub Proj	Description	Qnty	Amount	Invoice Date	Vendor Invoice Number
250	70	2300	53106			Checks for rep payee		73.33		Human Services
250	70	2364	52815		1AT01	Suicidal/High Risk Client training		348.12		Human Services
250	70	2300	53102			Stamps for department		110.00		Human Services
250	70	2370	52857		EF002	Tablet for client		59.99		Human Services
250	70	2364	52815		1LB01	Crisis training for on call worker		35.00		Human Services
250			16101	GASCD		Gas cards for agency use		250.00		Human Services
250	70	2353	52701	05185	DB002	Mar 31,2020 403.01 Rec Activity		369.00		Human Services
250	70	2300	52461		HS005	Medical records request		1.40		Human Services
250	70	2300	52461		EMM01	Medical records request		1.40		Human Services
250	70	2370	52857		KV001	Tablet for client		64.99		Human Services
250	70	2370	52857		AL006	Tablet for client		64.99		Human Services
250			16101	MISCD		Gift cards for agency use		400.00		Human Services
						Totals from pg 2		12,485.47		
								14,263.69		VOUCHER TOTAL

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By: April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

☐ New Vendor (Please Assign New #)

VENDOR # 14532 ☐ One Time Vendor (Please Assign New #)

VENDOR NAME: WalMart

VENDOR ADDRESS:

VENDOR ADDRESS: PO Box 530934

VENDOR ADDRESS: Atlanta, GA 30353-0934

☐ Added to Voucher Listing

This Area to be Completed by Finance Department

PAID BY

CHECK # _____

Date

Paid _____

☐ Voucher Listing Signed/Approved

Meeting Date _____

☐ Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number	Description	Qnty	Amount	Invoice Date	Vendor Invoice Number
250	70	2380	52742	Materials for library presentation		$ 15.97		HHS
250	70	2384	53110	Soil activity at YCC		$ 3.93		HHS
250	70	2364	52815	Prizes for CSP bingo		$ 163.23		HHS
250	70	2364	52815	FM002 Supplies for client		$ 43.65		HHS
250			16101.miscd	WalMart gift cards		$ 225.00		HHS
250			16101.miscd	WalMart gift cards		$ 275.00		HHS
250	70	2363	53188	Water for clients		$ 4.00		HHS
250	70	2380	52742	COVID 19 response needs for CPS		$ 34.79		HHS
250	70	2364	52815	Supplies for clients		$ 51.72		HHS
204	23	3615	59124	Easter supplies		$ 74.70		Senior Center
204	23	3613	53161	Raw food kitchen supplies		$ 25.38		Senior Center
204	23	3613	53161	Raw food kitchen supplies		$ 8.22		Senior Center
204	23	3613	53161	Raw food kitchen supplies		$ 28.11		Senior Center
100	37	1120	53133	Swifters & ext, liquid cleaner wet jet		$ 54.32		Facilities & Parks
100	37	1120	52312.6501	LED bulbs-judge Weber		$ 4.97		Facilities & Parks
100	37	1120	53133	Tide, detergent, wet jet		$ 70.85		Facilities & Parks
100	37	1120	52312.6501	Phone case, band aids		$ 7.92		Facilities & Parks
100	29	2112	53106	Office supplies		$ 38.02		EMS
100	06	1161	53110.001	Station supplies		$ 23.60		EMS
100	06	1161	53110.001	Cleaning supplies		$ 66.65		EMS
100	06	1161	53110.001	Amb supplies eye protection		$ 13.70		EMS
100	06	1161	53110.001	Station/amb supplies		$ 176.37		EMS
100	06	1161	53110.001	Cleaning/station supplies		$ 20.10		EMS
100	06	1161	53110.001	Cleaning/station supplies		$ 65.52		EMS
VOUCHER TOTAL →						$ 1,495.72	←	VOUCHER TOTAL

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By: April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

☐ New Vendor (Please Assign New #)

VENDOR # 9776 ☐ One Time Vendor (Please Assign New #)

VENDOR NAME: Cardmember Services

VENDOR ADDRESS:

