

<p>Notice of Public Meeting</p> <p>Monday, June 15, 2020</p> <p>2:00 p.m.</p>	<p>FINANCE COMMITTEE</p>	<p><i>Door County Government Center County Board Room/Chambers Room, 1st floor 421 Nebraska Street, Sturgeon Bay, WI</i></p>
<p><i>Oversight for Finance Department and County Treasurer</i></p>		

AGENDA

1. **Call Meeting to Order**
2. **Establish a Quorum ~ Roll Call**
3. **Adopt Agenda / Properly Noticed**
4. **Approve Minutes** of the May 18, 2020 Regular Finance Committee Meeting
5. **Communications**
6. **Public Comment**
7. **Old Business**
8. **County Treasurer**
 - ◆ Treasurer's Reports
9. **Finance Director Department Update**
 - ◆ Investment Report
 - ◆ Checking Account Summary
 - ◆ Comparison of Sales Tax Revenues
 - ◆ Unassigned Fund Balance & Contingency Fund Status
 - ◆ Health Insurance & Workers Comp
10. **New Business (Review / Action)**
 - A. Investment Review - Presentation from Ehlers Investment Partners (Tami Olszewski)
 - B. Review and Discuss Investment Policy with Ehlers Investment Partners (Tami Olszewski)
 - C. Request Authorization for Transfer of Non-Budgeted Funds – Sheriff Deputies Personal Protective Equipment
 - D. Request Authorization for Transfer of Non-Budgeted Funds – 442 Michigan Street Demo
 - E. First Review of Proposed 2021-2025 Capital Improvements Program (C.I.P.)
11. **Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee**
12. **Vouchers, Claims and Bills**
13. **Next Meeting Date:**
 - Regular Monthly Meeting – July 20, 2020 – 2:00 p.m.
14. **Meeting Per Diem Code**
15. **Adjourn**

In light of the declared state of emergency and to mitigate the impact of COVID-19 this meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in-person in the Peninsula Room (C121) 1st Floor Government Center (*please note public in-person has limited capacity and is on a first come, first served basis*).

To attend the meeting via computer:

Go to:

<https://doorcounty.webex.com/doorcounty/onstage/g.php?MTID=ee4fb772a6702f24889630103079da4d8>

Event Password: June15fin2020

To Connect via phone:

Call: 1-408-418-9388

Access Code: 146 411 7651

Deviation from the order shown may occur

MINUTES
Monday, May 18, 2020

FINANCE COMMITTEE

*Door County Government Center
County Board Room/Chambers Room, 1st floor
421 Nebraska Street, Sturgeon Bay, WI*

Oversight for Finance Department and County Treasurer

"These minutes have **not** been reviewed by the oversight committee and are subject to approval at the next regular committee meeting."

Call Meeting to Order

The Monday, May 18, 2020 Finance Committee meeting was called to order by Chairman Engleburt at 2:07 p.m. at the Door County Government Center.

Establish a Quorum ~ Roll Call

Committee members present: David Engleburt, Susan Kohout, Nancy Robillard, Dan Austad, Dale Vogel, Alexis Heim Peter, and Laura Vlies Wotachek.

Others present: Administrator Ken Pabich, Finance Director Steve Wipperfurth, Treasurer Jay Zahn, and County Clerk Jill Lau.

Election of Vice Chairperson

Supervisor Kohout nominated Nancy Robillard. Upon hearing no other nominations Motion by Austad, seconded by Vogel to close nominations and cast a unanimous ballot for Nancy Robillard. Motion carried by unanimous voice vote.

Adopt Agenda / Properly Noticed

Motion by Robillard, seconded by Vlies Wotachek to adopt the agenda. Motion carried by unanimous voice vote.

Approve Minutes of the March 16, 2020 Regular Finance Committee Meeting

Motion by Kohout, seconded by Heim Peter to approve the minutes of the March 16, 2020 Finance Committee Meeting. Motion carried by unanimous voice vote.

Communications

None presented.

Old Business

No old business was presented.

County Treasurer

Treasurer's Reports

County Treasurer Zahn reviewed the reports included in the meeting packet. Review of last week's adoption of Resolution 2020-42. Zahn noted he will be sending a letter to municipalities today with a resolution template for municipalities to use if they choose to adopt. June 12th is the next court date for In Rem properties.

Finance Director Department Update

Investment Report

Checking Account Summary

Comparison of Sales Tax Revenues

Unassigned Fund Balance & Contingency Fund Status

Health Insurance & Workers Comp

Finance Director Wipperfurth reviewed each of the reports included in the meeting packet and provided a brief background for each report.

**New Business (Review / Action)
2021 Budget Schedule**

The budget schedule was included in the meeting packet and was reviewed.

Discussion on COVID-19 Expenses to Date

Administrator Pabich reviewed the listing included in the meeting packet. Total expenses to date are approximately \$48,600. The expenses are being tracked in anticipation of possible reimbursement through FEMA.

Discussion on COVID-19 Reimbursement Process

Emergency Management Director Dan Kane reviewed the eligible categories, specifically the emergency protective measures category and what qualifies for reimbursable expenses. Category B is also an eligible category with is used for reimbursement for time dedicated to the public assistance program or grant program. The bulk of reimbursement will be in supplies. Administrator Pabich noted the County is working to mobilize the between now and October by ramping up additional staffing in Public Health. Estimated costs are approximately \$30,000. The cost is only an estimate and is dependent upon the number of COVID cases the County experiences. In order to qualify for reimbursement, the County must continue under a Declaration of an Emergency.

Discussion on Anticipated 2020 Budget Shortfalls

Discussion regarding delaying some CIP projects to help cover anticipated budget shortfalls. The information included in the meeting packet was reviewed. Anticipated shortfalls are a best estimate at this time. Administrator Pabich noted the Committee will need to monitor this and use all tools available to the County. Some of the tools need to be put in to place now in order to position the County and County employees in the best possible manner.

Interest Rate Sheet - FYI

Reviewed.

Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee

Nothing new as of this meeting.

Vouchers, Claims and Bills

Reviewed. A question regarding the payment of taxes for the Younkers Building and the Hidding Property

Next Meeting Date:

Regular Monthly Meeting – June 15, 2020 – 2:00 p.m.

Meeting Per Diem Code

929.

Adjourn

Motion by Robillard, seconded by Vogel to adjourn. Time: 3:51 p.m. Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk



DOOR COUNTY TREASURER

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

JAY ZAHN
DOOR COUNTY TREASURER
(920) 746-2286
zahn@co.door.wi.us

TREASURER'S REPORT.....May 2020

	<u>May 2019</u>	<u>May 2020</u>
DELINQUENT TAXES	\$768,443.13 .56% of levy	\$ 710,885.71 .52% of levy
DELINQUENT SPECIAL ASSESSMENTS	\$313,468.35	\$ 313,001.14
DELINQUENT COLLECTIONS (month)	\$ 40,589.70	\$ 49,144.64
DELINQUENT SPECIALS (month)	\$ -0-	\$ -0-
INTEREST COLLECTED (month)	\$ 12,466.90	\$ 15,355.02
INTEREST COLLECTED (year)	\$ 84,658.54	\$ 72,100.82
PENALTY COLLECTED (month)	\$ 6,282.08	\$ 7,692.32
PENALTY COLLECTED (year)	\$ 42,412.75	\$ 36,189.97
CURRENT YEAR COLLECTIONS	\$ 406,807.04	\$ 520,984.96
DELINQUENT PARCELS	672	644

The Treasurer's office is now fully implemented into the new GCS collection system.

All municipalities have been notified concerning the July 31st deadline extension to October 1st. Four have passed resolutions extending the deadline as of this report.

Jay Zahn
Door County Treasurer

Door County Treasurer - Delinquent Taxes Outstanding

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	\$ 1,422,577.79	\$ 1,574,472.30	\$ 1,474,623.49	\$ 1,262,758.18	\$ 1,144,256.45	\$ 923,141.67	\$ 1,041,587.86	\$ 881,353.22	\$ 1,010,836.51	\$ 985,835.27	\$ 860,739.66
February	\$ 1,291,303.15	\$ 1,520,373.30	\$ 1,294,849.49	\$ 1,197,081.76	\$ 1,088,285.49	\$ 839,554.06	\$ 1,000,787.61	\$ 793,872.14	\$ 955,717.37	\$ 940,764.93	\$ 820,810.65
March	\$ 1,122,424.66	\$ 1,434,636.07	\$ 1,224,935.10	\$ 1,128,377.69	\$ 1,030,757.93	\$ 800,237.12	\$ 915,652.99	\$ 762,835.13	\$ 899,531.18	\$ 868,853.96	\$ 767,494.43
April	\$ 1,035,217.82	\$ 1,368,128.69	\$ 1,138,654.16	\$ 1,085,153.62	\$ 964,670.76	\$ 754,514.91	\$ 880,631.88	\$ 714,803.28	\$ 839,643.61	\$ 816,665.69	\$ 760,030.35
May	\$ 907,552.21	\$ 1,288,807.70	\$ 1,018,047.89	\$ 1,002,338.77	\$ 896,830.02	\$ 702,326.62	\$ 729,822.87	\$ 668,881.58	\$ 807,796.49	\$ 768,443.13	\$ 710,885.71
June	\$ 871,469.65	\$ 1,151,835.05	\$ 980,373.85	\$ 959,494.24	\$ 824,782.28	\$ 667,474.10	\$ 700,253.77	\$ 662,372.53	\$ 753,146.20	\$ 743,511.21	
July	\$ 823,243.15	\$ 1,151,835.05	\$ 938,289.60	\$ 866,089.85	\$ 769,221.24	\$ 606,822.41	\$ 651,005.85	\$ 633,548.98	\$ 698,854.92	\$ 680,737.09	
August	\$ 750,865.12	\$ 1,013,377.66	\$ 816,164.45	\$ 779,703.05	\$ 666,616.64	\$ 521,009.64	\$ 599,013.64	\$ 610,531.48	\$ 668,893.39	\$ 621,237.70	
September	\$ 2,222,311.23	\$ 2,532,370.49	\$ 1,910,175.77	\$ 1,848,131.70	\$ 1,446,627.42	\$ 1,376,566.48	\$ 1,258,648.08	\$ 1,388,460.06	\$ 1,302,444.37	\$ 1,270,938.55	
October	\$ 2,056,018.32	\$ 2,138,602.69	\$ 1,637,718.29	\$ 1,702,617.51	\$ 1,204,512.71	\$ 1,241,274.65	\$ 1,148,301.77	\$ 1,239,816.68	\$ 1,199,838.94	\$ 1,138,556.32	
November	\$ 1,840,041.71	\$ 1,902,840.84	\$ 1,474,846.11	\$ 1,548,320.44	\$ 1,083,176.38	\$ 1,149,663.37	\$ 1,020,639.11	\$ 1,126,798.48	\$ 1,078,126.16	\$ 1,003,513.06	
December	\$ 1,675,660.42	\$ 1,726,555.90	\$ 1,368,529.81	\$ 1,358,283.40	\$ 930,792.70	\$ 1,090,737.73	\$ 906,771.77	\$ 1,042,502.71	\$ 1,027,138.55	\$ 920,619.61	

Door County Treasurer - Delinquent Tax Collections

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	\$ 192,101.09	\$ 101,188.12	\$ 251,932.41	\$ 105,771.63	\$ 214,026.95	\$ 65,495.77	\$ 49,149.87	\$ 64,903.04	\$ 31,666.20	\$ 41,303.28	\$ 59,879.95
February	\$ 131,274.64	\$ 54,099.00	\$ 179,774.00	\$ 65,676.36	\$ 55,970.96	\$ 83,587.61	\$ 40,800.25	\$ 87,481.08	\$ 55,119.14	\$ 45,070.34	\$ 39,929.01
March	\$ 166,878.49	\$ 85,737.23	\$ 69,914.39	\$ 68,704.13	\$ 57,527.56	\$ 39,316.94	\$ 85,134.62	\$ 31,037.01	\$ 56,186.19	\$ 71,910.97	\$ 53,319.22
April	\$ 89,206.84	\$ 66,507.38	\$ 86,280.94	\$ 43,224.07	\$ 64,713.08	\$ 45,722.21	\$ 35,021.11	\$ 48,031.85	\$ 45,519.53	\$ 52,188.27	\$ 7,461.08
May	\$ 127,665.61	\$ 79,320.99	\$ 111,179.71	\$ 82,814.85	\$ 67,840.74	\$ 52,188.29	\$ 150,808.11	\$ 45,921.70	\$ 31,847.12	\$ 40,589.70	\$ 49,144.64
June	\$ 36,082.56	\$ 130,315.09	\$ 111,709.76	\$ 42,844.53	\$ 72,047.74	\$ 34,852.52	\$ 29,570.00	\$ 6,509.05	\$ 54,650.29	\$ 24,931.92	
July	\$ 48,226.50	\$ 59,705.82	\$ 41,084.25	\$ 91,952.01	\$ 55,561.04	\$ 60,651.69	\$ 49,247.92	\$ 28,824.49	\$ 54,291.28	\$ 62,774.12	
August	\$ 64,958.83	\$ 59,642.81	\$ 122,125.15	\$ 67,769.20	\$ 102,604.60	\$ 47,998.42	\$ 39,990.30	\$ 23,016.56	\$ 29,961.53	\$ 59,499.39	
September	\$ 590,175.55	\$ 640,721.08	\$ 637,772.54	\$ 607,129.48	\$ 625,627.21	\$ 625,747.58	\$ 583,064.21	\$ 626,438.06	\$ 471,635.75	\$ 633,033.53	
October	\$ 169,373.63	\$ 276,017.35	\$ 272,557.48	\$ 145,514.19	\$ 242,114.71	\$ 135,291.83	\$ 110,346.31	\$ 148,643.38	\$ 103,566.19	\$ 132,382.23	
November	\$ 215,976.61	\$ 235,850.44	\$ 162,872.18	\$ 154,297.07	\$ 121,336.33	\$ 91,641.28	\$ 127,662.66	\$ 113,018.20	\$ 108,288.75	\$ 135,043.26	
December	\$ 164,381.29	\$ 176,284.94	\$ 106,316.30	\$ 190,037.04	\$ 94,538.94	\$ 58,895.64	\$ 74,382.85	\$ 84,295.77	\$ 50,987.61	\$ 82,893.45	
Total	\$ 1,996,301.64	\$ 1,965,390.25	\$ 2,153,519.11	\$ 1,665,734.56	\$ 1,773,909.86	\$ 1,341,389.78	\$ 1,375,178.21	\$ 1,308,120.19	\$ 1,093,719.58	\$ 1,381,620.46	\$ 209,733.90

