

<p>Notice of Public Meeting</p> <p>Monday, August 17, 2020</p> <p>2:00 p.m.</p>	<p>FINANCE COMMITTEE</p>	<p><i>Door County Government Center</i></p> <p><i>County Board Room/Chambers Room, 1st floor</i></p> <p><i>421 Nebraska Street, Sturgeon Bay, WI</i></p>
<p><i>Oversight for Finance Department and County Treasurer</i></p>		

AGENDA

1. **Call Meeting to Order**
2. **Establish a Quorum ~ Roll Call**
3. **Adopt Agenda / Properly Noticed**
4. **Approve Minutes** of the July 20, 2020 Regular Finance Committee Meeting
5. **Communications**
6. **Public Comment**
7. **Old Business**
8. **County Treasurer**
 - ◆ Treasurer's Reports
9. **Finance Director Department Update**
 - ◆ Investment Report
 - ◆ Checking Account Summary
 - ◆ Comparison of Sales Tax Revenues
 - ◆ Unassigned Fund Balance & Contingency Fund Status
 - ◆ Health Insurance & Workers Comp
10. **New Business (Review / Action)**
 - A. Cedar Corporation Contract for Short-Term Zoning Administration Assistance
 - B. Approval of Transfer of Non-Budgeted Funds for John Miles Park Safety Fence
 - C. Discussion on 2021 Budget for Oversight Committees
11. **Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee**
12. **Vouchers, Claims and Bills**
13. **Next Meeting Date:**
 - Special Joint Finance/Administrative Committee Meeting – September 15, 2020 – 9:00 a.m.
 - Regular Monthly Meeting – September 1, 2020 – time tbd
14. **Meeting Per Diem Code.**
15. **Adjourn**

In light of the declared state of emergency and to mitigate the impact of COVID-19 this meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in-person in the Peninsula Room (C121) 1st Floor Government Center (*please note public in-person has limited capacity and is on a first come, first served basis*).

To attend the meeting via computer:

Go to:

<https://doorcounty.webex.com/doorcounty/onstage/g.php?MTID=ef4438798ff84c46e0548238df37891c5>

Event Password: Aug17fin2020

To Connect via phone:

Call: 1-408-418-9388

Access Code: 146 712 2165

Deviation from the order shown may occur

MINUTES
Monday, July 20, 2020

FINANCE COMMITTEE

*Door County Government Center
 County Board Room/Chambers Room, 1st floor
 421 Nebraska Street, Sturgeon Bay, WI*

Oversight for Finance Department and County Treasurer

"These minutes have **not** been reviewed by the oversight committee and are subject to approval at the next regular committee meeting."

Call Meeting to Order

The Monday, July 20, 2020 Finance Committee meeting was called to order by Chairman David Englebert at 2:00 p.m. at the Door County Government Center.

Establish a Quorum ~ Roll Call

Committee members present: David Englebert, Susan Kohout, Nancy Robillard, Dan Austad, Alexis Heim Peter, and Dale Vogel. Laura Vlies Wotachek appeared virtually.

Others present: Supervisor David Enigl, Administrator Ken Pabich, Finance Director Steve Wipperfurth, Assistant Finance Director JoAnn Baumann, CC Grant Thomas, Treasurer Jay Zahn, TS Director Jason Rouer, ES Director Aaron LeClair, and County Clerk Jill Lau.

Adopt Agenda / Properly Noticed

Motion by Austad, seconded by Robillard to adopt the agenda. Motion carried by voice vote.

Approve Minutes of the June 15, 2020 Regular Finance Committee Meeting

Motion by Kohout, seconded by Vogel to approve the minutes of the June 15, 2020 Finance Committee Meeting. Motion carried by voice vote.

Communications

No communications were presented.

Public Comment

N/A.

Old Business

County Treasurer

Treasurer's Reports

County Treasurer Jay Zahn reviewed the reports included in the meeting packet.

Finance Director Department Update

Finance Director Steve Wipperfurth reviewed the reports included in the meeting packet.

Investment Report

Finance Director Wipperfurth reported interest rates are expected to fall further and it is anticipated some investment opportunities may move to 0%. It is anticipated the interest revenues will fall short of the budgeted income for 2020.

Checking Account Summary

Comparison of Sales Tax Revenues

Unassigned Fund Balance & Contingency Fund Status

Health Insurance & Workers Comp

Reviewed.

New Business (Review / Action)

Approve the Purchase of Hot Mix Asphalt Plant Automation Controls Upgrade

Highway Commissioner John Kolodziej explained the request is to purchase upgraded automation controls at the hot mix asphalt plant. It was originally anticipated to purchase the upgrade as part of the 2021 budget. To ensure the equipment is purchased and installed prior to the 2021 construction season the request is before the Committee now. The current controller was installed in 2005 and hasn't had support for the past several years. The Highway Committee recommended the purchase now. The funds to purchase the upgrade would come from the Highway Department funds/cash balance. Essentially the payment would most likely occur in 2021.

Motion by Heim Peter, seconded by Kohout to approve the purchase of the hot mix asphalt plant automation controls upgrade and send on to County Board. Motion carried by voice vote.

Review and Approve Proposed 2021-2025 Capital Improvements Program (C.I.P.)

Administrator Pabich reviewed each of the 2021 requests. 2021 requests include: Airport - runway reconstruction; Highway Department - road maintenance; Facilities & Parks – move the John Miles Park Gate to 2021 from 2020, GC elevator replacement – begin to fund, and JC booster pump replacement; Emergency Services – Washington Island ES building; Register of Deeds – media conversion project; Sheriff Office – body cameras (recommended to defer to a future year); Emergency Management – LaSalle Park communication tower (recommended to cut; work with CATS to prioritize needs); Technology Services – technology upgrade for meeting rooms (removed, anticipating CARES funding in 2020).

2022-2025 placeholders reviewed. Discussion of the CIP as a planning document. It was requested ES Director LeClair provide the Ad Hoc EMS Study Committee Report to all County Board Members. Supervisor Heim Peter explained the potential need for tower upgrades in the Fish Creek area. It was suggested the \$465,000 originally added as LaSalle tower be budgeted in the 2021 CIP as communication tower and add LaSalle Park tower, \$465,000, to the 2022 CIP. The Register of Deeds CIP request was reviewed. The project would encompass the scanning of all of the remaining documents; this would complete the scanning of all documents and going forward new documents are scanned as received. Discussion of the placement of county-wide address sign replacement in the 2022 CIP; the Public Safety Committee is in favor of the project whereas the Resource Planning Committee is currently not in favor of the project with further review next year. Review of the CIP for the Washington Island ES project. Discussion of use of Workers Comp Funds to offset CIP projects. Discussion regarding placeholder for the Younkers remodel; no monies are allocated for 2021, project has too many unknowns at this time.

Motion by Robillard, seconded by Kohout to recommend forwarding the CIP with the following amendments to County Board: cross off LaSalle Park tower but the \$465,000 remain; add in LaSalle Park \$465,000 for 2022; move the body cameras to 2022. Motion carried by voice vote.

Review the COVID-19 Expenses and Funding from the CARES Act

Information included in the meeting packet was reviewed. Door County was allocated up to \$465,778. Expenses must be COVID-19 related. Expenses reviewed and include: existing expenses, County Board/Peninsula Room technology, new server, message boards, public education (media campaign between now and end of fall; radio, newspaper, billboards), and UV air treatment for government facilities. Approximately \$550,000 of related expenses. There are also other federal reimbursements available and we would look to maximize our reimbursements. CC Thomas suggested a discussion be held at County Board to make the full board aware of the potential for reimbursement. At this time, we are not ready to bring a resolution forward to the Board as it is unknown if the County will receive the funding.

Request Authorization to Carryover \$75,000 from 2020 for 2021 Fair Support

Administrator Pabich distributed a draft resolution and an updated expenditure listing. The Fair Board is asking to carry over \$65,000 from the 2020 Fair to the 2021 Fair. The Fair Board would like to start signing acts now.

Motion by Austad, seconded by Kohout to approve the draft agenda and move it forward to County Board. Motion carried by voice vote.

Resolution 2020-__ - Acquisition of Real Property – PIN 0280236342944A2

Administrator Pabich explained this is the resolution to actually acquire the property. The Facilities and Parks Committee recommends the purchase. The purchase price would not exceed \$800,000 with contingencies that the seller for five (5) years, will: retain the ability to maintain and harvest the existing lavender fields; be able to make use of the shed situated near the lavender fields; be allotted a defined number of parking spaces for its use; and be able to access the lavender fields by way of the existing grass road (situated along the northerly property boundary). The purchase price would be covered by the Washington Island Reserve with the remainder coming from the Reserve for the Community Center. The draft resolution needs to be updated to reflect the funding. CC Thomas explained if this is the direction the County Board decides to move it gives the County the opportunity to purchase the property in 2020 and move forward on remodel in 2021.

Motion by Austad, seconded by Heim Peter to forward the resolution to County Board. Motion carried by voice vote.

Quarterly Review of Accounts Receivable Aging Report

Information included in the meeting packet was reviewed.

Quarterly Review of Finance Department Budget Performance Report for 2020 Year-to-Date

Information included in the meeting packet was reviewed.

Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee

Nothing as of this meeting.

Vouchers, Claims and Bills

Reviewed.

Next Meeting Date:

Regular Monthly Meeting – August 17, 2020 – 2:00 p.m.

Meeting Per Diem Code

720.

Adjourn

Motion by Vogel, seconded by Robillard to adjourn. Time: 4:19 p.m. Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk



DOOR COUNTY TREASURER

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

JAY ZAHN
DOOR COUNTY TREASURER
(920) 746-2286
zahn@co.door.wi.us

TREASURER'S REPORT.....July 2020

	<u>July 2019</u>	<u>July 2020</u>
DELINQUENT TAXES	\$680,737.09 .52% of levy	\$ 390,889.73 .20% of levy
DELINQUENT SPECIAL ASSESSMENTS	\$313,468.35	\$ 602.57
DELINQUENT COLLECTIONS (month)	\$ 62,774.12	\$ 55,122.65
DELINQUENT SPECIALS (month)	\$ -0-	\$ 180.11
INTEREST COLLECTED (month)	\$ 21,832.28	\$ 24,185.88
INTEREST COLLECTED (year)	\$115,305.21	\$142,327.96
PENALTY COLLECTED (month)	\$ 10,931.53	\$ 12,104.26
PENALTY COLLECTED (year)	\$ 57,751.48	\$ 71,314.44
CURRENT YEAR COLLECTIONS	\$11,110,139.29	\$10,079,708.23
CURRENT YEAR OUTSTANDING	\$ 5,516,921.53	\$ 6,954,150.19
DELINQUENT PARCELS	613	341

Many phone calls concerning the tax deadline extension. Will be interesting to see what taxes are collected in the next few months.

In Rem parcels are advertised. Two were held out for possible purchase by City of Sturgeon Bay. Bids are due on September 18th and will be opened at your September meeting. Properties include a boat slip at Baileys Harbor Yacht Club, small parcel near Clark Lake, 5 parcels in Sawyer Subdivision and a home on South Kendale Avenue in the City of Sturgeon Bay.

