

Notice of Public Meeting

Monday, July 20, 2020
2:00 p.m.

FINANCE COMMITTEE

*Door County Government Center
 County Board Room/Chambers Room, 1st floor
 421 Nebraska Street, Sturgeon Bay, WI*

Oversight for Finance Department and County Treasurer

AGENDA

1. **Call Meeting to Order**
2. **Establish a Quorum ~ Roll Call**
3. **Adopt Agenda / Properly Noticed**
4. **Approve Minutes** of the June 15, 2020 Regular Finance Committee Meeting
5. **Communications**
6. **Public Comment**
7. **Old Business**
8. **County Treasurer**
 - ◆ Treasurer's Reports
9. **Finance Director Department Update**
 - ◆ Investment Report
 - ◆ Checking Account Summary
 - ◆ Comparison of Sales Tax Revenues
 - ◆ Unassigned Fund Balance & Contingency Fund Status
 - ◆ Health Insurance & Workers Comp
10. **New Business (Review / Action)**
 - A. Approve the Purchase of Hot Mix Asphalt Plant Automation Controls Upgrade
 - B. Review and Approve Proposed 2021-2025 Capital Improvements Program (C.I.P.)
 - C. Review the COVID-19 Expenses and Funding from the CARES Act
 - D. Request Authorization to Carryover \$75,000 from 2020 for 2021 Fair Support
 - E. Resolution 2020-__ - Acquisition of Real Property – PIN 0280236342944A2
 - F. Quarterly Review of Accounts Receivable Aging Report
 - G. Quarterly Review of Finance Department Budget Performance Report for 2020 Year-to-Date
11. **Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee**
12. **Vouchers, Claims and Bills**
13. **Next Meeting Date:**
 - Regular Monthly Meeting – August 17, 2020 – 2:00 p.m.
14. **Meeting Per Diem Code**
15. **Adjourn**

In light of the declared state of emergency and to mitigate the impact of COVID-19 this meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in-person in the Peninsula Room (C121) 1st Floor Government Center (*please note public in-person has limited capacity and is on a first come, first served basis*).

To attend the meeting via computer:

Go to:

<https://doorcounty.webex.com/doorcounty/onstage/g.php?MTID=e81679074b4e5a4e53d6c7aab6a26c9e>

Event Password: July20fin2020

To Connect via phone:

Call: 1-408-418-9388

Access Code: 146 535 0011

Deviation from the order shown may occur

FINANCE
Monday, June 15, 2020

FINANCE COMMITTEE

*Door County Government Center
 County Board Room/Chambers Room, 1st floor
 421 Nebraska Street, Sturgeon Bay, WI*

Oversight for Finance Department and County Treasurer

"These minutes have **not** been reviewed by the oversight committee and are subject to approval at the next regular committee meeting."

Call Meeting to Order

The Monday, June 15, 2020 Finance Committee meeting was called to order by Chairman David Englebert at 2:00 p.m. at the Door County Government Center.

Establish a Quorum ~ Roll Call

Committee members present: David Englebert, Susan Kohout, Nancy Robillard, Dan Austad, Alexis Heim Peter, and Laura Vlies Wotachek. Dale Vogel was absent.

Others present: Administrator Ken Pabich, CC Grant Thomas, Finance Director Steve Wipperfurth, Assistant Finance Director JoAnn Baumann, Treasurer Jay Zahn, Sheriff Tammy Sternard, Chief Deputy Pat McCarty, F&P Director Wayne Spritka, County Clerk Jill Lau, and public.

Others present virtually: County Board Chairman David Lienau, Supervisor Kara Counard, and public.

Adopt Agenda / Properly Noticed

Motion by Austad, seconded by Vlies Wotachek to adopt the agenda. Motion carried by voice vote.

Approve Minutes of the May 18, 2020 Regular Finance Committee Meeting

Motion by Kohout, seconded by Robillard to approve the minutes of the May 18, 2020 Finance Committee Meeting. Motion carried by voice vote.

Communications

- Communications received through 1:00 p.m. today were distributed in printed form by Administrator Pabich

Public Comment

- Anya Kopischke, 8354 Maple Valley Drive, Fish Creek
- Allen Kopischke, 8354 Maple Valley Drive, Fish Creek
- McKayla Kifer, 223 S Neenah Avenue, Sturgeon Bay
- Darrick DeMeuse, 4990 N Country View Rd, Sturgeon Bay

Old Business

No old business was presented.

County Treasurer

Treasurer's Reports

County Treasurer Jay Zahn reviewed the reports included in the meeting packet.

Finance Director Department Update

Investment Report

Checking Account Summary

Comparison of Sales Tax Revenues

Unassigned Fund Balance & Contingency Fund Status

Health Insurance & Workers Comp

Finance Director Steve Wipperfurth reviewed the reports included in the meeting packet.

New Business (Review / Action)

Request Authorization for Transfer of Non-Budgeted Funds – Sheriff Deputies Personal Protective Equipment

Sheriff Sternard explained the reason for the request. We have to prepare for the unknown. Sheriff Sternard reviewed the EPS (Emergency Police Services) agreement in place noting we have to rely on the ability to work together. Sternard noted all conversations to date have been very respectful on both sides. As a Sheriff what is her responsibility; first and foremost is to keep this community safe. We cannot say it's never going to happen in our community; we need to plan and prepare. Our officers are currently unprotected. The Sheriff is responsible to keep the men and women of the Sheriff's Office safe. Sternard noted her request is the minimal equipment needed to protect the officers.

Administrator Pabich explained the Sheriff requested to order the equipment. Based off of timing it wasn't related to emergency orders under COVID and therefore the purchase does not qualify for reimbursement or funding. Through discussions with the Sheriff it was decided the request should move through the committee process as it was outside the normal budget process.

Motion by Austad, seconded by Englebert to approve the request for transfer of non-budgeted funds to purchase the protective equipment for the Sheriff's Department. Supervisor Kohout noted she has received many, many emails and calls about this issue. Discussion regarding purchasing the helmets first and reviewing the need for shields at another time. Sheriff Sternard noted the Sheriff's Office received a formal EPS request from both Green Bay and Madison; it was at this time it came to Sheriff Sternard's attention that Door County officers did not have the protective equipment to respond. Sternard noted the Sheriff's Office is not obligated to respond to an EPS request but she reminded the Committee we are on a peninsula and we have limited resources; we may need to request mutual aid at some time. Sheriff Sternard noted the EPS Agreement is based on administrative rule; it's not a signed contract; we do not have to participate in our region. Sheriff Sternard reviewed the specifics of the request; the request includes a helmet that protects the head with an attached clear face shield; the body shield is clear poly used for protecting the officer's body. This is not military gear or riot gear rather it is protective equipment for Door County Officers. Discussion of compromising and only purchasing helmets and ½ the body shields requested. Discussion of training in place and what Sheriff Sternard has planned for future training.

Motion by Vlies Wotachek, seconded by Kohout to amend the motion to authorized the purchase with a not to exceed \$7,400. Motion failed by voice vote tied 3-3.

Motion to approve as presented failed by a voice vote tied 3-3.

Investment Review - Presentation from Ehlers Investment Partners (Tami Olszewski)

Finance Director Wipperfurth explained the County's relationship with Ehlers Investment Partners. Tami Olszewski appeared virtually. Tami presented a portfolio overview which was included in the meeting packet.

Review and Discuss Investment Policy with Ehlers Investment Partners (Tami Olszewski)

Information included in the meeting packet was reviewed. Because of the change of Wisconsin Statutes, the only change recommended to the policy was to change the wording in Section 7-Eligible Investment Selection strike the words in section 1 "matures in not more than 3 years".

Motion by Vlies Wotachek, seconded by Robillard to remove the wording in Section 7(1) "matures in not more than 3 years". Motion carried by voice vote.

Request Authorization for Transfer of Non-Budgeted Funds – 442 Michigan Street Demo

Administrator Pabich reviewed the request noting that the first RFP was to move the building. It was determined the building could not be moved. The next step was an RFP to demolish. This was halted to allow time for Human Services to determine if the building could be used for housing. The RFP was let out again for demolition. Current bid is \$16,477 plus \$2,426 for abatement and the cost of permits. Review of funding sources as this was an unbudgeted project for this year.

Motion by Kohout, seconded by Austad to approve a transfer of up to \$20,000 from the General Contingency Fund to the Facilities & Parks Department Capital Outlay Expense account. Discussion regarding moving the project into the 2021 budgeting process. Motion carried by voice vote with Heim Peter and Vlies Wotachek voting no.

First Review of Proposed 2021-2025 Capital Improvements Program (C.I.P.)

This is the first review by the Committee. The CIP is a planning document. Year 2021 project requests were reviewed.

Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee

Nothing as of this meeting.

Vouchers, Claims and Bills

Reviewed.

Next Meeting Date:

- Regular Monthly Meeting – July 20, 2020 – 2:00 p.m.

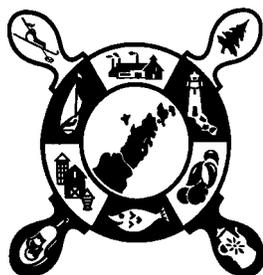
Meeting Per Diem Code

929.

Adjourn

Motion by Robillard, seconded by Vlies Wotachek to adjourn. Time: 4:11 p.m. Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk



DOOR COUNTY TREASURER

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

JAY ZAHN
DOOR COUNTY TREASURER
(920) 746-2286
zahn@co.door.wi.us

TREASURER'S REPORT.....June 2020

	<u>June 2019</u>	<u>June 2020</u>
DELINQUENT TAXES	\$743,511.21	\$ 435,794.92
	.55% of levy	.22% of levy
DELINQUENT SPECIAL ASSESSMENTS	\$313,468.35	\$ 782.68
DELINQUENT COLLECTIONS (month)	\$ 24,931.92	\$ 250,036.92
DELINQUENT SPECIALS (month)	\$ -0-	\$ -0-
INTEREST COLLECTED (month)	\$ 8,814.39	\$ 46,041.26
INTEREST COLLECTED (year)	\$ 93,472.93	\$118,142.08
PENALTY COLLECTED (month)	\$ 4,407.20	\$ 23,020.21
PENALTY COLLECTED (year)	\$ 46,819.95	\$ 59,210.18
CURRENT YEAR COLLECTIONS	\$ 920,575.95	\$1,300,043.88
DELINQUENT PARCELS	655	363

All municipalities have passed the extension of the postponed taxes deadline from July 31st to October 1st.

Delinquent collections for the month include \$166,306.07 that will go directly to Village of Egg Harbor for special assessments that were not paid with settlement in 2015.

Meadow Ridge Settlement: \$75,460.88 delinquent taxes, interest & penalties
\$169,658.32 delinquent charges
\$28,489.81 current year taxes

Special assessments in trust were removed and paid directly to Village of Egg Harbor in settlement.

12 lots in City of Sturgeon Bay in tax foreclosure also redeemed.

Jay Zahn
Door County Treasurer

Door County Treasurer - Delinquent Taxes Outstanding

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	\$ 1,422,577.79	\$ 1,574,472.30	\$ 1,474,623.49	\$ 1,262,758.18	\$ 1,144,256.45	\$ 923,141.67	\$ 1,041,587.86	\$ 881,353.22	\$ 1,010,836.51	\$ 985,835.27	\$ 860,739.66
February	\$ 1,291,303.15	\$ 1,520,373.30	\$ 1,294,849.49	\$ 1,197,081.76	\$ 1,088,285.49	\$ 839,554.06	\$ 1,000,787.61	\$ 793,872.14	\$ 955,717.37	\$ 940,764.93	\$ 820,810.65
March	\$ 1,122,424.66	\$ 1,434,636.07	\$ 1,224,935.10	\$ 1,128,377.69	\$ 1,030,757.93	\$ 800,237.12	\$ 915,652.99	\$ 762,835.13	\$ 899,531.18	\$ 868,853.96	\$ 767,494.43
April	\$ 1,035,217.82	\$ 1,368,128.69	\$ 1,138,654.16	\$ 1,085,153.62	\$ 964,670.76	\$ 754,514.91	\$ 880,631.88	\$ 714,803.28	\$ 839,643.61	\$ 816,665.69	\$ 760,030.35
May	\$ 907,552.21	\$ 1,288,807.70	\$ 1,018,047.89	\$ 1,002,338.77	\$ 896,830.02	\$ 702,326.62	\$ 729,822.87	\$ 668,881.58	\$ 807,796.49	\$ 768,443.13	\$ 710,885.71
June	\$ 871,469.65	\$ 1,151,835.05	\$ 980,373.85	\$ 959,494.24	\$ 824,782.28	\$ 667,474.10	\$ 700,253.77	\$ 662,372.53	\$ 753,146.20	\$ 743,511.21	\$ 435,794.92
July	\$ 823,243.15	\$ 1,151,835.05	\$ 938,289.60	\$ 866,089.85	\$ 769,221.24	\$ 606,822.41	\$ 651,005.85	\$ 633,548.98	\$ 698,854.92	\$ 680,737.09	
August	\$ 750,865.12	\$ 1,013,377.66	\$ 816,164.45	\$ 779,703.05	\$ 666,616.64	\$ 521,009.64	\$ 599,013.64	\$ 610,531.48	\$ 668,893.39	\$ 621,237.70	
September	\$ 2,222,311.23	\$ 2,532,370.49	\$ 1,910,175.77	\$ 1,848,131.70	\$ 1,446,627.42	\$ 1,376,566.48	\$ 1,258,648.08	\$ 1,388,460.06	\$ 1,302,444.37	\$ 1,270,938.55	
October	\$ 2,056,018.32	\$ 2,138,602.69	\$ 1,637,718.29	\$ 1,702,617.51	\$ 1,204,512.71	\$ 1,241,274.65	\$ 1,148,301.77	\$ 1,239,816.68	\$ 1,199,838.94	\$ 1,138,556.32	
November	\$ 1,840,041.71	\$ 1,902,840.84	\$ 1,474,846.11	\$ 1,548,320.44	\$ 1,083,176.38	\$ 1,149,663.37	\$ 1,020,639.11	\$ 1,126,798.48	\$ 1,078,126.16	\$ 1,003,513.06	
December	\$ 1,675,660.42	\$ 1,726,555.90	\$ 1,368,529.81	\$ 1,358,283.40	\$ 930,792.70	\$ 1,090,737.73	\$ 906,771.77	\$ 1,042,502.71	\$ 1,027,138.55	\$ 920,619.61	

Door County Treasurer - Delinquent Tax Collections

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	\$ 192,101.09	\$ 101,188.12	\$ 251,932.41	\$ 105,771.63	\$ 214,026.95	\$ 65,495.77	\$ 49,149.87	\$ 64,903.04	\$ 31,666.20	\$ 41,303.28	\$ 59,879.95
February	\$ 131,274.64	\$ 54,099.00	\$ 179,774.00	\$ 65,676.36	\$ 55,970.96	\$ 83,587.61	\$ 40,800.25	\$ 87,481.08	\$ 55,119.14	\$ 45,070.34	\$ 39,929.01
March	\$ 166,878.49	\$ 85,737.23	\$ 69,914.39	\$ 68,704.13	\$ 57,527.56	\$ 39,316.94	\$ 85,134.62	\$ 31,037.01	\$ 56,186.19	\$ 71,910.97	\$ 53,319.22
April	\$ 89,206.84	\$ 66,507.38	\$ 86,280.94	\$ 43,224.07	\$ 64,713.08	\$ 45,722.21	\$ 35,021.11	\$ 48,031.85	\$ 45,519.53	\$ 52,188.27	\$ 7,461.08
May	\$ 127,665.61	\$ 79,320.99	\$ 111,179.71	\$ 82,814.85	\$ 67,840.74	\$ 52,188.29	\$ 150,808.11	\$ 45,921.70	\$ 31,847.12	\$ 40,589.70	\$ 49,144.64
June	\$ 36,082.56	\$ 130,315.09	\$ 111,709.76	\$ 42,844.53	\$ 72,047.74	\$ 34,852.52	\$ 29,570.00	\$ 6,509.05	\$ 54,650.29	\$ 24,931.92	\$ 250,036.92
July	\$ 48,226.50	\$ 59,705.82	\$ 41,084.25	\$ 91,952.01	\$ 55,561.04	\$ 60,651.69	\$ 49,247.92	\$ 28,824.49	\$ 54,291.28	\$ 62,774.12	
August	\$ 64,958.83	\$ 59,642.81	\$ 122,125.15	\$ 67,769.20	\$ 102,604.60	\$ 47,998.42	\$ 39,990.30	\$ 23,016.56	\$ 29,961.53	\$ 59,499.39	
September	\$ 590,175.55	\$ 640,721.08	\$ 637,772.54	\$ 607,129.48	\$ 625,627.21	\$ 625,747.58	\$ 583,064.21	\$ 626,438.06	\$ 471,635.75	\$ 633,033.53	
October	\$ 169,373.63	\$ 276,017.35	\$ 272,557.48	\$ 145,514.19	\$ 242,114.71	\$ 135,291.83	\$ 110,346.31	\$ 148,643.38	\$ 103,566.19	\$ 132,382.23	
November	\$ 215,976.61	\$ 235,850.44	\$ 162,872.18	\$ 154,297.07	\$ 121,336.33	\$ 91,641.28	\$ 127,662.66	\$ 113,018.20	\$ 108,288.75	\$ 135,043.26	
December	\$ 164,381.29	\$ 176,284.94	\$ 106,316.30	\$ 190,037.04	\$ 94,538.94	\$ 58,895.64	\$ 74,382.85	\$ 84,295.77	\$ 50,987.61	\$ 82,893.45	
Total	\$ 1,996,301.64	\$ 1,965,390.25	\$ 2,153,519.11	\$ 1,665,734.56	\$ 1,773,909.86	\$ 1,341,389.78	\$ 1,375,178.21	\$ 1,308,120.19	\$ 1,093,719.58	\$ 1,381,620.46	\$ 459,770.82

Door County Treasurer - Number of Delinquent Tax Parcels

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	1,001.00	1,128.00	1,154.00	1,284.00	1,130.00	1,065.00	989.00	880.00	926.00	915.00	777.00
February	922.00	1,078.00	1,084.00	1,223.00	1,080.00	1,012.00	948.00	825.00	891.00	830.00	728.00
March	818.00	1,098.00	1,038.00	1,107.00	998.00	962.00	888.00	795.00	847.00	776.00	687.00
April	762.00	968.00	1,002.00	1,074.00	961.00	921.00	864.00	768.00	797.00	723.00	676.00
May	696.00	923.00	924.00	919.00	922.00	850.00	811.00	723.00	766.00	672.00	644.00
June	669.00	821.00	892.00	886.00	879.00	820.00	791.00	709.00	719.00	655.00	363.00
July	627.00	821.00	861.00	827.00	840.00	783.00	751.00	691.00	692.00	613.00	
August	552.00	720.00	827.00	763.00	778.00	714.00	605.00	673.00	656.00	589.00	
September	1,602.00	1,731.00	1,854.00	1,588.00	1,576.00	1,300.00	1,203.00	1,288.00	1,260.00	1,125.00	
October	1,482.00	1,534.00	1,578.00	1,471.00	1,391.00	1,191.00	1,124.00	1,110.00	1,144.00	1,031.00	
November	1,333.00	1,370.00	1,419.00	1,350.00	1,244.00	1,076.00	1,019.00	1,110.00	1,013.00	900.00	
December	1,205.00	1,273.00	1,337.00	1,244.00	1,102.00	1,025.00	959.00	984.00	963.00	839.00	

Door County Treasurer - Interest Collected

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	\$ 30,117.39	\$ 14,735.56	\$ 46,671.42	\$ 17,083.78	\$ 49,341.47	\$ 9,137.66	\$ 10,154.69	\$ 12,295.55	\$ 5,636.48	\$ 7,617.74	\$ 9,858.75
February	\$ 23,481.62	\$ 12,998.10	\$ 40,384.94	\$ 13,644.93	\$ 12,724.70	\$ 20,332.02	\$ 14,424.68	\$ 17,393.16	\$ 11,814.66	\$ 13,525.52	\$ 13,261.35
March	\$ 54,129.34	\$ 27,244.79	\$ 23,820.65	\$ 24,483.91	\$ 22,465.51	\$ 18,400.13	\$ 29,723.68	\$ 14,297.52	\$ 22,488.75	\$ 31,894.99	\$ 28,522.06
April	\$ 21,756.45	\$ 21,049.56	\$ 19,715.42	\$ 12,402.29	\$ 17,173.30	\$ 14,942.33	\$ 12,337.31	\$ 14,507.20	\$ 13,141.13	\$ 19,153.39	\$ 5,103.64
May	\$ 39,911.87	\$ 21,929.87	\$ 35,767.22	\$ 24,777.71	\$ 21,459.68	\$ 19,633.28	\$ 35,327.14	\$ 15,793.57	\$ 13,153.83	\$ 12,466.90	\$ 15,355.02
June	\$ 16,347.66	\$ 40,420.37	\$ 12,909.70	\$ 11,949.24	\$ 24,254.20	\$ 11,847.51	\$ 11,567.91	\$ 3,419.97	\$ 19,572.03	\$ 8,814.39	\$ 46,041.26
July	\$ 22,034.94	\$ 26,629.70	\$ 24,537.60	\$ 36,439.30	\$ 23,222.14	\$ 23,749.55	\$ 22,563.81	\$ 15,316.89	\$ 20,702.39	\$ 21,832.28	
August	\$ 44,728.58	\$ 47,688.64	\$ 55,280.39	\$ 43,553.00	\$ 52,224.56	\$ 31,543.98	\$ 30,159.98	\$ 29,226.32	\$ 35,833.05	\$ 39,958.46	
September	\$ 59,581.91	\$ 71,728.52	\$ 67,811.20	\$ 60,793.39	\$ 64,036.58	\$ 62,980.34	\$ 61,130.49	\$ 59,544.68	\$ 45,694.89	\$ 63,117.05	
October	\$ 23,724.92	\$ 39,753.19	\$ 43,726.22	\$ 25,257.65	\$ 34,876.34	\$ 22,149.82	\$ 12,592.69	\$ 17,628.79	\$ 14,599.84	\$ 16,828.07	
November	\$ 18,786.34	\$ 38,450.31	\$ 23,678.30	\$ 21,778.42	\$ 17,974.78	\$ 13,087.81	\$ 18,098.72	\$ 15,061.24	\$ 20,111.83	\$ 24,453.56	
December	\$ 26,718.37	\$ 25,541.29	\$ 21,524.50	\$ 29,821.67	\$ 16,364.23	\$ 9,480.35	\$ 10,025.38	\$ 11,147.87	\$ 8,375.44	\$ 16,365.79	
Total	\$ 381,319.39	\$ 388,169.90	\$ 415,827.56	\$ 321,985.29	\$ 356,117.49	\$ 257,284.78	\$ 268,106.48	\$ 225,632.76	\$ 231,124.32	\$ 276,028.14	\$ 118,142.08

Door County Treasurer - Penalty Collected

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	\$ 15,114.38	\$ 7,367.86	\$ 23,601.74	\$ 8,541.85	\$ 28,905.51	\$ 4,568.76	\$ 5,077.10	\$ 6,147.56	\$ 2,816.68	\$ 3,801.37	\$ 4,957.72
February	\$ 11,743.64	\$ 6,505.14	\$ 20,203.87	\$ 6,825.43	\$ 6,368.38	\$ 10,286.46	\$ 7,220.81	\$ 8,701.65	\$ 5,911.79	\$ 6,782.84	\$ 6,646.48
March	\$ 27,357.42	\$ 13,643.24	\$ 11,926.05	\$ 12,256.92	\$ 11,251.35	\$ 9,220.75	\$ 14,870.61	\$ 7,168.73	\$ 11,254.20	\$ 15,949.41	\$ 14,338.87
April	\$ 10,878.77	\$ 10,880.66	\$ 10,005.33	\$ 6,243.97	\$ 8,586.43	\$ 7,522.91	\$ 6,175.60	\$ 7,263.40	\$ 6,569.23	\$ 9,597.05	\$ 2,554.58
May	\$ 19,957.67	\$ 11,016.30	\$ 17,913.13	\$ 12,427.67	\$ 10,738.05	\$ 9,822.62	\$ 17,726.31	\$ 7,904.43	\$ 6,638.41	\$ 6,282.08	\$ 7,692.32
June	\$ 8,172.68	\$ 20,316.78	\$ 6,454.49	\$ 5,974.44	\$ 12,131.40	\$ 5,937.95	\$ 5,803.64	\$ 1,709.91	\$ 9,786.58	\$ 4,407.20	\$ 23,020.18
July	\$ 11,014.52	\$ 13,369.90	\$ 12,334.34	\$ 18,247.17	\$ 11,610.88	\$ 11,879.52	\$ 11,281.87	\$ 7,664.50	\$ 10,370.93	\$ 10,931.53	
August	\$ 22,396.31	\$ 24,363.49	\$ 27,388.82	\$ 21,775.90	\$ 26,178.58	\$ 15,762.19	\$ 15,074.78	\$ 14,716.62	\$ 17,949.36	\$ 19,986.44	
September	\$ 29,797.97	\$ 35,873.00	\$ 34,721.92	\$ 30,419.07	\$ 32,017.76	\$ 31,496.89	\$ 30,645.93	\$ 29,813.94	\$ 22,860.98	\$ 31,703.54	
October	\$ 23,724.92	\$ 19,876.38	\$ 28,547.81	\$ 12,637.00	\$ 17,438.98	\$ 11,103.91	\$ 6,296.07	\$ 8,790.68	\$ 7,378.82	\$ 8,410.31	
November	\$ 18,786.34	\$ 19,434.81	\$ 11,838.95	\$ 10,890.51	\$ 9,002.99	\$ 6,543.72	\$ 9,058.30	\$ 7,539.66	\$ 10,116.55	\$ 12,226.63	
December	\$ 13,358.26	\$ 12,772.08	\$ 10,797.93	\$ 14,912.25	\$ 8,339.55	\$ 4,879.36	\$ 5,012.58	\$ 5,582.46	\$ 4,195.23	\$ 8,166.52	
Total	\$ 212,302.88	\$ 195,419.64	\$ 215,734.38	\$ 161,152.18	\$ 182,569.86	\$ 129,025.04	\$ 134,243.60	\$ 113,003.54	\$ 115,848.76	\$ 138,244.92	\$ 59,210.15

