

Notice of Public Meeting  
**Monday September 14, 2020**  
**9:00 a.m.**

**HIGHWAY AND  
 AIRPORT  
 COMMITTEE**

Door County Government Center  
 County Board Room/Chambers  
 Room/Peninsula Room/Virtual – 1<sup>st</sup> Floor  
 421 Nebraska Street, Sturgeon Bay, WI

*Oversight for Door County Highway & Cherryland Airport*

In light of the declared state of emergency and to mitigate the impact of COVID-19 this meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in person in the Peninsula Room (C121) 1<sup>st</sup> Floor Government Center (please note public in-person has limited capacity and is on a first come, first served basis).

**To attend the meeting via computer:**

Go to: <https://doorcounty.webex.com/doorcounty/onstage/g.php?MTID=eb8f173520029bd37161cebc5958e2dfc>

Event password: Sept14hwy2020

**To connect via phone:** Call: 1-408-418-9388      Access Code: 146 123 8423

Call Meeting to Order at 9:00 a.m.

1. Establish a Quorum ~ Roll Call
2. Adopt Agenda / Properly Noticed
3. Approve Minutes: Highway Committee, August 10, 2020
4. Correspondence:
5. **Airport Division**
  - A. Tailwind Flight Center Report
  - B. Hangar 27 Lease Agreement
  - C. Review Vouchers, Claims and Bills - Airport
6. **Highway and Solid Waste Division**
  - A. Request by David and Catherine Vander Zanden to purchase a parcel of property on CTH N.
  - B. Letter of Resignation, Carey Leemons, Highway Worker.
  - C. Request for ATV/UTV Trail on CTH F, from CTH A to West Meadow Road, Town of Gibraltar.
  - D. Request for ATV/UTV Trail on CTH C, from CTH N to Rileys Bay Road, Town of Gardner.
  - E. Highway and Airport Office Staff restructuring proposal.
  - F. 2021 Highway, Airport and Solid Waste budget proposal.
  - G. Budget and Operations Report, August 2020.
  - H. Review Vouchers, Claims and Bills – Highway
  - I. **Convene in Closed Session** to deliberate, and develop negotiating strategies for, the potential acquisition of real property by the Door County Highway & Airport Department, as the County's competitive or bargaining reasons require a closed session (i.e., if discussion was held in open session, it would harm the County's competitive or bargaining interests at issue) pursuant to and consistent with §19.85(1)(e), Wis. Stats.
  - J. **Reconvene in Open Session.** Discussion and decision, if any.
7. Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee.
8. Meeting Per Diem Code
9. Set next meeting dates: October and November, 2020 and WCA Virtual Training workshops conflicts.
10. Adjourn

*Deviation from the order shown may occur*

<p style="text-align: center;"><b>MINUTES</b>  <b>Monday, August 10, 2020</b>  <b>9:00 a.m.</b></p>	<p style="text-align: center;"><b>HIGHWAY AND  AIRPORT  COMMITTEE</b></p>	<p style="text-align: center;"><i>Door County Government Center  County Board Room/Chambers  Room/Peninsula Room/Virtual – 1<sup>st</sup> Floor  421 Nebraska St., Sturgeon Bay, WI 54235</i></p>
<p style="text-align: center;"><i>Oversight for Door County Highway &amp; Cherryland Airport</i></p>		

These minutes have **not** been reviewed by the oversight committee and are subject to approval at the next regular committee meeting

1. **Call Meeting to Order** – Chairman Roy Englebert called the Highway and Airport Committee meeting to order at 9:00 a.m.
2. **Roll Call** – Members Roy Englebert, Ken Fisher, Joel Gunnlaugsson, Dave Englebert and Laura Vlies Wotachek were present. Also present were John Kolodziej, Craig Ross, Ken Pabich, Brenda Hawkey and Jennifer Lenius.
3. **Adopt Agenda** – *Motion by Fisher, second by D. Englebert to adopt the agenda. All in favor. Carried.*
4. **Approve Minutes** – *Motion by Fisher, second by Vlies Wotachek to approve the minutes from the July 13, 2020 Highway and Airport Committee Meeting. All in favor. Carried.*
5. **Correspondence** – Mr. Kolodziej addressed the concerns submitted by Robert Ouradnik regarding CTH ZZ and will follow up with him regarding the standards for paved shoulders.  
Mr. Kolodziej informed the committee the CHT J project has been moved from MLS to LRIP grant funding which will allow the county to do some of the work on the project.

#### **6. Airport Division**

- A. **Tailwinds Flight Center Report** – Mr. Ross reported there was a total of 245 aircraft in July which included 169 props, 36 turbo props, 39 jets and 1 helicopter.
- B. **Review Vouchers, Claims and Bills – Airport** – The committee reviewed the Airport Department vouchers.

#### **7. Highway and Solid Waste Division**

- A. **Request by David and Catherine VanderZanden to purchase a parcel of property on CTH N** – Mr. Kolodziej noted the VanderZanden's had come before the committee a year and a half ago asking if the county would vacate a portion of the ROW that is adjacent to their property. It was denied at the time, but they are now asking if they could purchase a portion of the ROW instead. Mr. VanderZanden explained they are looking to build on their property, but are having difficulty with the placement of their septic system and would be interested in purchasing a small portion of the ROW to allow for this. Mr. Kolodziej stated he had discussed this matter with CC Grant Thomas and he advised against selling this portion of the ROW due to the precedent it may set. Grant Thomas entered the meeting at 9:25. Discussion took place regarding the ROW being approximately 145' which is substantially larger than the standard 33'. Mr. Kolodziej explained that when CTH N was reconstructed many years ago the road was redesigned to remove the 90-degree corner which created a much larger ROW on the west side of the road. Mr. Thomas explained that typically if County owned property is vacated the property is split equally between the owners on either side of the parcel, however if the ROW in question is determined to have no public purpose then it could be sold through a bid process as surplus property.

*Motion by Gunnlaugsson to recommend postponing a decision until the next meeting to allow time to create the necessary ROW on the west side of CTH N with the remaining portion to be vacated by the County and given to the adjacent property owner if the Parks Department is not interested in the parcel.*

CC Thomas stated he would need to confirm the statutes on this matter to report back to the committee at the next meeting. Mr. Pabich also suggested checking with the Parks Department if they would have any interest in this parcel. Joel Gunnlaugsson retracted his motion and requested it be discussed again at the next meeting.

**B. Invasive species update, Samantha Koyen, Conservationist** – Samantha Koyen provided the committee with a report of the invasive species and the effects they have along with the treatment that has occurred along county roads by the contractor and LTEs. The committee asked about the treatment of invasive weeds along state highways and town roads. Mr. Kolodziej explained the Highway Department allocates \$10,000 per year to the program and could consider offering additional funding if needed.

**C. CTH G Project, County/Municipal Agreement with Village of Egg Harbor** – Mr. Kolodziej stated the Village of Egg Harbor is the lead agency for this project with the county being responsible for a portion of the excavation, aggregate and pavement for an estimated total of \$158,600.

*Motion by Fisher, second by Gunnlaugsson to approve the municipal agreement with the Village of Egg Harbor for the CTH G project. All in favor. Carried.*

**D. Accept Bids for the Purchase of Hot Mix Asphalt, CTH C, Local Road Improvement Program** – Mr. Kolodziej noted only one bid was received which was from Northeast Asphalt at a price of 44.70 per ton.

*Motion by Fisher, second by Vlies Wotachek to approve the bid from Northeast Asphalt for the purchase of hot mix for the CTH C project. All in favor. Carried.*

**E. Request for Stop Sign Installation, south bound CTH G at CTH B intersection** – Mr. Kolodziej said the Highway Safety Commission discussed this request at its August meeting where the traffic incident reports were reviewed and found only three accidents had occurred over a period of five years of which two were property damage. It was determined that a four-way stop was not needed based on the traffic and accident data.

**F. Request for County Culvert Aid Town of Gardner, N. Stevenson Pier Road, Krueger Creek** –

*Motion by D. Englebert, second by Vlies Wotachek to approve the request for County Culvert Aid – Town of Gardner, N. Stevenson Pier Road, Krueger Creek. All in favor. Carried.*

**G. STH 42/57 CTH U Intersection Safety Concerns** – Mr. Kolodziej stated the DOT is currently working on drawings to be presented at a public informational meeting later this year.

**H. STH 57/Cloverleaf Road/CTH DK Intersection Safety Concerns** – Mr. Kolodziej noted this item was discussed at the August Highway Safety Commission. The Sheriff Department is waiting to do a traffic study until the area gets back to a normal traffic volume when school begins. Although there is a low number of accidents that have occurred here, there is concern of the number of turning movements at this intersection as well as the right-hand turn lane on CTH DK only being 200' long which causes a back up of traffic into the travel lane. Mr. Kolodziej estimated it would cost approximately \$14,000 to extend the turn lane.

*Motion by D. Englebert, second by Vlies Wotachek to extend the northbound right-hand turn lane on CTH DK at Cloverleaf Road in 2020 if time permits. All in favor. Carried.*

**I. Budget Operations Report, July 2020** - The monthly budget report was reviewed.

**J. Review Vouchers, Claims and Bills – Highway** – The committee reviewed the Highway Department vouchers.

**8. Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee.** Bailey Harbors request regarding ATV/UTV route. Craig Ross requested to consider the sale of surplus equipment that the Airport Department has.

**9. Meeting Per Diem Code** – R. Englebert reported the meeting code is 208

**10. Next meeting, September 14, 2020 at 9:00 a.m.**

**11. Adjourn**-Motion by Vlies Wotachek, second by Fisher to adjourn. All in favor. Carried. Meeting adjourned at 10:20 a.m.

Respectfully Submitted,

Jennifer Lenius

Administrative Assistant, Door County Highway Department





## Door County Accounts Payable Edit Listing

Vendor/Remittance Address	Number	Description	Invoice Date	G/L Date	Due Date	Received Date	Confirming EFT G/L Date	Notes	Amounts
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**Batch Department:** 53 Airport      **Batch Date:** 09/02/2020      **Batch Number:** 2020-00000468      **Batch Description:** 2020-09-02 AIRPORT INVOICES

22258 - ADVANCED AUTO PARTS      14666-312554      IMPACT SOCKET      09/02/2020      09/02/2020      09/02/2020      No      Gross:      12.99

**Invoice Department:** 53 Airport      Check Sort Code:      Bank Account: Primary Operating Account      State Tax:      0.00

ADVANCED AUTO PARTS      Check Code:      Invoice Terms:      County Tax:      0.00

503 S HUDSON AVE      Manual No Check:      Hold Reason:      Local/City Tax:      0.00

STURGEON BAY, WI 54235      Check Number:      Discount:      0.00

Retainage:      0.00  
Net Amount:      \$12.99

Detail: P.O. Number	C/D/F/T/1099	Description	Quantity	U/M	Amount/Unit	Total Amount
	N/Y/N/N/N	1 N/A - 14666-312554	1.0000	EA	12.9900	12.99

G/L Distribution:	G/L Account/Project	Expensed	Unencumbered
	100.53.4201.52301 ( General Fund.Airport.Airport.Repair & Maintenance)	12.99	0.00

Total Invoice Items:      1      Invoice Amount Expensed:      \$12.99      Invoice Amount Unencumbered:      \$0.00

11363 - WISCONSIN PUBLIC SERVICE      2020-08 WPS      2020-08 WPS INVOICES      09/02/2020      09/02/2020      09/02/2020      No      Gross:      55.12

**Invoice Department:** 53 Airport      Check Sort Code:      Bank Account: Primary Operating Account      State Tax:      0.00

WISCONSIN PUBLIC SERVICE      Check Code:      Invoice Terms:      County Tax:      0.00

PO BOX 6040      Manual No Check:      Hold Reason:      Local/City Tax:      0.00

CAROL STREAM, IL 60197-6040      Check Number:      Discount:      0.00

Retainage:      0.00  
Net Amount:      \$55.12

Detail: P.O. Number	C/D/F/T/1099	Description	Quantity	U/M	Amount/Unit	Total Amount
	N/Y/N/N/N	1 N/A - 0404549442-00008 TERM 72	1.0000	EA	30.9200	30.92



G/L Distribution: G/L Account/Project		Expensed	Unencumbered
100.53.4201.52203 ( General Fund.Airport.Airport.Fuel-Heating)		30.92	0.00
N/Y/N/N/N	1 N/A - 0404549442-00004 HANGAR 11	1.0000 EA 7.4300	7.43

G/L Distribution: G/L Account/Project		Expensed	Unencumbered
100.53.4201.52203 ( General Fund.Airport.Airport.Fuel-Heating)		7.43	0.00
N/Y/N/N/N	1 N/A - 0404549442-00012 HANGAR 59	1.0000 EA 16.7700	16.77

G/L Distribution: G/L Account/Project		Expensed	Unencumbered
100.53.4201.52203 ( General Fund.Airport.Airport.Fuel-Heating)		16.77	0.00

Total Invoice Items:	3	Invoice Amount Expensed:	\$55.12	Invoice Amount Unencumbered:	\$0.00
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Batch Total Invoices:	2
Batch Total Gross:	\$68.11
Batch Total Freight:	\$0.00
Batch Total State Tax:	\$0.00
Batch Total County Tax:	\$0.00
Batch Total Local/City Tax:	\$0.00
Batch Total Discount:	\$0.00
Batch Total Retainage:	\$0.00
Batch Total Net:	\$68.11
Batch Total Unencumbered:	\$0.00
Grand Total Invoices:	2
Grand Total Gross:	\$68.11
Grand Total Freight:	\$0.00
Grand Total State Tax:	\$0.00
Grand Total County Tax:	\$0.00
Grand Total Local/City Tax:	\$0.00
Grand Total Discount:	\$0.00
Grand Total Retainage:	\$0.00
Grand Total Net:	\$68.11
Grand Total Unencumbered:	\$0.00

## Door County Accounts Payable Edit Listing

Vendor/Remittance Address	Number	Description	Invoice Date	G/L Date	Due Date	Received Date	Confirming Date	EFT G/L Date	Notes	Amounts
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**Batch Department:** 53 Airport      **Batch Date:** 08/13/2020      **Batch Number:** 2020-00000448      **Batch Description:** 2020-08-13 AIRPORT INVOICES

18928 - ADVANCED DISPOSAL SERVICES	B70000241318	2020-07 COLLECTION	08/13/2020	08/13/2020	08/13/2020	No	Gross:	100.22
							Freight:	0.00
<b>Invoice Department:</b> 53 Airport	Check Sort Code:					Bank Account: Primary Operating Account	State Tax:	0.00
ADVANCED DISPOSAL SERVICES	Check Code:					Invoice Terms:	County Tax:	0.00
SOLID WASTE MIDWEST LLC	Manual No Check:					Hold Reason:	Local/City Tax:	0.00
PO BOX 74008053	Check Number:						Discount:	0.00
							Retainage:	0.00
CHICAGO, IL 60674-8053							Net Amount:	\$100.22

Detail: P.O. Number	C/D/F/T/1099	Description	Quantity	U/M	Amount/Unit	Total Amount
	N/Y/N/N/N	1 N/A - B70000241318	1.0000	EA	100.2200	100.22

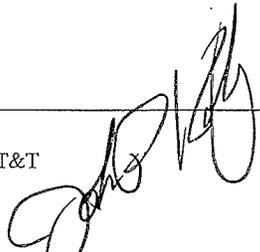
G/L Distribution:	G/L Account/Project	Expensed	Unencumbered
	100.53.4201.52302 ( General Fund.Airport.Airport.Service Contracts)	100.22	0.00

**Total Invoice Items:** 1 Invoice Amount Expensed: \$100.22      Invoice Amount Unencumbered: \$0.00

17405 - AT&T	2020-07 AT&T	0577364389001-202007	08/13/2020	08/13/2020	08/13/2020	No	Gross:	45.28
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							Freight:	0.00
<b>Invoice Department:</b> 53 Airport	Check Sort Code:					Bank Account: Primary Operating Account	State Tax:	0.00
AT&T	Check Code:					Invoice Terms:	County Tax:	0.00
PO BOX 105068	Manual No Check:					Hold Reason:	Local/City Tax:	0.00
	Check Number:						Discount:	0.00
							Retainage:	0.00
ATLANTA, GA 30348-5068							Net Amount:	\$45.28

Detail: P.O. Number	C/D/F/T/1099	Description	Quantity	U/M	Amount/Unit	Total Amount
	N/Y/N/N/N	1 N/A - 2020-07 AT&T	1.0000	EA	45.2800	45.28



G/L Distribution: G/L Account/Project		Expensed	Unencumbered
100.53.4201.52206 ( General Fund.Airport.Airport. Telephone)		45.28	0.00

Total Invoice Items: 1 Invoice Amount Expensed: \$45.28 Invoice Amount Unencumbered: \$0.00

17968 - AVFUEL CORPORATION 013801421 2020-07 JET FUEL 08/13/2020 08/13/2020 08/13/2020 No Gross: 13,714.19  
 Invoice Department: 53 Airport Check Sort Code: Bank Account: Primary Operating Account State Tax: 0.00  
 AVFUEL CORPORATION Check Code: Invoice Terms: County Tax: 0.00  
 DEPT 135-01 Manual No Check: Hold Reason: Local/City Tax: 0.00  
 PO BOX 67000 Check Number: Discount: 0.00  
 DETROIT, MI 48267-0135 Retainage: 0.00  
 Net Amount: \$13,714.19

*Jet Fuel*

Detail: P.O. Number	C/D/F/T/1099	Description	Quantity	U/M	Amount/Unit	Total Amount
N/Y/N/N/N		1 N/A - 013801421	1.0000	EA	13,714.1900	13,714.19

G/L Distribution: G/L Account/Project		Expensed	Unencumbered
100.16101.JET ( General Fund.Inv - Jet Fuel Jet Fuel)		13,714.19	0.00

Total Invoice Items: 1 Invoice Amount Expensed: \$13,714.19 Invoice Amount Unencumbered: \$0.00

4818 - CELLCOM WISCONSIN RSA 10 630355 2020-08 CELLCOM 08/13/2020 08/13/2020 08/13/2020 No Gross: 321.55  
 Invoice Department: 53 Airport Check Sort Code: Bank Account: Primary Operating Account State Tax: 0.00  
 CELLCOM WISCONSIN RSA 10 Check Code: Invoice Terms: County Tax: 0.00  
 PO BOX 7555 Manual No Check: Hold Reason: Local/City Tax: 0.00  
 Check Number: Discount: 0.00  
 DE PERE, WI 54115-7555 Retainage: 0.00  
 Net Amount: \$321.55

Detail: P.O. Number	C/D/F/T/1099	Description	Quantity	U/M	Amount/Unit	Total Amount
N/Y/N/N/N		1 N/A - 2020-08 IPAD 1	1.0000	EA	12.6200	12.62

G/L Distribution: G/L Account/Project		Expensed	Unencumbered
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701.33.3220.53115 ( Highway Department.Highway.Field Small Tools.Small Tools & Equipment)		12.62	0.00
N/Y/N/N/N	1 N/A - 2020-08 IPAD 2	1.0000 EA	12.6200 12.62
G/L Distribution: G/L Account/Project		Expensed	Unencumbered
701.33.3220.53115 ( Highway Department.Highway.Field Small Tools.Small Tools & Equipment)		12.62	0.00
N/Y/N/N/N	1 N/A - 2020-08 BITTORF	1.0000 EA	25.1000 25.10
G/L Distribution: G/L Account/Project		Expensed	Unencumbered
701.33.3192.52206 ( Highway Department.Highway.Radio Expenses.Telephone)		25.10	0.00
N/Y/N/N/N	1 N/A - 2020-08 TESS	1.0000 EA	90.8700 90.87
G/L Distribution: G/L Account/Project		Expensed	Unencumbered
701.33.3191.52206 ( Highway Department.Highway.Highway Supervision.Telephone)		90.87	0.00
N/Y/N/N/N	1 N/A - 2020-08 VANDENLANGENBERG	1.0000 EA	35.8700 35.87
G/L Distribution: G/L Account/Project		Expensed	Unencumbered
701.33.3192.52206 ( Highway Department.Highway.Radio Expenses.Telephone)		35.87	0.00
N/Y/N/N/N	1 N/A - 2020-08 ASH	1.0000 EA	35.8700 35.87
G/L Distribution: G/L Account/Project		Expensed	Unencumbered
701.33.3191.52206 ( Highway Department.Highway.Highway Supervision.Telephone)		35.87	0.00
N/Y/N/N/N	1 N/A - 2020-08 ROBISON	1.0000 EA	35.8700 35.87
G/L Distribution: G/L Account/Project		Expensed	Unencumbered
701.33.3192.52206 ( Highway Department.Highway.Radio Expenses.Telephone)		35.87	0.00
N/Y/N/N/N	1 N/A - 2020-08 AIRPORT	1.0000 EA	36.8600 36.86
G/L Distribution: G/L Account/Project		Expensed	Unencumbered
100.53.4201.52206 ( General Fund.Airport.Airport.Telephone)		36.86	0.00
N/Y/N/N/N	1 N/A - 2020-08 KOLODZIEJ	1.0000 EA	35.8700 35.87
G/L Distribution: G/L Account/Project		Expensed	Unencumbered

701.33.3191.52206 ( Highway Department.Highway.Highway Supervision.Telephone) 35.87 0.00

Total Invoice Items: 9 Invoice Amount Expended: \$321.55 Invoice Amount Unencumbered: \$0.00

30820 - STURGEON BAY UTILITIES 2020-07 SBU INVOICES 2020-07 SBU INVOICES 08/13/2020 08/13/2020 08/13/2020 No Gross: 936.67  
 Invoice Department: 53 Airport Check Sort Code: Bank Account: Primary Operating Account State Tax: 0.00  
 STURGEON BAY UTILITIES Check Code: Invoice Terms: County Tax: 0.00  
 PO BOX 27 Manual No Check: Hold Reason: Local/City Tax: 0.00  
 Check Number: Discount: 0.00  
 Retainage: 0.00  
 STURGEON BAY, WI 54235 Net Amount: \$936.67

