

Notice of Public Meeting

Wednesday, September 9, 2020
9:00 a.m.

FACILITIES & PARKS COMMITTEE

Door County Government Center
County Board Room/Chambers Room - 1st Floor
421 Nebraska Street, Sturgeon Bay, WI

Oversight for Facilities and Parks

AGENDA

1. **Call Meeting to Order**
2. **Establish a Quorum**
3. **Adopt Agenda / Properly Noticed**
4. **Approve Minutes of August 6, 2020 Facilities & Parks Committee Meeting and the August 12, 2020 Facilities & Parks Committee Meeting**
5. **Correspondence**
6. **Public Comment**
7. **Supervisors Response**
8. **Department**
 - A. Review and Recommendation re: 2021 Facilities & Parks Department Budget
 - B. Department Project Report
9. **Parks Division**
 - A. Friends of the Door County Parks System Report
 - B. WPS-Right of Way Access-PIN0020317302843A Baileys Harbor - Ridges County Park - Review/Approval
 - C. Meridian County Park Expansion PIN #002020629833D Dean-Light Parcel - Update
 - D. Lower LaSalle County Park- Shoreline Erosion Invitation to Bid Draft - Review/Approve
 - E. Cave Point County Park- Parking, Safety
 - F. Forestville County Park-Land Use Agreement - Dry Fire Hydrant, Southern Door Fire Department
 - G. Forestville Dam Emergency Action Plan - Draft - Review/Approve
 - H. Forestville Dam Operation Instruction Manual – Draft - Review/ Approve
 - I. CTH N Right-of-Way, Sugar Creek County Park - FYI
10. **Facilities Division**
 - A. Recommendation for Regular Employment - Custodian – Julie Bockhop – FYI
 - B. Sheriff Department Storage Building Project – Update
 - C. Justice Center Water Boiler #2 Heat Exchanger - Repair Update
 - D. Library Boiler Replacement - Project Update
 - E. John Miles Park - Safety Fence – Project Update
11. **Fair Board Liaison Report**
12. **Request for Agenda Items for Next Month's Meeting**
13. **Review of Vouchers, Claims and Bills**
14. **Next Meeting Date: Regular Meeting – Wednesday, October 14, 2020 – 9:00 a.m.**
15. **Meeting Per Diem Code**
16. **Adjourn**

In light of the declared state of emergency and to mitigate the impact of COVID-19 this meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in-person in the Peninsula Room (C121) 1st Floor Government Center (*please note public in-person has limited capacity and is on a first come, first served basis*).

To attend the meeting via computer:

Go to:

<https://doorcounty.webex.com/doorcounty/onstage/g.php?MTID=ed69afdc36bc827dfe2078772168f9195>

Event Password: Sept9fp2020

To Connect via phone:

Call: 1-408-418-9388

Access Code: 146 397 7769

Deviation from order shown may occur

In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the County Clerk at (920)746 2200. Notification 48 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.

Posted _____, 2020 _____

MINUTES Thursday, August 6, 2020	FACILITIES & PARKS COMMITTEE	<i>Beginning at: Door County Government Center 421 Nebraska Street, Sturgeon Bay, WI Traveling Throughout the County of Door</i>
<i>Oversight for Facilities and Parks</i>		

"These minutes have **not** been reviewed by the oversight committee and are subject to approval at the next regular committee meeting."

Call Meeting to Order

The Thursday, August 6, 2020 Facilities and Parks Committee meeting was called to order by Chairman Dan Austad at 9:00 a.m. at the Door County Government Center.

Establish a Quorum

Members present: Dan Austad, Susan Kohout, Nancy Robillard, David Enigl, and Alexis Heim Peter. Roy Englebert was excused. Ken Fisher joined the meeting/tour at LaSalle Park.

Others Present: Facilities & Parks Director Wayne Spritka, Parks Manager Burke Pinney, and Facilities Manager Dan Klansky.

Adopt Agenda / Properly Noticed

Motion by Enigl, seconded by Robillard to approve the agenda. Motion carried by voice vote.

Door County Parks Tour

Parks visited included:

- **Robert LaSalle Park**
- **Forestville Dam**
- **Chaudoir's Dock**
- **Sugar Creek**
- **Carmody Park**
- **Tornado Memorial**
- **John Miles Park**

Meeting Per Diem Code

186.

Adjourn

Motion by Robillard, seconded by Kohout to adjourn. Motion carried by voice vote. Time 1:00 p.m.

MINUTES

Wednesday, August 12, 2020

**FACILITIES & PARKS
COMMITTEE**Door County Government Center
County Board Room/Chambers Room - 1st Floor
421 Nebraska Street, Sturgeon Bay, WI*Oversight for Facilities and Parks*

"These minutes have **not** been reviewed by the oversight committee and are subject to approval at the next regular committee meeting."

Call Meeting to Order

The Wednesday, August 12, 2020 Facilities and Parks Committee meeting was called to order by Chairman Dan Austad at 9:00 a.m. at the Door County Government Center.

Establish a Quorum

Members present: Dan Austad, Roy Englebert, Susan Kohout, Ken Fisher, Nancy Robillard, David Enigl, and Alexis Heim Peter.

Others present: Administrator Ken Pabich, Facilities & Parks Director Wayne Spritka, Parks Manager Burke Pinney, Maintenance Supervisor Dan Klansky, and County Clerk Jill Lau.

Adopt Agenda / Properly Noticed

Motion by Fisher, seconded by Enigl to approve the agenda. Motion carried by voice vote.

Approve Minutes of July 8, 2020 Facilities & Parks Committee Meeting

Motion by Fisher, seconded by Kohout to approve the minutes of the July 8, 2020 Facilities & Parks Committee meeting. Motion carried by voice vote.

Correspondence

- Email Correspondence – D. Freix
- Email Correspondence - L. Wait
- Thank You Card of Appreciation – C. Mueller

Public Comment

No one from the public was in attendance.

Supervisors Response

N/A.

Parks Division**Friends of the Door County Parks System Report**

Parks Manager Burke Pinney reported the group is looking at many ways to fund raise given the cancellation of events.

Kayak Launch at Carmody Park - Review Cost

Pinney reported a couple of different launch options are available. Information included in the meeting packet was reviewed. ADA compliancy was discussed; two of the three options discussed are currently ADA compliant. Discussion of need, if any liability, and ADA compliancy needs now and in the future. The installation, if approved, would not occur until 2021 and funding would be from the Boat Launch fund. Pinney will further research the options and bring back information at a future meeting.

Beach Cleaning

Pinney reported the Parks Department does clean and rake the beaches on a regular basis however with the high water and storms much more debris is washing up on the beaches. The Parks Department is aware of the debris and is cleaning up as soon as possible.

Parcel No.00-20206292833-D, Vogels & Buckman appraisal review – Discuss land acquisition options

The parcel is 4 acres on east side of Meridian Park. The owners have contacted the County to offer the property for sale. An appraisal of the property was included in the meeting packet and was reviewed. The appraised value is \$18,000. There is a 20' easement to provide shoreland access. The purchase may be able to be covered by grant(s). The parcel does have a buildable/usable area which potentially could be used for parking with the majority being wetlands. The 20' easement could be used for a walking path to access the water.

Motion by Enigl, seconded by Robillard to move forward with pursuing the purchase of the property with clarifying information to be provided prior to purchasing. Motion carried by voice vote.

Forestville County Park-Land Use Agreement - Dry Fire Hydrant, Southern Door Fire Department - Draft Review/Approve

The draft agreement was included in the meeting packet and was reviewed. The SD Fire Department is asking for certain stipulations which the County cannot commit to. The County awaits comments from the SD Fire Department. No further action taken.

John Miles County Park Safety Fence- Accept Bids, Review, Submit to Finance Committee for Funding

One bid was received – Milbach Construction.

Motion by Enigl, seconded by Englebert to accept the bid. Motion carried by voice vote.

The bid from Milbach Construction was \$77,735 which includes earthwork, concrete, and fencing materials. Spritka reported \$35,000 is in the Future John Miles Project fund and another \$5,000 is available from the current operational budget under Repair & Maintenance Buildings with the remainder potentially coming from a transfer from the Contingency Account. The request for a transfer would need to go before the Finance Committee and then to County Board.

Motion by Fisher, seconded by Englebert to proceed with the project and pass the request for transfer on to the Finance Committee. Motion carried by voice vote.

Lily Bay Launch Parking

Pinney reported parking has been a concern to many. Currently there are no lines or designated spots for boat trailer parking. Signs designating boat trailer parking have been ordered. The Highway Department will re-stripe the launch zones and will paint designated spots for boat trailers and spots for vehicle parking. Pinney also reported 'end of park signs' will be installed to designate the edge of the park in an attempt to avoid public walking on to private property.

2021 Parks Rate Structure – Draft Review/Approve

The draft dates and rates of winter storage was included in the meeting packet and was reviewed. No changes are proposed. The 2021 draft fee schedule was included and reviewed; no changes are proposed.

Motion by Fisher, seconded by Enigl to approve the Parks Rate Structure for 2021 as presented. Motion carried by voice vote.

Facilities Division**Sheriff Department Storage Building Project – Update**

Spritka updated the committee on the progress of the project; by end of week anticipating the building will be enclosed and electrical and HVAC completed. Project remains on budget and on schedule.

442 Michigan Ave Raze – Update

Spritka reported the demo is complete. Sidewalk is being repaired today and project should be closed following.

Justice Center Water Boiler #2 Heat Exchanger - Repair Update

FYI. Project is moving forward.

Library Boiler Replacement - Project Update

Boiler is installed; waiting for additional parts. Expecting to complete the project the first or second week of September.

Communications Engineering Company- 3 yr Contract, Fire Protection System, Government Center and Community Center/EMS Facility - Review/Approve

Information included in the meeting packet was reviewed. This is a 3-year contract which will be included in the 2021 budget. Spritka explained the contract covers services that the County cannot self-provide.

Motion by Fisher, seconded by Enigl to approve the 3-year contract and include in the 2021 budget. Motion carried by voice vote.

Fair Board Liaison Report

Supervisor Englebert reported the Fair Board continues to work on the 2021 Fair. Contracts for bands are in place and contracts are out for special events. Three nights of fireworks are planned. The Fair Board was very pleased with the outcome of the 2020 Virtual Fair.

Request for Agenda Items for Next Month's Meeting

Nothing as of this meeting.

Review of Vouchers, Claims and Bills

Reviewed.

Next Meeting Date: Regular Meeting

- Wednesday, September 9, 2020 – 9:00 a.m.

Meeting Per Diem Code

120.

Adjourn

Motion by Enigl, seconded by Robillard to adjourn. Time: 10:05 a.m. Motion carried.

Respectfully submitted, Jill M. Lau, County Clerk

Account	Account Description	2020 Adopted Budget	2020 Amended Budget	2020 Actual Amount	2020 Estimated Amount	2021 Dept Requested	2021 Co Admin/Fi Dir Recomm
Fund 100 - General Fund							
REVENUE							
Department 37 - Facilities & Parks							
43427.6749	St Aid Pinney Pk Breakwal Pinney Park Breakwall	.00	1,322.00	.00	1,322.00	.00	.00
43427.6750	St Aid LaSalle Park Prairie Restoration	.00	66.75	.00	66.00	.00	.00
43427.6751	St Aid Hidding Property Door Bluff Headlands	.00	.00	154,636.00	200,000.00	.00	.00
43433.02020	St Aid Snowmobile 2020	67,240.00	67,240.00	31,435.37	31,435.00	.00	.00
43433.02021	St Aid Snowmobile 2021	.00	.00	.00	.00	67,290.00	67,290.00
46340.04274	Land Rent-Parks Land Rent-Parks	.00	.00	202.00	.00	.00	.00
46341	Boat Launching Fees	65,000.00	65,000.00	60,067.13	12,000.00	65,000.00	65,000.00
46354	Ice Shanty Fees	3,500.00	3,500.00	.00	.00	.00	.00
46741	J Miles Facility Rentals	23,000.00	23,000.00	.00	20,000.00	23,000.00	23,000.00
46741.04118	Fairgrounds - Clay Fill	.00	.00	.00	.00	1,000.00	1,000.00
46742	Park Facility Rental	1,800.00	1,800.00	735.43	.00	1,800.00	1,800.00
47112	Local Govt Park Revenues	300.00	300.00	.00	.00	.00	.00
48116	Interest Cana Island Rese	1,200.00	1,200.00	1,258.94	300.00	500.00	500.00
48207	Cana Isl Rental & Admin.	15,000.00	15,000.00	.00	15,000.00	10,000.00	10,000.00
48208	Cana Isl Shared Prof Pres	5,000.00	5,000.00	.00	5,000.00	5,000.00	5,000.00
48302	Sale of Othr Co Own Prpty	.00	.00	2,316.00	.00	500.00	500.00
48403	Miscellaneous Receipts	.00	.00	109.11	.00	.00	.00
48501	Other Revenues	.00	.00	5,993.00	.00	.00	.00
48527	Park Donations-Projects	200.00	266.75	66.75	.00	200.00	200.00
49204	Transfer Fr Vehicle Repl	215,036.00	215,036.00	.00	.00	174,972.00	174,972.00
Department 37 - Facilities & Parks Totals		\$397,276.00	\$398,731.50	\$256,819.73	\$285,123.00	\$349,262.00	\$349,262.00
REVENUE TOTALS		\$397,276.00	\$398,731.50	\$256,819.73	\$285,123.00	\$349,262.00	\$349,262.00
EXPENSE							
Department 37 - Facilities & Parks							
Sub-Department 1120 - Building Maintenance							
51101	Salary & Wages	650,954.00	650,954.00	266,113.58	315,000.00	614,124.00	614,124.00
51101.300P	S&W Vac/PTO Vacation	.00	.00	11,821.14	.00	.00	.00
51101.311P	PTO/Vac/Sick/EUSL Payout PTO/Vac/Sick/EUSL Payout	.00	.00	2,355.82	.00	.00	.00
51101.320P	S&W Holiday Holiday	.00	.00	4,304.34	.00	.00	.00

Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Amended Budget	2020 Actual Amount	2020 Estimated Amount	2021 Dept Requested	2021 Co Admin/Fi Dir Recomm
Fund 100 - General Fund							
EXPENSE							
Department 37 - Facilities & Parks							
Sub-Department 1120 - Building Maintenance							
51101.385P R	S&W - COVID 19	.00	.00	3,014.32	.00	.00	.00
51101.390P R	S&W Personal Personal	.00	.00	515.33	.00	.00	.00
51102	Salary & Wages Part Time	18,195.00	18,195.00	5,058.88	9,419.00	17,869.00	17,869.00
51102.319P R	PT Holiday PT Holiday	.00	.00	114.40	.00	.00	.00
51104	Overtime	3,500.00	3,500.00	66.37	3,433.00	3,500.00	3,500.00
51111.267	Per Diem Property Property Committee	13,654.00	13,654.00	3,787.50	9,866.00	13,654.00	.00
51117	On Call Compensation	8,251.00	8,251.00	3,680.86	4,188.00	8,251.00	8,251.00
51201	Social Security	52,089.00	52,089.00	21,628.62	25,290.00	50,291.00	49,246.00
51202	Retirement	45,961.00	45,961.00	19,867.49	20,478.00	43,453.00	43,453.00
51203	Dental Insurance	13,163.00	13,163.00	5,474.54	7,656.00	11,855.00	11,855.00
51204	Health Insurance	227,664.00	227,664.00	98,764.80	95,747.00	203,184.00	203,184.00
51205	Life Insurance	394.00	394.00	206.92	158.00	353.00	353.00
51206	Workers Compensation	29,224.00	29,224.00	10,809.86	18,415.00	24,398.00	24,365.00
52203	Fuel-Heating	28,000.00	28,000.00	7,149.93	20,850.00	25,000.00	25,000.00
52203.6501	Fuel-Heat-Justice Ctr Justice Center	62,000.00	62,000.00	21,207.76	28,000.00	62,000.00	62,000.00
52203.6504	Fuel-Heat - 56 N 4th Ave	18,500.00	18,500.00	3,486.37	6,200.00	8,000.00	8,000.00
52203.6513	Fuel-Heat-Museum Bldgs Museum	4,800.00	4,800.00	2,200.22	2,600.00	4,800.00	4,800.00
52205	Utilities	81,000.00	78,500.00	19,593.74	58,900.00	79,000.00	79,000.00
52205.6501	Utilities-Justice Center Justice Center	176,000.00	176,000.00	46,751.62	129,200.00	174,000.00	174,000.00
52205.6504	Utilities-56 N 4th Ave	15,500.00	15,500.00	2,105.75	4,500.00	9,000.00	9,000.00
52205.6513	Utilities-Museum Museum	4,700.00	4,700.00	983.42	3,700.00	4,500.00	4,500.00
52206	Telephone	3,500.00	5,631.48	2,560.12	3,500.00	6,000.00	6,000.00
52301	Repair & Maintenance	2,000.00	2,000.00	159.33	1,823.00	2,000.00	2,000.00
52301.6505	R&M Michigan St Archives-442 Michigan	2,000.00	2,000.00	.00	2,000.00	.00	.00
52301.6513	R&M Museum Bldg Museum	3,000.00	3,000.00	791.97	2,100.00	3,000.00	3,000.00
52301.6515	R&M Washington Island	.00	.00	.00	.00	.00	2,000.00
52301.6521	R&M Sr Resource Center Sr Resource Center Bldg	7,500.00	7,500.00	4,595.58	2,900.00	8,500.00	8,500.00
52302	Service Contracts	37,000.00	37,000.00	25,215.68	11,600.00	37,500.00	37,500.00
52302.6501	Serv Contr-JC Justice Center	32,000.00	32,000.00	16,430.89	15,560.00	38,500.00	38,500.00

Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Amended Budget	2020 Actual Amount	2020 Estimated Amount	2021 Dept Requested	2021 Co Admin/Fi Dir Recomm
Fund 100 - General Fund							
EXPENSE							
Department 37 - Facilities & Parks							
Sub-Department 1120 - Building Maintenance							
52302.6504	Serv Contr - 56 N 4th Ave	4,000.00	4,000.00	1,039.84	2,960.00	4,000.00	4,000.00
52302.6521	Service Cont.-Senior Ctr. Sr Resource Center Bldg	16,000.00	16,000.00	6,994.74	9,005.00	18,000.00	18,000.00
52303	Repair & Maint-Vehicles	2,800.00	2,800.00	989.77	1,810.00	2,900.00	2,900.00
52304	Repair & Maint Equipment	10,000.00	10,000.00	5,970.28	4,020.00	10,000.00	10,000.00
52304.6501	R&M Equip - Justice Ctr Justice Center	18,000.00	18,000.00	8,682.10	10,000.00	18,000.00	18,000.00
52304.6504	R&M Equip - 56 N 4th Ave	5,500.00	5,500.00	454.37	200.00	5,500.00	5,500.00
52305	Repair & Maint-Grounds	3,000.00	3,000.00	1,179.33	1,820.00	3,000.00	3,000.00
52305.6501	R&M Grounds Justice Ctr Justice Center	3,000.00	3,000.00	1,553.37	1,445.00	3,000.00	3,000.00
52306	Repair & Maint-Buildings	10,000.00	10,000.00	271.53	9,730.00	10,000.00	10,000.00
52306.6501	R&M Bldg-JC Justice Center	13,000.00	13,000.00	607.77	12,392.00	13,000.00	13,000.00
52306.6504	R&M Bldg - 56 N 4th Ave	6,500.00	6,500.00	13,589.70	.00	5,000.00	5,000.00
52312	R&M Supplies	10,000.00	10,000.00	3,261.08	6,240.00	10,000.00	10,000.00
52312.6501	R&M Supply-Justice Ctr Justice Center	10,000.00	10,000.00	2,786.43	7,110.00	10,000.00	10,000.00
52312.6521	R & M Supply-Senior Ctr. Sr Resource Center Bldg	4,000.00	4,000.00	962.19	3,000.00	4,000.00	4,000.00
52431	Recyclables Service	2,500.00	2,500.00	715.01	1,785.00	2,500.00	2,500.00
52431.6501	Recyclable-Justice Center Justice Center	1,800.00	1,800.00	786.00	1,015.00	1,800.00	1,800.00
52431.6525	Recyclables-EMS/SRC/Parks	2,000.00	2,000.00	453.00	1,545.00	2,200.00	2,200.00
52432	Refuse Collection	1,700.00	1,700.00	703.80	996.00	1,700.00	1,700.00
52432.6501	Refuse Col-Justice Center Justice Center	1,700.00	1,700.00	722.40	977.00	1,700.00	1,700.00
52432.6525	Refuse Coll.-EMS/SRC/Parks	3,000.00	4,650.00	2,218.31	2,431.00	4,000.00	4,000.00
52453	Snow Removal Contracted	24,000.00	24,000.00	6,702.54	17,298.00	24,000.00	24,000.00
52453.0002	Snow Removal-SRC HS Resource Center	15,000.00	15,000.00	4,307.71	10,692.00	15,000.00	15,000.00
3							
52453.6501	Snow Removal-JC Justice Center	22,000.00	22,000.00	9,629.25	12,370.00	22,000.00	22,000.00
53102	Postage	60.00	60.00	5.10	54.00	60.00	60.00
53106	Office Supplies	650.00	650.00	197.57	452.00	650.00	650.00
53133	Janitorial Supplies	18,000.00	18,000.00	7,342.98	8,912.00	18,000.00	25,000.00
53133.6501	Maintenance-Justice Ctr Justice Center	18,000.00	18,000.00	8,249.05	9,698.00	18,000.00	18,000.00
53136	Non-CIP Less than \$5000	108,057.00	108,057.00	31,114.00	76,943.00	.00	.00
53140	Gasoline, Oil & Antifreeze	7,000.00	7,000.00	1,886.28	4,500.00	7,500.00	7,500.00
53148	Art Display Expense	500.00	500.00	46.18	453.00	500.00	500.00