Jay Zahn
Door County Treasurer

Door County Treasurer - Delinquent Taxes Outstanding

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	\$ 1,422,577.79	\$ 1,574,472.30	\$ 1,474,623.49	\$ 1,262,758.18	\$ 1,144,256.45	\$ 923,141.67	\$ 1,041,587.86	\$ 881,353.22	\$ 1,010,836.51	\$ 985,835.27	\$ 860,739.66
February	\$ 1,291,303.15	\$ 1,520,373.30	\$ 1,294,849.49	\$ 1,197,081.76	\$ 1,088,285.49	\$ 839,554.06	\$ 1,000,787.61	\$ 793,872.14	\$ 955,717.37	\$ 940,764.93	\$ 820,810.65
March	\$ 1,122,424.66	\$ 1,434,636.07	\$ 1,224,935.10	\$ 1,128,377.69	\$ 1,030,757.93	\$ 800,237.12	\$ 915,652.99	\$ 762,835.13	\$ 899,531.18	\$ 868,853.96	\$ 767,494.43
April	\$ 1,035,217.82	\$ 1,368,128.69	\$ 1,138,654.16	\$ 1,085,153.62	\$ 964,670.76	\$ 754,514.91	\$ 880,631.88	\$ 714,803.28	\$ 839,643.61	\$ 816,665.69	\$ 760,030.35
May	\$ 907,552.21	\$ 1,288,807.70	\$ 1,018,047.89	\$ 1,002,338.77	\$ 896,830.02	\$ 702,326.62	\$ 729,822.87	\$ 668,881.58	\$ 807,796.49	\$ 768,443.13	\$ 710,885.71
June	\$ 871,469.65	\$ 1,151,835.05	\$ 980,373.85	\$ 959,494.24	\$ 824,782.28	\$ 667,474.10	\$ 700,253.77	\$ 662,372.53	\$ 753,146.20	\$ 743,511.21	\$ 435,794.92
July	\$ 823,243.15	\$ 1,151,835.05	\$ 938,289.60	\$ 866,089.85	\$ 769,221.24	\$ 606,822.41	\$ 651,005.85	\$ 633,548.98	\$ 698,854.92	\$ 680,737.09	
August	\$ 750,865.12	\$ 1,013,377.66	\$ 816,164.45	\$ 779,703.05	\$ 666,616.64	\$ 521,009.64	\$ 599,013.64	\$ 610,531.48	\$ 668,893.39	\$ 621,237.70	
September	\$ 2,222,311.23	\$ 2,532,370.49	\$ 1,910,175.77	\$ 1,848,131.70	\$ 1,446,627.42	\$ 1,376,566.48	\$ 1,258,648.08	\$ 1,388,460.06	\$ 1,302,444.37	\$ 1,270,938.55	
October	\$ 2,056,018.32	\$ 2,138,602.69	\$ 1,637,718.29	\$ 1,702,617.51	\$ 1,204,512.71	\$ 1,241,274.65	\$ 1,148,301.77	\$ 1,239,816.68	\$ 1,199,838.94	\$ 1,138,556.32	
November	\$ 1,840,041.71	\$ 1,902,840.84	\$ 1,474,846.11	\$ 1,548,320.44	\$ 1,083,176.38	\$ 1,149,663.37	\$ 1,020,639.11	\$ 1,126,798.48	\$ 1,078,126.16	\$ 1,003,513.06	
December	\$ 1,675,660.42	\$ 1,726,555.90	\$ 1,368,529.81	\$ 1,358,283.40	\$ 930,792.70	\$ 1,090,737.73	\$ 906,771.77	\$ 1,042,502.71	\$ 1,027,138.55	\$ 920,619.61	

Door County Treasurer - Delinquent Tax Collections

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	\$ 192,101.09	\$ 101,188.12	\$ 251,932.41	\$ 105,771.63	\$ 214,026.95	\$ 65,495.77	\$ 49,149.87	\$ 64,903.04	\$ 31,666.20	\$ 41,303.28	\$ 59,879.95
February	\$ 131,274.64	\$ 54,099.00	\$ 179,774.00	\$ 65,676.36	\$ 55,970.96	\$ 83,587.61	\$ 40,800.25	\$ 87,481.08	\$ 55,119.14	\$ 45,070.34	\$ 39,929.01
March	\$ 166,878.49	\$ 85,737.23	\$ 69,914.39	\$ 68,704.13	\$ 57,527.56	\$ 39,316.94	\$ 85,134.62	\$ 31,037.01	\$ 56,186.19	\$ 71,910.97	\$ 53,319.22
April	\$ 89,206.84	\$ 66,507.38	\$ 86,280.94	\$ 43,224.07	\$ 64,713.08	\$ 45,722.21	\$ 35,021.11	\$ 48,031.85	\$ 45,519.53	\$ 52,188.27	\$ 7,461.08
May	\$ 127,665.61	\$ 79,320.99	\$ 111,179.71	\$ 82,814.85	\$ 67,840.74	\$ 52,188.29	\$ 150,808.11	\$ 45,921.70	\$ 31,847.12	\$ 40,589.70	\$ 49,144.64
June	\$ 36,082.56	\$ 130,315.09	\$ 111,709.76	\$ 42,844.53	\$ 72,047.74	\$ 34,852.52	\$ 29,570.00	\$ 6,509.05	\$ 54,650.29	\$ 24,931.92	\$ 250,036.92
July	\$ 48,226.50	\$ 59,705.82	\$ 41,084.25	\$ 91,952.01	\$ 55,561.04	\$ 60,651.69	\$ 49,247.92	\$ 28,824.49	\$ 54,291.28	\$ 62,774.12	\$ 55,122.65
August	\$ 64,958.83	\$ 59,642.81	\$ 122,125.15	\$ 67,769.20	\$ 102,604.60	\$ 47,998.42	\$ 39,990.30	\$ 23,016.56	\$ 29,961.53	\$ 59,499.39	
September	\$ 590,175.55	\$ 640,721.08	\$ 637,772.54	\$ 607,129.48	\$ 625,627.21	\$ 625,747.58	\$ 583,064.21	\$ 626,438.06	\$ 471,635.75	\$ 633,033.53	
October	\$ 169,373.63	\$ 276,017.35	\$ 272,557.48	\$ 145,514.19	\$ 242,114.71	\$ 135,291.83	\$ 110,346.31	\$ 148,643.38	\$ 103,566.19	\$ 132,382.23	
November	\$ 215,976.61	\$ 235,850.44	\$ 162,872.18	\$ 154,297.07	\$ 121,336.33	\$ 91,641.28	\$ 127,662.66	\$ 113,018.20	\$ 108,288.75	\$ 135,043.26	
December	\$ 164,381.29	\$ 176,284.94	\$ 106,316.30	\$ 190,037.04	\$ 94,538.94	\$ 58,895.64	\$ 74,382.85	\$ 84,295.77	\$ 50,987.61	\$ 82,893.45	
Total	\$ 1,996,301.64	\$ 1,965,390.25	\$ 2,153,519.11	\$ 1,665,734.56	\$ 1,773,909.86	\$ 1,341,389.78	\$ 1,375,178.21	\$ 1,308,120.19	\$ 1,093,719.58	\$ 1,381,620.46	\$ 514,893.47

Door County Treasurer - Number of Delinquent Tax Parcels

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	1,001.00	1,128.00	1,154.00	1,284.00	1,130.00	1,065.00	989.00	880.00	926.00	915.00	777.00
February	922.00	1,078.00	1,084.00	1,223.00	1,080.00	1,012.00	948.00	825.00	891.00	830.00	728.00
March	818.00	1,098.00	1,038.00	1,107.00	998.00	962.00	888.00	795.00	847.00	776.00	687.00
April	762.00	968.00	1,002.00	1,074.00	961.00	921.00	864.00	768.00	797.00	723.00	676.00
May	696.00	923.00	924.00	919.00	922.00	850.00	811.00	723.00	766.00	672.00	644.00
June	669.00	821.00	892.00	886.00	879.00	820.00	791.00	709.00	719.00	655.00	363.00
July	627.00	821.00	861.00	827.00	840.00	783.00	751.00	691.00	692.00	613.00	341.00
August	552.00	720.00	827.00	763.00	778.00	714.00	605.00	673.00	656.00	589.00	
September	1,602.00	1,731.00	1,854.00	1,588.00	1,576.00	1,300.00	1,203.00	1,288.00	1,260.00	1,125.00	
October	1,482.00	1,534.00	1,578.00	1,471.00	1,391.00	1,191.00	1,124.00	1,110.00	1,144.00	1,031.00	
November	1,333.00	1,370.00	1,419.00	1,350.00	1,244.00	1,076.00	1,019.00	1,110.00	1,013.00	900.00	
December	1,205.00	1,273.00	1,337.00	1,244.00	1,102.00	1,025.00	959.00	984.00	963.00	839.00	

Door County Treasurer - Interest Collected

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	\$ 30,117.39	\$ 14,735.56	\$ 46,671.42	\$ 17,083.78	\$ 49,341.47	\$ 9,137.66	\$ 10,154.69	\$ 12,295.55	\$ 5,636.48	\$ 7,617.74	\$ 9,858.75
February	\$ 23,481.62	\$ 12,998.10	\$ 40,384.94	\$ 13,644.93	\$ 12,724.70	\$ 20,332.02	\$ 14,424.68	\$ 17,393.16	\$ 11,814.66	\$ 13,525.52	\$ 13,261.35
March	\$ 54,129.34	\$ 27,244.79	\$ 23,820.65	\$ 24,483.91	\$ 22,465.51	\$ 18,400.13	\$ 29,723.68	\$ 14,297.52	\$ 22,488.75	\$ 31,894.99	\$ 28,522.06
April	\$ 21,756.45	\$ 21,049.56	\$ 19,715.42	\$ 12,402.29	\$ 17,173.30	\$ 14,942.33	\$ 12,337.31	\$ 14,507.20	\$ 13,141.13	\$ 19,153.39	\$ 5,103.64
May	\$ 39,911.87	\$ 21,929.87	\$ 35,767.22	\$ 24,777.71	\$ 21,459.68	\$ 19,633.28	\$ 35,327.14	\$ 15,793.57	\$ 13,153.83	\$ 12,466.90	\$ 15,355.02
June	\$ 16,347.66	\$ 40,420.37	\$ 12,909.70	\$ 11,949.24	\$ 24,254.20	\$ 11,847.51	\$ 11,567.91	\$ 3,419.97	\$ 19,572.03	\$ 8,814.39	\$ 46,041.26
July	\$ 22,034.94	\$ 26,629.70	\$ 24,537.60	\$ 36,439.30	\$ 23,222.14	\$ 23,749.55	\$ 22,563.81	\$ 15,316.89	\$ 20,702.39	\$ 21,832.28	\$ 24,185.88
August	\$ 44,728.58	\$ 47,688.64	\$ 55,280.39	\$ 43,553.00	\$ 52,224.56	\$ 31,543.98	\$ 30,159.98	\$ 29,226.32	\$ 35,833.05	\$ 39,958.46	
September	\$ 59,581.91	\$ 71,728.52	\$ 67,811.20	\$ 60,793.39	\$ 64,036.58	\$ 62,980.34	\$ 61,130.49	\$ 59,544.68	\$ 45,694.89	\$ 63,117.05	
October	\$ 23,724.92	\$ 39,753.19	\$ 43,726.22	\$ 25,257.65	\$ 34,876.34	\$ 22,149.82	\$ 12,592.69	\$ 17,628.79	\$ 14,599.84	\$ 16,828.07	
November	\$ 18,786.34	\$ 38,450.31	\$ 23,678.30	\$ 21,778.42	\$ 17,974.78	\$ 13,087.81	\$ 18,098.72	\$ 15,061.24	\$ 20,111.83	\$ 24,453.56	
December	\$ 26,718.37	\$ 25,541.29	\$ 21,524.50	\$ 29,821.67	\$ 16,364.23	\$ 9,480.35	\$ 10,025.38	\$ 11,147.87	\$ 8,375.44	\$ 16,365.79	
Total	\$ 381,319.39	\$ 388,169.90	\$ 415,827.56	\$ 321,985.29	\$ 356,117.49	\$ 257,284.78	\$ 268,106.48	\$ 225,632.76	\$ 231,124.32	\$ 276,028.14	\$ 142,327.96