Detail: P.O. Number	C/D/F/T/1099	Description	Quantity	U/M	Amount/Unit	Total Amount
N/Y/N/N/N		1 N/A - 3018708-04 HANGAR 72	1.0000	EA	110.2200	110.22
G/L Distribution: G/L Account/Project					Expensed	Unencumbered
100.53.4201.52205 ( General Fund.Airport.Airport.Utilities)					110.22	0.00
N/Y/N/N/N		1 N/A - 3018195-02 HANGAR 8	1.0000	EA	13.2900	13.29
G/L Distribution: G/L Account/Project					Expensed	Unencumbered
100.53.4201.52205 ( General Fund.Airport.Airport.Utilities)					13.29	0.00
N/Y/N/N/N		1 N/A - 3018500-01 MAINT GARAGE	1.0000	EA	20.3500	20.35
G/L Distribution: G/L Account/Project					Expensed	Unencumbered
100.53.4201.52205 ( General Fund.Airport.Airport.Utilities)					20.35	0.00
N/Y/N/N/N		1 N/A - 3012533-00 PARK DR ENTRANCE	1.0000	EA	6.4200	6.42
G/L Distribution: G/L Account/Project					Expensed	Unencumbered
100.53.4201.52205 ( General Fund.Airport.Airport.Utilities)					6.42	0.00
N/Y/N/N/N		1 N/A - 3012534-00 AREA 9	1.0000	EA	21.9300	21.93
G/L Distribution: G/L Account/Project					Expensed	Unencumbered
100.53.4201.52205 ( General Fund.Airport.Airport.Utilities)					21.93	0.00

N/Y/N/N/N 1 N/A - 3012973-00 PARK DR 10 1.0000 EA 728.4400 728.44

G/L  
Distribution: G/L Account/Project Expensed Unencumbered

100.53.4201.52205 ( General Fund.Airport.Airport.Utilities) 728.44 0.00

N/Y/N/N/N 1 N/A - 3014142-00 PARK DR HANGARS 1.0000 EA 25.6900 25.69

G/L  
Distribution: G/L Account/Project Expensed Unencumbered

100.53.4201.52205 ( General Fund.Airport.Airport.Utilities) 25.69 0.00

N/Y/N/N/N 1 N/A - 3018477-03 HANGAR 59 1.0000 EA 10.3300 10.33

G/L  
Distribution: G/L Account/Project Expensed Unencumbered

100.53.4201.52205 ( General Fund.Airport.Airport.Utilities) 10.33 0.00

Total Invoice Items: 8 Invoice Amount Expensed: \$936.67 Invoice Amount Unencumbered: \$0.00

5725 - T R COCHART 192839 TIRES 08/13/2020 08/13/2020 08/13/2020 No Gross: 208.00

Invoice Department: 53 Airport Check Sort Code: Bank Account: Primary Operating Account State Tax: 0.00

T R COCHART TIRE CENTER Check Code: Invoice Terms: County Tax: 0.00

911 SHILOH ROAD Manual No Check: Hold Reason: Local/City Tax: 0.00

Check Number: Discount: 0.00

Retainage: 0.00

STURGEON BAY, WI 54235 Net Amount: \$208.00

Detail: P.O. Number C/D/F/I/1099 Description Quantity U/M Amount/Unit Total Amount

N/Y/N/N/N 1 N/A - 192839 1.0000 EA 208.0000 208.00

G/L  
Distribution: G/L Account/Project Expensed Unencumbered

100.53.4201.52303 ( General Fund.Airport.Airport.Repair & Maint-Vehicles) 208.00 0.00

Total Invoice Items: 1 Invoice Amount Expensed: \$208.00 Invoice Amount Unencumbered: \$0.00

36800 - WEYERS EQUIPMENT INC 01-143859 SHAFT & BEARING 08/13/2020 08/13/2020 08/13/2020 No Gross: 634.24

Freight: 0.00

Invoice Department: 53 Airport	Check Sort Code:	Bank Account: Primary Operating Account	State Tax: 0.00
WEYERS EQUIPMENT INC	Check Code:	Invoice Terms:	County Tax: 0.00
PO BOX 259	Manual No Check:	Hold Reason:	Local/City Tax: 0.00
	Check Number:		Discount: 0.00
			Retainage: 0.00
KAUKAUNA, WI 54130-0259			Net Amount: <u>\$634.24</u>

Detail: P.O. Number	C/D/F/T/1099	Description	Quantity U/M	Amount/Unit	Total Amount
	N/Y/N/NN	1 N/A - 01-143859	1.0000 EA	634.2400	634.24

G/L

Distribution: G/L Account/Project	Expensed	Unencumbered
100.53.4201.52303 ( General Fund.Airport.Airport.Repair & Maint-Vehicles)	634.24	0.00

Total Invoice Items:	1 Invoice Amount Expensed:	\$634.24	Invoice Amount Unencumbered:	\$0.00
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Batch Total Invoices:	7
Batch Total Gross:	\$15,960.15
Batch Total Freight:	\$0.00
Batch Total State Tax:	\$0.00
Batch Total County Tax:	\$0.00
Batch Total Local/City Tax:	\$0.00
Batch Total Discount:	\$0.00
Batch Total Retainage:	\$0.00
Batch Total Net:	\$15,960.15
Batch Total Unencumbered:	\$0.00
Grand Total Invoices:	7
Grand Total Gross:	\$15,960.15
Grand Total Freight:	\$0.00
Grand Total State Tax:	\$0.00
Grand Total County Tax:	\$0.00
Grand Total Local/City Tax:	\$0.00
Grand Total Discount:	\$0.00
Grand Total Retainage:	\$0.00
Grand Total Net:	\$15,960.15
Grand Total Unencumbered:	\$0.00

**KOŁODZIEJ, JOHN**

---

**From:** Dave Vander Zanden <Davev@promotionaldesigns.com>  
**Sent:** Friday, July 31, 2020 1:21 PM  
**To:** KOŁODZIEJ, JOHN  
**Subject:** Sugar Creek Parcel  
**Attachments:** SKMBT\_C28420073112070.pdf

John,

As per our conversation yesterday I have drawn a couple of lines on to the parcel map that I got off of the county GSI site. Please let me know if this is enough information for the purpose of getting this in front of the Highway Commission or if something even more detailed is needed. As I said yesterday we would like to ask for 20 feet or more if the commissioners would be interested in selling a small portion to my wife and I. The reason for the ask is we need to put our drain field for our septic system up on top of the natural ridge that is on the property. Thanks for your help with this matter. If you could please confirm the date and time of the next Highway Commission meeting I would appreciate it.

*Thank You!*

**Dave Vander Zanden**

Account Manager

**PROMOTIONAL DESIGNS, INC.**

2280 South Ashland, Green Bay, WI 54304

PH: 920-405-2644 Ext: 209 • Direct: 920-593-2669 • Cell: 920-716-0899

Click on any logo below to learn more.



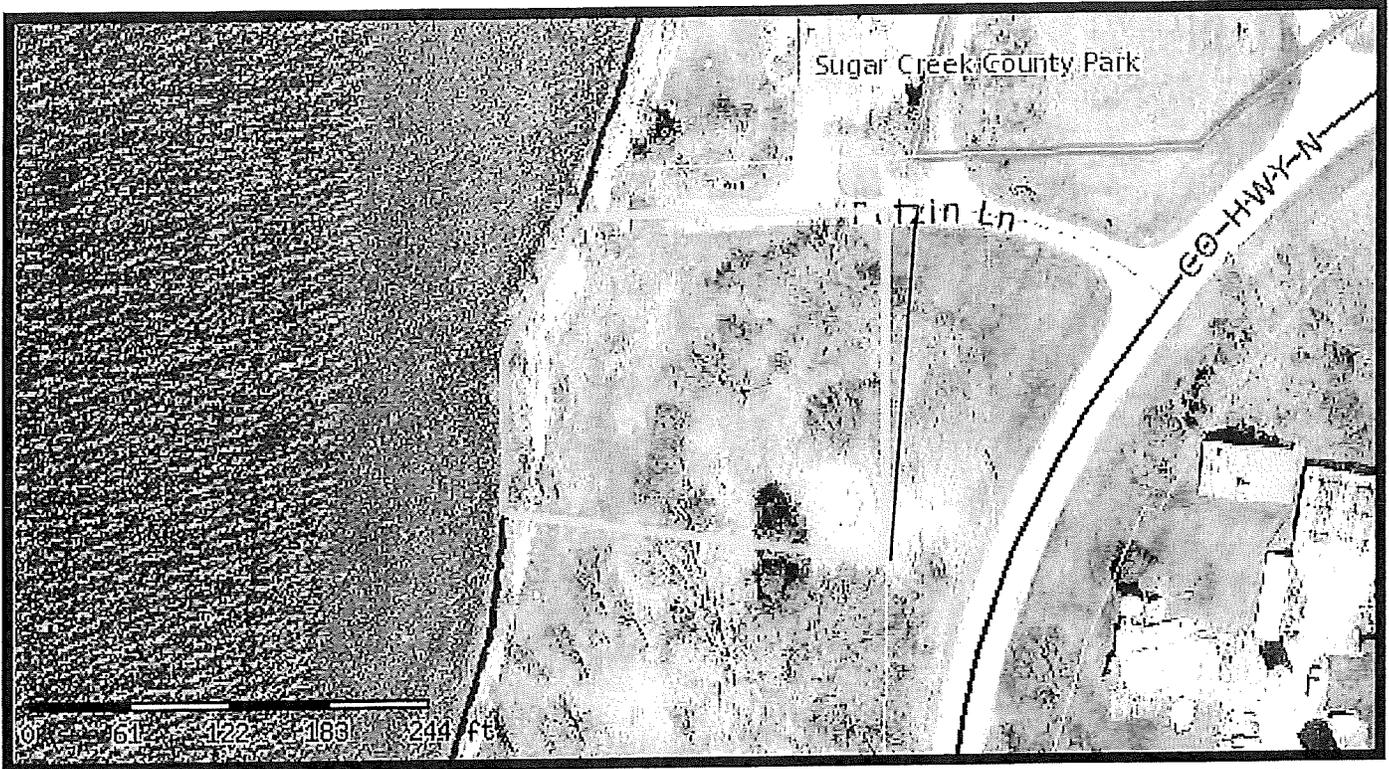
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# Tax Parcel Report

Courtesy of the Door County Land Information Office



... from the Web Map of ...  
( //www.co.door.wi.gov )  
Door County, Wisconsin  
... for all seasons!



May 2019 Orthophoto as default backdrop



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Data Current through 10th July 2020

Parcel Number: 0120126272341A1 - T OF GARDNER

PDF Map#: 26 41

PLSS Section-Town-Range: NE of SE 26-27-23

Property Address:

Owner Name: DAVID J VANDER ZANDEN

Co-Owner: CATHERINE M VANDER ZANDEN

Mailing Address:

118 OMBRE ROSE DR  
COMBINED LOCKS, WI 54113

Legal Description (See recorded documents for a complete legal description):

LOT 1 CSM#3318 V.20 PG.199 SEC.26-27-23 SEC.25-27-23 NWSW

School District: Southern Door

Valuations: 2020

Taxes: 0

Acres: 0.87

Real Estate Tax: \$0.00

Land Value: \$177200

Special Tax: \$0.00

Improved Value: \$0

Forest Tax: \$0.00

Forest Value: \$0

Est Fair-Market Value: \$0

**KOLODZIEJ, JOHN**

---

**From:** THOMAS, GRANT  
**Sent:** Monday, August 10, 2020 3:54 PM  
**To:** KOLODZIEJ, JOHN  
**Subject:** CTH N Right of Way and P.I.N.'s 012-01-26272341A1 and A2 [Our File # 2018-274]  
**Attachments:** June 3 1949 Plat of Survey, April 30 1959 Warranty Deed, and Other Documents regarding CTH N Right of Way.pdf; March 29, 1961 Warranty Deed (Door County to Door County) and Map Depicting Triangular Shaped .03 Acres.pdf; 2010-44 Abandon Former CTH N Right-of-Way.pdf; Frank 2015 & 2016 Request to Abandon CTH N Right of Way.pdf

Good Afternoon-

I re-researched the history of 'this' matter. Needed to refresh my recollection.

CTH N Right of Way:

- The June 3, 1949 Plat of Survey and April 30, 1959 Warranty Deed (from McGinn to Door County) are attached.
- There was (apparently) an issue with a small triangular shaped piece. Perhaps an inadvertent omission from legal description in 1959 Deed or ??? The March 29, 1961 Warranty Deed (from Door County to Door County) and map depicting the triangle (highlighted in yellow) are attached. The former was a curative attempt by the County.
- Stating the obvious, acquisition records exist. Door County acquired, owns and holds this land for CTH purposes.
- A CTH is presumed to be 66'. But, in this instance, CTH N is much wider than 66', is irregularly shaped, and the roadway itself is not centered in the right-of-way.
- Going forward, the right-of-way (if changed) can and should depend on CTH N's future operational and maintenance needs ... and is not limited to 66'.

P.I.N. 012-01-26272341A:

- The Frank Survivor's Trust, through Trustee Suzanne Frank, initially inquired about this (vacate / purchase part of CTH N right-of-way) in July, 2013. The Trustee's request was informally turned down.
- The Frank Survivor's Trust made a formal request (vacate / purchase part of CTH N right-of-way) by letter dated August 14, 2015, from Attorney Amy Sullivan, Pinkert Law Firm, LLP. The Highway Committee, at its September 14, 2015, meeting voted (unanimously) to deny the request.
- The Frank Survivor's Trust renewed its August 14, 2015, request, by letter dated March 8, 2016, from Attorney Amy Sullivan, Pinkert Law Firm, LLP. This request was also denied.

- The Frank Survivor's Trust conveyed PIN 012-01-26272341A to Vander Zanden by Trustee's Deed on February 20, 2017.
- Vander Zanden's initial request (vacate / purchase part of CTH N right-of-way) was made in January, 2018. It was denied, by the Highway Committee, on October 18, 2018.
- In late 2018 Daniel Noll (owner of 2345 CTH N, a shoreland parcel north of Vander Zandens) expressed interest in purchasing 20'-30' of Sugar Creek County Park. He was rebuffed, and did not formally pursue the request. This illustrates that copy-cat requests can arise.
- PIN 012-01-26272341A (the parent parcel) was divided into two lots (now P.I.N.'s 012-01-26272341A1 and A2) by CSM consistent with Ch. 236, Wis. Stats. in August, 2019.
- Vander Zanden's July 31, 2020, request ... August 10, 2020 Highway and Airport Committee meeting ... and ???

*At first blush*, if we re-draw the existing CTH N right-of-way ... then the abandoned, discontinued or vacated land:

- will belong to the owner or owners of the adjoining land; or
- if located between the lands of different owners, will be annexed to the lots/parcels to which it originally belonged (if that can be ascertained).

It appears, to my eyes anyway, that Vander Zanden owns the adjoining land...so they would become the owners.

The only prior example (and it's not an 'apples-to-apples' comparison) concerned P.I.N. 012-01-26272341U. See Resolution 2010-44 ... which is attached. My file reflects that the landowner shouldered all costs and fees associated with granting the request.

More later.

Grant

p.s., An alternative I'm pondering involves: re-draw the CTH N right-of-way; but County retain ownership of all the property; and County give an easement (outside of the CTH N right-of-way and any setback) to Vander Zanden to install a POWTS on the County's property. Vander Zanden would be responsible for all related costs and fees.

Grant P. Thomas  
 Door County Corporation Counsel  
 County Government Center  
 421 Nebraska Street  
 Sturgeon Bay, WI 54235  
 PH 920-746-2228  
 FAX 920-746-2339



**County of Door**  
**FACILITIES & PARKS DEPARTMENT**

County Government Center  
421 Nebraska Street  
Sturgeon Bay, WI 54235

---

**Wayne Spritka**  
Facilities & Parks Director  
(920) 746-2211  
Mobil 920-495-2131  
wspritka@co.door.wi.us

MEMORANDUM

TO: Door County Highway Commissioner  
Door County Highway Committee

FR: Wayne J. Spritka  
Director, Facilities and Parks

SUBJECT: CTH N Right of Way and Vander Zanden Request

DATE: August 12, 2020

---

Thank you for opportunity to review the Right of Way section of CTH N located at the South side entrance to Sugar Creek County Park. The Parks manager and I have reviewed the property request from the Van Zandens. The Facilities and Parks Department does not have stake in the property located south of Polzin Way as outlined in attachment (a) with respect to Sugar Creek County Park.

Very respectfully,

*W.J. Spritka*  
W. J. Spritka, Door County Facilities & Parks Director



Attachment a

September 1, 2020

Mr. John Kolodziej  
Door County Highway Commissioner

Please be advised that I am resigning from my position of Highway Worker with the Door County Highway Department effective September 3, 2020.

I have accepted another position that provide better financial stability for myself and family. Thank you for the opportunity provided to me.

Sincerely,

Carey Leemon

A handwritten signature in blue ink that reads "Carey Leemon". The signature is written in a cursive style with a large initial 'C' and a long, sweeping tail on the 'n'.

## CHAPTER 11 HIGHWAYS

### 11.05 ALL-TERRAIN VEHICLES AND UTILITY TERRAIN VEHICLES

#### TITLE.

- A. This Ordinance shall be known as the Door County All Terrain Vehicles ("ATV") and Utility Terrain Vehicles ("UTV") Ordinance, and shall be codified as Chapter 11-05 Door County Code.

#### AUTHORITY.

- A. This ordinance is enacted under the authority granted by Sections 23.33(8)(b) & (11), and 59.02 Wisconsin Statutes.
- B. All references to the Wisconsin Statutes or Wisconsin Administrative Code include the Statute or Code in effect at the time of enactment of this Ordinance or as subsequently amended or revised.

#### PURPOSE.

- A. The purpose of this ordinance is to regulate the operation of ATV's (as defined in Section 23.33(1)(b) Wisconsin Statutes) and UTV's (as defined in Section 23.33(1)(ng) Wisconsin Statutes) under Sections 23.33(8)(b) and (11), Wisconsin Statutes.

#### OPERATION OF ATV's AND UTV's.

- A. Pursuant to Section 23.33(4)(b), Wisconsin Statutes, except as otherwise provided in Section 23.33(4), Wisconsin Statutes, no person may operate an ATV or UTV on any part of a Door County ("County") highway except those portions of County highways that are designated as ATV and/or UTV routes by this Ordinance.
- B. The operation of ATV's or UTV's on any portion of a County highway designated as an ATV and UTV route hereunder is authorized:
1. In strict conformance with and subject to all applicable laws, orders, regulations, restrictions and rules, including Section 23.33 Wisconsin Statutes and Chapter NR 64 Wisconsin Administrative Code.
  2. If, and only if, the highway is signed in accordance with Section 23.33(8) Wisconsin Statutes and rules promulgated by the DNR. The creation, placement, maintenance, repair, or replacement of ATV/UTV route signs may not require the expenditure of County funds or other County resources.
  3. Only during periods of the year designated, and is prohibited during all other periods of the year, consistent with Section 23.33(8)(d) Wisconsin Statutes and Section NR 64.12(4) Wisconsin Administrative Code.
  4. Subject to the following:
    - a. All ATV/UTV operators shall observe a speed limit of twenty five (25) miles per hour, or the applicable speed limit of the highway, or the speed limit(s) set forth in Section 23.33 Wisconsin Statutes, or the speed limit(s) set forth in Chapter 64 Wisconsin Administrative Code, whichever is lower.
    - b. ATV/ UTV operators are required, at all times, to display a lighted headlamp (white light) and tail lamp (red light) on the ATV or UTV.
    - c. ATV/UTV operators shall ride single file.
    - d. ATV's/UTV's shall be operated during daylight hours only.
    - e. No person under twelve (12) years of age can operate an ATV/UTV under any circumstances.

## CHAPTER 11 HIGHWAYS

### COUNTY HIGHWAYS, OR PORTIONS THEREOF, DESIGNATED AS ATV AND/OR UTV ROUTES.

- A. The following routes are designated as ATV / UTV routes:
1. The portion of County Highway(s) DK, N, D, and Y situated within the Town of Union.
  2. The portion of County Trunk Highway W situated within the Town of Washington.
  3. The portion of County Trunk Highways M, SB, and PD situated within the Town of Nasewaupée
  4. The following segments of County Trunk Highways in the Town of Gardner: All of CTH CC, CTH C from CTH CC to Stevenson Pier Road, CTH C from Meadowlark Lane to Lime Kiln Road, and CTH N from Fox Lane southerly to the Gardner Town Line.
  5. The portion of County Trunk DK in the Town of Brussels
  6. The portion of CTH H from STH 42 west to Stone Road in the Town of Forestville.
  7. The portion of CTH J from Mill Road to the easterly Forestville Village Limits.
  8. CTH C from CTH SB to Stone Road, Town of Nasewaupée
  9. CTH EE from Red Cherry Road to CTH F, and CTH F from STH 57 to Meadow Road, and CTH E from CTH A to Red Cherry Road, Town of Baileys Harbor.
  10. CTH E from CTH A to Baileys Harbor Town Line and on CTH EE from Red Cherry Road to North Maple Road.

### ADMINISTRATION.

- A. This Ordinance shall be administered by the Door County Highway Commissioner.

### ENFORCEMENT.

- A. This Ordinance may be enforced in accordance with Section 23.33(12) Wisconsin Statutes, including the issuance of a citation under Section 66.0113 Wisconsin Statutes.

### PENALTIES.

- A. Penalties for violation of this Ordinance shall be as set forth in Section 23.33(13) Wisconsin Statutes.

### SEVERABILITY.

- A. If any section, paragraph, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

### EFFECTIVE DATE.

- A. This ordinance shall become effective upon enactment and publication.  
 B. The County Clerk shall transmit a certified copy of this Ordinance to the DNR and the Door County Sheriff's Department.