Account	Account Description	2020 Adopted Budget	2020 Amended Budget	2020 Actual Amount	2020 Estimated Amount	2021 Dept Requested	2021 Co Admin/Fi Dir Recomm
Fund 100 - General Fund							
EXPENSE							
Department 37 - Facilities & Parks							
Sub-Department 1120 - Building Maintenance							
54101	Conference Fees & Training	3,000.00	2,800.00	.00	2,432.00	6,000.00	6,000.00
54102	Training Mile,Meals,Lodge	1,000.00	1,000.00	.00	.00	500.00	500.00
54102.0421	Taxable Meals Taxable Meals	50.00	50.00	.00	.00	50.00	50.00
1							
54102.267	PROPERTY Property Committee	1,000.00	1,000.00	363.46	.00	.00	.00
55107	Leased Copying	.00	.00	14.76	.00	.00	.00
59153	Operational Travel Exp	.00	.00	.00	.00	2,000.00	.00
69901	Capital Outlay	.00	.00	.00	.00	37,778.00	37,778.00
Sub-Department 1120 - Building Maintenance Totals		\$1,887,366.00	\$1,888,447.48	\$734,617.05	\$1,025,368.00	\$1,735,070.00	\$1,727,338.00
Sub-Department 1129 - Co Fleet Vehicles							
52303	Repair & Maint-Vehicles	3,300.00	3,300.00	492.27	2,807.00	3,300.00	3,300.00
53140	Gasoline, Oil & Antifreez	.00	.00	.00	.00	200.00	200.00
69910	Vehicle Replmt Purchases	115,311.00	115,311.00	31,589.00	.00	110,395.00	110,395.00
69910.3211	Vehicle Replmt Funding Vehicle Replmnt Funding	55,226.00	55,226.00	.00	.00	37,009.00	37,009.00
3							
Sub-Department 1129 - Co Fleet Vehicles Totals		\$173,837.00	\$173,837.00	\$32,081.27	\$2,807.00	\$150,904.00	\$150,904.00
Sub-Department 1139 - John Miles Park							
52203	Fuel-Heating	5,500.00	5,500.00	1,938.50	3,661.00	5,500.00	5,500.00
52205	Utilities	20,000.00	20,000.00	7,265.54	15,836.00	22,000.00	22,000.00
52304	Repair & Maint Equipment	5,000.00	6,200.00	5,869.48	2,500.00	5,000.00	5,000.00
52305	Repair & Maint-Grounds	9,000.00	9,000.00	1,499.74	8,600.00	9,000.00	9,000.00
52306	Repair & Maint-Buildings	10,000.00	5,850.00	407.82	5,440.00	10,000.00	10,000.00
52312	R&M Supplies	6,500.00	6,500.00	2,169.62	4,300.00	6,500.00	6,500.00
69917	Future JMP Projects	35,000.00	35,000.00	.00	35,000.00	30,000.00	30,000.00
Sub-Department 1139 - John Miles Park Totals		\$91,000.00	\$88,050.00	\$19,150.70	\$75,337.00	\$88,000.00	\$88,000.00
Sub-Department 5202 - Parks System							
51101	Salary & Wages	139,256.00	139,256.00	31,498.13	72,000.00	194,850.00	194,850.00
51101.300P	S&W Vac/PTO Vacation	.00	.00	1,523.46	.00	.00	.00
R							
51101.311P	PTO/Vac/Sick/EUSL Payout PTO/Vac/Sick/EUSL	.00	.00	3,192.17	.00	.00	.00
R	Payout						
51101.320P	S&W Holiday Holiday	.00	.00	488.48	.00	.00	.00
R							

Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Amended Budget	2020 Actual Amount	2020 Estimated Amount	2021 Dept Requested	2021 Co Admin/Fi Dir Recomm
Fund 100 - General Fund							
EXPENSE							
Department 37 - Facilities & Parks							
Sub-Department 5202 - Parks System							
51101.390P R	S&W Personal Personal	.00	.00	290.76	.00	.00	.00
51102	Salary & Wages Part Time	160,676.00	160,676.00	40,635.02	120,000.00	160,676.00	160,676.00
51104	Overtime	800.00	800.00	7.73	792.00	800.00	800.00
51201	Social Security	23,006.00	23,006.00	5,831.16	16,000.00	27,259.00	27,259.00
51202	Retirement	19,360.00	19,360.00	2,282.10	16,700.00	23,112.00	23,112.00
51203	Dental Insurance	3,195.00	3,195.00	894.74	2,200.00	2,939.00	2,939.00
51204	Health Insurance	61,200.00	61,200.00	18,576.00	41,000.00	56,304.00	56,304.00
51205	Life Insurance	10.00	10.00	1.72	8.00	62.00	62.00
51206	Workers Compensation	12,344.00	12,344.00	2,925.66	11,530.00	13,070.00	13,070.00
51207	Unemployment Compensation	15,000.00	15,000.00	15,307.00	.00	15,000.00	15,000.00
52101	Professional Services	15,000.00	15,000.00	747.75	14,250.00	15,000.00	15,000.00
52205	Utilities	8,500.00	8,500.00	2,475.76	6,000.00	8,500.00	8,500.00
52206	Telephone	2,500.00	368.52	368.52	.00	.00	.00
52301	Repair & Maintenance	18,000.00	18,000.00	8,420.84	9,500.00	18,000.00	18,000.00
52302	Service Contracts	14,000.00	14,000.00	3,614.44	9,100.00	15,500.00	15,500.00
52303	Repair & Maint-Vehicles	7,000.00	7,000.00	3,205.65	3,700.00	8,000.00	8,000.00
52304	Repair & Maint Equipment	7,000.00	6,800.00	3,628.80	3,300.00	7,000.00	7,000.00
52305	Repair & Maint-Grounds	8,000.00	8,000.00	5,066.25	2,150.00	7,000.00	7,000.00
52306	Repair & Maint-Buildings	5,000.00	11,500.00	208.95	6,000.00	10,000.00	10,000.00
52315	Boat Launch Expense	65,000.00	65,000.00	25,131.47	16,000.00	65,000.00	65,000.00
52322	R&M Horseshoe Bay Cave	3,000.00	3,000.00	2,345.00	655.00	3,000.00	3,000.00
52325	R&M Ahnapee Trail	5,000.00	5,000.00	44.34	4,950.00	5,000.00	5,000.00
52327	Ice Shanty Expense	3,500.00	3,500.00	.00	.00	.00	.00
52402	Membership Dues	1,000.00	1,000.00	275.00	725.00	1,000.00	1,000.00
52411	Laboratory	100.00	100.00	.00	100.00	100.00	100.00
52430.0202 0	Snowmobile 2020 - 2020 Grant Year	67,240.00	67,240.00	65,080.37	2,159.00	.00	.00
52430.0202 1	Snowmobile 2021 - 2021 Grant Year	.00	.00	.00	.00	67,290.00	67,290.00
52453	Snow Removal Contracted	1,200.00	1,200.00	.00	800.00	1,200.00	1,200.00
52459	Cana Island Expenses	15,000.00	15,000.00	3,532.79	10,000.00	15,000.00	15,000.00

Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Amended Budget	2020 Actual Amount	2020 Estimated Amount	2021 Dept Requested	2021 Co Admin/Fi Dir Recomm
Fund 100 - General Fund							
EXPENSE							
Department 37 - Facilities & Parks							
Sub-Department 5202 - Parks System							
53102	Postage	600.00	1,100.00	934.45	300.00	1,000.00	1,000.00
53106	Office Supplies	500.00	900.00	532.80	500.00	1,400.00	1,400.00
53110	Operating Supplies	4,000.00	3,300.00	1,776.61	600.00	4,500.00	4,500.00
53129	Clay	.00	.00	.00	.00	1,000.00	1,000.00
53133	Janitorial Supplies	7,000.00	7,000.00	4,302.49	3,500.00	8,500.00	8,500.00
53136	Non-CIP Less than \$5000	.00	.00	1,574.52	.00	.00	.00
53140	Gasoline, Oil & Antifreez	20,000.00	20,000.00	9,622.74	13,500.00	20,000.00	20,000.00
53185	Memorial Expenses	.00	.00	2,124.00	.00	.00	.00
54101	Conference Fees & Training	1,000.00	1,000.00	.00	.00	1,000.00	1,000.00
54102	Training Mile,Meals,Lodge	600.00	314.05	.00	.00	300.00	300.00
55107	Leased Copying	.00	2,500.00	1,337.84	1,160.00	2,500.00	2,500.00
55110	Snow Removal HWY	10,800.00	10,800.00	1,505.13	4,500.00	10,800.00	10,000.00
59111	Equipment Rental	5,000.00	.00	.00	2,000.00	4,000.00	4,000.00
69901	Capital Outlay	.00	.00	.00	.00	96,901.00	96,901.00
69906.6749	Const-Pinney Pk Breakwall Pinney Park Breakwall	.00	1,590.25	1,590.25	1,053.00	.00	.00
69906.6750	Const-LaSalle Park Prairie Restoration	.00	151.20	151.20	.00	.00	.00
69908.6751	Land Acquisition - Hidding Property Door Bluff Headlands	.00	.00	1,706.75	.00	.00	.00
69910	Vehicle Replmt Purchases	99,725.00	99,725.00	(4,550.00)	.00	64,577.00	64,577.00
69910.32113	Vehicle Replmt Funding Vehicle Replmnt Funding	43,001.00	43,001.00	.00	.00	36,437.00	36,437.00
Sub-Department 5202 - Parks System Totals		\$873,113.00	\$876,437.02	\$270,208.84	\$396,732.00	\$993,577.00	\$992,777.00
Sub-Department 5209 - County Fair							
52205	Utilities	5,600.00	5,600.00	.00	.00	5,800.00	5,800.00
53184	Fair Pk Road Oiling	2,200.00	2,200.00	.00	.00	2,200.00	2,200.00
58171	Fair Support	96,000.00	96,000.00	.00	25,000.00	88,000.00	88,000.00
Sub-Department 5209 - County Fair Totals		\$103,800.00	\$103,800.00	\$0.00	\$25,000.00	\$96,000.00	\$96,000.00
Department 37 - Facilities & Parks Totals		\$3,129,116.00	\$3,130,571.50	\$1,056,057.86	\$1,525,244.00	\$3,063,551.00	\$3,055,019.00
EXPENSE TOTALS		\$3,129,116.00	\$3,130,571.50	\$1,056,057.86	\$1,525,244.00	\$3,063,551.00	\$3,055,019.00
Fund 100 - General Fund Totals							
REVENUE TOTALS		\$397,276.00	\$398,731.50	\$256,819.73	\$285,123.00	\$349,262.00	\$349,262.00
EXPENSE TOTALS		\$3,129,116.00	\$3,130,571.50	\$1,056,057.86	\$1,525,244.00	\$3,063,551.00	\$3,055,019.00

Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Amended Budget	2020 Actual Amount	2020 Estimated Amount	2021 Dept Requested	2021 Co Admin/Fi Dir Recomm
Fund	100 - General Fund Totals	(\$2,731,840.00)	(\$2,731,840.00)	(\$799,238.13)	(\$1,240,121.00)	(\$2,714,289.00)	(\$2,705,757.00)
	Net Grand Totals						
	REVENUE GRAND TOTALS	\$397,276.00	\$398,731.50	\$256,819.73	\$285,123.00	\$349,262.00	\$349,262.00
	EXPENSE GRAND TOTALS	\$3,129,116.00	\$3,130,571.50	\$1,056,057.86	\$1,525,244.00	\$3,063,551.00	\$3,055,019.00
	Net Grand Totals	(\$2,731,840.00)	(\$2,731,840.00)	(\$799,238.13)	(\$1,240,121.00)	(\$2,714,289.00)	(\$2,705,757.00)

Facilities & Parks Department Project Tracking

8/31/2020

	Project Name	Location	<i>Status-</i> <i>planning</i> <i>contracted</i> <i>active-</i> <i>closed</i>
1	Gana Island Interpretive Center	Cana	Closed- May 2020
2	Central Hwy Shop Parking lot LED lighting upgrade	C-Hwy shop	Hold
3	RFP Design Development/Study EMS Washington Island	W-I	Closed Aug 2020
4	Hwy 42/57 Snow mobile bridge safety warning lights or signage	Parks	Closed Jul 2020
5	Government Center Security update	GC	Closed Feb 2020
6	New Furnace for Museum, PM	Museum	Closed May 2020
7	Younkers Building- Study	Museum-Library	Active
8	Bid Raze 442 Michigan buildings	Museum	Closed Aug 2020
9	Replace 2 fleet vehicles	GC	Closed March 2020
10	Bid Library Heat-Boiler replacement- Jul 2020	Library	Active
11	UPS Replacement 6kva	JC	Closed Jan 2020
12	Race Track Turn 1&2 Safety Fence (engineering by Integrity Eng)	JMP	contracted
13	Gov Center LED Project (1st fl complete)	GC	Active
14	Justice Center LED Project (Jail interior remains)	JC	Active
15	W-I EMS Facility Parcel Study	W-I	Closed July 2020
16	Stage At JMP	JMP	HOLD
17	Sherriff Storage Garage	JC	under construction
18	Glass Enclosure/Barrier Clerk of Courts	JC	canceled
19	Replace 2 Dept Vehicles 2020 2 trucks	GC	Closed Jul 2020
20	Pinney Park Breakwall Maint Repairs (WDNR Grant project)	Pinney P.	Closed April 2020
21	Meridian Park- 4 acre addition	Meridian P.	Active
22	Park Survey		Closed April 2020
23	5-year Park Stretagic Plan	5 year Park S.	Closed May 2020
24	North Hwy Shop LED lighting upgrade	Hwy	Closed March 2020
25	Forestville Mill Pond Drawdown	Forestville P.	Active

Facilities & Parks Department Project Tracking

8/31/2020

*Status-
planning
contracted
active closed*

		Location	
28	Bird City Application	Parks	closed Feb 2020
29	Bike Path Extension	Parks	planning
30	Snowmobile Grant Application 20' 21'	Parks	Closed Jul 2020
31	DC Horse & Pony building docs-facility use agreements	Parks	active
32	Bench install JMP	JMP	Closed JUN 2020
33	Forestville Dam Repair- under Bridge-safety items	Parks	active
34	Frank Murphy Boat Launch Repair	Parks	Closed JUN 2020
35	Lilly Bay Boat Lanch Repair	Parks	Closed JUN 2020
36	Tornado Park Restrooms roofs	Parks	Closed JUN 2020
37	Boat Cleaning Station Install (Pinney Carmody Parks)	Parks	closed April 2020
38	South /hwy Shop LED lighting upgrade	Hwy	Closed May 2020
39	WisDOT Wayside maintenance transfer	Parks	Closed Jul 2020
40	LaSalle praire planting project	Parks	active
41	Library LED Project main gallery	Library	closed April 2020
42	Library HVAC replacement of 2 motors airhandlers	Library	closed April 2020
43	Lower LaSalle Beach errosion- rip/rap install	Parks	plannning
44	3-Boat Launch payment Kiosk installs	Parks	Closed May 2020
45	Prep Prime Paint Tornado County Park Restrooms	Parks	Closed Jul 2020
46	Prep Prime Paint Chaudiors County Park Restrooms	Parks	Closed Jul 2020
47	Pre Prime Paint Ellison Bluff County Park Restrooms	Parks	Closed Jul 2020
48	Build 2 Raised Garden Panters ADRC Grant funded	ADRC	Closed Aug 2020
49	George Pinney Park Boat Launch Dock modifications to the Sea wall	Parks	Closed Jul 2020
50	Lower LaSalle strom water drainage	Parks	Closed Jul 2020

Facilities Department Project Tracking

8/31/2020

*Status-
planning
contracte
d active
closed*

Project Name	Location	Status
51 Heat Exchanger Repair- #2 Domestic water boiler	Justice Center	contracted
52 Sugar Creek boat Launch Ramp Repair	Parks	Closed Jul 2020
53 Cave Point Restroom Door Replacement	Parks	Closed Jul 2020
54 Replace 2 store front windows (seal leak)	Gov Center	Closed Aug 2020
55 Washington Island Gov Faciltiy- A/E Design Development	Washington Isld	planning
56 Cana Island Building Security systems and networking	Parks	planning
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Wisconsin Public Service Corporation

700 North Adams Street
P.O. Box 19001
Green Bay, WI 54307-9001

www.wisconsinpublicservice.com

8/21/2020

Door County
421 Nebraska ST
Sturgeon Bay, WI 54235

Dear Customer:

In an effort to provide improved service and reliability Wisconsin Public Service Corporation is planning on relocating the electric facilities located on your property at **2302 Ridges Rd in the Town of Baileys Harbor, County of Door, State of Wisconsin**. This work involves converting the overhead electric facilities to underground electric facilities in locations shown on the attached easement which, when executed, would grant us the right to install and maintain the necessary facilities.

I have enclosed *two* copies of the easement for your review. Signing this document will allow WPSC to install facilities on your property in the location described in the easement.

Please note that the Public Service Commission entitles you to a minimum of five days to examine the materials provided. However, you have the option to waive the five-day review period and sign and return the easement at any time.

*You will note that the documents **require** you to sign them in the presence of a **Notary Public**.* Please make the necessary arrangements to meet with a Notary Public in your vicinity and have the Notary sign the documents where indicated. All signatures and blanks filled in must be completed in **BLACK INK** to be accepted by the Register of Deeds for recording.

Please return *one* of the documents to me in the pre-paid envelope provided at your earliest convenience. The second document is for your records. Installation cannot be scheduled until the completed document has been received.

Please contact me if you have any questions regarding the easement. Please refer to Work Request **3124952**.

Thank you.

Sincerely,

Michelle Somers - Right of Way Agent
Wisconsin Public Service Corporation
(920) 433-1107
Michelle.Somers@wecenergygroup.com

Enclosure

☞

1053013 WPSC

DOCUMENT NUMBER

ELECTRIC UNDERGROUND EASEMENT

Please Date

THIS INDENTURE is made this _____ day of _____, by and between Door County, ("Grantor") and WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin Corporation, along with its successors and assigns (collectively, "Grantee") for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor, owner of land, hereby grants and warrants to, Grantee, a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area" more particularly described as follows:

Part of the Parcel described in Door County Register of Deeds Volume 665, page 884, Document Number 580654, being part of Government Lot 2, Section 17, Township 30 North, Range 28 East, Town of Baileys Harbor, County of Door, State of Wisconsin, more particularly described as follows:

A 12 foot wide easement strip, described as the North 12 feet of said Parcel lying South of and abutting the Southerly right of way line of Ridges Rd.

See the attached Exhibit "A".

Return to: Wisconsin Public Service Corp. Real Estate Dept. P.O. Box 19001 Green Bay, WI 54307-9001
Parcel Identification Number (PIN) 0020317302843A

- 1. Purpose: ELECTRIC UNDERGROUND** - The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
- 2. Access:** Grantee shall have the right to enter on and across any of the Grantor's property outside of the easement area as may be reasonably necessary to gain access to the easement area and as may be reasonably necessary for the construction, installation, operation, maintenance, inspection, removal or replacement of the Grantee's facilities.
- 3. Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric and gas codes or any amendments thereto.
- 4. Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.

5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document *or* voluntarily waives the five day review period.

[REMAINDER OF PAGE LEFT BLANK]

WITNESS the hand and seal of the Grantor the day and year first above written.

Door County

Corporate Name _____

Sign Name _____

Print name & title _____

Sign Name _____

Print name & title _____



STATE OF _____

COUNTY OF _____

Notary

This instrument was acknowledged before me this _____ day of _____, _____, by the above-named _____

Door County, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same

Sign Name _____

Print Name _____

Notary Public, State of _____

My Commission expires: _____

This instrument drafted by: Michelle Somers
Wisconsin Public Service Corporation

Date	County	Municipality	Site Address	Parcel Identification Number
August 20, 2020	Door	Town of Baileys Harbor	2302 Ridges Rd	0020317302843A
Real Estate No.	WPSC District	WR#	WR Type	I/O
1053013	Sturgeon Bay	3124952	EPLAN	6000270

EXHIBIT "A"

NOT TO SCALE
FOR REFERENCE ONLY

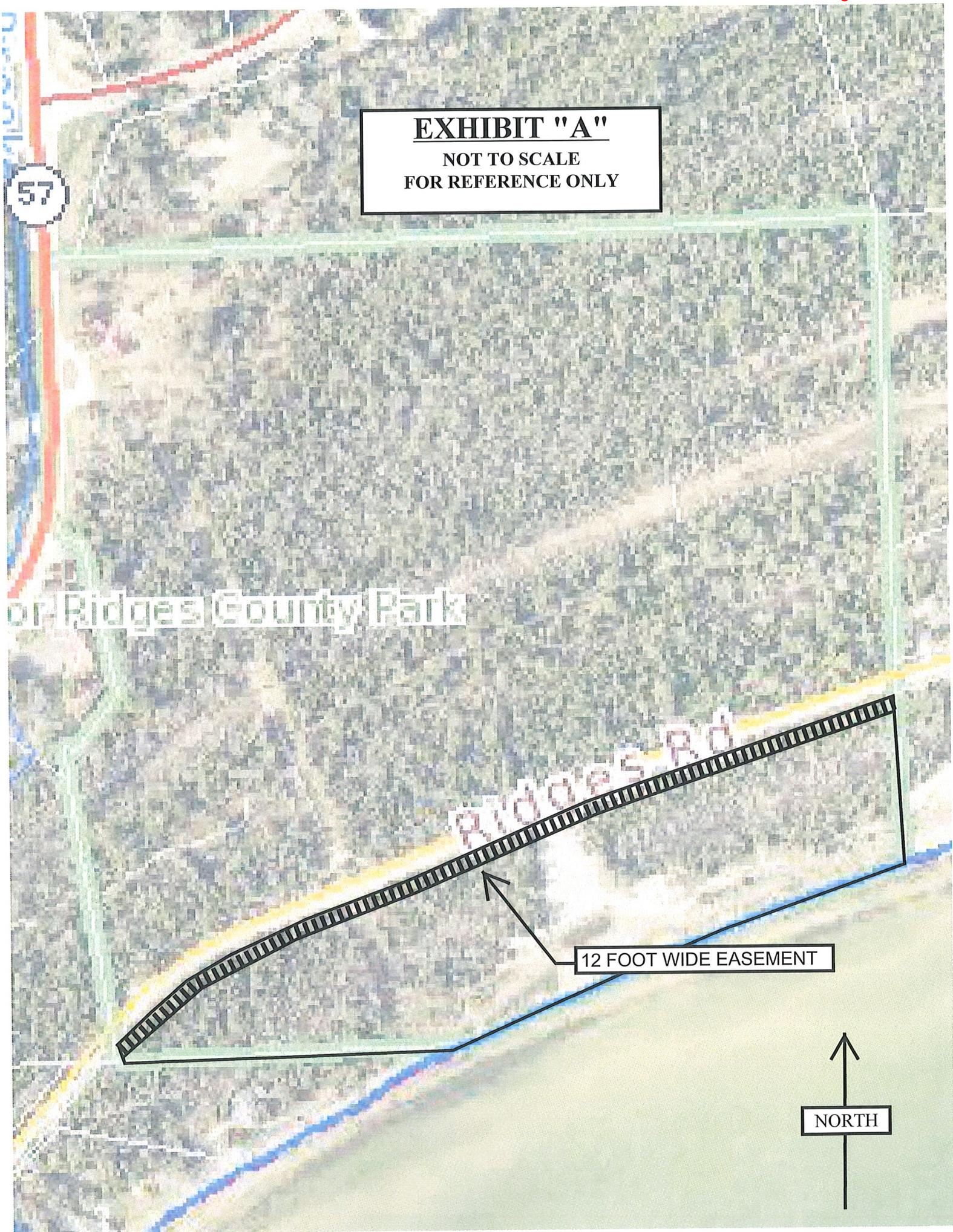
57

of Ridges County Park

Ridges Rd

12 FOOT WIDE EASEMENT

NORTH



Meridian County Park

ST HWY 57

ST HWY 57

BLOCK 5

BLOCK 6

ELMIRA BEACH PLAT 016-10

1 6 12 7

Nazareth Ave. (vacated)

0501 1.35 ac.

0502 1.35 ac.

0503A

0504

0505B

0505A

0601

0602

0603B

0603A

11A

14

12

21

22

23

32

33B

33D

33C

32G

32F

Sand

24

92700

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527195

P503 N4 DC 4336

VOL 535 PAGE 580 (2)

GRANT OF EASEMENT AGREEMENT

This agreement is hereby made and entered into this 15th day of October, 1993, by and between MARK R. ANDERSON and CAROL S. ANDERSON (hereinafter referred to as "GRANTORS") of 454 S. Banbury Road, Arlington Heights, Illinois, and BETSY DEANE LIGHT, (hereinafter referred to as "GRANTEE") of R.R. 1 Box 81, Shirley, Illinois.