Door County Treasurer - Penalty Collected

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	\$ 15,114.38	\$ 7,367.86	\$ 23,601.74	\$ 8,541.85	\$ 28,905.51	\$ 4,568.76	\$ 5,077.10	\$ 6,147.56	\$ 2,816.68	\$ 3,801.37	\$ 4,957.72
February	\$ 11,743.64	\$ 6,505.14	\$ 20,203.87	\$ 6,825.43	\$ 6,368.38	\$ 10,286.46	\$ 7,220.81	\$ 8,701.65	\$ 5,911.79	\$ 6,782.84	\$ 6,646.48
March	\$ 27,357.42	\$ 13,643.24	\$ 11,926.05	\$ 12,256.92	\$ 11,251.35	\$ 9,220.75	\$ 14,870.61	\$ 7,168.73	\$ 11,254.20	\$ 15,949.41	\$ 14,338.87
April	\$ 10,878.77	\$ 10,880.66	\$ 10,005.33	\$ 6,243.97	\$ 8,586.43	\$ 7,522.91	\$ 6,175.60	\$ 7,263.40	\$ 6,569.23	\$ 9,597.05	\$ 2,554.58
May	\$ 19,957.67	\$ 11,016.30	\$ 17,913.13	\$ 12,427.67	\$ 10,738.05	\$ 9,822.62	\$ 17,726.31	\$ 7,904.43	\$ 6,638.41	\$ 6,282.08	\$ 7,692.32
June	\$ 8,172.68	\$ 20,316.78	\$ 6,454.49	\$ 5,974.44	\$ 12,131.40	\$ 5,937.95	\$ 5,803.64	\$ 1,709.91	\$ 9,786.58	\$ 4,407.20	\$ 23,020.18
July	\$ 11,014.52	\$ 13,369.90	\$ 12,334.34	\$ 18,247.17	\$ 11,610.88	\$ 11,879.52	\$ 11,281.87	\$ 7,664.50	\$ 10,370.93	\$ 10,931.53	\$ 12,104.26
August	\$ 22,396.31	\$ 24,363.49	\$ 27,388.82	\$ 21,775.90	\$ 26,178.58	\$ 15,762.19	\$ 15,074.78	\$ 14,716.62	\$ 17,949.36	\$ 19,986.44	
September	\$ 29,797.97	\$ 35,873.00	\$ 34,721.92	\$ 30,419.07	\$ 32,017.76	\$ 31,496.89	\$ 30,645.93	\$ 29,813.94	\$ 22,860.98	\$ 31,703.54	
October	\$ 23,724.92	\$ 19,876.38	\$ 28,547.81	\$ 12,637.00	\$ 17,438.98	\$ 11,103.91	\$ 6,296.07	\$ 8,790.68	\$ 7,378.82	\$ 8,410.31	
November	\$ 18,786.34	\$ 19,434.81	\$ 11,838.95	\$ 10,890.51	\$ 9,002.99	\$ 6,543.72	\$ 9,058.30	\$ 7,539.66	\$ 10,116.55	\$ 12,226.63	
December	\$ 13,358.26	\$ 12,772.08	\$ 10,797.93	\$ 14,912.25	\$ 8,339.55	\$ 4,879.36	\$ 5,012.58	\$ 5,582.46	\$ 4,195.23	\$ 8,166.52	
Total	\$ 212,302.88	\$ 195,419.64	\$ 215,734.38	\$ 161,152.18	\$ 182,569.86	\$ 129,025.04	\$ 134,243.60	\$ 113,003.54	\$ 115,848.76	\$ 138,244.92	\$ 71,314.41

County of Door Investment Summary				
As of July 31, 2020				
Updated August 10, 2020 by Steve Wipperfurth, Door County Finance Department				
	Tax Costs	Market Value	Maturity Date	Interest Rate
Local Government Investment Pool (LGIP) - General Fund	25,595,973.07	25,595,973.07	N/A	0.14%
Local Government Investment Pool (LGIP) - Highway DK Jurisdictional				
Transfer	29,015.07	29,015.07	N/A	0.14%
American Deposit Management Co. - Money Market Account	2,286,630.84	2,286,630.84	N/A	0.19% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	9/20/2020	2.50% *
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	3/18/2022	2.43% *
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	7/24/2020	2.70% *
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	7/30/2020	2.65% *
American Deposit Management Co. - Certificate of Deposit (25 mos.)	245,000.00	245,000.00	12/22/2020	2.81% *
American Deposit Management Co. - Certificate of Deposit (12 mos.)	245,000.00	245,000.00	9/6/2020	2.32% *
American Deposit Management Co. - Certificate of Deposit (36 mos.)	245,000.00	245,000.00	4/30/2022	2.72% *
American Deposit Management Co. - Certificate of Deposit (12 mos.)	245,000.00	245,000.00	5/12/2021	1.00% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	200,000.00	200,000.00	10/26/2021	2.18% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/20/2020	2.65% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/12/2020	2.40% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	1/9/2022	2.13% *
American Deposit Management Co. - Certificate of Deposit (15 mos.)	245,000.00	245,000.00	8/24/2021	1.19% *
American Deposit Management Co. - Certificate of Deposit (18 mos.)	120,000.00	120,000.00	8/26/2021	1.74% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	2/21/2022	2.20% *
American Deposit Management Co. - Certificate of Deposit (12 mos.)	245,000.00	245,000.00	10/11/2021	2.13% *
American Deposit Management Co. - Certificate of Deposit (27 mos.)	245,000.00	245,000.00	6/27/2021	2.83% *
American Deposit Management Co. - Certificate of Deposit (30 mos.)	245,000.00	245,000.00	2/23/2021	2.75% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/29/2021	2.47% *
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	6/7/2021	2.18% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	8/2/2020	2.39% *
American Deposit Management Co. - Certificate of Deposit (23 mos.)	245,000.00	245,000.00	11/21/2020	2.90% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	5/6/2022	1.01% *
American Deposit Management Co. - Certificate of Deposit (16 mos.)	245,000.00	245,000.00	8/23/2021	1.14% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/11/2020	2.60% *
American Deposit Management Co. - Certificate of Deposit (13 mos.)	245,000.00	245,000.00	6/27/2021	0.95% *
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	11/22/2021	2.67% *
American Deposit Management Co. - Certificate of Deposit (13 mos.)	245,000.00	245,000.00	10/28/2021	2.13% *
Associated Bank - Tax Collections Checking Account	101.00	101.00	N/A	0.00%
Associated Bank - Money Market Account	2,270,970.23	2,270,970.23	N/A	0.15%
Associated Trust - Federal Farm Credit Bank	600,000.00	610,026.00	7/26/2023	2.00%
Associated Trust - Federal Farm Credit Bank	9,100,000.00	9,272,445.00	1/24/2024	1.67%
Associated Trust - Federal Farm Credit Bank	2,819,263.10	2,897,607.50	5/14/2024	1.53%
Associated Trust - Federal Farm Credit Bank	1,000,000.00	1,018,400.00	2/3/2025	1.68%
Associated Trust - U.S. Treasury Note	325,000.00	326,995.50	11/30/2020	2.00%
Associated Trust - U.S. Treasury Note	350,000.00	355,537.00	4/15/2021	2.35%
Associated Trust - Bank of North America Certificate of Deposit (36 mos)	150,000.00	155,973.00	1/24/2023	1.80%
Associated Trust - Sallie Mae Bank/Salt Lke Certificate of Deposit (36 mos)	245,000.00	255,353.70	1/23/2023	1.89%
Associated Trust - Wells Fargo Natl Bank West Certificate of Deposit (36 mos)	245,000.00	255,410.05	1/30/2023	1.89%
Associated Trust - Ally Bank Certificate of Deposit (36 mos)	245,000.00	254,814.70	1/30/2023	1.80%
Associated Trust - Alma Bank Certificate of Deposit (36 mos)	245,000.00	253,624.00	2/7/2023	1.60%
Associated Trust - Morgan Stanley Bank Certificate of Deposit (36 mos)	245,000.00	255,120.95	1/30/2023	1.85%
Associated Trust - Metro Credit Union Certificate of Deposit (24 mos)	245,000.00	250,693.80	1/31/2022	1.70%
Associated Trust - Merrick Bank Certificate of Deposit (36 mos)	245,000.00	254,185.05	1/31/2023	1.70%
Associated Trust - Nextier Bank Certificate of Deposit (24 mos)	245,000.00	250,522.30	2/22/2022	1.60%
Associated Trust - Raymond James Bank Certificate of Deposit (36 mos)	245,000.00	254,302.65	2/14/2023	1.70%
Associated Trust - Green State Credit Union Certificate of Deposit (24 mos)	245,000.00	250,693.80	1/31/2022	1.70%
Associated Trust - Goldman Sachs Bank Certificate of Deposit (24 mos)	245,000.00	250,029.85	11/8/2021	1.75%
Associated Trust - Goldman Sachs Bank Government Money Market	4,318,130.36	4,318,130.36	N/A	0.13%
Johnson Bank - Certificate of Deposit (18 mos.)	258,473.59	258,473.59	6/23/2021	1.25% **
Nicolet National Bank - Checking Account	16,279,010.45	16,279,010.45	N/A	0.10%
Nicolet National Bank/CDARS - Certificate of Deposit (24 mos.)	1,038,756.63	1,051,113.66	4/22/2021	2.37% **
Nicolet National Bank - Certificate of Deposit (24 mos.)	264,284.46	271,188.31	3/12/2021	2.58% **
Notes Receivable from School District of Sturgeon Bay	90,000.00	90,000.00	4/1/2022	1.56%
Wisconsin Investment Series Cooperative (WISC) - Investment Series and CMS Accounts, combined	2,830.46	2,830.46	N/A	0.18%
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (18 mos.)	51,887.09	51,887.09	9/4/2020	2.59%
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	241,700.00	241,700.00	1/19/2021	2.23%
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (18 mos.)	239,800.00	239,800.00	8/10/2020	2.74%
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	234,700.00	234,700.00	2/8/2021	3.04%
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (9 mos.)	249,148.99	250,002.97	12/30/2020	0.97%
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	241,000.00	241,000.00	11/8/2021	1.79%
Dana Investment Account (Mortgage -Backed Securities)	347,536.61	387,974.29	N/A	1.11% **
Investment Total	77,769,211.95	78,212,236.24		
* THIS IS THE MONTH-END BALANCE FROM THE PREVIOUS MONTH, SINCE THIS STATEMENT HAD NOT YET BEEN RECEIVED AT THE TIME THAT THIS REPORT WAS PREPARED.				
** YEAR-TO DATE AVERAGE YIELD (NET OF INVESTMENT MANAGEMENT FEES) ON AVERAGE COST.				
Investment Percentage Distribution: LGIP	25,624,988.14	32.76%		
Checking/Money Market Accounts	25,157,673.34	32.17%		
U.S. Treasury/Securities	14,481,011.00	18.52%		
Certificates of Deposit	12,470,589.47	15.94%		
Notes Receivable	90,000.00	0.12%		
DANA	387,974.29	0.50%		
Total	78,212,236.24	100.01%		
Revenues from General Fund Investments	2020 Budget	2020 YTD	% Received	
Interest on Investments	840,000.00	453,015.76	53.93%	
Return on Mortgage-Backed Securities	5,625.00	2,916.99	51.86%	
Totals	845,625.00	455,932.75	53.92%	
	Market Value	Total Return YTD, Net of		
Solid Waste Escrow -Long-Term Care (Fund 209)	1,185,046.70	-		

