Notice of Public Meeting
Wednesday, July 8, 2020
9:00 a.m.

FACILITIES & PARKS COMMITTEE
Door County Government Center
County Board Room/Chambers Room - 1st Floor
421 Nebraska Street, Sturgeon Bay, WI

AGENDA
1. Call Meeting to Order
2. Establish a Quorum
3. Adopt Agenda / Properly Noticed
4. Approve Minutes of June 10 Facilities & Parks Committee Meeting
5. Correspondence
6. Parks Division
   A. Friends of the Door County Parks System Report
   B. Southern Door Fire Dept - Dry Hydrant Construction Request – Forestville Dam County Park
   C. Kayak Launch at Carmody Park - Review Cost
   D. Review P.I.N # 00-80225302633A Offered for Sale to the F&P Dept.
   E. Town of Clay Banks, Lower LaSalle Rd, Request for Assistance with Flooding Issues
   F. Review John Miles Park Safety Fence
7. Facilities Division
   A. Sheriff Department Storage Building Project – Update
   B. FYI- Justice Center Water Boiler #2 Disabled
   C. FYI- Justice Center Boost Pump Emergency Repair
   D. Washington Island Government Building- Update
8. Fair Board Liaison Report
9. Request for Agenda Items for Next Month’s Meeting
10. Review of Vouchers, Claims and Bills
11. Next Meeting Date: Regular Meeting – Wednesday, August 12, 2020 – 9:00 a.m.
12. Meeting Per Diem Code
13. Adjourn

Deviations from order shown may occur

In light of the declared state of emergency and to mitigate the impact of COVID-19 this meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in-person in the Peninsula Room (C121) 1st Floor Government Center (please note public in-person has limited capacity and is on a first come, first served basis).

To attend the meeting via computer:
Go to: https://doorcounty.webex.com/doorcounty/onstage/g.php?MTID=e0e9eb74452c0556abd25efc3035fc658
Event Password: July8fp2020

To Connect via phone:
Call: 1-408-418-9388
Access Code: 146 117 4312

In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the County Clerk at (920)746 2200. Notification 48 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.

Posted __________. 2020 _______
Call Meeting to Order
The Wednesday, June 10, 2020 Facilities and Parks Committee meeting was called to order by Chairman Dan Austad at 9:00 a.m. at the Door County Government Center.

Establish a Quorum
Members present: Dan Austad, Roy Englebert, Susan Kohout, Ken Fisher, Nancy Robillard, David Enigl, and Alexis Heim Peter (virtual).

Others Present: Administrator Ken Pabich, Facilities & Parks Director Wayne Spritka, Parks Manager Burke Pinney, Facilities Manager Dan Klansky, and County Clerk Jill Lau.

Virtual attendance: Finance Director Steve Wipperfurth, and public.

Adopt Agenda / Properly Noticed
Motion by Englebert, seconded by Enigl to approve the agenda. Motion carried by unanimous voice vote.

Approve Minutes of May 13, 2020 Facilities & Parks Committee Meeting and the May 28, 2020
Motion by Fisher, seconded by Kohout to approve the minutes of the May 13, 2020 Facilities & Parks Committee meeting and the May 28, 2020 meeting. Motion carried by unanimous voice vote.

Correspondence
- Town of Clay Banks Email re: Lower LaSalle Road

Department
Review Duties of Facilities & Parks Committee
Information included in the meeting packet was reviewed. Specific discussion regarding authorizing the sale, trade or disposal of all surplus obsolete equipment and machinery deemed no longer useful to the County, and authorizing the sale, trade or disposal of all surplus or obsolete real or personal property following County policy. F&P Director Spritka explained that he has been authorized by the past committee to sell or dispose of all surplus obsolete equipment and machinery at his discretion. Discussion and review of where monies are deposited for the sale of equipment and vehicles.

Motion by Enigl, seconded by Englebert to reaffirm the policies and procedures the Administrator and Facilities & Parks Director have been using in the past. Motion carried by unanimous voice vote.

Department Project Review
Information included in the meeting packet was reviewed. Committee members asked that Spritka provide the report on a monthly basis.

Parks Division
Friends of the Door County Parks System Report
Spritka reported that the Triathlon has been canceled. A donation towards the trailer for the Cave was received.
2021 Stock Car Racing Contract Extension – Review, Approve
The current contract was reviewed. With the cancellation of the races this year the track promoter asked that the contract negotiations be considered earlier than usual. Spritka worked with Attorney Rod Dequaine for review of the contract language.