WHEREAS, GRANTORS are the owners of certain real property hereinafter referred to as the "Servient Tenement" and legally described as set forth as Exhibit A attached and made a part hereof, and;

WHEREAS, GRANTEE is the owner of certain real property hereinafter referred to as the "Dominant Tenement" and legally described as set forth as Exhibit B attached and made a part hereof, and;

WHEREAS, GRANTEE desires to acquire certain easement rights in the Servient Tenement, and;

NOW THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, receipt of which is hereby acknowledged, the parties hereto covenant and agree as follows:

1. Grant of easement. GRANTORS hereby grant to GRANTEE an easement as described below.

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2. Character of easement. Easement granted in this instrument is appurtenant to the Dominant Tenement.

3. Description of easement. The easement granted in this instrument shall be used only for the purpose of providing pedestrian ingress and egress across the Servient Tenement for gaining access to and from Lake Michigan and to enable the continued use of water and sand beach. This right is conditional on the reasonable exercise of it for the benefit of the Dominant Tenement.

4. Location of easement. The easement granted is legally described as set forth as Exhibit A attached and made a part hereof, and;

5. Easement to run with land. This grant of easement shall run with the land and shall be binding and inure to the benefit of the parties to this agreement, their heirs, successors, or assigns.

6. Maintenance of common easement. GRANTEE shall have the right to establish a pathway, such as a hiking trail, in keeping with and consistent with the natural flora and fauna, it shall be maintained as deemed necessary and appropriate by GRANTEE. Furthermore, such trail may be abandoned, and/or established at GRANTEE'S discretion. In the event GRANTORS reasonably believe the easement to be abandoned, then the GRANTORS shall provide written notice (notification of abandonment) by certified and regular mail postage prepaid to the owner of record of the Dominant Tenement as determined from the Door County Treasurer's Office. If no response

is received within 90 days of mailing of the notice of abandonment, then the presumption shall be that the GRANTEE has abandoned the easement pursuant to Paragraph 8.

7. Restraints imposed by easement. The easement granted herein imposes the following restrictions of the GRANTEE and GRANTOR with respect to the future use and enjoyment of the easement contained on the Servient Tenement to prevent the impairment or destruction of the easement contained on the Servient Tenement and to preserve the rural character of the easement contained on the Servient Tenement as a natural wooded forest area:

- a. No excavation for stone, gravel or earth shall be made on the easement.
- b. No fences or walls shall be constructed on the easement nor shall hedges be planted therein.
- c. No signs, billboards or advertising devices of any kind shall be placed or otherwise installed on the easement.
- d. No trailer, basement, tent, shack, garage, barn or other outbuilding shall be placed or installed on the easement.
- e. Notwithstanding the foregoing the GRANTEES acknowledge an encroachment of the easement by the GRANTOR'S house at two points being the shower and porch and those encroachments shall be "permitted encroachments".

8. Termination. The easement, rights, and privileges granted hereunder shall terminate when, or at such time, as they are abandoned by GRANTEE subject to the notification requirements in Paragraph 6 hereof.

9. Grantors' rights. GRANTORS also retain, reserve and shall continue to enjoy all the rights, including use of the surface of such property for any and all purposes which do not interfere with or prevent the use by GRANTEE on or within the easement, including the right to maintain the "permitted encroachments" as described in Paragraph 7(e) for the use and enjoyment of the GRANTORS, but not in such a manner as to unreasonably limit the GRANTEE'S ingress and egress, or to change the character of the area by the removal of trees, plants and other natural elements relating to the property.

10. Entire agreement. This instrument contains the entire agreement between the parties relating to the rights granted and the obligations assumed pursuant to this instrument. Any oral representations or modifications concerning this instrument shall be of no force and effect, excepting a subsequent modification reduced to writing, signed by the parties to be charged.

11. Attorney fees. In the event of any controversy, claim, or dispute relating to this instrument or its breach, the prevailing party shall be entitled to recover reasonable expenses, attorney fees, and costs.

12. Binding effects. This agreement shall bind and inure to the benefit of the respective heirs, personal representatives, successors, and assigns of the parties.

13. Indemnity. Both the GRANTORS and the GRANTEE agree to indemnify the other from any and all liability to itself or damage to its property when such injury or damage results from, arises out of, or is attributable to use of the easement.

14. Governing law. This agreement is made pursuant to and its terms and provisions shall be governed by the laws of the State of Wisconsin.

IN WITNESS WHEREOF, the said GRANTORS and GRANTEE have hereunto set their hands and seals this 15th day of October, 1993.

Mark R. Anderson
MARK R. ANDERSON, GRANTOR

Betsy Deane Light
BETSY DEANE LIGHT, GRANTEE

Carol S. Anderson
CAROL S. ANDERSON, GRANTOR

THIS DOCUMENT WAS PREPARED BY:
GEORGE T. DROST & ASSOCIATES, LTD.
11 South Dunton Avenue
Arlington Heights, IL 60005

MAIL TO:
GEORGE T. DROST & ASSOCIATES, LTD.
11 South Dunton Avenue
Arlington Heights, IL 60005

RECORDED
Time... 3:24 P.M..

OCT 21 1993

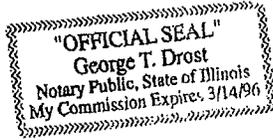
April M. Ordine
CLERK OF CIRCUIT
DOOR COUNTY, WIS.
By Catherine Jacobs
Trust Indentee Deputy

PSWQ n+h 24/00

STATE OF ILLINOIS)
COUNTY OF COOK) SS.

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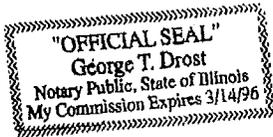
Personally came before me this 15th day of October, 1993 the above named GRANTOR, MARK R. ANDERSON know to me to be the person who executed the foregoing instrument and acknowledge the same.



George T. Drost
Notary Public

STATE OF ILLINOIS)
COUNTY OF COOK) SS.

Personally came before me this 15th day of October, 1993 the above named GRANTOR, CAROL S. ANDERSON know to me to be the person who executed the foregoing instrument and acknowledge the same.



George T. Drost
Notary Public

STATE OF ILLINOIS)
COUNTY OF Cook) SS.

Personally came before me this 15^a day of October, 1993 the above named GRANTEE, BETSY DEANE LIGHT, know to me to be the person who executed the foregoing instrument and acknowledge the same.

William C. Wetzel
Notary Public

CORP\BASEMENT.AND(6)

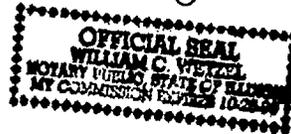


EXHIBIT A

VOL 535 PAGE 586

The West Twenty (20) feet of Fractional Section Seven (7), Township Twenty-nine (29) North, Range Twenty-eight (28) East, Door County, Wisconsin.

527195

VOL 535 PAGE 587

EXHIBIT B

Parcel #1:

A tract of land lying in the Southwest Quarter (SW-1/4) of the Southwest Quarter (SW-1/4) of Section Six (6), Township Twenty-nine (29) North, Range Twenty-eight (28) East, more particularly described as follows, to-wit: Commencing at the Northwest corner of said Southwest Quarter (SW-1/4) of the Southwest Quarter (SW-1/4) thence running South along the West line of said forty a distance of 400 feet to the point of beginning; thence Easterly, parallel to the North line of said forty to a point of intersection with the centerline of State Highway 57, thence Southwesterly along said center line to a point of intersection with the West line of said Southwest Quarter (SW-1/4) of the Southwest Quarter (SW-1/4); thence North along the West line of said forty to the point of beginning, Door County, Wisconsin.

Subject to the rights of the public in State Highway 57.

Parcel #2:

The Southeast Quarter (SE-1/4) of the Southeast Quarter (SE-1/4) of Section One (1), Township Twenty-nine (29) North, Range 27 East, Door County, Wisconsin.

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
2984 Shawano Avenue
Green Bay, WI 54313-6727

Tony Evers, Governor
Preston D. Cole, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



August 27, 2020

IP-NE-2020-15-02236

Door County Facilities and Parks
c/o Burke Pinney
421 Nebraska Street
Sturgeon Bay, WI 54235

Dear Mr. Pinney:

The Department of Natural Resources has completed its review of your application for a permit to install riprap on the banks of Lake Michigan, at Robert La Salle County Park at 404 Lower La Salle Road, Algoma, WI 54201, in the Town of Clay Banks, Door County. You will be pleased to know your application is approved.

I am attaching a copy of your permit, which lists the many important conditions that must be followed to protect water quality and habitat. A copy of the permit must be posted for reference at the project site. Please read your permit conditions carefully so that you are fully aware of what is expected of you.

Please note you are required to submit photographs of the completed project within 7 days after you've finished construction. This helps both of us to document the completion of the project and compliance with the permit conditions.

Your next step will be to notify me of the date on which you plan to start construction and again after your project is complete.

If you have any questions about your permit, please call me at (715) 416-3827 or email Sarah.Szabo@wisconsin.gov.

Sincerely,

Sarah Szabo
Water Management Specialist

cc: U.S. Army Corps of Engineers
Sue Vanden Langenberg, Door County Zoning Administrator
Jordan Resop, Warden, DNR

INVITATION TO BID**SHORE EROSION CONTROL PROJECT - ROBERT LA SALLE COUNTY PARK**

Door County is seeking sealed bids for a shoreline protection and Rip-Rap project at Lower LaSalle County Park. Bid Specifications and Instructions may be obtained from Parks Manager Burke Pinney, Government Center 421 Nebraska Street, Sturgeon Bay, Wisconsin, 54235 [P# (920) 746-7130] or on-line at www.co.door.wi.gov. Proposals must be received by the Department at the above address on or before 12:00 p.m. on October 2, 2020; and will be publicly opened at the County Government Center, Facilities & Parks Department office on October 2, 2020 at 2:00p.m.

SPECIFICATIONS

Shore Erosion Control Project - Robert La Salle Park

Summary

This is a public works project. It involves the planning and implementation of shore erosion control measures (e.g., grading, revegetation, and placement of riprap) to prevent erosion, scour or sloughing at Robert La Salle Park.

These Specifications should be viewed as part goal oriented and part prescriptive in nature. The intent here is to have the bidders under consideration specifically address the work required to achieve the desired end, and provide a well-considered bid for this public works project.

Specifications

1. Build access road from parking lot to shoreline.
2. Excavate existing soil and subsoil and existing rocks on shoreline.
3. Winning bidder will provide all necessary permits not provided by county (Wisconsin DNR Riprap Permit has been issued and is valid through 08/27/2023).
4. Reshape shoreline to specifications authorized by Wisconsin DNR.
5. Supply and install 24" well-graded riprap, filter fabric, base stone, topsoil, seed, and erosion fabric along 75 feet of Lake Michigan Shoreline following contours of existing shoreline.
6. Re-landscape work areas to original condition, fill two low lying areas, and re-landscape shoreline access point.
7. County will supply rock and fill to shape shoreline before riprap placement.

Bids

All bidders must provide the following:

- A. Business Information
 1. Name and Contact Information
 - Address
 - Contact person
 - Telephone number
 - Fax number
 - Internet address
 - E-mail address
 2. Personnel
 - List of key positions and number of personnel in each position.
 3. Relevant experience
 - Experience with public works projects.
 - Information regarding work on similar projects.
- B. General statement of qualifications.

- C. Narrative statement of the approach they would take to this project.
- D. Project Schedule (e.g., date work will commence and date work will be completed).
- E. Detailed cost proposal to include Bid Sheet on page 3.

Any concerns, qualifications, or conditions must be clearly noted in the bid.

Mandatory Attendance Pre-Bid Meeting and Site Inspection

There will be a mandatory attendance pre-bid meeting and site inspection on **insert date & time** at Robert La Salle Park.

Questions

All questions regarding this public works project are to be submitted in writing via email to Burke Pinney, Door County Parks Manager, at bpinney@co.door.wi.us.

Bid Review Process

The County will review compliant bids timely submitted in response to the Invitation to Bid. , may conduct interviews of certain bidders, and may recommend award of a contract to the lowest responsible bidder.

Bid Form

Project: Shoreline Erosion Control/Rip Rap Project-LaSalle County Park

Bid Description:

To include, but not limited to, all requirements within the Specifications document.

This includes, but not limited to excavation, aggregate, and miscellaneous installations.

Date: _____

Company Name: _____

Company Address: _____

Base Bid Total: \$ _____

Bid base on specification outlined to complete 75 feet of shoreline

ALT Bid: \$ _____

Alternate: Bid to complete 150 feet of shoreline

INSTRUCTIONS

1. BIDS:

Bids must be legibly printed or type written, labeled “*Shore Erosion Control Project - Robert La Salle Park*”, and submitted electronically (to dcparks@co.door.wi.us or sealed in an opaque envelope plainly marked *Shore Erosion Control Project - Robert La Salle Park*” and mailed or delivered to the Facilities & Parks Department, Room # B361, 3rd Floor, Door County Government Center, 421 Nebraska Street, Sturgeon Bay, WI 54235. Bidder is solely responsible to ensure that bids are received by the Door County Facilities & Parks Department on or before the time and date specified in the Invitation to Bid.

Any deviation from the specifications or these instructions must be noted clearly and concisely. Bids must be signed (by the individual or by a duly authorized representative of the entity) and dated. Bids must remain firm for a period of forty-five (45) days.

Issuance of this invitation to bid does not confer any rights to any prospective bidder and does not obligate Door County to do anything. Any costs associated with the preparation of a bid to this invitation shall be the sole responsibility of the individual/entity submitting the bid.

Any confidential or proprietary information should be clearly marked as such. The County will use discretion with regards to disclosure of confidential or proprietary information contained in any bid, but cannot guarantee that information will not be made public. As a governmental entity, the County is subject to Wisconsin’s Public Record Law.

Once submitted, the bids and any supplementary documents become the property of Door County.

2. QUALIFICATIONS OF INDIVIDUAL OR ENTITY

Individual or entity shall meet all of the necessary qualifications to follow through with their bid. Door County may make that investigation as it deems necessary to determine the ability of the individual or entity to follow through with their bid. Door County reserves the right to reject any bid if the individual or entity fails to satisfy the County that the individual or entity is qualified to follow through with their bid.

Door County may, in its sole discretion, require bidders to submit sworn statements as to financial ability, equipment and experience in the work / services prescribed and other matters that the County requires for the protection and welfare of the public in the performance of a public contract. Persons or entities offering bids are strongly encouraged to incorporate such information in to their bids.

3. CONSIDERATION/AWARD OF CONTRACT:

Door County reserves the right to reject or accept any or all bids, or parts thereof, and/or waive technical defects.

The award of this contract shall be to the lowest responsible bidder.

A responsible individual or entity is one who is not only financially responsible, but who is possessed of the judgment, skill, ability, capacity and integrity requisite and necessary to perform a public contract

according to its terms. Door County reserves the right to consider all elements entering into the question determining the responsibility of the individual or entity.

Door County and/or its designee may choose to conduct interviews of qualified and responsible bidders. Further, qualified and responsible bidders may be required to make presentation[s] to the Door County Board or its sub-units.

4. CONTRACT

The successful individual or entity shall execute a contract within forty-five (45) days after notice of the award of the contract is given. The request for bid, instructions, specifications, and bid will form the primary basis of the contract.

5. LAWS AND REGULATIONS

The successful individual or entity must be cognizant of and shall abide by all applicable federal, state, and municipal laws, ordinances, rules and regulations. This includes, but is not limited to, non-discrimination laws, equal employment obligations, affirmative action mandates, labor standards, and the Americans with Disabilities Act.

6. LATE BIDS

Bids that are not timely received will not be accepted. Late bids will be returned, unopened, to the bidder.

7. INDIVIDUAL'S OR ENTITY'S CERTIFICATE

Each individual or entity shall incorporate and make a part of their bid a sworn statement by the individual or entity that the individual or entity has examined and carefully checked the specifications and instructions before submitting the bid, and have offered a compliant bid.

**DOOR COUNTY PUBLIC WORKS CONTRACT
EROSION CONTROL RIP/RAP-ROBERT LASALLE COUNTY PARK**

In consideration of the mutual promises set forth below, the County of Door, a body corporate, (“Owner”) and [REDACTED] (“Contractor”) makes this contract as of the [REDACTED] day of [REDACTED] 2020, and agree as follows:

ARTICLE 1 - WORK

- 1.1 Contractor shall, at its sole cost and expense, provide, perform, and complete all of the following, all of which is herein referred to as the “work”:
- A. Provide, perform, and complete all labor, services, equipment, and materials necessary to accomplish the project at the work site as set forth in the Request for Proposal, Instructions, Specifications, *and* Contractor’s [REDACTED] bid proposal, all of which are attached hereto and incorporated herein by reference as if set forth in full.
 - B. Procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary in connection with the project.
 - C. Procure and furnish all bonds and all certificates and policies of insurance specified in this contract.
 - D. Do all other things required of Contractor by this contract.
- 1.2 If ambiguities or conflicts exist between the provisions of this Contract and any document incorporated by reference herein, an attempt should be made to reconcile the provisions to give effect to both if reasonably practicable. If not, then the provisions of this Contract control.

ARTICLE 2 - STANDARDS OF PERFORMANCE

- 2.1 Contractor shall provide, perform, and complete all work in a proper and workmanlike manner, consistent with the highest professional standards applicable to such work, with the greatest economy, efficiency, and expedition consistent therewith.

ARTICLE 3 - ABILITY TO PERFORM

- 3.1 Contractor warrants and represents that it is sufficiently experienced and competent to provide, perform, and complete the work in full compliance with, and as required by or pursuant to this Contract.

3.2 Contractor warrants and represents that it is entitled to conduct business in Wisconsin, is financially solvent, and has the resources necessary to provide, perform, and complete the work in full compliance with, and as required by or pursuant to this contract.

ARTICLE 4 - TIME

4.1 Contractor represents and warrants that it is ready, willing, able, and prepared to begin the work on the commencement date and that the contract time is sufficient time to permit completion of the work in full compliance with, and as required by, this contract all with due regard to all natural and man-made conditions that may affect the work or the work site and all difficulties, hindrances, and delays that may be incident to the work.

4.2 Contractor shall commence the work not later than _____, 2020.

4.3 Contractor shall diligently and continuously prosecute the work at such a rate as will allow until the work is fully completed.

4.4 Time is of the essence as to commencement date, rate of progress, and completion date.

ARTICLE 5 - FINANCIAL ASSURANCES

5.1 Contemporaneous with Contractor's execution of this contract, Contractor shall provide a public works bond as provided in Section 779.14, Wisconsin Statutes. Contractor shall, at all times while providing, performing, or completing the work, maintain and keep in force, at Contractor's expense, any and all bonds required hereunder.

5.2 Contemporaneous with Contractor's execution of this contract, Contractor shall provide certificates and policies of insurance evidencing the minimum insurance coverage and limits set forth in this contract. Such policies shall be in a form, and from companies, acceptable to Owner. Such insurance shall provide that no change, modification in, or cancellation of any insurance shall become effective until the expiration of thirty (30) days after written notice thereof shall have been given by the insurance company to the Owner. Contractor shall, at all times while providing, performing, or completing the work maintain and keep in force, at Contractor's expense, the minimum insurance coverage and limits set forth in this contract. Owner shall be an additional named insured (insured for the additional named insured's conduct to the same extent as if the additional named insured was the policy holder) and an additional insured (insured for the additional insured's liability that arises from the conduct of the policy holder and is not insured for liability that arises from the conduct of the additional insured).

5.3 Contractor shall be responsible for the payment of all claims for labor performed and materials furnished, used or consumed in making the public improvement or performing the public work in accordance with Section 779.14, Wisconsin Statutes.

5.4 Insurance Coverage:

- A. Workers Compensation and Employer's liability with limits in compliance with the applicable provisions of the laws of the State of Wisconsin.
- B. Comprehensive Motor Vehicle Liability with limits for vehicles owned, non-owned, or rented not less than: one hundred thousand dollars [\$100,000.00] bodily injury per person and three hundred thousand dollars [\$300,000.00] bodily injury per occurrence; and fifty thousand dollars [\$50,000.00] property damage per occurrence. All employees shall be included as insured.
- C. Comprehensive General Liability with coverage written on an "occurrence" basis and with limits no less than one million dollars [\$1,000,000.00] and compulsory coverages including bodily injury liability and property damage liability. Such coverage shall include blanket contractual liability (i.e., must expressly cover this project and the indemnity provisions of this Contract).

ARTICLE 6 - PAYMENT

- 6.1 Owner shall pay to Contractor, in accordance with and subject to the terms and conditions set forth in this Contract, and Contractor shall accept in full satisfaction for providing, performing, and completing the work, the amount(s) set forth in attached Contractor's Proposal, subject to any additions, deductions, or withholdings provided for in this contract. The contract price shall be paid in one lump sum payment.
- 6.2 Owner may make direct payment to subcontractors or suppliers or pay the Contractor with checks that are made payable to the Contractor and to one or more subcontractors or suppliers.
- 6.3 When the work has been completed and is ready in all respects for acceptance by Owner, Contractor shall notify Owner and request a final inspection. Contractor's notice of completion shall be given sufficiently in advance of the completion date to allow for scheduling of the final inspection and for completion or correction before the completion date of any items identified by such inspection as being defective, damaged, flawed, unsuitable, non-conforming, incomplete, or otherwise not in full compliance with or as required by or pursuant to, this contract.
- 6.4 The work shall be finally accepted when, and only when, the whole and all parts thereof shall have been completed to the satisfaction of Owner in full compliance with, and as required by or pursuant to, this contract.
- 6.5 As soon as practicable after final acceptance, Contractor shall submit to Owner a pay request in a form acceptable to Owner. Owner shall pay to Contractor the contract price, after deducting therefrom all charges against Contractor as provided for in this contract. Final payment shall be made not later than sixty (60) days after Owner approves the final pay request.

6.6 The acceptance by Contractor of final payment shall operate as a full and complete release of Owner of and from any and all lawsuits, claims, demands, damages, liability, losses, and expenses of, by, or to Contractor for anything done, furnished for, arising out of, relating to, or in connection with the work or for or on account of any act or neglect of Owner arising out of, relating to, or in connection with the work.

ARTICLE 7 - DEDUCTIONS

7.1 Owner shall have the right to deduct and withhold from any progress or final payment that may be or become due under this contract such amount as may reasonably appear necessary to compensate Owner for any actual or prospective loss due to:

- A. work that is defective, damaged, flawed, unsuitable, non-conforming, or incomplete;
- B. damage for which Contractor is liable under this contract;
- C. state or local sales, use, or excise tax from which Owner is exempt;
- D. liens or claims of lien regardless of merit;
- E. claims of subcontractors, suppliers, or other persons regardless of merit;
- F. delay in the progress or completion or work;
- G. inability of Contractor to complete the work;
- H. failure of Contractor to properly complete or document any pay request;
- I. the cost to Owner (including attorneys' fees, disbursements, and costs) of correcting any of the aforesaid matters or exercising any one or more of Owner's remedies set forth in this contract.

ARTICLE 8 - LIENS

8.1 Nothing in this contract shall be construed as vesting in Contractor any right of property in any equipment, materials, supplies, and other items provided under this contract after they have been installed in, incorporated into, attached to, or affixed to, the work or the work site. All such equipment, materials, supplies, and other items shall, upon being so installed, incorporated, attached or affixed, become the property of Owner. Such shall not release Contractor from its duty to insure and protect the work in accordance with the requirements of this contract.

8.2 Contractor shall, from time to time and prior to final payment, furnish to Owner such waivers, receipts, releases, certificates, affidavits and other evidence as may be necessary to establish, to the reasonable satisfaction of Owner, that no lien against the work or the public funds held by Owner exists in favor of any person whatsoever for or by reason of any equipment, material, supplies, or other item furnished, labor performed, or other thing done in connection with the work or this contract and that no right to file any lien exists in favor of any person whatsoever.