County of Door Investment Summary

As of June 30, 2020

Updated July 14, 2020 by Steve Wipperfurth, Door County Finance Department

	Tax Costs	Market Value	Maturity Date	Interest Rate	
Local Government Investment Pool (LGIP) - General Fund	25,592,892.85	25,592,892.85	N/A	0.14%	
Local Government Investment Pool (LGIP) - Highway DK Jurisdictional Transfer	29,011.58	29,011.58	N/A	0.14%	
American Deposit Management Co. - Money Market Account	2,274,594.79	2,274,594.79	N/A	0.25%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	9/20/2020	2.50%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	3/18/2022	2.43%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	7/24/2020	2.70%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	7/30/2020	2.65%	*
American Deposit Management Co. - Certificate of Deposit (25 mos.)	245,000.00	245,000.00	12/22/2020	2.81%	*
American Deposit Management Co. - Certificate of Deposit (12 mos.)	245,000.00	245,000.00	9/6/2020	2.32%	*
American Deposit Management Co. - Certificate of Deposit (36 mos.)	245,000.00	245,000.00	4/30/2022	2.72%	*
American Deposit Management Co. - Certificate of Deposit (12 mos.)	245,000.00	245,000.00	5/12/2021	1.00%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	200,000.00	200,000.00	10/26/2021	2.18%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/20/2020	2.65%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/12/2020	2.40%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	1/9/2022	2.13%	*
American Deposit Management Co. - Certificate of Deposit (15 mos.)	245,000.00	245,000.00	8/24/2021	1.19%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	120,000.00	120,000.00	8/26/2021	1.74%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	2/21/2022	2.20%	*
American Deposit Management Co. - Certificate of Deposit (12 mos.)	245,000.00	245,000.00	10/11/2021	2.13%	*
American Deposit Management Co. - Certificate of Deposit (27 mos.)	245,000.00	245,000.00	6/27/2021	2.83%	*
American Deposit Management Co. - Certificate of Deposit (30 mos.)	245,000.00	245,000.00	2/23/2021	2.75%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/29/2021	2.47%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	6/7/2021	2.18%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	8/2/2020	2.39%	*
American Deposit Management Co. - Certificate of Deposit (23 mos.)	245,000.00	245,000.00	11/21/2020	2.90%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	5/6/2022	1.01%	*
American Deposit Management Co. - Certificate of Deposit (16 mos.)	245,000.00	245,000.00	8/23/2021	1.14%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/11/2020	2.60%	*
American Deposit Management Co. - Certificate of Deposit (13 mos.)	245,000.00	245,000.00	6/27/2021	0.95%	*
American Deposit Management Co. - Certificate of Deposit (27 mos.)	245,000.00	245,000.00	11/22/2021	2.67%	*
American Deposit Management Co. - Certificate of Deposit (13 mos.)	245,000.00	245,000.00	10/28/2021	2.13%	*
Associated Bank - Tax Collections Checking Account	101.00	101.00	N/A	0.00%	
Associated Bank - Money Market Account	2,270,681.75	2,270,681.75	N/A	0.15%	
Associated Trust - Freddie Mac	625,000.00	625,693.75	7/30/2020	2.01%	
Associated Trust - Federal Farm Credit Bank	550,000.00	550,511.50	7/22/2022	2.11%	
Associated Trust - Federal Farm Credit Bank	650,000.00	650,266.50	7/8/2024	2.23%	
Associated Trust - Federal Farm Credit Bank	600,000.00	610,494.00	7/26/2023	2.00%	
Associated Trust - Federal Farm Credit Bank	9,100,000.00	9,271,262.00	1/24/2024	1.67%	
Associated Trust - Federal Farm Credit Bank	2,819,263.10	2,903,942.55	5/14/2024	1.53%	
Associated Trust - Federal Farm Credit Bank	1,000,000.00	1,018,200.00	2/3/2025	1.68%	
Associated Trust - U.S. Treasury Note	325,000.00	327,398.50	11/30/2020	2.00%	
Associated Trust - U.S. Treasury Note	350,000.00	356,079.50	4/15/2021	2.35%	
Associated Trust - U.S. Treasury Note	300,000.00	300,156.00	7/15/2020	1.50%	
Associated Trust - Bank of North America Certificate of Deposit (36 mos)	150,000.00	155,835.00	1/24/2023	1.80%	
Associated Trust - Sallie Mae Bank/Salt Lke Certificate of Deposit (36 mos)	245,000.00	255,147.90	1/23/2023	1.89%	
Associated Trust - Wells Fargo Natl Bank West Certificate of Deposit (36 mos)	245,000.00	255,228.75	1/30/2023	1.89%	
Associated Trust - Ally Bank Certificate of Deposit (36 mos)	245,000.00	254,581.95	1/30/2023	1.80%	
Associated Trust - Alma Bank Certificate of Deposit (36 mos)	245,000.00	253,371.65	2/7/2023	1.60%	
Associated Trust - Morgan Stanley Bank Certificate of Deposit (36 mos)	245,000.00	254,895.55	1/30/2023	1.85%	
Associated Trust - Metro Credit Union Certificate of Deposit (24 mos)	245,000.00	250,850.60	1/31/2022	1.70%	
Associated Trust - Merrick Bank Certificate of Deposit (36 mos)	245,000.00	253,964.55	1/31/2023	1.70%	
Associated Trust - Nextier Bank Certificate of Deposit (24 mos)	245,000.00	250,649.70	2/22/2022	1.60%	
Associated Trust - Raymond James Bank Certificate of Deposit (36 mos)	245,000.00	254,065.00	2/14/2023	1.70%	
Associated Trust - Green State Credit Union Certificate of Deposit (24 mos)	245,000.00	250,850.60	1/31/2022	1.70%	
Associated Trust - Goldman Sachs Bank Certificate of Deposit (24 mos)	245,000.00	250,238.10	11/8/2021	1.75%	
Associated Trust - Goldman Sachs Bank Government Money Market	2,079,848.79	2,079,848.79	N/A	0.15%	
Johnson Bank - Certificate of Deposit (18 mos.)	255,273.93	255,273.93	6/23/2021	1.25%	**
Nicolet National Bank - Checking Account	2,032,013.57	2,032,013.57	N/A	0.10%	
Nicolet National Bank/CDARS - Certificate of Deposit (24 mos.)	1,038,756.63	1,051,113.66	4/22/2021	2.37%	**
Nicolet National Bank - Certificate of Deposit (24 mos.)	264,284.46	271,188.31	3/12/2021	2.58%	**
Notes Receivable from School District of Sturgeon Bay	90,000.00	90,000.00	4/1/2022	1.56%	
Wisconsin Investment Series Cooperative (WISC) - Investment Series and CMS Accounts, combined	2,830.06	2,830.06	N/A	0.30%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (18 mos.)	51,887.09	51,887.09	9/4/2020	2.59%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	241,700.00	241,700.00	1/19/2021	2.23%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (18 mos.)	239,800.00	239,800.00	8/10/2020	2.74%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	234,700.00	234,700.00	2/8/2021	3.04%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (9 mos.)	249,148.99	250,169.30	12/30/2020	0.97%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	241,000.00	241,000.00	11/8/2021	1.79%	
Dana Investment Account (Mortgage -Backed Securities)	347,536.61	388,041.15	N/A	1.38%	**
Investment Total	63,390,325.20	63,840,531.48			
* THIS IS THE MONTH-END BALANCE FROM THE PREVIOUS MONTH, SINCE THIS STATEMENT HAD NOT YET BEEN RECEIVED AT THE TIME THAT THIS REPORT WAS PREPARED.					
** YEAR-TO DATE AVERAGE YIELD (NET OF INVESTMENT MANAGEMENT FEES) ON AVERAGE COST.					
Investment Percentage Distribution: LGIP	25,621,904.43	40.13%			
Checking/Money Market Accounts	8,660,069.96	13.57%			
U.S. Treasury/Securities	16,614,004.30	26.02%			
Certificates of Deposit	12,466,511.64	19.53%			
Notes Receivable	90,000.00	0.14%			
DANA	388,041.15	0.61%			
Total	63,840,531.48	100.00%			
Revenues from General Fund Investments	2020 Budget	2020 YTD	% Received		
Interest on Investments	840,000.00	321,041.89	38.22%		
Return on Mortgage-Backed Securities	5,625.00	2,983.85	53.05%		
Totals	845,625.00	324,025.74	38.32%		
		Total Return			
	Market Value	YTD, Net of			
Solid Waste Escrow -Long-Term Care (Fund 209)	1,185,046.70	-			

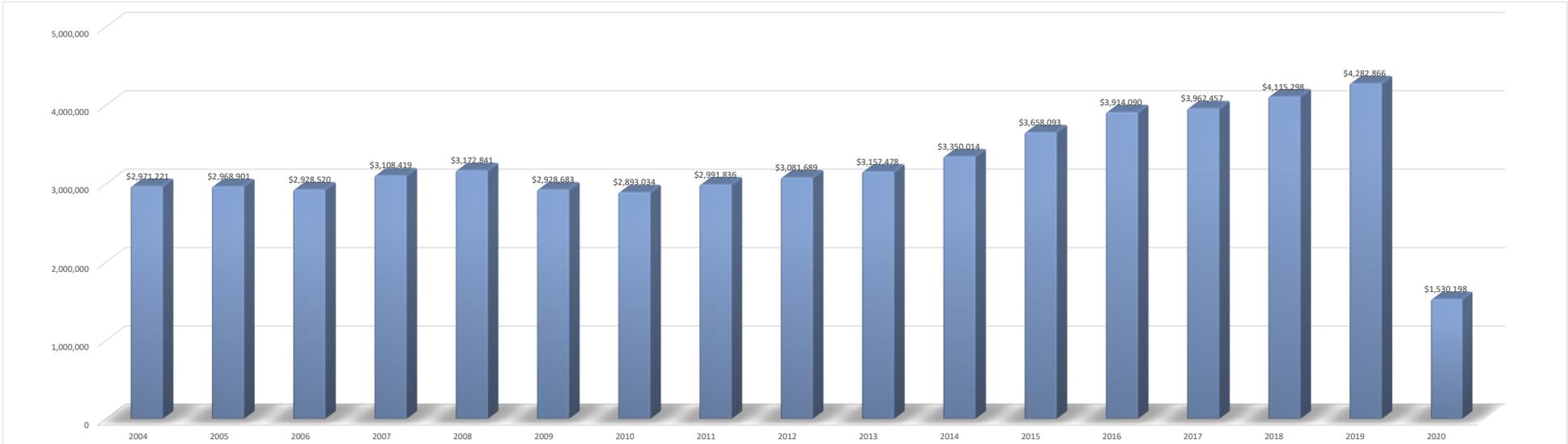
DOOR COUNTY BANK ACCOUNTS IN TRUST						
Month Ending: June 30, 2020						
Updated July 14, 2020 by Steve Wipperfurth, Door County Finance Department						
	Beginning	Add:	Less:	Add:	Less:	Ending Bank
	Balance Per		Cancelled		Fees/Other	Statement
	Statement	Deposits *	Checks	Interest	Deductions **	Balance
<u>Sheriff:</u>						
Jail Inmate Trust (Nicolet)	3,724.11	27,294.30	(20,498.91)	-	-	10,519.50
Drug Enforcement (North Shore)	6,645.50	-	-	0.82	-	6,646.32
<u>Human Services</u>						
Representative Payee Acct. (Nicolet)***	72,122.03				-	72,122.03
Senior Center Nutrition (Nicolet)	1,184.00	1,219.00	(1,184.00)	-		1,219.00
Senior Center Nutrition (Associated)	4,018.00	3,952.00	(4,018.00)	-		3,952.00
District Attorney Trust Account (Nicolet)	9,882.54	424.58	(424.58)	-	-	9,882.54
Clerk of Courts-Summary (Nicolet)	360,437.83	77,750.10	(76,588.03)		-	361,599.90
Less: Clerk of Courts-Held in Trust	(301,099.75)	22,482.58		-	-	(278,617.17)
Sunshine Fund (Nicolet)	1,551.20	-	-	-	-	1,551.20
Veterans Service Council (Nicolet)	15,450.48	800.00	(1,321.88)	-	-	14,928.60
Library (Nicolet)	6,174.45	-	(903.49)	-	-	5,270.96
TOTALS	180,090.39	133,922.56	(104,938.89)	0.82	-	209,074.88
* The amount shown in this column for "Clerk of Courts-Held in Trust" is the <u>net change</u> in the trust account balance during the month.						
** Any positive amounts shown in the column labeled "Fees/Other Deductions" represent service charges from a previous month that were refunded or paid for by the department (in the case of orders for checks or deposit tickets).						
*** This is the month-end balance from the previous month, since this statement was not available at the time that this report was prepared.						

DOOR COUNTY WISCONSIN

0.5% Sales Tax Rebate Collection History, January, 2004 thru June, 2020

Month Received	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	(Sales for Month of)
Jan	\$ 202,568	\$ 184,436	\$ 192,699	\$ 164,664	\$ 166,954	\$ 194,133	\$ 197,464	\$ 172,867	\$ 150,070	\$ 190,692	\$ 222,760	\$ 234,126	\$ 262,179	\$ 211,998	\$ 197,823	\$ 273,070	\$ 298,987	(Nov)
Feb	\$ 198,820	\$ 221,403	\$ 210,999	\$ 242,547	\$ 227,617	\$ 175,000	\$ 144,826	\$ 212,513	\$ 234,896	\$ 192,825	\$ 200,069	\$ 182,565	\$ 204,410	\$ 266,561	\$ 294,339	\$ 290,852	\$ 330,913	(Dec)
March	\$ 165,110	\$ 139,717	\$ 175,440	\$ 169,046	\$ 213,385	\$ 172,535	\$ 161,230	\$ 161,906	\$ 155,129	\$ 162,310	\$ 182,416	\$ 171,130	\$ 195,203	\$ 211,766	\$ 198,944	\$ 211,337	\$ 229,777	(Jan)
April	\$ 147,138	\$ 158,899	\$ 149,963	\$ 160,198	\$ 149,969	\$ 141,624	\$ 164,071	\$ 155,243	\$ 124,272	\$ 154,690	\$ 169,317	\$ 218,027	\$ 287,266	\$ 185,464	\$ 178,122	\$ 193,950	\$ 209,211	(Feb)
May	\$ 150,766	\$ 155,857	\$ 174,779	\$ 175,761	\$ 186,724	\$ 174,329	\$ 138,257	\$ 140,806	\$ 209,173	\$ 203,393	\$ 205,490	\$ 217,611	\$ 185,645	\$ 231,900	\$ 254,044	\$ 253,811	\$ 222,043	(March)
June	\$ 205,199	\$ 223,661	\$ 221,297	\$ 235,315	\$ 199,943	\$ 195,264	\$ 215,690	\$ 213,900	\$ 216,350	\$ 180,364	\$ 187,608	\$ 236,927	\$ 304,099	\$ 281,925	\$ 284,725	\$ 266,349	\$ 239,267	(April)
July	\$ 257,375	\$ 248,624	\$ 253,161	\$ 279,391	\$ 270,198	\$ 292,858	\$ 278,796	\$ 304,873	\$ 253,695	\$ 317,710	\$ 338,410	\$ 370,861	\$ 358,121	\$ 354,873	\$ 392,287	\$ 444,423		(May)
Aug	\$ 314,694	\$ 347,523	\$ 353,162	\$ 366,325	\$ 416,177	\$ 278,877	\$ 281,811	\$ 343,137	\$ 422,498	\$ 426,927	\$ 457,286	\$ 412,462	\$ 438,177	\$ 506,672	\$ 612,799	\$ 570,278		(June)
Sept	\$ 382,785	\$ 370,347	\$ 362,264	\$ 374,740	\$ 362,360	\$ 392,082	\$ 438,668	\$ 400,437	\$ 392,873	\$ 369,808	\$ 352,942	\$ 467,420	\$ 492,873	\$ 489,378	\$ 437,497	\$ 438,280		(July)
Oct	\$ 383,438	\$ 333,084	\$ 312,668	\$ 334,617	\$ 391,602	\$ 369,776	\$ 353,927	\$ 310,984	\$ 364,323	\$ 389,095	\$ 444,035	\$ 457,574	\$ 449,303	\$ 433,956	\$ 489,571	\$ 561,281		(Aug)
Nov	\$ 296,224	\$ 316,127	\$ 363,243	\$ 369,611	\$ 334,516	\$ 276,142	\$ 247,201	\$ 329,297	\$ 350,025	\$ 350,974	\$ 323,406	\$ 345,890	\$ 418,609	\$ 490,129	\$ 484,654	\$ 477,028		(Sept)
Dec	\$ 267,104	\$ 269,223	\$ 234,724	\$ 236,204	\$ 228,102	\$ 240,769	\$ 245,800	\$ 245,873	\$ 208,385	\$ 218,690	\$ 266,275	\$ 343,500	\$ 318,205	\$ 297,835	\$ 290,493	\$ 302,207		(Oct)
Annual	\$ -	\$ -	\$ (75,879)	\$ -	\$ 25,294	\$ 25,294	\$ 25,293	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total	\$ 2,971,221	\$ 2,968,901	\$ 2,928,520	\$ 3,108,419	\$ 3,172,841	\$ 2,928,683	\$ 2,893,034	\$ 2,991,836	\$ 3,081,689	\$ 3,157,478	\$ 3,350,014	\$ 3,658,093	\$ 3,914,090	\$ 3,962,457	\$ 4,115,298	\$ 4,282,866	\$ 1,530,198	\$ 40,829
% to Budget	114.28%	114.19%	108.46%	107.19%	106.76%	97.62%	96.48%	103.88%	104.46%	102.46%	106.50%	112.90%	116.16%	114.86%	109.74%	114.21%	40.81%	Year-to-Date
Budgeted	\$ 2,600,000	\$ 2,600,000	\$ 2,700,000	\$ 2,900,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 2,880,000	\$ 2,950,000	\$ 3,081,590	\$ 3,145,590	\$ 3,240,000	\$ 3,370,000	\$ 3,450,000	\$ 3,750,000	\$ 3,750,000	\$ 3,750,000	2020 vs 2019
Subsequent Levy Offset	\$ 371,221	\$ 368,901	\$ 228,520	\$ 208,419	\$ 172,841	\$ -	\$ -	\$ 111,836	\$ 131,689	\$ 75,888	\$ 204,424	\$ 418,093	\$ 544,090	\$ 512,457	\$ 365,298	\$ 532,866		

Ahead (behind) same month in prior year \$ (27,082)
Average % to Date for this time period should be 50.00%



DOOR COUNTY
UNASSIGNED FUND BALANCE (located within the General Fund)
As of June 30, 2020

The following information on the General Fund is being provided to the Door County Board of Supervisors pursuant to Rule 19:

Unassigned Fund Balance--General Fund as of 12/31/2019	<i>Audited</i> \$ 19,198,050.48
 <u>2020 Approved Changes to Unassigned Fund Balance:</u>	
Transfer from Unassigned Fund Balance included in 2020 Budget - for Jail Door CIP Project	(130,000.00)
Transfer from Unassigned Fund Balance included in 2020 Budget - for Human Services Reserve	(792,538.00)
Transfer of Non-Budgeted Funds - 56 N 4th Ave Building 2019 Property Tax Bill - Resolution 2020-31	(18,004.00)
Transfer of Non-Budgeted Funds - Email Archival Solution - Resolution 2020-33	(23,416.67)
Transfer of Non-Budgeted Funds - Acquisition of Emergency Services Washington Island Property (Resolution 2020___)	(800,000.00)
	(1,763,958.67)
 Available Unassigned Fund Balance 6/30/2020	 <b style="border: 1px solid black; padding: 2px;">\$ 17,434,091.81 <i>Unaudited</i>

Steve Wipperfurth, Finance Director

	<u>As of 12/31/2017</u>	<u>As of 12/31/2018</u>	<u>As of 12/31/2019</u>	<u>As of 6/30/2020</u>
Unassigned Fund Balance	\$ 14,841,408.21	\$ 16,996,928.24	\$ 15,634,828.24	\$ 17,434,091.81

Unassigned Fund Balance is designed to serve as a measure of the fund's financial resources available for appropriation and has a direct impact on bond ratings and borrowing power of the county.

Current Unassigned Fund Balance	\$ 17,434,091.81
General Fund Budgeted Expenditures - 2020	\$ 33,688,152.00
All Other Budgeted Funds Requiring Tax Levy - 2020	\$ 27,199,151.00

The County's current unassigned fund balance of **\$ 17,434,091.81** represents approximately **28.63338%** of its governmental funds budgeted expenditures. This level of funding is above the the 12%-15% reserve funding levels set forth in Resolution 72-03 adopted August 26, 2003.

From the policy: 12% is the base per County Board Policy at which point the County would never want to let the unassigned fund balance reserved for working capital go below.

Note:	
The amount above (below) the upper limit of 15% which, if above, could be a consideration for unforeseen expenditures	\$ 8,300,996.36
15% Upper Limit would equate to an unassigned fund balance of	\$ 9,133,095.45
12% Lower Limit would equate to an unassigned fund balance of	\$ 7,306,476.36

Door County Contingency Accounts June 30, 2020

General Contingency

#100.06.1161.59103

2019 Contingency Balance Carryforward (Estimated)	<u>Audited</u>	\$ 437,198.55
2020 Budget for Contingency Expense		\$ 150,000.00
Total General Contingency Available for 2020		\$ 587,198.55

NOTE: The "2019 Contingency Balance Carryforward (Estimated)" shown above does not include the close out of final expenses for 2019 to the General Contingency Balance; this should be completed in May, 2020.

Uses - 2020

Expenses Not to Exceed \$18,000.00 for expenses related to external financial and operational audit of the Door County Treasurer's Department (Resolution 2020-06)	\$	(18,000.00)
Expenses Not to Exceed \$9,999.00 for expenses related to FCC Licenses for Emergency Communications	\$	(9,999.00)
Expenses Not to Exceed \$24,000.00 for expenses related to the Youth Apprenticeship Program for the remainder of 2020 (Resolution #2020-16)	\$	(24,000.00)
Expenses Not to Exceed \$11,509.68 for expenses related to Email Archive Solution	\$	(11,509.68)
Expenses Not to Exceed \$5,000.00 for COVID-19 expenses related to Special Cleaning Machine (Resolution #2020-35)	\$	(5,000.00)
Expenses Not to Exceed \$15,000.00 for COVID-19 expenses related to Work from Home Equipment & Conference Room Meeting Equipment (Resolution #2020-35)	\$	(15,000.00)
Expenses Not to Exceed \$5,500.00 for COVID-19 expenses related to Equipment & Supplies for Meal Program (Resolution #2020-35)	\$	(5,500.00)
Expenses Not to Exceed \$900.00 for COVID-19 expenses related to Face Masks (Resolution #2020-39)	\$	(900.00)
Expenses Not to Exceed \$5,424.38 for COVID-19 expenses related to Protective Panels (Resolution #2020-39)	\$	(5,424.38)
Expenses Not to Exceed \$20,000.00 for expenses related to the Demo of 442 Michigan Street House (Resolution #2020-52)	\$	(20,000.00)
Subtotal		\$ (115,333.06)
Available Balance--General Contingency Expense	<u>Unaudited</u>	<u>\$ 471,865.49</u>

Payroll Contingency

Payroll Reserve - #100.32106	<u>Audited</u>	\$ 2,868,123.42
2020 Budget for Payroll Contingency - #100.06.1161.59101		\$ 1,101,021.00
Total Payroll Contingency Available for 2020		\$ 3,969,144.42

Uses - 2020

Estimated Cost for 2019 of Compensation Plan Aging and Increases for General Municipal Employees (Resolution 2019-78), Collective Bargaining Agreement with Door County Deputy Sheriff's Association (Resolution 2019-21), Collective Bargaining Agreement with Emergency Medical Service Employees (Resolution 2019-57)	\$	(334,837.00)
Subtotal		\$ (334,837.00)
Available Balance--Payroll Contingency Expense/Payroll Reserve	<u>Unaudited</u>	<u>\$ 3,634,307.42</u>

Door County Medical Benefits Fund For Period thru June 30, 2020

2019 Ending Balance Audited \$ 5,813,341.62

2020 Revenues:

Retired Employees Medical	\$ 56,677.02	
County Share Medical	\$ 3,123,741.52	
Employee Share Medical	\$ 333,435.63	
County Share Dental	\$ 161,483.24	
Pro-rated Employee Dental (part-time)	\$ 1,768.15	
Miscellaneous	\$ 32.62	
Sub-Total All Contributions	\$ 3,677,138.18	
Insurance Reimbursements	\$ 12,488.00	
Total Revenues to Date		\$ 3,689,626.18

2020 Expenditures:

Claims Paid Medical	\$ 1,785,768.67	
Claims Paid Dental	\$ 181,541.09	
Prescription/Drug Claims	\$ 472,738.56	
Total Claims	\$ 2,440,048.32	
Specific Premium (Stop Loss Insurance)	\$ 619,989.11	
Administrative and Miscellaneous Fees	\$ 60,766.23	
Transfers to Other Funds	\$ -	
Total Expenditures to Date		\$ 3,120,803.66

2020 Net Gain/(Loss) to Date \$ 568,822.52

Current Fund Balance to Date Unaudited \$ 6,382,164.14

Notes:

2019 -- Same Time Period Net Gain or (Loss) \$ (71,101.39)

Difference between same time period--
current year verses prior year \$ 639,923.91

Target Reserve to be maintained--based on
consultant's recommendations 8/7/2018 \$ 5,200,000.00

Door County Workers' Compensation Fund For Period thru June 30, 2020

2019 Ending Fund Balance		<u>Audited</u>	<u>\$ 1,642,121.84</u>
Revenues	\$ 259,131.14		
Insurance Reimbursements/Dividends			
Total 2019 Revenues to Date	\$ 259,131.14		
Expenditures	\$ (333,514.00)		
Transfers Out	\$ (470,000.00)		
Total 2019 Expenditures and Transfers Out to Date	\$ (803,514.00)		
2020 Net Gain/(Loss) to Date			\$ (544,382.86)
Current Fund Balance, to Date		<u>Unaudited</u>	<u>\$ 1,097,738.98</u>

Notes: The Workers' Compensation Modification Rate decreased from 0.93 in 2014 to 0.79 for 2015; it decreased again for 2016, to 0.76; it increased slightly to 0.78 for 2017; and it decreased slightly again to 0.77 for 2018; it increased to 0.80 for 2019; and it decreased to 0.68 for 2020.



DOOR COUNTY

Resolution No. 2020-____
PURCHASE OF ASPHALT PLANT AUTOMATION CONTROL UPGRADES
Highway and Airport Department

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BULTMAN			
CHOMEAU			
COUNARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GAUGER			
GUNNLAUGSSON			
HEIM PETER			
KOHOUT			
LIENAU			
LUNDAHL			
NORTON			
ROBILLARD			
TAUSCHER			
THAYSE			
VIRLEE			
VLIES WOTACHEK			
VOGEL			

1 **WHEREAS**, The Door County Highway Committee deems it
2 necessary to make upgrades to the hot mix asphalt plant for use in
3 its Highway Operations; and

4
5 **WHEREAS**, on July 13, 2020 the Highway Committee reviewed
6 proposals for the purchase and installation of new automated control
7 equipment components from WEM Automation with an overall
8 budget of \$102,279, and

9
10 **WHEREAS**, Funding for the purchase of the new control
11 equipment was programmed to be included in the 2021 Capital
12 Equipment plan for the Department, and

13
14 **WHEREAS**, To guarantee the delivery and installation of the this
15 equipment prior to the 2021 construction season, the Department
16 recommended the purchase in fiscal year 2020, and

17
18 **WHEREAS**, Sufficient funds are available for the purchase in the
19 Highway Department equipment account for the total project cost.