Motion by Fisher, seconded by Enigl to extend the stock car racing contract through 2021. Motion carried by voice vote with Englebert voting no.

Facilities Division
Sheriff Department Storage Building Project – Update
Spritka reported construction has been started. Earth work has been completed. Change orders were reviewed. Concrete work is expected by end of this week or early next week.

2021-2026 CIP Project Review/Approval
Information included in the meeting packet was reviewed. CIP projects include Government Center elevator Replacement, racetrack safety fence replacement, and booster pump replacement at the Justice Center. Review of the race track fence replacement; Spritka is working on the planning of the fence along with obtaining costs. Discussion regarding borrowing money to replace the elevator at the Government Center next year rather than planning over the next few years. Administrator Pabich explained he could potentially build the replacement into the 2021 budget without the need to borrow. Pabich does not recommend borrowing for the elevator replacement; if replacement is needed unexpectedly and immediately, monies could be taken from the Undesignated Fund. Spritka reported a leak on the booster pump at the Justice Center was repaired last year and another leak is being repaired now. It is anticipated that the current repair will get the county through to next year’s anticipated replacement.

Motion by Kohout, seconded by Fisher to approve the 2021-2026 CIP projects as presented with the funding source for the projects to come from the tax levy. Motion carried by voice vote.

442 Michigan Street- Raze RFP – Accept Bids, Review, Submit to Finance Committee for Funding
Information included in the meeting packet was reviewed.

Motion by Fisher, seconded by Englebert to accept the bids as presented. Motion carried by unanimous voice vote.

Spritka reviewed a memo included in the meeting packet. Spritka recommends awarding the bid to B.E.S.T. Enterprises LLC as the low bidder response to the RFP. Spritka reviewed the asbestos items requiring removal prior to demolition. Spritka noted that the project hasn’t been funded and a recommendation to the Finance Committee of the funding source is needed; Spritka recommends an amount up to $20,000.

Motion by Fisher, seconded by Robillard to award the bid to B.E.S.T. Enterprises LLC and move it forward to the Finance Committee with a project amount not to exceed $20,000. Motion carried by unanimous voice vote.

2021- NON-CIP Listings for 2021 Operational Budget -Review/Approval
The information included in the meeting packet was reviewed. Non-CIP items include double chip seal Ellison Bluff road, repair/replace pit toilet doors at Carmody, Pinney and Ellison Bluff Parks, Welcome to Door County sign repair, and automatic floor scrubber replacement.

Motion by Robillard, seconded by Fisher to accept the non-CIP outlay as presented. Motion carried by voice vote.

Fair Board Liaison Report
Supervisor Englebert reported the next meeting is June 18th at 6:30 p.m. The 2020 Fair has been canceled. The next Fair Board meeting will be an idea generating meeting for 2021.

Request for Agenda Items for Next Month’s Meeting
• Kayak launch at Carmody Park
Review of Vouchers, Claims and Bills
N/A.

Next Meeting Date
- Regular Meeting – Wednesday, July 8, 2020 – 9:00 a.m.

Meeting Per Diem Code
610.

Adjourn
Motion by Fisher, seconded by Enigl to adjourn. Time: 10:14 a.m. Motion carried.

Respectfully submitted, Jill M. Lau, County Clerk
# Leadership Landing:
**Community Kayak Launch and Educational Platform**

**Budget – Itemized Dock Material Expenses**

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<th>Unit Price</th>
<th>Quantity</th>
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<td>$5.30</td>
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<td><strong>Dock Material Total</strong></td>
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<td><strong>$7,808.35</strong></td>
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Data Current through 12th June 2020

Parcel Number:  0080225302633A - T OF EGG HARBOR  
PLSS Section-Town-Range: SW of SW 25-30-26  
Property Address: 
Owner Name: ROBERT KOLTON  
Co-Owner: 
Mailing Address:  
PO BOX 616 
EGG HARBOR, WI  54209  
Legal Description (See recorded documents for a complete legal description): 
N29 *E206.15’N41’E240.89’S52*E 179.03’S65*E ALG CURVE 48.8 7’S64*E ALG CURVE 45.  
(... more legal)  
School District: Gibraltar 
Valuations: 2020  
Acres: 51.26  
Land Value: $153800  
Improved Value: $160300  
Forest Value: $0  
Taxes: 0  
Real Estate Tax: $0.00  
Special Tax: $0.00  
Forest Tax: $0.00  
Est Fair-Market Value: $0
Door County Web Portal - Property Summary