(Ord. 2012-26; 12/11/12) (Ord. 2014-02; 02/25/14) (Ord. 2016-04; 02/23/16) (Ord. 2016-08; May 24, 2016) (Ord. 2017-02; 04/18/17) (Ord. 2017-12; 11/14/17) (Ord. 2017-15; 12/19/17) (Ord. 2018-09; 4/17/18) (Ord. 2018-12; 5/22/18) (Ord. 2020-01; 2/25/20)

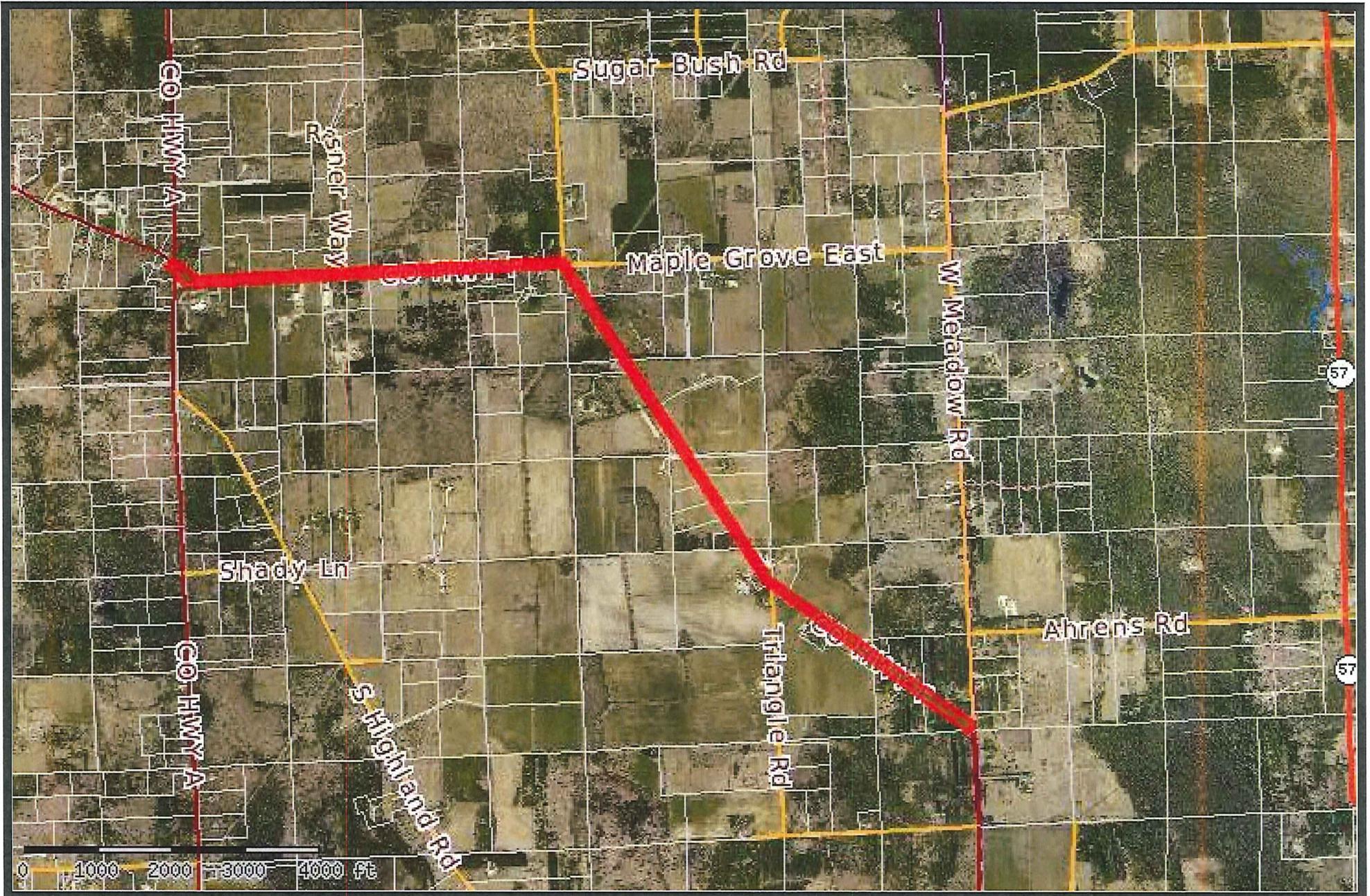
# Map

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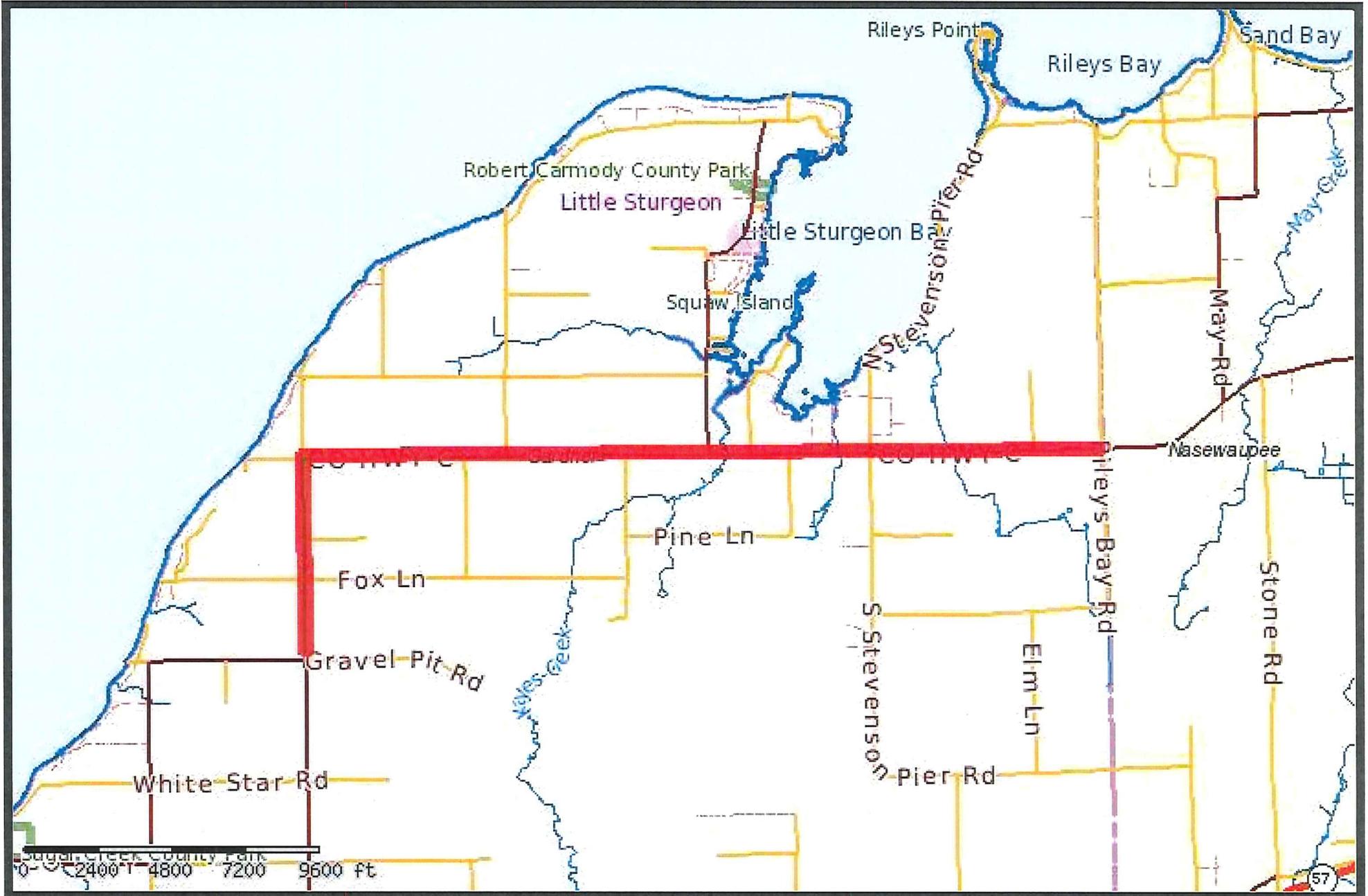
# Map

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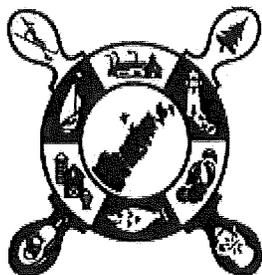
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**County of Door**  
**HIGHWAY and AIRPORT DEPARTMENT**

1001 S. Duluth Avenue  
Sturgeon Bay, WI 54235

**John P. Kolodziej, PE**  
Highway Commissioner  
(920) 746-2500  
jkolodziej@co.door.wi.us

Memo To: Administrative Committee and Highway and Airport Committee

From: John P. Kolodziej, Highway Commissioner

Subject: Highway and Airport Office Staff Restructuring

Date: September 8, 2020

**Background:** The Highway and Airport operation has been operating for several years with its two office support staff located in two separate locations. The Accounting Specialist is located in the Finance Department at the Government Center, and the Administrative Assistant 2 located at the Main Highway Shop. This format creates several operational inefficiencies that the Department staff have simply dealt with over time. For example, two of the major inefficiencies include communication difficulties/delays on project reporting and job creation, and the lack of office support staff at the main Highway shop.

Over the past year, the Highway Operations implemented a computerized time tracking /management tool called Timecard Plus from RtVision that allows staff to directly enter their labor, equipment and materials into the software. This information is then uploaded directly into our CHEMS software for project management and into Dayforce the County payroll software.

The full implementation of the RtVision software as well as the need to improve efficiencies of the operations initiated a review of the Departments office staff organizational structure and staffing levels.

**Conclusion:** Working with the County Administrator, Human Resources Director, and the Finance Director, a plan to restructure the Highway and Airport Office staff has been developed. The plan provides for the office staff to report to work at the Main Highway Shop and includes the following key elements.

1. Recommending that the Administrative Assistant 2 position be reclassified to the Administrative Supervisor for Highway and Airport. In addition to performing many of the current duties, additional responsibilities would include overall

responsibility of general office and accounting operations, including supervision of office staff. The proposed job description for this position is attached.

2. Locate the Accounting Specialist position to the Highway Department where current job functions would be conducted and report to the Administrative Supervisor, with the overall work hours reduced to 32 hours per week. The updated job description is attached.

The key benefits of this restructuring include:

- Improvements to inefficiencies in areas of communications related to projects;
- Create continuity in work product with future position transitioning;
- Ability to have adequate support staff at the main Highway and Airport office;
- Reduce overall cost to Department operations and create the ability to provide for cross training on critical job functions.

The plan is for the implementation of the Staff Restructuring to occur on November 2, 2020.

Overall estimated budget impact for 2021 is net reduction of approximately \$15,000.

**Recommendation:** Based on the above it is recommended that the Highway and Airport Office Staff Restructuring plan be approved for implementation on November 2, 2020.

## County of Door Highway and Airport

Division:	Title: <b>Administrative Supervisor</b>	Date Created: <b>08/31/2020</b>
Report To: <b>Highway Commissioner</b>	Prepared By: <b>John Kolodziej</b>	Date Revised:
Pay Grade: <b>G</b>	Reviewed By: <b>Kelly Hendee</b>	Date Approved:
FLSA Status: <b>Non-Exempt</b>	Employee Group: <b>GME</b>	EEO Code:

### General Summary

The Office Supervisor, under the general direction of the Highway Commissioner, supervises, administers, and coordinates activities of the Highway office support staff. Responsible for performing highly responsible administrative functions and financial accounting for the County Highway and Airport Department in accordance with the Uniform Cost Accounting procedures mandated by the Wisconsin Department of Transportation. Participates in employee selection and discipline. Provide truthful and accurate written and verbal communications.

### Duties and Responsibilities

#### Essential Job Functions

1. Administers office accounting operations including payroll, financial and statistical report development, department business transactions, machinery expenditures and revenues, and cost records.
2. Supervises and train office staff and plans the work flow and activities of other support staff. Prepares support staff performance evaluations. Recommends support staffing levels and maintains and updates job descriptions.
3. Assists and advises the Highway Commissioner regarding financial functions and department budget. Prepares, recommend, and monitor budgets for the Highway and Airport department.
4. Assist Finance Department in preparation of the annual financial report as required for the Wisconsin Department of Transportation. As well as required annual inventory checks, and preparation of year end closing schedules for the State.
5. Audits computerized timesheet records for labor, machinery and material for entry to correct project and activity and uploads to County payroll software system as well as County Highway Expenditure Microcomputer System (CHEMS).
6. Prepares monthly journal entries, reviews and examines entries posted to the ledger and journal to assure compliance with established accounting principles and practices and prepares monthly reports. Reconciles County Financial System into CHEMS.
7. Attend Highway and Airport Committee Meetings and Department Management meetings recording and/or typing minutes.
8. Maintains and updates records of the Departments time management software (RtVision), and serves as lead person in coordinating changes with software company.
9. Create and enter job numbers into CHEMS and RtVision. Enters any updates of software as they are received for software systems.
10. Balance out all vendor invoices and prepare vouchers with proper allocation for disbursement to appropriate accounts. Issue a schedule of vouchers with listing of all vendor vouchers for approval and payment.

## County of Door Highway and Airport

11. Compile monthly shop work order costs into ledger account numbers for journal entries, transfer shop work order costs to each piece of equipment job costing.
12. Prepare and submit quarterly and/or annual reports for mining operations, solid waste, fuel system, radio inventory, salt reports, cost trend analysis.
13. Prepare and submit monthly reports on: gas and fuel tax, gas and fuel usage invoices, patrol superintendent's expenses, and state furnished materials.
14. Provides administrative support for the Highway Commissioner and others within the department. Performs office and clerical duties including, but not limited to: prepares and types documents and correspondence including: department manuals, reports, letters, memos, forms, bid notices, specifications, construction estimates, statistical documents and comparison reports, agendas and minutes; photocopies and scans documents; files confidential and sensitive information; processes incoming and outgoing mail; and schedules and cancels appointments for staff, as requested.
15. Participates in program evaluation, strategic planning and goal setting for the Highway Department.
16. It is unlikely an employee will perform all the duties listed on a regular basis, nor is the list exhaustive in the sense it covers all the duties that an employee may be required to perform. The examples are merely indicative, not restrictive.

### ***General Job Functions***

1. Assist the Highway Commissioner and other Department Supervisors in formulating, determining, and carrying out management policies as established by the County. Participate as a member of the management team to develop procedures and problem-solving techniques to assure efficient methods of operation as requested.
2. Responsible for coordination with other County department staff in resolving problems, resolution of public complaints, ensuring a safe working environment and completing necessary county forms Highway Department.

### **Requirements**

#### ***Training and Experience***

1. Two-year certificate or Associates degree from college or technical school in Accounting; or three to five years related experience and/or training; or equivalent combination of education and experience in all phases of office management, including supervision, will also be considered.
2. Knowledge of accepted principles and practices of supervision and able to direct and evaluate the performance of staff. Must have personal characteristics that reflect qualities of leadership and ability to work with others. Advance understanding and utilization of computers.

#### ***Knowledge, Skills, and Abilities Required***

1. Independent judgment and critical thinking or analytical skills are required.
2. Ability and skill in the use and operation of personal computer is required, knowledge of Microsoft Excel and Word is required, and experience working with financial software is highly desirable.
3. Ability to follow instructions and complete work within established deadlines with a high degree of accuracy is required.
4. Excellent entry level accounting, grammar and problem-solving skills required.
5. Ability to work in periodic stressful conditions and meet numerous deadlines.
6. Ability to set work priorities, and adapt to change in technology and work environment.

## County of Door Highway and Airport

- 7. Ability to maintain confidentiality (HIPPA) and discretion in relation to employee payroll records and all other information that is deemed confidential (HIPPA) within the Highway and Airport Department.
- 8. Ability to read, comprehend, and communicate, both verbally and in writing.
- 9. Ability to use tact and courtesy in maintaining an effective working relationship with department employees, county supervisors, county officials, and general public.

### Physical & Working Conditions

Nearly 100% of time work is performed in a normal office setting with little or no discomfort from temperature, dust or noise. Interacting with other employees, general public, whether walking in or on the telephone may be encountered.

Over 75% of work is performed seated at a desk, working on a computer keyboard and/or telephone with about 10% of work performed standing and walking. Over 75% of the work is performed by talking, hearing, and using both far and near vision. Occasional lifting is required up to 10 lbs. (i.e. paper and equipment).

In an effort to provide for continuity of County government and to cope with the problems of the emergency, you may be required to work during a proclaimed state of emergency, consistent with Sec. 323.14, Wis. Stats. and County emergency management plans and programs.

The above is intended to describe the general content of the requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. They may be subject to change at any time due to reasonable accommodation or other reasons.

*Approvals:*

John P. Kolodziej, Highway Commissioner	Date
Kelly A. Hendee, Human Resources Director	Date

## County of Door Highway and Airport

Division:	Title: <b>Accounting Specialist</b>	Date Created: <b>08/31/2020</b>
Report To: <b>Administrative Supervisor</b>	Prepared By: <b>John Kolodziej</b>	Date Revised:
Pay Grade: <b>F</b>	Reviewed By: <b>Kelly Hendee</b>	Date Approved:
FLSA Status: <b>Non-Exempt</b>	Employee Group: <b>GME</b>	EEO Code:

### General Summary

The Accounting Specialist, under the direction of the Administrative Supervisor, performs various accounting functions that enable the County Highway Department to maintain records of financial transactions, operating and labor costs, and department income. This position also maintains accurate accounting records for accounts payable and job costing as well as clerical duties, detailed recordkeeping, and various support functions for the Highway and Airport department. Provide truthful and accurate written and verbal communications.

This a part time position, 32 hours per week, 8 hours per day, Monday thru Thursday. Regular attendance and punctuality along with being prepared to commence work at designated work locations, on the assigned or scheduled days and hours is expected.

### Duties and Responsibilities

#### *Essential Job Functions*

1. Assists the Administrative Supervisor in a variety of accounting and office functions, including payroll processing, project invoicing, fuel billing, maintaining training records for staff, accounts payable, monthly journal entries, material inventory records, and other accounting or office functions as assigned.
2. Functions as receptionist for the department including answering telephones, taking messages or directing calls as appropriate, and providing information and assistance. Relays messages via two-way radio to department staff, and provide customer counter assistance.
3. Collects and audits daily Labor & Machinery Reports. Maintains computerized records of projects, materials, and labor expended, and payroll data. Verifies that fuels/materials and labor are charged to correct equipment, project and job accounts; and payroll information is entered accurately. Prepares related reports and submits to the State.
4. Calculates and bills labor, material, and service costs to be charged to the State, municipalities and County Departments.
5. Provides support to Shop Superintendent in completing and submitting machinery classification requests in State Financial System (MPM)
6. Assist the Administrative Supervisor with the adjusting journal entries and job costing journal entries to the Finance Department.
7. Issue petty cash expenses and account for all money received and expended in the Highway Department. Prepare bank deposits and send all money received to the County Treasurer.
8. Reconcile, verify and enter gas and fuel usage records, calculate fuel tax rebates. Prepare invoices and journal entries for fuel consumption to other Departments and other government agencies.
9. Enter fuel usages for fuel technician for daily usage slips from mobile tanks.

## County of Door Highway and Airport

10. Determines hot mix aggregate/oil consumption and charges out to hot mix cost pool.
11. Responsible for accurately accounting for of winter operations involving daily salt consumption/ deliveries of State, County and third-party entities. Assists in ordering salt for winter operations.
12. Maintains a variety of records and reports including, but not limited to: safety/training records, Commercial Driver's License (CDL) records, employee contact records and lists, Mine Safety Health Administration training and reports, and miscellaneous permits. Maintains maps and plans.
13. It is unlikely an employee will perform all the duties listed on a regular basis, nor is the list exhaustive in the sense it covers all the duties that an employee may be required to perform. The examples are merely indicative, not restrictive.

### **General Job Functions**

1. Assist the Highway Commissioner and other Department Supervisors in formulating, determining, and carrying out management policies as established by the County.
2. Types and files various correspondence, reports, invoices, journal entries and summaries, as well as do necessary calculations.
3. Completes reports on vehicle accidents as required for State and County Highways.
4. Reviews and processes permit applications and responds to inquiries from the public. Administers permits for Adopt-A-Highway Program, and the White Arrow Board and Tourist Oriented Directional (TOD) signage programs.
5. Collects fees, maintains bookkeeping records, and submits cash and checks to Treasurer.
6. Assists with coordinating the sale/inventory of used equipment and material.
7. Responsible for coordination with other County department staff in resolving problems, resolution of public complaints, ensuring a safe working environment and completing necessary county forms of the Highway and Airport Department.

### **Requirements**

#### **Training and Experience**

1. Two-year certificate or Associates degree from college or technical school in Accounting; or Three (3) or more years of recent experience in accounting principles and methods as it pertains to job costing, accounts payable, accounts receivable and adjusting journal entries, will also be considered.
2. Advance understanding and utilization of computers.

#### **Knowledge, Skills, and Abilities Required**

1. Independent judgment and critical thinking or analytical skills are required.
2. Ability and skill in the use and operation of personal computer is required, knowledge of Microsoft Excel and Word is required, and experience working with financial software is highly desirable.
3. Ability to follow instructions and complete work within established deadlines with a high degree of accuracy is required.
4. Excellent entry level accounting, grammar and problem-solving skills required.
5. Ability to work in periodic stressful conditions and meet numerous deadlines.
6. Ability to set work priorities, and adapt to change in technology and work environment.
7. Ability to read, comprehend, and communicate, both verbally and in writing.
8. Ability to use tact and courtesy in maintaining an effective working relationship with department employees, county supervisors, county officials, and general public.

## County of Door Highway and Airport

### Physical & Working Conditions

Nearly 100% of time work is performed in a normal office setting with little or no discomfort from temperature, dust or noise. Interacting with other employees, general public, whether walking in or on the telephone may be encountered.

Over 75% of work is performed seated at a desk, working on a computer keyboard and/or telephone with about 10% of work performed standing and walking. Over 75% of the work is performed by talking, hearing, and using both far and near vision. Occasional lifting is required up to 10 lbs. (i.e. paper and equipment).

In an effort to provide for continuity of County government and to cope with the problems of the emergency, you may be required to work during a proclaimed state of emergency, consistent with Sec. 323.14, Wis. Stats. and County emergency management plans and programs.

The above is intended to describe the general content of the requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. They may be subject to change at any time due to reasonable accommodation or other reasons.