8.3 If at any time any notice of any lien is filed, then Contractor shall, promptly and without charge, discharge, remove, or otherwise dispose of such lien.

8.4 This article is for the protection of Owner only. This article shall not operate to relieve Contractor's surety or sureties from any of their obligations under this contract. This article shall not be deemed to vest any right, interest, or entitlement in any subcontractor or supplier.

ARTICLE 9 - SUBCONTRACTORS AND SUPPLIERS

9.1 Contractor shall perform the work with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved by Owner in writing.

9.2 All subcontractors, suppliers, and subcontract used by Contractor shall be acceptable to, and approved in advance by, Owner. All subcontractors or suppliers used by Contractor must agree to be bound by the terms, provisions and conditions of this contract so far as they are applicable to the work undertaken by the subcontractor or supplier. Owner's approval of any subcontractor or supplier shall not relieve Contractor of full responsibility and liability for the provision, performance, and completion of the work in full compliance with, and as required by or pursuant to, this contract.

9.3 Contractor agrees, to the extent practicable, to maintain a list of all subcontractors, suppliers, and service providers performing, furnishing, or procuring labor, services, materials, plans, or specifications under the contract.

9.4 If any subcontractor or supplier fails to perform the part of the work undertaken by it in a manner satisfactory to Owner, Contractor shall immediately upon notice from Owner terminate such subcontractor or supplier. Contractor shall have no claim for damages, for compensation in excess of the contract price, or for a delay or extension of the contract time as a result of any such termination.

9.5 Contractor shall pay all claims for labor, services, or materials, by subcontractors and/or suppliers that pertain to the public improvement or public work.

9.6 Nothing in this contract shall be construed to create any contractual relationship between Owner and any subcontractor or supplier.

ARTICLE 10 - SUSPENSION OR TERMINATION OF WORK

10.1 Owner may terminate or suspend the work in whole or in part at any time, solely for the Owner's convenience, by written notice to Contractor. Such notice shall state the extent and effective date of such termination or suspension. On such effective date Contractor shall, as and to the extent directed, stop work under this contract, cease all placement of further

orders or subcontracts, terminate, or suspend work under existing orders and subcontracts, cancel any outstanding orders or subcontracts that may be canceled, and take any action necessary to protect any property in its possession in which Owner has or may acquire any interest.

- 10.2 In the event of any termination or suspension by Owner under this Article, Owner shall pay Contractor for all work done in compliance with, and as required by or pursuant to, this Contract up to the effective date of termination or suspension.

ARTICLE 11 - INDEMNIFICATION

- 11.1 Contractor agrees that it shall protect, indemnify, and hold harmless the Owner and its respective officers, officials, employees, and agents from and against all actions, claims, costs, damages, demands, expenses, judgments, liabilities, losses, suits, and attorney's fees resulting from the negligence or fault of the Contractor or the Contractor's officers, officials, employees and agents arising out of, resulting from or in any manner connected with the performance or nonperformance of this contract.
- 11.2 Owner agrees that it shall protect, indemnify, and hold harmless the Contractor and its respective officers, officials, employees, and agents from and against all actions, claims, costs, damages, demands, expenses, judgments, liabilities, losses, suits, and attorney's fees resulting from the negligence or fault of the Owner or the Owner's officers, officials, employees, and agents arising out of, resulting from or in any manner connected with the performance or nonperformance of this contract.
- 11.3 Nothing herein may be interpreted to constitute a waiver of any immunity, limitations on damages, notice requirements, or statutes of limitation afforded the Owner.

ARTICLE 12 - LABOR STANDARDS

- 12.1 The Contractor shall comply with the applicable state and/or federal labor standards and shall cause appropriate provisions to be inserted in subcontracts to insure compliance therewith. This includes, but is not limited to, compliance with prevailing wage rates and hours of labor. Owner reserves the right to terminate this contract if Contractor, any subcontractor, or supplier breaches any of the applicable labor standards.

ARTICLE 13 - NON-DISCRIMINATION

- 13.1 During the term of this contract the Contractor shall not discriminate against any person based on race, color, national origin, gender, age, disability, sexual orientation, religion, or marital status.

ARTICLE 14 - AFFIRMATIVE ACTION

14.1 During the term of this contract Contractor shall comply with all applicable affirmative action mandates.

ARTICLE 15 - EQUAL EMPLOYMENT

15.1 During the term of this contract Contractor shall comply with all applicable equal employment obligations.

ARTICLE 16 - PUBLIC RECORD REQUESTS

16.1 Contractor shall maintain records in connection with this contract in a manner sufficient to meet the requirements of the Wisconsin's Open Record Law ("WORL") set forth in Section 19.31 - 19.39 Wis. Stats. Contractor shall assist Owner in complying with Public Record(s) Request(s) pursuant to Section 19.36(3) Wis. Stats.

ARTICLE 17 - SAFETY OF WORK SITE

17.1 Contractor shall be solely and completely responsible for providing and maintaining safe conditions at the work site. Contractor shall take all safety precautions as shall be necessary to comply with all applicable laws and to prevent injury to persons and damage to property.

ARTICLE 18 – CONTACT INFORMATION

18.1 Owner's contact information is: Wayne Spritka; Facilities & Parks Director; Door County Government Center, 421 Nebraska Street, Sturgeon Bay, Wisconsin; Ph. 920.746.2211; wspritka@co.door.wi.us.

18.2 Contractors Information: Milbach Construction Services, Co., 2651 Northridge Drive, Kaukauna, WI 54130. 920-993-0735, Mike Milbach-owner.

ARTICLE 19 - DISPUTES AND REMEDIES

19.1 To avoid and settle without litigation Owner and Contractor agree to engage in good faith negotiations regarding any disputes that may arise.

19.2 If the dispute resolution procedure set forth in Article 19.1 fails to resolve any dispute to the satisfaction of Owner or Contractor, either party shall be entitled to pursue such remedies as it may have in law or equity.

ARTICLE 20 - GOVERNING LAWS/VENUE

- 20.1 This contract and the rights and obligation of Owner and Contractor under this contract shall be interpreted according to the laws of the State of Wisconsin.
- 20.2 Venue, as to any dispute that may arise under this contract, shall be in the Circuit Court, County of Door, State of Wisconsin. If federal jurisdiction, then the U.S. District Court, Eastern District of Wisconsin, Green Bay, Wisconsin.

ARTICLE 21 - RELATIONSHIP OF PARTIES

- 21.1 Contractor shall act as an independent contractor in providing and performing the work under this contract.
- 21.2 Nothing in, or done pursuant to, this contract shall be construed to create the relationship of principal and agent, partners, or a joint venture between Owner and Contractor.

ARTICLE 22 - ASSIGNMENT

- 22.1 Contractor shall not assign this contract in whole or in part.
- 22.2 Contractor shall not assign any of its rights or obligations under this contract.
- 22.3 Contractor shall not assign any payment due or to become due under this contract.

ARTICLE 23 - BINDING EFFECT

- 23.1 Owner and Contractor represent and warrant that it has carefully reviewed and fully understands this contract, including its attachments.
- 23.2 This contract shall be binding upon and shall inure to the benefit of Owner and Contractor and upon their respective heirs, executors, administrators, personal representatives, and permitted successors and assigns.

ARTICLE 24 - SEVERABILITY

- 24.1 The provisions of this contract shall be interpreted, when possible, to sustain their legality and enforceability as a whole.
- 24.2 In the event any provision of this contract shall be held invalid, illegal, or unenforceable by a court of competent jurisdiction, in whole or in part, neither the validity of the remaining part of such provision, nor the validity of any other provision of this contract shall be in any way affected thereby.

ARTICLE 25 - AMENDMENTS

25.1 No modification, addition, deletion, revision, alteration or other change to this contract shall be effective unless, and until such is reduced to writing and executed by Owner and Contractor.

Accepted and Agreed this _____ Day of October, 2020.

_____, Duly Authorized Signatory for _____. ("Contractor")

Accepted and Agreed this _____ Day of October, 2020.

Wayne Spritka
Facilities and Parks Director

Accepted and Agreed this _____ Day of October, 2020.

Ken Pabich
County Administrator

Approved as to Form this _____ Day of October, 2020.

Grant P. Thomas
Corporation Counsel

EMERGENCY ACTION PLAN (EAP)**FORESTVILLE DAM**

(FORESTVILLE COUNTY PARK DAM)

DOOR COUNTY

FORESTVILLE, WI

(Ahnapee River)

Dam Key Sequence Number (DKSN) 253

Field File (FF) Number 15.01



	Dam Owner	Dam Operator
Name	County of Door	John White
Mailing Address	421 Nebraska St	421 Nebraska St
Email Address	dc.parks@co.door.wi.us	jwhite@co.door.wi.us
Phone	(920)746-7130	(920)746-7130

EAP prepared by:

 Wayne J. Spritka, Door County Facilities & Parks Director

Date

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I. LOCATION MAP



Key is required to access the sluice valve for operation. Pipe and wheel are required to operate the sluice valve.

Dam is located inside of Forestville County Park. Public access from the parking lot.

 Access Point

II. CONCURRENCE

By my signature, I acknowledge that I, or my representative, have reviewed this plan for Forestville Dam and concur with the tasks and responsibilities assigned herein for me and my organization.

1. _____
Tanya Lourigan, P.E. (State Dam Safety Engineer, DNR) Date
2. _____
Wayne J. Spritka, Door County Facilities & Parks Director (Dam Owner) Date
3. _____
John White (Dam Operator) Date
4. _____
Tammy Sternard (Sheriff, **Door** County) Date
5. _____
Dan Kane (Director of Emergency Management, Door County) Date
6. _____
Gary Vandertie (Fire Chief, Southern Door) Date
7. _____
John Kolodziej (Highway Commissioner, **Door** County) Date
8. _____
Roy Englebert (Chairman, **Township of Forestville**) Date

III. PURPOSE AND INTENT

The purpose of this Emergency Action Plan (EAP) is to provide the owner and operator of the dam with a clear plan of action when a dam emergency arises. An emergency is identified as any condition which:

- develops unexpectedly;
- endangers the structural integrity of the dam; and

- could result in failure of the dam producing downstream flooding.

Having and implementing an EAP can reduce the risk of human life loss or injury and minimize property damage during an emergency incident. The EAP provides a description of the dam and the area at risk as well as contact information for all parties involved in responding to or affected by an emergency at the dam. The EAP outlines what actions are required in the event of an emergency.

A copy of the EAP is located in the Facilities & Parks Office, 421 Nebraska St, Sturgeon Bay, WI 54235 and is posted in the storage room of the Pit Toilets at the dam.

Definitions of commonly used dam terms are in [Appendix H](#).

IV. DESCRIPTION OF DAM

The Forestville Dam is located on the Ahnapee River in the quarter of Section #29, Township #26, Range #25. The dam is accessed via Mill Road.

Type of dam	Embankment with 5 drop bays in a labyrinth configuration
Type of control	ARMCO Model 20-10C 36 inch dia sluice gate
Structural height (feet)	595.30
Maximum storage capacity (ac-ft)	300
Surface area of impoundment (ac)	94
Primary use	Recreation
Hazard rating	Low

Upstream and downstream land use consists of forestry/residential/urban/etc., respectively.

The Forestville Dam is monitored regularly to mitigate high flow levels and over flowing of the earthen embankment. The gauge on the dam is generally used as a visual indicator as to the water level. Water levels are intended to be kept below 592.20 +10" as indicated on the site gauge. When the water level breaches 592.20+10" then the Sluice gate is adjusted to reduce the storage capacity of the Millpond.

A. HYDRAULIC SHADOW MAP

A hydraulic shadow map provides a picture of the area that would be inundated by a complete failure of the dam. This map helps inform who must be notified and/or evacuated in an emergency. The map can be found in Appendix C.

The hydraulic shadow map was produced by Door County GIS web-Map based on the information from the Dam Failure Analysis (DFA) *and correlated with Door County FEMA Flood Plain data*. Associated dam failure maps, profiles and floodway data tables were adopted in the County of Door Floodplain Ordinance in February/2018 and approved by the DNR on 5-18-18. For further information on the method used to produce the map, please contact the DNR State Dam Safety Engineer.

Critical downstream facilities include:

a. Residential homes or structures

LAST NAME	FIRST NAME	PHONE NO.	MAILING ADDRESS	CITY	STATE	ZIP	PROPERTY ADDRESS
KRUEGER	GLENN L & DENISE A (Trst)	920-856-6798	7704 COUNTY HIGHWAY X	FORESTVILLE	WI	54213	7704 COUNTY HIGHWAY X
BOUCHER	MICHAEL J. & PATRICK J.	920-487-3112	E5591 COUNTY RD X	FORESTVILLE	WI	54213	E5591 COUNTY RD X
PATCHAK	KEVIN & PAULA		N9598 ELDER DR	ALGOMA	WI	54201	N9598 ELDER DR
BLAHNIK	PENNY A.	920-495-4088	N9304 CHERRY TREE DR	ALGOMA	WI	54201	N9304 CHERRY TREE DR
MOORE	TERRANCE J. & ELLEN M.	920-487-3790	N9188 CHERRY TREE DR	ALGOMA	WI	54201	N9188 CHERRY TREE DR
AHNAPEE SHORES CAMP RESORT INC.		920-487-5777	E6053 W WILSON RD	ALGOMA	WI	54201	E6053 W WILSON RD
STOLLER	THOMAS & PATRICK	920-487-5838	E5180 LINCOLN RD	ALGOMA	WI	54201	N8428 STATE RD 42 (PATS HOME)
HERRICK	MICHAEL R. & ALISA M.		N8290 COUNTY RD M	ALGOMA	WI	54201	N8290 COUNTY RD M

b. Bridge or roads (insert location)

- a.) County Road "J" - downstream from the Dam
- b.) County Road "X" - downstream from the Dam

The above listed critical facilities are included in the notification list in Appendix B.

The hydraulic shadow map was produced by Door County GIS web-map and estimated based on FEMA Flood Plain data. For further information on the method used to produce the map, please contact the DNR State Dam Safety Engineer.

V. EMERGENCY LEVEL

It is important to determine the severity of the emergency when responding to an unusual event at a dam. The Guidance for Determining the Emergency Level chart can be used as a tool to guide the dam owner's actions during an emergency response. Emergency levels may change based on site-specific circumstances.

A. LEVEL 1: FAILURE IMMINENT OR HAS HAPPENED

Urgent situation where the dam failure appears to be imminent, in progress or has already happened.

B. LEVEL 2: POTENTIAL FAILURE

Situation that is developing rapidly where there is a high likelihood of potential failure.

The following criteria would cause a shift from a Level 2 emergency to a Level 1 emergency:

- *Advancing erosion that is threatening the control section*
- *Seepage rate increasing*
- *Rapidly enlarging sinkhole*

C. LEVEL 3: UNUSUAL INCIDENT

Unusual incident that is developing slowly and may or is not be associated with a high flow event. The following criteria would cause a shift from a Level 3 emergency to a Level 2 emergency:

- *Active erosion beginning to occur; soil is beginning to be transported*
- *Seepage water is no longer clear; sediment particles observed*
- *Gate inoperable with quickly rising water levels*

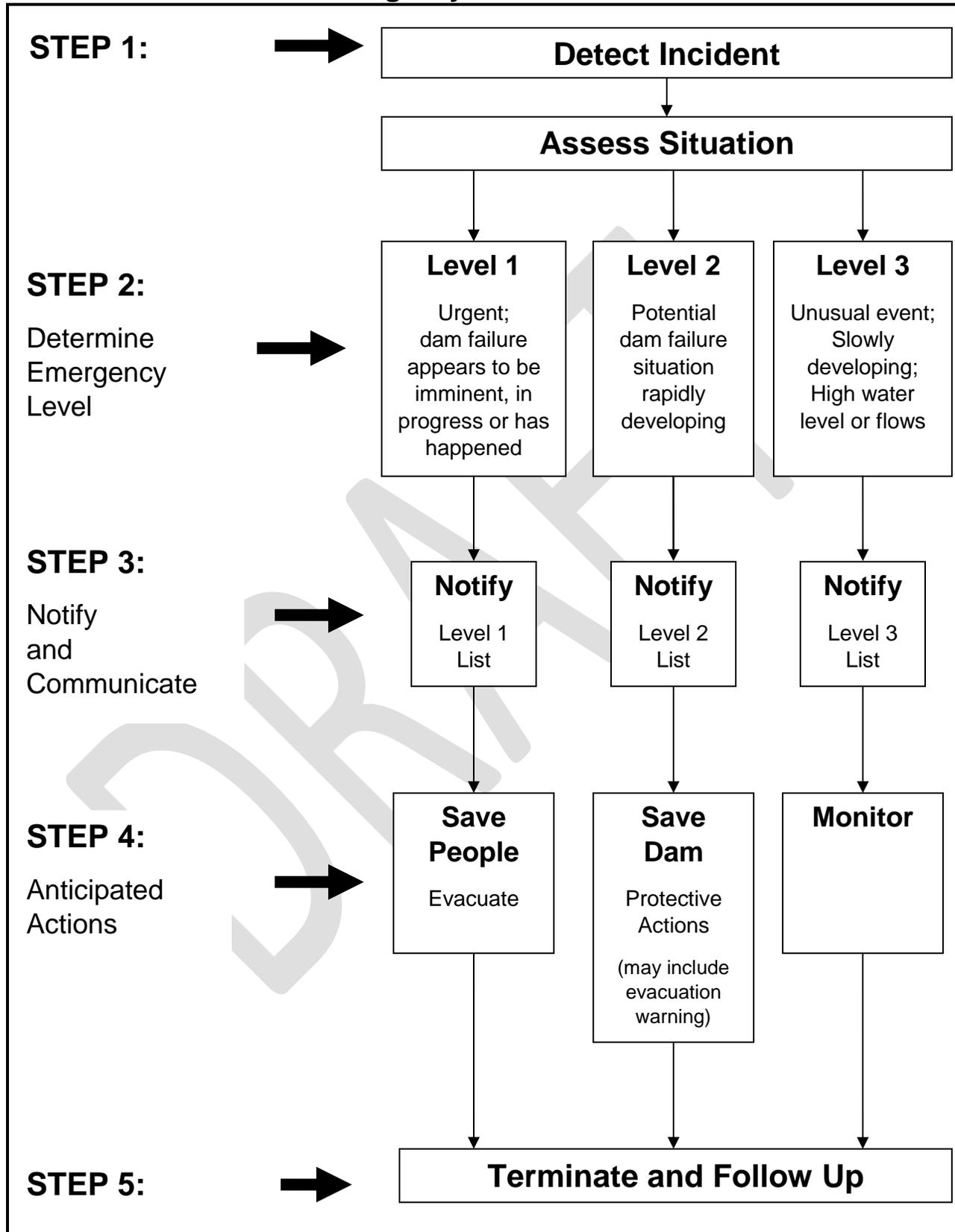
Guidance for Determining the Emergency Level

Observation	Situation	Level
High Flow	Impoundment water level at auxiliary spillway crest or auxiliary spillway is flowing with no active erosion	3
	Auxiliary spillway flowing with active gully erosion	2
	Primary and/or auxiliary spillway flow that could result in flooding of people downstream if the reservoir level continues to rise	2
	Auxiliary spillway flowing with advancing erosion that is threatening the embankment and/or control section	1
	Primary and/or auxiliary spillway flow that is flooding people downstream	1
Embankment Overtopping	Impoundment water level is 1 foot below the top of the dam	2
	Water from the impoundment is flowing over the top of the dam	1
Seepage	New seepage areas on or near the dam	3
	New seepage areas with cloudy discharge	2
	Seepage with cloudy discharge; increasing flow rate	1
Sinkholes	Observation of new sinkhole in impoundment area or on embankment	2
	Rapidly enlarging sinkhole	1
Cracking of Embankment or Other Structural Component	New cracks in the embankment or other structural component greater than ¼-inch wide without seepage	3
	Cracks in the embankment or other structural component with seepage	2
Movement of Embankment or Other Structural Component	Visual movement of the embankment slope or other structural component	2
	Sudden or rapidly proceeding slides of the embankment slopes or other structural component	1
Instruments	Instrumentation readings beyond predetermined or normal values	3
Security Threat	Verified bomb threat that, if carried out, could result in damage to the dam	2
	Detonated bomb that has resulted in damage to the dam or appurtenances	1
Sabotage/Vandalism	Unauthorized operation of the dam	3
	Damage to dam with no impacts to the functioning of the dam	3

	Modification to the dam that could adversely impact the function or operation of the dam	2
	Damage to dam that has resulted in seepage flow	2
	Damage to dam that has resulted in uncontrolled water release	1

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Level of Emergency Determination Chart



D. NOTIFICATION LISTS AND FLOWCHARTS

Notification lists identify the names and contact information for individuals involved in an emergency incident at the dam. Appendix B includes the notification lists that are associated with the notification flowcharts.

Notification flowcharts provide a visual map of who is responsible for notifying various individuals, who to notify, and the order of notification for each emergency level. Notification flowcharts are found in Appendix B.

Notification flowcharts will be activated with a telephone call to the dam owner or operator, County Sheriff's Office, or 911. Contact will be maintained by cell phone throughout an emergency and communications can be tracked using the chart in Appendix D

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VI. DURING THE INCIDENT

A. ACCESS POINTS

During an incident, unsafe conditions may develop on the impoundment upstream of the dam. During spring, summer and fall there may be people on the impoundment boating, swimming, fishing, hunting, or recreating that are unaware of the potential loss of water. During the winter, there may be people on the impoundment ice fishing, snowmobiling or recreating that are unaware of potential ice movement or breakup.

See access points noted on the Location Map in Section I.

Access points will shut down with the aid of the Hwy Department and or local Fire Department in an emergency. The County Sheriff or their designee will be designated as the OSC upon arrival.

AVAILABLE RESOURCES

During an emergency, dam owners may need to bring in outside resources such as such as heavy equipment, sandbags, pumps, siphons, or divers.

A listing of the resources including provider names, addresses and telephone numbers are in Appendix D. Appendix D also includes a map of the available resources that can be referenced to determine routes if roads have been closed due to high water or other obstructions to traffic.

VII. AFTER THE INCIDENT

A. REENTRY AND RECOVERY

The emergency is not considered over until inspected by the dam owner's engineer for any damage and local Emergency Management and Sheriff have been consulted. Contact the DNR Water Management Engineer for technical assistance, if needed.

Evacuated residents will be allowed to return based on the plan developed by the local Emergency Management and Sheriff.

A post-disaster review of the inspection will be held with the dam owner, dam owner's engineer, and DNR Water Management Engineer to determine what actions are needed to ensure that the dam is in compliance with state standards. The review may result in formal orders issued to the dam owner and may require the submittal of plans and specifications for repair.

B. AFTER ACTION REVIEW

After a dam emergency is over, a review of the event should take place as soon as practicable (within 45-60 days). The review will help all parties identify what was done correctly during the EAP activation, what was done incorrectly, and what could be improved. Any needed changes to the EAP will be submitted to the DNR Water Management Engineer for review and approval.

VIII. UPDATING THE EAP

The EAP will be reviewed annually **during June** by the dam owner to ensure that:

- All contact information listed in the document is correct; consider calling each contact to determine or confirm the contact information. Contact information is located on the:
 1. Concurrence signature page
 2. Notification lists and flowcharts (Appendix B)
 3. Available resources chart (Appendix E)
- Any physical changes to the dam are added to the description of the dam
- New or updated information about the dam is incorporated (e.g., hydraulic shadow map)
- Dam personnel understand their role in responding to a dam emergency

If there are changes to the contact information, the document will be updated and provided to the DNR Water Management Engineer for review and approval. A general description of the change(s) will be tracked using the chart in Appendix G. Copies of the updated EAP will be provided to all EAP holders (Appendix F).