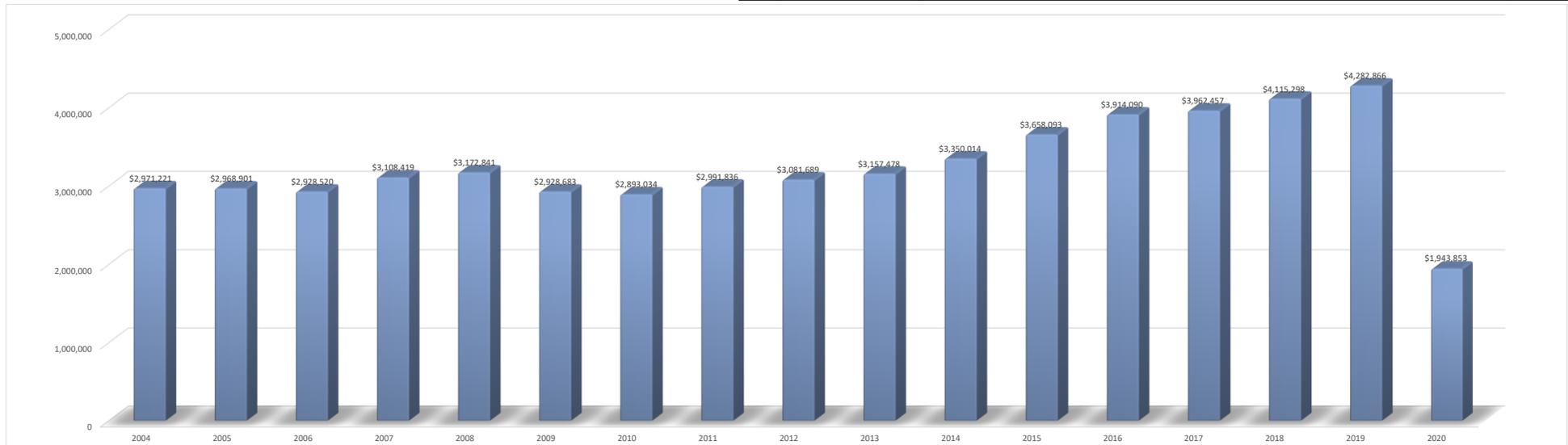
DOOR COUNTY BANK ACCOUNTS IN TRUST						
Month Ending: July 31, 2020						
Updated August 11, 2020 by Steve Wipperfurth, Door County Finance Department						
	Beginning	Add:	Less:	Add:	Less:	Ending Bank
	Balance Per		Cancelled		Fees/Other	Statement
	Statement	Deposits *	Checks	Interest	Deductions **	Balance
<u>Sheriff:</u>						
Jail Inmate Trust (Nicolet)	10,519.50	44,129.42	(31,003.26)	-	-	23,645.66
Drug Enforcement (North Shore)***	6,646.32	-	-	-	-	6,646.32
<u>Human Services</u>						
Representative Payee Acct. (Nicolet)	78,355.31	31,250.51	(24,912.15)	-	-	84,693.67
Senior Center Nutrition (Nicolet)	1,219.00	1,394.00	(1,219.00)	-	-	1,394.00
Senior Center Nutrition (Associated)	3,952.00	4,032.80	(3,952.00)	-	-	4,032.80
District Attorney Trust Account (Nicolet)	9,882.54	706.53	(429.42)	-	-	10,159.65
Clerk of Courts-Summary (Nicolet)	361,599.90	87,185.39	(121,500.59)	-	-	327,284.70
Less: Clerk of Courts-Held in Trust	(278,617.17)	35,082.09		-	-	(243,535.08)
Sunshine Fund (Nicolet)	1,551.20	-	-	-	-	1,551.20
Veterans Service Council (Nicolet)	14,928.60	1,345.00	(2,457.55)	-	-	13,816.05
Library (Nicolet)	5,270.96	5,000.00	(7,432.82)	-	-	2,838.14
TOTALS	215,308.16	210,125.74	(192,906.79)	-	-	232,527.11
* The amount shown in this column for "Clerk of Courts-Held in Trust" is the <u>net change</u> in the trust account balance during the month.						
** Any positive amounts shown in the column labeled "Fees/Other Deductions" represent service charges from a previous month that were refunded or paid for by the department (in the case of orders for checks or deposit tickets).						
*** This is the month-end balance from the previous month, since this statement was not available at the time that this report was prepared.						

DOOR COUNTY WISCONSIN

0.5% Sales Tax Rebate Collection History, January, 2004 thru July, 2020

Month Received	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	(Sales for Month of)
Jan	\$ 202,568	\$ 184,436	\$ 192,699	\$ 164,664	\$ 166,954	\$ 194,133	\$ 197,464	\$ 172,867	\$ 150,070	\$ 190,692	\$ 222,760	\$ 234,126	\$ 262,179	\$ 211,998	\$ 197,823	\$ 273,070	\$ 298,987	(Nov)
Feb	\$ 198,820	\$ 221,403	\$ 210,999	\$ 242,547	\$ 227,617	\$ 175,000	\$ 144,826	\$ 212,513	\$ 234,896	\$ 192,825	\$ 200,069	\$ 182,565	\$ 204,410	\$ 266,561	\$ 294,339	\$ 290,852	\$ 330,913	(Dec)
March	\$ 165,110	\$ 139,717	\$ 175,440	\$ 169,046	\$ 213,385	\$ 172,535	\$ 161,230	\$ 161,906	\$ 155,129	\$ 162,310	\$ 182,416	\$ 171,130	\$ 195,203	\$ 211,766	\$ 198,944	\$ 211,337	\$ 229,777	(Jan)
April	\$ 147,138	\$ 158,899	\$ 149,963	\$ 160,198	\$ 149,969	\$ 141,624	\$ 164,071	\$ 155,243	\$ 124,272	\$ 154,690	\$ 169,317	\$ 218,027	\$ 287,266	\$ 185,464	\$ 178,122	\$ 193,950	\$ 209,211	(Feb)
May	\$ 150,766	\$ 155,857	\$ 174,779	\$ 175,761	\$ 186,724	\$ 174,329	\$ 138,257	\$ 140,806	\$ 209,173	\$ 203,393	\$ 205,490	\$ 217,611	\$ 185,645	\$ 231,900	\$ 254,044	\$ 253,811	\$ 222,043	(March)
June	\$ 205,199	\$ 223,661	\$ 221,297	\$ 235,315	\$ 199,943	\$ 195,264	\$ 215,690	\$ 213,900	\$ 216,350	\$ 180,364	\$ 187,608	\$ 236,927	\$ 304,099	\$ 281,925	\$ 284,725	\$ 266,349	\$ 239,267	(April)
July	\$ 257,375	\$ 248,624	\$ 253,161	\$ 279,391	\$ 270,198	\$ 292,858	\$ 278,796	\$ 304,873	\$ 253,695	\$ 317,710	\$ 338,410	\$ 370,861	\$ 358,121	\$ 354,873	\$ 392,287	\$ 444,423	\$ 413,655	(May)
Aug	\$ 314,694	\$ 347,523	\$ 353,162	\$ 366,325	\$ 416,177	\$ 278,877	\$ 281,811	\$ 343,137	\$ 422,498	\$ 426,927	\$ 457,286	\$ 412,462	\$ 438,177	\$ 506,672	\$ 612,799	\$ 570,278	\$ -	(June)
Sept	\$ 382,785	\$ 370,347	\$ 362,264	\$ 374,740	\$ 362,360	\$ 392,082	\$ 438,668	\$ 400,437	\$ 392,873	\$ 369,808	\$ 352,942	\$ 467,420	\$ 492,873	\$ 489,378	\$ 437,497	\$ 438,280	\$ -	(July)
Oct	\$ 383,438	\$ 333,084	\$ 312,668	\$ 334,617	\$ 391,602	\$ 369,776	\$ 353,927	\$ 310,984	\$ 364,323	\$ 389,095	\$ 444,035	\$ 457,574	\$ 449,303	\$ 433,956	\$ 489,571	\$ 561,281	\$ -	(Aug)
Nov	\$ 296,224	\$ 316,127	\$ 363,243	\$ 369,611	\$ 334,516	\$ 276,142	\$ 247,201	\$ 329,297	\$ 350,025	\$ 350,974	\$ 323,406	\$ 345,890	\$ 418,609	\$ 490,129	\$ 484,654	\$ 477,028	\$ -	(Sept)
Dec	\$ 267,104	\$ 269,223	\$ 234,724	\$ 236,204	\$ 228,102	\$ 240,769	\$ 245,800	\$ 245,873	\$ 208,385	\$ 218,690	\$ 266,275	\$ 343,500	\$ 318,205	\$ 297,835	\$ 290,493	\$ 302,207	\$ -	(Oct)
Annual	\$ -	\$ -	\$ (75,879)	\$ -	\$ 25,294	\$ 25,294	\$ 25,293	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 2,971,221	\$ 2,968,901	\$ 2,928,520	\$ 3,108,419	\$ 3,172,841	\$ 2,928,683	\$ 2,893,034	\$ 2,991,836	\$ 3,081,689	\$ 3,157,478	\$ 3,350,014	\$ 3,658,093	\$ 3,914,090	\$ 3,962,457	\$ 4,115,298	\$ 4,282,866	\$ 1,943,853	\$ 10,061
% to Budget	114.28%	114.19%	108.46%	107.19%	106.76%	97.62%	96.48%	103.88%	104.46%	102.46%	106.50%	112.90%	116.16%	114.85%	109.74%	114.21%	51.84%	Year-to-Date
Budgeted	\$ 2,600,000	\$ 2,600,000	\$ 2,700,000	\$ 2,900,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 2,880,000	\$ 2,950,000	\$ 3,081,590	\$ 3,145,590	\$ 3,240,000	\$ 3,370,000	\$ 3,450,000	\$ 3,750,000	\$ 3,750,000	\$ 3,750,000	2020 vs 2019
Subsequent Levy Offset	\$ 371,221	\$ 368,901	\$ 228,520	\$ 208,419	\$ 172,841	\$ -	\$ -	\$ 111,836	\$ 131,689	\$ 75,888	\$ 204,424	\$ 418,093	\$ 544,090	\$ 512,457	\$ 365,298	\$ 532,866	\$ -	

Ahead (behind) same month in prior year \$ (30,768)
 Average % to Date for this time period should be 58.33%



DOOR COUNTY
UNASSIGNED FUND BALANCE (located within the General Fund)
As of July 31, 2020

The following information on the General Fund is being provided to the Door County Board of Supervisors pursuant to Rule 19:

Unassigned Fund Balance--General Fund as of 12/31/2019	<i>Audited</i> \$ 19,198,050.48
 <u>2020 Approved Changes to Unassigned Fund Balance:</u>	
Transfer from Unassigned Fund Balance included in 2020 Budget - for Jail Door CIP Project	(130,000.00)
Transfer from Unassigned Fund Balance included in 2020 Budget - for Human Services Reserve	(792,538.00)
Transfer of Non-Budgeted Funds - 56 N 4th Ave Building 2019 Property Tax Bill - Resolution 2020-31	(18,004.00)
Transfer of Non-Budgeted Funds - Email Archival Solution - Resolution 2020-33	(23,416.67)
	(963,958.67)
 Available Unassigned Fund Balance 7/31/2020	 \$ 18,234,091.81 <i>Unaudited</i>

Steve Wipperfurth, Finance Director

	<u>As of 12/31/2017</u>	<u>As of 12/31/2018</u>	<u>As of 12/31/2019</u>	<u>As of 7/31/2020</u>
Unassigned Fund Balance	\$ 14,841,408.21	\$ 16,996,928.24	\$ 15,634,828.24	\$ 18,234,091.81

Unassigned Fund Balance is designed to serve as a measure of the fund's financial resources available for appropriation and has a direct impact on bond ratings and borrowing power of the county.

Current Unassigned Fund Balance	\$ 18,234,091.81
General Fund Budgeted Expenditures - 2020	\$ 33,688,152.00
All Other Budgeted Funds Requiring Tax Levy - 2020	\$ 27,199,151.00

The County's current unassigned fund balance of **\$ 18,234,091.81** represents approximately **29.94728%** of its governmental funds budgeted expenditures. This level of funding is above the the 12%-15% reserve funding levels set forth in Resolution 72-03 adopted August 26, 2003.

From the policy: 12% is the base per County Board Policy at which point the County would never want to let the unassigned fund balance reserved for working capital go below.

Note:	
The amount above (below) the upper limit of 15% which, if above, could be a consideration for unforeseen expenditures	\$ 9,100,996.36
15% Upper Limit would equate to an unassigned fund balance of	\$ 9,133,095.45
12% Lower Limit would equate to an unassigned fund balance of	\$ 7,306,476.36

Door County Contingency Accounts July 31, 2020

General Contingency

#100.06.1161.59103

2019 Contingency Balance Carryforward (Estimated)	<u>Audited</u>	\$ 437,198.55
2020 Budget for Contingency Expense		<u>\$ 150,000.00</u>
Total General Contingency Available for 2020		\$ 587,198.55

NOTE: The "2019 Contingency Balance Carryforward (Estimated)" shown above does not include the close out of final expenses for 2019 to the General Contingency Balance; this should be completed in May, 2020.