VENDOR ADDRESS: PO Box 790408

VENDOR ADDRESS: St. Louis, MO 63179-0408

☐ Added to Voucher Listing

This Area to be Completed by Finance Department

PAID BY

CHECK # _____

Date

Paid _____

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Meeting Date _____

☐ Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number	Description	Qnty	Amount	Invoice Date	Vendor Invoice Number
100	13	1106	53135	Diversion prog printer exhange		$ 5.80		Tech Services
100	13	1106	69901.00011	County Board tablet covers		$ 41.98		Tech Services
100	13	1106	52302.00013	Adobe creative cloud subscription		$ 55.90		Tech Services
100	13	1106	53135	Diversion prog printer exhange		$ 34.25		Tech Services
100	26	1301	53106	New monitor for DA office		$ 158.00		Tech Services
100	13	1106	52301	Displayport DVI cable		$ 39.95		Tech Services
100	13	1106	52301.00013	Google cloud G sute January		$ 11.16		Tech Services
100	13	1106	52301	HDMI Cable/SD card		$ 22.46		Tech Services
100	13	1106	52101	MTAW defeding your data conf		$ 99.00		Tech Services
100	13	1106	69901.00013	WYSE clients		$ 159.99		Tech Services
100	13	1106	52301	Headsets for remote access		$ 104.94		Tech Services
100	13	1106	52301	Headsets for remote access		$ 117.68		Tech Services
100	13	1106	52301	Return headsets for remote access		$ (79.76)		Tech Services
100	13	1106	52101	Prime cancellation		$ (101.15)		Tech Services
100	13	1106	52301.00013	Office sute subs county board tablet		$ 9.99		Tech Services
100	13	1106	52301	Zoom subscription Covid 19		$ 137.13		Tech Services
100	13	1106	52302.00013	Adobe creative cloud subscription		$ 55.90		Tech Services
100	29	2112	54101.6931	PWW Media-Hasenjager conf		$ 650.00		EMS
100	29	2112	54101.6931	PWW Media-Jennerjohn conf		$ 650.00		EMS
100	29	2112	54101.6930	WI Paramedic seminar-Dallman		$ 195.00		EMS
100	29	2112	54101.6930	WI Paramedic seminar-Jensen		$ 195.00		EMS
100	29	2112	54101.6930	WI Paramedic seminar-Dallman		$ (195.00)		EMS
100	29	2112	54101.6930	WI Paramedic seminar-Jensen		$ (195.00)		EMS
100	06	1161	53110.001	Tyvek suits/filters		$ 109.98		EMS
100	06	1161	53110.001	Respirator/filters		$ 38.25		EMS
701	33	3220	53115	Fleet Farm		$ 24.64		Highway
701	33	3220	53115	Harbor Freight		$ 49.99		Highway
701	33	3228	53101	Harbor Freight		$ 12.39		Highway
701	33	3220	53115	Tooltopia		$ 80.00		Highway
701			16101.06112	Swiderski		$ 1,888.56		Highway
100	25	1310	53106	Calendars, day timers		$ 97.04		Circuit Court
100	53	4201	52303	Tractor Supply		$ 36.99		Airport
100	53	4201	53102	USPS		$ 18.50		Airport
100	53	4201	53133	Target		$ 9.98		Airport
100	11	1101	54102	WCA conf lodging		$ 2,670.00		County Board
			VOUCHER TOTAL	→		$ 7,209.54	←	VOUCHER TOTAL

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By: April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

VENDOR # 9776

New Vendor (Please Assign New #)

One Time Vendor (Please Assign New #)

VENDOR NAME: Cardmember Services

VENDOR ADDRESS:

VENDOR ADDRESS: PO Box 790408

VENDOR ADDRESS: St. Louis, MO 63179-0408

Added to Voucher Listing

This Area to be Completed by Finance Department

PAID BY

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Date

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Voucher Listing Signed/Approved

Meeting Date

Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number		Sub Proj	Description	Qnty	Amount	Invoice Date	Vendor Invoice Number
204	23	3612	53161			Raw food-Kitchen		22.04		Senior Center
204	23	3613	53161			Raw food-Kitchen		24.94		Senior Center
204	23	3612	53161.05178			Salad bar carafes		61.74		Senior Center
204	23	3615	59124			St Patricks Day supplies		68.00		Senior Center
204	23	3609	54101			ADPAW spring training-JE		82.00		Senior Center
204	23	3609	54102			ADRC directors meeting		82.00		Senior Center
204	23	3618	52788			Living Well training-AP		135.00		Senior Center
204	23	3618	52788			Living Well training-CW		135.00		Senior Center
204	23	3619	54101			WABS spring training		82.00		Senior Center
100	37	1120	52306.6501			Repair crack in jail floor		405.56		Facilities & Parks
100	37	1120	52312.6501			Jail B pod showers		41.90		Facilities & Parks
100	37	1120	52304			Generators block heater towner generator		83.57		Facilities & Parks
100	37	1120	53133.6501			Nitrile gloves		19.96		Facilities & Parks
100	37	1120	53133.6501			Nitrile gloves		19.96		Facilities & Parks
100	31	6107	53106			Veridesk		295.00		S&W
100	31	6107	53101			Outdoor brochure holders		63.95		S&W
100	69	1158	54102			Time 2 lodging		164.00		Emergency Management
100	69	1158	54102			WIPSCOM lodging		82.00		Emergency Management
100	69	1158	54102			WIPSCOM lodging		82.00		Emergency Management
100	69	1158	54102			WIPSCOM lodging		82.00		Emergency Management
100	69	1158	54102			WIPSCOM lodging		82.00		Emergency Management
100	68	6202	54101			Lodging		410.00		Land Use
250	70	3900	54102			HHS purchases		1,560.01		HHS
						Totals from pg 2		7,209.54		
								11,294.17		VOUCHER TOTAL