Door County Treasurer - Number of Delinquent Tax Parcels

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	1,001.00	1,128.00	1,154.00	1,284.00	1,130.00	1,065.00	989.00	880.00	926.00	915.00	777.00
February	922.00	1,078.00	1,084.00	1,223.00	1,080.00	1,012.00	948.00	825.00	891.00	830.00	728.00
March	818.00	1,098.00	1,038.00	1,107.00	998.00	962.00	888.00	795.00	847.00	776.00	687.00
April	762.00	968.00	1,002.00	1,074.00	961.00	921.00	864.00	768.00	797.00	723.00	676.00
May	696.00	923.00	924.00	919.00	922.00	850.00	811.00	723.00	766.00	672.00	644.00
June	669.00	821.00	892.00	886.00	879.00	820.00	791.00	709.00	719.00	655.00	
July	627.00	821.00	861.00	827.00	840.00	783.00	751.00	691.00	692.00	613.00	
August	552.00	720.00	827.00	763.00	778.00	714.00	605.00	673.00	656.00	589.00	
September	1,602.00	1,731.00	1,854.00	1,588.00	1,576.00	1,300.00	1,203.00	1,288.00	1,260.00	1,125.00	
October	1,482.00	1,534.00	1,578.00	1,471.00	1,391.00	1,191.00	1,124.00	1,110.00	1,144.00	1,031.00	
November	1,333.00	1,370.00	1,419.00	1,350.00	1,244.00	1,076.00	1,019.00	1,110.00	1,013.00	900.00	
December	1,205.00	1,273.00	1,337.00	1,244.00	1,102.00	1,025.00	959.00	984.00	963.00	839.00	

Door County Treasurer - Interest Collected

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	\$ 30,117.39	\$ 14,735.56	\$ 46,671.42	\$ 17,083.78	\$ 49,341.47	\$ 9,137.66	\$ 10,154.69	\$ 12,295.55	\$ 5,636.48	\$ 7,617.74	\$ 9,858.75
February	\$ 23,481.62	\$ 12,998.10	\$ 40,384.94	\$ 13,644.93	\$ 12,724.70	\$ 20,332.02	\$ 14,424.68	\$ 17,393.16	\$ 11,814.66	\$ 13,525.52	\$ 13,261.35
March	\$ 54,129.34	\$ 27,244.79	\$ 23,820.65	\$ 24,483.91	\$ 22,465.51	\$ 18,400.13	\$ 29,723.68	\$ 14,297.52	\$ 22,488.75	\$ 31,894.99	\$ 28,522.06
April	\$ 21,756.45	\$ 21,049.56	\$ 19,715.42	\$ 12,402.29	\$ 17,173.30	\$ 14,942.33	\$ 12,337.31	\$ 14,507.20	\$ 13,141.13	\$ 19,153.39	\$ 5,103.64
May	\$ 39,911.87	\$ 21,929.87	\$ 35,767.22	\$ 24,777.71	\$ 21,459.68	\$ 19,633.28	\$ 35,327.14	\$ 15,793.57	\$ 13,153.83	\$ 12,466.90	\$ 15,355.02
June	\$ 16,347.66	\$ 40,420.37	\$ 12,909.70	\$ 11,949.24	\$ 24,254.20	\$ 11,847.51	\$ 11,567.91	\$ 3,419.97	\$ 19,572.03	\$ 8,814.39	
July	\$ 22,034.94	\$ 26,629.70	\$ 24,537.60	\$ 36,439.30	\$ 23,222.14	\$ 23,749.55	\$ 22,563.81	\$ 15,316.89	\$ 20,702.39	\$ 21,832.28	
August	\$ 44,728.58	\$ 47,688.64	\$ 55,280.39	\$ 43,553.00	\$ 52,224.56	\$ 31,543.98	\$ 30,159.98	\$ 29,226.32	\$ 35,833.05	\$ 39,958.46	
September	\$ 59,581.91	\$ 71,728.52	\$ 67,811.20	\$ 60,793.39	\$ 64,036.58	\$ 62,980.34	\$ 61,130.49	\$ 59,544.68	\$ 45,694.89	\$ 63,117.05	
October	\$ 23,724.92	\$ 39,753.19	\$ 43,726.22	\$ 25,257.65	\$ 34,876.34	\$ 22,149.82	\$ 12,592.69	\$ 17,628.79	\$ 14,599.84	\$ 16,828.07	
November	\$ 18,786.34	\$ 38,450.31	\$ 23,678.30	\$ 21,778.42	\$ 17,974.78	\$ 13,087.81	\$ 18,098.72	\$ 15,061.24	\$ 20,111.83	\$ 24,453.56	
December	\$ 26,718.37	\$ 25,541.29	\$ 21,524.50	\$ 29,821.67	\$ 16,364.23	\$ 9,480.35	\$ 10,025.38	\$ 11,147.87	\$ 8,375.44	\$ 16,365.79	
Total	\$ 381,319.39	\$ 388,169.90	\$ 415,827.56	\$ 321,985.29	\$ 356,117.49	\$ 257,284.78	\$ 268,106.48	\$ 225,632.76	\$ 231,124.32	\$ 276,028.14	\$ 72,100.82

Door County Treasurer - Penalty Collected

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	\$ 15,114.38	\$ 7,367.86	\$ 23,601.74	\$ 8,541.85	\$ 28,905.51	\$ 4,568.76	\$ 5,077.10	\$ 6,147.56	\$ 2,816.68	\$ 3,801.37	\$ 4,957.72
February	\$ 11,743.64	\$ 6,505.14	\$ 20,203.87	\$ 6,825.43	\$ 6,368.38	\$ 10,286.46	\$ 7,220.81	\$ 8,701.65	\$ 5,911.79	\$ 6,782.84	\$ 6,646.48
March	\$ 27,357.42	\$ 13,643.24	\$ 11,926.05	\$ 12,256.92	\$ 11,251.35	\$ 9,220.75	\$ 14,870.61	\$ 7,168.73	\$ 11,254.20	\$ 15,949.41	\$ 14,338.87
April	\$ 10,878.77	\$ 10,880.66	\$ 10,005.33	\$ 6,243.97	\$ 8,586.43	\$ 7,522.91	\$ 6,175.60	\$ 7,263.40	\$ 6,569.23	\$ 9,597.05	\$ 2,554.58
May	\$ 19,957.67	\$ 11,016.30	\$ 17,913.13	\$ 12,427.67	\$ 10,738.05	\$ 9,822.62	\$ 17,726.31	\$ 7,904.43	\$ 6,638.41	\$ 6,282.08	\$ 7,692.32
June	\$ 8,172.68	\$ 20,316.78	\$ 6,454.49	\$ 5,974.44	\$ 12,131.40	\$ 5,937.95	\$ 5,803.64	\$ 1,709.91	\$ 9,786.58	\$ 4,407.20	
July	\$ 11,014.52	\$ 13,369.90	\$ 12,334.34	\$ 18,247.17	\$ 11,610.88	\$ 11,879.52	\$ 11,281.87	\$ 7,664.50	\$ 10,370.93	\$ 10,931.53	
August	\$ 22,396.31	\$ 24,363.49	\$ 27,388.82	\$ 21,775.90	\$ 26,178.58	\$ 15,762.19	\$ 15,074.78	\$ 14,716.62	\$ 17,949.36	\$ 19,986.44	
September	\$ 29,797.97	\$ 35,873.00	\$ 34,721.92	\$ 30,419.07	\$ 32,017.76	\$ 31,496.89	\$ 30,645.93	\$ 29,813.94	\$ 22,860.98	\$ 31,703.54	
October	\$ 23,724.92	\$ 19,876.38	\$ 28,547.81	\$ 12,637.00	\$ 17,438.98	\$ 11,103.91	\$ 6,296.07	\$ 8,790.68	\$ 7,378.82	\$ 8,410.31	
November	\$ 18,786.34	\$ 19,434.81	\$ 11,838.95	\$ 10,890.51	\$ 9,002.99	\$ 6,543.72	\$ 9,058.30	\$ 7,539.66	\$ 10,116.55	\$ 12,226.63	
December	\$ 13,358.26	\$ 12,772.08	\$ 10,797.93	\$ 14,912.25	\$ 8,339.55	\$ 4,879.36	\$ 5,012.58	\$ 5,582.46	\$ 4,195.23	\$ 8,166.52	
Total	\$ 212,302.88	\$ 195,419.64	\$ 215,734.38	\$ 161,152.18	\$ 182,569.86	\$ 129,025.04	\$ 134,243.60	\$ 113,003.54	\$ 115,848.76	\$ 138,244.92	\$ 36,189.97