Uses - 2020

Expenses Not to Exceed \$18,000.00 for expenses related to external financial and operational audit of the Door County Treasurer's Department (Resolution 2020-06)	\$	(18,000.00)
Expenses Not to Exceed \$9,999.00 for expenses related to FCC Licenses for Emergency Communications	\$	(9,999.00)
Expenses Not to Exceed \$24,000.00 for expenses related to the Youth Apprenticeship Program for the remainder of 2020 (Resolution #2020-16)	\$	(24,000.00)
Expenses Not to Exceed \$11,509.68 for expenses related to Email Archive Solution	\$	(11,509.68)
Expenses Not to Exceed \$5,000.00 for COVID-19 expenses related to Special Cleaning Machine (Resolution #2020-35)	\$	(5,000.00)
Expenses Not to Exceed \$15,000.00 for COVID-19 expenses related to Work from Home Equipment & Conference Room Meeting Equipment (Resolution #2020-35)	\$	(15,000.00)
Expenses Not to Exceed \$5,500.00 for COVID-19 expenses related to Equipment & Supplies for Meal Program (Resolution #2020-35)	\$	(5,500.00)
Expenses Not to Exceed \$900.00 for COVID-19 expenses related to Face Masks (Resolution #2020-39)	\$	(900.00)
Expenses Not to Exceed \$5,424.38 for COVID-19 expenses related to Protective Panels (Resolution #2020-39)	\$	(5,424.38)
Expenses Not to Exceed \$20,000.00 for expenses related to the Demo of 442 Michigan Street House (Resolution #2020-52)	\$	(20,000.00)
Expenses Not to Exceed \$40,000.00 for expenses related to the John Miles Park Race Track Safety Fence (Resolution #2020-__)	\$	(40,000.00)
Subtotal		<u>\$ (155,333.06)</u>
Available Balance--General Contingency Expense	<u>Unaudited</u>	<u>\$ 431,865.49</u>

Payroll Contingency

Payroll Reserve - #100.32106	<u>Audited</u>	\$ 2,868,123.42
2020 Budget for Payroll Contingency - #100.06.1161.59101		<u>\$ 1,101,021.00</u>
Total Payroll Contingency Available for 2020		\$ 3,969,144.42

Uses - 2020

Estimated Cost for 2019 of Compensation Plan Aging and Increases for General Municipal Employees (Resolution 2019-78), Collective Bargaining Agreement with Door County Deputy Sheriff's Association (Resolution 2019-21), Collective Bargaining Agreement with Emergency Medical Service Employees (Resolution 2019-57)	\$	(334,837.00)
Subtotal		<u>\$ (334,837.00)</u>
Available Balance--Payroll Contingency Expense/Payroll Reserve	<u>Unaudited</u>	<u>\$ 3,634,307.42</u>

Door County Medical Benefits Fund For Period thru July 31, 2020

2019 Ending Balance Audited \$ 5,813,341.62

2020 Revenues:

Retired Employees Medical	\$ 65,347.70	
County Share Medical	\$ 3,646,160.42	
Employee Share Medical	\$ 388,864.43	
County Share Dental	\$ 188,612.12	
Pro-rated Employee Dental (part-time)	\$ 2,026.97	
Miscellaneous	\$ 32.62	
Sub-Total All Contributions	\$ 4,291,044.26	
Insurance Reimbursements	\$ 12,593.69	
Total Revenues to Date		\$ 4,303,637.95

2020 Expenditures:

Claims Paid Medical	\$ 2,063,423.08	
Claims Paid Dental	\$ 206,940.87	
Prescription/Drug Claims	\$ 555,238.19	
Total Claims	\$ 2,825,602.14	
Specific Premium (Stop Loss Insurance)	\$ 722,458.59	
Administrative and Miscellaneous Fees	\$ 76,628.69	
Transfers to Other Funds	\$ -	
Total Expenditures to Date		\$ 3,624,689.42

2020 Net Gain/(Loss) to Date \$ 678,948.53

Current Fund Balance to Date Unaudited \$ 6,492,290.15

Notes:

2019 -- Same Time Period Net Gain or (Loss) \$ (137,216.01)

Difference between same time period--
current year verses prior year **\$ 816,164.54**

Target Reserve to be maintained--based on
consultant's recommendations 8/7/2018 \$ 5,200,000.00

Door County Workers' Compensation Fund For Period thru July 31, 2020

2019 Ending Fund Balance		<u>Audited</u>	<u>\$ 1,642,121.84</u>
Revenues	\$ 322,427.42		
Insurance Reimbursements/Dividends			
Total 2019 Revenues to Date	\$ 322,427.42		
Expenditures	\$ (333,514.00)		
Transfers Out	\$ (470,000.00)		
Total 2019 Expenditures and Transfers Out to Date	\$ (803,514.00)		
2020 Net Gain/(Loss) to Date			\$ (481,086.58)
Current Fund Balance, to Date		<u>Unaudited</u>	<u>\$ 1,161,035.26</u>

Notes: The Workers' Compensation Modification Rate decreased from 0.93 in 2014 to 0.79 for 2015; it decreased again for 2016, to 0.76; it increased slightly to 0.78 for 2017; and it decreased slightly again to 0.77 for 2018; it increased to 0.80 for 2019; and it decreased to 0.68 for 2020.

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement entered into by and between the Door County, Wisconsin, hereinafter referred to as Client or Owner, and Cedar Corporation, a Wisconsin Corporation, hereinafter referred to as Cedar Corporation or Engineer.

Client hereby engages Cedar Corporation to perform the services described herein and Cedar Corporation agrees to perform the services for the compensation set forth as provided herein. Cedar Corporation shall be authorized to commence the services upon execution of this Agreement.

PART I

CEDAR CORPORATION RESPONSIBILITIES

A. SCOPE

1. Cedar Corporation will provide professional services as more completely described in this Agreement and in any addenda to the Agreement, to include, engineering and other professional services.
2. Each project assignment provided will be defined by a written scope of work, cost estimate, fee and schedule approved by both Cedar Corporation and the Client.
3. Typical services which may be included in a municipal project assignment are Feasibility Study and Report, Preliminary Design, Opinion of Probable Construction Cost, Final Design, Specifications, Bidding Documents and Construction Contracts, Bidding, Construction Staking and Layout, Construction Administration, Construction Observation, Construction Record Drawings, Planning and such additional services required of the municipal project. Additional services, among others, which may be provided by Cedar Corporation upon request of the Client, will be private development plan review, land surveys, ordinance amendment review and assistance, and other professional services requested by the Client.
4. This Agreement shall be automatically renewed annually on the anniversary date of its original execution. However, either Cedar Corporation or Client may terminate this Agreement by giving the other party written notice at least thirty (30) days prior to the renewal date.

B. AUTHORIZATION TO PROCEED

1. Cedar Corporation will begin work on project assignments upon receipt of authorization to proceed, which may include a Client Purchase Order, letter agreement, resolution, addenda, or other mutually acceptable written authorization.

2. If specifically requested by the Client, work on projects may be initiated by Cedar Corporation prior to receipt of written authorization to proceed, provided that such is received within 30 days.
3. Cedar Corporation agrees to provide all professional services within a reasonable period of time following the date of authorization to proceed by Client. If a special time schedule must be met for a Project, it shall be specifically set forth by Addenda to this Agreement.

C. PROJECT TEAM

All employees of Cedar Corporation working on projects provided under this Agreement shall be experienced and qualified for the services to be conducted.

PART II

CLIENT'S RESPONSIBILITIES

Client, at its expense, shall do the following in a timely manner so as not to delay the services,

A. INFORMATION/REPORTS

Furnish Cedar Corporation with all reports, studies, site characterizations, regulatory orders, and similar information in its possession relating to the Project. Unless otherwise specified in Part I, Cedar Corporation may rely upon Client-furnished information without independent verification in performing the Service.

B. REPRESENTATIVE

Designate a representative for the project who shall have the authority to transmit instructions, receive information, interpret and define Client's policies, and make decisions with respect to the services.

C. DECISIONS

Provide criteria and information as to Client requirements for the project, obtain (with Cedar Corporation's assistance, if applicable) necessary approvals and permits, attend project-related meetings, provide interim reviews on an agreed-upon schedule, make decisions on project alternatives, and generally participate in the project to the extent necessary to allow Cedar Corporation to perform the services.

D. GIVE NOTICE

Give prompt written notice to Cedar Corporation whenever Client observes or otherwise becomes aware of any defect in the Project or other event which may substantially affect performance of services under this Agreement.

PART III**COMPENSATION, BILLING, AND PAYMENT****A. COMPENSATION**

Client shall pay Cedar Corporation for professional services in accordance with a Schedule of Hourly Rates or compensation can be provided through the Lump Sum method. Payment method selected to be identified in the written authorization to proceed format. When a Schedule of Hourly Rates is selected, it is subject to annual adjustment as provided by Cedar Corporation to Client not later than January 31st of each subsequent year of the term of the Agreement.

B. BILLING AND PAYMENT

1. Cedar Corporation will periodically bill the client with net payment due in 30 days. Unless Client provides Cedar Corporation with a written objection to the bill within 15 days of receipt, Client shall be deemed to accept the bill as submitted.
2. Where Client disputes some portion of the charges contained in Cedar Corporation's bill for services, he shall make payment of that portion of the bill which is undisputed. In no case may Client elect to withhold payment to Cedar Corporation of the entire amount due.
3. If Client fails to make any payment due Cedar Corporation for services and expenses after receipt of Cedar Corporation's bill therefore, the amounts due Cedar Corporation shall bear interest from invoice date at the rate set forth in this agreement, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of Cedar Corporation. In addition, Cedar Corporation may, after giving ten (10) days written notice to Client, suspend services under this agreement until paid in full all amounts due under this agreement.

PART IV

STANDARD TERMS AND CONDITIONS

- A. STANDARD OF CARE.** Services shall be performed in accordance with the standard of professional practice ordinarily exercised by the applicable profession at the time and within the locality where the services are performed. Professional services are not subject to, and Cedar Corporation cannot provide any warranty or guarantee, either express or implied. Any such warranties or guarantees contained in any purchase orders, Client action, requisitions or notices to proceed issued by Client are specifically objected to by Cedar Corporation.
- B. CHANGE OF SCOPE.** The Scope of Services set forth in this Agreement and in any addenda to the Agreement is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by Client. For some projects involving conceptual or process development services, scope may not be fully definable during initial phases. As the project progresses, facts discovered may indicate that scope must be redefined.
- C. SAFETY.** Cedar Corporation has established and maintains corporate programs and procedures for the safety of its employees. Unless specifically included as a service to be provided under this Agreement, Cedar Corporation specifically disclaims any authority or responsibility for general job site safety and safety of persons other than Cedar Corporation employees.
- D. DELAYS.** If events beyond the control of Client or Cedar Corporation, including, but not limited to, fire, flood, explosion, riot, strike, war, process shutdown, act of god or the public enemy, and act or regulation of any government agency, result in delay to any schedule established in this Agreement or in any Addenda to this Agreement, then such schedule shall be amended to the extent necessary to compensate for such delay. In the event such delay exceeds 60 days, Cedar Corporation shall be entitled to an equitable adjustment in compensation.
- E. TERMINATION.** Either party may terminate this Agreement at the end of the term hereof, or any extension thereof, upon 30 days written notice to the other party as provided at PART I above.

Also, this Agreement may be terminated by either party if the other party fails to fulfill its obligations under this Agreement through no fault of the terminating party. No such termination may be effected unless the other party is given not less than ten calendar day's written notice of intent to terminate and an opportunity for correcting the default and for consultation with the terminating party before termination. If Cedar Corporation terminates as a result of Client default or the Client terminates for cause, Cedar Corporation shall be paid for services performed to the termination date including reimbursable expenses due. Upon receipt of the terminating action, Cedar Corporation

shall promptly discontinue all services unless the notice directs otherwise, and upon receipt of final compensation make available to Client all appropriate documents prepared under the Agreement whether completed or in process.

- F. OPINIONS OF PROBABLE CONSTRUCTION COST.** Any opinion of probable construction costs prepared by Cedar Corporation is supplied for the general guidance of the Client only. Since Cedar Corporation has no control over competitive bidding or market conditions, Cedar Corporation cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to Client.
- G. RELATIONSHIP WITH CONTRACTORS.** Cedar Corporation shall serve as Client's professional representative for the services, and may make recommendations to Client concerning action relating to Client's contractors. However, Cedar Corporation specifically disclaims any authority to direct or supervise the means, methods, techniques, sequences or procedures of construction selected by Client's contractors.
- H. CONSTRUCTION REVIEW.** For projects involving construction, Client acknowledges that under generally accepted professional practice, interpretations of construction documents in the field are normally required, and that performance of construction-related services by the design professional for the project permits errors or omissions to be identified and corrected at comparatively low cost. Client agrees to hold Cedar Corporation harmless from any claims resulting from performance of services by persons other than Cedar Corporation.
- I. INSURANCE.** Cedar Corporation will maintain insurance coverage for Professional Liability, Comprehensive General, Automobile, Workers Compensation, and Employer's Liability in amounts in accordance with applicable legal requirements as well as Cedar Corporation's business requirements. Certificates evidencing such coverage will be provided to Client upon request.
- J. ALLOCATION OF RISKS.** To the fullest extent permitted by law, Cedar Corporation shall indemnify and hold harmless, Client, Client's officers, directors, partners, and employees from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Cedar Corporation or Cedar Corporation's officers, directors, partners, employees, and Cedar Corporation's consultants in the performance and furnishing of Cedar Corporation's services under this Agreement.