20
21 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County
22 Board of Supervisors does hereby authorize the Door County
23 Highway Committee to purchase the Asphalt Plant Automation
24 Controls from WEM Automation at a cost of \$102,279.
25

BOARD ACTION
Vote Required: Majority Vote of Total Membership

Motion to Approve Adopted

1st _____ Defeated

2nd _____

Yes: _____ No: _____ Exc: _____

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: The Door County Highway Department operations are financed and operated in a manner similar to private business enterprises. This purchase is a decrease of \$102,279 to Highway's cash account, which would leave an available balance of \$1,616,243.58. STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of July 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

**SUBMITTED BY:
HIGHWAY & AIRPORT COMMITTEE**

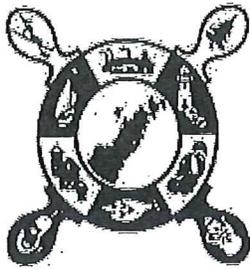
Roy Englebert, Chairman

Ken Fisher

Joel Gunnlaugsson

David Englebert

Laura Vlies Wotachek



County of Door
HIGHWAY AND AIRPORT DEPARTMENT

1001 S. Duluth Avenue
Sturgeon Bay, WI 54235

John P. Kolodziej, PE
Highway Commissioner
(920) 746-2500
kolodzie@co.door.wi.us

Memo To: Highway Committee

July 7, 2020

From: John P. Kolodziej, PE, Commissioner 

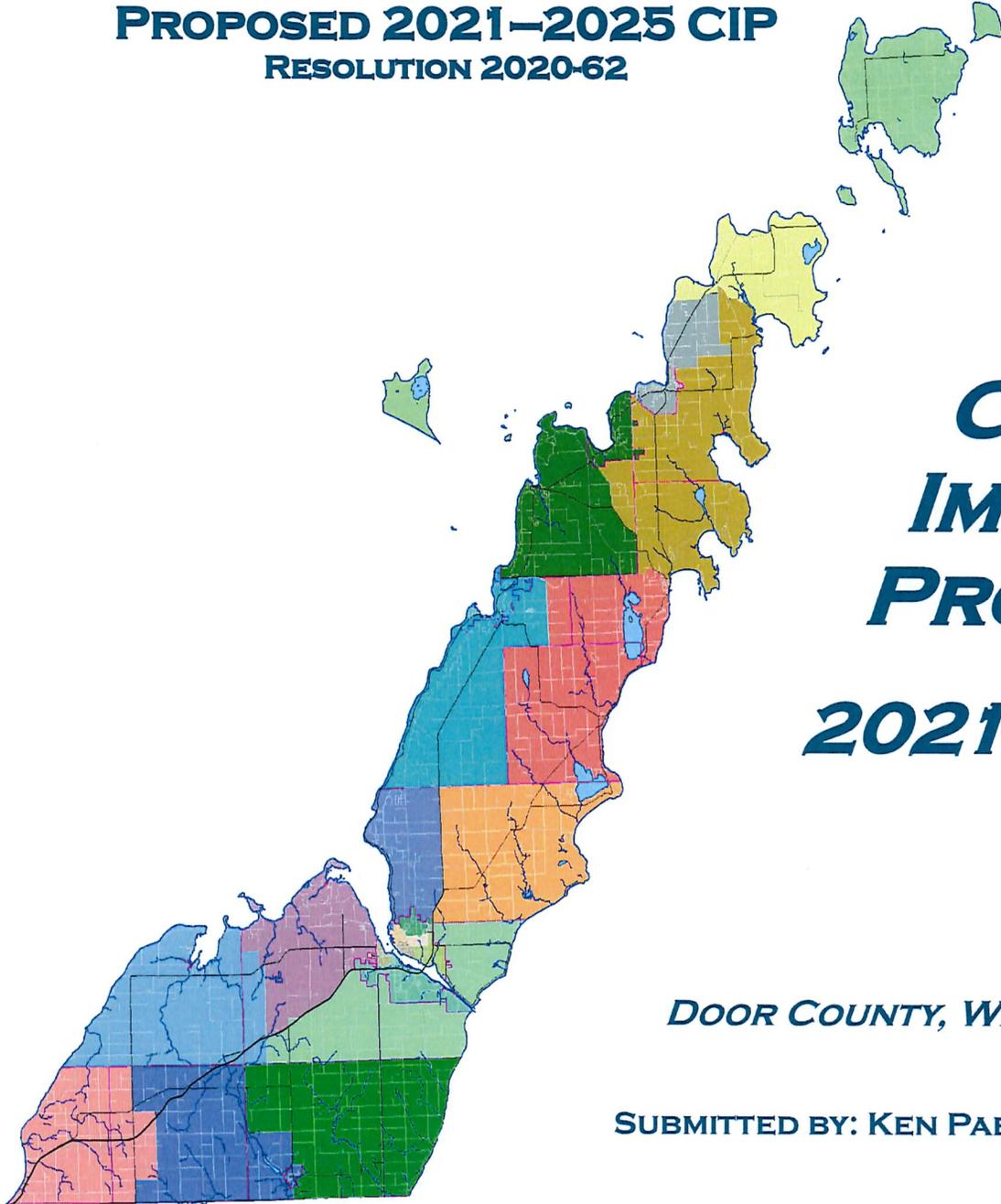
Re: Hot Mix Asphalt Plant Automation Controls Upgrade

Background: The proposed 2021 Capital Equipment purchasing plan proposes to install upgrades to the Automated Control Systems for the hot mix asphalt plant. Working with our equipment vendor, WEM Automation, it has been determined that in order to assure the complete installation of the equipment prior to the 2021 paving season, these upgrades should be completed at the end of this construction season, during the month of November. The upgrades are necessary because companies no longer support several of the components that are used to control the plant functions. These include the Programmable Logic Controller (PLC) which is the unit that controls key functions of the plant, and communicates to the software that manages the plants operation. The software and hardware computer systems are also outdated and require upgrading.

Conclusion: Attached is a proposal from our equipment vendor, WEM Automation, outlining the systems and equipment upgrades. At this time, it is recommended to approve the proposal in the amount of \$102,279 for the WEM4000 Pro Series Controls Package. Funding for this purchase would be from the Highway Operations accounts and no funding from the County General fund is requested. It is also an unbudgeted purchase that will require approval by a super majority of the County Board.

Recommendation: It is recommended that the Highway Committee review the proposal and recommend the purchase from WEM Automation in the amount of \$102,279 to the County Board.

**PROPOSED 2021-2025 CIP
RESOLUTION 2020-62**



***DOOR COUNTY
CAPITAL
IMPROVEMENTS
PROGRAM
2021 - 2025***

DOOR COUNTY, WISCONSIN

SUBMITTED BY: KEN PABICH, COUNTY ADMINISTRATOR



DOOR COUNTY

**Resolution No. 2020-____
CAPITAL IMPROVEMENTS PLAN
2021-2025**

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BULTMAN			
CHOMEAU			
COUNARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GAUGER			
GUNNLAUGSSON			
HEIM PETER			
KOHOUT			
LIENAU			
LUNDAHL			
NORTON			
ROBILLARD			
TAUSCHER			
THAYSE			
VIRLEE			
VLIES WOTACHEK			
VOGEL			

BOARD ACTION

Vote Required: Majority Vote of A Quorum.

Motion to Approve Adopted

1st _____ Defeated

2nd _____

Yes: _____ No: _____ Exc: _____

Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: Adoption of this resolution moves the 2021 C.I.P. projects forward as per the plan to be included with the 2021 budget process. Projects for 2022 thru 2025 will become part of the 2022 C.I.P process—2026 will be added and projects will again go through the review and approval process. STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of July, 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County

1 **WHEREAS**, By adoption of Resolution 2007-38, the Door
2 County Board of Supervisors approved the *Capital Improvements*
3 *Plan, Policy and Procedures*; and

4
5 **WHEREAS**, The County Administrator and Finance Director
6 crafted a *Capital Improvements Plan 2021-2025*, which was
7 reviewed and approved by the Finance Committee on July 20, 2020;
8 and

9
10 **WHEREAS**, The *Capital Improvements Plan 2021-2025* is
11 subject to review by the County Board.

12
13 **NOW, THEREFORE, BE IT RESOLVED**, By the Door County
14 Board of Supervisors that the *Capital Improvements Plan 2021-2025*
15 [which is incorporated herein by reference] is hereby approved.

16
17 **BE IT FURTHER RESOLVED**, That the *Capital Improvements*
18 *Plan 2021-2025* is remanded to the Finance Committee for inclusion
19 in the 2021 Budget.

20		
21	Tax Levy	\$4,030,934.00
22		
23	Federal Funding	\$6,146,691.00
24		
25	State Funding	\$ 450,100.00
26		
27	Other Funding	<u>\$2,120,000.00</u>
28		
29	Total C.I.P. Projects	\$12,747,725.00
30		

SUBMITTED BY: FINANCE COMMITTEE

_____ David Englebert, Chairperson	_____ Nancy Robillard
_____ Daniel Austad	_____ Laura Vlies Wotachek
_____ Alexis Heim Peter	_____ Dale Vogel
_____ Susan Kohout	

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Capital Improvement Plan (C.I.P.) Introduction

The Door County Capital Improvements Program (C.I.P.) analyzes the County's capital asset needs and identifies major projects that enhance and support the County's ability to provide the needed services. Capital improvement projects are different from programs adopted in the operating budget; such projects often represent very large financial obligations, and may span two or more fiscal years. It is important that they be properly planned, budgeted and tracked. Because of the unique nature of capital improvements, the processes for preparing, prioritizing and presenting them are different from the operating budget. Capital improvement projects require additional information such as geographic location, multi-year funding sources and impact on the operating budget. The ability to forecast capital needs is becoming more complex, precise and expensive. The C.I.P. is a schedule of major County projects contemplated to be undertaken during the next five years.

Objectives of the Capital Improvement Program

There are several objectives of the C.I.P.

1. A C.I.P. sets a realistic schedule of capital improvements that can be implemented within the limits of the County's financial resources.
2. It is a mechanism for departments to identify potential projects and provide justification for their need to the County Administrator. Projects can be evaluated from a long-term perspective rather than satisfying immediate needs.
3. The C.I.P. serves as a conduit of information from the various departments to the County Board.
4. It is a comprehensive document that not only provides continuity in financial decisions but connects long-term planning to the annual budget process for major projects.
5. The C.I.P. will help to stabilize the tax levy over time and effectively match future expenditures with the capacity to pay for them in a given time frame.
6. Improving public awareness about future needs is another valuable objective of a C.I.P.

Capital Improvements Projects Defined

For the purposes of the C.I.P., a capital asset to be included in a C.I.P. is defined as:

1. an expenditure that is for a County department or operation;
2. generally non-recurring;
3. has a cost over **\$50,000**;
4. has a service life of five (5) years or greater.

Goals and Expectations of the C.I.P.

The most important issue faced by the County is the maintenance of a balance between operational expenditures and capital expenditures. The County needs to protect its investment in buildings, equipment, infrastructure, and land improvements, which totaled \$167,464,150 as of December 31, 2017. In the past, capital projects may have been deferred to supplement the operating budget. There is recognition that the two portions of the budget, operating and capital, are of equal importance to the County. There are legitimate needs that will not be funded through the normal budget process. It is the purpose of the C.I.P. to develop a funding mechanism within the scope of the adopted Capital Improvements Plan Policy and Procedures for these needs.

CAPITAL PROJECT COST SUMMARY BY FUNDING SOURCE AND YEAR

This section contains the capital project costs summarized by funding for all five (5) years of the Capital Improvement Plan.

Table 1
Cost Summary by Funding Source and Year
FY 2021

Project No.	2021 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other*	TOTAL
<i>*Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)</i>								
Airport								
1-53-01	North/South Runway Reconstruction ("Other" is CIP Carryover from prior years)	-	-	3,515,000	-	25,000	200,000	3,740,000
1-53-02	Apron area north of and including Taxiway G	-	-	-	-	25,000	-	25,000
		-	-	3,515,000	-	50,000	200,000	3,765,000
Highway								
1-33-01	CTH C (Rileys Bay Road - Pickeral Road)	-	-	-	-	784,890	-	784,890
1-33-02	CTH J (Mill Road - CTH O)	-	-	-	450,100	192,900	-	643,000
1-33-03	CTH A (CTH E - CTH V)	-	-	2,631,691	-	657,923	-	3,289,614
1-33-04	CTH C (CTH DK - E Gardner Road)	-	-	-	-	532,873	-	532,873
1-33-05	CTH Y (STH57 - CTH DK)	-	-	-	-	35,810	-	35,810
1-33-06	CTH Q (Sunset Drive - North Bay Dr.-N. Int.)	-	-	-	-	672,442	-	672,442
1-33-07	CTH N (Ledge Road - CTH K)	-	-	-	-	304,007	-	304,007
1-33-08	CTH N (Four Corners Road - CTH C)	-	-	-	-	495,825	-	495,825
		-	-	2,631,691	450,100	3,676,670	-	6,758,461
Facilities and Parks								
1-37-01	John Miles Park - Entrance Gate, Signs and Ticket Booth ("Other" is unused C.I.P. funding from prior year)	-	-	-	-	-	120,000	120,000
1-37-03	Government Center Elevator Replacement	-	-	-	-	50,000	-	50,000
1-37-04	Justice Center Booster Pump Replacement	-	-	-	-	54,000	-	54,000
		-	-	-	-	104,000	120,000	224,000
Emergency Services								
1-29-01	Washington Island ES Building ("Other" is from EMS Wash Is Building Reserve)	-	-	-	-	-1,200,000	-800,000	-2,000,000
1-29-01	Washington Island ES Building ("Other" is from EMS Wash Is Building Reserve-\$785,000; Comm Central Station-\$335,738; Workers Comp Fund-\$679,262)	-	-	-	-	-	1,800,000	1,800,000
		-	-	-	-	-	-	-
		-	-	-	-	-	1,800,000	1,800,000

Project No.	2021 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other*	TOTAL
-------------	-------------------	----------------------------------	-----------------------------------	---------	-------	------	--------	-------

Register of Deeds

1-15-01	ROD Media Conversion	-	-	-	-	200,264	-	200,264
		-	-	-	-	-	-	-
		-	-	-	-	200,264	-	200,264

Sheriff

1-28-01	Body cameras	-	-	-	-	161,567	-	161,567
	Recommend deferral to future year.	-	-	-	-	-	-	-
		-	-	-	-	-	-	-

Emergency Management

1-69-01	LaSalle Park Communication Tower	-	-	-	-	465,000	-	465,000
		-	-	-	-	-	-	-

Technology Services

1-13-01	County Board/Chambers Room Audio/Video Upgrade to include ADA Compliant ("Other" is CIP Carryover from prior year)	-	-	-	-	100,000	154,000	254,000
	Use CARES Funding in 2020	-	-	-	-	-	-	-

TOTAL - 2021 C.I.P.	-	-	6,146,691	450,100	4,030,934	2,120,000	12,747,725
<i>2020 Adopted C.I.P.</i>	-	-	-	135,000	4,616,676	2,183,700	6,572,349
2021 Over (Under) 2020 Adopted	-	-	6,146,691	315,100	(585,742)	(63,700)	6,175,376
% Increase/Decrease 2021 over 2020	0%	0%	100%	233%	-13%	-3%	94%

Table 2
Cost Summary by Funding Source and Year
FY 2022

Project No.	2022 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other*	TOTAL
<i>*Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)</i>								
Airport								
1-53-02	Apron area north of and including Taxiway G	-	-	-	-	25,000	-	25,000
1-53-03	Snow Removal Equipment Building ("Other" is C.I.P. carryover from prior years)	-	-	-	-	-	625,000	625,000
		-	-	-	-	25,000	625,000	650,000
Highway								
1-33-09	CTH G (STH 42 - Bluff Drive)	-	-	-	-	501,724	-	501,724
1-33-10	CTH W (Main Street - Airport Road)	-	-	-	64,000	96,342	-	160,342
1-33-11	CTH W (McDonald - Jackson Harbor)	-	-	-	30,000	50,171	-	80,171
1-33-12	CTH W (Aznoe Road - Woodland Road)	-	-	-	250,000	432,810	-	682,810
1-33-13	CTH SB (CTH M - West of May Road)	-	-	-	-	334,483	-	334,483
1-33-14	CTH O (Geier Road - CTH H)	-	-	-	-	334,483	-	334,483
1-33-15	CTH MM (STH 42/57 - CTH C)	-	-	-	135,000	678,153	-	813,153
1-33-16	CTH EE (STH 42 - CTH A)	-	-	-	-	664,183	-	664,183
1-33-17	CTH EE (CTH A - CTH F)	-	-	-	-	436,209	-	436,209
		-	-	-	479,000	3,528,558	-	4,007,558
Facilities and Parks								
1-37-03	Government Center Elevator Replacement	-	-	-	-	100,000	-	100,000
1-37-05	Younkers remodel ("Other" is from Museum Expansion Reserve)	-	-	-	-	4,770,779	429,221	5,200,000
		-	-	-	-	-	-	-
		-	-	-	-	4,870,779	429,221	5,300,000
Land Use (Public Safety)								
1-68-01	County-Wide Address Sign Replacement	-	-	-	-	675,000	-	675,000
		-	-	-	-	-	-	-
		-	-	-	-	675,000	-	675,000
Sheriff								
1-28-02	Replacement of Mobile & Portable Radios	-	-	-	-	274,910	-	274,910
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	274,910	-	274,910
TOTAL - 2022 C.I.P.		-	-	-	479,000	9,374,247	1,054,221	10,907,468

Table 3
Cost Summary by Funding Source and Year
FY 2023

Project No.	2023 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other	TOTAL
<i>*Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)</i>								
Airport								
1-53-02	Apron area north of and including Taxiway G ("Other" is CIP carryover from prior years)	-	-	-	-	25,000	-	25,000
		-	-	-	-	25,000	-	25,000
Highway								
1-33-18	CTH S (Maplewood Road - Wilson Road)	-	-	-	-	848,672	-	848,672
1-33-19	CTH E (STH 42 - CTH A)	-	-	-	-	717,075	-	717,075
1-33-20	CTH NP (STH 42 - Newport State Park)	-	-	-	-	479,668	-	479,668
1-33-21	CTH Q (North Bay Drive - Woodcrest Road)	-	-	-	-	332,643	-	332,643
1-33-22	CTH CC (CTH C - Lime Kiln Road)	-	-	-	-	446,963	-	446,963
1-33-23	CTH WD (STH 57 - West Shore Drive)	-	-	-	-	499,469	-	499,469
1-33-24	CTH ZZ (Appleport - Meadow Road)	-	-	-	-	360,791	-	360,791
		-	-	-	-	3,685,281	-	3,685,281
Emergency Services								
1-29-02	Egg Harbor/Jacksonport Ambulance Station	-	-	-	-	900,000	-	900,000
Facilities and Parks								
1-37-03	Government Center Elevator Replacement	-	-	-	-	75,000	-	75,000
		-	-	-	-	-	-	-
		-	-	-	-	75,000	-	75,000
TOTAL - 2023 C.I.P.		-	-	-	-	4,685,281	-	4,685,281

Table 4
Cost Summary by Funding Source and Year
FY 2024

Project No.	2024 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other	TOTAL
<i>*Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)</i>								
Highway								
1-33-25	CTH C (CTH PD - N. Duluth Ave)	-	-	-	-	495,420	-	495,420
1-33-26	CTH B White Cedar Road - CTH G)	-	-	-	-	1,046,342	-	1,046,342
1-33-27	CTH P (STH 42 - STH 57)	-	-	-	-	400,188	-	400,188
1-33-28	CTH C (East Gardner Road - Fox Lane)	-	-	-	-	537,136	-	537,136
1-33-29	CTH DK (S. Stevenson Pier - Stone Road)	-	-	-	135,000	622,282	-	757,282
1-33-30	CTH C (Fox Lane - Pickeral Road)	-	-	-	-	732,595	-	732,595
		-	-	-	-	-	-	-
		-	-	-	135,000	3,833,961	-	3,968,961
Facilities and Parks								
1-37-03	Government Center Elevator Replacement	-	-	-	-	50,000	-	50,000
		-	-	-	-	-	-	-
		-	-	-	-	50,000	-	50,000
TOTAL - 2024 C.I.P.		-	-	-	135,000	3,883,961	-	4,018,961

Table 5
Cost Summary by Funding Source and Year
FY 2025

Project No.	2025 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other	TOTAL
--------------------	--------------------------	---	--	----------------	--------------	-------------	--------------	--------------

*Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)

Highway

1-33-31	CTH J (Carnot Road - CTH S)	-	-	-	-	243,643	-	243,643
1-33-32	CTH I (Oak Road - CTH T)	-	-	-	-	487,287	-	487,287
1-33-33	CTH M (CTH C - Idlewild Road)	-	-	-	-	586,552	-	586,552
1-33-34	CTH U (Midway Road - CTH OO)	-	-	-	-	240,005	-	240,005
1-33-35	CTH S (Maplewood Road - County Line)	-	-	-	-	845,500	-	845,500
1-33-36	CTH T (STH 42/57 - Glidden Drive)	-	-	-	-	650,695	-	650,695
1-33-37	CTH WD (West Shore Drive - North Cave Point Dr.)	-	-	-	-	276,545	-	276,545
1-33-38	CTH BB (CTH B - STH 42/57)	-	-	-	-	534,169	-	534,169
		-	-	-	-	3,864,396	-	3,864,396
TOTAL - 2025 C.I.P.		-	-	-	-	3,864,396	-	3,864,396

CAPITAL PROJECT COST SUMMARY BY YEAR FOR ALL YEARS

This section contains the capital project costs summarized by year for all five (5) years of the Capital Improvement Plan. The last page of this summary also gives a snapshot short summary by funding source.

Table 6
Capital Project Cost Summary by Year

Project No.	Project Name	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	PROJECT TOTAL
Airport							
1-53-01	North/South Runway Reconstruction	3,740,000				-	3,740,000
1-53-02	Apron area north of and including Taxiway G	25,000	25,000	25,000	-	-	75,000
1-53-03	Snow Removal Equipment Building ("Other" is C.I.P. carryover from prior years)	-	625,000	-	-	-	625,000
		3,765,000	650,000	25,000	-	-	4,440,000
Highway							
1-33-01	CTH C (Rileys Bay Road - Pickeral Road)	784,890					784,890
1-33-02	CTH J (Mill Road - CTH O)	643,000					643,000
1-33-03	CTH A (CTH E - CTH V)	3,289,614					3,289,614
1-33-04	CTH C (CTH DK - E Gardner Road)	532,873					532,873
1-33-05	CTH Y (STH57 - CTH DK)	35,810					35,810
1-33-06	CTH Q (Sunset Drive - North Bay Dr.-N. Int.)	672,442					672,442
1-33-07	CTH N (Ledge Road - CTH K)	304,007					304,007
1-33-08	CTH N (Four Corners Road - CTH C)	495,825					495,825
1-33-09	CTH G (STH 42 - Bluff Drive)		501,724				501,724
1-33-10	CTH W (Main Street - Airport Road)		160,342				160,342
1-33-11	CTH W (McDonald - Jackson Harbor)		80,171				80,171
1-33-12	CTH W (Aznoe Road - Woodland Road)		682,810				682,810
1-33-13	CTH SB (CTH M - West of May Road)		334,483				334,483
1-33-14	CTH O (Geier Road - CTH H)		334,483				334,483
1-33-15	CTH MM (STH 42/57 - CTH C)		813,153				813,153
1-33-16	CTH EE (STH 42 - CTH A)		664,183				664,183
1-33-17	CTH EE (CTH A - CTH F)		436,209				436,209
1-33-18	CTH S (Maplewood Road - Wilson Road)			848,672			848,672
1-33-19	CTH E (STH 42 - CTH A)			717,075			717,075
1-33-20	CTH NP (STH 42 - Newport State Park)			479,668			479,668
1-33-21	CTH Q (North Bay Drive - Woodcrest Road)			332,643			332,643
1-33-22	CTH CC (CTH C - Lime Kiln Road)			446,963			446,963
1-33-23	CTH WD (STH 57 - West Shore Drive)			499,469			499,469
1-33-24	CTH ZZ (Appleport - Meadow Road)			360,791			360,791

Table 6
Capital Project Cost Summary by Year

Project No.	Project Name	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	PROJECT TOTAL
Highway - Continued							
1-33-25	CTH C (CTH PD - N. Duluth Ave)				495,420		495,420
1-33-26	CTH B White Cedar Road - CTH G)				1,046,342		1,046,342
1-33-27	CTH P (STH 42 - STH 57)				400,188		400,188
1-33-28	CTH C (East Gardner Road - Fox Lane)				537,136		537,136
1-33-29	CTH DK (S. Stevenson Pier - Stone Road)				757,282		757,282
1-33-30	CTH C (Fox Lane - Pickeral Road)				732,595		732,595
1-33-31	CTH J (Carnot Road - CTH S)					243,643	243,643
1-33-32	CTH I (Oak Road - CTH T)					487,287	487,287
1-33-33	CTH M (CTH C - Idlewild Road)					586,552	586,552
1-33-34	CTH U (Midway Road - CTH OO)					240,005	240,005
1-33-35	CTH S (Maplewood Road - County Line)					845,500	845,500
1-33-36	CTH T (STH 42/57 - Glidden Drive)					650,695	650,695
1-33-37	CTH WD (West Shore Drive - North Cave Point Dr.)					276,545	276,545
1-33-38	CTH BB (CTH B - STH 42/57)					534,169	534,169
		6,758,461	4,007,558	3,685,281	3,968,961	3,864,396	22,284,657
Sheriff							
1-28-01	Body cameras - Recommended deferral to future year	-	-	-	-	-	-
1-28-02	Replacement of Mobile & Portable Radios	-	274,910	-	-	-	274,910
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	274,910	-	-	-	274,910
Emergency Services							
1-29-01	Washington Island ES Building	1,800,000	-	-	-	-	1,800,000
1-29-02	Egg Harbor/Jacksonport Ambulance Station	-	-	900,000	-	-	900,000
		1,800,000	-	900,000	-	-	2,700,000