County of Door Investment Summary

As of May 31, 2020

Updated June 8, 2020 by Steve Wipperfurth, Door County Finance Department

	Tax Costs	Market Value	Maturity Date	Interest Rate	
Local Government Investment Pool (LGIP) - General Fund	25,589,879.94	25,589,879.94	N/A	0.20%	
Local Government Investment Pool (LGIP) - Highway DK Jurisdictional Transfer	29,008.16	29,008.16	N/A	0.20%	
American Deposit Management Co. - Money Market Account	2,264,310.28	2,264,310.28	N/A	0.61%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	9/20/2020	2.50%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	3/18/2022	2.43%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	7/24/2020	2.70%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	7/30/2020	2.65%	*
American Deposit Management Co. - Certificate of Deposit (25 mos.)	245,000.00	245,000.00	12/22/2020	2.81%	*
American Deposit Management Co. - Certificate of Deposit (12 mos.)	245,000.00	245,000.00	9/6/2020	2.32%	*
American Deposit Management Co. - Certificate of Deposit (36 mos.)	245,000.00	245,000.00	4/30/2022	2.72%	*
American Deposit Management Co. - Certificate of Deposit (15 mos.)	245,000.00	245,000.00	5/7/2020	2.58%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	200,000.00	200,000.00	10/26/2021	2.18%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/20/2020	2.65%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/12/2020	2.40%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	1/9/2022	2.13%	*
American Deposit Management Co. - Certificate of Deposit (15 mos.)	245,000.00	245,000.00	8/24/2021	1.19%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	120,000.00	120,000.00	8/26/2021	1.74%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	2/21/2022	2.20%	*
American Deposit Management Co. - Certificate of Deposit (12 mos.)	245,000.00	245,000.00	10/11/2021	2.13%	*
American Deposit Management Co. - Certificate of Deposit (27 mos.)	245,000.00	245,000.00	6/27/2021	2.83%	*
American Deposit Management Co. - Certificate of Deposit (30 mos.)	245,000.00	245,000.00	2/23/2021	2.75%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/29/2021	2.47%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	6/7/2021	2.18%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	8/2/2020	2.39%	*
American Deposit Management Co. - Certificate of Deposit (23 mos.)	245,000.00	245,000.00	11/21/2020	2.90%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	5/4/2020	2.40%	*
American Deposit Management Co. - Certificate of Deposit (16 mos.)	245,000.00	245,000.00	8/23/2021	1.14%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/11/2020	2.60%	*
American Deposit Management Co. - Certificate of Deposit (15 mos.)	245,000.00	245,000.00	5/25/2020	2.81%	*
American Deposit Management Co. - Certificate of Deposit (27 mos.)	245,000.00	245,000.00	11/22/2021	2.67%	*
American Deposit Management Co. - Certificate of Deposit (13 mos.)	245,000.00	245,000.00	10/28/2021	2.13%	*
Associated Bank - Tax Collections Checking Account	101.00	101.00	N/A	0.00%	
Associated Bank - Money Market Account	2,270,402.61	2,270,402.61	N/A	0.15%	
Associated Trust - Freddie Mac	625,000.00	626,343.75	7/30/2020	2.01%	
Associated Trust - Federal Farm Credit Bank	550,000.00	551,199.00	7/22/2022	2.11%	
Associated Trust - Federal Farm Credit Bank	650,000.00	651,066.00	7/8/2024	2.23%	
Associated Trust - Federal Farm Credit Bank	600,000.00	611,178.00	7/26/2023	2.00%	
Associated Trust - Federal Farm Credit Bank	9,100,000.00	9,276,449.00	1/24/2024	1.67%	
Associated Trust - Federal Farm Credit Bank	2,819,263.10	2,903,991.85	5/14/2024	1.53%	
Associated Trust - Federal Farm Credit Bank	1,000,000.00	1,018,720.00	2/3/2025	1.68%	
Associated Trust - U.S. Treasury Note	325,000.00	327,951.00	11/30/2020	2.00%	
Associated Trust - U.S. Treasury Note	350,000.00	356,653.50	4/15/2021	2.35%	
Associated Trust - U.S. Treasury Note	300,000.00	300,504.00	7/15/2020	1.50%	
Associated Trust - Bank of North America Certificate of Deposit (36 mos)	150,000.00	155,766.00	1/24/2023	1.80%	
Associated Trust - Sallie Mae Bank/Salt Lke Certificate of Deposit (36 mos)	245,000.00	255,057.25	1/23/2023	1.89%	
Associated Trust - Wells Fargo Natl Bank West Certificate of Deposit (36 mos)	245,000.00	255,118.50	1/30/2023	1.89%	
Associated Trust - Ally Bank Certificate of Deposit (36 mos)	245,000.00	254,459.45	1/30/2023	1.80%	
Associated Trust - Alma Bank Certificate of Deposit (36 mos)	245,000.00	253,197.70	2/7/2023	1.60%	
Associated Trust - Morgan Stanley Bank Certificate of Deposit (36 mos)	245,000.00	254,785.30	1/30/2023	1.85%	
Associated Trust - Metro Credit Union Certificate of Deposit (24 mos)	245,000.00	251,061.30	1/31/2022	1.70%	
Associated Trust - Merrick Bank Certificate of Deposit (36 mos)	245,000.00	253,812.65	1/31/2023	1.70%	
Associated Trust - Nextier Bank Certificate of Deposit (24 mos)	245,000.00	250,840.80	2/22/2022	1.60%	
Associated Trust - Raymond James Bank Certificate of Deposit (36 mos)	245,000.00	253,900.85	2/14/2023	1.70%	
Associated Trust - Green State Credit Union Certificate of Deposit (24 mos)	245,000.00	251,071.10	1/31/2022	1.70%	
Associated Trust - Goldman Sachs Bank Certificate of Deposit (24 mos)	245,000.00	250,492.90	11/8/2021	1.75%	
Associated Trust - Goldman Sachs Bank Government Money Market	2,074,516.94	2,074,516.94	N/A	0.15%	
Johnson Bank - Certificate of Deposit (18 mos.)	255,273.93	255,273.93	6/23/2021	1.25%	**
Nicolet National Bank - Checking Account	2,619,304.46	2,619,304.46	N/A	0.10%	
Nicolet National Bank/CDARS - Certificate of Deposit (24 mos.)	1,038,756.63	1,038,756.63	4/22/2021	2.37%	**
Nicolet National Bank - Certificate of Deposit (24 mos.)	264,284.46	269,436.16	3/12/2021	2.58%	**
Notes Receivable from School District of Sturgeon Bay	90,000.00	90,000.00	4/1/2022	1.56%	
Wisconsin Investment Series Cooperative (WISC) - Investment Series and CMS Accounts, combined	2,829.35	2,829.35	N/A	0.50%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (18 mos.)	51,887.09	51,887.09	9/4/2020	2.59%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	241,700.00	241,700.00	1/19/2021	2.23%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (18 mos.)	239,800.00	239,800.00	8/10/2020	2.74%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	234,700.00	234,700.00	2/8/2021	3.04%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (9 mos.)	249,148.99	250,360.04	12/30/2020	0.97%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	241,000.00	241,000.00	11/8/2021	1.79%	
Dana Investment Account (Mortgage -Backed Securities)	347,536.61	387,884.25	N/A	1.62%	**
Investment Total	63,958,703.55	64,404,770.74			
* THIS IS THE MONTH-END BALANCE FROM THE PREVIOUS MONTH, SINCE THIS STATEMENT HAD NOT YET BEEN RECEIVED AT THE TIME THAT THIS REPORT WAS PREPARED.					
** YEAR-TO DATE AVERAGE YIELD (NET OF INVESTMENT MANAGEMENT FEES) ON AVERAGE COST.					
Investment Percentage Distribution: LGIP	25,618,888.10	39.78%			
Checking/Money Market Accounts	9,231,464.64	14.33%			
U.S. Treasury/Securities	16,624,056.10	25.81%			
Certificates of Deposit	12,452,477.65	19.33%			
Notes Receivable	90,000.00	0.14%			
DANA	387,884.25	0.60%			
Total	64,404,770.74	99.99%			

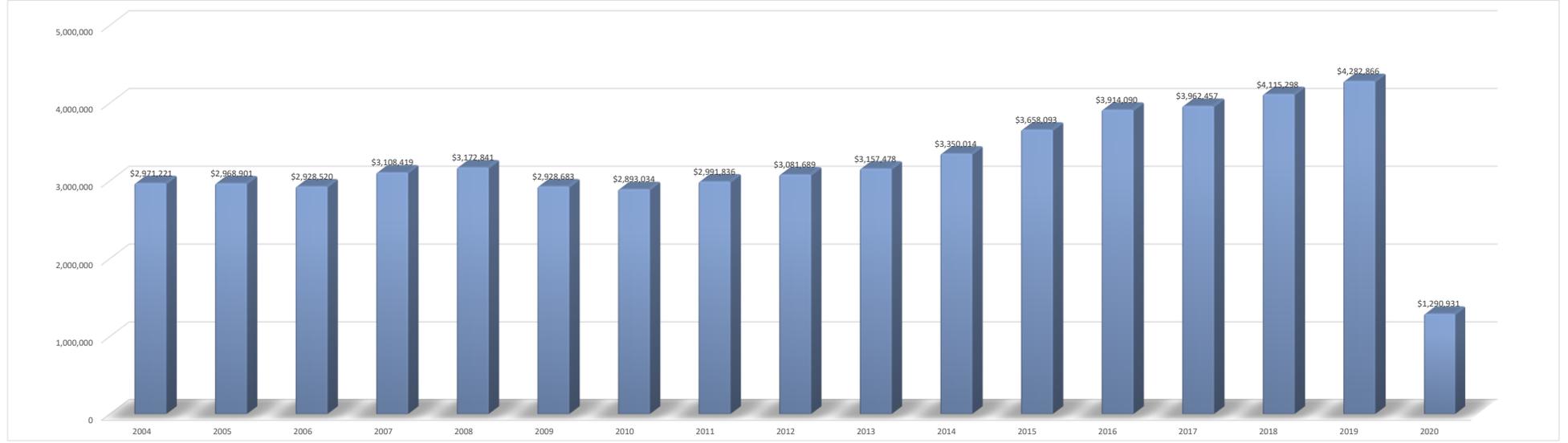
DOOR COUNTY BANK ACCOUNTS IN TRUST						
Month Ending: May 31, 2020						
Updated June 10, 2020 by Steve Wipperfurth, Door County Finance Department						
	Beginning	Add:	Less:	Add:	Less:	Ending Bank
	Balance Per		Cancelled		Fees/Other	Statement
	Statement	Deposits *	Checks	Interest	Deductions **	Balance
<u>Sheriff:</u>						
Jail Inmate Trust (Nicolet)	6,191.06	14,582.79	(17,049.74)	-	-	3,724.11
Drug Enforcement (North Shore)***	6,645.50	-	-	-	-	6,645.50
<u>Human Services</u>						
Representative Payee Acct. (Nicolet)***	62,205.84				-	62,205.84
Senior Center Nutrition (Nicolet)	1,274.00	1,184.00	(1,274.00)	-		1,184.00
Senior Center Nutrition (Associated)	3,516.02	4,018.00	(3,516.02)	-		4,018.00
District Attorney Trust Account (Nicolet)***	10,832.54			-	-	10,832.54
Clerk of Courts-Summary (Nicolet)	354,483.42	68,544.94	(62,590.53)		-	360,437.83
Less: Clerk of Courts-Held in Trust	(290,930.09)	(10,169.66)		-	-	(301,099.75)
Sunshine Fund (Nicolet)	1,521.24	29.96	-	-	-	1,551.20
Veterans Service Council (Nicolet)	13,850.48	1,600.00	-	-	-	15,450.48
Library (Nicolet)	6,515.06	2,500.00	(2,840.61)	-	-	6,174.45
TOTALS	176,105.07	82,290.03	(87,270.90)	-	-	171,124.20
* The amount shown in this column for "Clerk of Courts-Held in Trust" is the <u>net change</u> in the trust account balance during the month.						
** Any positive amounts shown in the column labeled "Fees/Other Deductions" represent service charges from a previous month that were refunded or paid for by the department (in the case of orders for checks or deposit tickets).						
*** This is the month-end balance from the previous month, since this statement was not available at the time that this report was prepared.						

DOOR COUNTY WISCONSIN

0.5% Sales Tax Rebate Collection History, January, 2004 thru May, 2020

Month Received	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	(Sales for Month of)
Jan	\$ 202,568	\$ 184,436	\$ 192,699	\$ 164,664	\$ 166,954	\$ 194,133	\$ 197,464	\$ 172,867	\$ 150,070	\$ 190,692	\$ 222,760	\$ 234,126	\$ 262,179	\$ 211,998	\$ 197,823	\$ 273,070	\$ 298,987	(Nov)
Feb	\$ 198,820	\$ 221,403	\$ 210,999	\$ 242,547	\$ 227,617	\$ 175,000	\$ 144,826	\$ 212,513	\$ 234,896	\$ 192,825	\$ 200,069	\$ 182,565	\$ 204,410	\$ 266,561	\$ 294,339	\$ 290,852	\$ 330,913	(Dec)
March	\$ 165,110	\$ 139,717	\$ 175,440	\$ 169,046	\$ 213,385	\$ 172,535	\$ 161,230	\$ 161,906	\$ 155,129	\$ 162,310	\$ 182,416	\$ 171,130	\$ 195,203	\$ 211,766	\$ 198,944	\$ 211,337	\$ 229,777	(Jan)
April	\$ 147,138	\$ 158,899	\$ 149,963	\$ 160,198	\$ 149,969	\$ 141,624	\$ 164,071	\$ 155,243	\$ 124,272	\$ 154,690	\$ 169,317	\$ 218,027	\$ 287,266	\$ 185,464	\$ 178,122	\$ 193,950	\$ 209,211	(Feb)
May	\$ 150,766	\$ 155,857	\$ 174,779	\$ 175,761	\$ 186,724	\$ 174,329	\$ 138,257	\$ 140,806	\$ 209,173	\$ 203,393	\$ 205,490	\$ 217,611	\$ 185,645	\$ 231,900	\$ 254,044	\$ 253,811	\$ 222,043	(March)
June	\$ 205,199	\$ 223,661	\$ 221,297	\$ 235,315	\$ 199,943	\$ 195,264	\$ 215,690	\$ 213,900	\$ 216,350	\$ 180,364	\$ 187,608	\$ 236,927	\$ 304,099	\$ 281,925	\$ 284,725	\$ 266,349		(April)
July	\$ 257,375	\$ 248,624	\$ 253,161	\$ 279,391	\$ 270,198	\$ 292,858	\$ 278,796	\$ 304,873	\$ 253,695	\$ 317,710	\$ 338,410	\$ 370,861	\$ 358,121	\$ 354,873	\$ 392,287	\$ 444,423		(May)
Aug	\$ 314,694	\$ 347,523	\$ 353,162	\$ 366,325	\$ 416,177	\$ 278,877	\$ 281,811	\$ 343,137	\$ 422,498	\$ 426,927	\$ 457,286	\$ 412,462	\$ 438,177	\$ 506,672	\$ 612,799	\$ 570,278		(June)
Sept	\$ 382,785	\$ 370,347	\$ 362,264	\$ 374,740	\$ 362,360	\$ 392,082	\$ 438,668	\$ 400,437	\$ 392,873	\$ 369,808	\$ 352,942	\$ 467,420	\$ 492,873	\$ 489,378	\$ 437,497	\$ 438,280		(July)
Oct	\$ 383,438	\$ 333,084	\$ 312,668	\$ 334,617	\$ 391,602	\$ 369,776	\$ 353,927	\$ 310,984	\$ 364,323	\$ 389,095	\$ 444,035	\$ 457,574	\$ 449,303	\$ 433,956	\$ 489,571	\$ 561,281		(Aug)
Nov	\$ 296,224	\$ 316,127	\$ 363,243	\$ 369,611	\$ 334,516	\$ 276,142	\$ 247,201	\$ 329,297	\$ 350,025	\$ 350,974	\$ 323,406	\$ 345,890	\$ 418,609	\$ 490,129	\$ 484,654	\$ 477,028		(Sept)
Dec	\$ 267,104	\$ 269,223	\$ 234,724	\$ 236,204	\$ 228,102	\$ 240,769	\$ 245,800	\$ 245,873	\$ 208,385	\$ 218,690	\$ 266,275	\$ 343,500	\$ 318,205	\$ 297,835	\$ 290,493	\$ 302,207		(Oct)
Annual	\$ -	\$ -	\$ (75,879)	\$ -	\$ 25,294	\$ 25,294	\$ 25,293	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total	\$ 2,971,221	\$ 2,968,901	\$ 2,928,520	\$ 3,108,419	\$ 3,172,841	\$ 2,928,683	\$ 2,893,034	\$ 2,991,836	\$ 3,081,689	\$ 3,157,478	\$ 3,350,014	\$ 3,658,093	\$ 3,914,090	\$ 3,962,457	\$ 4,115,298	\$ 4,282,866	\$ 1,290,931	\$ 67,911
% to Budget	114.28%	114.19%	108.46%	107.19%	106.76%	97.62%	96.48%	103.88%	104.46%	102.46%	106.50%	112.90%	116.16%	114.85%	109.74%	114.21%	84.42%	Year-to-Date
Budgeted	\$ 2,600,000	\$ 2,600,000	\$ 2,700,000	\$ 2,900,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 2,880,000	\$ 2,950,000	\$ 3,081,590	\$ 3,145,590	\$ 3,240,000	\$ 3,370,000	\$ 3,450,000	\$ 3,750,000	\$ 3,750,000	\$ 3,750,000	2020 vs 2019
Subsequent Levy Offset	\$ 371,221	\$ 368,901	\$ 228,520	\$ 208,419	\$ 172,841	\$ -	\$ -	\$ 111,836	\$ 131,689	\$ 75,888	\$ 204,424	\$ 418,093	\$ 544,090	\$ 512,457	\$ 365,298	\$ 532,866		