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By: April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

☐ New Vendor (Please Assign New #)

VENDOR # 14532 ☐ One Time Vendor (Please Assign New #)

VENDOR NAME: WalMart

VENDOR ADDRESS:

VENDOR ADDRESS: PO Box 530934

VENDOR ADDRESS: Atlanta, GA 30353-0934

☐ Added to Voucher Listing

This Area to be Completed by Finance Department

PAID BY

CHECK # _____

Date

Paid _____

☐ Voucher Listing Signed/Approved

Meeting Date _____

☐ Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number	Description	Qnty	Amount	Invoice Date	Vendor Invoice Number
204	23	3615	59124	Easter supplies		$ 29.70		Senior Center
204	23	3611	53101	Power strips for public computers		$ 23.66		Senior Center
204	23	3611	53106	Office supplies		$ 6.17		Senior Center
100	37	1120	52312.6501	Goo gone, goof off cleaner, broom, dust pan		$ 21.06		Facilities & Parks
250	70	2384	53179	Food for YCC		$ 134.08		HHS
250	70	2380	52742	JG004 head lice		$ 214.86		HHS
250	70	2384	53110	Supplies for YCC		$ 44.60		HHS
250	70	2384	59141	Incentive items for YCC		$ 46.12		HHS
100	29	2112	53110.6917	Station supplies		$ 41.08		EMS
VOUCHER TOTAL →						$ 561.33	←	VOUCHER TOTAL

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By: April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

☐ New Vendor (Please Assign New #)

VENDOR # 9776 ☐ One Time Vendor (Please Assign New #)

VENDOR NAME: Cardmember Services

VENDOR ADDRESS:

VENDOR ADDRESS: PO Box 790408

VENDOR ADDRESS: St. Louis, MO 63179-0408

☐ Added to Voucher Listing

This Area to be Completed by Finance Department

PAID BY

CHECK # _____

Date

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☐ Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number	Description	Qnty	Amount	Invoice Date	Vendor Invoice Number
100	48	1102	54101	WGFOA registration		$ 220.00		Finance
100	53	4201	52301	Industrial bearing service		$ 33.60		Airport
204			12201	Parts town credit 2019 purch		$ (183.39)		Senior Center
204	23	3615	59141	Brewer ticket deposit		$ 250.00		Senior Center
204	23	3615	59124	St Patrick day celebration supplies		$ 139.80		Senior Center
100	29	2112	53117.6922	Thermometer mount		$ 61.95		EMS
100	29	2112	52303	ECU kit 8126		$ 469.00		EMS
100	29	2112	54101.6930	Active threat conf-AC/JB/RG		$ 285.00		EMS
100	29	2112	54102	Lodging active threat conf		$ 346.22		EMS
100	29	2112	54102	Conf meals		$ 39.38		EMS
100	49	1115	54102	WCA meals		$ 26.47		County Administrator
100	10	1110	53105	Election supplies		$ 42.72		County Clerk
100	13	1106	52301	County board laptop sleeve		$ 17.99		Tech Services
100	13	1106	52101	DNSLB/SIP lists		$ 220.00		Tech Services
100	13	1106	69901.00069	EM projector		$ 299.99		Tech Services
100	13	1106	52301	Keystone jack		$ 29.99		Tech Services
701	33	3220	53115	Chromebooks for Rtvision		$ 1,077.00		Tech Services
100	13	1106	52301.00013	Google cloud		$ 6.00		Tech Services
100	13	1106	52302.00013	Rescue assist subscription		$ 545.38		Tech Services
100			17101	Rescue assist subscription		$ 49.58		Tech Services
100	13	1106	52301	HP server rail kit		$ 89.68		Tech Services
100	13	1106	69901.00013	Wyse replacements		$ 483.13		Tech Services
100	13	1106	52306	packing tape		$ 18.84		Tech Services
100	13	1106	52302.00013	Zoho help desk renewal		$ 1,166.40		Tech Services
100	13	1106	69901.00035	Copier table		$ 211.83		Tech Services
100	13	1106	54101	UWGB defending your data conf		$ 99.00		Tech Services
100	13	1106	52301	Module catalyst		$ 149.50		Tech Services
100	69	1158	53106	Roku		$ 24.00		Emergency Management
100	13	1106	69901.00011	County board tablets		$ 1,931.96		Tech Services
250	70	2326	53101	Wall baskets		$ 24.99		Health & Human Services
100	13	1106	69901.00011	Screen protectors		$ 339.80		Tech Services
100	13	1106	52301	Cigarette lighter splitter		$ 7.99		Tech Services
250	70	2326	53101	Communicable disease book		$ 56.70		Health & Human Services
100	13	1106	52302.00013	Simac dictation media software		$ 34.99		Tech Services
100	69	1158	53106	Venta airwasher		$ 51.98		Emergency Management
				VOUCHER TOTAL →		$ 8,667.47	←	VOUCHER TOTAL