**Table 6
Capital Project Cost Summary by Year**

Project No.	Project Name	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	PROJECT TOTAL
Land Use							
1-68-01	County-Wide Address Sign Replacement	-	675,000	-	-	-	675,000
		-	-	-	-	-	-
		-	675,000	-	-	-	675,000
Facilities and Parks							
1-37-01	John Miles Park - Entrance Gate, Signs and Ticket Booth ("Other" is unused C.I.P. funding from prior year)	120,000	-	-	-	-	120,000
1-37-03	Government Center Elevator Replacement	50,000	100,000	75,000	50,000	-	275,000
1-37-04	Justice Center Booster Pump Replacement	54,000	-	-	-	-	54,000
1-37-05	Younkers remodel	-	5,200,000	-	-	-	5,200,000
		224,000	5,300,000	75,000	50,000	-	5,649,000
Register of Deeds							
1-15-01	ROD Media Conversion	200,264	-	-	-	-	200,264
		-	-	-	-	-	-
		200,264	-	-	-	-	200,264
Technology Services							
1-13-01	County Board/Chambers Room Audio/Video Upgrade-to include ADA Compliant - Project to use CARES Funding in 2020	-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
TOTAL		12,747,725	10,907,468	4,685,281	4,018,961	3,864,396	36,223,831

Table 7
Capital Project Cost Summary by Funding Source
All Years

Project No.	Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other/ Undesig.	TOTAL COST
Airport								
1-53-01	North/South Runway Reconstruction	-	-	3,515,000	-	25,000	200,000	3,740,000
1-53-02	Apron area north of and including Taxiway G	-	-	-	-	75,000	-	75,000
1-53-03	Snow Removal Equipment Building ("Other" is C.I.P. carryover from prior years)	-	-	-	-	-	625,000	625,000
		-	-	3,515,000	-	100,000	825,000	4,440,000
Highway								
1-33-01	CTH C (Rileys Bay Road - Pickeral Road)	-	-	-	-	784,890	-	784,890
1-33-02	CTH J (Mill Road - CTH O)	-	-	-	450,100	192,900	-	643,000
1-33-03	CTH A (CTH E - CTH V)	-	-	2,631,691	-	657,923	-	3,289,614
1-33-04	CTH C (CTH DK - E Gardner Road)	-	-	-	-	532,873	-	532,873
1-33-05	CTH Y (STH57 - CTH DK)	-	-	-	-	35,810	-	35,810
1-33-06	CTH Q (Sunset Drive - North Bay Dr.-N. Int.))	-	-	-	-	672,442	-	672,442
1-33-07	CTH N (Ledge Road - CTH K)	-	-	-	-	304,007	-	304,007
1-33-08	CTH N (Four Corners Road - CTH C)	-	-	-	-	495,825	-	495,825
1-33-09	CTH G (STH 42 - Bluff Drive)	-	-	-	-	501,724	-	501,724
1-33-10	CTH W (Main Street - Airport Road)	-	-	-	64,000	96,342	-	160,342
1-33-11	CTH W (McDonald - Jackson Harbor)	-	-	-	30,000	50,171	-	80,171
1-33-12	CTH W (Aznoe Road - Woodland Road)	-	-	-	250,000	432,810	-	682,810
1-33-13	CTH SB (CTH M - West of May Road)	-	-	-	-	334,483	-	334,483
1-33-14	CTH O (Geier Road - CTH H)	-	-	-	-	334,483	-	334,483
1-33-15	CTH MM (STH 42/57 - CTH C)	-	-	-	135,000	678,153	-	813,153
1-33-16	CTH EE (STH 42 - CTH A)	-	-	-	-	664,183	-	664,183
1-33-17	CTH EE (CTH A - CTH F)	-	-	-	-	436,209	-	436,209
1-33-18	CTH S (Maplewood Road - Wilson Road)	-	-	-	-	848,672	-	848,672
1-33-19	CTH E (STH 42 - CTH A)	-	-	-	-	717,075	-	717,075
1-33-20	CTH NP (STH 42 - Newport State Park)	-	-	-	-	479,668	-	479,668
1-33-21	CTH Q (North Bay Drive - Woodcrest Road)	-	-	-	-	332,643	-	332,643
1-33-22	CTH CC (CTH C - Lime Kiln Road)	-	-	-	-	446,963	-	446,963
1-33-23	CTH WD (STH 57 - West Shore Drive)	-	-	-	-	499,469	-	499,469
1-33-24	CTH ZZ (Appleport - Meadow Road)	-	-	-	-	360,791	-	360,791

Table 7
Capital Project Cost Summary by Funding Source
All Years

Project No.	Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other/ Undesig.	TOTAL COST
Highway - Continued								
1-33-25	CTH C (CTH PD - N. Duluth Ave)	-	-	-	-	495,420	-	495,420
1-33-26	CTH B White Cedar Road - CTH G)	-	-	-	-	1,046,342	-	1,046,342
1-33-27	CTH P (STH 42 - STH 57)	-	-	-	-	400,188	-	400,188
1-33-28	CTH C (East Gardner Road - Fox Lane)	-	-	-	-	537,136	-	537,136
1-33-29	CTH DK (S. Stevenson Pier - Stone Road)	-	-	-	135,000	622,282	-	757,282
1-33-30	CTH C (Fox Lane - Pickeral Road)	-	-	-	-	732,595	-	732,595
1-33-31	CTH J (Carnot Road - CTH S)	-	-	-	-	243,643	-	243,643
1-33-32	CTH I (Oak Road - CTH T)	-	-	-	-	487,287	-	487,287
1-33-33	CTH M (CTH C - Idlewild Road)	-	-	-	-	586,552	-	586,552
1-33-34	CTH U (Midway Road - CTH OO)	-	-	-	-	240,005	-	240,005
1-33-35	CTH S (Maplewood Road - County Line)	-	-	-	-	845,500	-	845,500
1-33-36	CTH T (STH 42/57 - Glidden Drive)	-	-	-	-	650,695	-	650,695
1-33-37	CTH WD (West Shore Drive - North Cave Point Dr.)	-	-	-	-	276,545	-	276,545
1-33-38	CTH BB (CTH B - STH 42/57)	-	-	-	-	534,169	-	534,169
		-	-	2,631,691	1,064,100	18,588,866	-	22,284,657
Sheriff								
1-28-01	Body cameras - Recommended deferral to future year	-	-	-	-	-	-	-
1-28-02	Replacement of Mobile & Portable Radios	-	-	-	-	274,910	-	274,910
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	274,910	-	274,910
Emergency Services								
1-29-01	Washington Island ES Building	-	-	-	-	-	1,800,000	1,800,000
1-29-02	Egg Harbor/Jacksonport Ambulance Station	-	-	-	-	900,000	-	900,000
		-	-	-	-	900,000	1,800,000	2,700,000
Land Use								
1-68-01	County-Wide Address Sign Replacement	-	-	-	-	675,000	-	675,000
		-	-	-	-	-	-	-
		-	-	-	-	675,000	-	675,000

Table 7
Capital Project Cost Summary by Funding Source
All Years

Project No.	Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other/ Undesig.	TOTAL COST
Facilities and Parks								
1-37-01	John Miles Park - Entrance Gate, Signs and Ticket Booth ("Other" is unused C.I.P. funding from prior year)	-	-	-	-	-	120,000	120,000
1-37-03	Government Center Elevator Replacement	-	-	-	-	275,000	-	275,000
1-37-04	Justice Center Booster Pump Replacement	-	-	-	-	54,000	-	54,000
1-37-05	Younkers remodel	-	-	-	-	4,770,779	429,221	5,200,000
		-	-	-	-	5,099,779	549,221	5,649,000
Register of Deeds								
1-15-01	ROD Media Conversion	-	-	-	-	200,264	-	200,264
		-	-	-	-	-	-	-
		-	-	-	-	200,264	-	200,264
Technology Services								
1-13-01	County Board/Chambers Room Audio/Video Upgrade to include ADA Compliant - Project to use CARES Funding in 2020	-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
TOTAL		-	-	6,146,691	1,064,100	25,838,819	3,174,221	36,223,831

Table 8
General Funding Summary by Year and Source

<i>Source of Funds</i>	<i>FY 2021</i>	<i>FY 2022</i>	<i>FY 2023</i>	<i>FY 2024</i>	<i>FY 2025</i>	<i>TOTAL</i>
Long Term Financing Eligible	-	-	-	-	-	-
Short Term Borrowing Eligible	-	-	-	-	-	-
Federal Revenues	6,146,691	-	-	-	-	6,146,691
State Revenues	450,100	479,000	-	135,000	-	1,064,100
Tax Levy	4,030,934	9,374,247	4,685,281	3,883,961	3,864,396	25,838,819
Undesignated Fund Balance	-	-	-	-	-	-
Other Revenue-CIP Carryover	320,000	625,000	-	-	-	945,000
Other Revenue-Non-CIP Carryover	-	-	-	-	-	-
Other Revenue-Donations	-	-	-	-	-	-
Other Revenue-City Share	-	-	-	-	-	-
CIP Designated	-	-	-	-	-	-
Comm Central Station Reserve	335,738	-	-	-	-	335,738
EMS Wash Is Building Reserve	785,000	-	-	-	-	785,000
Workers Comp Fund	679,262	-	-	-	-	679,262
Museum Expansion Project Reserve	-	429,221	-	-	-	429,221
Total Summary by Funding	12,747,725	10,907,468	4,685,281	4,018,961	3,864,396	36,223,831

PROJECT REPORTS

This section contains individual project descriptions, project justifications, estimated costs, sources of funds, and operating impacts by year.

C.I.P REQUESTS

AIRPORT

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2021-2025**

Department: Airport
Project Name: North-South Runway Project

Submitted By: _____
Date: 5/4/2020

Priority: Urgent/**Necessary**/Growth-Related (circle one)

Description (summarized--detailed project plan, location, and justification to be attached):
Project will consist of pulverizing existing pavements, grading, new pavement, striping and new lighting for runways and taxiways. Also replacment of rotating beacon.

Location (summarized--detailed project plan, location, and justification to be attached):
Cherryland Airport

Justification (summarized--detailed project plan, location, and justification to be attached):
Current runway surface is 30 yrs old. The pavement condition index (PCI) is 63 or less. A PCI of 70 or less is eligible for funding. The project has been petitioned for and is currently in the state plan for 2021. The project is anticipate to be funded 90/5/5.

Expenditures (in thousands)
Provide \$ amounts for all years if applicable.

	<i>Budget 2021</i>	<i>Proposed 2022</i>	<i>Proposed 2023</i>	<i>Proposed 2024</i>	<i>Proposed 2025</i>
Building Construction/Remodeling/Purchase	-	-	-	-	-
Road Construction/Maintenance	25,000	-	-	-	-
Equipment Purchase	-	-	-	-	-
TOTAL	25,000	-	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)
Provide \$ amounts for all years if applicable.

	<i>Budget 2021</i>	<i>Proposed 2022</i>	<i>Proposed 2023</i>	<i>Proposed 2024</i>	<i>Proposed 2025</i>
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	3,515,000	-	-	-	-
Tax Levy	25,000	-	-	-	-
Other (prior year carryover)	200,000	-	-	-	-
TOTAL	3,740,000	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2021-2025**

Department: Airport
Project Name: Apron area north of and including Taxiway G

Submitted By: _____
Date: 5/4/2020

Priority: Urgent/**Necessary**/Growth-Related (circle one)

Description (summarized--detailed project plan, location, and justification to be attached):
Project will consist of pulverizing existing pavements, grading, new pavement and concrete pads for jet parking, Tie Downs and Pavement Markings

Location (summarized--detailed project plan, location, and justification to be attached):
Cherryland Airport

Justification (summarized--detailed project plan, location, and justification to be attached):
Pavement is 40+ years old and is well below PCI rating for replacement.
Project cost will be offset with 90% State and Federal Funding,

Expenditures (in thousands)
Provide \$ amounts for all years if applicable.

	Budget 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025
Building Construction/Remodeling/Purchase	-	-	-	-	-
Road Construction/Maintenance	25,000	25,000	25,000	-	-
Equipment Purchase	-	-	-	-	-
TOTAL	25,000	25,000	25,000	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)
Provide \$ amounts for all years if applicable.

	Budget 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	25,000	25,000	25,000	-	-
Other (prior year carryover)	-	25,000	50,000	-	-
TOTAL	25,000	50,000	75,000	-	-

(all columns are formatted--just enter the amounts with no decimals)

C.I.P REQUESTS

HIGHWAY

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2021-2025**

Department: Highway Department

Project Name: County Highway Construction Program

Priority: Urgent/Necessary/Growth-Related (circle one)

Description This Program identifies the required construction projects based upon a needs analysis to maintain the current level of service of the County Highway's. The program should average 18 miles of roadway resurfacing each year based upon the design standards and life expectancy of the Hot Mix Asphalt roadway system.

Location Various sites, see attached sheets.

Justification The work is necessary to maintain the investment that the County has in its roadway system.

Expenditures (in thousands)

Provide \$ amounts for all years if applicable.

	Proposed 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025
Building Construction/Remodeling/Purchase	-	-	-	-	-
Road Construction/Maintenance	\$6,758,461	4,007,558	3,685,281	3,968,961	3,864,396
Equipment Purchase	-	-	-	-	-
TOTAL	6,758,461	4,007,558	3,685,281	3,968,961	3,864,396

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)

Provide \$ amounts for all years if applicable.

	Proposed 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	\$0	\$0	\$0	\$0	\$0
Federal/State Aids (describe)	\$2,631,691	\$0	\$0	\$0	\$0
Tax Levy	\$3,676,670	\$3,528,558	\$3,685,281	\$3,833,961	\$3,864,396
Other Funds	\$450,100	\$479,000	\$0	\$135,000	-
TOTAL	6,758,461	4,007,558	3,685,281	3,968,961	3,864,396

(all columns are formatted--just enter the amounts with no decimals)

Door County Highway Department 2021 Proposed CIP Program

7/16/2020 14:07

Road	From	To	Paser Rating	Length (miles)	Width	Work performed	Total Cost	County CIP	Other Funding
Paving Projects									
CTH C	Rileys Bay Road	Pickeral Road	6	3	24	Full Depth Mill, 4" total	\$784,890	\$784,890	\$0
CTH J	Mill Road	CTH O	5	1.5	28	Pulv & Mill, 2 lifts @ 2" and 1 1/2", Bridgework	\$643,000	\$192,900	\$450,100
CTH A	CTH E	CTH V	5	5.25	28	Mill, Pulverize, 2 lifts @ 2" and 2" Compacted	\$3,289,614	\$657,923	\$2,631,691
CTH C	CTH DK	E Gardner Road	4	1.8	28	Var. Width, Mill at Curb, Pulv rest, 4" hot mix	\$532,873	\$532,873	\$0
CTH Y	STH 57	CTH DK	4	0.16	22	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$35,810	\$35,810	\$0
CTH Q	Sunset Drive	North Bay Dr.- N. Int.	6	3.86	26	Wedge and 1 1/2" overlay, 2.5" Total	\$672,442	\$672,442	\$0
CTH N	Ledge Road	CTH K	5	1.5	22	Full Depth Mill, 4" total	\$304,007	\$304,007	\$0
CTH N	Four Corners Road	CTH C	4	2.25	22	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$495,825	\$495,825	\$0
		Sub-Total		19.32					
		Paving Totals		19.32					
							\$6,758,461	\$3,676,670	\$3,081,791

Revised Budget Amount including total LRIP \$6,758,461

Revenue

County Road Const. Fed Aid	\$2,631,691
Tax Levy/CIP Funding	\$3,676,670
LRIP Funding	\$0
Multimodal Supplemental Funding - CTH J	\$450,100
Revenue budgeted from LRIP	\$0
Total Budgeted	\$6,758,461
Total Est. Cost	\$6,758,461

MLS Funding	\$450,100
CHI - Funding Available	\$0
Federal STP Funding	\$2,631,691
CHI-D Funding Available	\$0
Sub-Total	\$3,081,791

Note 1: All County roadway projects are calculated at 22 foot of width, unless noted

**C.I.P REQUESTS
FACILITIES AND PARKS**

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2021-2025**

Department: Facilities & Parks

Submitted By: Director

Project Name: John Miles Park-Entrance Gate, Signs, Ticket Booth

Date: 5/20/2020

Priority: Urgent/Necessary/Growth-Related **(circle one)**

Description (summarized--detailed project plan, location, and justification to be attached):
Develop and construct a Multimodel Entrance Gate, Park sign upgrade at 14th Ave and 15th Ave.
Ticket booth integration into the entrance gate area

Location (summarized--detailed project plan, location, and justification to be attached):
John Miles Park

Justification (summarized--detailed project plan, location, and justification to be attached):
Development and construction of an entrance gate, unified park entrance signs consistent with existing signs on 14th Ave. The facility study completed in 2018 identified these items as priority items to eliminate Park entrance confusion, enhance the Park and complete the paving and resurfacing project as a developed complex.
1.) easily identifiable main gate 2. Consistent entrance signage

Expenditures (in thousands)

Provide \$ amounts for all years if applicable.

	2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025
Building Construction/Remodeling/Purchase	120,000	-	-	-	-
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase	-	-	-	-	-
TOTAL	120,000	-	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)

Provide \$ amounts for all years if applicable.

	Budget 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	-	-	-	-	-
Other (prior year carryover)	120,000	-	-	-	-
TOTAL	120,000	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2021-2025**

Department: Facilities & Parks
Project Name: Gov Center Elevator Replacement

Submitted By: Wayne Spritka
Date: 5/4/2020

Priority: Urgent/Necessary/Growth-Related (circle one)

Description:
Full replacement of the Otis Elevator car and mechanical equipment.
Recomend building a project fund prior to replacement unless an emergency replacement is required.

Location (summarized--detailed project plan, location, and justification to be attached):
Governmnet Center 4th Ave entrance.

Justification (summarized--detailed project plan, location, and justification to be attached):
Government Center National Elevator is 63 years old. Car & mechanical equipment incorporates antiquated technology from 1957. Parts are dificult to aquire for repairs.

Expenditures (in thousands)
Provide \$ amounts for all years if applicable.

	Budget 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025
Building Construction/Remodeling/Purchase	-	-	-	-	-
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase	50,000	100,000	75,000	50,000	-
TOTAL	50,000	100,000	75,000	50,000	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)
Provide \$ amounts for all years if applicable.

	Budget 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	-	-	-	-	-
Other (prior year carryover)	-	-	-	-	-
TOTAL	-	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

Otis Elevator Company

North American Area
 9000 N Deerbrook Trail
 Suite 100
 262-240-3424 Fax: 860-755-3701
 E-Mail: Tyler.Braniff@otis.com



Otis

A United Technologies Company

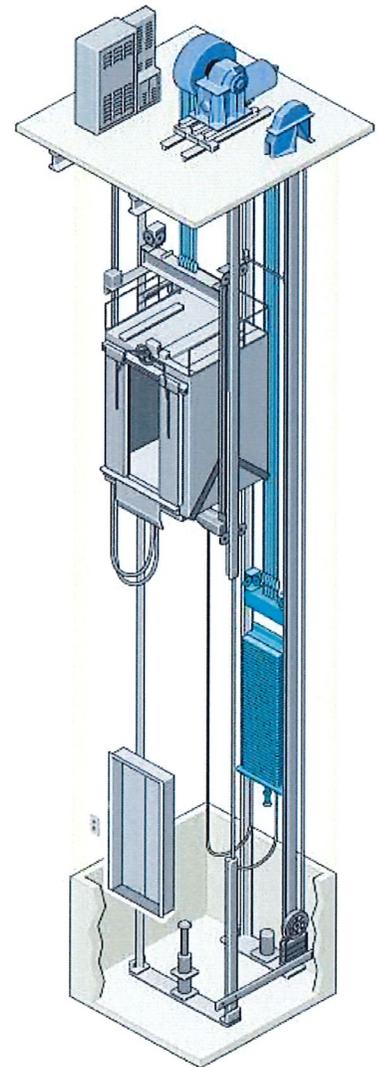
February 24, 2020

Reference: Door County Government Center

Below is a brief description of the work involved in modernizing the traction passenger elevator at **Door County Government Center**. This is a capital budget figure designed to help you plan for a future modernization. Once you are committed to moving forward with the project (within 90 days) a firm proposal with current labor and material pricing will be provided.

The following list shall provide some additional information that will assist you in your review of our scope of work:

- The attached proposal includes a complete modernization scope of work:
 - Complete Elevator Control system –Elevonic R Controller.
Note: This is a regenerative drive controller.
 - A/C Motor
 - Loadweighing
 - Traveling cable & hoistway wiring
 - New geared machine
 - Emergency brake installation
 - Door operator
 - Fixtures
 - Door interlocks
 - Door restrictor device
 - Roller guides
 - Cab interior and ceiling
 - Governor
 - Car doors cladding



Visions



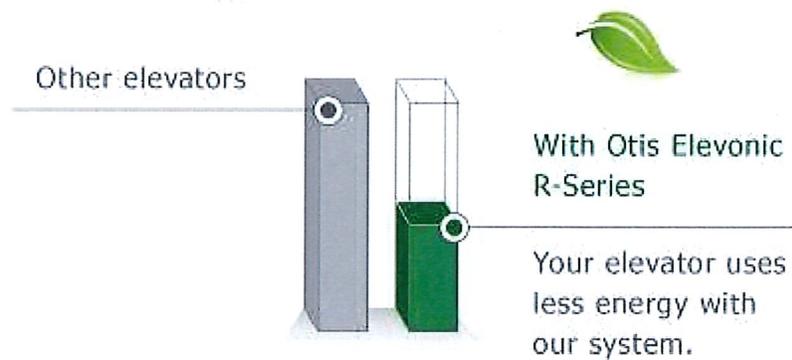
Horizons



- 
ReGen This new control system will be regenerative, which will allow for energy cost savings.



Relative energy use



- Otis REM (Remote Elevator Monitoring) – continuously monitors your elevator 24 hours per day, 7 days per week. Monitors 325 different elevator systems and provides data that assists in reducing downtime and enhancing our preventative maintenance performance.
- We shall provide a professionally managed project. Otis has a detailed process that is in place to effectively manage modernization projects. We are the only elevator company in the Milwaukee area that has a dedicated modernization group.
 - We have a dedicated modernization team that effectively manages the project from start to finish.
 - Modernization Sales Manager
 - Modernization Superintendent

- We shall commit to a schedule for the project. We will provide a written schedule once we have ordered materials and we have been given firm ship dates from our factory.
- We shall meet with you throughout the project to update you on progress and discuss other issues that arise.
- Internally, Otis has routine MSIP modernization project meetings to review status of the project.
- We shall coordinate the final inspection by the City of Milwaukee.
- We will provide a certificate of final acceptance and completion by the City of Milwaukee.
- **The following shall provide the schedule for the elevator modernization project.**
 - **4 weeks preparation time for approval drawings, from award date. (Signal Fixtures)**
 - **Once drawings are approved, lead time for Fabrication and Delivery shall be approximately 10 weeks. *Please note that lead times are current and subject to change based on when the order is actually placed.***
 - **Modernization Base Bid Scope of Work for this elevator shall require approximately 24 weeks (12 weeks for each elevator). Be advised that one elevator will be in service at all times.**

Budget Price: \$240,000.00 - \$260,000.00

WORK BY OTHERS

The following items must be performed by others and you agree to:

Provide suitable ventilation and cooling equipment, if required, to maintain the machine room ambient temperature between 45°F and 95°F. The relative humidity should not exceed 95 percent non-condensing.

Provide electrical power for light, tools, hoists, etc. during installation as well as electrical current for starting, testing and adjusting the elevator.

Provide a smoke detector system, located as required with wiring from the sensing devices to each elevator controller. Should the existing fire safety system require additional work as a result of installing smoke detectors, it will be addressed as a change order as an additional cost to the contract.

Do any required cutting, including cutouts to accommodate hall signal fixtures, patching and painting of walls, floors or partitions.

At no expense to us, others are to provide a dedicated (non-PBX) touch-tone business telephone line terminated in the machine room.

Provide a lockable, fused disconnect switch or circuit breaker for each elevator per the applicable National Electrical Code with feeder or branch wiring to controller. Size to suit elevator contractor.

Provide a 120 volt AC, 20 amp, single-phase power supply with lockable, fused SPST disconnect switch for each elevator with feeder wiring to each controller for car lights.

Provide standby power unit and means for starting it that will deliver sufficient power to the elevator disconnect switches to operate one or more elevators at a time at full-rated speed. Provide a transfer switch for each feeder for switching from normal power to standby power and a contact on each transfer switch closed on normal power supply with two wires from this contact to one elevator controller. ***Intergroup emergency power is not included in this submittal. Should intergroup emergency power be required, it will be addressed as a change order as an additional cost to the contract.***

Provide a safe and dry on-site storage area for elevator material.

Any modification or installation of lights and/or electrical outlets in the machine room and/or pit to be performed by others.

Replace machine room door based on the following:

- Self closing, self locking
- Fire rated with a 1 ½ hour label
- Marked with a sign stating, “Danger – Authorized Personnel Only”
- Swing out from machine room.

Code requires Class ABC fire extinguisher be mounted in elevator machine room. This is usually placed near the strike jamb of the doorway as you enter the machine room.

Convenience outlets are required in the machine room. These shall be ground fault protected.

Ground fault protection shall be provided in the elevator pit.

A moisture proof light is required in each elevator pit. The switch shall be within reach of the access door or lowest terminal floor hoistway door.

We thank you for the opportunity to provide this budget letter. We look forward to further discussion on this elevator modernization. If you have any questions, please feel free to contact me at 262-240-3424.

Sincerely,

Natalie Meyer | Account Manager

Otis Elevator Company

9000 North Deerbrook Trail, Suite 100

Milwaukee, Wisconsin 53223 USA

Tel. (262) 240-3424 | Cell. (414) 331-0551

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2021-2025**

Department: Facilities & Parks
 Project Name: Justice Center Booster Pump Replacement

Submitted By: Wayne Spritka
 Date: 5/20/2020

Priority: Urgent/Necessary/Growth-Related (**circle one**)

Description:
 Replace booster pump in the Justice Center mechanical room

Location (summarized--detailed project plan, location, and justification to be attached):
 1201s Dulth Ave- Justice Center

Justification (summarized--detailed project plan, location, and justification to be attached):
 Booster has had 2 repairs in the last year. The pump sled has a small leak currently with a temporary patch. 2019 Bassett Mechanical recommened a replacemnt within 2 years. Since then a second leak has developed.