Ahead (behind) same month in prior year \$ (31,768)
 Average % to Date for this time period should be 41.67%



DOOR COUNTY
UNASSIGNED FUND BALANCE (located within the General Fund)
As of May 31, 2020

The following information on the General Fund is being provided to the Door County Board of Supervisors pursuant to Rule 19:

Unassigned Fund Balance--General Fund as of 12/31/2019 Unaudited
\$ 15,634,828.24

2020 Approved Changes to Unassigned Fund Balance:

Transfer from Unassigned Fund Balance included in 2020 Budget - for Jail Door CIP Project	(130,000.00)
Transfer from Unassigned Fund Balance included in 2020 Budget - for Human Services Reserve	(792,538.00)
Transfer of Non-Budgeted Funds - 56 N 4th Ave Building 2019 Property Tax Bill - Resolution 2020-____	(18,004.00)
Transfer of Non-Budgeted Funds - Email Archival Solution - Resolution 2020-33	(23,416.67)
	(963,958.67)

Available Unassigned Fund Balance 5/31/2020 **\$ 14,670,869.57** Unaudited

Steve Wipperfurth, Finance Director

	<u>As of 12/31/2017</u>	<u>As of 12/31/2018</u>	<u>As of 12/31/2019</u>	<u>As of 5/31/2020</u>
Unassigned Fund Balance	\$ 14,841,408.21	\$ 16,996,928.24	\$ 15,634,828.24	\$ 14,670,869.57

Unassigned Fund Balance is designed to serve as a measure of the fund's financial resources available for appropriation and has a direct impact on bond ratings and borrowing power of the county.

Current Unassigned Fund Balance	\$ 14,670,869.57
General Fund Budgeted Expenditures - 2020	\$ 33,688,152.00
All Other Budgeted Funds Requiring Tax Levy - 2020	\$ 27,199,151.00

The County's current unassigned fund balance of \$ 14,670,869.57 represents approximately **24.09512%** of its governmental funds budgeted expenditures. This level of funding is above the 12%-15% reserve funding levels set forth in Resolution 72-03 adopted August 26, 2003.

From the policy: 12% is the base per County Board Policy at which point the County would never want to let the unassigned fund balance reserved for working capital go below.

Note:	
The amount above (below) the upper limit of 15% which, if above, could be a consideration for unforeseen expenditures	\$ 5,537,774.12
15% Upper Limit would equate to an unassigned fund balance of	\$ 9,133,095.45
12% Lower Limit would equate to an unassigned fund balance of	\$ 7,306,476.36

Door County Contingency Accounts May 31, 2020

General Contingency

#100.06.1161.59103

2019 Contingency Balance Carryforward (Estimated)	Unaudited	\$ 437,198.55
2020 Budget for Contingency Expense		\$ 150,000.00
Total General Contingency Available for 2020		\$ 587,198.55

NOTE: The "2019 Contingency Balance Carryforward (Estimated)" shown above does not include the close out of final expenses for 2019 to the General Contingency Balance; this should be completed in May, 2020.

Uses - 2020

Expenses Not to Exceed \$18,000.00 for expenses related to external financial and operational audit of the Door County Treasurer's Department (Resolution 2020-06)	\$	(18,000.00)
Expenses Not to Exceed \$9,999.00 for expenses related to FCC Licenses for Emergency Communications	\$	(9,999.00)
Expenses Not to Exceed \$24,000.00 for expenses related to the Youth Apprenticeship Program for the remainder of 2020 (Resolution #2020-16)	\$	(24,000.00)
Expenses Not to Exceed \$11,509.68 for expenses related to Email Archive Solution	\$	(11,509.68)
Expenses Not to Exceed \$5,000.00 for COVID-19 expenses related to Special Cleaning Machine (Resolution #2020-35)	\$	(5,000.00)
Expenses Not to Exceed \$15,000.00 for COVID-19 expenses related to Work from Home Equipment & Conference Room Meeting Equipment (Resolution #2020-35)	\$	(15,000.00)
Expenses Not to Exceed \$5,500.00 for COVID-19 expenses related to Equipment & Supplies for Meal Program (Resolution #2020-35)	\$	(5,500.00)
Expenses Not to Exceed \$900.00 for COVID-19 expenses related to Face Masks (Resolution #2020-39)	\$	(900.00)
Expenses Not to Exceed \$5,424.38 for COVID-19 expenses related to Protective Panels (Resolution #2020-39)	\$	(5,424.38)
<i>Expenses Not to Exceed \$9,995.00 for expenses related to Sheriff Deputies Equipment</i>	\$	<i>(9,995.00)</i>
<i>Expenses Not to Exceed \$20,000.00 for expenses related to the Demo of 442 Michigan Street House (Resolution #2020-__)</i>	\$	<i>(20,000.00)</i>
Subtotal		\$ (125,328.06)
Available Balance--General Contingency Expense	Unaudited	\$ 461,870.49

Payroll Contingency

Payroll Reserve - #100.32106	Unaudited	\$ 2,765,114.14
2020 Budget for Payroll Contingency - #100.06.1161.59101		\$ 1,101,021.00
Total Payroll Contingency Available for 2020		\$ 3,866,135.14

Uses - 2020

<u>Estimated</u> Cost for 2019 of Compensation Plan Aging and Increases for General Municipal Employees (Resolution 2019-78), Collective Bargaining Agreement with Door County Deputy Sheriff's Association (Resolution 2019-21), Collective Bargaining Agreement with Emergency Medical Service Employees (Resolution 2019-57)	\$	(334,837.00)
Subtotal		\$ (334,837.00)
Available Balance--Payroll Contingency Expense/Payroll Reserve	Unaudited	\$ 3,531,298.14

Door County Medical Benefits Fund For Period thru May 31, 2020

2019 Ending Balance **Unaudited** **\$ 5,813,341.62**

2020 Revenues:

Retired Employees Medical	\$ 48,349.78	
County Share Medical	\$ 2,605,402.62	
Employee Share Medical	\$ 278,057.23	
County Share Dental	\$ 134,585.15	
Pro-rated Employee Dental (part-time)	\$ 1,455.00	
Miscellaneous	\$ 32.62	
Sub-Total All Contributions	\$ 3,067,882.40	
Insurance Reimbursements	\$ 12,488.00	
Total Revenues to Date		\$ 3,080,370.40

2020 Expenditures:

Claims Paid Medical	\$ 1,529,648.91	
Claims Paid Dental	\$ 167,276.89	
Prescription/Drug Claims	\$ 392,322.10	
Total Claims	\$ 2,089,247.90	
Specific Premium (Stop Loss Insurance)	\$ 516,251.77	
Administrative and Miscellaneous Fees	\$ 54,922.05	
Transfers to Other Funds	\$ -	
Total Expenditures to Date		\$ 2,660,421.72

2020 Net Gain/(Loss) to Date **\$ 419,948.68**

Current Fund Balance to Date **Unaudited** **\$ 6,233,290.30**

Notes:

2019 -- Same Time Period Net Gain or (Loss) \$ (250,866.25)

Difference between same time period--
current year verses prior year **\$ 670,814.93**

Target Reserve to be maintained--based on
consultant's recommendations 8/7/2018 \$ 5,200,000.00

Door County Workers' Compensation Fund For Period thru May 31, 2020
--

2019 Ending Fund Balance		<u>Unaudited</u>	<u>\$ 1,642,121.84</u>
Revenues	\$ 217,509.76		
Insurance Reimbursements/Dividends			
Total 2019 Revenues to Date	\$ 217,509.76		
Expenditures	\$ (333,514.00)		
Transfers Out	\$ (470,000.00)		
Total 2019 Expenditures and Transfers Out to Date	\$ (803,514.00)		
2020 Net Gain/(Loss) to Date			\$ (586,004.24)
Current Fund Balance, to Date		<u>Unaudited</u>	<u>\$ 1,056,117.60</u>

Notes: The Workers' Compensation Modification Rate decreased from 0.93 in 2014 to 0.79 for 2015; it decreased again for 2016, to 0.76; it increased slightly to 0.78 for 2017; and it decreased slightly again to 0.77 for 2018; it increased to 0.80 for 2019; and it decreased to 0.68 for 2020.

Door County Investment Summary

Dated: 06/10/2020

Portfolio Objectives:

Safety

Near the end of 2019 the County portfolio consisted of just over 26% FDIC insured certificates of deposit, 10% U.S. government Treasuries/Agencies, and around 60% in money market funds. Due to the expected risk of rate decline and recession pressures, Ehlers recommended shifting LGIP funds into additional CDs, and Agency securities with a slightly longer maturity into 2023 and 2024. These are low risk investments permissible under WI Investment Statutes. Safety of principal is our primary objective. The County portfolio allocation at the end of May is now just below 20% FDIC insured certificates of deposit, 25% U.S. government Treasuries/Agencies, and around 55% in money market funds

Liquidity

The average weighted maturity of the portfolio is just over 1.5 years with the shift to some 2023 and 2024 maturities. The investment strategy for the portfolio is based upon a laddered maturity structure to provide periodic liquidity. Our recommendation is to maintain an average weighted portfolio maturity not more than 3 years in order to minimize liquidity and market risk.

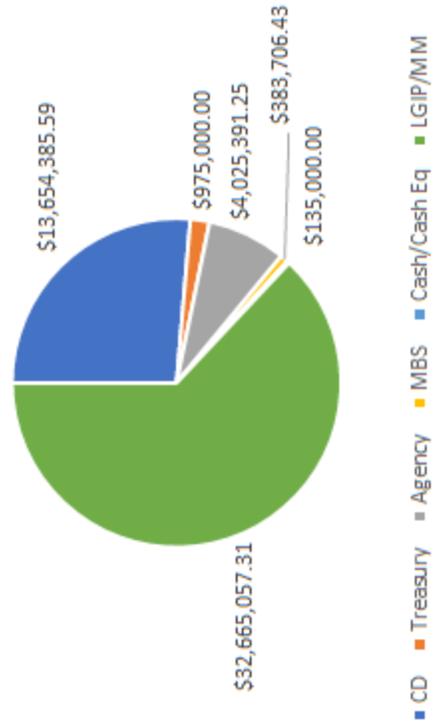
Yield

Though yields continue to decline, the portfolio average return is just under 1%. For reference, the May 2020 annualized return on the Wisconsin LGIP was reported as .20%.

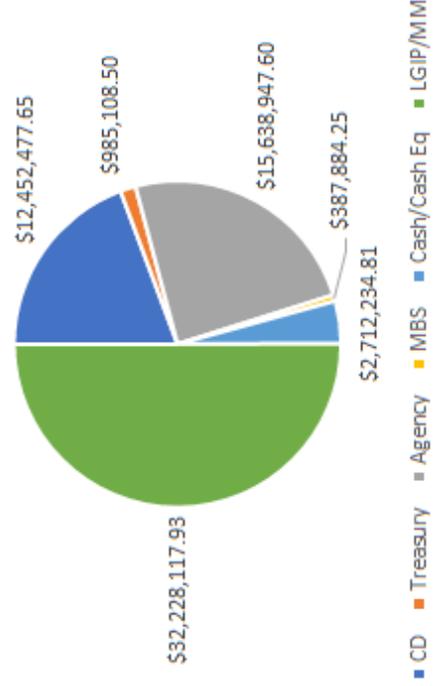
Portfolio Strategy:

Ehlers recommends transitioning an additional portion of the LGIP cash holdings, where possible, into your maturity ladder to invest in slightly longer maturities. We expect short term yields to continue to decline, and would seek yield opportunity in maturities in the 3-5 year range, extending out the maturity ladder only slightly. Your portfolio average weighted maturity will be maintained below 3 years, with periodic maturities to maintain liquidity. This will provide the County with a hedge against declining rates, and provide a fixed, predictable income for budget purposes over the next few years.