New signatures are required on the Concurrence page when an existing role is assumed by a new individual, changes occur to the dam or downstream of the dam that would change emergency response, or new individuals are added to the Concurrence page. These individuals can include those who:

- play a role in the emergency response or
- are requested by the dam owner or operator to sign the document

If no updates to the document are needed, the dam owner will send an email to the DNR Water Management Engineer indicating no changes were necessary.

This EAP document is stored at: The Door County Facility and Parks M://Drive, a printed copy in the Facility and Parks Office and a printed copy on site at the Forestville County Park Building.

A. EMERGENCY MANAGEMENT

At least every five (5) years, the dam owner will meet with Emergency Management to discuss what changes have been made at the dam and to determine what opportunities exist to conduct or participate in dam-related for table top exercises.

The owner will also review the hydraulic shadow map to identify if any significant land use changes have occurred in the hazard area. If changes have occurred, the dam owner should notify the DNR Water Management Engineer.

APPENDIX A: DNR WME STAFF

For most current DNR Water Management Engineer staff list, check here:

<https://dnr.wi.gov/topic/dams/regionalcontacts.html>

If the DNR Water Management Engineer for the county that your dam is located is not available, contact an engineer assigned to a county adjacent to the county your dam is in.

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APPENDIX B: NOTIFICATION LISTS AND FLOWCHARTS

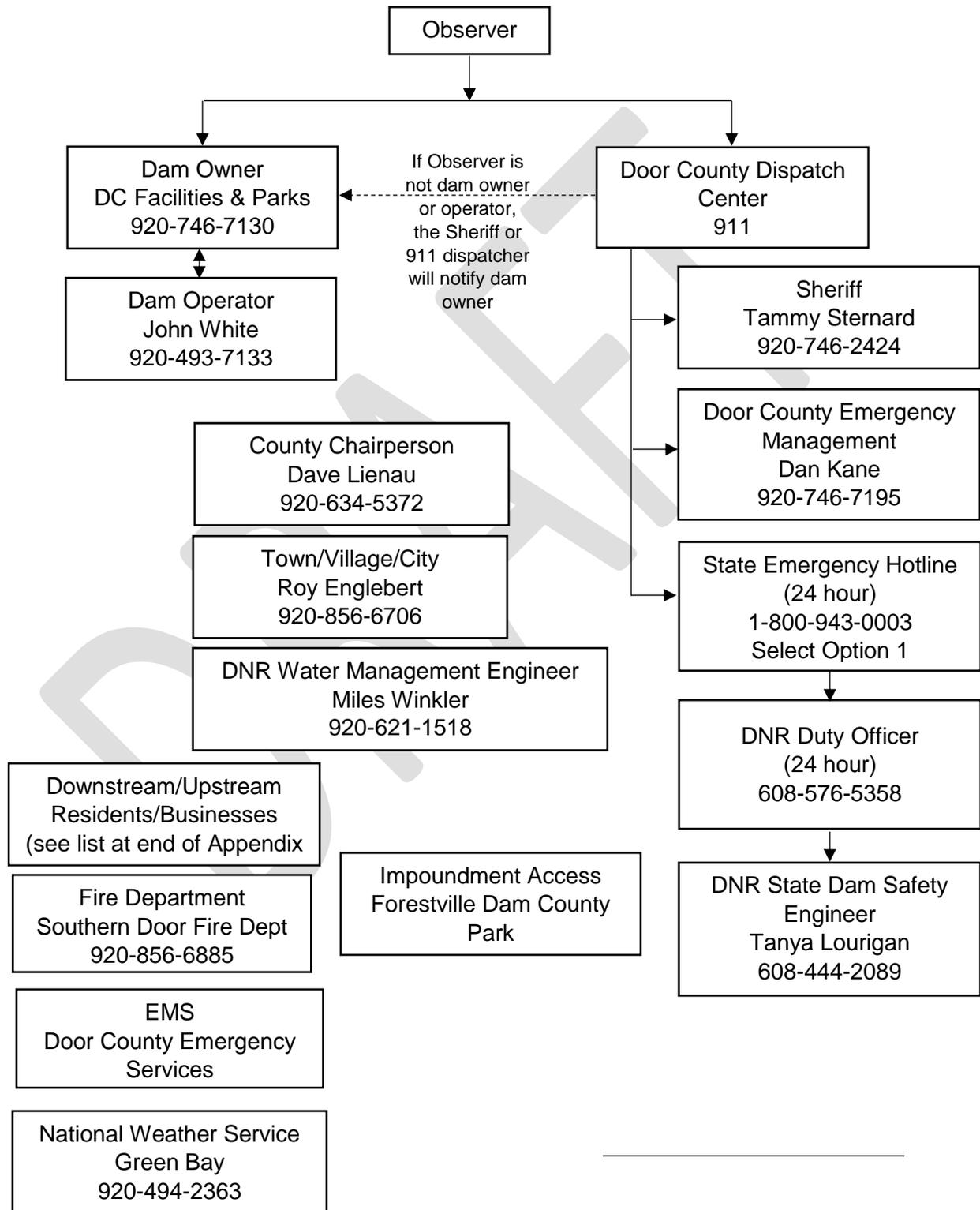
Contact Name	Address	Phone	Email
Dam Owner Door County Facilities & Parks	421 Nebraska St Sturgeon Bay, WI 54235	(920)746-7130	dcparks@co.door.wi.us
Dam Operator John White (Tech)	421 Nebraska St Sturgeon Bay, WI 54235	(920)493-7133	jwhite@co.door.wi.us
Door County			
Emergency Management Dan Kane	1201S Duluth Ave Sturgeon Bay, WI 54235	(920)746-7195	dkane@co.door.wi.us
Sheriff (Election Term 2019 – 2023) Tammy Sternard	1201S Duluth Ave Sturgeon Bay, WI 54235	(920)746-2424	TSternard@co.door.wi.us
Highway Commission/Public Works John Kolodziej	1001S Duluth Ave Sturgeon Bay, WI 54235	(920)746-2507	kolodzie@co.door.wi.us
County Chairperson (Election Term 2020 – 2022) Dave Lienau	2309 Somerset Dr PO Box 823 Sister Bay, WI	(920)634-5372	District20@co.door.wi.us
Town/Village/City			
Forestville Town Chairperson (Election Term 2019 – 2021) Roy Englebert	7290 Geier Road Forestville, WI 54213	(920) 856-6706	chair@forestvilletown.com
Forestville Town Clerk Ruth Kerscher	1364 Mill road Sturgeon Bay WI 54235	(920) 856-6551	clerk@forestvilletown.com
Wisconsin Department of Natural Resources			
Water Management Engineer Miles Winkler Also see Appendix A	Water Wisconsin Department of Natural Resources 2984 Shawano Avenue, Green Bay, WI 54313	920-621-1518	Miles.Winkler@wisconsin.gov
State Dam Safety Engineer Tanya Lourigan	101 S. Webster St. PO Box 7921 Madison, WI 53707-7921	608-444-2089	tanya.lourigan@wisconsin.gov
State Warning Center (24hr)		(800) 943-0003 Select option 1	
Other			
Access Point to Impoundment Mill Road	Mill Road Forestville, WI		

DOWNSTREAM/UPSTREAM RESIDENTIAL/BUSINESS CONTACT INFORMATION

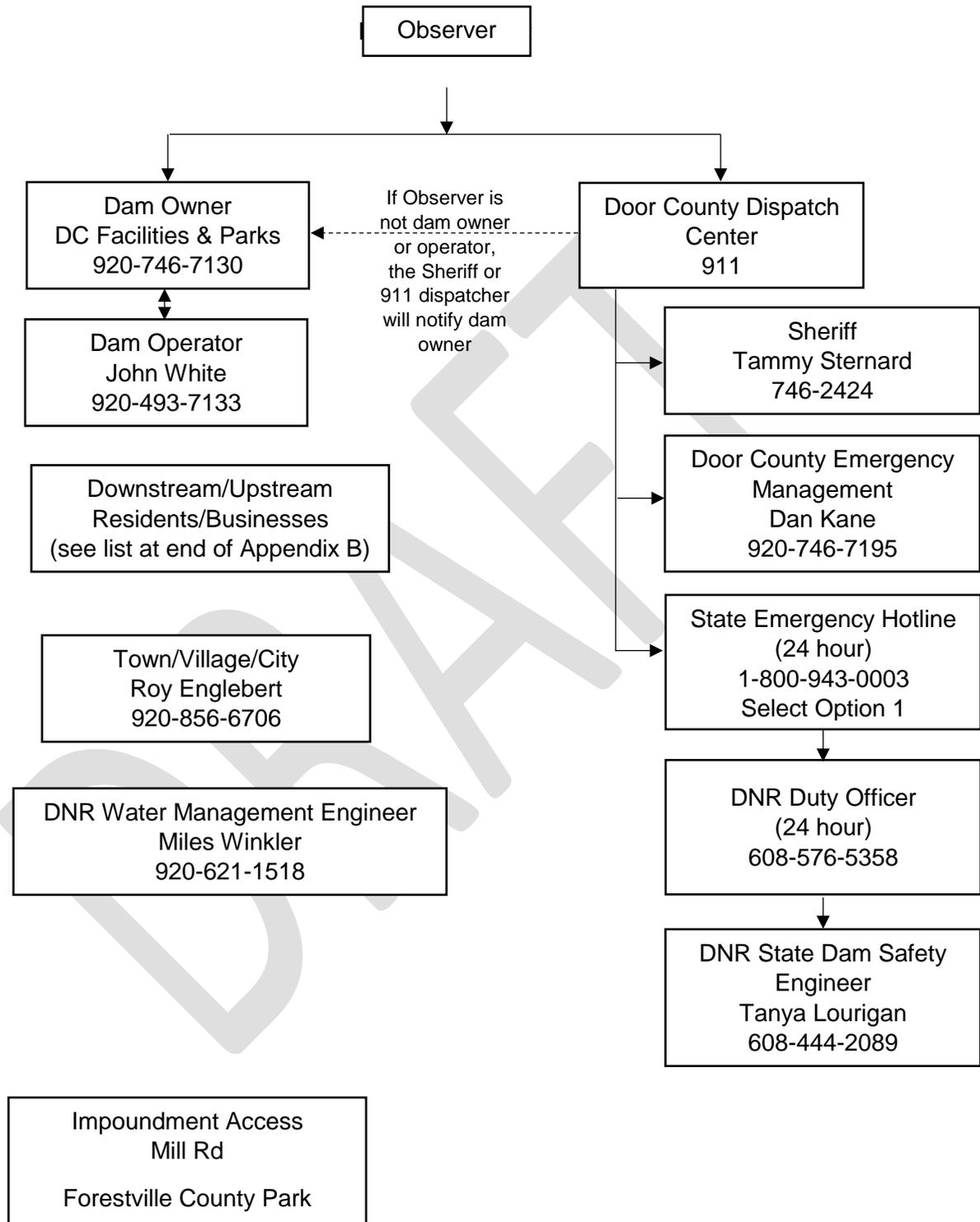
Name	Physical Address Parcel ID	Contact Information	Critical Facility (Y/N) Reference list in Hydraulic Shadow (Section IV.A.)
Karen J. Popp Upstream	7919 Cedar Drive Forestville, WI 54213 PID: 0100030262541B	7919 Cedar Drive Forestville, WI 54213 Telephone: (920) 856-6143	
Robert J. Schmelzer Upstream	7868 County Highway J Forestville, WI 54213 PID: 0100029262533 & 0100029262532B	7868 County Highway J Forestville, WI 54213 Telephone:	
Karl Hackbarth Upstream	547 Sleepy Hollow Drive Forestville, WI 54213 PID: 0100029262531F	12833 County Highway XX Norwalk, WI 54648 Telephone: (608) 269-7780	
Gary Van Beaver Upstream	553 Sleepy Hollow Drive Forestville, WI 54213 PID: 0100029262531G	1243 Eliza Street Green Bay, WI 54301 Telephone: (920) 435-8531	
Dennis E Halverson Upstream	561 Sleepy Hollow Drive Forestville, WI 54213 PID: 0100029262531H & 0100029262531J	561 Sleepy Hollow Drive Sturgeon Bay, WI 54213 Telephone: (920) 487-0398	
Patrick Rohr Upstream	581 Sleepy Hollow Drive Forestville, WI 54213 PID: 0100029262532E	5824 W Pierce Street West Allis, WI 53214 Telephone: (414) 257-0975	
William J Hanson Upstream	591 Sleepy Hollow Drive Forestville, WI 54235 PID: 0100029262532F	1796 County Highway U Sturgeon Bay, WI 54235 Telephone: (920) 743-7408	

Name	Physical Address Parcel ID	Contact Information	Critical Facility (Y/N) Reference list in Hydraulic Shadow (Section IV.A.)
Glenn L & Denise A Krueger (Trst) Downstream	7704 County Highway X Forestville, WI 54213 PID: 0100032262543B	7704 County Highway X Forestville, WI 54213 Telephone: (920) 856-6798	
Michael J. & Patrick J. Boucher Downstream	E5591 County Rd X Forestville, WI 54213 PID: 002000050100	E5591 County Rd X Forestville, WI 54213 Telephone: (920) 487-3112	
Kevin & Paula Patchak Downstream	N9598 Elder Drive Algoma, WI 54201 PID: 002000050182	N9598 Elder Drive Algoma, WI 54201 Telephone:	
Penny A. Blahnik Downstream	N9304 Cherry Tree Drive Algoma, WI 54201 PID: 002000040320	N9304 Cherry Tree Drive Algoma, WI 54201 Telephone: (920) 495-4088	
Terrance J. & Ellen M. Moore Downstream	N9188 Cherry Tree Drive Algoma, WI 54201 PID: 002000090320	N9188 Cherry Tree Drive Algoma, WI 54201 Telephone: (920) 487-3790	
Ahnapee Shores Camp Resort, Inc. Downstream	E6053 Wilson Road Algoma, WI 54201 PID: 002000210040	E6053 Wilson Road Algoma, WI 54201 Telephone: (920) 487-5777 Email: ahnapee@outlook.com	
Thomas & Patrick Stoller Downstream	E5180 Lincoln Road Algoma, WI 54201 PID: 002000220160	N8428 State Rd 42 (Pat's Home) Algoma, WI 54201 Telephone: (920) 487-5838	
Michael R. & Alisa M. Herrick Downstream	N8290 County Rd M Algoma, WI 54201 PID: 00200380040	N8290 County Rd M Algoma, WI 54201 Telephone:	

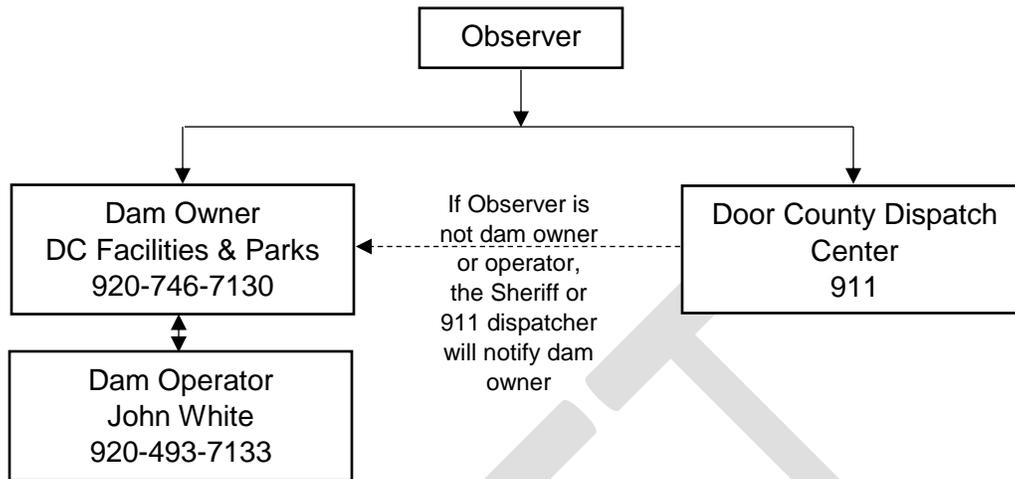
EMERGENCY LEVEL 1: FAILURE IMMINENT



EMERGENCY LEVEL 2: POTENTIAL FAILURE



EMERGENCY LEVEL 3: UNUSUAL INCIDENT



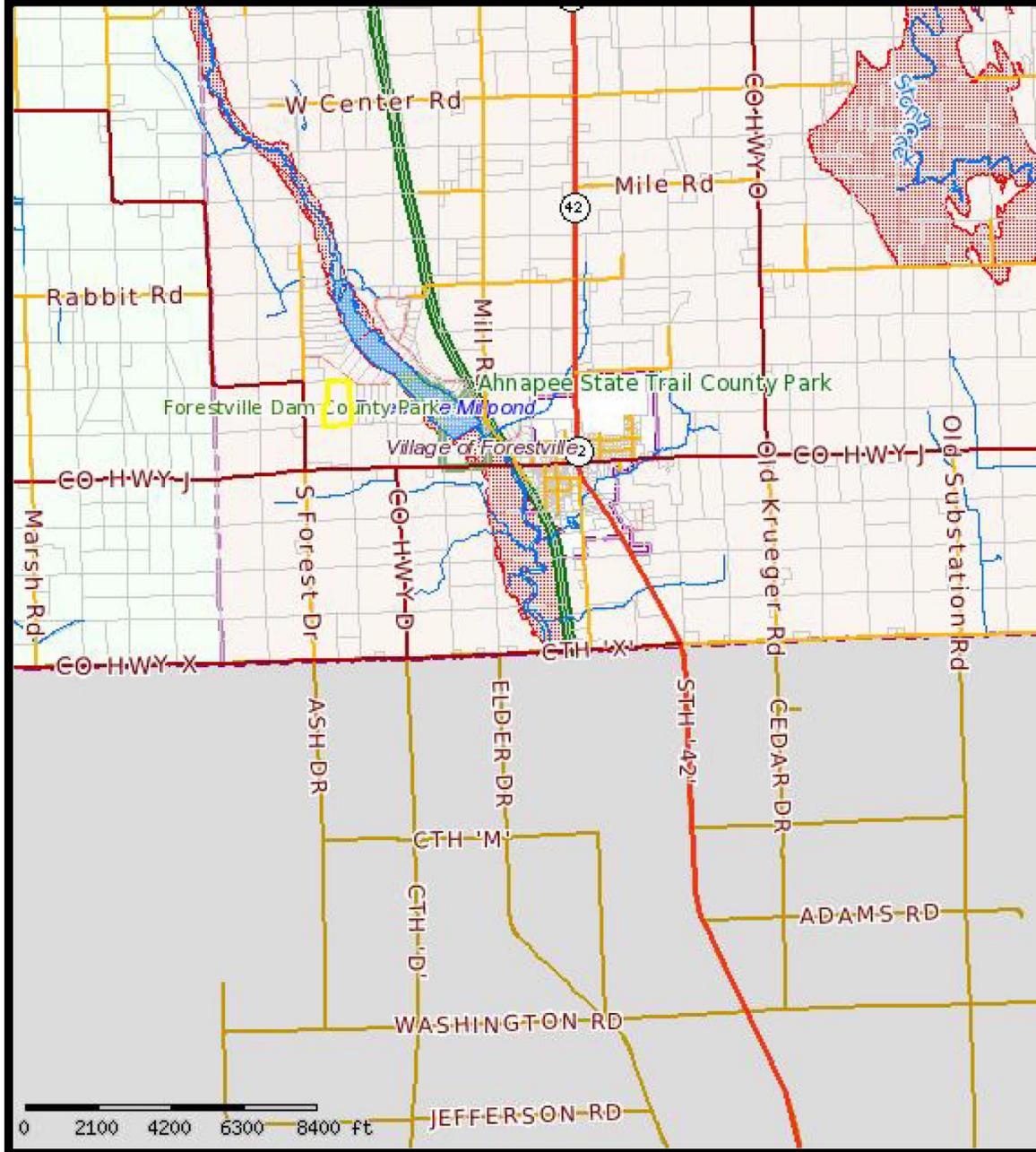
APPENDIX C: HYDRAULIC SHADOW MAP

Hydraulic Shadow Map

Printed 08/10/2020 courtesy of Door County Land Information Office



... from the Web Map of ...
(//www.co.door.wi.gov)
Door County, Wisconsin
... for all seasons!



Door County can not and does not make any representation regarding the accuracy or completeness, or the error-free nature, of information depicted on this map. This information is provided to users "as is". The user of this information assumes any and all risks associated with this information. Door County makes no warranty or representation, either express or implied, as to the accuracy, completeness, or fitness for a particular purpose of this information. The Web Map is only a compilation of information and is NOT to be considered a legally recorded map or a legal land survey to be relied upon.

APPENDIX E: AVAILABLE RESOURCES



Available Resources Chart				
Resource	Provider/Supplier Name	Address	Phone Number Email Address	Notes (e.g., type of equipment, estimated quantity of material, etc.)
Heavy equipment Hwy Dept	DC Hwy Dept	1001S Duluth Ave Sturgeon Bay	920-746-2507	Heavy Equipment, Excavator, trucks, loader etc.
Heavy equipment (secondary contact)	DC Hwy Dept	1001S Duluth Ave Sturgeon Bay	920-746-2507	Heavy Equipment, Excavator, trucks, loader etc.
Sand and Gravel	DC Hwy Dept	7796 West Center Rd Forestville, WI	920-746-2507	2.3 miles to the Dam
Concrete	Premier Concrete Inc.	6969 WI-42 Sturgeon Bay, WI 54235	920-743-0990	
Pumps/Siphons Heavy Equipment	Rass Excavating	3183 Co Rd MM Sturgeon Bay, WI 54235	920-746-0757	Heavy Equipment, Excavator, trucks, loader etc....