P:\Finance\Forms and Templates\Voucherform1.xls

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By: April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

VENDOR # 9776

New Vendor (Please Assign New #)

One Time Vendor (Please Assign New #)

VENDOR NAME: Cardmember Services

VENDOR ADDRESS:

VENDOR ADDRESS: PO Box 790408

VENDOR ADDRESS: St. Louis, MO 63179-0408

Added to Voucher Listing

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Fund	Dept	Sub Dept	Account Number		Sub Proj	Description	Qnty	Amount	Invoice Date	Vendor Invoice Number
250	70	2300	54102		1BG01	Refund on tax charged for hotel stay		-6.56		Health & Human Service
250			16101	GASCD		Gas cards for agency use		250.00		Health & Human Service
250	70	2325	54102		1CS02	Lodging during conference		164.00		Health & Human Service
250	70	2325	54102		1RM01	Lodging during conference		164.00		Health & Human Service
250	70	2300	53136			Canvas prints for PH		194.96		Health & Human Service
250	70	2300	54101		1KB01	Sorting out Personlity Disorders Conf Fee		35.00		Health & Human Service
250	70	2300	54101		1JC01	Sorting out Personlity Disorders Conf Fee		35.00		Health & Human Service
250	70	2300	54102		1PO01	Lodging during conference		410.00		Health & Human Service
250	70	2352	52701	05141	BB001	CLTS order for client		161.99		Health & Human Service
250	70	2300	54101		1ES02	Ethics & Boundaries Conf Reg Fee		15.00		Health & Human Service
250	70	2300	54102		1KB02	Lodging during conference		164.00		Health & Human Service
250	70	2300	54102		1BG01	Lodging during conference		246.00		Health & Human Service
250	70	2300	54101		1PO01	Ethics & Boundaries Conf Reg Fee		15.00		Health & Human Service
250	70	2300	54101		1JG01	Ethics & Boundaries Conf Reg Fee		15.00		Health & Human Service
250			16101	GASCD		Gas cards for agency use		250.00		Health & Human Service
250			16101	MISCD		Incentive gift cards for agency use		50.00		Health & Human Service
250	70	2362	52795		1AT01	Elder Financial Exploitation Conf Reg Fee		10.00		Health & Human Service
250	70	2300	54101		1JD01	Crisis Services/Suicide Risk Conf Reg Fees		70.00		Health & Human Service
250	70	2300	54101		1AT01	Crisis Training Conf Reg Fees		105.00		Health & Human Service
250	70	2300	54101		1SB02	Ethics & Boundaries Conf Reg Fee		15.00		Health & Human Service
250	70	2300	54101		1RL01	Ethics & Boundaries Conf Reg Fee		15.00		Health & Human Service
250	70	2360	52424			Passcodes for HR Psych Evals		163.00		Health & Human Service
250	70	2353	52701	05141	AK003	Feb 20,2020 112.55 Spec Medical Supplies		137.55		Health & Human Service
250	70	2370	54102		1AC01	Lodging during CST conference		82.00		Health & Human Service
250	70	2370	54102		1DB01	Lodging during CST conference		82.00		Health & Human Service
250	70	2380	52742		EE001	Used tires for family		120.00		Health & Human Service
701			16101.06121			Fleet Farm		159.00		Highway
701			16101.06109			Fleet Farm		11.94		Highway
701	33	3228	53101			Fleet Farm		54.58		Highway
701	33	3260	54101			Aeromet		450.00		Highway
701	33	3260	54102.04207			Asphalt conf lodging		387.00		Highway
100	69	1158	54102			Time 1 lodging		384.00		Emergency Management
100	14	1107	54101			WHS WS2 SHS Epay		20.00		Corp Counsel
100	37	1120	52304			HVAC brain gov center		191.00		Facilities & Parks
100	37	1120	52304.6501			HVAC brain justice center		382.00		Facilities & Parks
100	37	1120	52304.6901			Dewalt shaft/roller kit		58.95		Facilities & Parks
100	37	1120	53133			4 boxes nitrile rubber gloves		25.28		Facilities & Parks
100	37	1120	52312.6501			Caron Steel		65.28		Facilities & Parks
100	69	1158	54102			Gas		15.01		Emergency Management
100	69	2170	54102			Preparedness conf lodging		82.00		Emergency Management
						Totals from pg 2		8,667.47		
								13,916.45		VOUCHER TOTAL