Year End 2019 Portfolio Allocation



May 2020 Portfolio Allocation



Door County Investment Summary

Wisconsin Permitted Investments:

Your investments shall comply with WI Statute 66.0603 and are monitored regularly for compliance. Ehlers follows these requirements when creating your portfolios so you can be confident that your investments follow state requirements.

Examples Include:

- » Brokered & local time deposits (Certificates of Deposit)
- » Securities issued or guaranteed by federal government, its commission, board or other instrumentality (Agency Bonds, Agency Loan Pools, SBA Loan Pools)
- » Bonds or securities of WI municipalities
- » Bank repurchase agreements
- » Money market funds
- » All other securities (Municipal Securities of other states, Commercial Paper)
 - Mature no more than 7 years from acquisition
 - Carry minimum "A" credit rating

Portfolio Risks:

Liquidity Risk (sell before maturity)

Investment that lacks marketability and therefore cannot be sold and converted to cash on a timely basis without significant price concessions.

Market/Interest Rate Risk

Changes in market interest rates will adversely affect the fair value of an investment.

Credit Risk

Risk an issuer cannot fulfill its obligation to the holder of the investment. (Default)

Concentration Risk

Exposing a large portion of the investment portfolio to one segment; i.e. issuer, maturity, security.

Custodial Credit Risk

In the event of the failure of custodian, the depositor is unable to recover its deposits or unable to recover collateral securities in the possession of a third party.

Legal Risk

Is the investment permissible under state statutes and investment policy?

Reputation Risk

Loss of citizen confidence.

County of Door Investment Policy

Section 1-Purpose

The Finance Committee of the County Board of Supervisors has, as one of its primary responsibilities, the management, control and reporting of investments made with County funds. The Investment Policy is the written document which shall establish the County's cash investment objectives, delegation of authority, investment management and advisory firms, standard of prudence, reporting requirements, eligible investment selection, diversification and safekeeping requirements.

Section 2-Scope of Investment Policy

The Investment Policy shall apply to all operating funds, bond proceeds and other funds including all investment transactions for these funds as included in the financial statements of the County of Door. This policy does not apply to the Clerk of Courts agency funds per section 59.40 (2) Wisconsin Statutes, although this policy should be used as a model for the Clerk of Courts agency funds.

This Investment Policy shall be reviewed and approved by the County of Door Finance Committee and brought to County of Door Board of Supervisors for final approval.

Any amendment of this Policy should be forwarded to the following:

1. The County of Door Board of Supervisors;
2. The County of Door officer(s) to which it applies;
3. All depository institutions or fiduciaries for public funds for the County of Door; and
4. The Auditor engaged to audit any funds for the County of Door

Section 3-Objectives

The primary objective of all investment activities for the County of Door shall be:

1. Safety-To preserve capital in the overall portfolio is the most important investment objective
2. Liquidity-Maintain sufficient liquidity to meet excepted liability requirements is the second objective
3. Return-Obtain a reasonable rate of return, while maintaining objective 1 and 2 and any other risk limitation herein described, is the third investment objective.

Section 4-Delegation of Authority

The County Treasurer, or his designee, shall have the authorization to complete investment transactions between accounts that the County has established for investment activities. Such accounts shall be described within this policy.

The Finance Director is authorized to manage and monitor the short term and long term investments of the County based on the guidelines set forth in this policy. He or she shall establish written procedures for the operation of the County of Door's investment program and internal controls.

The controls will be designed to prevent the loss of the County's assets and to document which employee(s) are responsible for each step of the investment management procedures. The controls shall include the receipt and review of the audited financial statements including the report on internal control structure of all outside firms that invest public funds, advise the County on investment options, administer or direct the investment of public funds and act as a fiduciary for investment activities for the County of Door.

All contracts or agreements with outside persons investing public funds, advising on the investments of public funds, administering or directing the investment of public funds or acting in a fiduciary duty for the County of Door shall notify the County, in writing, within 30 days of receipt of communication from the auditor or any regulatory agency of the existence of a material weakness in the internal control structure or any regulatory sanction regarding that type of service being provided to the County of Door.

This report does not include any bank or credit union that only performs depository functions.

The investment records of the County of Door are public records and are the custody of the County of Door including those records held by an outside person or firm.

Section 5-Prudence

The standard of prudence that shall apply to the Finance Director and the County Treasurer is the standard of judgement, care and diligence by which a "prudent person" acting in a like capacity and intelligence would exercise to maintain the objectives as stated in Section 3 of this Policy. The Finance Director and Treasurer, according Chapter 34 Wisconsin Statutes, will exercise due diligence. Each person will follow these procedures and report any significant change of an investment credit risk or market price immediately to the Finance Committee.

Section 6-Reporting

The Finance Director shall provide the Finance Committee a monthly investment portfolio update.

Quarterly, the Finance Director will provide the Finance Committee a portfolio performance report which shall include overall investment strategies utilized, types of investment securities, instrument maturities and any other information necessary to evaluate the investment portfolio.

Annually, the Finance Director shall provide the County Board with copies of the investment portfolio performance report.

All outside firms that invest, advise or administer the investment of public funds shall provide the Treasurer and Finance Director a quarterly update and shall provide a semi-annual presentation to the Finance Director and Treasurer and to the Finance Committee on an annual basis.

Section 7-Eligible Investment Selection

Investments are restricted to those covered in Section 66.0603 Wisconsin Statutes. The County will only invest in the following instruments:

1. Time Deposits in any credit union, bank, savings bank, trust company or savings and loan association which is authorized to transact business in the state if the time deposit matures in not more than 3 years.
2. Bonds or securities issued or guaranteed as to principal and interest by the federal government or by a commission, board or other instrumentality of the federal government.
3. Bonds or securities of any county, city, drainage district, technical college district, village, town or school district of this state.
4. Any security which matures or which may be tendered for purchase at the option of the holder within not more than 7 years of the date on which it was acquired, if that security has a rating which is the highest or second highest rating category assigned by Standard and Poor's, Moody's Investors Service or similar nationally recognized rating agency or if that security is senior to, or on parity with, a security of the same issuer which has such a rating.
5. Securities of an open-end management investment company or investment trust, if the investment company or investment trust does not charge a sales load, if the investment company or investment trust is registered under the investment act of 1940, 15 USC 80a-1 to 80a-64, and if the portfolio of the investment company or investment trust is limited to the following:
 - a. Bonds and securities issued by the federal government or a commission, board or other instrumentality of the federal government.
 - b. Bonds that are guaranteed as to principal and interest by the federal government or a commission, board or other instrumentality of the federal government.
 - c. Repurchase agreements that are fully collateralized by bonds or securities under subd. 5.a or b.
6. A local government, as defined under s. 25.50(1) may invest surplus funds in the local government pooled-investment fund.
7. The county ~~Wisconsin Statutes~~, may engage in financial transactions in which a public depository, as defined in Section 34.01 (5), agrees to repay funds advanced to it by the local government plus interest, if the agreement is secured by bonds or securities issued or guaranteed as to principal and interest by the federal government.

A portion of the County's funds is to be maintained in local financial institutions.

Prohibited Investments

Under no circumstances may the County borrow funds to improve the investment performance.

If any fiduciary or any other third party with custody of publicly invested funds fails to produce a record when requested by the County of Door, its officials or designated appointee, within a reasonable time, the County of Door will not make any new investments with or through that fiduciary or third party.

Section 8-Diversification

The County of Door will diversify its portfolio as reasonable within the parameters of this investment policy and maintain funds available to meet expected liabilities. Diversification is used to reduce the risk of loss resulting from the overconcentration of investments in a specific investment instrument or specific class of securities. Portfolio diversification shall follow these established guidelines:

1. Maturity-The portfolio assets shall have staggered maturities to avoid undue concentration of assets in a specific maturity sector. Maturities shall be based on investment needs and allow for reasonable liquidity.
2. Liquidity-Structure investments in the portfolio to ensure current liabilities are met. Provide that investment principal and/or interest is available as needed to meet the expected financing needs of the County.
3. Safety-Risk of volatility is reduced throughout the spread of investments to different securities. Maintain a portfolio that allows aggregate market value reductions are not greater than the coupon interest and investment interest income received from the remaining investment portfolio.

Section 9-Safekeeping

The investments of the County of Door shall comply with rules as presented in Section 66.04(2)(m) Wisconsin Statutes. All custodial agreements shall comply with the laws of the State of Wisconsin.

Section 10-Collateralization

1. It is the policy of the county to require that time deposits in excess of FDIC insurable limits be secured by collateral or private insurance to protect public deposits in a single financial institution if it were to default. The Federal government through the Federal Deposit Insurance Corporation (FDIC) or the National Credit Union Administration (NCUA) provides a set amount of insurance. The State of Wisconsin Public Deposit Guarantee Fund provides a sum-certain fund to protect public investments for up to a total of the current FDIC/NCUA insurance limit plus \$400,000 for deposits in any one financial institution.
2. Eligible insurers must have a claims paying rating in the highest or 2nd highest rating category assigned by Moody's Investors Services, Inc., Standard and Poor's Corporation, or other similar nationally recognized rating agency.
3. Eligible collateral instruments are any investment instruments acceptable under Wisconsin Statutes. Municipal bonds or securities acceptable as collateral shall further be limited to those issued by any county, city, drainage district, technical college district, village, town, or school district of Wisconsin only.

4. The collateral must be placed in safekeeping at or before the time the County buys the investments so that it is evident that the purchase of the investment is predicated on the securing of collateral.
5. Valuation of Collateral
 - a. Collateral must be marked to market not less frequently than monthly and its value reported on the monthly statement.
 - b. The value of the collateral must equal 105% of the amount requiring collateralization.
 - c. If at any time the FDIC or NCUA insurance levels change or the State of Wisconsin protection changes the collateralization requirements shall be changed to protect the uninsured investments as the current investments mature.

List of Attachments:

The following documents, as applicable, are attached to this policy:

- a. Wisconsin State Statute 66.0603.
- b. Wisconsin State Statute 59.62.
- c. Wisconsin State Statute 34.08.

DOOR COUNTY
Request Authorization
For
Transfer of Funds / Change in Budget

I, the undersigned, respectfully request that the Finance Committee approve the following transfer of funds:

FROM:

Description	Fund	Account Exp/Rev	Amount
Contingency Expense	100	06.1161.59103	\$9,995.00

TO:

Description	Fund	Account Exp/Rev	Amount
Sheriff Department Capital Outlay Account	100	28.2101.69901	\$9,995.00

Requested transfer of funds is to provide personal protective equipment for the Sheriff Deputies. This was approved at the Public Safety Committee meeting on June 8, 2020.

Fiscal Impact

Prior to this requested transfer, the unaudited available balance in the Contingency Expense account is \$491,865.49. If this transfer is approved, that available balance would decrease to \$481,870.49.

Requested By: Tammy Sternard Sheriff

Date: 6/9/2020

Funds Available, Verified By: Steve Wipperfurth

Date: 6/9/2020

Reviewed by Finance Director: Steve Wipperfurth

Date: 6/9/2020

Authorized & Approved by Finance Committee

Date _____

Transfer Entered By _____

Date _____

Equipment / Personal Equipment / Tactical | Riot Gear / Riot Shields / Paulson Riot Shield 36" x 20"

Paulson Riot Shield 36" x 20"

★★★★★ 1 Review | Ask a Question



\$154.99

Paulson / Item# TE076 / Mtg# 55110

TITLE SELECT A TITLE HELPFUL INFO

CORRECTIONS PLAIN POLICE SHERIFF

STATE POLICE

1

ADD TO CART

📧 📧 📧 📧 📧 + 59

Add To Wishlist

PRODUCT DETAILS

PAULSON RIOT SHIELD 36" X 20"

Protect your vital areas with this strong, durable Lexan plastic Riot Shield.

PRODUCT SPECS

- Lexan plastic construction
- Lightweight and easy to use
- Dielectric handle to prevent electric shock
- Two-piece breakaway strap
- Foam padded to protect the forearm
- 36"H x 20"W x 0.150"Thickness
- Weighs 6lbs.

Item shipped via ground only to physical address. PO Box, APO/FPO and express shipping not available.

This product contains a chemical known to the State of California to cause cancer and birth defects or other reproductive harm.

34 Shields @ \$154.99 = \$5,269.66

Premier Crown 906 Riot Duty Helmet

★★★★★ 6 Reviews | 6 Questions, 10 Answers



\$134.59 TO \$188.94

Premier Crown / Item# TE023 /

SIZE SELECT A SIZE

JUMBO SMALL EXTRA-LARGE

COLOR

BLACK MIDNIGHT NAVY WHITE

1

ADD TO CART

📧 📞 📱 📧 📧 + 154 Add To Wishlist

PRODUCT DETAILS

PREMIER CROWN 906 RIOT DUTY HELMET

Value-priced riot helmet with detachable face shield protects the officer's eyes.