*Approvals:*

John P. Kolodziej, Highway Commissioner	Date
Kelly A. Hendee, Human Resources Director	Date

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Amended Budget	2020 Actual Amount	2020 Estimated Amount	2021 Dept Requested
<b>Fund 100 - General Fund</b>					
REVENUE					
Department 53 - Airport					
42405	St Aid Entitlement Fds AP	158,333.00	.00	158,333.00	158,333.00
46340.0410	Aviation Fuel Revenues Aviation Fuel	8,500.00	1,435.19	7,065.00	8,500.00
1					
46340.0411	Building Rentals Airport Building Rentals	5,979.00	5,082.00	1,617.00	6,468.00
3					
46340.0411	Farm Rentals Airport Farm Rentals	4,318.00	4,131.31	.00	4,131.00
4					
46340.0411	Land Rent Land Rent	19,176.00	19,440.10	.00	19,440.00
5					
46340.0411	Airport Misc Chgs Airport Misc	250.00	.00	250.00	250.00
7					
48423	FBO Utility Reimbursement	3,700.00	.00	3,700.00	3,700.00
48424	FBO Miscellaneous 2%	250.00	.00	250.00	250.00
48425	FBO 1/3 Hangar Rental	2,000.00	759.31	1,241.00	2,000.00
49204.0005	Tr fr VR-Airport Airport	.00	.00	134,407.00	30,525.00
3					
Department 53 - Airport Totals		\$202,506.00	\$30,847.91	\$306,863.00	\$233,597.00
REVENUE TOTALS		\$202,506.00	\$30,847.91	\$306,863.00	\$233,597.00
EXPENSE					
Department 53 - Airport					
Sub-Department 4201 - Airport					
51101	Salary & Wages	70,584.00	27,665.54	42,918.00	53,954.00
51101.300P	S&W Vac/PTO Vacation	.00	2,927.76	.00	.00
R					
51101.311P	PTO/Vac/Sick/EUSL Payout PTO/Vac/Sick/EUSL	.00	25,819.03	.00	.00
R	Payout				
51101.320P	S&W Holiday Holiday	.00	419.31	.00	.00
R					
51101.385P	S&W - COVID 19	.00	1,904.56	.00	.00
R					
51101.390P	S&W Personal Personal	.00	272.08	.00	.00
R					
51101.395P	S&W Administrative Administrative	.00	1,360.40	.00	.00
R					
51102	Salary & Wages Part Time	12,000.00	2,698.50	9,302.00	12,000.00
51105	Longevity	400.00	.00	400.00	.00
51201	Social Security	6,348.00	4,647.71	1,700.00	5,046.00
51202	Retirement	5,601.00	2,360.47	3,241.00	4,452.00

Door County

**Budget Worksheet Report**  
Budget Year 2021

Account	Account Description	2020 Amended Budget	2020 Actual Amount	2020 Estimated Amount	2021 Dept Requested
<b>Fund 100 - General Fund</b>					
EXPENSE					
Department 53 - Airport					
Sub-Department 4201 - Airport					
51203	Dental Insurance	.00	213.04	647.00	1,278.00
51205	Life Insurance	66.00	47.44	19.00	8.00
51206	Workers Compensation	6,622.00	2,054.36	4,568.00	5,263.00
52203	Fuel-Heating	7,000.00	3,528.81	3,471.00	7,000.00
52205	Utilities	15,000.00	4,044.39	7,956.00	13,000.00
52206	Telephone	2,000.00	975.79	1,024.00	2,000.00
52301	Repair & Maintenance	22,000.00	11,193.58	11,306.00	25,000.00
52302	Service Contracts	1,600.00	271.15	1,329.00	1,000.00
52303	Repair & Maint-Vehicles	7,000.00	2,527.17	4,473.00	7,000.00
52402	Membership Dues	300.00	100.00	200.00	300.00
52411	Laboratory	100.00	.00	100.00	100.00
53102	Postage	200.00	46.40	154.00	200.00
53106	Office Supplies	400.00	279.44	221.00	500.00
53110	Operating Supplies	750.00	57.44	943.00	1,000.00
53133	Janitorial Supplies	400.00	65.22	185.00	210.00
53140	Gasoline, Oil & Antifreez	8,000.00	1,330.78	6,669.00	8,000.00
54101	Conference Fees & Training	350.00	.00	350.00	350.00
54102	Training Mile,Meals,Lodge	360.00	.00	300.00	300.00
55106	Printing	100.00	.00	100.00	100.00
55107	Leased Copying	1,000.00	(12.78)	513.00	500.00
55110	Snow Removal HWY	4,000.00	.00	6,860.00	4,000.00
59167	Fuel Sales Tax	.00	(.05)	.00	.00
69901	Capital Outlay	60,236.54	2,125.84	58,111.00	60,753.00
Comments					
Level		Comment			
Dept Requested		WAITING FOR FINAL PRICE QUOTES FOR INSULATION AND HEATING PROJECTS FOR HANGAR #8			
69905	Capital Improvements	158,333.00	.00	158,333.00	158,333.00
69910	Vehicle Replmt Purchases	.00	134,406.50	.00	30,525.00
69910.3211	Vehicle Replmt Funding Vehicle Replmnt Funding	18,108.00	.00	18,108.00	17,675.00
3					
Sub-Department 4201 - Airport Totals		\$408,858.54	\$233,329.88	\$343,501.00	\$419,847.00

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Amended Budget	2020 Actual Amount	2020 Estimated Amount	2021 Dept Requested
<b>Fund 100 - General Fund</b>					
EXPENSE					
Department	<b>53 - Airport Totals</b>	\$408,858.54	\$233,329.88	\$343,501.00	\$419,847.00
	EXPENSE TOTALS	\$408,858.54	\$233,329.88	\$343,501.00	\$419,847.00
<b>Fund 100 - General Fund Totals</b>					
	REVENUE TOTALS	\$202,506.00	\$30,847.91	\$306,863.00	\$233,597.00
	EXPENSE TOTALS	\$408,858.54	\$233,329.88	\$343,501.00	\$419,847.00
<b>Fund 100 - General Fund Totals</b>					
	Net Grand Totals	(\$206,352.54)	(\$202,481.97)	(\$36,638.00)	(\$186,250.00)
	REVENUE GRAND TOTALS	\$202,506.00	\$30,847.91	\$306,863.00	\$233,597.00
	EXPENSE GRAND TOTALS	\$408,858.54	\$233,329.88	\$343,501.00	\$419,847.00
	Net Grand Totals	(\$206,352.54)	(\$202,481.97)	(\$36,638.00)	(\$186,250.00)

## Door County Non-CIP Capital Outlay 2021

Department:

AIRPORT

Qty	Item	Description	Cost Per Item	Extended Amount	Priority Rank 1,2,3 etc.	Oversight Approved X	Comments
1		Local match for State & Fed. Funds	\$8,333.00	\$8,333.00	1		
1		Insulation of Hangar #8	38,420.00	38,420.00			
		Option to insulate BiFold Door	6,500.00	6,500.00			

Total Capital Outlay \$5,000-\$50,000

53,253.00

Door County

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/Fi Dir Recomm
<b>Fund 209 - Recycling/Landfill</b>					
REVENUE					
Department 55 - Recycle/Landfill					
41110.209	Gen Prop Tx Recy/Landfill Recycling/Solid Waste	82,430.00	82,430.00	.00	.00
43448	St Aid Household Hazardou	14,000.00	.00	14,000.00	.00
43626	St Aid Recycling	86,584.00	86,458.87	.00	86,488.00
49201	Transfer Fr Fund Balance	17,806.00	.00	17,806.00	.00
Department 55 - Recycle/Landfill Totals		\$200,820.00	\$168,888.87	\$31,806.00	\$86,488.00
REVENUE TOTALS		\$200,820.00	\$168,888.87	\$31,806.00	\$86,488.00
EXPENSE					
Department 55 - Recycle/Landfill					
Sub-Department 3444 - Recycle/Landfill					
58125	Grant Cost Sharing	73,390.00	73,429.24	.00	86,488.00
58134	Ag Clean Sweep Expense	7,000.00	.00	7,000.00	.00
58149	Hsehd Hazardous Waste Ex	38,000.00	.00	38,000.00	.00
59134	Closure & Care Costs	82,430.00	.00	82,430.00	82,430.00
Sub-Department 3444 - Recycle/Landfill Totals		\$200,820.00	\$73,429.24	\$127,430.00	\$168,918.00
Department 55 - Recycle/Landfill Totals		\$200,820.00	\$73,429.24	\$127,430.00	\$168,918.00
EXPENSE TOTALS		\$200,820.00	\$73,429.24	\$127,430.00	\$168,918.00
Fund 209 - Recycling/Landfill Totals					
REVENUE TOTALS		\$200,820.00	\$168,888.87	\$31,806.00	\$86,488.00
EXPENSE TOTALS		\$200,820.00	\$73,429.24	\$127,430.00	\$168,918.00
Fund 209 - Recycling/Landfill Totals		\$0.00	\$95,459.63	(\$95,624.00)	(\$82,430.00)
Net Grand Totals					
REVENUE GRAND TOTALS		\$200,820.00	\$168,888.87	\$31,806.00	\$86,488.00
EXPENSE GRAND TOTALS		\$200,820.00	\$73,429.24	\$127,430.00	\$168,918.00
Net Grand Totals		\$0.00	\$95,459.63	(\$95,624.00)	(\$82,430.00)

Door County

Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/FI Dir Recomm
Fund 205 - County Road & Bridges					
	REVENUE				
	Department 42 - Highway - Special Revenue				
41110.205	Gen Prop Tax-Co Rds & Brg County Roads & Bridges	479,241.00	479,241.00	.00	.00
43850	St Aid-Local Rd Imp LRIP	.00	.00	.00	450,100.00
43851	St Aid-GTA Gen Trnsp	1,283,225.00	320,778.81	962,000.00	1,283,226.00
43852	St Aid-FAS Hwy Projects	.00	.00	.00	2,631,691.00
43862	St Aid CHIP Funding	135,000.00	.00	.00	.00
48115	Interest-Jurisdict Hwy 57	.00	124.78	500.00	.00
49110.401	Operating Transfer In Capital Projects	3,649,047.00	628,678.73	3,200,000.00	3,676,670.00
	Department 42 - Highway - Special Revenue Totals	\$5,546,513.00	\$1,428,823.32	\$4,162,500.00	\$8,041,687.00
	REVENUE TOTALS	\$5,546,513.00	\$1,428,823.32	\$4,162,500.00	\$8,041,687.00
	EXPENSE				
	Department 42 - Highway - Special Revenue				
	Sub-Department 4107 - Co Roads & Bridges				
52440	Cty Rd Routine Maint	989,455.00	491,346.72	500,000.00	989,455.00
52440.0613	Cty Rd Maint Admin Cty Rd Maint Admin	39,578.00	19,653.84	20,000.00	39,578.00
52440.0613	Cty Rd CIP Admin Cty Rd CIP Const Admin	145,540.00	17,600.23	127,000.00	259,941.00
52440.0613	Snow Removal Admin Cty Snow Mnt Admin	27,247.00	15,184.19	12,000.00	27,247.00
52440.6508	Cty Rd Const CIP Cty Rd Const CIP	3,508,699.00	440,005.95	3,068,000.00	2,717,161.00
52440.6511	Cty Rd CIP-LRIP Constr Cty Rd CIP-LRIP Projects	129,807.00	.00	130,000.00	618,269.00
52440.6512	Cty Rd Prior Yr CIP Cty Rd Prior Yr CIP	.00	171,072.55	.00	.00
52441	Snow Removal Cty Hwy Rds	681,187.00	379,605.51	300,000.00	680,000.00
52443	Cty Aid Bridge Constr	25,000.00	.00	25,000.00	25,000.00
52444	FAS Rd Const - Federal	.00	1,235.97	.00	3,163,090.00
	Sub-Department 4107 - Co Roads & Bridges Totals	\$5,546,513.00	\$1,535,704.96	\$4,182,000.00	\$8,519,741.00
	Department 42 - Highway - Special Revenue Totals	\$5,546,513.00	\$1,535,704.96	\$4,182,000.00	\$8,519,741.00
	EXPENSE TOTALS	\$5,546,513.00	\$1,535,704.96	\$4,182,000.00	\$8,519,741.00
	Fund 205 - County Road & Bridges Totals				
	REVENUE TOTALS	\$5,546,513.00	\$1,428,823.32	\$4,162,500.00	\$8,041,687.00
	EXPENSE TOTALS	\$5,546,513.00	\$1,535,704.96	\$4,182,000.00	\$8,519,741.00
	Fund 205 - County Road & Bridges Totals	\$0.00	(\$106,881.64)	(\$19,500.00)	(\$478,054.00)
	Net Grand Totals				
	REVENUE GRAND TOTALS	\$5,546,513.00	\$1,428,823.32	\$4,162,500.00	\$8,041,687.00

Door County

# Budget Worksheet Report

Budget Year 2021

EXPENSE GRAND TOTALS	\$5,546,513.00	\$1,535,704.96	\$4,182,000.00	\$8,519,741.00
Net Grand Totals	\$0.00	(\$106,881.64)	(\$19,500.00)	(\$478,054.00)

Door County

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/FI Dir Recomm
<b>Fund 701 - Highway Department</b>					
REVENUE					
Department 33 - Highway					
43457	St Aid Perf Based Maint	100,000.00	.00	100,000.00	.00
47103.0421	Chrgs Hwy Admin-State Charges Admin-State	145,590.00	39,256.12	106,000.00	75,928.00
8					
47103.0421	Chrgs Hwy Admin-County Charges Admin-County	218,187.00	59,602.81	159,000.00	200,243.00
9					
47103.0422	Chrgs Hwy Admin-Local Gov Charges Admin Local	133,685.00	15,383.59	115,000.00	133,685.00
0					
47103.0422	Chrgs Hwy Admin-Other Co Chrgs Admin Other	223,958.00	.00	78,418.00	315,037.00
1	County				
47151	State Routine Maint	1,091,910.00	263,680.69	828,229.00	1,091,910.00
47152	State Snow & Ice Control	582,000.00	222,590.28	359,410.00	582,000.00
47153	State Roadside Maint-Spl	9,590.00	4,625.00	5,000.00	9,590.00
47154	State - Other	20,000.00	113,810.11	.00	20,000.00
47200	Bid Jobs-Other	1,100,000.00	.00	1,100,000.00	.00
47200.281	Bid Jobs C Sturgeon Bay City Sturgeon Bay	.00	.00	.00	1,100,000.00
47201	Local Govts-Transportatn	1,955,619.00	359,066.51	1,598,552.00	1,923,000.00
47202	Gen County & Oth Transpt	370,000.00	87,150.56	282,849.00	370,000.00
47204	Gen County Bridge Const	25,000.00	.00	25,000.00	25,000.00
47206	Local Govt-Fuel Revenue	.00	96,046.38	192,000.00	.00
47209	County Accident Reimb	.00	355.18	.00	.00
47303	County Rd & Bridge Chgs	4,145,596.00	1,093,744.77	3,051,851.00	3,731,616.00
47307	Snow Removal Cty Rds	681,187.00	355,637.25	325,550.00	680,000.00
47309	Cty Rd Const - Federal	652,906.00	1,235.97	651,670.00	3,781,359.00
47312	Parks Snow Maintenance	10,000.00	7,116.90	2,000.00	10,000.00
48124	Mark-Up on Materials	.00	2,100.75	.00	.00
48127	Markup-Salt/Sand	.00	23,968.26	.00	.00
48210	Inspection Fees	.00	1,220.00	.00	.00
48402	Sale of Salvage & Wst Prd	.00	115.05	.00	.00
48403	Miscellaneous Receipts	.00	3,498.75	.00	.00
48409	Insurance-Insrmc Reimb	.00	23,554.34	.00	.00
48519	Gain/Loss Sale Property	.00	4,500.00	.00	.00
49124	Prior Yr Revenues	.00	7,892.75	.00	.00
Department 33 - Highway Totals		\$11,465,228.00	\$2,786,152.02	\$8,980,529.00	\$14,049,368.00
REVENUE TOTALS		\$11,465,228.00	\$2,786,152.02	\$8,980,529.00	\$14,049,368.00

Door County

**Budget Worksheet Report**  
Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/Fi Dir Recomm
Fund 701	Highway Department				
	EXPENSE				
	Department 33 - Highway				
	Sub-Department 3110 - Highway Administration				
51101	Salary & Wages	204,261.00	66,790.43	112,044.00	211,467.00
51101.300P	S&W Vac/PTO Vacation R	.00	17,852.82	.00	.00
51101.320P	S&W Holiday Holiday R	.00	1,570.00	.00	.00
51101.385P	S&W - COVID 19 R	.00	6,003.95	.00	.00
51101.390P	S&W Personal Personal R	.00	432.29	.00	.00
51102	Salary & Wages Part Time	600.00	.00	.00	600.00
51104	Overtime	.00	90.49	510.00	.00
51111	Per Diem	9,500.00	1,055.00	8,445.00	.00
51201	Social Security	16,399.00	6,780.42	8,571.00	16,223.00
51202	Retirement	13,828.00	6,364.08	7,563.00	14,315.00
51203	Dental Insurance	3,834.00	1,917.36	1,917.00	3,834.00
51204	Health Insurance	73,440.00	40,608.00	32,832.00	73,440.00
51205	Life Insurance	171.00	87.12	84.00	201.00
51206	Workers Compensation	4,970.00	2,092.45	2,300.00	4,528.00
52103	Independent Audit/Account	4,500.00	2,472.00	2,028.00	3,993.00
52206	Telephone	1,500.00	1,247.91	252.00	1,750.00
52301	Repair & Maintenance	550.00	.00	550.00	500.00
52302	Service Contracts	550.00	.00	.00	.00
52401	Contracted Services	.00	10.14	540.00	.00
52402	Membership Dues	450.00	535.00	.00	450.00
53102	Postage	750.00	159.20	591.00	500.00
53106	Office Supplies	4,000.00	2,068.06	1,836.00	3,000.00
53133	Janitorial Supplies	.00	95.45	.00	.00
53140	Gasoline, Oil & Antifreez	.00	.00	1,900.00	750.00
53174	Grease, Oil, & Anti-Freeze	1,900.00	.00	.00	.00
54101	Conference Fees & Training	6,500.00	875.00	3,000.00	2,500.00
54102	Training Mile, Meals, Lodge	6,500.00	922.59	3,000.00	2,000.00
54102.0420	Lodging Lodging	2,000.00	693.00	500.00	1,250.00
7					

Door County

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/FI Dir Recomm
<b>Fund 701 - Highway Department</b>					
EXPENSE					
Department 33 - Highway					
Sub-Department 3110 - Highway Administration					
54103	Emp Training In-House	17,000.00	9,583.38	7,420.00	17,000.00
55101.701	IS Hwy Purchases Highway Department	3,000.00	.00	3,000.00	2,000.00
55107	Leased Copying	4,000.00	1,849.29	215.00	3,000.00
55312'	Bldgs & Grds Overhead	22,000.00	.00	22,000.00	15,054.00
55313	Cost Pool Allocations	.00	(1,500.00)	.00	.00
56102	Depreciation Exp-Mach/Equip	4,200.00	.00	4,200.00	2,500.00
59102.560	P&L Ins-Fuel Storage Tk Fuel Storage Tanks Ins	9,800.00	6,337.00	.00	6,400.00
59102.561	P&L Ins-General Liability Combination Casualty Ins	20,000.00	.00	.00	.00
59102.563	P&L Ins-Auto-Equip Liab. Vehicle & Equipment	32,913.00	78,914.00	.00	80,000.00
59124	Misc Expense	1,500.00	.00	1,000.00	500.00
Sub-Department 3110 - Highway Administration Totals		\$470,616.00	\$255,906.43	\$226,298.00	\$467,755.00
Sub-Department 3191 - Highway Supervision					
51101	Salary & Wages	79,647.00	29,046.11	42,810.00	83,169.00
51101.300P R	S&W Vac/PTO Vacation	.00	1,016.60	.00	.00
51101.320P R	S&W Holiday Holiday	.00	616.48	.00	.00
51101.385P R	S&W - COVID 19	.00	4,281.45	.00	.00
51101.390P R	S&W Personal Personal	.00	312.80	.00	.00
51101.395P R	S&W Administrative Administrative	.00	1,564.00	.00	.00
51105	Longevity	395.00	.00	395.00	400.00
51117	On Call Compensation	960.00	586.89	373.00	960.00
51201	Social Security	6,197.00	2,868.80	3,300.00	6,466.00
51202	Retirement	5,468.00	2,668.40	2,950.00	5,706.00
51203	Dental Insurance	1,278.00	639.12	640.00	1,278.00
51204	Health Insurance	24,480.00	13,536.00	10,950.00	24,480.00
51205	Life Insurance	3,596.00	.00	.00	.00
51206	Workers Compensation	.00	1,553.60	2,000.00	3,322.00
52206	Telephone	1,800.00	1,070.94	1,100.00	2,000.00
59111	Equipment Rental	5,661.00	2,107.08	2,000.00	3,219.00