APPENDIX F: LIST OF EAP HOLDERS

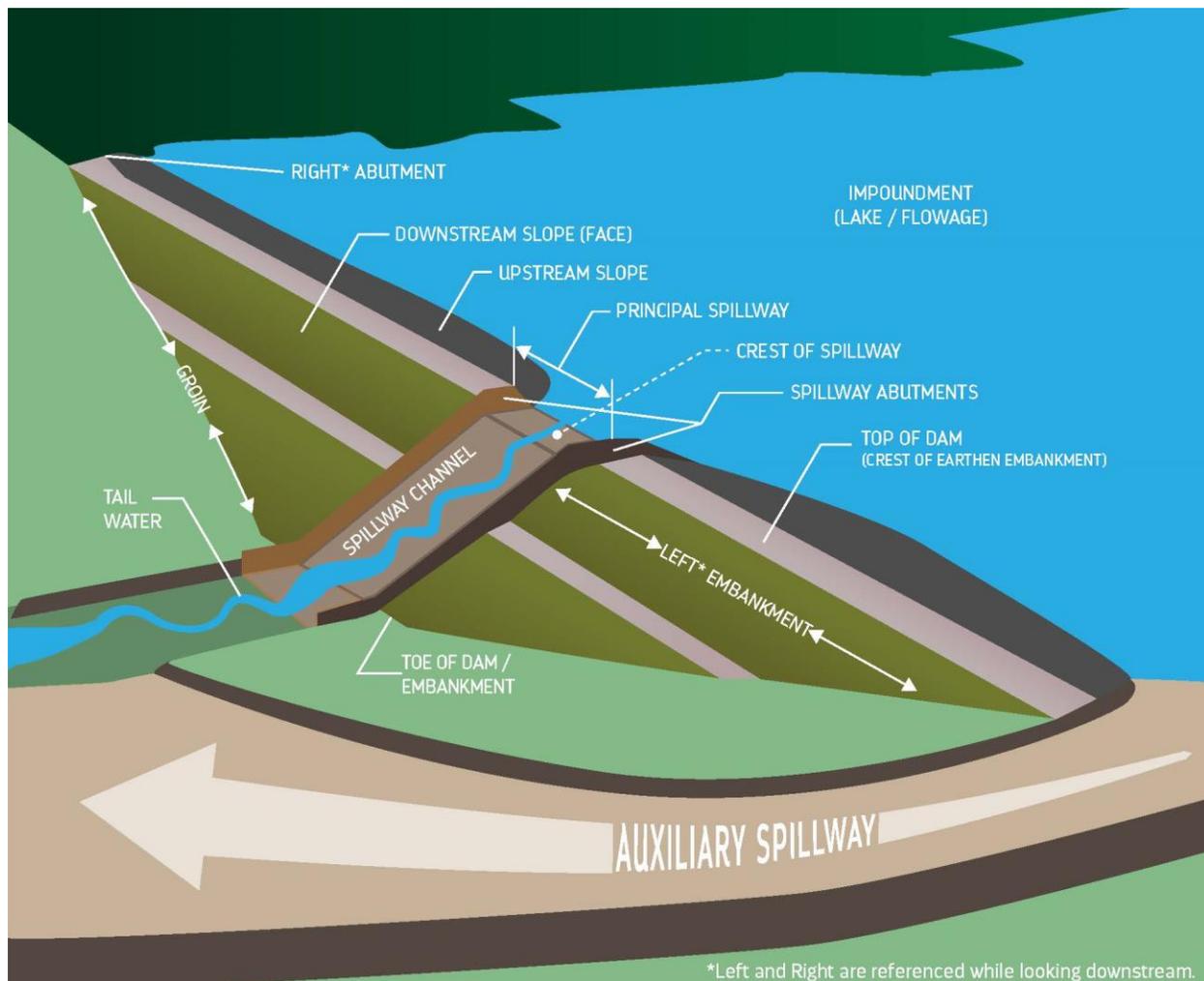
Name	Address	Telephone Number Email Address

APPENDIX G: EAP UPDATE CHART

Date of Update	General Description of Update	Date Sent to EAP Holders

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APPENDIX H: GLOSSARY OF TERMS



Abutment – That part of the valley side or concrete walls against which the dam is constructed. An artificial abutment is sometimes constructed where there is no suitable natural abutment. The wall between a spillway or gate structure and the embankment can also be referred to as an abutment. (Also see Spillway Abutment)

Alterations – Changes in the design or configuration of the dam that may affect the integrity or operation of the dam and thereby have a potential to affect the safety of persons, property, or natural resources. (Also see Reconstruction)

Appurtenant Works – Structures or machinery auxiliary to dams which are built for operation and maintenance purposes (e.g., outlet works, spillway, powerhouse, tunnels, etc.).

Auxiliary Spillway (Emergency Spillway) – A secondary spillway designed to operate only during large flood events; an auxiliary gate is a standby or reserve gate only used when the normal means to control water are not available or at capacity.

Boil – An upward disturbance in the surface layer of soil caused by water escaping under pressure from behind or under a dam or a levee. The boil may be accompanied by deposition of soil particles (usually silt) in the form of a ring around the area where the water escapes.

Breach – An opening or a breakthrough of a dam sometimes caused by rapid erosion of a section of earth embankment by water; dams can be breached intentionally to render them incapable of impounding water.

Capacity (Hydraulic Capacity) – Amount of water a dam can convey through designed spillway structures, typically expressed in cubic feet per second (cfs).

Conduit – Closed channel (e.g., pipe) to convey the discharge of water through or under a dam.

Core/Corewall – Vertical zone of material of low permeability (e.g., compacted clay) typically in the center of an embankment dam to prevent seepage.

Crest of Dam (Top of Dam) – The top of the dam not designed to flow water; also known as the top of dam.

Crest of Spillway – The top of the spillway where water flows over.

Cutoff Wall – A wall of impervious material (e.g., concrete, asphaltic concrete, steel sheet piling) built into the foundation to reduce seepage through the dam.

Dam – Artificial barrier built for impounding or diverting the flow of water; see NR 333.03(3).

Dam Failure Analysis (DFA) – Analysis completed by an engineer/consultant to estimate the downstream impact if the dam were to fail during a 100-year event; results of analysis used to assign hazard rating. (Also see Hydraulic Shadow Map)

Design Spillway Capacity – The largest storm event or flowrate that a given dam/project is designed to pass safely. The inflow hydrograph (graph showing how inflow to an impoundment changes over time) is used to estimate the amount of water that the spillway needs to convey and maximum water surface elevation of the impoundment.

Dike (Levee/Berm) – An embankment built to protect land from flooding; no water control structure present.

Drain, Layer, or Filter Blanket – A layer of pervious material in a dam to facilitate controlled drainage and reduce seepage velocities; includes toe drain, weepholes, chimney drains, etc.

Drainage Area – The area that drains naturally to a specified point on a river/stream.

Drawdown – Intentional lowering of water surface level due to a controlled release of water from an impoundment; maximum drawdown rate is typically no more than 6 inches per day.

Embankment – A constructed bank of material, commonly earth or rock, to hold back water.

Embankment Dam (Earth Dam/Earthfill Dam) – Any dam primarily constructed of excavated natural materials, usually earth or rock, with sloping sides and a designated water control structure.

Emergency Action Plan (EAP) – A predetermined plan of action to be taken to reduce the potential for property damage and loss of life associated with a dam emergency or failure; EAP includes details specific to each dam.

Energy Dissipater – Device constructed within or at the outlet of a spillway to reduce energy of fast-flowing water.

Engineer/Consultant – Licensed or registered professional engineer (PE) in a given state; offers experience and expertise in the design and inspection of dams.

Face – Upstream or downstream side slope of dam.

Failure – Incident resulting in an uncontrolled release of water from a dam.

Flashboards – Boards, often constructed of wood or steel, used for increasing the depth of water behind a dam that are designed to deploy (break away) at a designed height of water.

Foundation of Dam – Natural material on which the dam structure is placed.

Freeboard – Vertical distance between the upstream water level (headwater) and the top of a dam.

Gate – Device which can be operated across the waterway to control or stop the flow. Common types of gates include slide (sluice), split-leaf, crest, and tainter (radial).

Gravity Dam – Dam constructed of concrete and/or masonry that relies on its weight for stability.

Groin – Area along the contact (or intersection) of the face of a dam with the abutments.

Headwater – Water surface elevation of the impoundment on the upstream side of the dam.

Height of Dam (Structural Height) – Difference in elevation between the point of lowest elevation on the top of the dam before overtopping and the lowest elevation of the natural stream or lake bed at the downstream toe of the dam; see NR 333.03(24).

Hydraulic Height – Difference in elevation between the headwater and tailwater.

Hydraulic Shadow Map – Map delineating the area that would be inundated due to a dam failure during a 100-year flood event; see NR 333.03(8).

Impoundment (Pool/Lake/Reservoir) – Water held back by a dam; water on the upstream side of the dam.

Intake – Any structure in an impoundment which water can be drawn through the dam.

Maintenance – The upkeep necessary for efficient operation and safety of dam and appurtenance works; involves labor and materials but is not to be confused with alterations or repairs.

Ogee Spillway (Ogee Section) – A weir where the spillway crest, slope, and bottom form an "S" or ogee curve.

One percent (1%)/One Hundred Year (100-year)/Regional Flood The regional flood is based upon a statistical analysis of stream flow records available for the watershed or an analysis of rainfall or runoff characteristics in the watershed or both. In any given year, there is a 1% chance that the regional flood may occur or be exceeded.; see NR 333.03(23).

Operator – The owner, designated agent, or employee of the owner charged with overseeing and physically operating the dam.

Outlet – An opening through which water discharges from an impoundment.

Overtopping – Uncontrolled release of water over parts of the dam that are not designed to pass flow; overtopping does not necessarily mean that the dam has failed.

Owner – A person, or group of people (e.g., Lake District), utility, corporation who is responsible for operating, maintaining, and managing a dam.

Phreatic Surface – Upper surface of saturation in an embankment.

Piping – The progressive development of internal erosion by seepage; appears on the downstream side of the dam as a hole or seam where water containing soil particles is discharged.

Plunge Pool (Stilling Basin) – A natural or sometimes artificially created pool that dissipates the energy of free-flowing water.

Primary Spillway (Principal Spillway) – Main spillway designed to convey water during normal flows; see NR 333.03(16).

Reconstruction – Altering an existing dam in a way that affects its hydraulic capacity or structural integrity; see NR 333.03(22).

Repair – Activity to restore a dam to its approved design condition.

Riprap – Large stones placed to protect against wave action, ice action and scour.

Scarp – Nearly vertical, exposed earth surface created at the upper edge of a slide or a breach.

Seepage – Movement of water through the dam foundation, abutments, or embankment.

Slide – Movement of a mass of earth fill down a slope along the failure plane for a considerable distance. In embankments and abutments, this involves a surficial separation of a portion of the slope from the surrounding material.

Slump – A portion of earth embankment which moves downslope, often along a curved surface; sometimes happens suddenly, often with cracks developing.

Spillway – Structure over or through which flows are discharged. If the flow and level are controlled by gates it is considered a controlled spillway, but if the spillway crest is at a fixed elevation (and cannot be changed) it is considered an uncontrolled spillway.

Spillway Abutment – Wall between a spillway or gate structure and the embankment.

Spillway Channel – Channel conveying water from the impoundment to the river downstream.

Stop Log – Logs, timbers, steel beams, or concrete beams placed on top of each other with their ends held in channels/guides/brackets on each side of a channel or conduit; stop logs may be added or removed to raise or lower the impoundment water level.

Storage – Volume of water held behind a dam, typically expressed in units of acre-feet. Maximum storage capacity means the volume of water stored before overtopping occurs; see NR 333.03(11).

Tailwater – The level of water in the discharge channel immediately downstream of the dam.

Toe Drain – Drains installed at the toe of the dam to collect and convey seepage that occurs through embankment.

Toe of Dam (Toe of Embankment) – The junction of the downstream face of a dam with the ground surface, also referred to as the downstream toe. For an embankment dam, the junction of the upstream face with the ground surface is called the upstream toe.

Trash Rack –Metal or concrete bars located in the waterway across the upstream end of a conduit or spillway channel to prevent the entry of floating or submerged debris.

Valve – Device fitted to a conduit in which the closure member is either rotated or moved transversely or longitudinally in the waterway to control or stop the flow.

Weir –A barrier built across the width of a stream to raise the upstream water level; called a fixed-crest weir; when top is at a permanent elevation and cannot be moved up or down. Weirs can also be built across a stream, channel or discharge point to measure or gauge flow. Types of weirs include broad crested, sharp crested, ogee, and V-notched weirs.

DRAFT

Operation, Inspection, and Maintenance Plan

Forestville Dam
Ahnapee River
Door County, Wisconsin

Owner:
Door County
421 Nebraska St
Sturgeon Bay, Wisconsin 54235

Updated from original Document
prepared by Mead & Hunt (July 1993)

August 2020

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Appendix

Emergency Services & Other Contacts
 Down Stream Landowner Contact Information
 Map of Down Stream Landowners
 Typical Dike Cross Section
 Dam Inspection Checklist

Operation, Inspection, and Maintenance Plan

1. Obligations of Owners of Dams

Chapter 31 of the Wisconsin Statutes states that the Owner of any dam "shall maintain and operate all such dams, ... and all other equipment required by the department for the protection of public rights in such waters, and for the preservation of life, health and property, in good repair and condition ... "

Chapter NR333 of Wisconsin's Administrative Codes states that the Owner of each dam "shall have an adequate operation, inspection, and maintenance plan for the dam."

2. Operation

a. Normal Conditions

There are no operating requirements for the Forestville Dam during normal conditions, however, the spillway should be maintained free of floating debris, which could obstruct the flow of water through the spillway. The drawdown slide gate should not be used for regulating flows during normal conditions, but should be operated annually to verify its operability.

b. Emergency Conditions

If an emergency condition develops which could cause a portion of the dam to fail, the Owner should immediately establish security around the dam to prevent the public from loitering in the vicinity of the dam and the area downstream from the dam. The Owner should then contact persons identified on the last page of this Plan.

c. Water Levels

The spill ways of the Dam are fixed; therefore the impoundment generally maintains a constant level. During periods of heavy rain, or spring thaw water levels will rise. When water levels rise to a level of 10” above the spill way the sluice valve should be open to help maintain or lower the level to the normal level.

Opening the sluice valve is dangerous; safety precautions should be taken. (i.e. wearing life vest) To open the sluice valve, unlock paddle lock, carefully open cover, insert extension tube over valve stem, and set handle on. Key for cover paddle lock is Master #3221. A key is stored at the park office. Handle and extension are stored in the center storage room in restroom building at Forestville Dam County Park.

When the water level starts to return to the normal level, the sluice valve can be closed as long as there is adequate water spilling over.

There are no “ordered” water levels for the impoundment and has been referred to as an unregulated dam. (meaning that the owner has the right to lower the impoundment if needed)

If the impoundment is to be drawn down below the level of the spillways, an attempt should be made to contact Water Management Specialist, at (920) 662-5100. (Leave message stating reason for draw down) When the impoundment is ready to be brought back to its normal level, caution must be used not to shut off water flow. Therefore, when returning to normal water level, close sluice valve no more than half of the distance it was open. An adequate flow of water must be maintained so any fish that might have migrated up stream are able to return downstream, as the impoundment is brought back to the normal level. In 2008 a large amount of Carp where

killed.

Inspection

General

The entire dam and appurtenances should be visually inspected annually and after each period of unusually high water. These inspections can be performed by the Owner. Records of each inspection should indicate date of the inspection, inspector's name, and a list of any deficiencies or changes noted which may require repairs or may affect the dam's stability and integrity. Any evidence of increased seepage, differential movement, or structural cracking should be reported to an engineer for evaluation.

It is recommended that one person be assigned the responsibility of inspecting and maintaining the dam. This person should also report any change in land use below the dam to the Department of Natural Resources.

b. Concrete Structures

Concrete portions of the dam should be inspected for evidence of cracking, spalling, differential movement, undermining, and seepage. Areas and extent of deficiencies/seepage should be shown on sketches and/or photographs. The downstream edge of all concrete surfaces should be probed for evidence of undermining after each period of high flow conditions.

c. Earth Embankment

Earth embankments may experience seepage, gully erosion, cracking, or differential settlement. Any seepage or differential settlement could indicate erosion of embankment materials and should be investigated by an engineer.

Location and extent of any gully erosion should be identified on sketches and/or photographs and repaired in a timely manner.

4. Maintenance

a. General

Maintenance includes efforts to prevent deterioration, as well as restoring, rebuilding, replacing, and putting together components that have been bent, broken, or deteriorated. Most maintenance is of a cosmetic nature and can be performed by the Owner. Any structural-related repairs, however, must be designed by a licensed engineer and approved by the Department of Natural Resources.

b. Concrete Structures

Concrete structures do not require regular maintenance. However, any evidence of structural cracking or movement should be reported to an engineer for further evaluation. Cosmetic repairs, such as patching chipped and spalled concrete, can be performed at the discretion of the Owner.

Floating debris should be regularly removed from the spillway to permit unobstructed discharge of flood waters. Railings and fences should be maintained for public safety.

c. Earth Embankment

All areas experiencing erosion should be restored by rebuilding, compacting, sodding, or seeding and fertilizing. Shoreline erosion should be controlled by using riprap placed over a filter fabric. (See Typical Cross-Section in Appendix

All brush, shrubs, and trees should be cut and removed from earth embankment portions of the dam, and from within 15 feet of the downstream

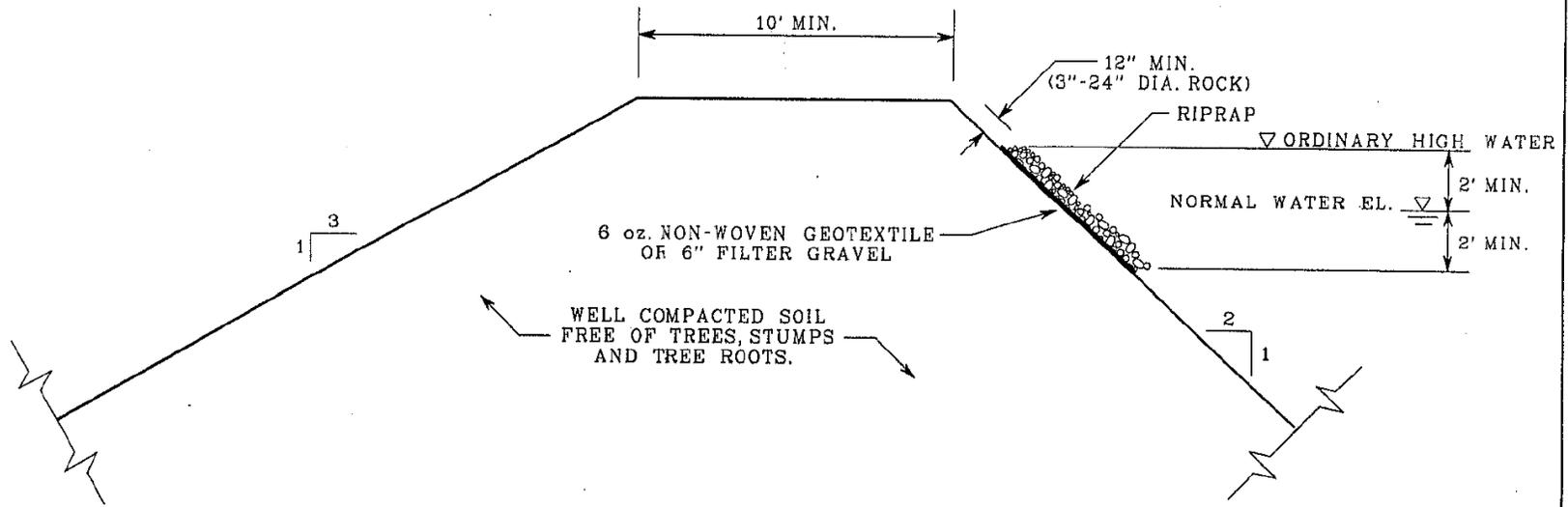
toe of the dam, on a regular basis (approximately 3 times per year). Stumps and tree roots should be removed from any trees greater than 4 inches in diameter. If possible, standing water in the vicinity of the downstream toe should be drained away from the embankment by constructing drainage swales or ditches. The removal of tall grass and brush, along with the construction of drainage swales, will permit this area to dry sufficiently to inspect for possible seepage.

5. Records

A central file should be maintained of all available information related to the dam including:

- Drawings of dam and appurtenances.
- Any reports relating to the dam and stream flows.
- Modifications to dam and appurtenances.
- Repairs to dam and appurtenances.
- Plan of Operation and changes in operating procedures.
- Historic water levels.
- Operation, Inspection, and Maintenance Plan.
- Correspondence related to the dam.
- Inspection reports and records.

DRAFT



TYPICAL DIKE CROSS - SECTION
FOR SMALL DAMS



Dam Safety Fact Sheet

Owner Responsible for Inspections

STATE OF WISCONSIN • DEPARTMENT OF NATURAL RESOURCES • BUREAU OF WATERSHED MANAGEMENT

SCOPE OF OWNER RESPONSIBILITY

Dam inspections are the responsibility of the dam owner and an important part of proper maintenance of a dam. A regular dam inspection program can identify problems and unsafe conditions that could result in dam failure.

An inspection program starts during construction of the dam and continues for the life of the dam. **A dam is an active structure** constructed of materials that are subject to erosion, movement, corrosion and deterioration by wind, water, ice and temperature extremes. A well-documented inspection program will track this deterioration and identify needed repairs and maintenance items.

In addition to regular inspections, it is important for the owner to thoroughly inspect a dam during a flood event to identify emergencies, and after a flood event to ensure all operational parts of the dam still work and no serious structural damage has been done.

Dam owners must become familiar with their dams and are responsible for hiring consulting engineers to inspect their dams on a scheduled basis. A dam may consist of any or all of the following: earthen embankments, concrete structures, abutments, groins, appurtenant works, spillways and water control structures, and locks (see the Dam Safety website for definitions of the parts of a dam <http://dnr.wi.gov/topic/Dams/documents/FSNomenclature.pdf>.)

All parts of the dam will be inspected during a safety inspection. Inspection checklists available on our website cover all parts of the dam, and make it easier to inspect without overlooking important sections. When conducting the required safety inspections for your dam, the engineer inspector you hire should use these checklists.

Dam safety inspections that consulting engineers perform on behalf of dam owners will consist of a visual inspection for dam defects, and documentation and inventory of the features of the dam. A dam safety inspection report will then be prepared and sent to the Department for review. Often, the past history of the dam will dictate the scope of a specific inspection. Finally, further investigation into serious deficiencies will be required as follow-up to gain compliance with all applicable safety requirements.

Visual Inspection - The visual inspection consists of two major tasks; a check for defects at the dam that affect the safety of the dam and an evaluation of the land uses downstream from the dam.

Defects – The inspection for defects involves an examination of the dam site and the features of the dam for damage, deterioration, failed components, poor maintenance, and other problems that could impact the life, integrity, or safety of the dam.

Defects may include seepage, erosion, malfunctioning equipment, rodent burrows, cracked or spalling concrete, unwanted growth of woody vegetation, etc. The inspection need not involve soil borings, concrete sampling or other invasive evaluation, but it should identify if that level of in-depth analysis might be needed as a follow-up.

Cracks, gullies, and joint separations should be measured and photographed so the rate of deterioration can be determined. If seepage weirs have been installed on the dam, readings of the weirs should be done on a regular basis and the logs submitted as part of the inspection reports. All deficiencies should be documented with photographs. The inspector should identify when gates were last fully exercised and recommend a testing interval as part of the inspection report.

The presence of proper safety signage and designated portage routes should be noted. NR 330 requires installation of a dam warning sign that is visible a minimum of 300 feet upstream from the dam. A portage sign may also be required.

Downstream Land Use – The inspector must document development such as homes, businesses and other public uses downstream of the dam for the purposes of determining the dam's final hazard rating. The presence of any land-use control such as zoning or restrictive use covenants in the downstream area should be noted in the

inspection report. Maps and/or aerial photography may also be consulted, but the inspection process should include a visual check on downstream development.

Compliance Evaluation – As part of the inspection, the dam must be evaluated for compliance with sections NR 333, NR 330 and NR 116, Wis. Adm. Code. The engineer inspector will fill out a process checklist (available on the DNR Dam Safety Website) to ensure that the dam is meeting the standards in the codes.

Dams without a formal hazard rating will need a dam failure analysis performed as a follow-up to the inspection. The spillway capacity of the dam must meet the capacity requirements for the dam's final hazard rating as defined in NR 333.06.

An up-to-date Inspection, Operation & Maintenance Plan (IOM) and Emergency Action Plan (EAP) are needed for all large dams. If these plans are not already developed at the time of the inspection, they will be required as follow-up and this should be a requirement in the inspection report submitted to the Department.

The Department's historic file information, including construction plans if available, will be stored on the Department web pages for the use by the dam owner and the owner's consultant. If the information is not yet available through the web pages, the owner or consultant can view the paper files for an individual dam by contacting the Water Management Engineer for the county in which the dam is located.