Expenditures (in thousands)	Budget	Proposed	Proposed	Proposed	Proposed
Provide \$ amounts for all years if applicable.	2021	2022	2023	2024	2025
Building Construction/Remodeling/Purchase		-	-	-	-
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase/Repair	54,000				
TOTAL	54,000	-	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)	Budget	Proposed	Proposed	Proposed	Proposed
Provide \$ amounts for all years if applicable.	2021	2022	2023	2024	2025
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy		-	-	-	-
Other (prior year carryover)	-	-	-	-	-
TOTAL	-	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)



Door County Justice Center Booster Pump Replacement Budgetary Proposal

PREPARED FOR:

Wayne Spritka
 Door County Facilities and Parks Director
 421 Nebraska Street
 Sturgeon Bay, WI 54235

PREPARED BY:

Doug Verhagen
 Plumbing Project Specialist
 Bassett Mechanical
 Phone: 920-462-1866
 Doug.Verhagen@bassettmechanical.com

HEADQUARTERS

1215 Hyland Avenue
 Kaukauna, WI 54130
 920.759.2500
 800.759.2500
 FAX: 920-759-2501

MADISON

4017 Owl Creek Dr.
 Madison, WI 53718
 608.838.6362

MILWAUKEE

W136 N4829 Campbell Dr.
 Menomonee Falls, WI 53051
 414.536.3500

www.bassettmechanical.com



We answer to you

Date: 7/8/19
 Quote Number: DV-7349BE



PROJECT / PROPOSAL AGREEMENT

7/8/19

Wayne Spritka
 Door County Facilities and Parks Director
 421 Nebraska Street
 Sturgeon Bay, WI 54235

RE: Booster Skid Replacement
 Quote #: DV-7349BE

This budgetary proposal includes equipment, parts, materials, labor, tools and mileage to install a new duplex variable speed domestic water booster pump skid.

We Include:

- All necessary pipe and fittings
- Duplex variable speed domestic water booster pump skid with 5 HP pumps rated for 125 GPM.
- New 80 Gallon Hydro-Pneumatic tank
- 4" stainless steel flexible pump connectors
- Complete project management
- Labor, tools and mileage
- All work to be performed on regular time Monday-Friday 7:00 AM – 3:30 PM.
- Bassett's one year parts, labor, and workmanship warranty

Project Exclusions / Clarifications:

- Additional labor and/or parts and materials that are not listed or described above are excluded
- All electrical is excluded
- Equipment pad alterations are excluded
- All Insulation is excluded
- We assume existing skid can be disposed of on site
- New skid is approximately 14" taller than existing skid. We assume there is adequate space available.
- No taxes are included in proposal

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ISO9001
 CERTIFIED

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Price for the above budgetary scope is - \$47,747
(Forty Seven Thousand Seven Hundred Forty Seven Dollars)



Due to the volatility of current market conditions, the price(s) included in this proposal for the material, labor, subcontractor costs, and equipment component(s) identified herein shall remain in effect through and including 30 days from the date of this proposal. Thereafter, Bassett Mechanical may in good faith adjust such prices to reflect increases in the costs or availabilities of such price components. At the time of shipping, any surcharges from our supplier will be added to the costs of this proposal.

ACCEPTANCE OF PROPOSAL — Please sign, date and return one copy as acceptance of this proposal. Return via fax, e-mail or postal delivery.

Payment Plan - 50% down, 50% at substantial completion.

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800.759.2500
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608.838.6362

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Menomonee Falls, WI 53051
414.536.3500

www.bassettmechanical.com



We answer to you

Terms Net 30 Days

CONTRACTOR

CUSTOMER

Signature Doug Verhagen

Signature/P.O. # _____

Name Doug Verhagen

Name _____

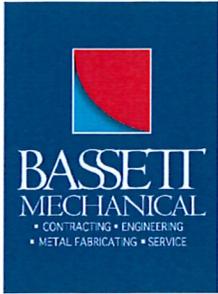
Title Plumbing Project Specialist

Title _____

Date 7/8/16

Date _____

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices and per attached "Terms & Conditions" and "Exclusions" pages. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry life, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance. Information presented in this quotation is considered proprietary and the sole property of Bassett Mechanical.



INCLUSIONS / EXCLUSIONS

Any products or services not specifically mentioned on this proposal shall be the responsibility of others.

Bassett Mechanical will provide for the complete:

- | | | |
|---|--|---|
| <input type="checkbox"/> Design/Engineering | <input checked="" type="checkbox"/> Installation | <input checked="" type="checkbox"/> Replacement |
| <input type="checkbox"/> Retrofit / Repair | <input type="checkbox"/> Modification | <input type="checkbox"/> Fabrication |

The following checked items will be included in this proposal:

(Any items not checked are excluded from this proposal.)

- | | |
|---|--|
| <input type="checkbox"/> Complete Project Management | <input type="checkbox"/> External duct insulation (per code) |
| <input type="checkbox"/> Systems training program | <input type="checkbox"/> Ductwork (per SMACNA Standards) |
| <input type="checkbox"/> System commissioning | <input type="checkbox"/> TABB certified air and/or water balancing |
| <input type="checkbox"/> Control wiring | <input type="checkbox"/> Flues for boilers and unit heaters |
| <input type="checkbox"/> Power wiring | <input checked="" type="checkbox"/> Mileage |
| <input type="checkbox"/> Low voltage wiring | <input checked="" type="checkbox"/> Tools |
| <input type="checkbox"/> Drain piping | <input type="checkbox"/> Local fee |
| <input checked="" type="checkbox"/> Water piping | <input type="checkbox"/> State approval and inspections |
| <input type="checkbox"/> Gas piping | <input type="checkbox"/> Taxes |
| <input type="checkbox"/> Condensate drain piping | <input type="checkbox"/> Premium time labor |
| <input type="checkbox"/> Medical gas piping | <input type="checkbox"/> Plumbing permits |
| <input type="checkbox"/> Medical gas testing and verification | <input checked="" type="checkbox"/> Clean Up |
| <input type="checkbox"/> Electrical Conduit | <input type="checkbox"/> Equipment Disposal |
| <input type="checkbox"/> Disconnects | <input type="checkbox"/> Operational checkout and start-up |
| <input type="checkbox"/> Roof flashings | <input type="checkbox"/> Operation and maintenance manual(s): |
| <input type="checkbox"/> Roof cut and patch | <input type="checkbox"/> Warranty Documents |
| <input type="checkbox"/> Paint or prime coating | <input type="checkbox"/> Equipment warranty per manufacturer: |
| <input type="checkbox"/> Equipment rental option | <input type="checkbox"/> Parts warranty per manufacturer: |
| <input type="checkbox"/> Rigging | <input checked="" type="checkbox"/> Bassett's 1 year parts, labor and workmanship warranty |
| <input type="checkbox"/> High lift rental | <input type="checkbox"/> Freight company – fuel surcharge |
| <input type="checkbox"/> Crane rental | <input checked="" type="checkbox"/> Freight |
| <input type="checkbox"/> Piping insulation (per code) | <input type="checkbox"/> Asbestos removal |
| <input type="checkbox"/> Internal duct insulation (per code) | <input type="checkbox"/> Other: |

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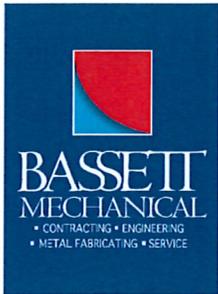
MILWAUKEE

W136 N4829 Campbell Dr.
Menomonee Falls, WI 53051
414.536.3500

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TERMS & CONDITIONS

1. Customer shall permit Bassett Mechanical Contractors & Engineers free and timely access to areas and equipment, and allow Bassett Mechanical Contractors & Engineers to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during Bassett Mechanical Contractors & Engineers's normal working hours.
2. Bassett Mechanical Contractors & Engineers warrants that the workmanship hereunder shall be free from defects for one (1) year from date of start - up. If any replacement part or item of equipment proves defective, Bassett Mechanical Contractors & Engineers will extend to Customer the benefits of any warranty Bassett Mechanical Contractors & Engineers has received from the manufacturer. Removal and reinstallation of any equipment or materials repaired or replaced under a manufacturer's warranty will be at Bassett Mechanical Contractors & Engineers's expense during the one (1) year warranty.
The above noted warranty excludes any/all shaft seal repair or replacements as shaft seals will receive manufacturer's warranty only.
3. Customer will promptly pay invoices within thirty (30) days of receipt. Should a payment become sixty (60) days or more delinquent, Bassett Mechanical Contractors & Engineers may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
4. Any alteration to, or deviation from, this Agreement involving extra work, cost of material or labor will become an extra charge (fixed-price amount to be negotiated or on a time-and-material basis at Bassett Mechanical Contractors & Engineers's rates then in effect) over the sum stated in this Agreement.
5. In the event Bassett Mechanical Contractors & Engineers must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Bassett Mechanical Contractors & Engineers all court costs and attorneys' fees incurred by Bassett Mechanical Contractors & Engineers.
6. Any legal action against Bassett Mechanical Contractors & Engineers relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
7. Bassett Mechanical Contractors & Engineers shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Bassett Mechanical Contractors & Engineers's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
8. To the fullest extent permitted by law both customer and the contractor shall hold harmless the other party, its agent and employees from and against claims, damages, losses and expenses (including but not limited to attorney's fees) to the extent that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of the other party anyone directly or indirectly employed by that party, or anyone for whose acts that may be liable.
9. Customer shall make available to Bassett Mechanical Contractors & Engineers's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
10. Bassett Mechanical Contractors & Engineers's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials. In the event such substances, wastes or materials are encountered, Bassett Mechanical Contractors & Engineers's sole obligation will be to notify the Owner of their findings. Bassett Mechanical Contractors & Engineers shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation, injury or illness to occupants of the facility or third parties, or damage to the customer's facility, arising out of or in connection with the Contractor's work under this agreement, including without limitation any illness, injury, or damage resulting in any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).
11. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL BASSETT MECHANICAL CONTRACTORS & ENGINEERS BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMER'S TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
12. Customer shall provide and have in force during all phases of the work, a Builders Risk Insurance policy.
13. Bassett Mechanical Contractors & Engineers shall not be liable for any liquidated damages except those caused by Bassett Mechanical Contractors & Engineers.
14. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.

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C.I.P REQUESTS
EMERGENCY SERVICES



EMERGENCY SERVICES FACILITY ASSESSMENT

A cost per square foot estimate was prepared based on the scope plan for new construction. The estimate is organized into the typical divisions of the work for building construction. The building is planned as a frost wall, slab-on-grade with steel frame structure, metal stud walls and metal roof trusses. The exterior finish is budgeted as a combination of stone veneer, partial height on public parking side of building only, with vertical groove panels, aluminum storefront windows and doors, sectional overhead doors and standing seam metal roofing. The wall finishes are painted drywall with the exception of the wet walls receiving wall tile. Floors are carpet tile, ceramic tile, luxury vinyl tile or sealed concrete depending on the specific use of the space. Ceilings are typically acoustical ceiling tile or painted gypsum board. Site paving includes base and asphalt for drives and parking. Allowances are included for the mechanical, electrical, holding tank systems and site drainage that will be determined when the A/E design team of record is fully engaged for development of the project documents. The preliminary cost estimate for new construction is based on this schematic plan and the construction materials, systems and finishes as further described in the estimate. (Appendix 2.3).

Estimate (by Division) for New Construction

	Division	Budget (to \$1K)
1100	General Requirements	\$243,000
2100	Sitework	\$232,000
3000	Concrete	\$146,000
4000	Masonry	\$60,000
5000	Metals	\$201,000
6000	Woods & Plastics	\$93,000
7000	Therm & Moist Protect	\$113,000
8000	Doors & Windows	\$101,000
9000	Finishes	\$251,000
10000	Specialties	\$37,000
15400	Plumbing	\$72,000
15600	HVAC	\$156,000
16000	Electrical	\$129,000
	Sub-Total:	\$1,834,000
	Other (insurance, fees, ferry)	included
	Escallation for 2021 construction	included
	Design and Construction Fee	\$171,000
	TOTAL:	\$2,005,000

Site paving includes base and asphalt for drives and parking. Allowances are included for the mechanical, electrical, holding tank systems and site drainage that will be determined when the A/E design team of record is fully engaged for development of the project documents. The preliminary cost estimate for new construction is based on this schematic plan and the construction materials, systems and finishes as further described in the estimate. (Appendix 2.3).

It is strongly encouraged to include a construction **contingency of 10%**. The added contingency brings the recommended budget for the new construction to **\$2.2 million**.

Budget does not reflect property acquisition, extensive utility extensions, site remediation and other work outside the boundaries of the construction described or not specifically mentioned as being included in the estimate.

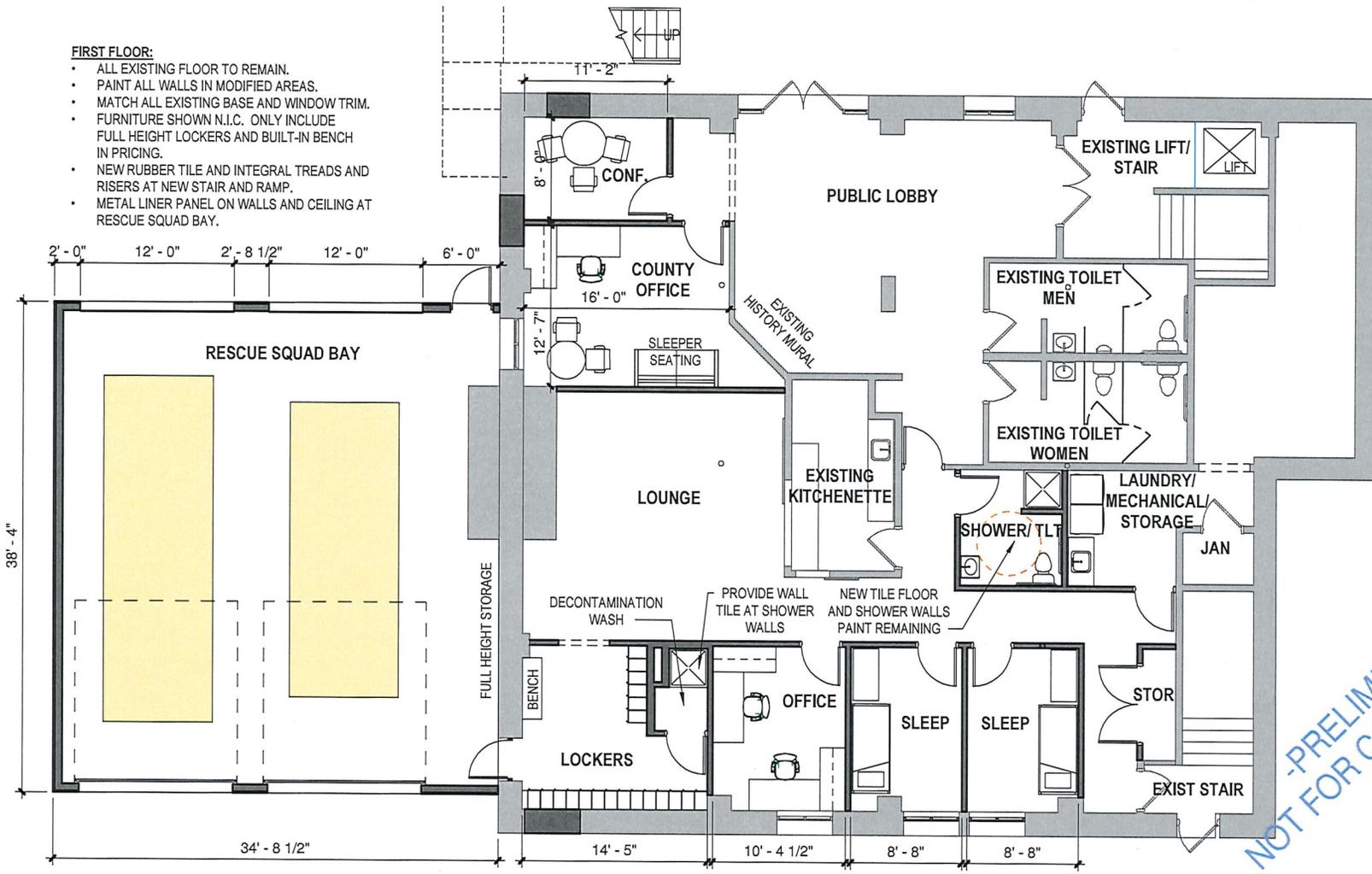
The schematic design developed for this assessment represents less than 5% of the work required to complete the design, engineering, code review, construction drawings, specifications, bidding and construction administration of this project. It is expected that an Architectural and Engineering team will be retained through an RFP process as the Architect/ Engineer of Record. That team will fully develop the final plans for the approval of Door County. Aspects of the final plans will deviate from what is shown here because of budget, county preferences, new information and other influences.



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 CORPORATE OFFICE
 311 Financial Way, Suite 300
 Wausau, WI 54401
 phone 715.842.2222
 fax 715.848.8088
 IOWA OFFICE
 2929 Westown Parkway
 Suite 200
 West Des Moines, IA 50265
 phone 515.288.0467
 fax 515.288.0471

ISSUED FOR:	DATE

three quarters inch = one foot
 one half inch = one foot
 three eighths inch = one foot
 one quarter inch = one foot
 one eighth inch = one foot
 one sixteenth inch = one foot



1 NEW WORK FIRST FLOOR
 A1 1/8" = 1'-0"

-PRELIMINARY-
 NOT FOR CONSTRUCTION

WASHINGTON ISLAND EMS FACILITY
 SCHEMATIC
 EXISTING HISTORIC ISLAND DAIRY LOCATION
 1309 RANGELINE ROAD
 WASHINGTON, WI 54246

DATE	6.16.2020
PROJECT NUMBER	72295
DRAWN BY	JS
CHECKED BY	JD
TIMESTAMP	6/16/2020 9:54:11 AM
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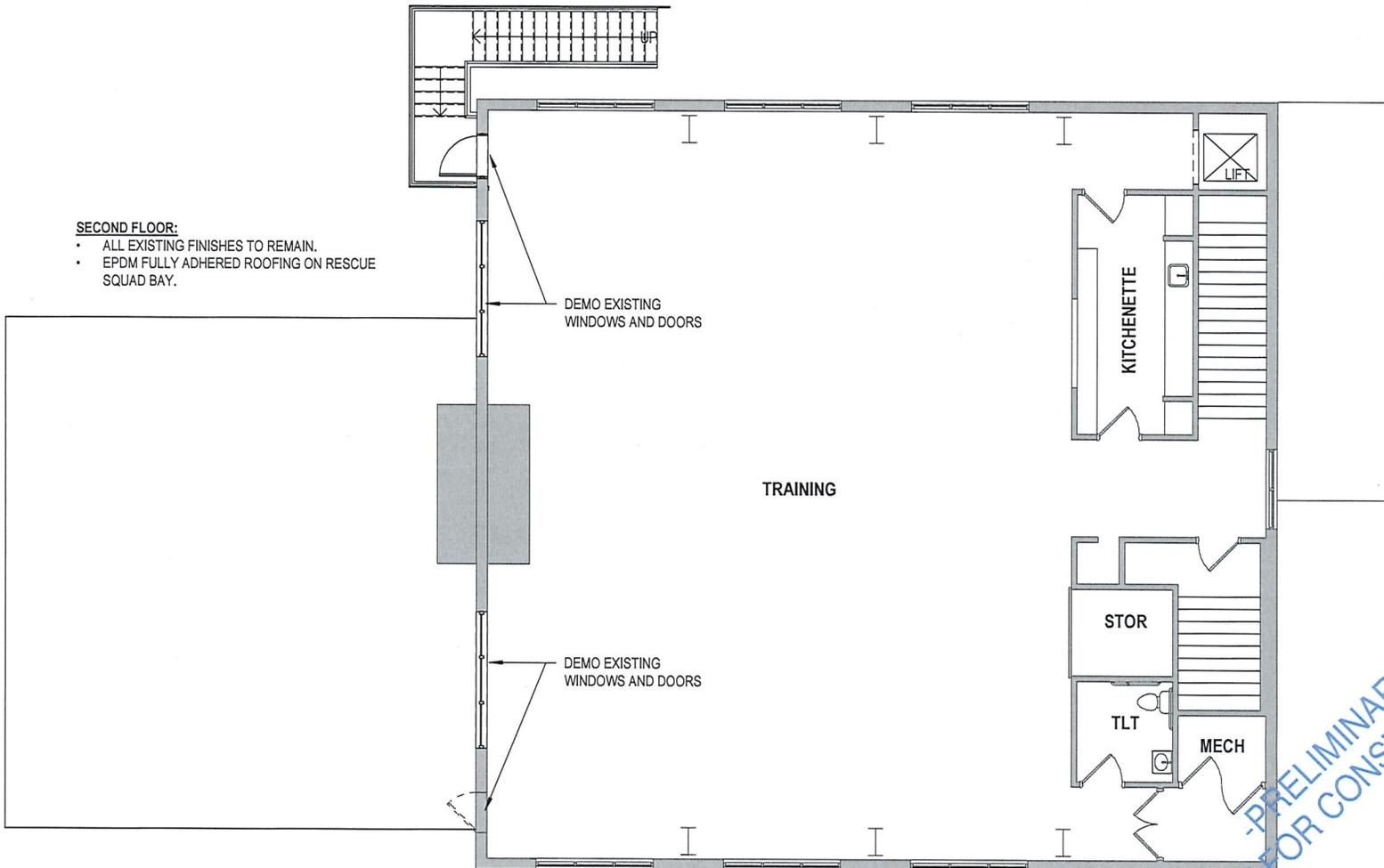
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 fax 715.848.8088
IOWA OFFICE
 2929 Westown Parkway
 Suite 200
 West Des Moines, IA 50266
 phone 515.288.0467
 fax 515.288.0471

ISSUED FOR:	DATE



SECOND FLOOR:

- ALL EXISTING FINISHES TO REMAIN.
- EPDM FULLY ADHERED ROOFING ON RESCUE SQUAD BAY.



-PRELIMINARY-
NOT FOR CONSTRUCTION

WASHINGTON ISLAND EMS FACILITY
 SCHEMATIC
 EXISTING HISTORIC ISLAND DAIRY LOCATION
 1309 RANGELINE ROAD
 WASHINGTON, WI 54246

1 NEW WORK SECOND FLOOR
 A2 1/8" = 1'-0"

DATE	6.16.2020
PROJECT NUMBER	7229D
DRAWN BY	JS
CHECKED BY	DR
TIMESTAMP	6/16/2020 9:54:11 AM

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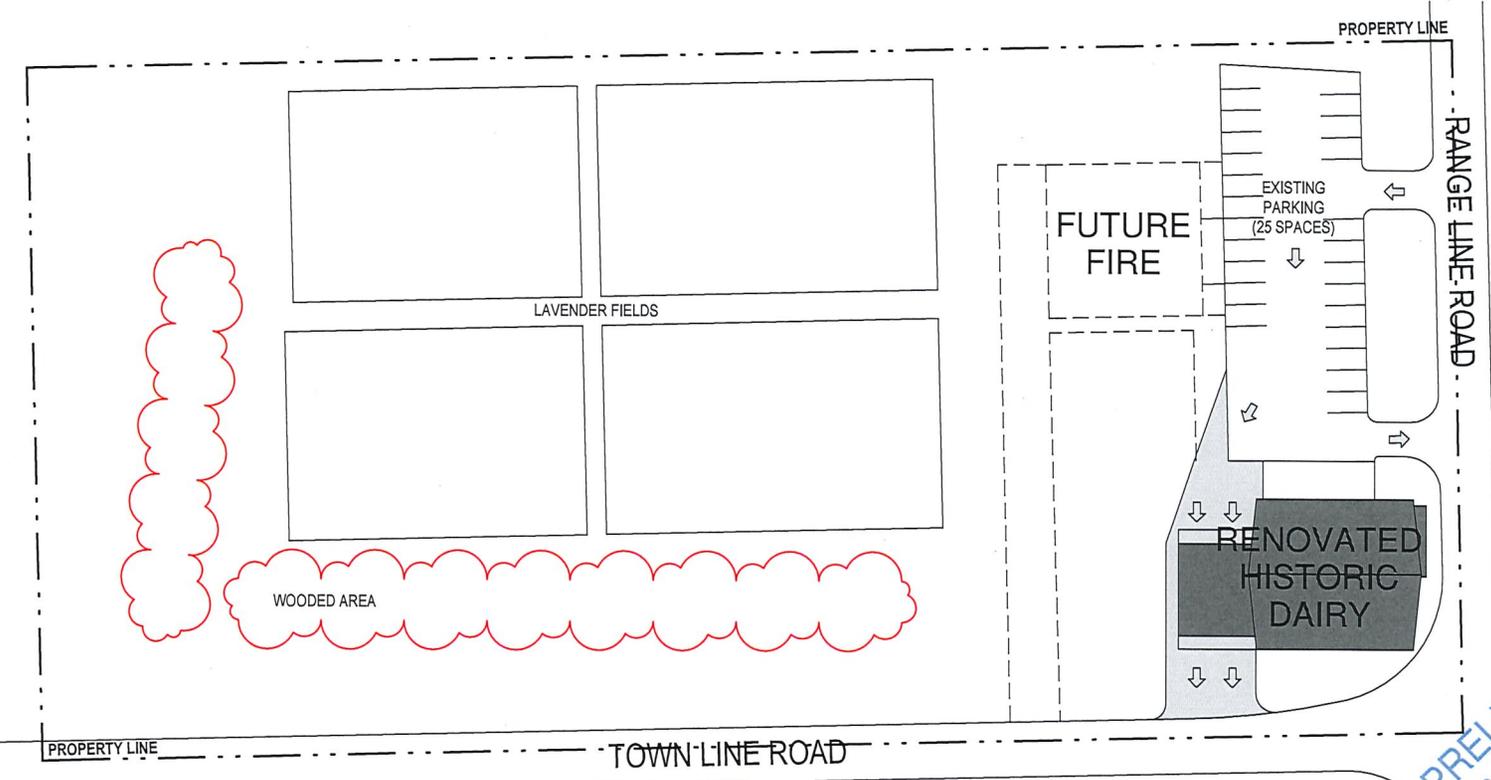
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 IOWA OFFICE
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 Suite 200
 West Des Moines, IA 50266
 phone 515.288.0467
 fax 515.288.0471

ISSUED FOR:	DATE

WASHINGTON ISLAND EMS FACILITY
 SCHEMATIC
 EXISTING HISTORIC ISLAND DAIRY LOCATION
 1309 RANGELINE ROAD
 WASHINGTON, WI 54246

DATE	6.16.2020
PROJECT NUMBER	72290
DRAWN BY	JS
CHECKED BY	DR
TIMESTAMP	6/16/2020 9:54:12 AM

B



PRELIMINARY - NOT FOR CONSTRUCTION

1 SITE PLAN
 B 1" = 50'-0"





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 fax 715.848.8088
IOWA OFFICE
 2929 Westown Parkway
 Suite 200
 West Des Moines, IA 50266
 phone 515.288.0467
 fax 515.288.0471