PRODUCT SPECS

- Meets or exceeds NIJ 0104.02 standard for riot helmets
- Polycarbonate alloy outershell
- Semi-resilient polystyrene foam liner
- ¼" thick top pad
- Dull finish to retard light reflection
- Detachable face shield with liquid seal prevents liquids from seeping into the officer's eyes
- Molded lip on top edge of face shield prevents shield from closing over integral visor and striking the face
- Double D-ring fastener provides maximum strength and slip resistance
- Liner covering made of self-wicking antimicrobial antifungal material
- Liner absorbs heat for a cool, comfortable feel
- Foam nylon backing provides added durability and comfort
- Snap-on nape pad with Kydex® penetration shield, shock-absorbent foam pads and chemical-resistant Cordura® cover
- Plastic chin cup for added comfort when harness is tightened
- Permanently mounted neck protector with Kydex® penetration shield and shock-absorbent foam
- Removable sizing strip of polyurethane foam adjusts to head size
- 3.2 lbs.

Sizing Chart:

Small: 6 ½" - 7 ¾" (16.5cm - 19.4cm)

XL: 7 ¾" - 8 ¼" (19.7cm - 20.6cm)

Jumbo: 8 ¼" - 8 ½" (20.9cm - 21.6cm)

34 Helmets @ \$138.99 = \$4,725.66

TOTAL: \$9,995.32



DOOR COUNTY

Draft

Resolution No. 2020-__
DISPOSITION OF 442 MICHIGAN STREET PROPERTY
(P.I.N. 281-10-85262502)

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL	Board Member	Exc.
AUSTAD		
BULTMAN		
CHOMEAU		
COUNARD		
D. ENGLEBERT		
R. ENGLEBERT		
ENIGL		
FISHER		
GAUGER		
GUNNLAUGSSON		
HEIM PETER		
KOHOUT		
LIENAU		
LUNDAHL		
NORTON		
ROBILLARD		
TAUSCHER		
THAYSE		
VIRLEE		
VLIES WOTACHEK		
VOGEL		

BOARD ACTION
 Vote Required: Two-Thirds of the Members-Elect

Motion to Approve Adopted

1st _____ Defeated

2nd _____

Yes: _____ No: _____ Exc: _____

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: The fiscal impact is a decrease of up to \$20,000 to the Contingency Expense Account, which would leave an available balance of \$461,870.49 in this account. STW

Certification:
 I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 23rd day of June, 2020 by the Door County Board of Supervisors.

 Jill M. Lau
 County Clerk, Door County

1 **WHEREAS**, Resolution No. 2019-39 authorized disposition, including the
 2 sale/transfer or razing, of the structures located on P.I.N. 281-10-85262502...442
 3 Michigan Street, Sturgeon Bay , WI ; *and*

4
 5 **WHEREAS**, Potential dispositions, aside from razing the structures, were explored
 6 and deemed neither feasible nor practicable (e.g., the Health and Human Services
 7 Department considered use of the buildings and found them not suitable for their
 8 Department’s needs); *and*

9
 10 **WHEREAS**, Razing of the structures located on the subject parcel (hereinafter
 11 “Project”) was competitively bid, responsive bids were timely received from three
 12 contractors (See Attached) and B.E.S.T. Enterprises LLC. with a base bid of \$
 13 16,477.50, is considered the lowest responsible bidder; *and*

14
 15 **WHEREAS**, In addition, an abatement estimate in the amount of \$2,826.00 has
 16 been received; *and*

17
 18 **WHEREAS**, The Facilities and Parks Committee is recommending that this Project
 19 proceed and, as funds were not appropriated in the 2020 budget for this purpose, has
 20 referred the matter to the Finance Committee for funding not to exceed \$20,000; *and*

21
 22 **WHEREAS**, The Project serves a public purpose, and it is deemed to be
 23 advantageous to the County to proceed with the Project; *and*

24
 25 **WHEREAS**, The Finance Committee, at its June 15, 2020 meeting, recommended
 26 the transfer of up to \$20,000 from the Contingency Expense Account, Account
 27 #100.06.1161.59103, to the Facilities & Parks Capital Outlay Expense Account,
 28 Account #100.37.1120.69901 for the Project.

29
 30 **NOW, THEREFORE, BE IT RESOLVED**, by the Door County Board of
 31 Supervisors, that the Project is hereby authorized to proceed.

32
 33 **BE IT FURTHER RESOLVED**, by the Door County Board of Supervisors, that the
 34 Facilities and Parks Director (or their designee), subject to the general oversight of the
 35 Facilities and Parks Committee, is authorized to see the Project through to completion.

SUBMITTED BY:
Facilities & Parks Committee

_____	_____
Dan Austad, Chairperson	Susan Kohout
_____	_____
Alexis Heim Peter	Nancy Robillard
_____	_____
Roy Englebort	Dave Enigl
_____	_____
Ken Fisher	



DOOR COUNTY

Resolution No. 2019-39

**DISPOSITION OF IMPROVEMENTS TO LAND
(P.I.N. 281-10-85262502)**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN		X	
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GUNNLAUGSSON	X		
HALSTEAD	X		
KOCH	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NEINAS	X		
NORTON	X		
ROBILLARD	X		
SCHULTZ	X		
VIRLEE	X		
VLIES WOTACHEK		X	
WAIT	X		

BOARD ACTION
Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Austad Defeated

2nd Fisher

Yes: 19 No: 2 Exc: 0

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The fiscal impact is unknown at this time until the outcome of the competitive RFP or IFB is determined. STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of May, 2019 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, P.I.N. 281-10-85262502...442 Michigan Street,
2 Sturgeon Bay, Wisconsin ("subject property") ... was acquired by Door
3 County in 2008 as authorized by Resolution No. 2008-47; and

4
5 **WHEREAS**, The structures (i.e. house and garage) situated on the
6 subject property are no longer necessary for the County's use and are
7 deemed surplus; and

8
9 **WHEREAS**, In order of preference, disposition of these structures
10 is authorized, by a competitive (RFP or IFB) process, as follows:
11 • Sale or transfer ... and move the structures (as a whole or after
12 dismantled) from the subject property, then clean-up and
13 restore the site; or
14 • Raze each structure, remove and dispose of all debris, and
15 restore the site.

16
17 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
18 Board of Supervisors does hereby determine that the structures
19 (i.e. house and garage) situated on the subject property are surplus
20 and authorizes disposition of the same as described above.

21
22 **BE IT FURTHER RESOLVED**, That the Facilities and Parks
23 Director, subject to the oversight of the Door County Facilities and
24 Parks Committee, is authorized to proceed with and carry out
25 disposition of the surplus property in accordance with this resolution.

SUBMITTED BY: FACILITIES & PARKS COMMITTEE

[Signature] [Signature]
Dan Austad, Chairperson Richard Virlee

[Signature] [Signature]
Randy Halstead Helen Bacon

[Signature] [Signature]
Susan Kohout Ken Fisher

[Signature]
Roy Englebert

DOOR COUNTY
Request Authorization
For
Transfer of Funds / Change in Budget

I, the undersigned, respectfully request that the Finance Committee approve the following transfer of funds:

FROM:

Description	Fund	Account Exp/Rev	Amount
Contingency Expense	100	06.1161.59103	\$20,000.00

TO:

Description	Fund	Account Exp/Rev	Amount
Facilities & Parks Capital Outlay Expense Account	100	37.1120.69901	\$20,000.00

Requested transfer of funds is to raze and remove the house and garage located at 442 Michigan Street, Sturgeon Bay. This was approved at the Facilities & Parks Committee meeting on June 10, 2020.

Fiscal Impact

Prior to this requested transfer, the unaudited available balance in the Contingency Expense account is \$481,870.49. If this transfer is approved, that available balance would decrease to \$461,870.49.

Requested By: Wayne Spritka, Facilities & Parks Director Date: 6/10/2020

Funds Available, Verified By: Steve Wipperfurth Date: 6/10/2020

Reviewed by Finance Director: Steve Wipperfurth Date: 6/10/2020

Authorized & Approved by Finance Committee Date _____

Transfer Entered By _____ Date _____

BID OPENING For: INVITATION TO BID: RAZE STRUCTURES AND REMOVE & DISPOSE OF DEBRIS
442 MICHIGAN STREET, STURGEON BAY, WI

Date: June 1, 2020

Time 12:00 pm

Present: Wayne Spritka, Denise Denil

RFP language: Door County is seeking sealed bids to raze a structure. Bid Specifications and Instructions may be obtained from Facilities & Parks Director Wayne Spritka, 421 Nebraska Street, Sturgeon Bay, Wisconsin, 54235 [Ph. (920) 746-2211] or on line @ www.co.door.wi.gov . Proposals must be received by the Department at the above address on or before 12:00 p.m. on June 1, 2020; and will be publicly opened at the County Government Center, Room B361 at 12:00p.m. that day.

	Proposal / Bid Received from: ↓		
1)	Best Enterprises, LLC 3230 Eiler Road De Pere WI 54115	<i>\$16,477.50</i>	
2)	Rass Excavating and Materials 3183 County Road MM Sturgeon Bay WI 54235	<i>\$16,950.00</i>	
3)	Badgerland Demolition & Earthwork, Inc. PO Box 5760 DePere, WI 54115	<i>\$19,580.00</i>	
4)			
5)			
6)			

Proposal

B.E.S.T. Enterprises, LLC.
3230 Eiler Rd
De Pere, WI 54115
Phone 920-983-9787 Fax 920-983-9788

Date	Proposal No.
5/21/2020	2020-4321

Door County Facilities & Parks Dept
Wayne Spritka
421 Nebraska St
Sturgeon Bay, WI 54235

Contact Name	Phone Number
Wayne	920-746-2211
Job Name / Location	Fax or Email
442 Michigan St	wspritka@co.door.wi.us

Description

"Raze & Remove Structures, and Restore Site @ 442 Michigan Street, Sturgeon Bay, WI"

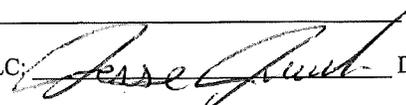
General specifications for this project include, but are not limited to, the following:

- * Contractor is responsible for assessment (environmental, asbestos, and any other) of the site and/or structures deemed appropriate before razing operations begin.
- * Contractor is responsible to make notification to the State of Wisconsin Department of Natural Resources (Air Management) Form 4500-113 for this project.
- * Contractor is responsible to complete all Public Utility notifications and cap utilities in accordance with local utility company (Sturgeon Bay Utilities) and Wisconsin Public Service.
- * Contractor must provide all protective structures, barriers, or any other means of protection necessary to assure the public convenience and safety; and
- * Contractor shall raze the house and garage.
- * Contractor is responsible for the removal and proper disposal of all debris created by or resulting from the work.
- * Contractor is responsible for placement of compacted backfill in any resulting openings.
- * Contractor shall grade the vacant site.
- * Do all other things required of the contractor by the Independent Contractor Agreement.

We agree to the specifications and instructions proposed in the bid documents.

Acceptance of Proposal. I accept and authorized you to do work as specified at the rate(s) listed above. I have also read and agree to the General Terms & Conditions for Service document.

Customer Signature: _____ Date: _____

B.E.S.T. Enterprises, LLC;  Date: 5/21/2020

Subtotal	\$16,477.50
Sales Tax (5.0%)	\$0.00
Proposed Total	\$16,477.50

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, SERVICE PROVIDER HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES PERFORMING, FURNISHING, OR PROCURING LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED SERVICE PROVIDER, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS OR SPECIFICATIONS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. SERVICE PROVIDER AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

Badgerland Demolition & Earthwork, Inc.

Phone: 920.532.0437 Fax: 920.532.0438

P.O. Box 5760, De Pere, WI 54115

Badgerlanddemo@gmail.com

Door County
Facilities & Parks Director
Wayne Spritka

05/28/2020

RE: Bid as per specs for Razing Structures & Dispose of Debris at 442 Michigan St.,
Sturgeon Bay, WI

Included:

- *Permit from City of Sturgeon Bay & WDNR 10 day notification
- *Inspection by certified Company for hazardous waste/asbestos
- *Cap sewer and water inside property line
- *Raze house and garage
- *Haul all debris to licensed landfill
- *Remove and haul concrete flatwork, foundations, footings & masonry to recycle plant
- *Fill and grade disturbed areas to match existing
- *Seed and mulch disturbed areas for erosion control purposes

Bid for above listed project = \$19,580.00

Thank you for the opportunity to bid this project.



Dave Williquette - President
Badgerland Demolition & Earthwork, Inc



**County of Door
FACILITIES & PARKS DEPARTMENT**

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Wayne Spritka
Facilities & Parks Director
(920) 746-2211
Mobil 920-495-2131
wspritka@co.door.wi.us

MEMORANDUM

TO: Facilities & Parks Committee
Finance Committee

FR: Wayne J. Spritka *W.J. Spritka*
Director, Facilities and Parks

SUBJECT: 442 MICHIGAN STREET LOT CLEARING RAZE PROJECT

DATE: June 2, 2020

Under the direction of the Facilities & Parks Committee, a class I Request for Proposal (RFP) was issued to raze the buildings and clear the lot located at 442 Michigan Street in Sturgeon Bay. I am recommending the contract be awarded to B.E.S.T. Enterprises LLC as the apparent low bidder response to the RFP.

The project requires additional contracting work and permits listed below.