Field Surveys and Inventory – The need to perform a survey or take other measurements will depend on the individual dam. Many dams have detailed plans on file with elevations and dimensions. However, dams that have never been surveyed or had their features inventoried will need to be surveyed and documented.

In some cases, benchmarks for vertical and horizontal control will need to be established. For dams with detailed design information, the survey may consist of simply shooting the water levels upstream and downstream, and coordinating the elevation with any onsite gauges to determine compliance with operating orders. If undocumented alterations have occurred to the dam, inventorying them will be necessary.

Please refer to the Dam Inspection Checklist on the website at: <http://dnr.wi.gov/topic/Dams/documents/DamInspectionChecklist.pdf>, for recommendations on a survey of your dam.

Dam Safety Inspection Report – Within 90 days of the completion of the inspection, a report (two hard copies and one electronic (PDF) copy) shall be submitted to the DNR for review and concurrence.

The report should be a summary of the findings of the inspection. It should list the defects identified for all parts of the dam. The consulting engineer will need to make follow-up directives for repairs or further investigation. The directives should have timeframes for completion listed. A list of suggested timeframes is provided on the Dam Safety website: <http://dnr.wi.gov/topic/Dams/documents/TimeFramesforDamInspectionDirectives.pdf>.

All dams that do not already have a dam failure analysis will be required to complete one. The suggested timeframe document should be referenced to set the schedule based on the estimated hazard of the dam. The dam owner will be required to upgrade spillway capacity or make other alterations unless and until a detailed dam failure analysis is performed upon which a formal final hazard rating can be set.

Inspection checklists should be included as part of the inspection report, as should photographs of the dam and survey data and logs. Inspection reports and related documentation shall be submitted to the Department's Water Management Engineer who covers the county where the dam is located. Two hard copies and one electronic copy (PDF) of the report and supporting documentation must be submitted. A staff listing by county and service center is at <http://dnr.wi.gov/topic/Dams/regionalcontacts.html>.

For more information on dam safety either go to the [WDNR Dam Safety Program](#) or write to:

Department of Natural Resources

Dam Safety Program, WT/3

101 South Webster Street

P. O. Box 7921

Madison, WI 53707-7921

Email: damsafety@wisconsin.gov



INSPECTIONS

Below are an example of inspection procedures and a dam inspection checklist that can be used to conduct routine dam inspections for most dams in Wisconsin.

The Sample Dam Inspection Checklist is very detailed to try and cover all types of dams and appurtenant works. It can be edited to include only those parts relevant to the dam in question. Any style of checklist is appropriate if it covers all the components of the dam, allows for documentation of observations and requires action to be taken on any deficiencies.

*A checklist for inspections required under ss. 31.19 (2)(ag) can also be found at:
<http://dnr.wi.gov/topic/Dams/documents/DamInspectionChecklist102011.pdf>.*

Sample Inspection Procedures

- Work in methodical pattern (all upstream faces end to end, then crest end to end, then all downstream faces end to end, e. g). Use same pattern each time.
- Fill in checklist as you go.
- Survey periodically to determine settlement or movement.
- Photograph apparent deficiencies from several different locations and at a distance as well as close up.
- Measure cracks and holes periodically.
- Measure seepage volumes periodically.
- Operate gates regularly.
- Inspect concrete for new cracks, holes, spalling, etc.
- Inspect earthen sections for holes, slumps, slides, cracks, vegetation.
- Inspect gates, gate chains, cables, stop logs, electrical operation, ice damage.
- Inspect toe and other drains for clogs, flow, etc.
- Inspect signs/fencing.
- Inspect safety equipment.
- Other

Sample Dam Inspection Checklist

NAME OF DAM INSPECTION CHECKLIST
DNR FIELD FILE NUMBER

OWNER: _____

OWNER'S REPRESENTATIVE: _____

DATE: _____

WEATHER/SITE CONDITIONS: _____

INSPECTOR(S): _____

OTHERS: _____

CHECK ITEM AS INSEPECTED <input checked="" type="checkbox"/>	NOTE CONDITIONS AND OBSERVATIONS	NOTE ACTIONS REQUIRED
___ Benchmark	<ul style="list-style-type: none"> • Check for disturbance/vandalism • Condition: _____ 	
___ Headwater Gage	<ul style="list-style-type: none"> • Condition: _____ • Reading: _____ 	
___ Timber Weir	<ul style="list-style-type: none"> • Condition: _____ • Action: _____ 	
___ Security Fence and Locked Gate and Gate Valve Locks	<ul style="list-style-type: none"> • Check for damage/vandalism • Condition: _____ • Action: _____ 	
___ Walkway and Railing	<ul style="list-style-type: none"> • Check for broken welds or other damage. • Condition: _____ • Action: _____ 	
___ Signage	<ul style="list-style-type: none"> • Condition and Visibility: _____ • Action: _____ 	
___ Gate Valve ___ inch	<ul style="list-style-type: none"> • Exercise Gate (fully open/close – return to desired position), check for smooth operation and seal. • Condition: _____ • Action: _____ 	
___ Sluice Gate ___ inch	<ul style="list-style-type: none"> • Exercise Gate (fully open/close), check for smooth operation and seal. • Condition: _____ • Action: _____ 	

CHECK ITEM AS INSEPECTED \checkmark	NOTE CONDITIONS AND OBSERVATIONS	NOTE ACTIONS REQUIRED
--	-------------------------------------	--------------------------

___ Trash Rack

- Check for debris and remove if necessary
- Check for broken connections at anchor chains. Repair as required.
- Condition: _____
- Action: _____

___ Log Booms

- Check for debris accumulation and remove if necessary
- Check for broken welds, severe rust or other deterioration. Repair as required.
- Condition: _____
- Action: _____

___ Concrete Drop Inlet and Headwall

- Check concrete surfaces for cracks and spalls. Note location and crack widths on sketch.
- Concrete deterioration may be patched through maintenance procedures.
- Extreme deterioration should be examined by an engineer.
- Severe cracking or rapid changes require immediate notification to State Dam Safety Engineer.
- Condition: _____
- Action: _____

___ Concrete pipe ___ inch diameter

- Check for blockage and remove if necessary.
- Check for improper alignment.
- Check for cracks, spalling or other deterioration.
- Check pipe for joint deterioration.
- Condition: _____
- Action: _____

___ Upstream Riprap

- Elevation/location/extent of riprap _____
- Condition: _____
- Action: _____

___ Downstream Riprap

- High flow can cause underwater erosion (scour). Check for stream erosion and for scour hole at outlet of pipe. Use probe to check depth of scour hole.
- Condition: _____
- Action: _____

___ Earth Embankment

- Check vegetative cover. The embankment should have a suitable cover of grass with no woody vegetation such as brush, shrubs and trees. Mow regularly to maintain a 6-inch grass stand.
- Check for animal burrows. Remove animals and backfill holes with soil.
- Check for surface erosion on grassed slopes and at riprap flumes which intercept roadway drainage.
- Replace riprap as required and topsoil and re-seed eroded areas as required.
- Check for slumps (slides or sloughs). Slow or sudden movement of earth embankment is an indication of instability and requires immediate response. Contact State Dam Safety Engineer for advice.
- Check for settlement of embankment. Settlement may be uniform or at isolated depressions. Settlement indicates loss of material or compression of material either within the dam

CHECK ITEM AS INSEPECTED <input checked="" type="checkbox"/>	NOTE CONDITIONS AND OBSERVATIONS	NOTE ACTIONS REQUIRED
	<p>embankment or the foundation. Settlement should be documented and evaluated by an engineer.</p> <ul style="list-style-type: none"> • Check for seepage on the downstream slope. If present, monitor for presence of soil particles. If soil is moving, a piping condition (internal erosion) may exist and requires immediate contact with the State Dam Safety Engineer. • Condition: _____ • Action: _____ 	
___	<p>Boat Ramp</p> <ul style="list-style-type: none"> • Check for ruts, potholes and other damage to gravel surface. • When boat ramp is maintained/graded the crest should not be lowered. The crest should be preferably maintained at elevation _____ and at a minimum of _____ to prevent overtopping. Elevations should be checked during the engineering inspections. • Condition: _____ • Action: _____ 	
___	<p>Emergency Spillway</p> <ul style="list-style-type: none"> • Check for evidence of flow through emergency spillway, note location of highwater marks at crest, inlet of culverts and outlets of culverts. • Check for displaced riprap and erosion. • Check for woody vegetation such as brush, shrubs and trees within riprap or at edges of riprap. Remove as required. • Check for animal burrows. Remove animals and backfill holes with soil. • Check condition of ___ inch corrugated metal culvert pipes. • Check for ruts, potholes and other damage to gravel surface of road over culverts. • Condition: _____ • Action: _____ 	



State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



January 18, 2012

Kieth Kasbohm
Airport Manager
Door County Cherryland Airport
3538 Park Drive
Sturgeon Bay, WI 54235

Re: Reassignment of the Hazard Rating for the Forestville Dam, Field File 15.01, KSN 253, Door County.

Dear Mr. Kasbohm:

We are in receipt of documentation showing adoption of the dam failure floodplain (hydraulic shadow) adoption downstream of the Forestville Dam in Door County. The dam failure analysis was approved by the Department in 1995 and there are no residences located within the hydraulic shadow that would be inundated should the dam fail. The hazard rating of the dam is hereby reassigned to low hazard.

As a result of this hazard rating reassignment, the schedule for required dam safety inspections under Ch. 31.19, Stats. will be changed. You are required to hire an engineer registered in the State of Wisconsin to inspect your dam once every 10 years. Your next required inspection must take place in 2020.

If you have any questions pertaining to this document please feel free to contact me. If you have questions pertaining to the operation and maintenance of your dam please contact Miles Winkler at 920-662-5195 or by email at Miles.Winkler@wi.gov.

Thank you for your cooperation.

Sincerely,

William D. Sturtevant, P.E.
State Dam Safety Engineer
Bureau of Watershed Management
William.Sturtevant@wi.gov

cc. Miles Winkler, P.E. – Green Bay
George Pinney, Door County
Konstantin Margovsky, P.E.



County of Door FACILITIES AND PARKS DEPARTMENT

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Wayne Spritka
Facilities & Parks Director
(920) 746-2211
Mobil 920-495-2131
wspritka@co.door.wi.us

May 21, 2020

Miles Winkler
Department of Natural Resources
2984 Shawano Avenue
Green Bay, WI 54313

RE: Review dated Friday December 14, 2018
Dam Safety Inspection, Forestville Dam, Field file#: 15.01, DKSN=253, Door County

A review of our inspection report dated November 14, 2018 provided a listing of activities to be completed at the Dam site.

Summary of Requirements

	<u>Due Date</u>
1. Remove all brush and woody vegetation from the dam embankments. Activity completed in June 2019	July 31, 2019
2. Fill and compact burrows on the dam embankments. Activity completed in June 2019	July 31, 2019
3. Reinstall weir plate and monitor flow No active discharge found	July 31, 2019
4. Investigate and provide a safety system for sluice gate operations. Structural engineer Michael Till is contract to design state approved plans for implementation.	July, 31 2020
5. Repair the tops of the concrete abutments. Completed- repairs to the underside of the abutments is planned during the 2019-2021 drawdown period at dry time and favorable weather permitting.	July, 31 2019
6. Monitor leakage from perimeter d/s face of Armeo Circular slide gate.	On-going
7. Repair bar screen as recommended by DNR Fisheries Nick Negler. Bar-screen is installed and repairs are ongoing.	July 31, 2020
8. Update your EAP and IOM Emergency management office is updating EAP and IO&M plans regularly.	December 31, 2019

Respectfully,

Wayne J. Spritka
Door County Facilities & Parks Director

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
2984 Shawano Avenue
Green Bay WI 54313

Scott Walker, Governor
Daniel L. Meyer, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



Tuesday, July 28, 2020

Wayne Spritka, Director
Door County Facilities and Parks Department
3538 Park Drive
Sturgeon Bay WI 54235

Subject: Follow-up on work directives. Forestville Dam, Field File #: 15.01, DKSJ = 253, Door County.

Dear Wayne Spritka, Director:

Thank you for submitting your May 21, 2020 letter describing the work completed on your required work directives. Those directives were based on the Owner inspection for the Forestville Dam performed by AECOM - Diemer, Peter on October 22nd, 2018.

However, some of those work items have not been completed. For those uncompleted work Directives, we have provided a time extension. Your new completion schedule for those uncompleted items are summarized below.

Summary of Requirements

Due Date

- | | |
|---|----------------------|
| 1. Investigate and provide a safety system for sluice gate operations. | July 31, 2021 |
| 2. Repair of the undersides of the concrete abutments. | July 31, 2021 |
| 3. Repair bar screen as recommended by DNR Fisheries Nick Negler. | July 31, 2021 |
| 4. Update and submit to the DNR your EAP and IO&M plans. | July 31, 2021 |

Your next required inspection is scheduled for 2028. You will need to hire a Professional Engineer and submit the report to the Department at that time. If you have any questions, please contact me

Sincerely,

Miles A. Winkler

Miles A. Winkler, P. E.

Water Management Engineer
Wisconsin Department of Natural Resources
Green Bay office

Copy to: Nick Legler – WI DNR – Fisheries Biologist (via. email)
Kay Lutze – WI DNR – Mishicot (via. email)
Tanya Lourigan – WI DNR – Madison (via. email)

Forestville Dam Maintenance Log

Date	Operation/Maintenance Performed
3/13/2019	Exercise Gate Valve
3/14/2019	Install Fish Barrier
3/15/2019	8:00am (+)6/ 2:30pm (+)8 Opened gate valve est 1/8
3/15/2019	7:00pm (+)9 open gate valve est 1/3-1/2
3/16/2019	9:00am closed gate valve
10/1/2019	Commenced gate opening to coincide within 2019-2021 Millpond Drawn Down
Jul-20	Removed Fish Barrier during draw down period
20-Aug	Installed safety fence on the interior side of the walkway



County of Door FACILITIES & PARKS DEPARTMENT

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Wayne Spritka
Facilities & Parks Director
(920) 746-2211
Mobil 920-495-2131
wspritka@co.door.wi.us

MEMORANDUM

TO: Door County Highway Commissioner
Door County Highway Committee

FR: Wayne J. Spritka
Director, Facilities and Parks

SUBJECT: CTH N Right of Way and Vander Zanden Request

DATE: August 12, 2020

Thank you for opportunity to review the Right of Way section of CTH N located at the South side entrance to Sugar Creek County Park. The Parks manager and I have reviewed the property request from the Van Zandens. The Facilities and Parks Department does not have stake in the property located south of Polzin Way as outlined in attachment (a) with respect to Sugar Creek County Park.

Very respectfully,

W.J. Spritka
W. J. Spritka, Door County Facilities & Parks Director



Attachment a



**County of Door
FACILITIES & PARKS DEPARTMENT**

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Wayne Spritka
Facilities & Parks Director
(920) 746-2211
Mobil 920-495-2131
wspritka@co.door.wi.us

MEMORANDUM

TO: Human Resources Director
Facilities & Parks Committee
Administrative Committee

FR: Wayne J. Spritka *W.J. Spritka*
Director, Facilities and Parks

SUBJECT: APPROVAL OF INTRODUCTORY PERIOD- JULIE BOCKHOP

DATE: September 1, 2020

On 3/9/2020 we hired Julie Bockhop to fill a part time Custodian position in the Door County Facilities & Parks Department. I would like to recommend to the Facilities & Parks Committee and Administrative Committee that we continue to employ Julie as a regular part time employee.

Julie has demonstrated a dedication to her craft and a willingness to learn new skills as demonstrated by her outward drive to exceed standard expectations. Julie has crossed trained within the Department and performed duties throughout the County's many properties not limited to the Government Center, Justice Center, Community Center, EMS Central, and Highway Shop Central locations.

#

Accounts Payable Invoice Report

G/L Date Range 08/02/20 - 09/01/20

Report By Department - Batch - Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Department 37 - Facilities & Parks									
Batch Number 2020-0000430		Batch Date 08/05/2020			Entered by User Denise Denil				
Vendor 18928 - ADVANCED DISPOSAL SERVICES									
Sub-Department 37 Facilities & Parks									
B70000241594,595	July refuse	Paid by Check #676094		07/31/2020	08/14/2020	08/14/2020		08/17/2020	453.70
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 18928 - ADVANCED DISPOSAL SERVICES Totals						Invoices	1		<u>\$453.70</u>
Vendor 5268 - ANALYTICHEM LLC									
Sub-Department 37 Facilities & Parks									
4223	8 Copper by EPA method 6010	Paid by Check #676095		07/30/2020	08/14/2020	08/14/2020		08/17/2020	208.00
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 5268 - ANALYTICHEM LLC Totals						Invoices	1		<u>\$208.00</u>
Vendor 19396 - BASSETT MECHANICAL									
Sub-Department 37 Facilities & Parks									
6039678C,6056703	Parts Warranty,DC Library Chiller Preventive Maintenance-PO 2310	Paid by Check #676096		08/03/2020	08/14/2020	08/14/2020		08/17/2020	1,275.06
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 19396 - BASSETT MECHANICAL Totals						Invoices	1		<u>\$1,275.06</u>
Vendor 2770 - BELSON COMPANY									
Sub-Department 37 Facilities & Parks									
0000374342	Drain hose assembly	Paid by Check #676097		08/12/2020	08/14/2020	08/14/2020		08/17/2020	929.89
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 2770 - BELSON COMPANY Totals						Invoices	1		<u>\$929.89</u>
Vendor 12360 - BEST ENTERPRISES, LLC									
Sub-Department 37 Facilities & Parks									
21259	Raze and remove structures 442 Michigan St	Paid by Check #676098		08/05/2020	08/14/2020	08/14/2020		08/17/2020	16,477.50
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 12360 - BEST ENTERPRISES, LLC Totals						Invoices	1		<u>\$16,477.50</u>
Vendor 10579 - CAPTAIN COMMODES									
Sub-Department 37 Facilities & Parks									
42004	Door Bluff Headlands Port-A-Potties-July	Paid by Check #676099		07/29/2020	08/14/2020	08/14/2020		08/17/2020	180.00
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 10579 - CAPTAIN COMMODES Totals						Invoices	1		<u>\$180.00</u>
Vendor 4818 - CELLCOM WISCONSIN RSA 10									

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630380	Sub-Department 37 Facilities & Parks Facilities and Parks cell phones	Paid by Check #676100		08/05/2020	08/14/2020	08/14/2020		08/17/2020	760.59
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 4818 - CELLCOM WISCONSIN RSA 10 Totals				Invoices	1		<u>\$760.59</u>
	Vendor 10145 - CINTAS CORPORATION								
7/29,8/5,8/12	Sub-Department 37 Facilities & Parks Facilities uniforms	Paid by Check #676101		08/12/2020	08/14/2020	08/14/2020		08/17/2020	309.14
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 10145 - CINTAS CORPORATION Totals				Invoices	1		<u>\$309.14</u>
	Vendor 6370 - CULLIGAN OF STURGEON BAY								
07312020	Sub-Department 37 Facilities & Parks Softner salt - Justice Ctr	Paid by Check #676102		07/31/2020	08/14/2020	08/14/2020		08/17/2020	98.40
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 6370 - CULLIGAN OF STURGEON BAY Totals				Invoices	1		<u>\$98.40</u>
	Vendor 8270 - DOOR COUNTY CO OPERATIVE								
7/2 to 8/5/20	Sub-Department 37 Facilities & Parks Museum stands,generator supplies,Mower supplies	Paid by Check #676103		08/05/2020	08/14/2020	08/14/2020		08/17/2020	126.90
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 8270 - DOOR COUNTY CO OPERATIVE Totals				Invoices	1		<u>\$126.90</u>
	Vendor 8470 - DOOR COUNTY GLASS & MIRROR INC								
51400	Sub-Department 37 Facilities & Parks Furnish and Install Glass- Government Ctr	Paid by Check #676104		07/31/2020	08/14/2020	08/14/2020		08/17/2020	4,008.33
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 8470 - DOOR COUNTY GLASS & MIRROR INC Totals				Invoices	1		<u>\$4,008.33</u>
	Vendor 8520 - DOOR COUNTY HARDWARE COMPANY								
7/2 to 8/6/20	Sub-Department 37 Facilities & Parks Hardware July and Aug 2020	Paid by Check #676105		08/06/2020	08/14/2020	08/14/2020		08/17/2020	585.28
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 8520 - DOOR COUNTY HARDWARE COMPANY Totals				Invoices	1		<u>\$585.28</u>
	Vendor 7744 - EAGLE MECHANICAL INC								
11209,11218,1130	Sub-Department 37 Facilities & Parks black iron pipe, sewer pipe	Paid by Check #676106		08/03/2020	08/14/2020	08/14/2020		08/17/2020	618.01
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 7744 - EAGLE MECHANICAL INC Totals				Invoices	1		<u>\$618.01</u>

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Vendor 13250 - FORTRESS FENCE INC									
Sub-Department 37 Facilities & Parks									
207743701	Furnish chain link fence for Forestville Dam railing	Paid by Check #676107		08/13/2020	08/14/2020	08/14/2020		08/17/2020	1,015.00
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 13250 - FORTRESS FENCE INC Totals				Invoices	1		<u>\$1,015.00</u>
Vendor 12340 - GLENN SCHMIDT									
Sub-Department 37 Facilities & Parks									
Tran-001352	Refund pay station error 7/29/20 #1352	Paid by Check #676108		08/05/2020	08/14/2020	08/14/2020		08/17/2020	48.00
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 12340 - GLENN SCHMIDT Totals				Invoices	1		<u>\$48.00</u>
Vendor 12320 - GRAINGER									
Sub-Department 37 Facilities & Parks									
9613243733	Two 1-1/2" hammer tips	Paid by Check #676109		08/06/2020	08/14/2020	08/14/2020		08/17/2020	25.24
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 12320 - GRAINGER Totals				Invoices	1		<u>\$25.24</u>
Vendor 13620 - HERLACHE SMALL ENGINE									
Sub-Department 37 Facilities & Parks									
153426	Hedge trimmer	Paid by Check #676110		07/27/2020	08/14/2020	08/14/2020		08/17/2020	159.99
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 13620 - HERLACHE SMALL ENGINE Totals				Invoices	1		<u>\$159.99</u>
Vendor 12007 - HYDROCLEAN EQUIPMENT									
Sub-Department 37 Facilities & Parks									
05187	Service equipment	Paid by Check #676111		07/23/2020	08/14/2020	08/14/2020		08/17/2020	78.00
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 12007 - HYDROCLEAN EQUIPMENT Totals				Invoices	1		<u>\$78.00</u>
Vendor 12203 - JAMES J MILLER									
Sub-Department 37 Facilities & Parks									
06272020	Refund Carm Pay station boat launch fees 6/27/20	Paid by Check #676112		06/27/2020	08/14/2020	08/14/2020		08/17/2020	14.00
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 12203 - JAMES J MILLER Totals				Invoices	1		<u>\$14.00</u>
Vendor 14970 - JOHNSON CONTROLS SECURITY SOLUTIONS LLC									
Sub-Department 37 Facilities & Parks									
34668684	Alarm service-Quarterly-56 N 4th Ave, Sturgeon Bay	Paid by Check #676113		08/08/2020	08/14/2020	08/14/2020		08/17/2020	389.94
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0