ISSUED FOR:	DATE

three quarters inch = one foot
 0 6" 2

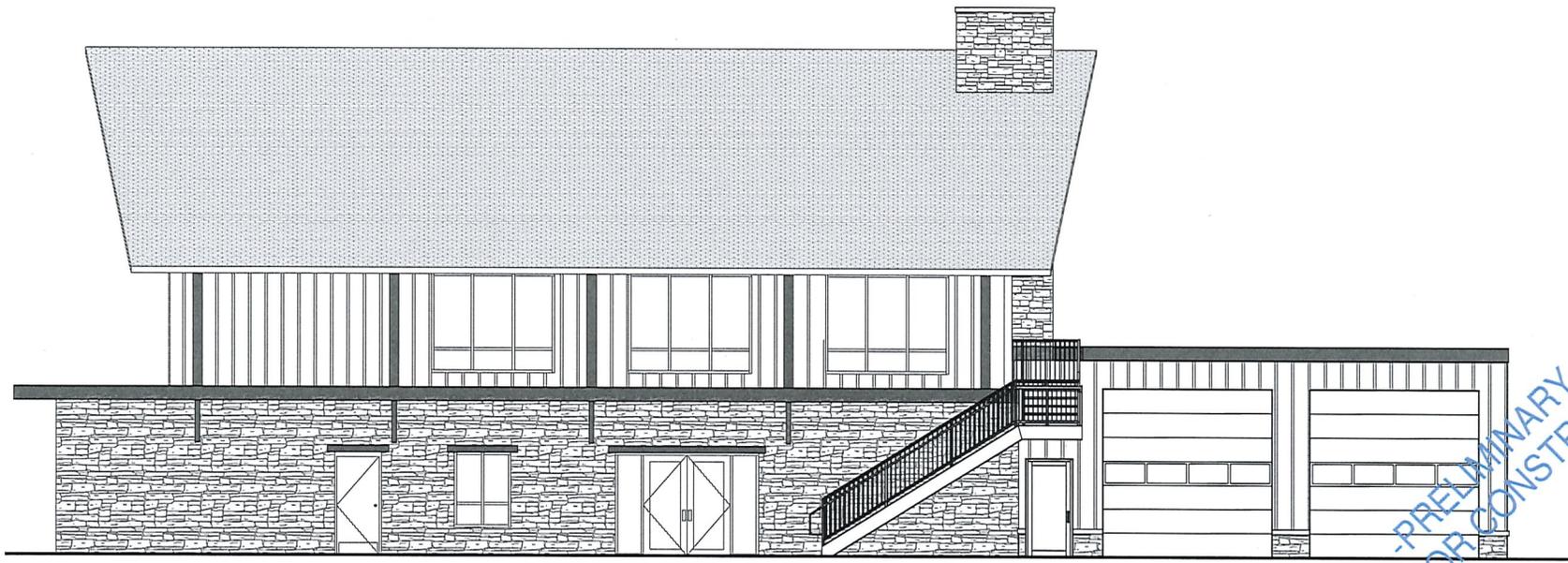
one half inch = one foot
 0 2 2

three eighths inch = one foot
 0 2 4

one quarter inch = one foot
 0 2 4

one eighth inch = one foot
 0 2 4 6 8

one sixteenth inch = one foot
 0 4 8 12 14



1 NORTH ELEVATION
 C 1/8" = 1'-0"

-PRELIMINARY-
 NOT FOR CONSTRUCTION

WASHINGTON ISLAND EMS FACILITY
 SCHEMATIC
 EXISTING HISTORIC ISLAND DAIRY LOCATION
 1309 RANGELINE ROAD
 WASHINGTON, WI 54246

DATE	6.16.2020
PROJECT NUMBER	7229D
DRAWN BY	Author
CHECKED BY	Checker
TIMESTAMP	6/16/2020 9:54:13 AM

© Copyright 2020

C

C.I.P REQUESTS
REGISTER OF DEEDS

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2021-2025**

Department: Register of Deeds

Submitted By: Carey Petersilka

Project Name: Media Conversion/Register of Deeds

Date: 6/24/2020

Priority: Urgent/**Necessary**/Growth-Related (circle one)

Description (summarized--detailed project plan, location, and justification to be attached):
SOW Attached

Location (summarized--detailed project plan, location, and justification to be attached):
SOW Attached-scanning of books in the ROD Office; remainder of indexing, cropping, etc at the vendors location.

Justification (summarized--detailed project plan, location, and justification to be attached):
Increased revenues and accessibility by our business partners along with other county offices. Disaster recovery, and in the case of a pandemic, all records are available for access. Increased efficiency by staff to produce the record.

Expenditures (in thousands)
Provide \$ amounts for all years if applicable.

	<i>Budget 2021</i>	<i>Proposed 2022</i>	<i>Proposed 2023</i>	<i>Proposed 2024</i>	<i>Proposed 2025</i>
Media Conversion	200,264	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
TOTAL	200,264	-	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)
Provide \$ amounts for all years if applicable.

	<i>Budget 2021</i>	<i>Proposed 2022</i>	<i>Proposed 2023</i>	<i>Proposed 2024</i>	<i>Proposed 2025</i>
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	200,264	-	-	-	-
Other (prior year carryover)	-	-	-	-	-
TOTAL	200,264	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)



Door County, WI Media Conversion Agreement

Clint Heitz

Partner Relationship Manager

Office: (563) 345-1239

Mobile: (563) 200-2598

Email: clinth@fidlar.com

Door County, WI Media Conversion Agreement

Statement of Work

Book Type	Range	Dates	# of Books
Official Record Books	Vols. 125-150	1960-1963	26
Deed Books	Vols. A-Z, 1-120	1854-1960	146
Mortgage Books	Vols. A-K, 1-124	1854-1960	135
Miscellaneous Books	Vols. 1-22	1894-1944	22
Satisfaction Books	Vols. 14-34		21
Lis Pendens Books	Vols. 1-7		7
Charters & Corps Books	Vols 10-17		8
Mortgage Assignment Books	Vols. 7-13		7
Sheriff Sale Books	Vols. A, 25		2
Articles of Incorporation Books	Vols. A-Z		4
Cert. of Terminations Books	Vols. 1-3		3
Land Contracts	Vols. 1, 2, 4, V	1882-1940	4
Tax Deeds	Vols. A-F	1869-1947	6
Guardian Deed	Vol. 1	1913	1
Final Decrees	Vols. 1-4	1917-1946	4
Quit Claim Deeds	Vols A-F, Z, 2, 6-9, 11	1869-1938	13
DRIVE SPACE REQUIRED 23.07GB			



Door County, WI Media Conversion Agreement

June 30th, 2020

Door County Register of Deeds
Ms. Carey Petersilka
421 Nebraska Street
Sturgeon Bay, WI 54235

Dear Carey,

The following provides the details of your upcoming scanning agreement.

As your current Land Records software vendor, we provide a 100% guarantee that all image and index file formats generated from this project are fully compatible with your Fidlar image database.

Fidlar will manage all aspects of this project from start to finish. Services include coordinating the necessary resources for scanning your books, conversion, enhancement of the images, grouping and naming of the appropriate pages of each book into individual documents, and importing all specified book records into your Fidlar AVID/Laredo system.

As your business partner, we greatly appreciate the opportunity to continue to provide you with the valued services and products you have come to expect from Fidlar. We look forward to adding additional value to your office, your constituents, and your abstract and title searchers.

Sincerely,

Clint Heitz
Partner Relationship Manager
Fidlar Technologies
Office: 563-345-1239
Mobile: 563-200-2598
Email: clinth@fidlar.com



Door County, WI Media Conversion Agreement

Investment Summary: Fidlar Services Description

✓ **Scan & Capture**

Professionally trained and qualified personnel, utilizing state-of-the-art scanning equipment and processes, will scan the books. During this phase, the following activities will occur: travel, configuration of scanning equipment and computer peripherals, inventory, inspection, handling and scanning, and content inspection. The end result is a set of digitized images that will be enhanced and imported into your system.

✓ **Image Cropping, Border Removal, & Image Enhancements**

Utilizing customizable and automated image enhancement software, excess borders will be removed and the images will be enhanced into a usable state. Images will go through double inspection at 99.9% accuracy.

✓ **Grouping/Naming of Images**

The images will be grouped into unique documents and named with the appropriate document number. The accuracy of grouping/naming is 99.9%. Fidlar will provide the county with Grouper. Grouper will offer the county the ability to manipulate images returned from their imaging project for cleanup purposes: moving, copying, splitting and deleting images.

Images that cannot be corrected using Grouper, will be done so at no additional cost to the county.

✓ **Project Resources Management & Import**

Fidlar utilizes many resources in the management of the complete project from start to finish. This includes coordinating and scheduling all project resources, importation of all document images and document number index files into your Fidlar system, and configuring your Fidlar system for immediate access to newly imported documents via Laredo, Tapestry, and AVID. The imported documents will also be made available for back indexing in AVID if desired.



Door County, WI Media Conversion Agreement

Estimated Investment Summary: Professional Services Rendered

In exchange for products and services outlined in this Professional Services Agreement, Door County agrees to pay Fidlar Technologies the total amount due in the following payment schedule:

✓ Scan, Capture, & Image Processing	\$171,815.06
○ Includes Scanning, Image Cropping, Border Removal, Image Enhancements & Grouping/Naming of Images	
✓ Book & Page Location Index	\$6,452.22
✓ Project Resource Management & Import	\$21,996.22

TOTAL INVESTMENT **\$200,263.50**

***Totals are based on 24-hour on-site access for scanning (Estimated Days On-Site: 10).**

****Total Investment is based on estimated quantities. Final invoice will reflect actual quantities.**

Billing Milestones

1. 25% due upon signing of this Professional Services Agreement.
\$ 50,065.87
2. 50% due upon scanning completion.
\$ 100,131.75
3. Balance due upon completion of importing of documents/images (based on actual quantities of scanned and processed images), with prior approval by County Recorder if the total investment exceeds the estimate.
\$ 50,065.87 (**Estimated)

** Your final invoice will be charged based upon the final document count after grouping and naming. This charge may vary from the estimated count found during discovery.

These payments are not "deferred payments" under section 3.10 and are subject to County's statutory claims procedure.



Door County, WI Media Conversion Agreement

Schedule "A" – Media Conversion Project

This Agreement is made this ___ day of _____, 2020, by and between FIDLAR TECHNOLOGIES, (FIDLAR) and DOOR COUNTY, WI (the "CLIENT").

RECITALS

- A. FIDLAR provides various image archival services, all of which are hereinafter referred to as "ARCHIVAL SERVICES."
- B. CLIENT desires to purchase from FIDLAR image archival services for the purpose of indexing and imaging documents electronically.

TERMS OF AGREEMENT

In consideration of the facts mentioned above and the mutual promises set out below, the parties agree as follows:

ARTICLE I - GENERAL TERMS

- 1.1 ARCHIVAL SERVICES: CLIENT agrees to buy from FIDLAR, and FIDLAR agrees to sell to CLIENT, image archival service(s) described in the Image Archival Services Statement of Work, at the price quoted and subject to the terms of this Agreement. Article II describes the terms of this Agreement as it relates to the services.
- 1.2 ACCEPTANCE BY CLIENT: CLIENT agrees to accept the image archival services at the conclusion of the project referenced in the Image Archival Services Statement of Work. If CLIENT notifies FIDLAR of a material problem with the services within 30 days of installation and testing, FIDLAR will use its best efforts to correct such problems; otherwise, CLIENT will be conclusively presumed to have accepted the services upon completion of installation and testing.



Door County, WI Media Conversion Agreement

- 1.3 DELIVERY: FIDLAR will deliver the image archival services to CLIENT at CLIENT'S facility located at:

Door County Register of Deeds
Ms. Carey Petersilka
421 Nebraska Street
Sturgeon Bay, WI 54235

ARTICLE II – SERVICES PERFORMED

- 2.1 FIDLAR shall perform the work in accordance with currently approved methods and standards of practice in the image archival professional specialty.
- 2.2 All images, film, documents, books and other memoranda or writings relating to the work and services hereunder, shall remain or become the property of the CLIENT whether executed by or for FIDLAR for CLIENT and all such documents and copies thereof shall be returned or transmitted to CLIENT forth with upon CLIENT termination or completion of the work under this Agreement.

ARTICLE III

- 3.1 CONFIDENTIAL INFORMATION: FIDLAR and CLIENT agree that information designated in writing as proprietary by one party shall be held in confidence by the other party.
- 3.2 EXCLUSIVE REMEDY: CLIENT's exclusive remedy against FIDLAR for any breach of warranty under this Agreement is limited to repair, replacement or refund with respect to the item in question, at FIDLAR's option and subject to applicable law. CLIENT will only be entitled to the direct damages that CLIENT actually incurs in reasonable reliance, up to the amount of a refund of the price (plus sales tax) that CLIENT paid for the item. CLIENT will not be entitled to any incidental, consequential or other damages, including but not limited to damages for loss of profits or confidential or other information, for business interruption, for personal injury, for loss of privacy for failure to meet any duty including of good faith or of reasonable care, for negligence or negligent misrepresentation, and for any other pecuniary or other loss whatsoever, even in the event of the fault of FIDLAR (or any supplier), of tort (including negligence),



Door County, WI Media Conversion Agreement

strict or product liability, breach of agreement or breach of warranty, and even if FIDLAR or any supplier has been advised of the possibility of such damages. These limitations and exclusions regarding damages will apply even if any remedy fails.

- 3.3 WAIVER: Any waiver by either party of any provision of this Agreement shall not imply a subsequent waiver of that, or any other provision.
- 3.4 NOTICES: Any notices or demands required to be given herein shall be given to the parties in writing, and by mailing to the address hereinafter set forth, or to such other addresses as the parties may hereinafter substitute by written notice given in the manner prescribed in this Section.
- a. Notice to FIDLAR: Fidlar Technologies, Inc.
 350 Research Parkway
 Davenport, IA 52806
 Attn: Ernest Rikken, President
- b. Notice to CLIENT: Ms. Carey Petersilka
 421 Nebraska Street
 Sturgeon Bay, WI 54235
- 3.5 ENTIRE AGREEMENT: It is expressly agreed that this Agreement embodies the entire agreement and that there is no other oral or written agreement or understanding between the parties at the time of the execution hereunder. Further, this Agreement cannot be modified except by written agreement of all parties hereto.
- 3.6 GOVERNING LAW: The parties agree that this Agreement shall be governed by the laws of the State of Wisconsin.
- 3.7 BINDING EFFECT: This Agreement shall inure to the benefit of and bind the parties hereto, their successors and assigns.
- 3.8 AUTHORITY: FIDLAR and CLIENT each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.



Door County, WI Media Conversion Agreement

- 3.9 SECTION HEADINGS: All section headings contained herein are for convenience or reference only and are not intended to define or limit the scope of any provision of this Agreement.
- 3.10 DEFERRED PAYMENT: To the extent that this Agreement includes deferred payments, such payments will include an imputed interest factor based on a current market rate. Deferred payments are defined as payments which extend beyond completion of the project installation and acceptance. Deferred payments are exempt from interest under the Installment Payment Agreement attached hereto and made a part hereof, except as may be provided for late charges as described in Section I of the Installment Payment Agreement.



Door County, WI Media Conversion Agreement

This Agreement has been executed by the parties as of the aforementioned date.

ACCEPTANCE AND AUTHORIZATION:

Door County may designate acceptance of this proposal by signature of a duly authorized officer of the company. Total costs for initial implementation and ongoing costs have been described herein.

In exchange for products and services outlined in this proposal, Door County agrees to pay Fidlar Technologies, the total amount due within 30 days from the date of invoice. Fidlar Technologies also reserves the right to collect monies owed in the event of nonpayment and recover any and all legal fees in addition to the unpaid balance.

ACCEPTED:

Ms. Carey Petersilka
Door County, WI
421 Nebraska Street
Sturgeon Bay, WI 54235

Print_____

Signature_____

Title_____

Date_____

ACCEPTED:

Fidlar Technologies
350 Research Parkway
Davenport, IA 52806

Print_____

Signature_____

Title_____

Date_____

FIDLAR APPROVED:

Signature_____

Date_____



C.I.P REQUESTS

SHERIFF

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2021-2025**

Department: Sheriff
Project Name: Body Camera Program

Submitted By: Patrick McCarty
Date: 7/7/2020

Priority: Necessary

Description (summarized--detailed project plan, location, and justification to be attached):
Implementation of a Body Camera Program

Location (summarized--detailed project plan, location, and justification to be attached):
Deputies assigned to the Patrol Division

Justification (summarized--detailed project plan, location, and justification to be attached):
There is a public expectation today that law enforcement record their activities when dealing with incidents. Studies have shown the use of body cameras result in fewer uses of force and reduced numbers of citizen complaints. This proposal includes body cameras for all uniformed patrol deputies, school resource officers and investigators. The proposal includes body cameras and docking stations. The proposal includes use of Evidence.com, a cloud-based storage system. It also includes a user-friendly redaction system. This system integrates with our current CAD/RMS system. It also includes automatic triggers that activate the camera when a deputy turns on the emergency lights or removes their weapon from the holster. With the warranty plan included in this proposal deputies would be issued new cameras at the 2.5 year mark. There is a \$5,000 discount for paying this in one payment rather than the 5 years listed in the estimate.

Expenditures (in thousands) Provide \$ amounts for all years if applicable.	Budget 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025
Building Construction/Remodeling/Purchase	-	-	-	-	-
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase	161,567		-	-	-
TOTAL	161,567	-	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands) Provide \$ amounts for all years if applicable.	Budget 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	161,567	-	-	-	-
Other (prior year carryover)	-		-	-	-
TOTAL	161,567	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

C.I.P REQUESTS

EMERGENCY MANAGEMENT/COMMUNICATIONS

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2021-2025**

Department: Emergency Management and Communications
 Project Name: La Salle Park Communication Tower

Submitted By: Daniel Kane
 Date: 7/14/2020

Priority: Urgent/Necessary/Growth-Related (circle one)

Description (summarized--detailed project plan, location, and justification to be attached):
 Construct a communication tower capable of providing increased access to internet, phone, and public safety radio service.

Location (summarized--detailed project plan, location, and justification to be attached):
 La Salle Park in the Town of Clay Banks

Justification (summarized--detailed project plan, location, and justification to be attached):
 The Town of Clay Banks approached the County about addressing gaps in cell phone, internet, and public safety radio coverage along the shore which is on the east side of the town. The Town drafted an official resolution (19-04-01) indicating the need for this project stating that public safety is the number one goal of the project. To be able to provide citizens a way to better contact public safety for help and for public safety to be able to better communicate while responding to an incident.

Expenditures (in thousands)
Provide \$ amounts for all years if applicable.

	Budget 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025
Building Construction/Remodeling/Purchase	-	-	-	-	-
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase	465,000	-	-	-	-
TOTAL	465,000	-	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)
Provide \$ amounts for all years if applicable.

	Budget 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	465,000	-	-	-	-
Other (prior year carryover)	-	-	-	-	-
TOTAL	465,000	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

Town of Clay Banks

RESOLUTION 19-04-01

Implement a Comprehensive Communications Plan

Whereas, the Town of Clay Banks cooperated with the Door County Economic Development Corporation in conducting a survey to gather information on the path to improving Cell Phone and Internet Service availability; and

Whereas, the Door County Economic Development Corporation goal is to develop a plan for countywide broadband coverage for each and every business and resident in Door County; and

Whereas, the results of our survey showed there are major breaches in cell phone and internet coverage's scattered throughout the Town of Clay Banks, with locations along the shoreline and below the bluffs being the most affected areas; and

Whereas, the Town of Clay Banks is aware the Southern Door Fire Department also experiences breaches in communications, under the Door County Communication System, when responding to emergency calls in these same prone areas; and

Whereas, proper communications is paramount for the safety and well-being of our citizens and those passing through, knowing that at anytime an emergency call from a cell phone or a communication from an emergency vehicle could save a life or protect property; and

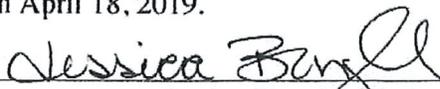
Whereas, the present service for Cell Phone and Internet coverage in Door County is a mixture of either satellite or hit-or-miss communication tower construction. It is a 'Porcupine' approach to a problem that requires serious planning.

Now Therefore Be It Resolved, by action at the Annual Meeting for the Town of Clay Banks, the electorate present hereby calls on the County of Door to conduct a study and implement a Comprehensive Communications Plan that will provide broad coverage for Emergency, Cell Phone and Internet coverage for all areas and properties in Door County, and

Be it Further Resolved, the seriousness of the problem requires that the Comprehensive Communications Plan be approved and in place before there is any expansion to any present or new Emergency, Cell Phone or Internet Systems, and

Be it Further Resolved, that the Clerk for the Town of Clay Banks send a copy of this Resolution to the Door County Economic Development Corporation, the Door County Administrator, our County Board Representative and the Door County Unit of the Towns Association requesting their assistance in advancing this effort.

I attest this Resolution was unanimously passed
at the Annual Meeting for the Town of Clay Banks
on April 18, 2019.



Jessica Bongle, Clerk

C.I.P REQUESTS
TECHNOLOGY SERVICES

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2020-2024**

Department: TECHNOLOGY SERVICES Submitted By: JASON ROUER
 Project Name: COUNTY BOARD/CHAMBERS ROOM AUDIO/VIDEO UPGRADE Date: 7/16/2020

Priority: Urgent/Necessary/Growth-Related (circle one)

Description (summarized--detailed project plan, location, and justification to be attached):
 This project is to upgrade the existing audio/video equipment in the County Board/Chambers Room keeping current functionality level and improving the system based off the needs/recommendations of our County Clerk and Administrator.

Location (summarized--detailed project plan, location, and justification to be attached): Government Center - County Board & Chambers Room

Justification (summarized--detailed project plan, location, and justification to be attached):
 The current County Board/Chambers Room equipment is dated and beyond it's end of life running software that is no longer supported. Currently we replace components as needed when there are issues but it's become increasingly difficult to find such parts due to their age. The aged technology also makes it difficult for current equipment to utilize it putting stress on the technology services department or those that act as stewards for the room to find solutions to make it work. Lastly we've included a feed to meet current recording needs of the service the County pays for and utilizes. This is a needed upgrade we did not include in last year's CIP but are bringing forward this year.

Expenditures (in thousands) Provide \$ amounts for all years if applicable.	Budget 2020	Proposed 2021	Proposed 2022	Proposed 2023	Proposed 2024
Building Construction/Remodeling/Purchase	254,000	-	-	-	-
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase	-	-	-	-	-
TOTAL	254,000	-	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands) Provide \$ amounts for all years if applicable.	Budget 2020	Proposed 2021	Proposed 2022	Proposed 2023	Proposed 2024
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	100,000	-	-	-	-
Other (prior year carryover)	154,000	-	-	-	-
TOTAL	254,000	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

DEBT MANAGEMENT PARAMETERS

This section contains the parameters specified within the Capital Improvements Plan Policies and Procedures adopted by the County Board on May 22, 2007 in Resolution #2007-38. The methodology uses equalized value as the base.

**Table 9
Debt Management Parameters**

Maximum Use of County Debt Capacity

Projected Equalized Value (Based on 2019 Equalized Value)	5% of Equalized Value Per State Statute	15% of Available Capacity - County C.I.P. Policy
\$ 7,415,836,800	\$ 370,791,840	\$ 55,618,776

Maximum Debt Rate

Projected Equalized Value	.80 Cents Per \$1,000 Maximum Debt Rate in Dollars
\$ 7,415,836,800	\$ 5,932,669

**Maximum % of Total Expenditures
for Debt Service**

Budgeted General Fund Expenditures for 2020	Debt Service Cannot Exceed a Maximum of 25% of Budgeted GF Expenditures
\$ 33,688,152	\$ 8,422,038

2020 Debt Service

Scheduled Debt Service 2020 Budget	Total Debt 1/1/2020
\$ 2,381,545	\$ 13,730,000

DOOR COUNTY, WISCONSIN
SCHEDULE OF BONDED INDEBTEDNESS
GENERAL OBLIGATION DEBT - AS OF JANUARY 1, 2018
Prepared by Mark Janiak, Door County Finance Department

	<u>GO Refunding Bonds</u> <u>Series 2015A</u>		<u>GO Building Bonds</u> <u>Series 2017A</u>				<u>Total</u>	<u>Remaining</u>
Issuance Date	July 14, 2015		March 23, 2017					
Original Amount	\$9,610,000.00		\$9,995,000.00					
Final Maturity	September 1, 2021		September 1, 2036					
<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u> <u>Principal</u>	<u>Total</u> <u>Interest</u>	<u>Principal &</u> <u>Interest</u>	<u>Principal</u> <u>Outstanding</u>
2018	\$1,855,000	\$154,000	\$100,000	\$255,845	\$1,955,000	\$409,845	\$2,364,845	\$15,740,000
2019	\$1,910,000	\$116,900	\$100,000	\$253,845	\$2,010,000	\$370,745	\$2,380,745	\$13,730,000
2020	\$1,950,000	\$78,700	\$100,000	\$251,845	\$2,050,000	\$330,545	\$2,380,545	\$11,680,000
2021	\$1,985,000	\$39,700	\$100,000	\$249,845	\$2,085,000	\$289,545	\$2,374,545	\$9,595,000
2022	\$0	\$0	\$540,000	\$247,845	\$540,000	\$247,845	\$787,845	\$9,055,000
2023	\$0	\$0	\$550,000	\$237,045	\$550,000	\$237,045	\$787,045	\$8,505,000
2024	\$0	\$0	\$560,000	\$226,045	\$560,000	\$226,045	\$786,045	\$7,945,000
2025	\$0	\$0	\$575,000	\$213,445	\$575,000	\$213,445	\$788,445	\$7,370,000
2026	\$0	\$0	\$585,000	\$199,070	\$585,000	\$199,070	\$784,070	\$6,785,000
2027	\$0	\$0	\$600,000	\$184,445	\$600,000	\$184,445	\$784,445	\$6,185,000
2028	\$0	\$0	\$615,000	\$169,445	\$615,000	\$169,445	\$784,445	\$5,570,000
2029	\$0	\$0	\$630,000	\$154,070	\$630,000	\$154,070	\$784,070	\$4,940,000
2030	\$0	\$0	\$645,000	\$138,320	\$645,000	\$138,320	\$783,320	\$4,295,000
2031	\$0	\$0	\$670,000	\$120,260	\$670,000	\$120,260	\$790,260	\$3,625,000
2032	\$0	\$0	\$685,000	\$101,500	\$685,000	\$101,500	\$786,500	\$2,940,000
2033	\$0	\$0	\$705,000	\$82,320	\$705,000	\$82,320	\$787,320	\$2,235,000
2034	\$0	\$0	\$725,000	\$62,580	\$725,000	\$62,580	\$787,580	\$1,510,000
2035	\$0	\$0	\$745,000	\$42,280	\$745,000	\$42,280	\$787,280	\$765,000
2036	\$0	\$0	\$765,000	\$21,420	\$765,000	\$21,420	\$786,420	\$0
Totals	\$7,700,000	\$389,300	\$9,995,000	\$3,211,470	\$17,695,000	\$3,600,770	\$21,295,770	

OTHER PERTINENT INFORMATION

This section contains the Door County Adopted Policy for the Capital Improvements Plan.
This section also includes guidelines for the CIP & other Non-Major Capital Outlay.