To the fullest extent permitted by law, Client shall indemnify and hold harmless Cedar Corporation, Cedar Corporation's officers, directors, partners, employees, and Cedar Corporation's consultants from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Client or Client's officers, directors, partners, employees, and Client's consultants with respect to this Agreement or the Project.

To the fullest extent permitted by law, Client's total liability to Cedar Corporation and anyone claiming by, through, or under Cedar Corporation for any cost, loss, or damages caused in part by the negligence of Client and in part by the negligence of Cedar Corporation or any other negligent entity or individual, shall not exceed the percentage share that Client's negligence bears to the total negligence of Cedar Corporation, Client, and all other negligent entities and individuals.

- K. HAZARDOUS MATERIAL.** Hazardous materials may exist at a site where there is no reason to believe they could or should be present. Cedar Corporation and Client agree that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the Project scope of work. Cedar Corporation agrees to notify Client as soon as practically possible should unanticipated hazardous materials or suspected hazardous materials are encountered. Client acknowledges and agrees that it retains title to all hazardous material existing on the site and shall report to the appropriate federal, state or local public agencies, as required, any conditions at the site may present a potential danger to the public health, safety or the environment. Client shall execute any manifests or forms in connection with transporting or storage and disposal of hazardous materials resulting from the site or work on the site or shall authorize Cedar Corporation to execute such documents as Client's agent. Client waives any claim against Cedar Corporation and agrees to defend, indemnify, and save Cedar Corporation harmless from any claim or liability for injury or loss arising from Cedar Corporation's discovery of unanticipated hazardous materials or suspected hazardous materials.
- L. ACCESS.** Client shall provide Cedar Corporation safe access to any premises necessary for Cedar Corporation to provide the services.
- M. REUSE OF PROJECT DELIVERABLES.** Reuse of any documents or other deliverables, including electronic media, pertaining to the project by Client for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables without written verification or adaptation by Cedar Corporation for the specific purpose intended, shall be at the Client's risk. Further, all title blocks and the engineer's seal, if applicable, shall be removed if and when Client provides deliverables in electronic media to another entity. Client agrees that relevant analyses, findings and reports provided in electronic media shall also be provided in "hard copy" and that the hard copy shall govern in the case of a discrepancy between the two versions, and shall be held as the official set of drawings, as signed and sealed. Client shall be afforded a period of thirty (30) days in which to check the hard copy against the electronic media. In the event that any error or inconsistency is discovered within such thirty (30) day period it shall be corrected at no additional cost to Client. Following the expiration of this thirty (30) day period, Client shall bear all responsibility for the care, custody and control of the electronic media. In addition, Client represents that it shall retain the necessary mechanisms to read the electronic media, which Client acknowledges to be of only limited duration. Client agrees to defend, indemnify, and hold harmless Cedar Corporation from all claims, damages, and

expenses (including reasonable litigation costs), arising out of such reuse or alteration by Client or others acting through Client. Cedar Corporation agrees that all plans, engineering designs, electronic and computer data and imagery relating to Client's projects are the property of the Client and shall be presented to Client at no additional cost upon written request.

- N. **AMENDMENT.** This Agreement, upon execution by both parties hereto, can be amended only by a written instrument signed by both parties.
- O. **ASSIGNMENT.** Except for assignments (a) to entities which control, or are controlled by, the parties hereto or (b) resulting from operation of law, the rights and obligations of this Agreement cannot be assigned by either party without written permission of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assigns.
- P. **DISPUTE RESOLUTION.** Parties shall attempt to settle disputes arising under this agreement by discussion between the parties senior representatives of management. If any dispute cannot be resolved in this manner within a reasonable length of time, parties agree to attempt non-binding mediation or any other method of alternative dispute resolution prior to filing any legal proceedings. In the event any actions are brought to enforce this Agreement, the prevailing party shall be entitled to collect its litigation costs, including attorneys' fees from the other party.
- Q. **NO WAIVER.** No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate any other section of this Agreement or operate as a waiver of any future default, whether like or different in character.
- R. **NO THIRD-PARTY BENEFICIARY.** Nothing contained in this Agreement, nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including Client's project contractors.
- S. **SEVERABILITY.** The various terms, provisions and covenants contained in this Agreement or any addenda shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.
- T. **AUTHORITY.** The persons signing this Agreement warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

U. **OTHER.** Cedar Corporation reserves the right to enter into agreements with other design professionals for portions of the work included under this Agreement. Where this subagreement would represent a major portion of the design work, Cedar Corporation shall receive approval of Client for this subagreement.

THIS AGREEMENT is hereby approved and executed this 29 day of July, 2020.

DOOR COUNTY, WISCONSIN

CEDAR CORPORATION

By: [Signature]

By: [Signature]

Name: KEN PARTILL

Name: Ken Jaworski

Title: COUNTY ADMINISTRATOR

Title: Senior Consultant

APPROVED AS TO FORM
By: [Signature]

By: [Signature]

Name: Grant P. Thomas

Name: Dean Zanon

Title: Corporation Counsel

Title: President

Project No. (To be assigned)
Date: July, 29, 2020

Door County, Wisconsin
Authorization to Perform Engineering/Consulting Services

Services will be performed in accordance with the Agreement for Professional Services, dated July 29, 2020, between Door County, Wisconsin (Owner) and Cedar Corporation (Engineer/Consultant).

Engineer is hereby authorized to proceed with the project listed below. The engineering/consulting services are to be completed December 31, 2020.

Project: Planning and Zoning Administration Assistance

Scope of Work	Method of Compensation	Cost Estimate
<input checked="" type="checkbox"/> Planning and Zoning Administration Assistance	<input checked="" type="checkbox"/> Hourly Rate & Expenses (Attached)	\$10,000.00 (Not to Exceed)
<input type="checkbox"/> Zoning Ordinance Update		
<input checked="" type="checkbox"/> Attendance at requested meetings other than Planning and Zoning Assistance		
<input checked="" type="checkbox"/> Direct and review applications for CSMs, Rezoning, Variance, Conditional Use, Site Plans, Plat, and Comprehensive Plan Amendment Requests.		
<input checked="" type="checkbox"/> Prepare Special Reports as directed.		
<input type="checkbox"/> Prepare map changes and/or create new maps as directed.		
<input checked="" type="checkbox"/> Other services as requested: _____		

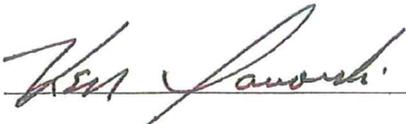
Comments:

Environmental, Engineering, Surveying, Economic Development, and Architectural Services are available from Cedar Corporation.

Cedar Corporation

Authorized By:

Door County, WI

By: 

By: 

Title: Senior Consultant

Title: COUNTY ADMINISTRATOR

Date: 7-29-20

Date: 07-29-20

2020 Schedule of Hourly Rates

<u>TITLE</u>	<u>RATE</u>
Principal	\$180.00
Director	\$170.00
Senior Project Manager	\$160.00
Lead Project Manager	\$150.00
Senior Architect / Senior Engineer / Lead Senior Planner	\$145.00
Lead Engineer	\$140.00
Project Manager III / Senior Consultant	\$135.00
Senior Construction Manager	\$130.00
Project Manager II	\$125.00
Project Engineer III	\$120.00
Project Manager I / Landscape Architect / Environmental Specialist IV	\$115.00
Project Engineer II / Senior Planner / Technician V	\$110.00
Environmental Specialist III	\$105.00
Construction Manager / Project Engineer I / Architect I	\$100.00
Professional Land Surveyor II / Technical Specialist	\$100.00
Technician IV	\$ 98.00
Staff Engineer II / Professional Land Surveyor I	\$ 95.00
Environmental Specialist II / Planner II / Surveyor	\$ 90.00
Technician III	\$ 89.00
Staff Engineer I / Environmental Specialist I	\$ 85.00
Technician II	\$ 80.00
Planner I	\$ 75.00
Technician I / Administrative Assistant II	\$ 72.00
Administrative Assistant I	\$ 67.00
Intern	\$ 65.00

Reimbursable Expenses (in addition to compensation for professional services if not included in contract):

Vehicle Mileage	\$0.57/mile ¹
GPS/Robotic Survey Equipment	\$30/hour

¹ Mileage reimbursement is subject to adjustment during the calendar year based on the IRS standard mileage rate

Field supplies are charged to the project at cost. Review fees required by approving authorities shall be paid directly by the Owner.

THIS RATE SCHEDULE, APPENDED TO ANY CONTRACT, IS SUBJECT TO ANNUAL ADJUSTMENT.



County of Door
LAND USE SERVICES DEPARTMENT

County Government Center
 421 Nebraska Street
 Sturgeon Bay, WI 54235

Mariah Goode, Director

Direct line: (920) 746-2224

Main office line: (920) 746-2323

FAX: (920) 746-2387

E-mail: mgoode@co.door.wi.us

Website: <https://www.co.door.wi.gov/164/Land-Use-Services>

MEMORANDUM

August 11, 2020

TO: Door County Finance Committee Members
CC: Steve Wipperfurth, Finance Department Director
FROM: Mariah Goode
RE: Cedar Corporation contract for short-term zoning administration assistance

Attached please find a contract which County Administrator Ken Pabich has pre-approved between the county (specifically, the Land Use Services Department) and Cedar Corporation. The contract is for part-time zoning administration assistance during the remainder of 2020, for an amount not to exceed \$10,000 (roughly 110 hours of "Planner II" time). The funds for the contract will come from a department intra-transfer from "salary and wages" to "contractual services." Overall departmental expenditures for 2020 will not exceed the amount budgeted.

This has been a busy year in Door County for real estate sales and development projects. Our department has been unable to keep up due to the sheer volume of work, coupled with the COVID-19 pandemic, being short-staffed one zoning administrator from mid-January through Memorial Day, and an unusual number of more time-consuming permits in the mix, such as state-mandated processes related to properties which are flooding and appeals of oversight committee and staff decisions. Also, due to an upcoming shift to a new, and on-line, permitting system, we have been working on evaluating and updating all of our application processes, forms, and explanatory materials.

The zoning administrator who left for the private sector in January, Jeff Kussow, is working for Cedar Corporation, which is why we selected them as the consultant. Jeff is the only staff person they are assigning to this contract. He is very familiar with our ordinances and processes and highly qualified to help us review permit applications, research real estate sales-related requests, finish training the new zoning administrator, etc. All of his work is being done remotely, and "behind the scenes" – his name will not appear on any permits or correspondence.

Please let me know if you have any questions or concerns about this matter – I'd be happy to answer them.

Thank you!