Raze, level and restore lot: \$16,477.50

WDNR Air Quality Permit: \$135.00

City of Sturgeon Bay Demo Permit: \$25.00

Asbestos and Hazardous Materials abatement: TBD

Total cost \$16,637.50 + abatement cost (quote is due on Tuesday before the committee meeting)

#

**Table 1
Cost Summary by Funding Source and Year
FY 2021**

Project No.	2021 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other*	TOTAL
<i>*Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)</i>								
Airport								
1-53-01	North/South Runway Reconstruction ("Other" is CIP Carryover from prior years)	-	-	3,515,000	-	25,000	200,000	3,740,000
1-53-02	Apron area north of and including Taxiway G	-	-	-	-	25,000	-	25,000
		-	-	3,515,000	-	50,000	200,000	3,765,000
Highway								
1-33-01	CTH C (Rileys Bay Road - Pickeral Road)	-	-	-	-	784,890	-	784,890
1-33-02	CTH J (Mill Road - CTH O)	-	-	-	450,100	192,900	-	643,000
1-33-03	CTH A (CTH E - CTH V)	-	-	2,631,691	-	657,923	-	3,289,614
1-33-04	CTH C (CTH DK - E Gardner Road)	-	-	-	-	532,873	-	532,873
1-33-05	CTH Y (STH57 - CTH DK)	-	-	-	-	35,810	-	35,810
1-33-06	CTH Q (Sunset Drive - North Bay Dr.-N. Int.))	-	-	-	-	672,442	-	672,442
1-33-07	CTH N (Ledge Road - CTH K)	-	-	-	-	304,007	-	304,007
1-33-08	CTH N (Four Corners Road - CTH C)	-	-	-	-	495,825	-	495,825
		-	-	2,631,691	450,100	3,676,670	-	6,758,461
Facilities and Parks								
1-37-01	John Miles Park - Entrance Gate, Signs and Ticket Booth ("Other" is unused C.I.P. funding from prior year)	-	-	-	-	62,000	58,000	120,000
		-	-	-	-	-	-	-
1-37-03	Government Center Elevator Replacement	-	-	-	-	50,000	-	50,000
1-37-04	Justice Center Booster Pump Replacement	-	-	-	-	54,000	-	54,000
		-	-	-	-	166,000	58,000	224,000
Emergency Services								
1-29-01	Washington Island ES Building ("Other" is from EMS Wash Is Building Reserve)	-	-	-	-	1,200,000	800,000	2,000,000
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	1,200,000	800,000	2,000,000
Land Use								
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
Technology Services								
1-13-01	County Board/Chambers Room Audio/Video Upgrade - to include ADA Compliant ("Other" is CIP Carryover from prior year)	-	-	-	-	100,000	154,000	254,000
		-	-	-	-	-	-	-
		-	-	-	-	100,000	154,000	254,000
TOTAL - 2021 C.I.P.		-	-	6,146,691	450,100	5,192,670	1,212,000	13,001,461
<i>2020 Adopted C.I.P.</i>		-	-	-	<i>135,000</i>	<i>4,616,676</i>	<i>2,183,700</i>	<i>6,572,349</i>
2021 Over (Under) 2020 Adopted		-	-	6,146,691	315,100	575,994	(971,700)	6,429,112
% Increase/Decrease 2021 over 2020		0%	0%	100%	233%	12%	-44%	98%

Table 2
Cost Summary by Funding Source and Year
FY 2022

Project No.	2022 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other*	TOTAL
<i>*Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)</i>								
Airport								
1-53-02	Apron area north of and including Taxiway G	-	-	-	-	25,000	-	25,000
1-53-03	Snow Removal Equipment Building ("Other" is C.I.P. carryover from prior years)	-	-	-	-	-	625,000	625,000
		-	-	-	-	25,000	625,000	650,000
Highway								
1-33-09	CTH G (STH 42 - Bluff Drive)	-	-	-	-	501,724	-	501,724
1-33-10	CTH W (Main Street - Airport Road)	-	-	-	64,000	96,342	-	160,342
1-33-11	CTH W (McDonald - Jackson Harbor)	-	-	-	30,000	50,171	-	80,171
1-33-12	CTH W (Aznoe Road - Woodland Road)	-	-	-	250,000	432,810	-	682,810
1-33-13	CTH SB (CTH M - West of May Road)	-	-	-	-	334,483	-	334,483
1-33-14	CTH O (Geier Road - CTH H)	-	-	-	-	334,483	-	334,483
1-33-15	CTH MM (STH 42/57 - CTH C)	-	-	-	135,000	678,153	-	813,153
1-33-16	CTH EE (STH 42 - CTH A)	-	-	-	-	664,183	-	664,183
1-33-17	CTH EE (CTH A - CTH F)	-	-	-	-	436,209	-	436,209
		-	-	-	479,000	3,528,558	-	4,007,558
Facilities and Parks								
1-37-03	Government Center Elevator Replacement	-	-	-	-	100,000	-	100,000
1-37-05	Younkers remodel ("Other" is from Museum Expansion Reserve)	-	-	-	-	4,770,779	429,221	5,200,000
		-	-	-	-	-	-	-
		-	-	-	-	4,870,779	429,221	5,300,000
Land Use (Public Safety)								
1-68-01	County-Wide Address Sign Replacement	-	-	-	-	675,000	-	675,000
		-	-	-	-	-	-	-
		-	-	-	-	675,000	-	675,000
Sheriff								
1-28-01	Replacement of Mobile & Portable Radios	-	-	-	-	274,910	-	274,910
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	274,910	-	274,910
TOTAL - 2022 C.I.P.		-	-	-	479,000	9,374,247	1,054,221	10,907,468

Table 3
Cost Summary by Funding Source and Year
FY 2023

Project No.	2023 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other	TOTAL
<i>*Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)</i>								
Airport								
1-53-02	Apron area north of and including Taxiway G ("Other" is CIP carryover from prior years)	-	-	-	-	25,000	-	25,000
		-	-	-	-	25,000	-	25,000
Highway								
1-33-18	CTH S (Maplewood Road - Wilson Road)	-	-	-		848,672	-	848,672
1-33-19	CTH E (STH 42 - CTH A)	-	-	-		717,075	-	717,075
1-33-20	CTH NP (STH 42 - Newport State Park)	-	-	-		479,668	-	479,668
1-33-21	CTH Q (North Bay Drive - Woodcrest Road)	-	-	-		332,643	-	332,643
1-33-22	CTH CC (CTH C - Lime Kiln Road)	-	-	-		446,963	-	446,963
1-33-23	CTH WD (STH 57 - West Shore Drive)	-	-	-		499,469	-	499,469
1-33-24	CTH ZZ (Appleport - Meadow Road)	-	-	-		360,791	-	360,791
		-	-	-	-	3,685,281	-	3,685,281
Emergency Services								
1-29-02	Egg Harbor/Jacksonport Ambulance Station	-	-	-	-	900,000	-	900,000
Facilities and Parks								
1-37-03	Government Center Elevator Replacement	-	-	-	-	75,000	-	75,000
		-	-	-	-	-	-	-
		-	-	-	-	75,000	-	75,000
TOTAL - 2023 C.I.P.		-	-	-	-	4,685,281	-	4,685,281

Table 4
Cost Summary by Funding Source and Year
FY 2024

Project No.	2024 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other	TOTAL
<i>*Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)</i>								
Highway								
1-33-25	CTH C (CTH PD - N. Duluth Ave)	-	-	-	-	495,420	-	495,420
1-33-26	CTH B White Cedar Road - CTH G)	-	-	-	-	1,046,342	-	1,046,342
1-33-27	CTH P (STH 42 - STH 57)	-	-	-	-	400,188	-	400,188
1-33-28	CTH C (East Gardner Road - Fox Lane)	-	-	-	-	537,136	-	537,136
1-33-29	CTH DK (S. Stevenson Pier - Stone Road)	-	-	-	135,000	622,282	-	757,282
1-33-30	CTH C (Fox Lane - Pickeral Road)	-	-	-	-	732,595	-	732,595
		-	-	-	-	-	-	-
		-	-	-	135,000	3,833,961	-	3,968,961
Facilities and Parks								
1-37-03	Government Center Elevator Replacement	-	-	-	-	50,000	-	50,000
		-	-	-	-	-	-	-
		-	-	-	-	50,000	-	50,000
TOTAL - 2024 C.I.P.		-	-	-	135,000	3,883,961	-	4,018,961

Table 5
Cost Summary by Funding Source and Year
FY 2025

Project No.	2025 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other	TOTAL
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*Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)

Highway

1-33-31	CTH J (Carnot Road - CTH S)	-	-	-	-	243,643	-	243,643
1-33-32	CTH I (Oak Road - CTH T)	-	-	-	-	487,287	-	487,287
1-33-33	CTH M (CTH C - Idlewild Road)	-	-	-	-	586,552	-	586,552
1-33-34	CTH U (Midway Road - CTH OO)	-	-	-	-	240,005	-	240,005
1-33-35	CTH S (Maplewood Road - County Line)	-	-	-	-	845,500	-	845,500
1-33-36	CTH T (STH 42/57 - Glidden Drive)	-	-	-	-	650,695	-	650,695
1-33-37	CTH WD (West Shore Drive - North Cave Point Dr.)	-	-	-	-	276,545	-	276,545
1-33-38	CTH BB (CTH B - STH 42/57)	-	-	-	-	534,169	-	534,169
		-	-	-	-	3,864,396	-	3,864,396

TOTAL - 2025 C.I.P.	-	-	-	-	-	3,864,396	-	3,864,396
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Table 8
General Funding Summary by Year and Source

<i>Source of Funds</i>	<i>FY 2021</i>	<i>FY 2022</i>	<i>FY 2023</i>	<i>FY 2024</i>	<i>FY 2025</i>	<i>TOTAL</i>
Long Term Financing Eligible	-	-	-	-	-	-
Short Term Borrowing Eligible	-	-	-	-	-	-
Federal Revenues	6,146,691	-	-	-	-	6,146,691
State Revenues	450,100	479,000	-	135,000	-	1,064,100
Tax Levy	5,192,670	9,374,247	4,685,281	3,883,961	3,864,396	27,000,555
Undesignated Fund Balance	-	-	-	-	-	-
Other Revenue-CIP Carryover	412,000	625,000	-	-	-	1,037,000
Other Revenue-Non-CIP Carryover	-	-	-	-	-	-
Other Revenue-Donations	-	-	-	-	-	-
Other Revenue-City Share	-	-	-	-	-	-
CIP Designated	-	-	-	-	-	-
Other Reserves	-	-	-	-	-	-
EMS Wash Is Building Reserve	800,000	-	-	-	-	800,000
IS Equipment Replacement Reserve	-	-	-	-	-	-
Museum Expansion Project Reserve	-	429,221	-	-	-	429,221
Total Summary by Funding	13,001,461	10,907,468	4,685,281	4,018,961	3,864,396	36,477,567

Table 7
Capital Project Cost Summary by Funding Source
All Years

<i>Project No.</i>	<i>Project Name</i>	<i>Eligible for Long Term Financing</i>	<i>Eligible for Short Term Financing</i>	<i>Federal</i>	<i>State</i>	<i>Levy</i>	<i>Other/ Undesig.</i>	<i>TOTAL COST</i>
Airport								
1-53-01	North/South Runway Reconstruction	-	-	3,515,000	-	25,000	200,000	3,740,000
1-53-02	Apron area north of and including Taxiway G	-	-	-	-	75,000	-	75,000
1-53-03	Snow Removal Equipment Building ("Other" is C.I.P. carryover from prior years)	-	-	-	-	-	625,000	625,000
		-	-	3,515,000	-	100,000	825,000	4,440,000
Highway								
1-33-01	CTH C (Rileys Bay Road - Pickeral Road)	-	-	-	-	784,890	-	784,890
1-33-02	CTH J (Mill Road - CTH O)	-	-	-	450,100	192,900	-	643,000
1-33-03	CTH A (CTH E - CTH V)	-	-	2,631,691	-	657,923	-	3,289,614
1-33-04	CTH C (CTH DK - E Gardner Road)	-	-	-	-	532,873	-	532,873
1-33-05	CTH Y (STH57 - CTH DK)	-	-	-	-	35,810	-	35,810
1-33-06	CTH Q (Sunset Drive - North Bay Dr.-N. Int.))	-	-	-	-	672,442	-	672,442
1-33-07	CTH N (Ledge Road - CTH K)	-	-	-	-	304,007	-	304,007
1-33-08	CTH N (Four Corners Road - CTH C)	-	-	-	-	495,825	-	495,825
1-33-09	CTH G (STH 42 - Bluff Drive)	-	-	-	-	501,724	-	501,724
1-33-10	CTH W (Main Street - Airport Road)	-	-	-	64,000	96,342	-	160,342
1-33-11	CTH W (McDonald - Jackson Harbor)	-	-	-	30,000	50,171	-	80,171
1-33-12	CTH W (Aznoe Road - Woodland Road)	-	-	-	250,000	432,810	-	682,810
1-33-13	CTH SB (CTH M - West of May Road)	-	-	-	-	334,483	-	334,483
1-33-14	CTH O (Geier Road - CTH H)	-	-	-	-	334,483	-	334,483
1-33-15	CTH MM (STH 42/57 - CTH C)	-	-	-	135,000	678,153	-	813,153
1-33-16	CTH EE (STH 42 - CTH A)	-	-	-	-	664,183	-	664,183
1-33-17	CTH EE (CTH A - CTH F)	-	-	-	-	436,209	-	436,209
1-33-18	CTH S (Maplewood Road - Wilson Road)	-	-	-	-	848,672	-	848,672
1-33-19	CTH E (STH 42 - CTH A)	-	-	-	-	717,075	-	717,075
1-33-20	CTH NP (STH 42 - Newport State Park)	-	-	-	-	479,668	-	479,668
1-33-21	CTH Q (North Bay Drive - Woodcrest Road)	-	-	-	-	332,643	-	332,643
1-33-22	CTH CC (CTH C - Lime Kiln Road)	-	-	-	-	446,963	-	446,963
1-33-23	CTH WD (STH 57 - West Shore Drive)	-	-	-	-	499,469	-	499,469
1-33-24	CTH ZZ (Appleport - Meadow Road)	-	-	-	-	360,791	-	360,791