DOOR COUNTY, WISCONSIN

CAPITAL IMPROVEMENTS PLAN POLICY AND PROCEDURES

Adopted by County Board

May 22, 2007

Resolution 2007-38

Door County Capital Improvements Plan (CIP) Policy and Procedures

INTRODUCTION AND PURPOSE

Introduction

The Door County Capital Improvements Plan (CIP) is a schedule of qualifying capital outlay and major County projects expected to be considered during the next five years. The plan represents the comprehensive prioritization of long-range capital needed to protect existing investments, replace assets that have outlived their usefulness, or meet the changing needs of the County. An effective capital improvements plan will provide the basic foundation for an effective decision making process.

Purpose

The purpose of a CIP is to provide a schedule of projects, which may or should be considered for funding over the next 5 years. It is a planning document. Therefore, inclusion of a project in the CIP does not guarantee it will be funded (i.e. not “set in stone”).

There are several reasons for this CIP process. (1) A CIP sets a realistic schedule of capital improvements that can be implemented within the limits of the County’s financial resources. (2) It is a mechanism for departments to identify potential projects and provide justification for their need to the County Administrator. Projects can be evaluated from a long-term perspective rather than satisfying immediate need. (3) The plan also services as a conduit of information from the various departments to the County Board. (4) It can be a comprehensive document that not only provides continuity in financial decisions but connects long term planning to the annual budget process for major projects. (5) A successful CIP can stabilize the tax levy over time and effectively match future expenditures with the capacity to pay for them in a given time frame. (6) Improving public awareness about future needs is another valuable objective of a CIP.

THE PROCESS AND PROCEDURE

Coordination

The capital improvements plan process involves bringing together people and information from nearly all areas of County Government. Because of the scope of this effort, the coordination of the process is extremely important. The Finance Director will make sure that the necessary data and information is collected and assembled into a reviewable format, and to take primary responsibility for drafting the CIP for review by the County Administrator.

Department Requests

Each department head will compile and submit their proposed projects for the CIP on the capital improvements request form provided (Addendum A). Descriptions of proposed projects, brief justifications for the projects, and identification of the suggested sources of funds to pay for the projects are to be included on this form. Each department head is responsible for having *their oversight committee review and approve* all capital item requests prior to submitting them to the Finance Director for inclusion in the CIP.

Determination of Capital Items

For the purposes of the CIP, a capital asset *to be included* in a CIP is defined as: (1) an expenditure that is for a county department or operation; (2) generally non-recurring; (3) has a cost over *\$50,000*; and (4) has a service life of *five (5)* years or greater.

Capital assets or outlay with an individual cost of *\$5,000 to \$50,000* will be considered non-major capital, will not be included in the CIP plan and will be handled routinely during the budget process as non-major capital outlay. All non-major capital requests will be requested in the same manner as those that qualify for CIP. Examples of three broad categories are defined as follows:

Buildings – New construction or major rehabilitation of buildings;

Equipment – Rolling stock (i.e. automobiles, vans, trucks), large equipment such as computer servers, air conditioners, telephone networks, and software (Vehicle replacements are exempt from these criteria but will be included in the non-major capital request listing);

Improvements – Minor building rehabilitation, land purchases, highway resurfacing etc.

Criteria

The County Administrator and Finance Director will go through a screening process. There are two levels of screening that will be used. The first level will identify (1) if there is statutory authority for the County to expend funds on the project, (2) if there is sufficient county wide impact, and (3) if the sponsoring agency is maximizing all other avenues for funding. The second level will examine the project to identify how effectively it meets the overall goals of the County. If a project meets these screening criteria, then it can be ranked in the CIP process. If the project does not meet the screening criteria, the requesting agency will be told where its application is deficient and if a revised request may be resubmitted.

FUNDING AND DEBT MANAGEMENT GUIDELINES

Funding Methods

- **Cash Funding.** Any Capital Project that is expected to cost less than *\$50,000* will be funded through the tax levy, Federal, State or other funding or a combination thereof.

- **Short Term Financing.** Any capital project that is expected to cost more than **\$50,000** may be considered for funding using short-term notes to achieve the effect of “near cash” financing. For purposes of these guidelines, short term is considered to be an amortization period not to exceed **60** days. Said debt would be scheduled with a sale in December and payoff in January or February.

- **Long Term Financing.** Any capital project that is expected to cost more than **\$50,000**, and that has an anticipated life expectancy of at least **15 years or greater** may be funded with long-term debt with the amortization period equal to a term not to exceed the project’s life expectancy. Regardless of the project life expectancy, the County has established a maximum amortization period for any project financing of **15 years**. The Finance Committee may recommend a longer amortization period for major building projects that would have a useful life of more than **25 years**.

Debt Management Parameters

Financing Guidelines. In utilizing long term financing for capital projects, the County has established the following debt management parameters:

Maximum Debt Rate. The County’s equalized tax rate for long-term debt service will not exceed **80 cents per thousand**.

Note: the 80¢ is NOT added to the existing rate, but would be the TOTAL maximum debt rate going forward for existing and any new debt. The rate is calculated for the budget year by taking the total debt service plus planned debt service divided by the equalized value divided by \$1,000.

Maximum % of Total Expenditures for Debt Service. The County will not issue long term debt that would result in annual debt service requirements in amounts greater than a number equal to **25%** of its total projected General Fund expenditures budget.

Note: Rate is calculated for the budget year by taking the total debt service payments (current and planned) and dividing that number by total projected General Fund expenditures). Example: The 2007 payment on existing long-term debt was equal to 9.98% of 2007 budgeted General Fund expenditures. When major capital outlay from the 2007 budget is added to the debt service payment, the total represents approximately 25% of the total General Fund Expenditures budget.

Maximum Use of County Debt Capacity. The County may, per Wisconsin State Statute, issue general obligation debt in a principal amount not to exceed **5%** of its equalized value. The County will at any given time utilize not more than **15%** of its available capacity.

Note: Calculated by taking 5% of equalized value for budget year and multiplying that number by 15%.

Nothing in this policy prohibits the County Board from considering alternative methods of financing when those alternative methods are judged to be in the best interest of the County.

DEVELOPING THE CAPITAL IMPROVEMENTS PLAN

The County Administrator and Finance Director will prepare the Capital Improvements Plan to be presented to the Finance Committee. To some extent, developing the CIP is a “trial and error” process in which there is a concerted effort to match various funding sources and combination of sources to achieve the best results. The process involves some subjective judgment as to the best combinations.

After the complete Capital Improvements Plan is prepared and adopted by the Finance Committee, it is forwarded to the County Board for review and approval. The program approved by the County Board is subsequently forwarded to the Finance Committee for inclusion in the following year’s budget.

IMPLEMENTING, MONITORING, AND UPDATING THE CAPITAL IMPROVEMENTS PROGRAM

The CIP should be developed somewhat concurrently with the annual operating budget. After the CIP is adopted, the first year of the program becomes the approaching year’s capital budget which is combined with the non-major capital items and vehicle replacement and adopted with the operating budget. These guidelines should be reviewed on an annual basis to ensure they are meeting the ongoing needs of the County. Legislative changes, changes in the County’s financial position, capital project needs, and other variables make it prudent to review these guidelines on a periodic basis and modify them as needed and appropriate.

County of Door 2021 Capital Outlay Budget CIP and Non-Major Department Guidelines

All 2021 Capital Outlay/Capital Improvements requests will be submitted to the Finance Director in the proper format. The 2021 budget schedule specifies when this particular budget information is needed. The route for approval of Outlay requests shall be determined by the dollar amount of your request.

Capital Outlay/Capital Improvement items \$5,000-\$50,000

Capital Outlay/Capital Improvement requests for items \$5,000-\$50,000 are to be included on the non-major Outlay Request Form.

- Complete form and forward to the Finance Director who will catalog and place in a format to be reviewed by the County Administrator.
- **Requests that meet the \$5,000 minimum per item threshold are to be budgeted in account 69901.**
- Non-major capital outlay request form can be found on the P:/2021 County Budget/ 2021 Non-Major Outlay Requests.
- Worksheets can be adjusted to fit your budget information content (maintain letter size).
- Do not include known Vehicle Replacement Fund (VRF) outlay.
- **Do include** requests that are not part of the current VRF (i.e. a department has a need for an additional vehicle—1st time requested).
- Department's will be notified when an item has been rejected or deferred to the subsequent year's budget.

➤ Note→ if you request a workstation that consists of several attaching units and the aggregate value is over \$5,000, count the workstation as one item and budget as Capital Outlay.

Capital Projects/Outlay/Capital Improvement/Construction and Building items \$50,000 or More (CIP)

Capital Outlay/Capital Improvement request for items \$50,000 or more qualify for the CIP (Capital Improvements Plan).

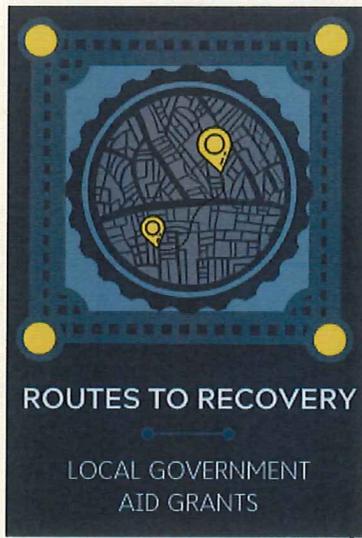
- Policies and procedures are on P:/2021 County Budget/2021 C.I.P. A C.I.P. request form for each project must be completed; forms are available on P:/2021 County Budget/2021 C.I.P./CIP Request Form Template 2021.
- The form, as presented by the individual departments, will be inserted into the CIP for the pertaining budget year.

County of Door 2021 Capital Outlay Budget CIP and Non-Major Department Guidelines

- Departments are required to fill in all information as known. The Description, Location, and Justification are required fields.
- Attach any supporting documentation for items listed.
- The Project ID# will be assigned by the Finance Department.
- Complete a separate CIP form for each CIP project.
- List suggested funding source(s).
- The Door County 2021 Budget Schedule covers the timing for items to be included in the CIP.

Outlay items under \$5,000 per item (non-capital outlay)

- Add to the non-capital outlay of the department budget one-time large purchases that will have an impact on subsequent year's budget.
- Example: if purchasing (2) two workstations at \$4,900 each (\$9,800 total), these would qualify as operational because of the individual dollar amounts but these are items that will not be purchased on an annual basis.
- Typically the following year's budget request, if all else remained static, would be less as the non-capital outlay would not be included.
- The same would hold true for single one time purchases.
- There is a separate account for Non-Capital Outlay purchases within each department—**account number 53136**.
- **It is required that all one-time non-capital outlay be budgeted in this account.**
- All non-capital outlay will be approved as part of the “regular” annual budget process. Non-capital outlay is part of your operational budget.
- A spreadsheet detailing what will be included in the Non-Capital Outlay Account #53136-- providing a description of what is requested, a price per unit, and the number of units requested-- should be included in the materials submitted to the Finance Department as part of the annual budget process.



Our local governments are on the front lines of supporting Wisconsin communities through the COVID-19 public health crisis and into recovery. That's why "We're All In."

Governor Evers and the Department of Administration (DOA) are launching the **Routes to Recovery: Local Government Aid Grants**. We are proud of the uniqueness and resiliency of every community in our state. The Routes to Recovery Grants will support local leaders in addressing some of their most urgent and unique recovery needs.

\$200 Million

Every Wisconsin county, city, village, and town in Wisconsin will receive a Routes to Recovery Grant from a \$190 million fund funded by the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act.

An additional \$10 million from this fund will provide Routes to Recovery Grants to Wisconsin's Tribal Partners.

> \$1 BILLION

The Routes to Recovery Grants are on-top of the \$1 billion in resources Governor Evers has already allocated for the state-wide response to COVID-19. These resources include the distribution of testing supplies, PPE, contact tracing, and other valuable resources to communities across the state.

UNIQUE ROUTES

The Routes to Recovery Grants will reimburse all of Wisconsin's units of local government for unbudgeted expenditures incurred this year due to the COVID-19 pandemic that have not already been covered through existing State of Wisconsin virus response efforts. Grants will cover reimbursements for the following categories:

- Emergency operation activities, including those related to public health, emergency services, and public safety response
- Medical and protective services and equipment, including PPE
- Cleaning, sanitizing, and other costs of COVID-19 mitigation in public areas and facilities, including those related to elections administration
- Temporary isolation housing for infected or at-risk individuals
- Testing and contact tracing costs above those covered by existing State programs
- Paid leave for public health and safety employees to take COVID-19 precautions
- Meeting local match requirements for expenses submitted for reimbursement by FEMA, to the full extent permitted by federal law
- Increased workers compensation costs due to COVID-19
- Purchases of services or equipment to facilitate telework by public employees

The determination of a local government's Routes to Recovery Grant amount is a formula based on the jurisdiction's population, as well as the priority of providing Wisconsin's units of local government no less than \$5,000, regardless of size of the population.

Visit www.doa.wisconsin.gov/COVID-19/LocalGovernmentAidGrants for more information, including the Routes to Recovery Grant allocations for Wisconsin municipalities and counties.



GOVERNOR
TONY EVERS



MEMO

To: Members of the Door County Finance Committee
 From: Steve Wipperfurth, Finance Director
 Date: July 14, 2020
 RE: COVID-19 Expenses and Funding from the CARES Act

Wisconsin will receive \$190 million from the Routes to Recovery Grant funded by the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act. These funds will be allocated to local government's for unbudgeted expenditures incurred this year due to the COVID-19 pandemic, that have not already been covered through existing State of Wisconsin virus response efforts. Door County's allocation is \$465,778.00.

Door County's estimated COVID-19 related expenses are as follows:

- \$103,000 Existing expenses
- \$100,000 County Board / Peninsula Rooms
- \$100,000 Sheriff Payroll/Overtime expenses
- \$ 20,000 New Server
- \$ 30,000 Message Boards
- \$ 50,000 Public Education
- \$100,000 UV air treatment units for Government Facilities

- **\$503,000 Total**

Date	Event	Time	Cost	Notes
7/28/2021	Boogie & YoYoz	7:30 - 11:00PM	\$ 7,000.00	Self Contained
7/29/2021	Bella Cain	7:30 - 11:00PM	\$ 8,180.00	Self Contained - Cost includes 4 Double Rooms @ \$170/Each
7/30/2021	Whiskey Ditch	5:30 - 8:30PM	\$ 1,200.00	Self Contained
7/30/2021	Head East	9:00 - 11:00PM	\$ 11,690.00	Cost Includes - \$1190 7 hotel rooms @ \$170/Each & Sound Farmers \$2000
7/31/2021	Ricrath Project 3:13	6:30 - 8:30PM	\$ 6,520.00	Cost Includes - \$1020 6 Hotel rooms @ \$170/Each & Sound Farmers \$2000
7/31/2021	BoDeans	9:00 - 11:00PM	\$ 35,000.00	\$27,500 Plus Hotels, Sound, Etc
8/1/2021	Modern Day Drifters	11:00 - 1:30PM	\$ 1,200.00	Self Contained
8/1/2021	Spice	2:00 - 5:00PM	\$ 1,600.00	Self Contained
	Sub - Total		\$ 72,390.00	
	Stage		\$ 5,680.00	
	Stock Cars & Track Prep		\$ 8,500.00	
	AMA		\$ 5,000.00	
	Demo		\$ 3,800.00	
	Festival Tent		\$ 9,000.00	
	Dock Dogs		\$ 8,840.00	Includes 2 hotel rooms @ \$170/Each
	Wood Carver		\$ 2,500.00	
	Pig & Ducks		\$ 5,000.00	
	BMX		\$ 3,500.00	
	Wrestlers		\$ 8,000.00	Cost Includes 6 Hotel Rooms @ \$170/Each x 2 and tent Rental - NO FOOD REQU
	Badger Band		\$ 3,700.00	
	Plain Air Art Show		\$ 1,000.00	
	High School Band Donations		\$ 2,000.00	
	Spectrum Carnival		\$ 50,000.00	
	Fire Works		\$ 7,000.00	
	Sub - Total		\$ 123,520.00	
	TOTAL		\$ 195,910.00	
	2021 Budget for Entertainment		\$ 137,400.00	
			\$ 58,510.00	Need to carry forward from 2020



DOOR COUNTY

Draft

Resolution No. 2020-61

ACQUISITION OF REAL PROPERTY - PIN 0280236342944A2

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Pursuant to Section 59.52(6), Wisconsin Statutes, a county board
2 may acquire real property (land and improvements) for public uses or purposes of
3 any nature; *and*

4
5 **WHEREAS**, The *Facilities & Parks Committee* recommends, based in part on the
6 preliminary assessments and cost estimates provided by The Samuels Group, Inc.,
7 acquisition of Door County PIN 028-02-36342944A2, 1309 Rangeline Road, Town
8 of Washington, Door County, Wisconsin (hereinafter "subject property"), for
9 purposes of a county-owned emergency (and other) services facility(ies);

10
11 **WHEREAS**, The broad parameters of County's agreement to acquire the subject
12 property follows:

- 13 • Purchase price not to exceed \$800,000; and
- 14 • Seller, for five (5) years, will: retain the ability to maintain and harvest the
15 existing lavender fields; be able to make use of the shed situated near the
16 lavender fields; be allotted a defined number of parking spaces for its use;
17 and be able to access the lavender fields by way of the existing grass road
18 (situated along the northerly property boundary).

19 The process of finalizing the terms and conditions, drafting and execution of any
20 necessary agreement, and consummating the sale will move forward upon
21 adoption of this resolution.

22
23 **WHEREAS**, The Finance Committee is, recommending that up to Eight Hundred
24 Thousand dollars (\$ 800,000.00) be transferred from the Unassigned Fund Balance Fund
25 (# 100.33101) to the Emergency Services Washington Island Property Land Acquisition
26 Expense Account (#100.06.1161.69908.6752) for the purpose of funding County's
27 acquisition of the subject property.

28
29 **NOW, THEREFORE, BE IT RESOLVED**, That the Door County Board of
30 Supervisors hereby authorizes the acquisition of Door County PIN 028-02-
31 36342944A2, 1309 Rangeline Road, Town of Washington, Door County, Wisconsin
32 for purposes of developing a county-owned emergency (and other) services
33 facility(ies).

34
35 **BE IT FURTHER RESOLVED**, By the Door County Board of Supervisors that
36 up to Eight Hundred Thousand dollars (\$ 800,000.00) be transferred from the
37 Unassigned Fund Balance Fund (# 100.33101) to the Emergency Services
38 Washington Island Property Land Acquisition Expense Account
39 (100.06.1161.69908.6752) for the purpose of funding County's acquisition of the
40 subject property

41
42 **BE IT FURTHER RESOLVED**, That the County Administrator or his designee
43 is, subject to the oversight of the Facilities & Parks Committee, empowered to:
44 negotiate, execute documents and take whatever other action is necessary to
45 consummate Door County's acquisition of the subject property consistent with this
46 resolution.

SUBMITTED BY: Facilities & Parks Committee

Daniel Austad, Chairperson

Alexis Heim Peter

Roy Englebert

Susan Kohout

David Enigl

Nancy Robillard

Ken Fisher

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BULTMAN			
CHOMEAU			
COUNARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GAUGER			
GUNNLAUGSSON			
HEIM PETER			
KOHOUT			
LIENAU			
LUNDAHL			
NORTON			
ROBILLARD			
TAUSCHER			
THAYSE			
VIRLEE			
VLIES WOTACHEK			
VOGEL			

BOARD ACTION

Vote Required: Two-Thirds of Members-Elect

Motion to Approve Adopted

1st _____ Defeated

2nd _____

Yes: _____ No: _____ Exc: _____

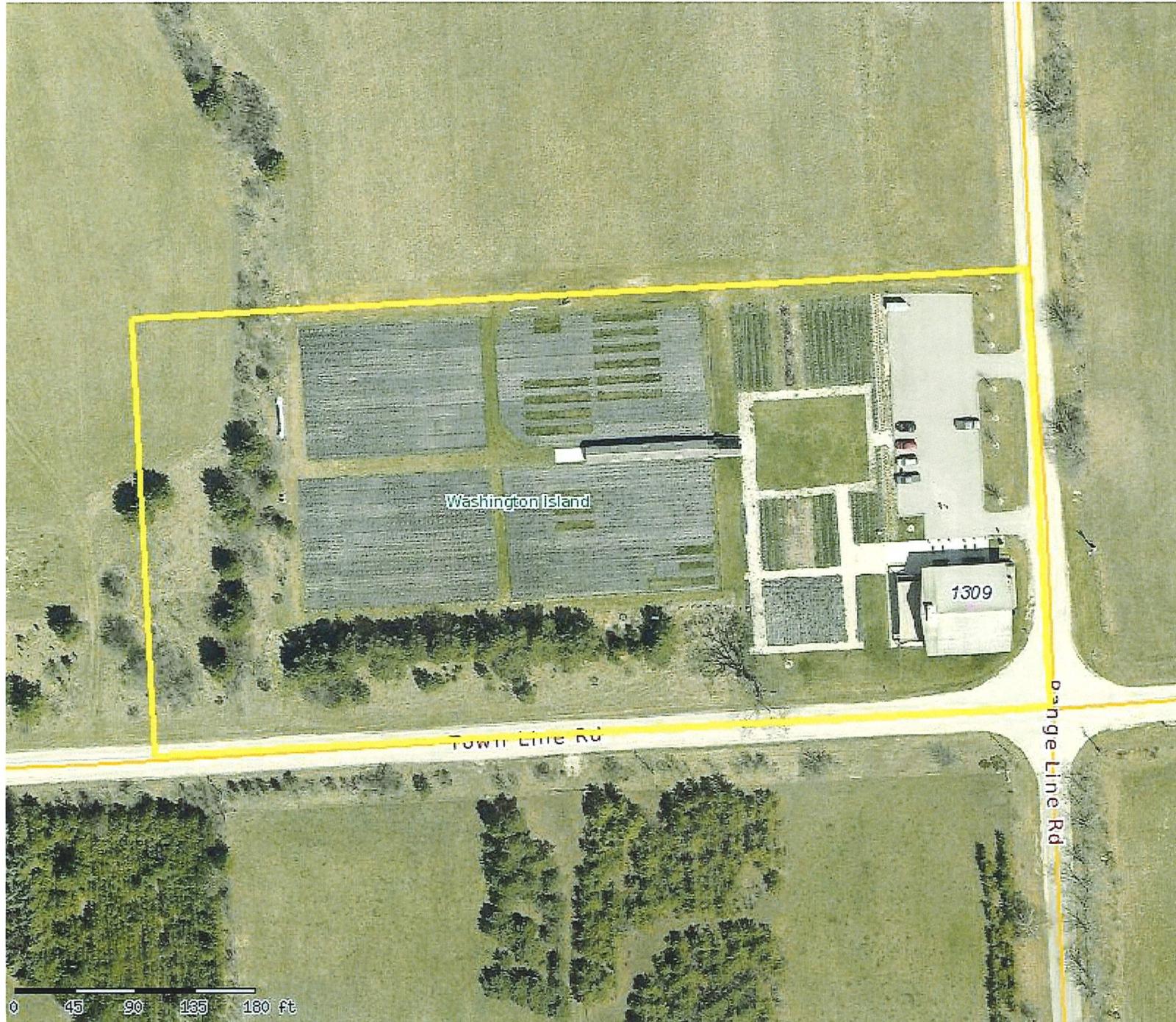
Reviewed by: _____, Corp. Counsel

Reviewed by: _____, Administrator

FISCAL IMPACT: The fiscal impact is a decrease of \$800,000 to the Unassigned Fund Balance which leaves a balance in this account of \$17,434,091.81. STW

Certification:
I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of July, 2020 by the Door County Board of Supervisors.

Jill M. Lau
County Clerk, Door County





Resolution No. 2020-05

Page 1 of 2

**EMERGENCY SERVICES FACILITY- WASHINGTON ISLAND
PRELIMINARY ASSESSMENT AND COST ESTIMATE**

DOOR COUNTY

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Door County ("County") requested proposals from design professionals
2 (architects / engineers) for a preliminary assessment and cost estimate related to the
3 establishment of an Emergency Services Facility on Washington Island; *and*
4

5 **WHEREAS**, This preliminary assessment and cost estimate involves two potential sites
6 (i.e., PIN 028-02-36342934B1 and PIN 028-02-36342944A2) and comparison between
7 renovating an existing structure or new construction; *and*
8

9 **WHEREAS**, Compliant proposals were received from Jewell Associates Engineering, Inc.
10 and The Samuels Group, Inc., and, after review and deliberation, it is recommended that The
11 Samuels Group, Inc. be awarded the contract for a fee of fifteen thousand dollars (\$15,000);
12 *and*
13

14 **WHEREAS**, The Washington Island Emergency Services Facility is identified as a capital
15 project within County's current Capital Improvement Plan ("CIP"), with a capital budget of eight
16 hundred thousand dollars (\$ 800,000); *and*
17

18 **WHEREAS**, Funds have not been appropriated for this preliminary assessment and
19 cost estimate in the 2020 budget, and the Finance Committee is recommending the transfer
20 of eighteen thousand dollars (\$18,000) from the Emergency Services Washington Island
21 Building Reserve (#100.32159) to the Capital Outlay Emergency Services Expense Account
22 (#401.51.7190.69901.00029); *and*
23

24 **WHEREAS**, Pursuant to Section 65.90(5)(a) Wisconsin Statutes and Rules of Order
25 #19 the amounts of the various appropriations and the purposes for such appropriations
26 stated in a budget may not be changed unless authorized by a vote of two-thirds of the
27 entire membership of the County Board of Supervisors;
28

29 **WHEREAS**, The Washington Island Emergency Services Facility will serve a public
30 purposes, and it is deemed to be advantageous to the County to proceed with the preliminary
31 assessment and cost estimate referenced above.
32

33 **NOW, THEREFORE, BE IT RESOLVED**, by the Door County Board of Supervisors, that
34 The Samuels Group, Inc. is awarded the contract, for a fee of fifteen thousand dollars
35 (\$15,000), to perform the preliminary assessment and cost estimate as described above.
36

37 **BE IT FURTHER RESOLVED**, by the Door County Board of Supervisors, that up to
38 eighteen thousand dollars (\$ 18,000) be transferred from the Emergency Services
39 Washington Island Building Reserve (#100.32159) to the Capital Outlay Emergency Services
40 Expense Account (#401.51.7190.69901.00029); be expended for the preliminary assessment
41 and cost estimate as described above.
42
43



Resolution No. 2020-05
EMERGENCY SERVICES FACILITY- WASHINGTON ISLAND
PRELIMINARY ASSESSMENT AND COST ESTIMATE

DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD	X		
BACON	X		
BULTMAN	X		
CHOMEAU	X		
D. ENGLEBERT	X		
R. ENGLEBERT	X		
ENIGL	X		
FISHER	X		
GUNNLAUGSSON			X
HALSTEAD	X		
HEIM PETER			X
KOCH	X		
KOHOUT	X		
LIENAU	X		
LUNDAHL	X		
NEINAS		X	
NORTON	X		
ROBILLARD	X		
VIRLEE	X		
VLIES WOTACHEK	X		
WAIT	X		

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BE IT FURTHER RESOLVED, That the County Administrator or his designee(s), subject to the general oversight of the Facilities and Parks Committee, is authorized to proceed with the preliminary assessment and cost estimate as described above.