Door County

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/FI Dir Recomm
Fund 701	Highway Department				
	EXPENSE				
	Department 33 - Highway				
	Sub-Department 3191 - Highway Supervision Totals	\$129,482.00	\$61,868.27	\$66,518.00	\$131,000.00
	Sub-Department 3192 - Radio Expenses				
52206	Telephone	2,000.00	588.21	800.00	2,000.00
52301	Repair & Maintenance	2,000.00	1,215.00	800.00	2,000.00
52302	Service Contracts	16,800.00	8,625.36	8,625.00	16,800.00
52401	Contracted Services	4,200.00	3,680.44	2,000.00	4,200.00
	Sub-Department 3192 - Radio Expenses Totals	\$25,000.00	\$14,109.01	\$12,225.00	\$25,000.00
	Sub-Department 3210 - Employee Taxes & Benefits				
51101	Salary & Wages	2,187,826.00	761,190.79	1,247,896.00	2,245,645.00
51101.300P	S&W Vac/PTO Vacation	.00	54,733.75	.00	.00
51101.311P	PTO/Vac/Sick/EUSL Payout PTO/Vac/Sick/EUSL	.00	10,626.25	.00	.00
51101.320P	S&W Holiday Holiday	.00	15,916.48	.00	.00
51101.330P	S&W Comp Taken Comp Taken	.00	2,707.78	.00	.00
51101.350P	S&W Funeral Funeral	.00	210.80	.00	.00
51101.385P	S&W - COVID 19	.00	93,963.32	.00	.00
51101.390P	S&W Personal Personal	.00	3,742.80	.00	.00
51102	Salary & Wages Part Time	129,374.00	23,510.38	105,864.00	129,374.00
51104	Overtime	194,700.00	107,007.13	87,693.00	194,700.00
51107	Vacation	.00	(3,161.79)	.00	.00
51117	On Call Compensation	2,826.00	1,455.76	1,370.00	2,826.00
51201	Social Security	192,376.00	79,825.52	112,550.00	196,800.00
51202	Retirement	161,011.00	71,893.93	89,117.00	164,914.00
51203	Dental Insurance	47,540.00	20,680.89	26,859.00	44,217.00
51204	Health Insurance	856,800.00	381,098.52	475,701.00	753,984.00
51205	Life Insurance	1,015.00	509.28	506.00	1,006.00
51206	Workers Compensation	121,700.00	41,501.77	80,198.00	96,295.00
51207	Unemployment Compensation	.00	1,112.52	.00	.00
55313	Cost Pool Allocations	(3,797,797.00)	(1,582,280.94)	(2,227,754.00)	(3,829,761.00)

Door County

Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/FI Dir Recomm
Fund 701	Highway Department				
	EXPENSE				
	Department 33 - Highway				
	Sub-Department 3210 - Employee Taxes & Benefits	\$97,371.00	\$86,244.94	\$0.00	\$0.00
	Totals				
55301	Sub-Department 3215 - Hwy Expense-Over & Under S& W Allocation	.00	(20,648.22)	.00	.00
	Totals	\$0.00	(\$20,648.22)	\$0.00	\$0.00
	Sub-Department 3220 - Field Small Tools				
53115	Small Tools & Equipment	.00	10,006.14	26,140.00	.00
53140	Gasoline, Oil & Antifreez	.00	15.14	124.00	.00
55301	S& W Allocation	3,850.00	2,819.39	31.00	3,989.00
55302	Fringe Bene Allocation	1,950.00	2,150.08	.00	1,946.00
55313	Cost Pool Allocations	(5,800.00)	(25,395.02)	(15,905.00)	(5,935.00)
59111	Equipment Rental	.00	14.40	.00	.00
	Totals	\$0.00	(\$10,389.87)	\$10,390.00	\$0.00
	Sub-Department 3228 - Shop Operations - Main				
52401	Contracted Services	.00	5,875.00	.00	6,000.00
53101	Other Materials & Supplie	.00	20,865.42	35,000.00	.00
53115	Small Tools & Equipment	.00	1,269.66	.00	1,200.00
54101	Conference Fees & Training	.00	195.00	.00	.00
54103	Emp Training In-House	.00	15,351.79	.00	.00
55101.701	IS Hwy Purchases Highway Department	.00	2,298.00	10,000.00	10,000.00
55301	S& W Allocation	53,040.00	24,704.52	28,000.00	54,693.00
55302	Fringe Bene Allocation	30,300.00	30,645.47	15,000.00	31,097.00
55313	Cost Pool Allocations	(83,340.00)	(1,059.61)	(190,334.00)	(102,990.00)
59111	Equipment Rental	.00	1,606.92	.00	.00
59124	Misc Expense	.00	582.20	.00	.00
	Totals	\$0.00	\$102,334.37	(\$102,334.00)	\$0.00
	Sub-Department 3229 - Shop Operations - North				
52206	Telephone	.00	607.01	550.00	.00
52401	Contracted Services	.00	461.40	.00	.00
53101	Other Materials & Supplie	.00	1,083.83	.00	.00
53115	Small Tools & Equipment	.00	5.33	.00	.00

Door County

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/Fi Dir Recomm
Fund 701	<b>Highway Department</b>				
	EXPENSE				
	Department 33 - Highway				
	Sub-Department 3229 - Shop Operations - North				
55301	S& W Allocation	380.00	189.71	190.00	336.00
55302	Fringe Bene Allocation	190.00	144.66	45.00	162.00
55312	Bldgs & Grds Overhead	.00	.00	(3,295.00)	(498.00)
55313	Cost Pool Allocations	(570.00)	.00	.00	.00
59111	Equipment Rental	.00	18.00	.00	.00
	Sub-Department 3229 - Shop Operations - North Totals	\$0.00	\$2,509.94	(\$2,510.00)	\$0.00
	Sub-Department 3230 - Shop Operations - South				
52206	Telephone	.00	339.31	.00	.00
52401	Contracted Services	.00	461.40	.00	.00
53101	Other Materials & Supplie	.00	822.27	.00	.00
53115	Small Tools & Equipment	.00	8.71	.00	.00
55301	S& W Allocation	110.00	308.99	.00	150.00
55302	Fringe Bene Allocation	55.00	235.63	.00	74.00
55312	Bldgs & Grds Overhead	.00	.00	.00	(224.00)
55313	Cost Pool Allocations	(165.00)	.00	(2,205.00)	.00
59111	Equipment Rental	.00	28.80	.00	.00
	Sub-Department 3230 - Shop Operations - South Totals	\$0.00	\$2,205.11	(\$2,205.00)	\$0.00
	Sub-Department 3232 - Fuel Handling				
52301	Repair & Maintenance	.00	22,861.97	.00	.00
53115	Small Tools & Equipment	.00	163.16	.00	.00
53140	Gasoline, Oil & Antifreez	.00	275.21	.00	.00
53174	Grease, Oil, & Anti-Freeze	.00	2.58	.00	.00
55301	S& W Allocation	17,540.00	5,785.32	11,755.00	17,893.00
55302	Fringe Bene Allocation	8,720.00	4,411.89	4,308.00	8,505.00
55313	Cost Pool Allocations	(26,260.00)	(22,355.08)	(27,642.00)	(26,398.00)
59111	Equipment Rental	.00	433.97	.00	.00
	Sub-Department 3232 - Fuel Handling Totals	\$0.00	\$11,579.02	(\$11,579.00)	\$0.00
	Sub-Department 3240 - Machinery Operations				
53115	Small Tools & Equipment	.00	3,759.69	.00	.00
53140	Gasoline, Oil & Antifreez	400,000.00	174,030.96	225,969.00	400,000.00

Door County

**Budget Worksheet Report**

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/Fi Dir Recomm
Fund 701 - Highway Department					
EXPENSE					
Department 33 - Highway					
Sub-Department 3240 - Machinery Operations					
53141	Vehicle Tires	.00	16,643.11	.00	.00
53168	Machinery & Equip Parts	290,000.00	111,058.00	162,299.00	290,000.00
53174	Grease, Oil,& Anti-Freeze	23,000.00	9,566.46	13,434.00	23,000.00
53177	Batteries	5,200.00	3,266.57	1,933.00	5,200.00
55101.701	IS Hwy Purchases Highway Department	.00	1,325.00	.00	.00
55301	S& W Allocation	330,135.00	133,314.97	196,820.00	335,355.00
55302	Fringe Bene Allocation	167,820.00	101,665.99	156,154.00	163,279.00
55313	Cost Pool Allocations	(1,846,155.00)	(910,578.76)	(1,048,884.00)	(1,863,834.00)
56102	Depreciation Exp-Mach/Equip	585,000.00	.00	585,000.00	585,000.00
59102.563	P&L Ins-Auto-Equip Liab. Vehicle & Equipment	32,000.00	49,599.00	.00	50,000.00
59111	Equipment Rental	13,000.00	3,432.13	9,650.00	12,000.00
59123	License Fees	.00	510.50	.00	.00
59124	Misc Expense	.00	31.00	.00	.00
	Sub-Department 3240 - Machinery Operations Totals	\$0.00	(\$302,375.38)	\$302,375.00	\$0.00
Sub-Department 3248 - Plum Bottom Quarry					
52301	Repair & Maintenance	.00	9,369.15	.00	.00
52437	Inspection Fees	.00	70.00	.00	.00
53101	Other Materials & Supplie	.00	79.98	.00	.00
53115	Small Tools & Equipment	.00	906.21	.00	.00
53140	Gasoline, Oil & Antifreez	.00	13,867.33	.00	.00
53174	Grease, Oil,& Anti-Freeze	.00	1,222.32	.00	.00
55301	S& W Allocation	10,540.00	32,133.27	.00	5,668.00
55302	Fringe Bene Allocation	5,545.00	24,504.83	.00	2,769.00
55313	Cost Pool Allocations	(16,085.00)	.00	(92,359.00)	(8,437.00)
59111	Equipment Rental	.00	8,882.25	.00	.00
59124	Misc Expense	.00	1,034.25	.00	.00
59153.0420	Operational Mileage Mileage	.00	289.80	.00	.00
5					
	Sub-Department 3248 - Plum Bottom Quarry Totals	\$0.00	\$92,359.39	(\$92,359.00)	\$0.00
Sub-Department 3249 - Andre Quarry					
52437	Inspection Fees	.00	130.00	.00	.00
53115	Small Tools & Equipment	.00	2.23	.00	.00

Door County

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/FI Dir Recomm
Fund 701 - Highway Department					
EXPENSE					
Department 33 - Highway					
Sub-Department 3249 - Andre Quarry					
55301	S& W Allocation	10,020.00	79.09	9,100.00	4,984.00
55302	Fringe Bene Allocation	5,000.00	60.31	4,940.00	2,265.00
55313	Cost Pool Allocations	(15,020.00)	.00	(15,139.00)	(7,249.00)
59111	Equipment Rental	.00	223.00	.00	.00
59124	Misc Expense	.00	603.90	.00	.00
Sub-Department 3249 - Andre Quarry Totals		\$0.00	\$1,098.53	(\$1,099.00)	\$0.00
Sub-Department 3250 - Biwer Quarry					
52437	Inspection Fees	.00	70.00	.00	.00
55301	S& W Allocation	2,000.00	.00	2,000.00	3,378.00
55302	Fringe Bene Allocation	1,055.00	.00	1,055.00	1,704.00
55313	Cost Pool Allocations	(3,055.00)	.00	(3,643.00)	(5,082.00)
59124	Misc Expense	.00	517.55	.00	.00
Sub-Department 3250 - Biwer Quarry Totals		\$0.00	\$587.55	(\$588.00)	\$0.00
Sub-Department 3252 - Ward Quarry					
52301	Repair & Maintenance	.00	135.56	.00	.00
52437	Inspection Fees	.00	70.00	.00	.00
53115	Small Tools & Equipment	.00	157.92	.00	.00
53140	Gasoline, Oil & Antifreeze	.00	378.36	.00	.00
55301	S& W Allocation	58,230.00	5,600.05	52,630.00	51,117.00
55302	Fringe Bene Allocation	29,625.00	4,270.60	25,354.00	24,854.00
55313	Cost Pool Allocations	(87,855.00)	(4,173.00)	(91,331.00)	(75,971.00)
59111	Equipment Rental	.00	6,303.49	.00	.00
59124	Misc Expense	.00	603.90	.00	.00
Sub-Department 3252 - Ward Quarry Totals		\$0.00	\$13,346.88	(\$13,347.00)	\$0.00
Sub-Department 3253 - Johnson Pit					
52301	Repair & Maintenance	.00	3,106.78	.00	.00
52401	Contracted Services	.00	5,609.75	.00	.00
52437	Inspection Fees	.00	263.00	.00	.00
53101	Other Materials & Supplie	.00	324.48	.00	.00
53115	Small Tools & Equipment	.00	1,030.46	.00	.00
53140	Gasoline, Oil & Antifreeze	.00	8,255.55	.00	.00

Door County

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/FI Dir Recomm
Fund 701 - Highway Department					
EXPENSE					
Department 33 - Highway					
Sub-Department 3253 - Johnson Pit					
53141	Vehicle Tires	.00	689.00	.00	.00
53174	Grease, Oil,& Anti-Freeze	.00	61.90	.00	.00
55301	S& W Allocation	70,680.00	36,539.01	34,141.00	51,117.00
55302	Fringe Bene Allocation	35,700.00	27,864.66	7,835.00	49,609.00
55313	Cost Pool Allocations	(106,380.00)	(3,803.74)	(178,640.00)	(100,726.00)
59111	Equipment Rental	.00	55,955.16	.00	.00
59124	Misc Expense	.00	768.35	.00	.00
Sub-Department 3253 - Johnson Pit Totals		\$0.00	\$136,664.36	(\$136,664.00)	\$0.00
Sub-Department 3256 - Mill Road Quarry					
52437	Inspection Fees	.00	140.00	.00	.00
53115	Small Tools & Equipment	.00	3.88	.00	.00
55301	S& W Allocation	3,180.00	137.46	3,042.00	18,372.00
55302	Fringe Bene Allocation	1,670.00	104.82	1,565.00	9,044.00
55313	Cost Pool Allocations	(4,850.00)	(2,145.00)	(3,916.00)	(27,416.00)
59111	Equipment Rental	.00	377.70	.00	.00
59124	Misc Expense	.00	690.25	.00	.00
Sub-Department 3256 - Mill Road Quarry Totals		\$0.00	(\$690.89)	\$691.00	\$0.00
Sub-Department 3260 - Johnson Bituminous					
52205	Utilities	100,000.00	18,079.76	82,000.00	110,000.00
52206	Telephone	1,500.00	384.46	1,000.00	1,500.00
52301	Repair & Maintenance	35,000.00	4,149.76	30,000.00	40,000.00
52401	Contracted Services	.00	359.70	.00	.00
52437	Inspection Fees	.00	440.00	.00	.00
53115	Small Tools & Equipment	.00	800.10	.00	.00
53140	Gasoline, Oil & Antifreez	4,000.00	2,637.13	1,000.00	4,000.00
53170.0612 2	Road Oil Road Oil	1,280,000.00	241,323.08	1,038,677.00	1,275,000.00
53170.0612 3	Crushed Stone Crushed Stone	42,000.00	16,034.27	26,000.00	42,000.00
53170.0612 9	Recycled Balcktop Recycled Blacktop	60,000.00	17,489.03	42,000.00	64,000.00
53170.0613 2	Chips Chips	25,000.00	9,768.53	14,000.00	25,000.00

Door County

Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/Fi Dir Recomm
Fund 701 - Highway Department					
EXPENSE					
Department 33 - Highway					
Sub-Department 3260 - Johnson Bituminous					
53173	Fines	125,000.00	24,279.28	100,000.00	118,000.00
53174	Grease, Oil,& Anti-Freeze	.00	10.87	.00	.00
54101	Conference Fees & Training	2,500.00	1,795.00	800.00	2,500.00
54102.0420 6	Meals Meals	.00	29.92	.00	.00
54102.0420 7	Lodging Lodging	.00	387.00	.00	.00
55301	S& W Allocation	99,600.00	29,088.84	70,000.00	104,461.00
55302	Fringe Bene Allocation	49,600.00	21,635.37	28,000.00	50,323.00
55312	Bldgs & Grds Overhead	12,000.00	.00	12,000.00	12,000.00
55313	Cost Pool Allocations	(1,990,200.00)	(516,047.32)	(1,475,120.00)	(2,003,284.00)
56102	Depreciation Exp-Mach/Eqp	112,000.00	.00	112,000.00	112,000.00
59111	Equipment Rental	42,000.00	9,983.41	20,000.00	42,000.00
59124	Misc Expense	.00	14,601.51	.00	500.00
59153.0420 5	Operational Mileage Mileage	.00	412.85	.00	.00
Sub-Department 3260 - Johnson Bituminous Totals		\$0.00	(\$102,357.45)	\$102,357.00	\$0.00
Sub-Department 3261 - Pit to Pit Transfers					
53115	Small Tools & Equipment	.00	783.31	.00	.00
53173	Fines	.00	101,682.12	.00	.00
55301	S& W Allocation	65,585.00	27,775.67	37,809.00	56,057.00
55302	Fringe Bene Allocation	33,070.00	21,181.74	11,888.00	26,800.00
55311	Shop Overhead	.00	.00	.00	(82,857.00)
55313	Cost Pool Allocations	(98,655.00)	.00	(264,168.00)	.00
59111	Equipment Rental	.00	63,047.73	.00	.00
Sub-Department 3261 - Pit to Pit Transfers Totals		\$0.00	\$214,470.57	(\$214,471.00)	\$0.00
Sub-Department 3262 - Sand/Salt Production					
53115	Small Tools & Equipment	.00	320.21	.00	.00
53170.0613 4	Sodium Chloride Sodium Chloride	.00	16,660.45	15,000.00	.00
55301	S& W Allocation	12,650.00	11,354.37	.00	18,418.00
55302	Fringe Bene Allocation	5,645.00	8,658.84	.00	8,322.00
55313	Cost Pool Allocations	(18,295.00)	.00	(74,293.00)	(26,740.00)

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/Fi Dir Recomm
Fund 701 - Highway Department					
EXPENSE					
Department 33 - Highway					
Sub-Department 3262 - Sand/Salt Production					
59111	Equipment Rental	.00	22,298.77	.00	.00
Sub-Department 3262 - Sand/Salt Production Totals		\$0.00	\$59,292.64	(\$59,293.00)	\$0.00
Sub-Department 3268 - Bldgs/Grds Operation-Main					
52205	Utilities	50,000.00	20,180.26	29,000.00	40,000.00
52301	Repair & Maintenance	15,000.00	11,127.72	3,800.00	18,000.00
52437	Inspection Fees	800.00	440.00	350.00	800.00
53115	Small Tools & Equipment	1,400.00	1,161.26	300.00	1,400.00
55301	S& W Allocation	97,225.00	41,176.07	55,000.00	94,469.00
55302	Fringe Bene Allocation	49,860.00	31,400.89	15,000.00	46,495.00
55313	Cost Pool Allocations	(445,385.00)	(164,437.08)	(297,961.00)	(458,164.00)
56101	Depreciation - Bldgs	170,000.00	.00	170,000.00	171,000.00
56103	Depreciation-Land Imprvmt	36,000.00	.00	36,000.00	37,000.00
59102.562	P&L LGPI-Bldgs & Property Bldgs & Property Ins	16,100.00	38,711.00	.00	40,000.00
59111	Equipment Rental	9,000.00	3,750.45	5,000.00	9,000.00
Sub-Department 3268 - Bldgs/Grds Operation-Main Totals		\$0.00	(\$16,489.43)	\$16,489.00	\$0.00
Sub-Department 3269 - Bldgs/Grds Operatn-North					
52205	Utilities	5,000.00	6,943.76	5,000.00	12,000.00
52301	Repair & Maintenance	5,000.00	12,411.30	1,000.00	5,000.00
53115	Small Tools & Equipment	.00	84.36	.00	.00
53140	Gasoline, Oil & Antifreez	10,500.00	.00	.00	8,000.00
55301	S& W Allocation	8,415.00	2,991.08	5,000.00	7,763.00
55302	Fringe Bene Allocation	4,300.00	2,280.98	2,000.00	3,785.00
55313	Cost Pool Allocations	(36,715.00)	.00	(40,649.00)	(40,048.00)
59111	Equipment Rental	3,500.00	917.57	2,000.00	3,500.00
59124	Misc Expense	.00	20.00	.00	.00
Sub-Department 3269 - Bldgs/Grds Operatn-North Totals		\$0.00	\$25,649.05	(\$25,649.00)	\$0.00
Sub-Department 3270 - Bldgs/Grds Operatns-South					
52205	Utilities	12,000.00	7,039.43	7,000.00	14,000.00
52301	Repair & Maintenance	3,000.00	3,825.05	1,000.00	5,000.00
53115	Small Tools & Equipment	100.00	108.35	.00	100.00

Door County

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/FI Dir Recomm
Fund 701 - Highway Department					
EXPENSE					
Department 33 - Highway					
Sub-Department 3270 - Bldgs/Grds Operatns-South					
53140	Gasoline, Oil & Antifreez	5,000.00	.00	2,000.00	3,000.00
55301	S& W Allocation	5,685.00	3,841.57	2,700.00	6,495.00
55302	Fringe Bene Allocation	2,855.00	2,929.59	500.00	3,144.00
55313	Cost Pool Allocations	(29,640.00)	.00	(32,835.00)	(32,739.00)
59111	Equipment Rental	1,000.00	708.75	200.00	1,000.00
59124	Misc Expense	.00	982.00	.00	.00
Sub-Department 3270 - Bldgs/Grds Operatns-South Totals		\$0.00	\$19,434.74	(\$19,435.00)	\$0.00
Sub-Department 3271 - Salt Shed Operations					
52301	Repair & Maintenance	4,655.00	170.50	3,000.00	.00
53115	Small Tools & Equipment	.00	36.70	25.00	.00
55101.701	IS Hwy Purchases Highway Department	1,000.00	1,800.00	.00	.00
55301	S& W Allocation	3,225.00	1,301.02	2,000.00	3,520.00
55302	Fringe Bene Allocation	1,620.00	992.15	600.00	1,701.00
55313	Cost Pool Allocations	.00	.00	(11,175.00)	(1,033.00)
59111	Equipment Rental	.00	849.79	400.00	.00
Sub-Department 3271 - Salt Shed Operations Totals		\$10,500.00	\$5,150.16	(\$5,150.00)	\$4,188.00
Sub-Department 3290 - Salt Brining					
55313	Cost Pool Allocations	.00	19,225.64	.00	.00
Sub-Department 3290 - Salt Brining Totals		\$0.00	\$19,225.64	\$0.00	\$0.00
Sub-Department 3307 - Parks Snow Maintenance					
53115	Small Tools & Equipment	200.00	88.94	100.00	200.00
53170.0612	Treated Sand Treated Sand 7	400.00	.00	400.00	400.00
53170.0613	Sodium Chloride Sodium Chloride 4	750.00	.00	750.00	400.00
55301	S& W Allocation	1,060.00	3,153.16	.00	2,605.00
55302	Fringe Bene Allocation	550.00	2,404.60	.00	1,279.00
59111	Equipment Rental	7,040.00	1,215.00	.00	5,116.00
Sub-Department 3307 - Parks Snow Maintenance Totals		\$10,000.00	\$6,861.70	\$1,250.00	\$10,000.00
Sub-Department 3308 - Warranty Work					
53115	Small Tools & Equipment	.00	101.34	.00	.00