Table 7
Capital Project Cost Summary by Funding Source
All Years

<i>Project No.</i>	<i>Project Name</i>	<i>Eligible for Long Term Financing</i>	<i>Eligible for Short Term Financing</i>	<i>Federal</i>	<i>State</i>	<i>Levy</i>	<i>Other/ Undesig.</i>	<i>TOTAL COST</i>
Highway - Continued								
1-33-25	CTH C (CTH PD - N. Duluth Ave)	-	-	-	-	495,420	-	495,420
1-33-26	CTH B White Cedar Road - CTH G)	-	-	-	-	1,046,342	-	1,046,342
1-33-27	CTH P (STH 42 - STH 57)	-	-	-	-	400,188	-	400,188
1-33-28	CTH C (East Gardner Road - Fox Lane)	-	-	-	-	537,136	-	537,136
1-33-29	CTH DK (S. Stevenson Pier - Stone Road)	-	-	-	135,000	622,282	-	757,282
1-33-30	CTH C (Fox Lane - Pickeral Road)	-	-	-	-	732,595	-	732,595
1-33-31	CTH J (Carnot Road - CTH S)	-	-	-	-	243,643	-	243,643
1-33-32	CTH I (Oak Road - CTH T)	-	-	-	-	487,287	-	487,287
1-33-33	CTH M (CTH C - Idlewild Road)	-	-	-	-	586,552	-	586,552
1-33-34	CTH U (Midway Road - CTH OO)	-	-	-	-	240,005	-	240,005
1-33-35	CTH S (Maplewood Road - County Line)	-	-	-	-	845,500	-	845,500
1-33-36	CTH T (STH 42/57 - Glidden Drive)	-	-	-	-	650,695	-	650,695
1-33-37	CTH WD (West Shore Drive - North Cave Point Dr.)	-	-	-	-	276,545	-	276,545
1-33-38	CTH BB (CTH B - STH 42/57)	-	-	-	-	534,169	-	534,169
		-	-	2,631,691	1,064,100	18,588,866	-	22,284,657
Sheriff								
1-28-01	Replacement of Mobile & Portable Radios	-	-	-	-	274,910	-	274,910
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	274,910	-	274,910
Emergency Services								
1-29-01	Washington Island ES Building	-	-	-	-	1,200,000	800,000	2,000,000
1-29-02	Egg Harbor/Jacksonport Ambulance Station	-	-	-	-	900,000	-	900,000
		-	-	-	-	2,100,000	800,000	2,900,000
Land Use								
1-68-01	County-Wide Address Sign Replacement	-	-	-	-	675,000	-	675,000
		-	-	-	-	-	-	-
		-	-	-	-	675,000	-	675,000

Table 7
Capital Project Cost Summary by Funding Source
All Years

<i>Project No.</i>	<i>Project Name</i>	<i>Eligible for Long Term Financing</i>	<i>Eligible for Short Term Financing</i>	<i>Federal</i>	<i>State</i>	<i>Levy</i>	<i>Other/ Undesig.</i>	<i>TOTAL COST</i>
Facilities and Parks								
1-37-01	John Miles Park - Entrance Gate, Signs and Ticket Booth ("Other" is unused C.I.P. funding from prior year)	-	-	-	-	62,000	58,000	120,000
		-	-	-	-	-	-	-
1-37-03	Government Center Elevator Replacement	-	-	-	-	275,000	-	275,000
1-37-04	Justice Center Booster Pump Replacement	-	-	-	-	54,000	-	54,000
1-37-05	Younkers remodel	-	-	-	-	4,770,779	429,221	5,200,000
		-	-	-	-	5,161,779	487,221	5,649,000
Technology Services								
1-13-01	County Board/Chambers Room Audio/Video Upgrade	-	-	-	-	100,000	154,000	254,000
		-	-	-	-	-	-	-
		-	-	-	-	100,000	154,000	254,000
TOTAL		-	-	6,146,691	1,064,100	27,000,555	2,266,221	36,477,567

Table 6
Capital Project Cost Summary by Year

Project No.	Project Name	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	PROJECT TOTAL
Airport							
1-53-01	North/South Runway Reconstruction	3,740,000				-	3,740,000
1-53-02	Apron area north of and including Taxiway G	25,000	25,000	25,000	-	-	75,000
1-53-03	Snow Removal Equipment Building ("Other" is C.I.P. carryover from prior years)	-	625,000	-	-	-	625,000
		3,765,000	650,000	25,000	-	-	4,440,000
Highway							
1-33-01	CTH C (Rileys Bay Road - Pickeral Road)	784,890					784,890
1-33-02	CTH J (Mill Road - CTH O)	643,000					643,000
1-33-03	CTH A (CTH E - CTH V)	3,289,614					3,289,614
1-33-04	CTH C (CTH DK - E Gardner Road)	532,873					532,873
1-33-05	CTH Y (STH57 - CTH DK)	35,810					35,810
1-33-06	CTH Q (Sunset Drive - North Bay Dr.-N. Int.))	672,442					672,442
1-33-07	CTH N (Ledge Road - CTH K)	304,007					304,007
1-33-08	CTH N (Four Corners Road - CTH C)	495,825					495,825
1-33-09	CTH G (STH 42 - Bluff Drive)		501,724				501,724
1-33-10	CTH W (Main Street - Airport Road)		160,342				160,342
1-33-11	CTH W (McDonald - Jackson Harbor)		80,171				80,171
1-33-12	CTH W (Aznoe Road - Woodland Road)		682,810				682,810
1-33-13	CTH SB (CTH M - West of May Road)		334,483				334,483
1-33-14	CTH O (Geier Road - CTH H)		334,483				334,483
1-33-15	CTH MM (STH 42/57 - CTH C)		813,153				813,153
1-33-16	CTH EE (STH 42 - CTH A)		664,183				664,183
1-33-17	CTH EE (CTH A - CTH F)		436,209				436,209
1-33-18	CTH S (Maplewood Road - Wilson Road)			848,672			848,672
1-33-19	CTH E (STH 42 - CTH A)			717,075			717,075
1-33-20	CTH NP (STH 42 - Newport State Park)			479,668			479,668
1-33-21	CTH Q (North Bay Drive - Woodcrest Road)			332,643			332,643
1-33-22	CTH CC (CTH C - Lime Kiln Road)			446,963			446,963
1-33-23	CTH WD (STH 57 - West Shore Drive)			499,469			499,469
1-33-24	CTH ZZ (Appleport - Meadow Road)			360,791			360,791

Table 6
Capital Project Cost Summary by Year

Project No.	Project Name	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	PROJECT TOTAL
Highway - Continued							
1-33-25	CTH C (CTH PD - N. Duluth Ave)				495,420		495,420
1-33-26	CTH B White Cedar Road - CTH G)				1,046,342		1,046,342
1-33-27	CTH P (STH 42 - STH 57)				400,188		400,188
1-33-28	CTH C (East Gardner Road - Fox Lane)				537,136		537,136
1-33-29	CTH DK (S. Stevenson Pier - Stone Road)				757,282		757,282
1-33-30	CTH C (Fox Lane - Pickeral Road)				732,595		732,595
1-33-31	CTH J (Carnot Road - CTH S)					243,643	243,643
1-33-32	CTH I (Oak Road - CTH T)					487,287	487,287
1-33-33	CTH M (CTH C - Idlewild Road)					586,552	586,552
1-33-34	CTH U (Midway Road - CTH OO)					240,005	240,005
1-33-35	CTH S (Maplewood Road - County Line)					845,500	845,500
1-33-36	CTH T (STH 42/57 - Glidden Drive)					650,695	650,695
1-33-37	CTH WD (West Shore Drive - North Cave Point Dr.)					276,545	276,545
1-33-38	CTH BB (CTH B - STH 42/57)	-	-	-	-	534,169	534,169
		6,758,461	4,007,558	3,685,281	3,968,961	3,864,396	22,284,657
Sheriff							
1-28-01	Replacement of Mobile & Portable Radios	-	274,910	-	-	-	274,910
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	274,910	-	-	-	274,910
Emergency Services							
1-29-01	Washington Island ES Building	2,000,000	-	-	-	-	2,000,000
1-29-02	Egg Harbor/Jacksonport Ambulance Station	-	-	900,000	-	-	900,000
		2,000,000	-	900,000	-	-	2,900,000

Table 6
Capital Project Cost Summary by Year

Project No.	Project Name	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	PROJECT TOTAL
Land Use							
1-68-01	County-Wide Address Sign Replacement	-	675,000	-	-	-	675,000
		-	-	-	-	-	-
		-	675,000	-	-	-	675,000
Facilities and Parks							
1-37-01	John Miles Park - Entrance Gate, Signs and Ticket Booth ("Other" is unused C.I.P. funding from prior year)	120,000	-	-	-	-	120,000
		-	-	-	-	-	-
1-37-03	Government Center Elevator Replacement	50,000	100,000	75,000	50,000	-	275,000
1-37-04	Justice Center Booster Pump Replacement	54,000	-	-	-	-	54,000
1-37-05	Younkers remodel	-	5,200,000	-	-	-	5,200,000
		224,000	5,300,000	75,000	50,000	-	5,649,000
Technology Services							
1-13-01	County Board/Chambers Room Audio/Video Upgrade	254,000	-	-	-	-	254,000
		-	-	-	-	-	-
		254,000	-	-	-	-	254,000
TOTAL		13,001,461	10,907,468	4,685,281	4,018,961	3,864,396	36,477,567

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By:

 April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

VENDOR # 9776 New Vendor (Please Assign New #)
 One Time Vendor (Please Assign New #)

VENDOR NAME: Cardmember Services

VENDOR ADDRESS: _____

VENDOR ADDRESS: PO Box 790408

VENDOR ADDRESS: St. Louis, MO 63179-0408

Added to Voucher Listing

This Area to be Completed by Finance Department

PAID BY _____
 CHECK # _____

Date _____
 Meeting Date _____

Voucher Listing Signed/Approved
 Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number	Sub Proj	Description	Qty	Amount	Invoice Date	Vendor Invoice Number
250	70	2352	52701	05137 GB002	Return of CLTS Adaptive Aid		-66.95		Health & Human Service
250	70	2352	52701	05137 GB002	CLTS Adaptive Aid		66.95		Health & Human Service
250	70	2352	52701	05137 AP004	CLTS Adaptive Aid		54.99		Health & Human Service
250	70	2352	52701	05137 GB002	CLTS Adaptive Aid		201.00		Health & Human Service
250	70	2352	52701	05141 ET001	CLTS Medical Supplies		49.30		Health & Human Service
250	70	2362	52795	1KK01	Summer Institute on Advanced Dementia		225.00		Health & Human Service
250	70	2362	52795	1CL01	Summer Institute on Advanced Dementia		225.00		Health & Human Service
250	70	2382	52724		Gift cards for foster parent appreciation		275.00		Health & Human Service
250	70	2382	52724		Gift cards for foster parent appreciation		50.00		Health & Human Service
250	70	2364	52873	AK008	Vitamins for consumer		37.26		Health & Human Service
100	06	1161	54266		SAM renewal		\$ 399.00		Finance
100	37	5202	52101		Water permit Murphy boat launch		\$ (300.00)		Facilities & Parks
100	37	1120	52304	06501	Laars water heater		\$ 47.15		Facilities & Parks
100	37	1120	52312	06501	CO detectors		\$ 261.78		Facilities & Parks
100	13	1106	52302	00013	Adobe creative cloud subscription		\$ 55.90		Tech Services
100	13	1106	52301	00013	Google domain		\$ 152.00		Tech Services
100	13	1106	69901	00011	County Board tablet sync docs		\$ 20.34		Tech Services
100	13	1106	53135		Brother printer		\$ 25.61		Tech Services
100	13	1106	52301		Axis camera extenders		\$ 176.00		Tech Services
100	13	1106	52301		Spare county brd tablet chargers		\$ 59.97		Tech Services
100	71	3626	52403		Survey Monkey		\$ 99.00		Transportation
204	23	3619	54101		WABS spring training		\$ (82.00)		Senior Center
204	23	3613	53162		Nutritional supplies		\$ 649.30		Senior Center
100	69	2170	54101		WAHMR credit		\$ (100.00)		Emergency Management
100	53	4201	52402		WI airport management		\$ 100.00		Airport
Totals from pg 2							0.00		
							2,681.60		VOUCHER TOTAL