Property: 0080225302633A

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<td>008 - T OF EGG HARBOR</td>
<td>ROBERT KOLTON PO BOX 616 EGG HARBOR WI 54209</td>
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Tax Year Legend:

$ = owes prior year taxes
X = not assessed
$ = not taxed

Summary

Property Summary

Parcel #: 0080225302633A
Alt. Parcel #: 15 008 4 30 26 25 3 03 000
Parcel Status: Current Description
Creation Date: 1/1/2020
Historical Date: 51,260

Property Addresses

No Property Addresses were found

Owners

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<td>KOLTON, ROBERT</td>
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Parent Parcels

No Parent Parcels were found

Child Parcels

No Child Parcels were found

Abbreviated Legal Description

(See recorded documents for a complete legal description)

COM SW COR SEC.25: S25.04'S 87'E674.95"N23.96'N89°E688.39'N1°W26.24'N89°E67.39'N29°E206.15'N41°E240.89'S52°E 179.03'S65°E ALG CURVE 48.8°E86°E ALG CURVE 45.61°N38°W124.62'N52°W156.73°N7°E20 7.05'N28°E177.52'N566.58°S9°W301.76'S82°W149.52'N27°W 19.45'TO NE COR SWSW S89°W 510.44'TO CL RD S77°W ALG CURVE 172.79'S71°W557.12'S3°W ALG CURVE 268.31'TO W LN SWSW S892.13'BG

Public Land Survey - Property Descriptions

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<th>Block/Condo Bldg</th>
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District

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Building Information

Assessments

Assessment Summary
Estimated Fair Market Value: 0
Assessment Ratio: 0.0000
Legal Acres: 51.260

2020 valuations

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No prior valuations

Taxes

Taxes have not been finalized for the year 2020

Document History

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...
Hi Burke,

I can't say for sure about a sale price. The location is premium. 22 acres on the other side of the street is being sold for $1.2M. Or roughly more than $50,000 per acre. I was thinking in the range of $25,000 per acre. Ideally I would prefer a long term lease, but could go either way.

Thank you,

Bob
Good Morning Wayne,

Attached is a picture illustrating the ongoing water problems in Robert LaSalle County Park and Lower LaSalle Road. This water is having an ongoing and significant impact in the County Park, the Town Road and the adjoining Residences. The Clay Banks Town Board met this last Tuesday and through formal action are requesting assistance from the Door County Parks Department to correct the drainage issue on Lower LaSalle Road. We feel there is a long-term practical solution that will benefit all parties for the years to come.

I would be happy to meet with you to show and discuss the problem with you. Please feel free to contact me at your earliest convenience.

Best regards,

Mike Johnson, Chairman
920-493-3948
Mike Johnson, Chairman  
Town of Clay Banks  
6188 Midway Road  
Algoma, WI 54210  

June 9, 2020

Re: Lower LaSalle Road Drainage Estimates

Dear Mike,

As requested the following estimates will provide options for the Town of Clay Banks to correct the drainage problems on Lower Lasalle Road.

Option 1. Installation of an open ditch within the Robert LaSalle County Park and along approximately 120 feet of the west side of Lower LaSalle Road. A 12-inch culvert would be installed under the entrance to the County Park to move water from the west side to east side of the roadway. The ditch within the park would have to average about 2.5 feet deep, with 3:1 side slopes. The estimate includes all construction work and restoration to complete the project.

Total estimated cost: $16,000

Option 2. Installation of a 15-inch storm sewer within the County Park and along approximately 80 feet of the west side of Lower LaSalle Park, installation of 2 – 2’ x 3’ concrete catch basins with open grates (located on each side of the Park entrance), and 50 feet of ditching along the west side of the roadway. The estimate includes installation of 311 feet of 15-inch storm sewer. The estimate includes all construction work and restoration to complete the project.

Total estimated cost: $18,000

Sincerely,

John P. Kolodziej  
John P. Kolodziej, PE  
Commissioner
June 2020 Justice Center - Boost Pump Sled emergency leak repair

Leaks at the copper fitting (2)

2021 Planned Maint Repair

Emergency Boost Pump Sled Repair
Added 2 cut off valves
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$307.883/sqft $380.116/sqft