Door County

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/Fl Dir Recomm.
Fund 701 - Highway Department					
EXPENSE					
Department 33 - Highway					
Sub-Department 3308 - Warranty Work					
53163	Signs	.00	699.60	.00	.00
53170.0612	Crushed Gravel	.00	204.36	.00	.00
53170.0613	Cold Mix	.00	23.12	.00	.00
53170.0613	Topsoil	.00	4.56	.00	.00
55301	S& W Allocation	.00	11,166.45	.00	.00
55302	Fringe Bene Allocation	.00	2,740.96	.00	.00
59111	Equipment Rental	.00	2,746.72	.00	.00
59124	Misc Expense	.00	195.35	.00	.00
Sub-Department 3308 - Warranty Work Totals		\$0.00	\$17,882.46	\$0.00	\$0.00
Sub-Department 3309 - County Accident Reimb.					
53115	Small Tools & Equipment	.00	82.45	.00	.00
53163	Signs	.00	104.78	.00	.00
53170.0613	Sodium Chloride	.00	94.50	.00	.00
55301	S& W Allocation	.00	2,924.01	.00	.00
55302	Fringe Bene Allocation	.00	2,229.85	.00	.00
59111	Equipment Rental	.00	394.55	.00	.00
59124	Misc Expense	.00	16,422.05	.00	.00
Sub-Department 3309 - County Accident Reimb. Totals		\$0.00	\$22,252.19	\$0.00	\$0.00
Sub-Department 3311 - Cty Rd Const/Maint - CIP					
52401	Contracted Services	50,000.00	.00	49,500.00	50,000.00
53115	Small Tools & Equipment	3,000.00	3,487.21	.00	3,000.00
53163	Signs	6,000.00	2,205.36	3,800.00	6,000.00
53169	Painting Supplies	10,000.00	19.03	9,000.00	10,000.00
53170.0612	Road Oil	57,175.00	.00	57,175.00	57,175.00
53170.0612	Crushed Gravel	23,000.00	6,691.84	16,000.00	23,000.00
53170.0613	Asphalt	8,000.00	.00	8,000.00	8,000.00
53170.0613	Cold Mix	750.00	1,480.28	.00	750.00

Door County

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/FI Dir Recomm
Fund 701 - Highway Department					
EXPENSE					
Department 33 - Highway					
Sub-Department 3311 - Cty Rd Const/Maint - CIP					
53170.0613	Chips Chips	1,500.00	.00	.00	1,500.00
2					
53170.0613	Sodium Chloride Sodium Chloride	.00	(1.79)	.00	.00
4					
53173	Fines	850.00	.00	850.00	850.00
53175	Culverts	6,220.00	.00	6,220.00	6,220.00
55301	S& W Allocation	180,835.00	123,652.72	56,000.00	179,472.00
55302	Fringe Bene Allocation	92,790.00	94,297.56	.00	88,037.00
55312	Bldgs & Grds Overhead	318,500.00	149,019.52	149,020.00	318,500.00
55313	Cost Pool Allocations	.00	.00	15,418.00	.00
56101	Depreciation - Bldgs	30,835.00	15,417.56	.00	30,835.00
59111	Equipment Rental	190,000.00	89,197.37	100,000.00	196,116.00
59124	Misc Expense	10,000.00	3,414.11	6,500.00	10,000.00
Sub-Department 3311 - Cty Rd Const/Maint - CIP		\$989,455.00	\$488,880.77	\$477,483.00	\$989,455.00
Totals					
Sub-Department 3312 - Cnty Snow & Ice Control					
53115	Small Tools & Equipment	1,000.00	1,485.26	.00	1,000.00
53170.0612	Treated Sand Treated Sand	17,000.00	8,646.51	8,000.00	17,000.00
7					
53170.0613	Cold Mix Cold Mix	.00	66.15	.00	.00
1					
53170.0613	Sodium Chloride Sodium Chloride	196,187.00	99,233.87	90,000.00	196,187.00
4					
53173	Fines	2,000.00	.00	.00	2,000.00
55301	S& W Allocation	158,085.00	52,665.43	6,000.00	129,632.00
55302	Fringe Bene Allocation	75,170.00	40,162.64	30,000.00	63,928.00
55313	Cost Pool Allocations	(68,255.00)	(2,149.80)	(60,000.00)	(29,747.00)
59111	Equipment Rental	290,000.00	145,000.50	.00	290,000.00
59124	Misc Expense	10,000.00	10,526.69	.00	10,000.00
Sub-Department 3312 - Cnty Snow & Ice Control		\$681,187.00	\$355,637.25	\$74,000.00	\$680,000.00
Totals					
Sub-Department 3313 - Cty Rd Const/Mnt Hot Mix					
52401	Contracted Services	75,000.00	46,425.57	28,000.00	75,000.00
53115	Small Tools & Equipment	3,500.00	1,446.64	2,000.00	3,500.00

Door County

**Budget Worksheet Report**

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/FI Dir Recomm
<b>Fund 701 - Highway Department</b>					
EXPENSE					
Department 33 - Highway					
Sub-Department 3313 - Cty Rd Const/Mnt Hot Mix					
53169	Painting Supplies	3,500.00	265.70	3,000.00	3,500.00
53170.0612	Road Oil Road Oil	3,700.00	1,872.22	1,900.00	3,700.00
2					
53170.0612	Crushed Stone Crushed Stone	1,500.00	.00	1,500.00	1,500.00
3					
53170.0612	Crushed Gravel Crushed Gravel	26,000.00	4,728.57	22,000.00	20,000.00
5					
53170.0612	Recycled Balcktop Recycled Blacktop	550.00	.00	550.00	.00
9					
53170.0613	Asphalt Asphalt	2,400,020.00	359,829.71	1,900,000.00	2,051,461.00
0					
53172	Breaker Run	.00	218.26	.00	.00
53175	Culverts	3,500.00	.00	3,500.00	3,500.00
53178	Other Road Supplies	.00	.00	.00	200,000.00
54102.0420	Lodging Lodging	.00	.00	.00	150,000.00
7					
55301	S& W Allocation	269,000.00	51,295.32	217,000.00	.00
55302	Fringe Bene Allocation	134,871.00	39,117.80	95,000.00	.00
59111	Equipment Rental	200,000.00	96,726.99	100,000.00	200,000.00
59124	Misc Expense	10,000.00	.00	9,500.00	5,000.00
59153.0420	Operational Mileage Mileage	.00	471.27	.00	.00
5					
Sub-Department 3313 - Cty Rd Const/Mnt Hot Mix Totals		\$3,131,141.00	\$602,398.05	\$2,383,950.00	\$2,717,161.00
Sub-Department 3315 - County Aid-Bridge Const					
53175	Culverts	2,500.00	.00	2,500.00	2,500.00
59111	Equipment Rental	2,600.00	.00	2,600.00	2,600.00
59136	Bridge Aid - Other Govts	19,900.00	.00	19,900.00	19,900.00
Sub-Department 3315 - County Aid-Bridge Const Totals		\$25,000.00	\$0.00	\$25,000.00	\$25,000.00
Sub-Department 3318 - Cnty Rd & Bridge Const					
52401	Contracted Services	20,000.00	.00	20,000.00	5,000.00
53115	Small Tools & Equipment	2,000.00	.00	2,000.00	1,000.00
53169	Painting Supplies	5,000.00	.00	5,000.00	2,000.00
53170.0612	Road Oil Road Oil	10,000.00	.00	10,000.00	8,000.00
2					

Door County

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/Fi Dir Recomm
Fund 701 - Highway Department					
EXPENSE					
Department 33 - Highway					
Sub-Department 3318 - Cnty Rd & Bridge Const					
53170.06125	Crushed Gravel Crushed Gravel	18,000.00	.00	18,000.00	15,000.00
53170.06130	Asphalt Asphalt	500,000.00	.00	500,000.00	489,363.00
55301	S& W Allocation	21,263.00	.00	21,263.00	21,728.00
55302	Fringe Bene Allocation	11,376.00	.00	11,376.00	11,351.00
59111	Equipment Rental	50,000.00	.00	50,000.00	50,000.00
59124	Misc Expense	15,267.00	.00	15,267.00	14,827.00
Sub-Department 3318 - Cnty Rd & Bridge Const Totals		\$652,906.00	\$0.00	\$652,906.00	\$618,269.00
Sub-Department 3319 - Cty Rd & Bridge Const-FAS					
52401	Contracted Services	.00	1,188.44	.00	.00
53170.06130	Asphalt Asphalt	.00	.00	.00	3,163,090.00
Sub-Department 3319 - Cty Rd & Bridge Const-FAS Totals		\$0.00	\$1,188.44	\$0.00	\$3,163,090.00
Sub-Department 3320 - Performance Based Maint.					
53170.06125	Crushed Gravel Crushed Gravel	55,000.00	.00	55,000.00	.00
55301	S& W Allocation	19,055.00	.00	19,055.00	.00
55302	Fringe Bene Allocation	9,325.00	.00	9,325.00	.00
59111	Equipment Rental	15,409.00	.00	15,409.00	.00
59124	Misc Expense	1,211.00	.00	1,211.00	.00
Sub-Department 3320 - Performance Based Maint. Totals		\$100,000.00	\$0.00	\$100,000.00	\$0.00
Sub-Department 3321 - State Rds Routine Maint					
52205	Utilities	28,000.00	7,463.39	20,500.00	28,000.00
52206	Telephone	3,000.00	1,765.24	1,200.00	3,000.00
52301	Repair & Maintenance	100,000.00	62,489.35	37,500.00	100,000.00
52306	Repair & Maint-Buildings	.00	71.60	.00	.00
53115	Small Tools & Equipment	5,000.00	3,134.96	1,800.00	5,000.00
53163	Signs	750.00	611.94	100.00	750.00
53170.06125	Crushed Gravel Crushed Gravel	450.00	.00	450.00	450.00
53170.06130	Asphalt Asphalt	160,060.00	.00	160,000.00	160,060.00

Door County

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/FI Dir Recomm
<b>Fund 701 - Highway Department</b>					
EXPENSE					
Department 33 - Highway					
Sub-Department 3321 - State Rds Routine Maint					
53170.0613	Cold Mix Cold Mix	1,000.00	1,445.26	.00	1,000.00
1					
53172	Breaker Run	.00	4.20	.00	.00
53173	Fines	5,000.00	.00	5,000.00	5,000.00
54101	Conference Fees & Training	.00	285.00	.00	.00
55301	S& W Allocation	406,300.00	111,163.42	280,000.00	386,860.00
55302	Fringe Bene Allocation	212,350.00	91,676.18	120,000.00	193,015.00
59111	Equipment Rental	120,000.00	35,910.49	85,000.00	120,000.00
59124	Misc Expense	50,000.00	697.83	25,000.00	88,775.00
Sub-Department 3321 - State Rds Routine Maint Totals		\$1,091,910.00	\$316,718.86	\$736,550.00	\$1,091,910.00
Sub-Department 3322 - State Rds Snow/Ice Control					
53115	Small Tools & Equipment	5,000.00	1,580.78	1,000.00	5,000.00
53170.0612	Treated Sand Treated Sand	250.00	462.07	.00	250.00
7					
55301	S& W Allocation	121,385.00	56,053.49	75,000.00	125,138.00
55302	Fringe Bene Allocation	61,840.00	42,746.37	57,000.00	71,612.00
59111	Equipment Rental	383,525.00	119,825.17	260,000.00	380,000.00
59124	Misc Expense	10,000.00	.00	.00	.00
Sub-Department 3322 - State Rds Snow/Ice Control Totals		\$582,000.00	\$220,667.88	\$393,000.00	\$582,000.00
Sub-Department 3326 - St.Emrg Repairs/Damages					
53115	Small Tools & Equipment	.00	57.54	.00	.00
53163	Signs	250.00	522.87	.00	250.00
55301	S& W Allocation	5,450.00	2,040.40	3,000.00	6,000.00
55302	Fringe Bene Allocation	2,760.00	1,556.01	1,000.00	3,340.00
59111	Equipment Rental	1,130.00	1,710.40	.00	.00
Sub-Department 3326 - St Emrg Repairs/Damages Totals		\$9,590.00	\$5,887.22	\$4,000.00	\$9,590.00
Sub-Department 3328 - State Rd & Bridge Const					
53115	Small Tools & Equipment	.00	5.16	.00	.00
55301	S& W Allocation	27,615.00	182.97	27,000.00	3,726.00
55302	Fringe Bene Allocation	14,575.00	139.53	9,000.00	1,845.00

Door County

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/FI Dir Recomm
Fund 701 - Highway Department					
EXPENSE					
Department 33 - Highway					
Sub-Department 3328 - State Rd & Bridge Const					
59111	Equipment Rental	(22,190.00)	138.72	(20,000.00)	14,429.00
	Sub-Department 3328 - State Rd & Bridge Const Totals	\$20,000.00	\$466.38	\$16,000.00	\$20,000.00
Sub-Department 3330 - Local Bid Jobs					
52401	Contracted Services	45,000.00	.00	45,000.00	45,000.00
53115	Small Tools & Equipment	2,500.00	44.92	2,450.00	2,500.00
53170.0612	Road Oil Road Oil	30,000.00	.00	30,000.00	30,000.00
2					
53170.0612	Crushed Gravel Crushed Gravel	50,000.00	.00	50,000.00	50,000.00
5					
53170.0613	Asphalt Asphalt	500,000.00	.00	500,000.00	500,000.00
0					
53175	Culverts	10,000.00	.00	10,000.00	10,000.00
55301	S& W Allocation	135,500.00	1,592.56	133,500.00	139,060.00
55302	Fringe Bene Allocation	68,550.00	1,214.50	66,200.00	67,511.00
59111	Equipment Rental	225,000.00	5,824.66	219,000.00	225,000.00
59124	Misc Expense	33,450.00	.00	33,450.00	30,929.00
	Sub-Department 3330 - Local Bid Jobs Totals	\$1,100,000.00	\$8,676.64	\$1,089,600.00	\$1,100,000.00
Sub-Department 3331 - Local Govt Transpntn Costs					
52301	Repair & Maintenance	300.00	.00	300.00	300.00
52401	Contracted Services	30,000.00	4,493.87	25,000.00	30,000.00
53115	Small Tools & Equipment	1,200.00	1,154.17	50.00	1,200.00
53140	Gasoline, Oil & Antifreez	450,000.00	115,703.11	334,000.00	450,000.00
53163	Signs	16,500.00	11,248.26	5,000.00	16,500.00
53170.0612	Road Oil Road Oil	32,000.00	2,822.74	29,000.00	32,000.00
2					
53170.0612	Crushed Stone Crushed Stone	.00	133.88	.00	.00
3					
53170.0612	Blasted Stone.Blasted Stone	.00	6,318.00	.00	.00
4					
53170.0612	Crushed Gravel Crushed Gravel	18,000.00	4,911.15	13,000.00	18,000.00
5					
53170.0612	Sand Sand	.00	.00	.00	3,500.00
6					
53170.0612	Treated Sand Treated Sand	3,500.00	551.33	3,000.00	.00
7					

Door County

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/FI Dir Recomm
Fund 701 - Highway Department					
EXPENSE					
Department 33 - Highway					
Sub-Department 3331 - Local Govt Transpntn Costs					
53170.0612	Recycled Balcktop Recycled Blacktop	3,000.00	352.90	2,600.00	3,000.00
9					
53170.0613	Asphalt Asphalt	96,000.00	5,221.11	91,000.00	88,500.00
0					
53170.0613	Cold Mix Cold Mix	8,000.00	2,440.11	5,560.00	8,000.00
1					
53170.0613	Topsoil Top Soil	.00	2,926.00	.00	.00
3					
53170.0613	Sodium Chloride Sodium Chloride	10,000.00	3,196.63	7,800.00	10,000.00
4					
53171	Pit Run	.00	784.00	.00	.00
53172	Breaker Run	.00	373.28	.00	.00
53173	Fines	1,000.00	.00	.00	1,000.00
53175	Culverts	500.00	3,414.90	.00	8,000.00
55301	S& W Allocation	138,645.00	40,927.77	98,000.00	161,362.00
55302	Fringe Bene Allocation	70,665.00	31,211.43	38,000.00	79,122.00
59111	Equipment Rental	195,000.00	56,071.30	133,000.00	185,000.00
59124	Misc Expense	25,690.00	1,945.62	23,000.00	4,516.00
Sub-Department 3331 - Local Govt Transpntn Costs	Totals	\$1,100,000.00	\$296,201.56	\$808,310.00	\$1,100,000.00
Sub-Department 3332 - Local Govt Snow/Ice Cntrl					
53115	Small Tools & Equipment	1,000.00	1,190.07	.00	1,000.00
53170.0612	Treated Sand Treated Sand	100,000.00	26,111.09	15,000.00	140,000.00
7					
53170.0613	Sodium Chloride Sodium Chloride	55,000.00	30,985.74	51,000.00	55,000.00
4					
53171	Pit Run	.00	89.18	.00	.00
55301	S& W Allocation	93,920.00	42,199.01	51,000.00	109,800.00
55302	Fringe Bene Allocation	47,540.00	32,181.02	14,000.00	47,540.00
59111	Equipment Rental	179,660.00	128,639.85	50,000.00	199,660.00
Sub-Department 3332 - Local Govt Snow/Ice Cntrl	Totals	\$477,120.00	\$261,395.96	\$181,000.00	\$553,000.00
Sub-Department 3333 - Local Govt Hot Mix/Seal					
53103	Highway Operating Expense	24,203.00	2,281.69	21,000.00	24,203.00
53115	Small Tools & Equipment	500.00	698.16	.00	500.00

Door County

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/FI Dir Recomm
Fund 701	Highway Department				
	EXPENSE				
	Department 33 - Highway				
	Sub-Department 3333 - Local Govt Hot Mix/Seal				
53170.0612	Road Oil Road Oil 2	950.00	942.79	.00	950.00
53170.0612	Crushed Gravel Crushed Gravel 5	6,700.00	3,099.11	3,700.00	6,700.00
53170.0613	Asphalt Asphalt 0	140,000.00	150,009.00	.00	140,000.00
55301	S& W Allocation	26,730.00	24,756.78	1,000.00	26,730.00
55302	Fringe Bene Allocation	14,385.00	18,879.50	.00	14,385.00
59111	Equipment Rental	36,532.00	37,752.37	.00	36,532.00
59153.0420	Operational Mileage Mileage 5	.00	84.18	.00	.00
	Sub-Department 3333 - Local Govt Hot Mix/Seal Totals	\$250,000.00	\$238,503.58	\$25,700.00	\$250,000.00
	Sub-Department 3338 - Local Govt Construction				
53115	Small Tools & Equipment	500.00	.00	500.00	500.00
53170.0612	Road Oil Road Oil 2	100.00	.00	100.00	100.00
53170.0612	Crushed Gravel Crushed Gravel 5	1,000.00	.00	1,000.00	1,000.00
53170.0613	Asphalt Asphalt 0	1,400.00	.00	1,400.00	1,400.00
55301	S& W Allocation	5,510.00	.00	5,510.00	6,648.00
55302	Fringe Bene Allocation	2,950.00	.00	2,950.00	3,439.00
59111	Equipment Rental	8,540.00	.00	8,540.00	6,913.00
	Sub-Department 3338 - Local Govt Construction Totals	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00
	Sub-Department 3339 - Local Govt Bridge Aid				
53115	Small Tools & Equipment	25.00	14.40	11.00	25.00
53170.0612	Crushed Gravel Crushed Gravel 5	875.00	.00	875.00	500.00
53170.0612	Recycled Balcktop Recycled Blacktop 9	.00	37.28	.00	.00
53170.0613	Asphalt Asphalt 0	800.00	.00	800.00	800.00
53175	Culverts	11,000.00	10,970.93	.00	15,000.00
55301	S& W Allocation	5,525.00	510.48	5,000.00	3,775.00
55302	Fringe Bene Allocation	1,400.00	389.29	1,000.00	1,801.00

Door County

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/FI Dir Recomm
Fund 701 - Highway Department					
EXPENSE					
Department 33 - Highway					
Sub-Department 3339 - Local Govt Bridge Aid					
59111	Equipment Rental	5,375.00	805.84	4,500.00	3,099.00
Sub-Department 3339 - Local Govt Bridge Aid Totals		\$25,000.00	\$12,728.22	\$12,186.00	\$25,000.00
Sub-Department 3440 - Gen Co & Others-Trsn Cost					
52301	Repair & Maintenance	.00	49.65	.00	.00
52401	Contracted Services	1,000.00	.00	1,000.00	1,000.00
53115	Small Tools & Equipment	1,000.00	150.88	850.00	1,000.00
53140	Gasoline, Oil & Antifreez	215,000.00	77,467.76	.00	215,000.00
53163	Signs	.00	323.84	138,000.00	.00
53170	Road Materials	6,500.00	.00	3,000.00	6,500.00
53170.0612 5	Crushed Gravel Crushed Gravel	8,500.00	116.45	5,000.00	8,500.00
53170.0612 6	Sand Sand	.00	.00	.00	250.00
53170.0612 7	Treated Sand Treated Sand	250.00	.00	250.00	.00
53170.0612 8	Clay Clay	1,500.00	.00	1,500.00	1,500.00
53170.0612 9	Recycled Balcktop Recycled Blacktop	1,000.00	.00	1,000.00	1,000.00
53170.0613 0	Asphalt Asphalt	50,000.00	987.50	49,000.00	50,000.00
53172	Breaker Run	.00	78.35	.00	.00
55301	S& W Allocation	37,032.00	5,707.33	31,000.00	40,991.00
55302	Fringe Bene Allocation	18,580.00	4,079.82	14,000.00	18,259.00
55311	Shop Overhead	.00	1,059.61	.00	.00
59111	Equipment Rental	28,638.00	1,707.12	25,000.00	25,000.00
59124	Misc Expense	1,000.00	2,389.49	.00	1,000.00
Sub-Department 3440 - Gen Co & Others-Trsn Cost Totals		\$370,000.00	\$94,117.80	\$269,600.00	\$370,000.00
Sub-Department 3443 - Landfill Maint					
52205	Utilities	12,000.00	6,369.64	5,600.00	12,000.00
52401	Contracted Services	25,000.00	10,457.02	13,000.00	25,000.00
53103	Highway Operating Expense	.00	.00	800.00	.00
53115	Small Tools & Equipment	1,000.00	126.31	.00	1,000.00
55301	S& W Allocation	10,905.00	4,478.28	6,000.00	9,318.00