Budget Performance Report

Fiscal Year to Date 07/31/20
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
EXPENSE										
Department 68 - Land Use Services										
Sub-Department 6202 - Planning/Sanitarian										
51101	Salary & Wages	561,343.00	.00	561,343.00	57,322.33	.00	272,320.62	289,022.38	49	465,060.03
51101.300PR	S&W Vac/PTO Vacation	.00	.00	.00	4,787.08	.00	14,312.33	(14,312.33)	+++	64,388.80
51101.311PR	PTO/Vac/Sick/EUSL Payout PTO/Vac/Sick/EUSL Payout	.00	.00	.00	.00	.00	3,364.15	(3,364.15)	+++	.00
51101.320PR	S&W Holiday Holiday	.00	.00	.00	2,194.80	.00	5,885.63	(5,885.63)	+++	17,367.25
51101.380PR	S&W Trng/Meetng Trng/Meetng	.00	.00	.00	.00	.00	1,320.90	(1,320.90)	+++	824.94
51101.385PR	S&W - COVID 19	.00	.00	.00	.00	.00	3,892.26	(3,892.26)	+++	.00
51101.390PR	S&W Personal Personal	.00	.00	.00	606.88	.00	1,432.14	(1,432.14)	+++	2,042.49
51101.395PR	S&W Administrative Administrative	.00	.00	.00	932.90	.00	4,151.35	(4,151.35)	+++	8,071.69
51105	Longevity	800.00	.00	800.00	.00	.00	.00	800.00	0	800.00
51111.274	Per Diem Resource Plannin Resource Planning Committ	6,770.00	.00	6,770.00	895.00	.00	4,132.50	2,637.50	61	4,205.00
51113	Per Diem Brd of Adjustmt	8,500.00	.00	8,500.00	2,298.13	.00	6,118.63	2,381.37	72	3,964.10
51201	Social Security	44,172.00	.00	44,172.00	4,886.32	.00	22,467.68	21,704.32	51	40,245.52
51202	Retirement	38,518.00	.00	38,518.00	4,444.41	.00	20,473.61	18,044.39	53	36,637.58
51203	Dental Insurance	9,968.00	.00	9,968.00	724.28	.00	5,112.54	4,855.46	51	9,202.32
51204	Health Insurance	190,944.00	.00	190,944.00	14,952.00	.00	104,664.00	86,280.00	55	160,360.32
51205	Life Insurance	182.00	.00	182.00	22.06	.00	131.64	50.36	72	203.64
51206	Workers Compensation	21,220.00	.00	21,220.00	2,184.51	.00	10,082.83	11,137.17	48	20,210.57
52206	Telephone	2,500.00	.00	2,500.00	294.01	.00	1,474.64	1,025.36	59	2,379.16
52301	Repair & Maintenance	250.00	.00	250.00	.00	.00	.00	250.00	0	251.26
52303	Repair & Maint-Vehicles	3,000.00	.00	3,000.00	44.95	.00	283.62	2,716.38	9	1,723.22
52316	R&M Confined Space Camera	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
52401	Contracted Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	414.00
52402	Membership Dues	1,000.00	.00	1,000.00	.00	.00	65.00	935.00	6	240.00
52403	Advertising & Legal Notic	1,500.00	.00	1,500.00	528.41	.00	1,530.55	(30.55)	102	1,203.10
52404	Filing Fees	400.00	.00	400.00	.00	.00	.00	400.00	0	.00
53102	Postage	6,000.00	.00	6,000.00	305.80	.00	3,787.00	2,213.00	63	5,159.64
53106	Office Supplies	6,000.00	.00	6,000.00	1,223.17	.00	2,745.03	3,254.97	46	4,244.43
53140	Gasoline, Oil & Antifreez	4,500.00	.00	4,500.00	.00	.00	1,198.97	3,301.03	27	3,938.75
54101	Conference Fees & Training	2,000.00	.00	2,000.00	.00	.00	565.00	1,435.00	28	450.00
54102	Training Mile,Meals,Lodge	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	316.09
54102.274	RESOURCE PLANNING Resource Planning Committ	1,387.00	.00	1,387.00	47.73	.00	411.62	975.38	30	937.86
54102.04211	Taxable Meals Taxable Meals	200.00	.00	200.00	.00	.00	.00	200.00	0	10.00
55106	Printing	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
55107	Leased Copying	4,000.00	.00	4,000.00	408.65	.00	2,485.32	1,514.68	62	4,201.01
58114	Wisconsin Fund Grant	48,000.00	.00	48,000.00	.00	.00	.00	48,000.00	0	.00
59153	Operational Travel Exp	1,500.00	.00	1,500.00	82.00	.00	215.50	1,284.50	14	673.50
59153.04211	Operational Taxable Meals Taxable Meals	25.00	.00	25.00	.00	.00	.00	25.00	0	.00

Budget Performance Report

Fiscal Year to Date 07/31/20

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
EXPENSE										
Department 68 - Land Use Services										
Sub-Department 6202 - Planning/Sanitarian										
69910.32113	Vehicle Replmt Funding Vehicle Replmnt Funding	6,881.00	.00	6,881.00	.00	.00	.00	6,881.00	0	.00
Sub-Department 6202 - Planning/Sanitarian Totals		\$974,660.00	\$0.00	\$974,660.00	\$99,185.42	\$0.00	\$494,625.06	\$480,034.94	51%	\$859,726.27
Department 68 - Land Use Services Totals		\$974,660.00	\$0.00	\$974,660.00	\$99,185.42	\$0.00	\$494,625.06	\$480,034.94	51%	\$859,726.27
EXPENSE TOTALS		\$974,660.00	\$0.00	\$974,660.00	\$99,185.42	\$0.00	\$494,625.06	\$480,034.94	51%	\$859,726.27
Fund 100 - General Fund Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		974,660.00	.00	974,660.00	99,185.42	.00	494,625.06	480,034.94	51%	859,726.27
Fund 100 - General Fund Totals		(\$974,660.00)	\$0.00	(\$974,660.00)	(\$99,185.42)	\$0.00	(\$494,625.06)	(\$480,034.94)		(\$859,726.27)
Grand Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		974,660.00	.00	974,660.00	99,185.42	.00	494,625.06	480,034.94	51%	859,726.27
Grand Totals		(\$974,660.00)	\$0.00	(\$974,660.00)	(\$99,185.42)	\$0.00	(\$494,625.06)	(\$480,034.94)		(\$859,726.27)

DOOR COUNTY
Request Authorization
For
Transfer of Funds / Change in Budget

I, the undersigned, respectfully request that the Finance Committee approve the following transfer of funds:

FROM:

Description	Fund	Account Exp/Rev	Amount
Salary & Wages Expense Account	100	68.6202.51101	\$10,000.00

TO:

Description	Fund	Account Exp/Rev	Amount
Contracted Services Expense Account	100	68.6202.52401	\$10,000.00

This is for Land Use Services Department to contract out with Cedar Corporation a part-time zoning administration assistance for the remainder of 2020.

Fiscal Impact

The funds for the contract will come from Land Use Services department intra-transfer from salary and wages expense account to contracted services expense account.

Requested By: Mariah Goode, Land Use Services Director Date: 8/10/2020

Funds Available, Verified By: Steve Wipperfurth Date: 8/10/2020

Reviewed by Finance Director: Steve Wipperfurth Date: 8/10/2020

Authorized & Approved by Finance Committee Date _____

Transfer Entered By _____ Date _____



County of Door FACILITIES & PARKS DEPARTMENT

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Wayne Spritka
Facilities & Parks Director
(920) 746-2211
Mobil 920-495-2131
wspritka@co.door.wi.us

MEMORANDUM

TO: Door County Finance Committee

FR: Wayne J. Spritka *W.J. Spritka*
Director, Facilities and Parks

SUBJECT: John Miles County Park Race Track Safety-Debris Fence

DATE: August 12, 2020

The John Miles County Park Safety & Debris fence located on turn one and two of the race track is in a failing condition that requires replacement. Over the last 13 months, I have been in contact with multiple resources including Door County's County Mutual Aegis Corporation Insurance representatives, K&K Motorsports, Kewaunee County Parks director, and Fortress Fence to understand what the correct fix and repair would be for the Race Track.

Integrity Engineering was retained in May of 2020 to complete engineered drawings and specifications based upon my findings. The County Insurance Representative and K&K Motorsports have subsequently reviewed the drawings and specifications. Approval of both entities prompted the project to move forward by the Facilities & Parks oversight committee.

A class one invitation to bid was advertised and produced one bid. The Facilities & Parks committee accepted the bid and voted to move the project forward to the Finance Committee for financing.

Financing is recommended to come from two sources; the annual department budget and the Contingency fund. Attached is a request for a funds transfer. Included on page two are pictures of the existing conditions of the safety & debris fence for reference.

This project is being considered in 2020 rather than placed into the 2021 budget because the track is not being used this year because of the COVID-19 pandemic. Fall of 2020 is great timing to complete the work since there are no activities planned for the track in 2020. The track also in a dry condition that merits the work to be completed without damage to the track surface. Thank you for considering this project and moving it forward in the best interest of the County.



DOOR COUNTY
Request Authorization
For
Transfer of Funds / Change in Budget

I, the undersigned, respectfully request that the Finance Committee approve the following transfer of funds:

FROM:

Description	Fund	Account Exp/Rev	Amount
Contingency Expense	100	06.1161.59103	\$40,000.00

TO:

Description	Fund	Account Exp/Rev	Amount
Facilities & Parks Capital Outlay Expense Account	100	37.1120.69901	\$40,000.00

Project: John Miles Park Race Track Safety/Debris Fence Replacement Turn 1&2
Project Cost \$77,735.00
Department Budget:
1. Future John Miles Project 100.37.1139.69917 \$35,000 available
2. Repair and Maintenance Buildings 100.37.1139.52306 \$5,000 available
Request up to \$40,000 from the Contingency account expense on the project.

Fiscal Impact

Prior to this requested transfer, the unaudited available balance in the Contingency Expense account is \$471,865.49. If this transfer is approved, that available balance would decrease to \$431,865.49.

Requested By: Wayne Spritka, Facilities & Parks Director Date: 8/6/2020

Funds Available, Verified By: Steve Wipperfurth Date: 8/7/2020

Reviewed by Finance Director: Steve Wipperfurth Date: 8/7/2020

Authorized & Approved by Finance Committee Date _____

Transfer Entered By _____ Date _____

BID OPENING For: INVITATION TO BID: Door County John Miles County Park Race Track Fence Construction
JOHN MILE COUNTY PARK, 916 N 14TH AVE., STURGEON BAY, WI

Date: August 5, 2020 Time 1:00 pm

Present: Wayne Spritka, - Beth Hanson

RFP language: Door County seeks to contract with a qualified contractor for the above project, which includes installation of a new safety-debris fencing system at the John Miles County Park racetrack.

Specifications, instructions, and contract may be obtained online @ www.co.door.wi.gov or from Facilities & Parks Director Wayne Spritka (920)746-2211 or wspritka@co.door.wi.us. Proposals must conform to the requirements of the specifications, instructions and contract.

Proposals must be submitted to and received by the Facilities and Parks Director's Office, Government Center, 421 Nebraska Street, Sturgeon Bay, Wisconsin, 54235 by 12:00 p.m. on Wednesday August 5, 2020 and will be publicly opened that day @ 1:00 p.m. in the Office, Room #B361.

	Proposal / Bid Received from: ↓		
1)	Milbach Construction 2651 Northridge Dr. Kaukauna, WI 54130		77,735. ⁰⁰ / _—
2)			
3)			
4)			
5)			

Bid Form

Project: John Miles Park Safety & Debris Fence

Bid Description:

Base Bid: Total Building Package

To include, but not limited to, all requirements within the drawings and the bid document.

This includes, but not limited to excavation, concrete, structural steel erection, and miscellaneous installations.

Alternates: to be considered after consulting with the design architect.

Date: 8/5/20

Company Name: Milbach Construction Services, Co.

Company Address: 2651 Northridge Dr. Kaukauna, WI 54130

Bid:

Based on the plan documents and specifications, please break down the following portions of work as it relates to the project:

Earthwork: \$ 10,162.00

Concrete: \$ 20,325.00

Structural Steel- Fence Materials \$ 47,248.00

Base Bid Total: \$ 77,735.00

Budget Performance Report

Fiscal Year to Date 07/31/20

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
REVENUE										
Department 11 - County Board										
48120	Misc General Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
48541	Census Offset Donations	.00	.00	.00	.00	.00	.00	.00	+++	.00
49124	Prior Yr Revenues	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department 11 - County Board Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
EXPENSE										
Department 11 - County Board										
Sub-Department 1101 - County Board										
51101	Salary & Wages	.00	.00	.00	.00	.00	.00	.00	+++	.00
51102	Salary & Wages Part Time	10,200.00	.00	10,200.00	1,700.00	.00	5,950.00	4,250.00	58	10,200.00
51111	Per Diem	20,000.00	.00	20,000.00	1,432.50	.00	12,850.00	7,150.00	64	30,515.00
51111.259	Per Diem Retreat/Workshop	3,675.00	.00	3,675.00	.00	.00	.00	3,675.00	0	.00
51111.260	Per Diem County Board County Board	37,800.00	.00	37,800.00	3,150.00	.00	27,650.00	10,150.00	73	40,470.00
51111.261	Per Diem Administrative Administrative Committee	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.262	Per Diem Ag & Extension Ag & Extension	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.263	Per Diem Emergency Serv Emergency Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.264	Per Diem Finance Finance Committee	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.265	Per Diem Information Syst Information Systems	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.266	Per Diem Law Enforcement Law Enforcement	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.267	Per Diem Property Property Committee	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.268	Per Diem Brd of Health Board of Health	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.269	Per Diem Land Conservatio Land Conservation Comm	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.270	Per Diem Library Board Library Board	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.271	Per Diem Economic Develo Economic Development	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.272	Per Diem Long Term Supprt Long Term Support Plannin	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.273	Per Diem Veterans Service Veterans Service Comm	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.274	Per Diem Resource Plannin Resource Planning Committ	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.275	Per Diem Comm Adv CATS Communication Advisory	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.276	Per Diem Museum Museum	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.277	Per Diem Airport & Parks Airport & Parks	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.278	Per Diem Negotiations Negotiations Committee	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.279	Per Diem Legislative Legislative Committee	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.280	Per Diem Local Emergn Pln Local Emergency Planning	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.282	Per Diem Local Elect Offi Local Elected Officials	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.283	Per Diem Risk Management Risk Management Insurance	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.284	Per Diem Lake Shore Cap Lake Shore Cap	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.285	Per Diem Glacierland RC&D Glacierland RC & D	.00	.00	.00	.00	.00	.00	.00	+++	.00