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Vendor 14970 - JOHNSON CONTROLS SECURITY SOLUTIONS LLC Totals						Invoices	1		\$389.94
Vendor 17097 - LAFORCE HARDWARE & MFG COMPANY									
Sub-Department 37 Facilities & Parks									
1138165	PO#2305-Replace 3 Serv Doors at Cave Pt Park restrooms	Paid by Check #676114		07/29/2020	08/14/2020	08/14/2020		08/17/2020	5,849.00
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 17097 - LAFORCE HARDWARE & MFG COMPANY Totals						Invoices	1		\$5,849.00
Vendor 17320 - LAMPERTS									
Sub-Department 37 Facilities & Parks									
367637,428766	1 x 4 #2 pine boards-Library spit shield, Lumber	Paid by Check #676115		08/10/2020	08/14/2020	08/14/2020		08/17/2020	189.52
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 17320 - LAMPERTS Totals						Invoices	1		\$189.52
Vendor 7754 - LAU'S AUTO CARE CENTER									
Sub-Department 37 Facilities & Parks									
7/1 to 7/23/20	Vehicle maintenance	Paid by Check #676116		07/31/2020	08/14/2020	08/14/2020		08/17/2020	2,168.73
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 7754 - LAU'S AUTO CARE CENTER Totals						Invoices	1		\$2,168.73
Vendor 15611 - MAYS SPORTS CENTER									
Sub-Department 37 Facilities & Parks									
200398,200529	JD 1570 mower parts	Paid by Check #676117		08/04/2020	08/14/2020	08/14/2020		08/17/2020	1,621.66
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 15611 - MAYS SPORTS CENTER Totals						Invoices	1		\$1,621.66
Vendor 810 - MCMASTERS CARR SUPPLY COMPANY									
Sub-Department 37 Facilities & Parks									
42836682	Ozone gen panel	Paid by Check #676118		07/22/2020	08/14/2020	08/14/2020		08/17/2020	26.01
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 810 - MCMASTERS CARR SUPPLY COMPANY Totals						Invoices	1		\$26.01
Vendor 11577 - PRAIRIE MOON NURSERY INC									
Sub-Department 37 Facilities & Parks									
2021104800	Native Prairie and wildflower plant signs	Paid by Check #676119		07/30/2020	08/14/2020	08/14/2020		08/17/2020	280.00
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0
Vendor 11577 - PRAIRIE MOON NURSERY INC Totals						Invoices	1		\$280.00
Vendor 15682 - PREMIER CONCRETE INC									
Sub-Department 37 Facilities & Parks									
1680456,,5648	SL1 Chalk, TK-290 Tri-Siloxane	Paid by Check #676120		06/24/2020	08/14/2020	08/14/2020		08/17/2020	554.20
Sub-Department 37 Facilities & Parks Totals						Invoices	1		0

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		Vendor	15682 - PREMIER CONCRETE INC	Totals		Invoices	1		\$554.20
Vendor 21119 - PROCESS & MECHANICAL SYSTEMS									
Sub-Department 37 Facilities & Parks									
9181	Flood-Trol Valve - Jail	Paid by Check #676121		08/06/2020	08/14/2020	08/14/2020		08/17/2020	287.94
		Sub-Department 37 Facilities & Parks		Totals		Invoices	1		0
Vendor 21119 - PROCESS & MECHANICAL SYSTEMS		Totals				Invoices	1		\$287.94
Vendor 19276 - SAN-A-CARE INC									
Sub-Department 37 Facilities & Parks									
523622	blade deck fabric 32	Paid by Check #676122		07/27/2020	08/14/2020	08/14/2020		08/17/2020	55.00
		Sub-Department 37 Facilities & Parks		Totals		Invoices	1		0
Vendor 19276 - SAN-A-CARE INC		Totals				Invoices	1		\$55.00
Vendor 9309 - SENSERA SYSTEMS INC									
Sub-Department 37 Facilities & Parks									
202513	Chaudoir's Dock camera Service 9/12/20 to 9/11/21	Paid by Check #676123		08/10/2020	08/14/2020	08/14/2020		08/17/2020	2,148.00
		Sub-Department 37 Facilities & Parks		Totals		Invoices	1		0
Vendor 9309 - SENSERA SYSTEMS INC		Totals				Invoices	1		\$2,148.00
Vendor 8264 - SHERWIN WILLIAMS									
Sub-Department 37 Facilities & Parks									
,0077-2,9567-3	K46W1151 - 8 gals PI PRECAT SG EX White	Paid by Check #676124		07/21/2020	08/14/2020	08/14/2020		08/17/2020	538.34
		Sub-Department 37 Facilities & Parks		Totals		Invoices	1		0
Vendor 8264 - SHERWIN WILLIAMS		Totals				Invoices	1		\$538.34
Vendor 30820 - STURGEON BAY UTILITIES									
Sub-Department 37 Facilities & Parks									
08062020	July utilities	Paid by Check #676125		08/06/2020	08/14/2020	08/14/2020		08/17/2020	27,700.04
		Sub-Department 37 Facilities & Parks		Totals		Invoices	1		0
Vendor 30820 - STURGEON BAY UTILITIES		Totals				Invoices	1		\$27,700.04
Vendor 31970 - SUPERIOR CHEMICAL CORPORATION									
Sub-Department 37 Facilities & Parks									
272931	24 qt. Shock and Awe bowl cleaner	Paid by Check #676126		07/30/2020	08/14/2020	08/14/2020		08/17/2020	118.30
		Sub-Department 37 Facilities & Parks		Totals		Invoices	1		0
Vendor 31970 - SUPERIOR CHEMICAL CORPORATION		Totals				Invoices	1		\$118.30
Vendor 5725 - T R COCHART TIRE CENTER									
Sub-Department 37 Facilities & Parks									
192113,192213	Tires and service call	Paid by Check #676127		07/14/2020	08/14/2020	08/14/2020		08/17/2020	994.00
		Sub-Department 37 Facilities & Parks		Totals		Invoices	1		0

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		Vendor	5725 - T R COCHART TIRE CENTER	Totals		Invoices	1		\$994.00
Vendor 2784 - VIKING ELECTRIC SUPPLY									
Sub-Department 37 Facilities & Parks									
S003825420.001	Electric supply	Paid by Check #676128		08/05/2020	08/14/2020	08/14/2020		08/17/2020	164.48
		Sub-Department 37 Facilities & Parks		Totals		Invoices	1		0
		Vendor	2784 - VIKING ELECTRIC SUPPLY	Totals		Invoices	1		\$164.48
Vendor 11057 - VOGELS BUCKMAN APPRAISAL GROUP									
Sub-Department 37 Facilities & Parks									
1887	appraisal Light property 4 acres	Paid by Check #676129		08/05/2020	08/14/2020	08/14/2020		08/17/2020	2,500.00
		Sub-Department 37 Facilities & Parks		Totals		Invoices	1		0
		Vendor	11057 - VOGELS BUCKMAN APPRAISAL GROUP	Totals		Invoices	1		\$2,500.00
Vendor 36120 - WARNER-WEXEL WHOLESALE & POOL									
Sub-Department 37 Facilities & Parks									
206904	Arrow multi-zyme odor eliminator and drain	Paid by Check #676130		07/30/2020	08/14/2020	08/14/2020		08/17/2020	64.92
		Sub-Department 37 Facilities & Parks		Totals		Invoices	1		0
		Vendor	36120 - WARNER-WEXEL WHOLESALE & POOL	Totals		Invoices	1		\$64.92
Vendor 38670 - WISCONSIN PUBLIC SERVICE CORP									
Sub-Department 37 Facilities & Parks									
405386080-10Jul	Forestville street lighting	Paid by Check #676131		07/31/2020	08/14/2020	08/14/2020		08/17/2020	18.72
		Sub-Department 37 Facilities & Parks		Totals		Invoices	1		0
		Vendor	38670 - WISCONSIN PUBLIC SERVICE CORP	Totals		Invoices	1		\$18.72
Vendor 8615 - WULF BROTHERS									
Sub-Department 37 Facilities & Parks									
238382	7/31/20 return and replace condenser coil in ductless split	Paid by Check #676132		08/10/2020	08/14/2020	08/14/2020		08/17/2020	523.00
		Sub-Department 37 Facilities & Parks		Totals		Invoices	1		0
		Vendor	8615 - WULF BROTHERS	Totals		Invoices	1		\$523.00
Vendor 39720 - ZOERBS									
Sub-Department 37 Facilities & Parks									
140269	9 gals Cetol Natural - for pavilion	Paid by Check #676133		06/30/2020	08/14/2020	08/14/2020		08/17/2020	498.60
		Sub-Department 37 Facilities & Parks		Totals		Invoices	1		0
		Vendor	39720 - ZOERBS	Totals		Invoices	1		\$498.60
		Batch Number	2020-00000430	Totals		Invoices	40		\$74,061.43
Batch Number	2020-00000453	Batch Date	08/17/2020			Entered by User	Denise Denil		
Vendor	6370 - CULLIGAN OF STURGEON BAY								

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Sub-Department 07312020-SenCtr	37 Facilities & Parks Softner salt - Sen Ctr	Paid by Check #676310		08/17/2020	08/17/2020	08/17/2020		08/19/2020	147.60
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 6370 - CULLIGAN OF STURGEON BAY Totals				Invoices	1		<u>\$147.60</u>
Vendor 8270 - DOOR COUNTY CO OPERATIVE									
Sub-Department 8/12,/8/14/20	37 Facilities & Parks Hardware	Paid by Check #676311		08/12/2020	08/17/2020	08/17/2020		08/19/2020	69.52
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 8270 - DOOR COUNTY CO OPERATIVE Totals				Invoices	1		<u>\$69.52</u>
Vendor 13613 - FASTENAL COMPANY									
Sub-Department WISTU143956	37 Facilities & Parks ear plugs	Paid by Check #676312		08/10/2020	08/17/2020	08/17/2020		08/19/2020	28.12
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 13613 - FASTENAL COMPANY Totals				Invoices	1		<u>\$28.12</u>
Vendor 419 - FOX SPECIALTY CO									
Sub-Department 44378	37 Facilities & Parks trash liners	Paid by Check #676313		08/14/2020	08/17/2020	08/17/2020		08/19/2020	808.26
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 419 - FOX SPECIALTY CO Totals				Invoices	1		<u>\$808.26</u>
Vendor 19233 - O'REILLY AUTO PARTS #4365									
Sub-Department 4365-391371	37 Facilities & Parks Floor mat,LED lite bar, absorb roll	Paid by Check #676314		08/10/2020	08/17/2020	08/17/2020		08/19/2020	127.47
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 19233 - O'REILLY AUTO PARTS #4365 Totals				Invoices	1		<u>\$127.47</u>
Vendor 8264 - SHERWIN WILLIAMS									
Sub-Department 8955-9	37 Facilities & Parks Paint for Murphy Restrooms	Paid by Check #676315		08/17/2020	08/17/2020	08/17/2020		08/19/2020	447.19
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 8264 - SHERWIN WILLIAMS Totals				Invoices	1		<u>\$447.19</u>
Vendor 2784 - VIKING ELECTRIC SUPPLY									
Sub-Department S003876453.001	37 Facilities & Parks Switches-RE-5 Vent fan & one spare	Paid by Check #676316		08/13/2020	08/17/2020	08/17/2020		08/19/2020	177.06
		Sub-Department 37 Facilities & Parks Totals				Invoices	1		0
		Vendor 2784 - VIKING ELECTRIC SUPPLY Totals				Invoices	1		<u>\$177.06</u>
		Batch Number 2020-0000453 Totals				Invoices	7		<u>\$1,805.22</u>

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Batch Number 2020-0000460		Batch Date 08/20/2020				Entered by User Denise Denil			
Vendor 18928 - ADVANCED DISPOSAL SERVICES									
Sub-Department 37 Facilities & Parks									
B70000242005	ComCtr,EMS,Parks trash-recycle April to August	Paid by Check #676345		07/31/2020	08/20/2020	08/20/2020		08/26/2020	1,665.00
		Sub-Department 37 Facilities & Parks Totals				Invoices		1	0
		Vendor 18928 - ADVANCED DISPOSAL SERVICES Totals				Invoices		1	\$1,665.00
		Batch Number 2020-0000460 Totals				Invoices		1	\$1,665.00
Batch Number 2020-0000462		Batch Date 08/24/2020				Entered by User Denise Denil			
Vendor 8383 - AMAZON CAPITAL SERVICES, INC									
Sub-Department 37 Facilities & Parks									
11G9-GXPP-63VF	2020 Parks Ford Truck running boards	Edit		08/25/2020	09/01/2020	09/01/2020			265.50
		Sub-Department 37 Facilities & Parks Totals				Invoices		1	0
		Vendor 8383 - AMAZON CAPITAL SERVICES, INC Totals				Invoices		1	\$265.50
Vendor 6839 - AMVETS POST 51									
Sub-Department 37 Facilities & Parks									
346404	American flags	Edit		08/24/2020	09/01/2020	09/01/2020			654.00
		Sub-Department 37 Facilities & Parks Totals				Invoices		1	0
		Vendor 6839 - AMVETS POST 51 Totals				Invoices		1	\$654.00
Vendor 12461 - ASBESTOS REMOVAL INC									
Sub-Department 37 Facilities & Parks									
11975	Asbestos removal at 422 Michigan	Edit		07/31/2020	09/01/2020	09/01/2020			2,826.00
		Sub-Department 37 Facilities & Parks Totals				Invoices		1	0
		Vendor 12461 - ASBESTOS REMOVAL INC Totals				Invoices		1	\$2,826.00
Vendor 2770 - BELSON COMPANY									
Sub-Department 37 Facilities & Parks									
376872,873	Sanitizing wipes, toweling	Edit		08/24/2020	09/01/2020	09/01/2020			193.11
		Sub-Department 37 Facilities & Parks Totals				Invoices		1	0
		Vendor 2770 - BELSON COMPANY Totals				Invoices		1	\$193.11
Vendor 21741 - CARROT-TOP INDUSTRIES, INC									
Sub-Department 37 Facilities & Parks									
47365100	Flag rope	Edit		08/19/2020	09/01/2020	09/01/2020			48.09
		Sub-Department 37 Facilities & Parks Totals				Invoices		1	0
		Vendor 21741 - CARROT-TOP INDUSTRIES, INC Totals				Invoices		1	\$48.09
Vendor 10145 - CINTAS CORPORATION									

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Vendor 8270 - DOOR COUNTY CO OPERATIVE									
Sub-Department 37 Facilities & Parks									
4059185545,83332	Facilities uniforms	Edit		08/26/2020	09/01/2020	09/01/2020			200.12
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 10145 - CINTAS CORPORATION Totals			Invoices	1		<u>\$200.12</u>
Vendor 8270 - DOOR COUNTY CO OPERATIVE									
Sub-Department 37 Facilities & Parks									
40061,40179	round up and grass seed	Edit		08/20/2020	09/01/2020	09/01/2020			253.50
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 8270 - DOOR COUNTY CO OPERATIVE Totals			Invoices	1		<u>\$253.50</u>
Vendor 8520 - DOOR COUNTY HARDWARE COMPANY									
Sub-Department 37 Facilities & Parks									
8/17 to 8/27/20	Hardware	Edit		08/27/2020	09/01/2020	09/01/2020			295.27
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 8520 - DOOR COUNTY HARDWARE COMPANY Totals			Invoices	1		<u>\$295.27</u>
Vendor 3828 - DOUGS SANITATION SERVICE									
Sub-Department 37 Facilities & Parks									
79250	Service pit toilets on Cave Point Park	Edit		08/19/2020	09/01/2020	09/01/2020			227.50
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 3828 - DOUGS SANITATION SERVICE Totals			Invoices	1		<u>\$227.50</u>
Vendor 7744 - EAGLE MECHANICAL INC									
Sub-Department 37 Facilities & Parks									
11547,11345	Blackflow Valve Service, water leak	Edit		08/21/2020	09/01/2020	09/01/2020			1,904.08
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 7744 - EAGLE MECHANICAL INC Totals			Invoices	1		<u>\$1,904.08</u>
Vendor 16662 - ENTRANCE TECHNOLOGIES, LLC									
Sub-Department 37 Facilities & Parks									
08272020	Service Agreement 6-15-20 to 6-15-21	Edit		08/27/2020	09/01/2020	09/01/2020			1,800.00
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 16662 - ENTRANCE TECHNOLOGIES, LLC Totals			Invoices	1		<u>\$1,800.00</u>
Vendor 13613 - FASTENAL COMPANY									
Sub-Department 37 Facilities & Parks									
WISTU144104	nuts and bolts for Pinney docks	Edit		08/17/2020	09/01/2020	09/01/2020			41.69
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 13613 - FASTENAL COMPANY Totals			Invoices	1		<u>\$41.69</u>

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Report By Department - Batch - Vendor - Invoice
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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 13620 - HERLACHE SMALL ENGINE									
Sub-Department 37 Facilities & Parks									
153790	Shindawa weed eater head	Edit		08/21/2020	09/01/2020	09/01/2020			27.99
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 13620 - HERLACHE SMALL ENGINE Totals			Invoices	1		<u>\$27.99</u>
Vendor 12413 - JERRY CRITER									
Sub-Department 37 Facilities & Parks									
08192020	Refund-Carm only wanted a daily fee-not annual fee	Edit		08/19/2020	09/01/2020	09/01/2020			48.00
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 12413 - JERRY CRITER Totals			Invoices	1		<u>\$48.00</u>
Vendor 15611 - MAYS SPORTS CENTER									
Sub-Department 37 Facilities & Parks									
200775	1025 wiper	Edit		08/21/2020	09/01/2020	09/01/2020			83.09
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 15611 - MAYS SPORTS CENTER Totals			Invoices	1		<u>\$83.09</u>
Vendor 19233 - O'REILLY AUTO PARTS #4365									
Sub-Department 37 Facilities & Parks									
391487,392228,39	Vehicle parts	Edit		08/18/2020	09/01/2020	09/01/2020			129.21
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 19233 - O'REILLY AUTO PARTS #4365 Totals			Invoices	1		<u>\$129.21</u>
Vendor 15682 - PREMIER CONCRETE INC									
Sub-Department 37 Facilities & Parks									
1697044	Sidewalk for 442 Michigan from bldg torn down	Edit		08/20/2020	09/01/2020	09/01/2020			498.00
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 15682 - PREMIER CONCRETE INC Totals			Invoices	1		<u>\$498.00</u>
Vendor 21119 - PROCESS & MECHANICAL SYSTEMS									
Sub-Department 37 Facilities & Parks									
8864	For jail sinks	Edit		02/12/2020	09/01/2020	09/01/2020			2,169.59
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 21119 - PROCESS & MECHANICAL SYSTEMS Totals			Invoices	1		<u>\$2,169.59</u>
Vendor 12414 - RANDY SEIG									
Sub-Department 37 Facilities & Parks									
1932-1933	Refund Carm Pay station boat launch fees-error did twice	Edit		08/20/2020	09/01/2020	09/01/2020			6.00
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 12414 - RANDY SEIG Totals			Invoices	1		<u>\$6.00</u>

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Report By Department - Batch - Vendor - Invoice
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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 26520 - RENT A FLASH OF WISCONSIN INC									
Sub-Department 37 Facilities & Parks									
72242	Boat trailer parking signs	Edit		08/18/2020	09/01/2020	09/01/2020			270.39
			Sub-Department 37 Facilities & Parks Totals				Invoices	1	0
			Vendor 26520 - RENT A FLASH OF WISCONSIN INC Totals				Invoices	1	<u>\$270.39</u>
Vendor 19276 - SAN-A-CARE INC									
Sub-Department 37 Facilities & Parks									
525876,190,190-1	OdorDefense, BUC Sym Grn Cert	Edit		08/13/2020	09/01/2020	09/01/2020			336.36
			Sub-Department 37 Facilities & Parks Totals				Invoices	1	0
			Vendor 19276 - SAN-A-CARE INC Totals				Invoices	1	<u>\$336.36</u>
Vendor 12416 - SCOTT GERNER									
Sub-Department 37 Facilities & Parks									
08192020	Chaudoir's paystation not printing-tried twice	Edit		08/19/2020	09/01/2020	09/01/2020			14.00
			Sub-Department 37 Facilities & Parks Totals				Invoices	1	0
			Vendor 12416 - SCOTT GERNER Totals				Invoices	1	<u>\$14.00</u>
Vendor 8264 - SHERWIN WILLIAMS									
Sub-Department 37 Facilities & Parks									
9073,9155-5,9156	Paint - parks restrooms	Edit		08/19/2020	09/01/2020	09/01/2020			290.22
			Sub-Department 37 Facilities & Parks Totals				Invoices	1	0
			Vendor 8264 - SHERWIN WILLIAMS Totals				Invoices	1	<u>\$290.22</u>
Vendor 15069 - STAPLES ADVANTAGE									
Sub-Department 37 Facilities & Parks									
3453799676	toilet tissue coreless	Edit		08/13/2020	09/01/2020	09/01/2020			216.78
			Sub-Department 37 Facilities & Parks Totals				Invoices	1	0
			Vendor 15069 - STAPLES ADVANTAGE Totals				Invoices	1	<u>\$216.78</u>
Vendor 5725 - T R COCHART TIRE CENTER									
Sub-Department 37 Facilities & Parks									
193372	JD 1470 Steer tire	Edit		08/25/2020	09/01/2020	09/01/2020			20.00
			Sub-Department 37 Facilities & Parks Totals				Invoices	1	0
			Vendor 5725 - T R COCHART TIRE CENTER Totals				Invoices	1	<u>\$20.00</u>
Vendor 34875 - VANS FIRE & SAFETY									
Sub-Department 37 Facilities & Parks									
34,36,37,47,49,8	Fire extinguisher inspections	Edit		08/12/2020	09/01/2020	09/01/2020			1,618.39
			Sub-Department 37 Facilities & Parks Totals				Invoices	1	0
			Vendor 34875 - VANS FIRE & SAFETY Totals				Invoices	1	<u>\$1,618.39</u>
Vendor 10993 - VENTEK INTERNATIONAL									

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department 37 Facilities & Parks									
122897	Cleaning cards for pay stations	Edit		08/26/2020	09/01/2020	09/01/2020			147.42
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 10993 - VENTEK INTERNATIONAL Totals			Invoices	1		<u>\$147.42</u>
Vendor 2784 - VIKING ELECTRIC SUPPLY									
Sub-Department 37 Facilities & Parks									
8/11,8/18,8/26	Electric supply	Edit		08/26/2020	09/01/2020	09/01/2020			11.18
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 2784 - VIKING ELECTRIC SUPPLY Totals			Invoices	1		<u>\$11.18</u>
Vendor 36120 - WARNER-WEXEL WHOLESALE & POOL									
Sub-Department 37 Facilities & Parks									
207903	QD114 Dev Quad II Disinfnt	Edit		08/24/2020	09/01/2020	09/01/2020			94.84
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 36120 - WARNER-WEXEL WHOLESALE & POOL Totals			Invoices	1		<u>\$94.84</u>
Vendor 38670 - WISCONSIN PUBLIC SERVICE CORP									
Sub-Department 37 Facilities & Parks									
08/18/2020	July utilities	Edit		08/18/2020	09/01/2020	09/01/2020			1,343.82
			Sub-Department 37 Facilities & Parks Totals			Invoices	1		0
			Vendor 38670 - WISCONSIN PUBLIC SERVICE CORP Totals			Invoices	1		<u>\$1,343.82</u>
			Batch Number 2020-00000462 Totals			Invoices	30		<u>\$16,034.14</u>
			Department 37 - Facilities & Parks Totals			Invoices	78		<u>\$93,565.79</u>
37 Facilities & Parks									
			Grand Totals			Invoices	78		<u><u>\$93,565.79</u></u>