Door County

## Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount	2020 Estimated Amount	2021 Co Admin/FI Dir Recomm
Fund 701 - Highway Department					
	EXPENSE				
	Department 33 - Highway				
	Sub-Department 3443 - Landfill Maint				
55302	Fringe Bene Allocation	5,560.00	3,415.12	2,000.00	4,506.00
59111	Equipment Rental	25,000.00	9,972.34	15,000.00	25,000.00
59124	Misc Expense	2,535.00	.00	2,250.00	5,176.00
	Sub-Department 3443 - Landfill Maint Totals	\$82,000.00	\$34,818.71	\$44,650.00	\$82,000.00
	Sub-Department 3445 - Deer Disposal				
53103	Highway Operating Expense	3,873.00	922.94	2,900.00	3,873.00
53115	Small Tools & Equipment	50.00	.00	50.00	50.00
55301	S& W Allocation	1,165.00	.00	1,165.00	967.00
55302	Fringe Bene Allocation	600.00	.00	600.00	220.00
59111	Equipment Rental	762.00	.00	750.00	1,340.00
	Sub-Department 3445 - Deer Disposal Totals	\$6,450.00	\$922.94	\$5,465.00	\$6,450.00
	Sub-Department 3501 - Fuel & Gas Tank Replacmnt				
52206	Telephone	8,500.00	.00	8,500.00	8,500.00
	Sub-Department 3501 - Fuel & Gas Tank Replacmnt Totals	\$8,500.00	\$0.00	\$8,500.00	\$8,500.00
	Department 33 - Highway Totals	\$11,465,228.00	\$3,657,291.97	\$7,379,810.00	\$14,049,368.00
	EXPENSE TOTALS	\$11,465,228.00	\$3,657,291.97	\$7,379,810.00	\$14,049,368.00
	Fund 701 - Highway Department Totals				
	REVENUE TOTALS	\$11,465,228.00	\$2,786,152.02	\$8,980,529.00	\$14,049,368.00
	EXPENSE TOTALS	\$11,465,228.00	\$3,657,291.97	\$7,379,810.00	\$14,049,368.00
	Fund 701 - Highway Department Totals	\$0.00	(\$871,139.95)	\$1,600,719.00	\$0.00
	Net Grand Totals				
	REVENUE GRAND TOTALS	\$11,465,228.00	\$2,786,152.02	\$8,980,529.00	\$14,049,368.00
	EXPENSE GRAND TOTALS	\$11,465,228.00	\$3,657,291.97	\$7,379,810.00	\$14,049,368.00
	Net Grand Totals	\$0.00	(\$871,139.95)	\$1,600,719.00	\$0.00

### Capital Equipment Outlay Request Form

Date: September 21, 2020

2021 Request

Department: Highway

Quantity	Item and Description (Include full description, model no., etc)	Budgeted Cost		Oversight Committee		Trades	Trade in Value - Budgeted
		Each	Extended	Approved Purchase Price	Under/Over Budget		
1	Service Truck	\$155,000	\$155,000			Replace 009	\$5,000
2	Tri-axle Truck	\$130,000	\$260,000			Replace 0310,077	\$38,000
2	Snow Equipment- Plow, Front mounted wing, sander	\$132,500	\$265,000				
1	Tri-axle Truck, for underbody, dual wings	\$135,000	\$135,000			Replace 078	\$22,000
1	Snow Equipment- Plow, underbody, wings, sander	\$155,250	\$155,250				
1	Tractor with Side & rear Flail mowers	\$142,200	\$142,200			Replace 9617	\$2,500
1	Planer for Skid steer	\$18,000	\$18,000				
1	Crusher replacement Reserve	\$500,000	\$500,000				
1	Hot Plant WEM upgrade	\$102,279	\$102,279				
1	Rear ripper tooth for 147 Grader	\$15,000	\$15,000				
1	Running gear for sanders	\$4,000	\$4,000				
1							
	<b>Totals</b>		\$1,751,729		\$0		\$67,500

Total Request (Expended less Trade In)

**\$1,684,229.00**

**\$0.00**

Notes:

2010	\$767,000		2015	\$943,833
2011	\$826,250		2016	\$990,570
2012	\$807,200		2017	\$1,017,000
2012	\$807,200		2018	\$1,026,000
2013	\$774,000		2019	\$1,038,500
2014	\$876,333		2020	\$1,249,050

**DOOR COUNTY HIGHWAY DEPARTMENT  
MONTHLY BUDGET AS OF AUGUST 31, 2020  
Wednesday, September 3, 2020**

ACCOUNT	2020 BUDGET	EXPENDED	OFFSETTING UNBUDGETED REVENUE	BALANCE (-) +
GENERAL MAINTENANCE (3311)	<b>1,029,033</b>	762,601.86	0.00	266,431.34
WINTER MAINTENANCE (3312)**	<b>708,434</b>	400,088.24	0.00	308,346.24
HOT MIX/SEAL COAT (3313)	<b>3,131,142</b>	1,767,139.48	0.00	1,364,002.04
JURISDICTIONAL TRANSFER (3314)	<b>0</b>	0.00	0.00	0.00
ROAD CONSTRUCTION (3318) -LRIP	<b>652,906</b>	0.00	0.00	652,905.76
CTY RD & BRIDGE CONST-FAU (3319) (County Share - 2018 budgeted)	<b>0</b>	1,235.98	0.00	(1,235.98)
BRIDGE AID (3315)	<b>25,000</b>	0.00	0.00	25,000.00
	<b>5,546,514.96</b>	<b>2,931,065.56</b>	<b>0.00</b>	<b>2,615,449.40</b>

CTH C/Duluth Project 313-00716A Expended **\$240,304.09** to 8/31/2020  
 CTH C/Duluth Project 319-00717A Expended **\$452,692.50** to 8/31/2020  
 City of Sturgeon Bay Reimbursement **(\$116,769.74)** to 8/31/2020  
 Balance **\$576,226.85**  
 CTH C/Duluth Project 313-00716A Expended **\$0.00** in 2020

Note: Building & Grounds Operations included in Account 3311 - \$26,250.00/month

2020 Budget Amounts in 3311, 3312, 3313, 3314 and 3318 include 4% administrative costs

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VOUCHER\_AUDIT\_LIST

Run By: 15101 (OP060-1)

Period\Voucher\Detail\Standard\Payee Name

Page 1

Voucher Detail 9/9/2020 Thru 9/9/2020

<u>Rgn</u>	<u>Cty</u>	<u>Payee</u>	<u>Date</u>	<u>Voucher#</u>	<u>Job</u>	<u>Act</u>	<u>Qty</u>	<u>Cost</u>	<u>Amount</u>
3	15	CARDMEMBER SERVICES/ELAN	09/09/2020	201138	16109-0000	139	1.00	37.4700	37.47
3	15	CARDMEMBER SERVICES/ELAN	09/09/2020	201138	16121-0000	139	1.00	14.8000	14.80
3	15	CARDMEMBER SERVICES/ELAN	09/09/2020	201138	321-57-202	061	1.00	7.1000	7.10
3	15	CARDMEMBER SERVICES/ELAN	09/09/2020	201138	321-42-201	061	1.00	7.1000	7.10
3	15	CARDMEMBER SERVICES/ELAN	09/09/2020	201138	220	223	1.00	340.9900	340.99
							<b>5.00</b>		<b>407.46</b>
<b>(15) DOOR</b>							<b>5.00</b>		<b>407.46</b>
<b>(3) NORTHEAST</b>							<b>5.00</b>		<b>407.46</b>

Rows Processed 5

Show all data where the DOT\_RGN\_CD matches one of the values in this list 3  
 and the DOT\_CNTY\_CD matches one of the values in this list 15  
 and the VCHR\_DATE is between 9/9/2020, 9/9/2020

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VOUCHER\_AUDIT\_LIST

Run By: 15101 (OP060-1)

Period\Voucher\Detail\Standard\Payee Name

Page 1

Voucher Detail 9/3/2020 Thru 9/3/2020

Rgn	Cty	Payee	Date	Voucher#	Job	Act	Qty	Cost	Amount
3	15	ADVANCED AUTO PARTS	09/03/2020	201099	16109-0000	139	1.00	69.4800	69.48
3	15	ADVANCED AUTO PARTS	09/03/2020	201099	16109-0000	139	1.00	64.6600	64.66
3	15	ADVANCED AUTO PARTS	09/03/2020	201099	228	222	1.00	6.4300	6.43
		<b>ADVANCED AUTO PARTS</b>					<b>3.00</b>		<b>140.57</b>
3	15	BEAVER MACHINE, INC	09/03/2020	201100	16112-0000	139	1.00	297.2800	297.28
		<b>BEAVER MACHINE, INC</b>					<b>1.00</b>		<b>297.28</b>
3	15	BELLIN HEALTH	09/03/2020	201101	228	139	1.00	18.5500	18.55
3	15	BELLIN HEALTH	09/03/2020	201101	321AD	017	1.00	16.4500	16.45
3	15	BELLIN HEALTH	09/03/2020	201101	321AD	017	1.00	7.0500	7.05
3	15	BELLIN HEALTH	09/03/2020	201101	321AD	017	1.00	7.0500	7.05
3	15	BELLIN HEALTH	09/03/2020	201101	228	139	1.00	7.9500	7.95
3	15	BELLIN HEALTH	09/03/2020	201101	228	139	1.00	7.9500	7.95
3	15	BELLIN HEALTH	09/03/2020	201101	228	139	1.00	18.5500	18.55
3	15	BELLIN HEALTH	09/03/2020	201101	321AD	017	1.00	16.4500	16.45
		<b>BELLIN HEALTH</b>					<b>8.00</b>		<b>100.00</b>
3	15	BISSEN ASPHALT INC	09/03/2020	201102	313-012	122	1.00	736.0000	736.00
3	15	BISSEN ASPHALT INC	09/03/2020	201102	313-00720B	111	1.00	20,983.6600	20,983.66
		<b>BISSEN ASPHALT INC</b>					<b>2.00</b>		<b>21,719.66</b>
3	15	BLUE TARP FINANCIAL INC.	09/03/2020	201103	16112-0000	139	1.00	28.7900	28.79
		<b>BLUE TARP FINANCIAL INC.</b>					<b>1.00</b>		<b>28.79</b>
3	15	BROADWAY AUTOMOTIVE	09/03/2020	201104	16112-0000	139	1.00	68.7800	68.78
		<b>BROADWAY AUTOMOTIVE</b>					<b>1.00</b>		<b>68.78</b>
3	15	CAPTAIN COMMODES INC	09/03/2020	201105	252	139	1.00	90.0000	90.00
3	15	CAPTAIN COMMODES INC	09/03/2020	201105	253	139	1.00	90.0000	90.00
		<b>CAPTAIN COMMODES INC</b>					<b>2.00</b>		<b>180.00</b>
3	15	CENTURY TELEPHONE OF FORESTVIL	09/03/2020	201106	230	139	1.00	68.7800	68.78
		<b>CENTURY TELEPHONE OF FORI</b>					<b>1.00</b>		<b>68.78</b>
3	15	CINTAS CORP NO. 2	09/03/2020	201107	220	223	1.00	131.3900	131.39
		<b>CINTAS CORP NO. 2</b>					<b>1.00</b>		<b>131.39</b>
3	15	DOOR COUNTY HARDWARE COMPANY	09/03/2020	201108	321-57-202	061	1.00	8.5900	8.59
3	15	DOOR COUNTY HARDWARE COMPANY	09/03/2020	201108	228	222	1.00	11.5700	11.57
3	15	DOOR COUNTY HARDWARE COMPANY	09/03/2020	201108	260	222	1.00	31.9900	31.99
3	15	DOOR COUNTY HARDWARE COMPANY	09/03/2020	201108	321-42-201	061	1.00	6.5900	6.59
3	15	DOOR COUNTY HARDWARE COMPANY	09/03/2020	201108	228	139	1.00	16.9900	16.99
3	15	DOOR COUNTY HARDWARE COMPANY	09/03/2020	201108	252	222	1.00	2.9900	2.99
		<b>DOOR COUNTY HARDWARE CO</b>					<b>6.00</b>		<b>78.72</b>
3	15	EAGLE MECHANICAL INC	09/03/2020	201109	268	204	1.00	181.2500	181.25
		<b>EAGLE MECHANICAL INC</b>					<b>1.00</b>		<b>181.25</b>
3	15	FLEETPRIDE INC.	09/03/2020	201110	16109-0000	139	1.00	36.0900	36.09
		<b>FLEETPRIDE INC.</b>					<b>1.00</b>		<b>36.09</b>
3	15	FLINT HILLS RESOURCES LP	09/03/2020	201111	16161-0000	139	1.00	23,786.9600	23,786.96
		<b>FLINT HILLS RESOURCES LP</b>					<b>1.00</b>		<b>23,786.96</b>
3	15	FOX SPECIALITY CO	09/03/2020	201112	228	139	1.00	55.0800	55.08
		<b>FOX SPECIALITY CO</b>					<b>1.00</b>		<b>55.08</b>
3	15	FRONTIER COMMUNICATIONS	09/03/2020	201113	229	139	1.00	112.1700	112.17
		<b>FRONTIER COMMUNICATIONS</b>					<b>1.00</b>		<b>112.17</b>
3	15	GUNDERSON UNIFORM	09/03/2020	201114	228	139	1.00	141.8000	141.80
		<b>GUNDERSON UNIFORM</b>					<b>1.00</b>		<b>141.80</b>
3	15	HALRON LUBRICANTS INC	09/03/2020	201115	16117-0000	139	1.00	627.0000	627.00
3	15	HALRON LUBRICANTS INC	09/03/2020	201115	16118-0000	139	1.00	250.2000	250.20
3	15	HALRON LUBRICANTS INC	09/03/2020	201115	16120-0000	139	1.00	150.0000	150.00
3	15	HALRON LUBRICANTS INC	09/03/2020	201115	16120-0000	139	1.00	20.0000	20.00
3	15	HALRON LUBRICANTS INC	09/03/2020	201115	16120-0000	139	1.00	-150.0000	-150.00
3	15	HALRON LUBRICANTS INC	09/03/2020	201115	16122-0000	139	1.00	354.7500	354.75
		<b>HALRON LUBRICANTS INC</b>					<b>6.00</b>		<b>1,251.95</b>
3	15	HENRY G MEIGS	09/03/2020	201116	16161-0000	139	1.00	22,015.1500	22,015.15
		<b>HENRY G MEIGS</b>					<b>1.00</b>		<b>22,015.15</b>
3	15	JFTCO, INC - FABICK	09/03/2020	201117	16112-0000	139	1.00	24.5500	24.55
3	15	JFTCO, INC - FABICK	09/03/2020	201117	16112-0000	139	1.00	1,913.5000	1,913.50

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Voucher Detail 9/3/2020 Thru 9/3/2020

Rgn	Cty	Payee	Date	Voucher#	Job	Act	Qty	Cost	Amount
3	15	JFTCO, INC - FABICK	09/03/2020	201117	16112-0000	139	1.00	80.9400	80.94
		JFTCO, INC - FABICK					3.00		2,018.99
3	15	JIM OLSON FORD LINCOLN LLC	09/03/2020	201118	16112-0000	139	1.00	4.0300	4.03
		JIM OLSON FORD LINCOLN LLC					1.00		4.03
3	15	JMB AND ASSOCIATES	09/03/2020	201119	268	204	1.00	105.0000	105.00
		JMB AND ASSOCIATES					1.00		105.00
3	15	KEW CTY HWY COMMISSION	09/03/2020	201120	310	141	1.00	11,180.6000	11,180.60
3	15	KEW CTY HWY COMMISSION	09/03/2020	201120	311-004	141	1.00	2,040.6300	2,040.63
3	15	KEW CTY HWY COMMISSION	09/03/2020	201120	311-005	141	1.00	1,410.1100	1,410.11
3	15	KEW CTY HWY COMMISSION	09/03/2020	201120	311-058	141	1.00	331.3900	331.39
3	15	KEW CTY HWY COMMISSION	09/03/2020	201120	331-118	141	1.00	441.1400	441.14
3	15	KEW CTY HWY COMMISSION	09/03/2020	201120	313-00120A	141	1.00	1,320.3200	1,320.32
3	15	KEW CTY HWY COMMISSION	09/03/2020	201120	313-01920A	141	1.00	1,758.3100	1,758.31
3	15	KEW CTY HWY COMMISSION	09/03/2020	201120	313-05820A	141	1.00	1,651.7500	1,651.75
3	15	KEW CTY HWY COMMISSION	09/03/2020	201120	313-06420A	141	1.00	3,183.4400	3,183.44
3	15	KEW CTY HWY COMMISSION	09/03/2020	201120	311-058	141	1.00	973.9500	973.95
		KEW CTY HWY COMMISSION					10.00		24,291.64
3	15	LAWSON PRODUCTS INC	09/03/2020	201121	16109-0000	139	1.00	337.0700	337.07
3	15	LAWSON PRODUCTS INC	09/03/2020	201121	228	139	1.00	28.3800	28.38
3	15	LAWSON PRODUCTS INC	09/03/2020	201121	220	223	1.00	112.6100	112.61
		LAWSON PRODUCTS INC					3.00		478.06
3	15	NORTHEAST ASPHALT	09/03/2020	201123	313-00720A	111	1.00	5,697.7800	5,697.78
3	15	NORTHEAST ASPHALT	09/03/2020	201122	313-00720B	005	1.00	134,028.0700	134,028.07
3	15	NORTHEAST ASPHALT	09/03/2020	201123	330-020	111	1.00	6,575.2500	6,575.25
3	15	NORTHEAST ASPHALT	09/03/2020	201123	313-02819B	111	1.00	5,698.1100	5,698.11
3	15	NORTHEAST ASPHALT	09/03/2020	201123	313-02820A	111	1.00	5,698.1100	5,698.11
3	15	NORTHEAST ASPHALT	09/03/2020	201123	313-00720B	005	1.00	44,537.7000	44,537.70
		NORTHEAST ASPHALT					6.00		202,235.02
3	15	OREILEY AUTOMOTIVE STORES	09/03/2020	201124	16112-0000	139	1.00	-94.3300	-94.33
3	15	OREILEY AUTOMOTIVE STORES	09/03/2020	201124	16112-0000	139	1.00	323.6300	323.63
3	15	OREILEY AUTOMOTIVE STORES	09/03/2020	201124	16112-0000	139	1.00	94.3300	94.33
		OREILEY AUTOMOTIVE STORES					3.00		323.63
3	15	PACKER CITY INTERNAT'L TRUCKS	09/03/2020	201125	16109-0000	139	1.00	101.5400	101.54
		PACKER CITY INTERNAT'L TRU(					1.00		101.54
3	15	QUALITY TRUCK CARE CENTER INC	09/03/2020	201126	16112-0000	139	1.00	47.5900	47.59
3	15	QUALITY TRUCK CARE CENTER INC	09/03/2020	201126	16109-0000	139	1.00	306.2000	306.20
		QUALITY TRUCK CARE CENTER					2.00		353.79
3	15	RASS EXCAVATING & MATERIALS, LLC	09/03/2020	201127	313-00720B	111	1.00	7,650.0000	7,650.00
		RASS EXCAVATING & MATERIAI					1.00		7,650.00
3	15	ROBERT E LEE & ASSOC INC	09/03/2020	201128	443-868	139	1.00	4,081.4400	4,081.44
		ROBERT E LEE & ASSOC INC					1.00		4,081.44
3	15	ROLAND MACHINERY CO	09/03/2020	201129	16109-0000	139	1.00	163.1800	163.18
		ROLAND MACHINERY CO					1.00		163.18
3	15	SERWE IMPLEMENT	09/03/2020	201130	16112-0000	139	1.00	175.2800	175.28
3	15	SERWE IMPLEMENT	09/03/2020	201130	16109-0000	139	1.00	329.1200	329.12
		SERWE IMPLEMENT					2.00		504.40
3	15	SWIDERSKI EQUIPMENT, INC.	09/03/2020	201131	18500-0000	139	1.00	97,973.0000	97,973.00
3	15	SWIDERSKI EQUIPMENT, INC.	09/03/2020	201131	16109-0000	139	1.00	141.7600	141.76
		SWIDERSKI EQUIPMENT, INC.					2.00		98,114.76
3	15	T R COCHART TIRE CENTER	09/03/2020	201132	16113-0000	139	1.00	147.8300	147.83
3	15	T R COCHART TIRE CENTER	09/03/2020	201132	16113-0000	139	1.00	1,035.8400	1,035.84
3	15	T R COCHART TIRE CENTER	09/03/2020	201132	16113-0000	139	1.00	947.9400	947.94
3	15	T R COCHART TIRE CENTER	09/03/2020	201132	16113-0000	139	1.00	85.0000	85.00
		T R COCHART TIRE CENTER					4.00		2,216.61
3	15	TREVOR HAWKEY	09/03/2020	201133	311	139	1.00	244.9700	244.97
3	15	TREVOR HAWKEY	09/03/2020	201133	330-004999	139	1.00	11.5000	11.50
3	15	TREVOR HAWKEY	09/03/2020	201133	330-012999	139	1.00	46.0000	46.00
3	15	TREVOR HAWKEY	09/03/2020	201133	331-022	139	1.00	116.7500	116.75
		TREVOR HAWKEY					4.00		419.22
3	15	WAL MART COMMUNITY BRC	09/03/2020	201134	228	139	1.00	7.7100	7.71
3	15	WAL MART COMMUNITY BRC	09/03/2020	201134	228	139	1.00	21.3700	21.37
3	15	WAL MART COMMUNITY BRC	09/03/2020	201134	321LIFTBRIDGE	064	1.00	26.3200	26.32

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VOUCHER\_AUDIT\_LIST

Run By: 15101 (OP060-1)

Period\Voucher\Detail\Standard\Payee Name

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Voucher Detail 9/3/2020 Thru 9/3/2020