BE IT FURTHER RESOLVED, That the results of the preliminary assessment and cost estimate will be reported back to the Door County Board of Supervisors before proceeding further with the Washington Island Emergency Services Facility.

SUBMITTED BY: FINANCE COMMITTEE

David Englebert
David Englebert, Chair

Nancy Robillard
Nancy Robillard

David Enigl
David Enigl

Richard Virlee
Richard Virlee

Susan Kohout
Susan Kohout

Laura Vlies Wotachek
Laura Vlies Wotachek

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st D. Englebert Defeated

2nd Enigl

Yes: 18 No: 1 Exc: 2

Reviewed by: [Signature], Corp. Counsel

Reviewed by: [Signature], Administrator

FISCAL IMPACT: The fiscal impact is a decrease of up to \$18,000.00 to the Emergency Services Washington Island Building Reserve account, which would leave a balance of \$782,000.00 in this account. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 28th day of January 2020 by the Door County Board of Supervisors.

Jill M. Lau
Jill M. Lau
County Clerk, Door County

Alexis Heim Peter

Door County

MB Invoice Aging Report

Miscellaneous Billing

Aging Date 06/30/20

Report By Customer

Due Date	Invoice Type	Invoice Number	Current	1-30	31-60	61-90	90+	Total
Customer 1993 - Attorney Aaron Schenk,						Undesignated Balance 0.00		
04/02/2020	DA - District Attorney	2020-26000032	.00	.00	.00	66.25	.00	66.25
Customer 1993 - Attorney Aaron Schenk, Totals			\$0.00	\$0.00	\$0.00	\$66.25	\$0.00	\$66.25
Customer 1167 - Attorney Daniel P Repka,						Undesignated Balance 0.00		
01/27/2019	DA - District Attorney	2018-26000153	.00	.00	.00	.00	19.01	19.01
Customer 1167 - Attorney Daniel P Repka, Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$19.01	\$19.01
Customer 1255 - Attorney Eric T Raskoph,						Undesignated Balance 0.00		
10/03/2019	DA - District Attorney	2019-26000090	.00	.00	.00	.00	17.25	17.25
Customer 1255 - Attorney Eric T Raskoph, Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$17.25	\$17.25
Customer 1031 - Attorney Jevon Jaconi,						Undesignated Balance 0.00		
04/02/2020	DA - District Attorney	2020-26000036	.00	.00	.00	74.85	.00	74.85
06/03/2020	DA - District Attorney	2020-26000058	.00	29.50	.00	.00	.00	29.50
Customer 1031 - Attorney Jevon Jaconi, Totals			\$0.00	\$29.50	\$0.00	\$74.85	\$0.00	\$104.35
Customer 1603 - Attorney John Miller Carroll,						Undesignated Balance 0.00		
07/02/2020	DA - District Attorney	2020-26000064 Pd	.00	.00	.00	.00	.00	.00 ✓
Customer 1603 - Attorney John Miller Carroll, Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Customer 1205 - Attorney Patrick C Brennan,						Undesignated Balance 0.00		
03/03/2019	DA - District Attorney	2019-26000011	.00	.00	.00	.00	17.25	17.25
Customer 1205 - Attorney Patrick C Brennan, Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$17.25	\$17.25
Customer 1215 - Attorney Quinn T Jolly,						Undesignated Balance 0.00		
05/10/2020	DA - District Attorney	2020-26000052 Pd 7/10/20	.00	.00	52.25	.00	.00	52.25 ✓
06/03/2020	DA - District Attorney	2020-26000060 Pd 7/10/20	.00	47.75	.00	.00	.00	47.75 ✓
Customer 1215 - Attorney Quinn T Jolly, Totals			\$0.00	\$47.75	\$52.25	\$0.00	\$0.00	\$100.00
Customer 1176 - Attorney Shane Brabazon,						Undesignated Balance 0.00		
04/02/2020	DA - District Attorney	2020-26000041	.00	.00	.00	31.35	.00	31.35
05/10/2020	DA - District Attorney	2020-26000053	.00	.00	69.90	.00	.00	69.90
Customer 1176 - Attorney Shane Brabazon, Totals			\$0.00	\$0.00	\$69.90	\$31.35	\$0.00	\$101.25
Customer 1339 - Button, Christopher						Undesignated Balance 0.00		
03/04/2020	Highway - Highway	2019-33000545	.00	.00	.00	.00	97.41	97.41
Customer 1339 - Button, Christopher Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$97.41	\$97.41
Customer 1896 - CenturyLink,						Undesignated Balance 0.00		
07/19/2020	Highway - Highway	2020-33000177	40.00	.00	.00	.00	.00	40.00
Customer 1896 - CenturyLink, Totals			\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
Customer 2652 - ELIOR NA-SUMMIT,						Undesignated Balance 0.00		
03/11/2020	Sheriff - Sheriff	2020-00000005	.00	.00	.00	.00	3.63	3.63
04/08/2020	Sheriff - Sheriff	2020-00000015	.00	.00	.00	3.40	.00	3.40
06/03/2020	Sheriff - Sheriff	2020-28000111	.00	14.78	.00	.00	.00	14.78
Customer 2652 - ELIOR NA-SUMMIT, Totals			\$0.00	\$14.78	\$0.00	\$3.40	\$3.63	\$21.81

Door County

MB Invoice Aging Report

Miscellaneous Billing

Aging Date 06/30/20

Report By Customer

Due Date	Invoice Type	Invoice Number	Current	1-30	31-60	61-90	90+	Total
Customer 2738 - Erickson Pribyl SC,						Undesignated Balance 0.00		
07/02/2020	DA - District Attorney	2020-26000065 Pd	.00	.00	.00	.00	.00	.00 ✓
Customer 2738 - Erickson Pribyl SC, Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Customer 2555 - ERICKSON, PRIBYL & JOHNSON,						Undesignated Balance 0.00		
11/01/2018	DA - District Attorney	2018-26000092	.00	.00	.00	.00	1.00	1.00
Customer 2555 - ERICKSON, PRIBYL & JOHNSON, Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00
Customer 2596 - GIBRALTAR POLICE DEPARTMENT,						Undesignated Balance 0.00		
05/01/2020	Tech Services - Tech Services	2020-13000021	.00	.00	41.25	.00	.00	41.25
Customer 2596 - GIBRALTAR POLICE DEPARTMENT, Totals			\$0.00	\$0.00	\$41.25	\$0.00	\$0.00	\$41.25
Customer 1454 - Hassel, David R						Undesignated Balance 0.00		
05/10/2020	DA - District Attorney	2020-26000046	.00	.00	22.75	.00	.00	22.75
Customer 1454 - Hassel, David R Totals			\$0.00	\$0.00	\$22.75	\$0.00	\$0.00	\$22.75
Customer 2476 - Kewaunee Department of Human Serv,						Undesignated Balance 0.00		
07/16/2020	Human Services - Human Services	2020-70000010	2,501.09	.00	.00	.00	.00	2,501.09
07/22/2020	Human Services - Human Services	2020-70000012	2,497.57	.00	.00	.00	.00	2,497.57
Customer 2476 - Kewaunee Department of Human Serv, Totals			\$4,998.66	\$0.00	\$0.00	\$0.00	\$0.00	\$4,998.66
Customer 1223 - Kwiatkowski, Joseph P						Undesignated Balance 0.00		
05/18/2019	DA - District Attorney	2019-26000038	.00	.00	.00	.00	3,856.93	3,856.93
07/31/2019	DA - District Attorney	2019-26000071	.00	.00	.00	.00	105.30	105.30
Customer 1223 - Kwiatkowski, Joseph P Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$3,962.23	\$3,962.23
Customer 1373 - Leverenz, Lisa						Undesignated Balance 0.00		
02/14/2020	Treasurer - Treasurer	2020-12000011 Pd 7/1/20	.00	.00	.00	.00	25.00	25.00 ✓
Customer 1373 - Leverenz, Lisa Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
Customer 100 - N.E.W. Technical College,						Undesignated Balance 0.00		
07/09/2020	Highway - Highway	2020-33000162 Pd 7/7/20	49.53	.00	.00	.00	.00	49.53 ✓
Customer 100 - N.E.W. Technical College, Totals			\$49.53	\$0.00	\$0.00	\$0.00	\$0.00	\$49.53
Customer 1212 - Nowikowski, Kim						Undesignated Balance 0.00		
03/03/2020	Treasurer - Treasurer	2020-12000015	.00	.00	.00	.00	25.00	25.00
Customer 1212 - Nowikowski, Kim Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
Customer 2777 - NWTC,						Undesignated Balance 0.00		
07/02/2020	Tech Services - Tech Services	2020-13000029 Pd 4/30/20	.00	.00	.00	.00	.00	.00 ✓
Customer 2777 - NWTC, Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Customer 1038 - Peninsula Land Consultants,						Undesignated Balance 0.00		
02/05/2020	Land Use Service - Land Use Services	2019-68000033	.00	.00	.00	.00	3.50	3.50
Customer 1038 - Peninsula Land Consultants, Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$3.50	\$3.50
Customer 1357 - Phebus, Douglas J						Undesignated Balance 0.00		
03/05/2020	DA - District Attorney	2020-26000020	.00	.00	.00	.00	20.30	20.30
Customer 1357 - Phebus, Douglas J Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$20.30	\$20.30

Door County

MB Invoice Aging Report

Miscellaneous Billing

Aging Date 06/30/20

Report By Customer

Due Date	Invoice Type	Invoice Number	Current	1-30	31-60	61-90	90+	Total
						Undesignated Balance 0.00		
Customer 2437 - Richards, Aaron								
06/15/2015	ACCD - County Accidents Reimb	040010764	.00	.00	.00	.00	206.79	206.79
Customer 2437 - Richards, Aaron Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$206.79	\$206.79
						Undesignated Balance 0.00		
Customer 2475 - Shawano Department of Human Service,								
07/16/2020	Human Services - Human Services	2020-7000009	2,501.09	.00	.00	.00	.00	2,501.09
07/22/2020	Human Services - Human Services	2020-7000011	2,497.57	.00	.00	.00	.00	2,497.57
Customer 2475 - Shawano Department of Human Service, Totals			\$4,998.66	\$0.00	\$0.00	\$0.00	\$0.00	\$4,998.66
						Undesignated Balance 0.00		
Customer 1445 - Smith, Sonny Alan								
03/03/2020	Treasurer - Treasurer	2020-1200016	.00	.00	.00	.00	25.00	25.00
Customer 1445 - Smith, Sonny Alan Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
						Undesignated Balance 0.00		
Customer 1432 - Southern Door Fire Department,								
07/09/2020	Highway - Highway	2020-33000167	198.26	.00	.00	.00	.00	198.26
Customer 1432 - Southern Door Fire Department, Totals			\$198.26	\$0.00	\$0.00	\$0.00	\$0.00	\$198.26
						Undesignated Balance 0.00		
Customer 300 - Southern Door School,								
03/29/2020	Highway - Highway	2020-33000033	.00	.00	.00	.00	.30	.30 ✓
06/03/2020	Tech Services - Tech Services	2020-13000026	.00	675.00	.00	.00	.00	675.00
06/11/2020	Highway - Highway	2020-33000151	.00	1,294.86	.00	.00	.00	1,294.86
07/02/2020	Tech Services - Tech Services	2020-13000032	675.00	.00	.00	.00	.00	675.00
07/09/2020	Highway - Highway	2020-33000163	867.85	.00	.00	.00	.00	867.85
Customer 300 - Southern Door School, Totals			\$1,542.85	\$1,969.86	\$0.00	\$0.00	\$0.30	\$3,513.01
						Undesignated Balance 0.00		
Customer 1118 - State Of Wisconsin,								
07/30/2020	Highway - Highway	2020-33000182	66,850.53	.00	.00	.00	.00	66,850.53
07/30/2020	Highway - Highway	2020-33000183	1,881.57	.00	.00	.00	.00	1,881.57
07/30/2020	Highway - Highway	2020-33000181	.00	.00	.00	.00	.00	.00
Customer 1118 - State Of Wisconsin, Totals			\$68,732.10	\$0.00	\$0.00	\$0.00	\$0.00	\$68,732.10
						Undesignated Balance 0.00		
Customer 1232 - State Public Defender's Office,								
07/02/2020	DA - District Attorney	2020-26000069	.00	.00	.00	.00	.00	.00 ✓
Customer 1232 - State Public Defender's Office, Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						Undesignated Balance 0.00		
Customer 1500 - Sturgeon Bay Fire Department,								
07/09/2020	Highway - Highway	2020-33000168	772.91	.00	.00	.00	.00	772.91 ✓
Customer 1500 - Sturgeon Bay Fire Department, Totals			\$772.91	\$0.00	\$0.00	\$0.00	\$0.00	\$772.91
						Undesignated Balance 0.00		
Customer 8000 - Sturgeon Bay Parks & Recreation,								
07/09/2020	Highway - Highway	2020-33000170	672.63	.00	.00	.00	.00	672.63 ✓
Customer 8000 - Sturgeon Bay Parks & Recreation, Totals			\$672.63	\$0.00	\$0.00	\$0.00	\$0.00	\$672.63
						Undesignated Balance 0.00		
Customer 10000 - Sturgeon Bay Police Department,								
07/09/2020	Highway - Highway	2020-33000172	1,990.00	.00	.00	.00	.00	1,990.00 ✓
Customer 10000 - Sturgeon Bay Police Department, Totals			\$1,990.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,990.00

Door County

MB Invoice Aging Report

Miscellaneous Billing

Aging Date 06/30/20

Report By Customer

Due Date	Invoice Type	Invoice Number	Current	1-30	31-60	61-90	90+	Total
						Undesignated Balance	0.00	
Customer 31000 - Sturgeon Bay Schools,								
07/02/2020	Tech Services - Tech Services	2020-13000034 <i>Pol</i>	.00	.00	.00	.00	.00	.00 ✓
Customer 31000 - Sturgeon Bay Schools, Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						Undesignated Balance	0.00	
Customer 2000 - Sturgeon Bay Street Department,								
07/09/2020	Highway - Highway	2020-33000169 <i>Pol 7/10/2023</i>	3,808.44	.00	.00	.00	.00	3,808.44 ✓
Customer 2000 - Sturgeon Bay Street Department, Totals			\$3,808.44	\$0.00	\$0.00	\$0.00	\$0.00	\$3,808.44
						Undesignated Balance	0.00	
Customer 61000 - Sturgeon Bay Utilities,								
07/09/2020	Highway - Highway	2020-33000173	2,452.24	.00	.00	.00	.00	2,452.24
Customer 61000 - Sturgeon Bay Utilities, Totals			\$2,452.24	\$0.00	\$0.00	\$0.00	\$0.00	\$2,452.24
						Undesignated Balance	0.00	
Customer 1113 - Town of Baileys Harbor,								
05/10/2020	Highway - Highway	2020-33000086	.00	.00	8,266.78	.00	.00	8,266.78
Customer 1113 - Town of Baileys Harbor, Totals			\$0.00	\$0.00	\$8,266.78	\$0.00	\$0.00	\$8,266.78
						Undesignated Balance	0.00	
Customer 1116 - Town of Clay Banks,								
05/20/2020	Highway - Highway	2020-33000108 <i>Pol</i>	.00	.00	.00	.00	.00	.00 ✓
Customer 1116 - Town of Clay Banks, Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						Undesignated Balance	0.00	
Customer 1112 - Town of Gardner,								
05/10/2020	Highway - Highway	2020-33000091 <i>Billing Adj</i>	.00	.00	1.00	.00	.00	1.00 ✓
Customer 1112 - Town of Gardner, Totals			\$0.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00
						Undesignated Balance	0.00	
Customer 1141 - Town of Union,								
07/22/2020	Highway - Highway	2020-33000179	3,833.77	.00	.00	.00	.00	3,833.77
07/22/2020	Highway - Highway	2020-33000180	12,900.75	.00	.00	.00	.00	12,900.75
Customer 1141 - Town of Union, Totals			\$16,734.52	\$0.00	\$0.00	\$0.00	\$0.00	\$16,734.52
						Undesignated Balance	0.00	
Customer 1365 - US Bank Home Mortgage,								
01/31/2020	Treasurer - Treasurer	2020-12000006	.00	.00	.00	.00	25.00	25.00
Customer 1365 - US Bank Home Mortgage, Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
						Undesignated Balance	0.00	
Customer 1144 - Village of Ephraim,								
07/09/2020	Highway - Highway	2020-33000165	106.00	.00	.00	.00	.00	106.00
07/09/2020	Highway - Highway	2020-33000166	396.79	.00	.00	.00	.00	396.79
Customer 1144 - Village of Ephraim, Totals			\$502.79	\$0.00	\$0.00	\$0.00	\$0.00	\$502.79
						Undesignated Balance	0.00	
Customer 2764 - WISDOT DTSD,								
07/09/2020	Highway - Highway	2020-33000174	925.00	.00	.00	.00	.00	925.00
Customer 2764 - WISDOT DTSD, Totals			\$925.00	\$0.00	\$0.00	\$0.00	\$0.00	\$925.00
						Undesignated Balance	0.00	
Customer 1473 - WPS,								
07/19/2020	Highway - Highway	2020-33000176 <i>Pol</i>	.00	.00	.00	.00	.00	.00 ✓
Customer 1473 - WPS, Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Totals			\$108,418.59	\$2,061.89	\$8,453.93	\$175.85	\$4,448.67	\$123,558.93

Pol \$7419.81
 Outstanding A/R: \$116,139.12
 Page 4 of 4

Budget Performance Report

Fiscal Year to Date 06/30/20

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
REVENUE										
Department 48 - Finance										
48501	Other Revenues	.00	.00	.00	.00	.00	30.00	(30.00)	+++	30.54
48516	Indirect Costs	.00	.00	.00	.00	.00	.00	.00	+++	3,497.83
Department 48 - Finance Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	(\$30.00)	+++	\$3,528.37
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	(\$30.00)	+++	\$3,528.37
EXPENSE										
Department 48 - Finance										
Sub-Department 1102 - Finance										
51101	Salary & Wages	324,938.00	.00	324,938.00	22,894.97	.00	143,864.08	181,073.92	44	293,514.39
51101.300PR	S&W Vac/PTO Vacation	.00	.00	.00	1,603.59	.00	5,526.86	(5,526.86)	+++	17,531.82
51101.311PR	PTO/Vac/Sick/EUSL Payout PTO/Vac/Sick/EUSL Payout	.00	.00	.00	.00	.00	.00	.00	+++	34,081.86
51101.320PR	S&W Holiday Holiday	.00	.00	.00	1,295.44	.00	2,297.10	(2,297.10)	+++	10,255.30
51101.385PR	S&W - COVID 19	.00	.00	.00	.00	.00	164.10	(164.10)	+++	.00
51101.390PR	S&W Personal Personal	.00	.00	.00	180.32	.00	713.40	(713.40)	+++	1,604.64
51101.395PR	S&W Administrative Administrative	.00	.00	.00	.00	.00	.00	.00	+++	4,808.80
51104	Overtime	.00	.00	.00	.00	.00	20.94	(20.94)	+++	809.83
51111.264	Per Diem Finance Finance Committee	6,540.00	.00	6,540.00	545.00	.00	1,930.00	4,610.00	30	5,590.00
51201	Social Security	25,358.00	.00	25,358.00	1,890.40	.00	11,151.46	14,206.54	44	26,188.96
51202	Retirement	21,934.00	.00	21,934.00	1,753.28	.00	10,299.67	11,634.33	47	21,549.10
51203	Dental Insurance	6,390.00	.00	6,390.00	426.08	.00	2,556.48	3,833.52	40	5,112.96
51204	Health Insurance	122,400.00	.00	122,400.00	11,136.00	.00	66,816.00	55,584.00	55	110,787.12
51205	Life Insurance	95.00	.00	95.00	8.24	.00	49.44	45.56	52	106.08
51206	Workers Compensation	664.00	.00	664.00	49.35	.00	289.88	374.12	44	675.33
52103	Independent Audit/Account	39,358.00	8,000.00	47,358.00	17,798.00	.00	17,798.00	29,560.00	38	40,929.00
52114	Investment Advisor	16,000.00	6,000.00	22,000.00	300.00	.00	1,778.77	20,221.23	8	13,140.00
52118	Ind Cost Auditor	6,375.00	.00	6,375.00	.00	.00	.00	6,375.00	0	6,255.00
52119	Appraisal-Fixed Assets	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	1,225.00
52127	Independent Actuary OPEB	4,750.00	4,750.00	9,500.00	.00	.00	10,000.00	(500.00)	105	.00
52206	Telephone	225.00	.00	225.00	.00	.00	177.96	47.04	79	306.27
52301	Repair & Maintenance	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
52401	Contracted Services	7,900.00	.00	7,900.00	.00	.00	1,910.59	5,989.41	24	8,755.68
52402	Membership Dues	800.00	.00	800.00	.00	.00	775.00	25.00	97	775.00
52403	Advertising & Legal Notic	500.00	.00	500.00	.00	.00	16.34	483.66	3	366.60
53102	Postage	500.00	.00	500.00	7.00	.00	164.10	335.90	33	193.29
53106	Office Supplies	3,000.00	.00	3,000.00	64.51	.00	420.13	2,579.87	14	1,759.44
53109	Publication&Subscription	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
53140	Gasoline, Oil & Antifreez	250.00	.00	250.00	.00	.00	.00	250.00	0	107.18
54101	Conference Fees & Training	1,160.00	.00	1,160.00	.00	.00	255.00	905.00	22	580.00
54102	Training Mile,Meals,Lodge	1,290.00	.00	1,290.00	.00	.00	.00	1,290.00	0	765.34

Budget Performance Report

Fiscal Year to Date 06/30/20

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
EXPENSE										
Department 48 - Finance										
Sub-Department 1102 - Finance										
54102.264	FINANCE Finance Committee	1,044.00	.00	1,044.00	37.19	.00	260.83	783.17	25	973.14
55101.100	IS Chgs-General Fd General Fund	.00	.00	.00	.00	.00	.00	.00	+++	106.22
55107	Leased Copying	4,000.00	.00	4,000.00	439.64	.00	2,178.08	1,821.92	54	7,476.77
55301	S& W Allocation	(3,023.00)	.00	(3,023.00)	.00	.00	(816.23)	(2,206.77)	27	(4,701.82)
59122	Bank Chargebacks	1,500.00	.00	1,500.00	69.35	.00	474.62	1,025.38	32	1,446.65
Sub-Department 1102 - Finance Totals		\$595,648.00	\$18,750.00	\$614,398.00	\$60,498.36	\$0.00	\$281,072.60	\$333,325.40	46%	\$613,074.95
Department 48 - Finance Totals		\$595,648.00	\$18,750.00	\$614,398.00	\$60,498.36	\$0.00	\$281,072.60	\$333,325.40	46%	\$613,074.95
EXPENSE TOTALS		\$595,648.00	\$18,750.00	\$614,398.00	\$60,498.36	\$0.00	\$281,072.60	\$333,325.40	46%	\$613,074.95
Fund 100 - General Fund Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	30.00	(30.00)	+++	3,528.37
EXPENSE TOTALS		595,648.00	18,750.00	614,398.00	60,498.36	.00	281,072.60	333,325.40	46%	613,074.95
Fund 100 - General Fund Totals		(\$595,648.00)	(\$18,750.00)	(\$614,398.00)	(\$60,498.36)	\$0.00	(\$281,042.60)	(\$333,355.40)		(\$609,546.58)
Grand Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	30.00	(30.00)	+++	3,528.37
EXPENSE TOTALS		595,648.00	18,750.00	614,398.00	60,498.36	.00	281,072.60	333,325.40	46%	613,074.95
Grand Totals		(\$595,648.00)	(\$18,750.00)	(\$614,398.00)	(\$60,498.36)	\$0.00	(\$281,042.60)	(\$333,355.40)		(\$609,546.58)

VOUCHER
STATE OF WISCONSIN
Door County

Submitted By:
 April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

VENDOR # 9776 New Vendor (Please Assign New #)
 One Time Vendor (Please Assign New #)

VENDOR NAME: Cardmember Services

VENDOR ADDRESS: _____

VENDOR ADDRESS: PO Box 790408

VENDOR ADDRESS: St. Louis, MO 63179-0408

Added to Voucher Listing

↓ This Area to be Completed by Finance Department ↓

PAID BY _____
 CHECK # _____

Date _____
 Paid _____

Voucher Listing Signed/Approved
 Meeting Date _____
 Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number	Sub Proj	Description	Qty	Amount	Invoice Date	Vendor Invoice Number	
250	70	2300	54101	1JK01	Refund on BHTP Admin Conference		-20.00		Health & Human Service	
250	70	2300	54101	1CM01	Refund on BHTP Admin Conference		-20.00		Health & Human Service	
250	70	2352	52701	05137 JB007	Refund of tax charged on order		-1.34		Health & Human Service	
250	70	2321	59153	001	Refund of tax charged on order		-2.74		Health & Human Service	
250			16101 GASCD		Gas cards for agency use		250.00		Health & Human Service	
100	06	1161	53110	001	Portable sneeze guard for psychologist		278.10		Health & Human Service	
250	70	2353	52701	05141 AK003	May 27,2020 112.55 Spec Medical Supp		180.84		Health & Human Service	
250	70	2353	52701	05141 AK003	May 27,2020 112.55 Spec Medical Supp		10.17		Health & Human Service	
250	70	2352	52701	05137 JB007	CLTS Communication Aids/Adaptive Aids		275.70		Health & Human Service	
250			16101 GASCD		Gas cards for agency use		250.00		Health & Human Service	
250	70	2321	59153	001	Hand wipes for staff		52.72		Health & Human Service	
250	70	2300	52461	LK002	Medical Records Request		1.60		Health & Human Service	
250	70	2300	52461	JV004	Medical Records Request		3.20		Health & Human Service	
250	70	2384	53110		Supplies for YCC		60.05		Health & Human Service	
Totals from pg 2								9,295.41		
								10,613.71		VOUCHER TOTAL