Budget Performance Report

Fiscal Year to Date 07/31/20

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
EXPENSE										
Department 11 - County Board										
Sub-Department 1101 - County Board										
51111.286	Per Diem Bay Lake Regiona Bay Lake Regional	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.287	Per Diem Hwy Safety Comm Highway Safety Commission	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.288	Per Diem Land Info Counci Land Information Council	.00	.00	.00	.00	.00	.00	.00	+++	.00
51111.289	Per Diem Facility/Securit Facility & Security	.00	.00	.00	.00	.00	.00	.00	+++	.00
51201	Social Security	5,483.00	.00	5,483.00	1,150.77	.00	6,157.58	(674.58)	112	9,338.59
51202	Retirement	.00	.00	.00	.00	.00	.00	.00	+++	.00
51203	Dental Insurance	.00	.00	.00	.00	.00	.00	.00	+++	.00
51204	Health Insurance	.00	.00	.00	.00	.00	.00	.00	+++	.00
51206	Workers Compensation	143.00	.00	143.00	28.61	.00	153.17	(10.17)	107	217.80
52101	Professional Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
52113	Finan/Management Audits	.00	.00	.00	.00	.00	.00	.00	+++	.00
52145	Survey Expense	.00	.00	.00	.00	.00	.00	.00	+++	.00
52206	Telephone	.00	.00	.00	1.00	.00	8.11	(8.11)	+++	.00
52301	Repair & Maintenance	.00	.00	.00	.00	.00	.00	.00	+++	.00
52402	Membership Dues	6,000.00	.00	6,000.00	.00	.00	5,837.00	163.00	97	5,837.00
52403	Advertising & Legal Notic	4,000.00	.00	4,000.00	1,163.41	.00	2,232.19	1,767.81	56	2,557.16
52433	Video Taping Meetings	2,800.00	.00	2,800.00	.00	.00	.00	2,800.00	0	2,990.00
53101	Other Materials & Supplie	750.00	.00	750.00	.00	.00	114.83	635.17	15	230.40
53102	Postage	500.00	.00	500.00	5.85	.00	78.65	421.35	16	242.34
53106	Office Supplies	50.00	.00	50.00	4.48	.00	4.48	45.52	9	157.60
53109	Publication&Subscription	1,250.00	.00	1,250.00	.00	.00	.00	1,250.00	0	1,055.94
53130	Name Plates, Plaques,Tags	10,000.00	.00	10,000.00	.00	.00	516.20	9,483.80	5	6,945.40
53132	Gifts & Awards	.00	.00	.00	.00	.00	.00	.00	+++	.00
53136	Non-CIP Less than \$5000	.00	.00	.00	.00	.00	.00	.00	+++	.00
53140	Gasoline, Oil & Antifreez	100.00	.00	100.00	.00	.00	38.71	61.29	39	127.09
54101	Conference Fees & Training	5,600.00	.00	5,600.00	.00	.00	1,500.00	4,100.00	27	6,885.00
54102	Training Mile,Meals,Lodge	18,000.00	.00	18,000.00	2,570.81	.00	9,259.96	8,740.04	51	24,695.03
54102.260	COUNTY BOARD County Board	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.261	ADMINISTRATION Administrative Committee	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.262	AG & EXTENSION Ag & Extension	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.263	EMS Emergency Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.264	FINANCE Finance Committee	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.265	INFORMATION SYSTEMS Information Systems	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.266	LAW ENFORCEMENT Law Enforcement	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.267	PROPERTY Property Committee	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.268	BOARD OF HEALTH Board of Health	.00	.00	.00	.00	.00	.00	.00	+++	.00

Budget Performance Report

Fiscal Year to Date 07/31/20
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
EXPENSE										
Department 11 - County Board										
Sub-Department 1101 - County Board										
54102.269	LAND CONSERVATION COMM Land Conservation Comm	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.270	LIBRARY BOARD Library Board	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.271	ECONOMIC DEVELOPMENT Economic Development	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.272	LONG TERM SUPPORT Long Term Support Plannin	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.273	VETERANS SERVICE Veterans Service Comm	.00	.00	.00	.00	.00	.00	.00	+++	1.74
54102.274	RESOURCE PLANNING Resource Planning Committ	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.275	COMM ADV CATS Communication Advisory	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.276	MUSEUM Museum	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.277	AIRPORT & PARKS Airport & Parks	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.278	NEGOTIATION Negotiations Committee	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.279	LEGISLATIVE Legislative Committee	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.280	LOCAL EMERG PLANNING COMM Local Emergency Planning	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.282	LOCAL ELECTED OFFICIAL Local Elected Officials	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.283	RISK MANAGEMENT Risk Management Insurance	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.284	LAKE SHORE CAP Lake Shore Cap	.00	.00	.00	85.93	.00	85.93	(85.93)	+++	.00
54102.285	GLACIERLAND RC & D Glacierland RC & D	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.286	BAY LAKE REGIONAL Bay Lake Regional	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.287	HIGHWAY SAFETY Highway Safety Commission	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.288	LAND INFORMATION COUNCIL Land Information Council	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.289	FACILITY/SECURITY Facility & Security	.00	.00	.00	.00	.00	.00	.00	+++	.00
54102.04211	Taxable Meals Taxable Meals	.00	.00	.00	.00	.00	.00	.00	+++	.00
54103	Emp Training In-House	.00	.00	.00	.00	.00	.00	.00	+++	450.00
54104	Emp Testing	.00	.00	.00	.00	.00	.00	.00	+++	.00
54108	Scholarships/Tuitions	.00	.00	.00	.00	.00	.00	.00	+++	.00
54115	Jingdezhen Sister City	5,000.00	.00	5,000.00	.00	.00	610.00	4,390.00	12	1,707.74
54118	Leadership DC Sponsorship	.00	.00	.00	.00	.00	.00	.00	+++	.00
55101.100	IS Chgs-General Fd General Fund	.00	.00	.00	.00	.00	.00	.00	+++	.00
55106	Printing	.00	.00	.00	.00	.00	.00	.00	+++	.00
55107	Leased Copying	3,000.00	.00	3,000.00	24.71	.00	1,215.67	1,784.33	41	3,837.65
55302	Fringe Bene Allocation	.00	.00	.00	.00	.00	.00	.00	+++	.00
59124	Misc Expense	.00	.00	.00	.00	.00	.00	.00	+++	.00
59153.04211	Operational Taxable Meals Taxable Meals	.00	.00	.00	.00	.00	.00	.00	+++	.00
59160	Workshop/Conference Exp	.00	.00	.00	.00	.00	.00	.00	+++	2,308.94
59162	Census Expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
69901	Capital Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00

Budget Performance Report

Fiscal Year to Date 07/31/20

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
EXPENSE										
Department 11 - County Board										
Sub-Department 1101 - County Board										
69903	Veterans Memorial	.00	.00	.00	.00	.00	.00	.00	+++	.00
Sub-Department 1101 - County Board Totals		\$134,351.00	\$0.00	\$134,351.00	\$11,318.07	\$0.00	\$74,262.48	\$60,088.52	55%	\$150,770.42
Department 11 - County Board Totals		\$134,351.00	\$0.00	\$134,351.00	\$11,318.07	\$0.00	\$74,262.48	\$60,088.52	55%	\$150,770.42
EXPENSE TOTALS		\$134,351.00	\$0.00	\$134,351.00	\$11,318.07	\$0.00	\$74,262.48	\$60,088.52	55%	\$150,770.42
Fund 100 - General Fund Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		134,351.00	.00	134,351.00	11,318.07	.00	74,262.48	60,088.52	55%	150,770.42
Fund 100 - General Fund Totals		(\$134,351.00)	\$0.00	(\$134,351.00)	(\$11,318.07)	\$0.00	(\$74,262.48)	(\$60,088.52)		(\$150,770.42)
Grand Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		134,351.00	.00	134,351.00	11,318.07	.00	74,262.48	60,088.52	55%	150,770.42
Grand Totals		(\$134,351.00)	\$0.00	(\$134,351.00)	(\$11,318.07)	\$0.00	(\$74,262.48)	(\$60,088.52)		(\$150,770.42)

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By:

 April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

VENDOR # 9776 New Vendor (Please Assign New #)
 One Time Vendor (Please Assign New #)

VENDOR NAME: Cardmember Services

VENDOR ADDRESS: _____

VENDOR ADDRESS: PO Box 790408

VENDOR ADDRESS: St. Louis, MO 63179-0408

Added to Voucher Listing

↓ This Area to be Completed by Finance Department ↓

PAID BY
 CHECK # _____

Date
 Paid _____

Voucher Listing Signed/Approved

Meeting Date _____

Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number	Description	Qty	Amount	Invoice Date	Vendor Invoice Number	
100	14	1107	53131	UW Continuing Legal Ed Jury instructions		\$ 70.00		Corp Counsel	
100	53	4201	52303	Hi Tech roller repairs		\$ 187.50		Airport	
204	23	3615	59124	Plastic bags for sunflower proj		\$ 3.68		Senior Center	
204	23	3613	53162	Carryout bags		\$ 67.32		Senior Center	
100	13	1106	52301	Sheriff Webex starter cancellation		\$ (112.80)		Tech Services	
100	13	1106	52302.00013	June adobe cloud		\$ 55.90		Tech Services	
100	13	1106	53102	Viewsonic monitor warranty		\$ 40.55		Tech Services	
100	13	1106	52301	EM Webex starter subscription		\$ 112.80		Tech Services	
100	13	1106	52301	TS webex starter subscription		\$ 112.80		Tech Services	
100	13	1106	52301	BH webex starter subscription		\$ 789.60		Tech Services	
100	13	1106	52301	Admin webex starter subscription		\$ 1,015.21		Tech Services	
100	13	1106	52301	APS webex starter subscription		\$ 338.40		Tech Services	
100	13	1106	52301	ADRC webex starter subscription		\$ 338.40		Tech Services	
100	13	1106	52301	Children/Family webex starter subscription		\$ 1,015.21		Tech Services	
100	13	1106	52301	Child/family support webex starter		\$ 676.80		Tech Services	
100	13	1106	52301	Community Support webex starter		\$ 451.20		Tech Services	
100	13	1106	52301	Comp community support webex		\$ 789.60		Tech Services	
100	13	1106	52301	Sheriff webex starter suscription		\$ 112.80		Tech Services	
100	13	1106	52301	Sheriff duplicate webex starter		\$ 112.80		Tech Services	
100	13	1106	52302.00013	Google cloud June		\$ 156.00		Tech Services	
100	13	1106	52302.00013	Experts exchange July-Dec		\$ 99.97		Tech Services	
100			17101	Experts exchange Jan-June		\$ 99.98		Tech Services	
100	13	1106	52302.00013	Gotomeeting July-Dec		\$ 234.00		Tech Services	
100			17101	Gotomeeting Jan-Jun		\$ 234.00		Tech Services	
100	13	1106	69901.00011	CB chromebook cases		\$ 176.94		Tech Services	
100	34	5202	53110	Propet dogipot bag dispensers		\$ 639.35		Facilities & Parks	
100	34	5202	52101	WI DNR water permit-LaSalle Park		\$ 618.08		Facilities & Parks	
100	31	6223	53101	Pop up canopy tent		\$ 184.41		S&W	
100	31	6223	53101	Waterproof waders		\$ 82.98		S&W	
100	37	1120	52312.6501	Battery for dordless phone		\$ 9.95		Facilities & Parks	
100	28	2101	52320	Sheriff boat trailer dust cap gromet		\$ 32.80		Facilities & Parks	
701			16101.06112	Swiderski		\$ 79.74		Highway	
VOUCHER TOTAL						\$ 8,825.97	VOUCHER TOTAL		

