

Agenda - LAND INFORMATION COUNCIL

County Board Room, 1st Floor Government Center, Room C101
421 Nebraska Street, Sturgeon Bay

Tuesday, August 4, 2020 at 9 am

In light of the declared state of emergency and to mitigate the impact of COVID-19 this meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in-person in the Peninsula Room (C121) 1st Floor Government Center (*please note public in-person has limited capacity and is on a first come, first served basis*).

To attend the meeting via computer:

Go to:

<https://doorcounty.webex.com/doorcounty/onstage/g.php?MTID=e077dc119567d25f08ee5f0d4ad1d8910>

Event Password: Aug4lic2020

To Connect via phone:

Call: 1-408-418-9388

Access Code: 146 876 9316

Those who cannot attend remotely should call (920) 746-2323 or e-mail (Lriemer@co.door.wi.us). We will attempt to facilitate reasonable access for people who cannot attend remotely. Likewise, if on the day of the meeting you have issues with virtual meeting, please call (920) 746-2323 or e-mail Lriemer@co.door.wi.us for assistance.

MEETING AGENDA

1. Call Meeting to Order, 9 **AM** ←
2. Establish a Quorum – members present
3. Adopt the Agenda

In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the County Clerk at (920) 746-2200. Notification 72 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting. Door County is committed to making its electronic and information technology (e.g., website and contents) accessible for all persons. If you encounter difficulty accessing the posted materials for this meeting, located on-line at <https://www.co.door.wi.gov/AgendaCenter> under the committee name, please call (920) 746-2323, or send a FAX to (920) 746-2387, or send an e-mail Lriemer@co.door.wi.us so that we may determine how to best assist you.

<u>Land Information Council Members</u>	<u>Position</u>
1. Tom Haight	GIS / LIO Coordinator
2. David Enigl	County Board Supervisor
3. Jason Rouer	Information Systems Director
4. Aaron LeClair	Emergency Services Director
4. Holly Hansen	Real Property Lister
5. Carey Petersilka	Register of Deeds
6. Jay Zahn	Treasurer
8. Brian Frisque	Registered Land Surveyor
9. Jeff Isaksen	Realtor and/or Realtor Association Member

4. Approve Land Information Council January 9th, 2020 meeting minutes
5. Open Forum of comments or questions from any person in attendance.
6. New Land Records System
 - 6.1. Treasurer & Real Property Listing – LandNav modules
 - 6.2. Zoning, Sanitary, and Conservation – Municipality Permitting modules
7. LIDAR derivatives
8. Aerial Imagery
9. Other Projects
10. Training / Conference opportunities / Announcements
11. Next Meeting
12. Adjourn

***** Please Note: Deviation from order shown may occur *****

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These minutes have not been reviewed by the oversight committee and are subject to approval or revision at the next regular committee meeting.

MINUTES: LAND INFORMATION COUNCIL

***Peninsula Room, 1st Floor Government Center, Room C121
421 Nebraska Street, Sturgeon Bay***

Thursday, January 9, 2020

1. Meeting was called to Order at 9:00 am by Chairman Tom Haight.
2. Establish a Quorum:
 Members present included Tom Haight, Holly Hansen, Aaron LeClair, Jason Rouer, Carey Petersilka, David Enigl and Jeff Isaksen.
 Jay Zahn and Brian Frisque were excused.
 Also present was Mariah Goode, Land Use Services Director.
3. Motion by Enigl, seconded by LeClair, to adopt the agenda. Motion carried.
4. Approve Land Information Council July 18th, 2019 meeting minutes: Motion by Isaksen, seconded by Hansen, to approve the minutes of July 18th, 2019 meeting as presented. Motion carried.
5. Open Forum of comments or questions from any person in attendance: None.
6. Land Records System status

Haight reported that the new land records system project and conversion is progressing and has been extended from what was originally scheduled with vendor GCS. The agreed to "Go Live" date of March 2nd for RPL and Treasurer modules was chosen largely to accommodate changes and integration specific to Door County needs, and occur after tax bill printing and first-collection. Permitting will now be provided through GCS partner using Munitcity5 (more advanced, web-based client for software & data storage at same contract agreement pricing). Munitcity5 permitting will include solutions for Zoning, Sanitarian, and Conservation records and processes and is forecast to "Go Live" approximately a month after GCS modules for RPL and Treasurer. Focus has been on the RPL and Treasurer program modules, data conversion, and integration with GIS mapping, imaging, Fidlar (register of deeds system), and finance. Status meetings occur weekly with GCS staff and County, which typically includes Jason Rouer, Tom Haight, Holly Hansen, and Chris Moe. Focus will soon change to the permitting side and reviewing process details for conversion to Munitcity5. Although the land records system conversion involves a number of County staff, their work processes, and existing data records, and includes the coordination with several outside vendors, the project process has continued to advance in a dynamic, logical manner.

7. Status of LiDAR acquisition

Haight stated that the County received LiDAR data this past November (2019). The derivative products of 1-foot contours and culvert locations were provided as new layers to the Door County Web Map. Soil and Water Conservation staff will be looked to for taking the lead and attend training to use other aspects of data for conducting local and/or regional analysis with water drainage/modeling/conservation plans.

8. Aerial Imagery

Haight reported that 2019 imagery was received this past spring (2019) from Pictometry International. The delivery included 6" resolution ortho (vertical map) perspective and 9" oblique (angled) view files and are available through the Door County Web Map. Haight stated that Door County has been on a two-year cycle for the imagery and will thus plan for a spring 2021 flight. A number of departments and applications find the Pictometry product to be quite useful at the two-year cycle. All digital historic photo years can be accessed from the Web Map as well.

9. Other Projects

Haight reported that the County received Impervious Surface and Building Roof-prints this past fall (layers are also on Web Map), based on 2019 imagery that was furnished to vendor. Ward data was just recently provided to State for use with Census data and will be used to support Supervisory Redistricting that will occur in 2021. Parcel data (and a number of other GIS layers) will be submitted to State DOA in February or March to maintain Door County's eligibility for future WLIP grants.

10. Training / Conference opportunities / Announcements

Haight announced that the Surveyor's Institute Annual Conference will be at the end of this month in the Wisconsin Dells; and then the next WLIA Annual Conference will be Feb. 19th – 21st in Madison, WI. Haight stated that he will send out a WLIA conference link to all members, and encouraged all to strongly consider attending the 3-days or a portion of. It is a very reasonably priced conference (expenses can be picked-up by County LIO) and provides a number of different opportunities to learn, make connections, and has a broad spectrum of land professionals, resources, and interests. Haight encouraged those that may be interested to then contact him early so that he can register all for conference & lodging.

11. Next Meeting will probably be scheduled for a date in July (2020).

12. Adjourn. Motion by Petersilka, seconded by LeClair, to adjourn. Motion carried.

Time: 9:35 a.m. Recorded by Tom Haight