<u>Rgn</u>	<u>Cty</u>	<u>Payee</u>	<u>Date</u>	<u>Voucher#</u>	<u>Job</u>	<u>Act</u>	<u>Qty</u>	<u>Cost</u>	<u>Amount</u>
		WAL MART COMMUNITY BRC					3.00		55.40
3	15	WIL-KIL	09/03/2020	201135	321LIFTBRIDGE 064		1.00	140.7500	140.75
3	15	WIL-KIL	09/03/2020	201135	321LIFTBRIDGE 064		1.00	29.5000	29.50
3	15	WIL-KIL	09/03/2020	201135	321LIFTBRIDGE 064		1.00	105.5000	105.50
		WIL-KIL					3.00		275.75
3	15	WISCONSIN PUBLIC SERVICE CORP	09/03/2020	201136	260	204	1.00	8,805.0400	8,805.04
3	15	WISCONSIN PUBLIC SERVICE CORP	09/03/2020	201136	268	204	1.00	152.0500	152.05
		WISCONSIN PUBLIC SERVICE C					2.00		8,957.09
3	15	WULF BROTHER	09/03/2020	201137	252	222	1.00	148.1200	148.12
		WULF BROTHER					1.00		148.12
(15) DOOR								93.00	422,892.09
(3) NORTHEAST								93.00	422,892.09

Rows Processed 93

Show all data where the DOT\_RGN\_CD matches one of the values in this list 3  
 and the DOT\_CNTY\_CD matches one of the values in this list 15  
 and the VCHR\_DATE is between 9/3/2020, 9/3/2020

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VOUCHER\_AUDIT\_LIST

Run By: 15101 (OP060-1)

Period\Voucher\Detail\Standard\Payee Name

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Voucher Detail 9/2/2020 Thru 9/2/2020

Rgn	Cty	Payee	Date	Voucher#	Job	Act	Qty	Cost	Amount
3	15	ADVANCED AUTO PARTS	09/02/2020	201072	228	222	1.00	143.9000	143.90
3	15	ADVANCED AUTO PARTS	09/02/2020	201072	228	222	1.00	19.2600	19.26
3	15	ADVANCED AUTO PARTS	09/02/2020	201072	16109-0000	139	1.00	287.7800	287.78
3	15	ADVANCED AUTO PARTS	09/02/2020	201072	16109-0000	139	1.00	17.5400	17.54
3	15	ADVANCED AUTO PARTS	09/02/2020	201072	220	223	1.00	56.2600	56.26
3	15	ADVANCED AUTO PARTS	09/02/2020	201072	220	223	1.00	23.6000	23.60
3	15	ADVANCED AUTO PARTS	09/02/2020	201072	16112-0000	139	1.00	22.0700	22.07
3	15	ADVANCED AUTO PARTS	09/02/2020	201072	16112-0000	139	1.00	13.7900	13.79
		<b>ADVANCED AUTO PARTS</b>					<b>8.00</b>		<b>584.20</b>
3	15	ARING EQUIPMENT COMPANY INC	09/02/2020	201073	16109-0000	139	1.00	284.2600	284.26
		<b>ARING EQUIPMENT COMPANY II</b>					<b>1.00</b>		<b>284.26</b>
3	15	AYRES ASSOCIATES	09/02/2020	201074	311-028	139	1.00	5,218.6700	5,218.67
		<b>AYRES ASSOCIATES</b>					<b>1.00</b>		<b>5,218.67</b>
3	15	BISSEN ASPHALT INC	09/02/2020	201075	330-00840	111	1.00	943.0000	943.00
3	15	BISSEN ASPHALT INC	09/02/2020	201075	313-00120A	111	1.00	2,990.0000	2,990.00
		<b>BISSEN ASPHALT INC</b>					<b>2.00</b>		<b>3,933.00</b>
3	15	BURNS INDUSTRIAL SUPPLY CO INC	09/02/2020	201076	16112-0000	139	1.00	69.1200	69.12
3	15	BURNS INDUSTRIAL SUPPLY CO INC	09/02/2020	201076	228	139	1.00	7.6300	7.63
3	15	BURNS INDUSTRIAL SUPPLY CO INC	09/02/2020	201076	16109-0000	139	1.00	411.7600	411.76
3	15	BURNS INDUSTRIAL SUPPLY CO INC	09/02/2020	201076	228	139	1.00	8.8100	8.81
3	15	BURNS INDUSTRIAL SUPPLY CO INC	09/02/2020	201076	16109-0000	139	1.00	25.9400	25.94
		<b>BURNS INDUSTRIAL SUPPLY CO</b>					<b>5.00</b>		<b>523.26</b>
3	15	CONCRETE INDUSTRIES INC.	09/02/2020	201077	321W	052	1.00	310.0000	310.00
		<b>CONCRETE INDUSTRIES INC.</b>					<b>1.00</b>		<b>310.00</b>
3	15	DOOR COUNTY BROADBAND	09/02/2020	201078	230	139	1.00	76.9000	76.90
3	15	DOOR COUNTY BROADBAND	09/02/2020	201078	260	139	1.00	59.9500	59.95
3	15	DOOR COUNTY BROADBAND	09/02/2020	201078	229	139	1.00	76.9000	76.90
		<b>DOOR COUNTY BROADBAND</b>					<b>3.00</b>		<b>213.75</b>
3	15	FASTENAL CO	09/02/2020	201079	260	139	1.00	66.0100	66.01
		<b>FASTENAL CO</b>					<b>1.00</b>		<b>66.01</b>
3	15	FLEETPRIDE INC.	09/02/2020	201080	16109-0000	139	1.00	63.5500	63.55
		<b>FLEETPRIDE INC.</b>					<b>1.00</b>		<b>63.55</b>
3	15	FLINT HILLS RESOURCES LP	09/02/2020	201081	16161-0000	139	1.00	23,944.1100	23,944.11
3	15	FLINT HILLS RESOURCES LP	09/02/2020	201081	16161-0000	139	1.00	35,770.2400	35,770.24
		<b>FLINT HILLS RESOURCES LP</b>					<b>2.00</b>	<i>oil</i>	<b>59,714.35</b>
3	15	FOX SPECIALITY CO	09/02/2020	201082	228	139	1.00	52.2400	52.24
3	15	FOX SPECIALITY CO	09/02/2020	201082	229	139	1.00	49.2600	49.26
		<b>FOX SPECIALITY CO</b>					<b>2.00</b>		<b>101.50</b>
3	15	GAT SUPPLY INC	09/02/2020	201083	16109-0000	139	1.00	115.9400	115.94
3	15	GAT SUPPLY INC	09/02/2020	201083	16121-0000	139	1.00	38.4700	38.47
		<b>GAT SUPPLY INC</b>					<b>2.00</b>		<b>154.41</b>
3	15	GREEN BAY HIGHWAY PROD LLC	09/02/2020	201084	311-037	130	1.00	540.6000	540.60
		<b>GREEN BAY HIGHWAY PROD LL</b>					<b>1.00</b>		<b>540.60</b>
3	15	GUNDERSON UNIFORM	09/02/2020	201085	228	139	1.00	81.4800	81.48
		<b>GUNDERSON UNIFORM</b>					<b>1.00</b>		<b>81.48</b>
3	15	INTERSTATE BATTERIES	09/02/2020	201086	16114-0000	139	1.00	119.9500	119.95
3	15	INTERSTATE BATTERIES	09/02/2020	201086	220	223	1.00	29.9000	29.90
		<b>INTERSTATE BATTERIES</b>					<b>2.00</b>		<b>149.85</b>
3	15	JFTCO, INC - FABICK	09/02/2020	201087	16112-0000	139	1.00	1,797.3700	1,797.37
3	15	JFTCO, INC - FABICK	09/02/2020	201087	16112-0000	139	1.00	-522.5100	-522.51
3	15	JFTCO, INC - FABICK	09/02/2020	201087	16112-0000	139	1.00	147.3800	147.38
		<b>JFTCO, INC - FABICK</b>					<b>3.00</b>		<b>1,422.24</b>
3	15	JME ELLSWORTH	09/02/2020	201088	220	223	1.00	185.7700	185.77
		<b>JME ELLSWORTH</b>					<b>1.00</b>		<b>185.77</b>
3	15	MACHINE SERVICE, INC.	09/02/2020	201089	16109-0000	139	1.00	253.3700	253.37
3	15	MACHINE SERVICE, INC.	09/02/2020	201089	16112-0000	139	1.00	23.1000	23.10
3	15	MACHINE SERVICE, INC.	09/02/2020	201089	16112-0000	139	1.00	23.1000	23.10
		<b>MACHINE SERVICE, INC.</b>					<b>3.00</b>		<b>299.57</b>
3	15	MENARDS EAST STORE	09/02/2020	201090	321-42-201	061	1.00	5.9800	5.98

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Voucher Detail 9/2/2020 Thru 9/2/2020

Rgn	Cty	Payee	Date	Voucher#	Job	Act	Qty	Cost	Amount
3	15	MENARDS EAST STORE	09/02/2020	201090	321-57-202	061	1.00	5.9800	5.98
3	15	MENARDS EAST STORE	09/02/2020	201090	228	139	1.00	19.9800	19.98
		<b>MENARDS EAST STORE</b>					<b>3.00</b>		<b>31.94</b>
3	15	MOTION ENGINEERING	09/02/2020	201091	260	222	1.00	950.0000	950.00
		<b>MOTION ENGINEERING</b>					<b>1.00</b>		<b>950.00</b>
3	15	MURRAY ENTERPRISE INC	09/02/2020	201092	261	114	1.00	1,222.4000	1,222.40
		<b>MURRAY ENTERPRISE INC</b>					<b>1.00</b>		<b>1,222.40</b>
3	15	PACKER CITY INTERNAT'L TRUCKS	09/02/2020	201093	16109-0000	139	1.00	7.9400	7.94
		<b>PACKER CITY INTERNAT'L TRU</b>					<b>1.00</b>		<b>7.94</b>
3	15	PREMIER CONCRETE INC	09/02/2020	201094	269	204	1.00	242.0000	242.00
		<b>PREMIER CONCRETE INC</b>					<b>1.00</b>		<b>242.00</b>
3	15	SUPERIOR CHEMICAL	09/02/2020	201095	228	139	1.00	15.0000	15.00
		<b>SUPERIOR CHEMICAL</b>					<b>1.00</b>		<b>15.00</b>
3	15	T R COCHART TIRE CENTER	09/02/2020	201096	16113-0000	139	1.00	2,937.0000	2,937.00
3	15	T R COCHART TIRE CENTER	09/02/2020	201096	16113-0000	139	1.00	145.0000	145.00
3	15	T R COCHART TIRE CENTER	09/02/2020	201096	16113-0000	139	1.00	42.5000	42.50
3	15	T R COCHART TIRE CENTER	09/02/2020	201096	16113-0000	139	1.00	4,678.0000	4,678.00
3	15	T R COCHART TIRE CENTER	09/02/2020	201096	16113-0000	139	1.00	931.9600	931.96
		<b>T R COCHART TIRE CENTER</b>					<b>5.00</b>		<b>8,734.46</b>
3	15	TRANSMOTION LLC	09/02/2020	201097	16109-0000	139	1.00	211.8200	211.82
		<b>TRANSMOTION LLC</b>					<b>1.00</b>		<b>211.82</b>
3	15	WISCONSIN PUBLIC SERVICE CORP	09/02/2020	201098	269	204	1.00	308.1300	308.13
		<b>WISCONSIN PUBLIC SERVICE C</b>					<b>1.00</b>		<b>308.13</b>
		<b>(15) DOOR</b>					<b>55.00</b>		<b>85,570.16</b>
		<b>(3) NORTHEAST</b>					<b>55.00</b>		<b>85,570.16</b>

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Show all data where the DOT\_RGN\_CD matches one of the values in this list 3 and the DOT\_CNTY\_CD matches one of the values in this list 15 and the VCHR\_DATE is between 9/2/2020, 9/2/2020

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VOUCHER\_AUDIT\_LIST

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Voucher Detail 9/1/2020 Thru 9/1/2020

<u>Rgn</u>	<u>Cty</u>	<u>Payee</u>	<u>Date</u>	<u>Voucher#</u>	<u>Job</u>	<u>Act</u>	<u>Qty</u>	<u>Cost</u>	<u>Amount</u>
3	15	GREEN BAY HIGHWAY PROD LLC	09/01/2020	201071	339-012280	130	1.00	20,925.0000	20,925.00
		GREEN BAY HIGHWAY PROD LL					1.00	<i>bot Culvert</i>	20,925.00
(15) DOOR								1.00	20,925.00
(3) NORTHEAST								1.00	20,925.00

Rows Processed 1

Show all data where the DOT\_RGN\_CD matches one of the values in this list 3 and the DOT\_CNTY\_CD matches one of the values in this list 15 and the VCHR\_DATE is between 9/1/2020, 9/1/2020

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VOUCHER\_AUDIT\_LIST

Run By: 15101 (OP060-1)

Period\Voucher\Detail\Standard\Payee Name

Page 1

Voucher Detail 8/18/2020 Thru 8/18/2020

Rgn	Cty	Payee	Date	Voucher#	Job	Act	Qty	Cost	Amount
3	15	ADVANCED AUTO PARTS	08/18/2020	201038	16109-0000	139	1.00	152.8300	152.83
3	15	ADVANCED AUTO PARTS	08/18/2020	201038	228E	222	1.00	9.2900	9.29
3	15	ADVANCED AUTO PARTS	08/18/2020	201038	228	139	1.00	57.9400	57.94
		<b>ADVANCED AUTO PARTS</b>					<b>3.00</b>		<b>220.06</b>
3	15	ADVANCED DISPOSAL SERVICES SOLII	08/18/2020	201039	228	139	1.00	12.0000	12.00
3	15	ADVANCED DISPOSAL SERVICES SOLII	08/18/2020	201039	228	139	1.00	252.1800	252.18
3	15	ADVANCED DISPOSAL SERVICES SOLII	08/18/2020	201039	229	139	1.00	14.3300	14.33
3	15	ADVANCED DISPOSAL SERVICES SOLII	08/18/2020	201039	260	139	1.00	30.8200	30.82
3	15	ADVANCED DISPOSAL SERVICES SOLII	08/18/2020	201039	311	038	1.00	118.1900	118.19
3	15	ADVANCED DISPOSAL SERVICES SOLII	08/18/2020	201039	3211	042	1.00	15.0600	15.06
3	15	ADVANCED DISPOSAL SERVICES SOLII	08/18/2020	201039	331-024	042	1.00	12.0000	12.00
3	15	ADVANCED DISPOSAL SERVICES SOLII	08/18/2020	201039	445-DDS	038	1.00	267.7200	267.72
		<b>ADVANCED DISPOSAL SERVICE</b>					<b>8.00</b>		<b>722.30</b>
3	15	AIRGAS	08/18/2020	201040	228E	222	1.00	102.3100	102.31
		<b>AIRGAS</b>					<b>1.00</b>		<b>102.31</b>
3	15	APPLIED IND TECH	08/18/2020	201041	220	223	1.00	85.7500	85.75
		<b>APPLIED IND TECH</b>					<b>1.00</b>		<b>85.75</b>
3	15	BISSEN ASPHALT INC	08/18/2020	201042	313-00720A	111	1.00	1,610.0000	1,610.00
3	15	BISSEN ASPHALT INC	08/18/2020	201042	330-008170	111	1.00	3,013.0000	3,013.00
		<b>BISSEN ASPHALT INC</b>					<b>2.00</b>		<b>4,623.00</b>
3	15	BROADWAY AUTOMOTIVE	08/18/2020	201043	16112-0000	139	1.00	76.8100	76.81
		<b>BROADWAY AUTOMOTIVE</b>					<b>1.00</b>		<b>76.81</b>
3	15	BURNS INDUSTRIAL SUPPLY CO INC	08/18/2020	201044	16109-0000	139	1.00	195.4100	195.41
		<b>BURNS INDUSTRIAL SUPPLY CO</b>					<b>1.00</b>		<b>195.41</b>
3	15	CITY OF STURGEON BAY	08/18/2020	201045	311-007	139	1.00	1,012.0000	1,012.00
3	15	CITY OF STURGEON BAY	08/18/2020	201045	331-014575	139	1.00	465.0000	465.00
		<b>CITY OF STURGEON BAY</b>					<b>2.00</b>		<b>1,477.00</b>
3	15	CONNOR KUHN	08/18/2020	201046	331-022	139	1.00	140.3000	140.30
3	15	CONNOR KUHN	08/18/2020	201046	311	139	1.00	112.7000	112.70
		<b>CONNOR KUHN</b>					<b>2.00</b>		<b>253.00</b>
3	15	CRAFTS INC	08/18/2020	201047	268	204	1.00	1,784.2800	1,784.28
		<b>CRAFTS INC</b>					<b>1.00</b>		<b>1,784.28</b>
3	15	DIESEL SPECIALISTS OF GR BAY	08/18/2020	201048	16109-0000	139	1.00	188.8300	188.83
		<b>DIESEL SPECIALISTS OF GR BA</b>					<b>1.00</b>		<b>188.83</b>
3	15	DOOR COUNTY CO-OPERATIVE	08/18/2020	201049	253	222	1.00	-20.0000	-20.00
3	15	DOOR COUNTY CO-OPERATIVE	08/18/2020	201049	321W	052	1.00	29.9800	29.98
3	15	DOOR COUNTY CO-OPERATIVE	08/18/2020	201049	260	222	1.00	2.4900	2.49
3	15	DOOR COUNTY CO-OPERATIVE	08/18/2020	201049	16112-0000	139	1.00	20.4700	20.47
		<b>DOOR COUNTY CO-OPERATIVE</b>					<b>4.00</b>		<b>32.94</b>
3	15	DOOR COUNTY HARDWARE COMPANY	08/18/2020	201050	228	139	1.00	65.1500	65.15
3	15	DOOR COUNTY HARDWARE COMPANY	08/18/2020	201050	220	223	1.00	6.5900	6.59
3	15	DOOR COUNTY HARDWARE COMPANY	08/18/2020	201050	321W	052	1.00	95.8600	95.86
3	15	DOOR COUNTY HARDWARE COMPANY	08/18/2020	201050	321W	052	1.00	60.5500	60.55
3	15	DOOR COUNTY HARDWARE COMPANY	08/18/2020	201050	321W	052	1.00	27.7500	27.75
3	15	DOOR COUNTY HARDWARE COMPANY	08/18/2020	201050	220	223	1.00	39.9900	39.99
		<b>DOOR COUNTY HARDWARE CO</b>					<b>6.00</b>		<b>295.89</b>
3	15	FASTENAL CO	08/18/2020	201051	220	223	1.00	371.1200	371.12
		<b>FASTENAL CO</b>					<b>1.00</b>		<b>371.12</b>
3	15	FILTRATION CONCEPTS	08/18/2020	201052	268	204	1.00	75.0200	75.02
		<b>FILTRATION CONCEPTS</b>					<b>1.00</b>		<b>75.02</b>
3	15	FLINT HILLS RESOURCES LP	08/18/2020	201053	16161-0000	139	1.00	11,915.9300	11,915.93
3	15	FLINT HILLS RESOURCES LP	08/18/2020	201053	16161-0000	139	1.00	11,915.9300	11,915.93
		<b>FLINT HILLS RESOURCES LP</b>					<b>2.00</b>		<b>23,831.86</b>
3	15	GAT SUPPLY INC	08/18/2020	201054	16109-0000	139	1.00	6.8500	6.85
		<b>GAT SUPPLY INC</b>					<b>1.00</b>		<b>6.85</b>
3	15	GREEN BAY HIGHWAY PROD LLC	08/18/2020	201055	331-012	130	1.00	141.3500	141.35
		<b>GREEN BAY HIGHWAY PROD LL</b>					<b>1.00</b>		<b>141.35</b>
3	15	GUNDERSON UNIFORM	08/18/2020	201056	228	139	1.00	117.1500	117.15

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VOUCHER\_AUDIT\_LIST

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Voucher Detail 8/18/2020 Thru 8/18/2020

Rgn	Cty	Payee	Date	Voucher#	Job	Act	Qty	Cost	Amount
GUNDERSON UNIFORM							1.00		117.15
3	15	JFTCO, INC - FABICK	08/18/2020	201057	16112-0000	139	1.00	104.8800	104.88
3	15	JFTCO, INC - FABICK	08/18/2020	201057	16112-0000	139	1.00	12.7500	12.75
3	15	JFTCO, INC - FABICK	08/18/2020	201057	16112-0000	139	1.00	33.3800	33.38
3	15	JFTCO, INC - FABICK	08/18/2020	201057	16112-0000	139	1.00	12.2500	12.25
JFTCO, INC - FABICK							4.00		163.26
3	15	JMB AND ASSOCIATES	08/18/2020	201058	268	204	1.00	1,800.0000	1,800.00
3	15	JMB AND ASSOCIATES	08/18/2020	201058	270	204	1.00	375.0000	375.00
JMB AND ASSOCIATES							2.00		2,175.00
3	15	KEVIN L. STAUBER	08/18/2020	201059	260	139	1.00	120.7500	120.75
KEVIN L. STAUBER							1.00		120.75
3	15	LAMPERTS-STURGEON BAY	08/18/2020	201060	269	204	1.00	13.9800	13.98
3	15	LAMPERTS-STURGEON BAY	08/18/2020	201060	269	204	1.00	287.7000	287.70
3	15	LAMPERTS-STURGEON BAY	08/18/2020	201060	269	204	1.00	193.2600	193.26
3	15	LAMPERTS-STURGEON BAY	08/18/2020	201060	321W	052	1.00	376.6800	376.68
LAMPERTS-STURGEON BAY							4.00		871.62
3	15	PETROLEUM EQUIPMENT SERVICE	08/18/2020	201061	232	222	1.00	1,860.0000	1,860.00
PETROLEUM EQUIPMENT SERV							1.00		1,860.00
3	15	PREMIER CONCRETE INC	08/18/2020	201062	321W	052	1.00	392.0000	392.00
3	15	PREMIER CONCRETE INC	08/18/2020	201062	311-007	139	1.00	217.0000	217.00
PREMIER CONCRETE INC							2.00		609.00
3	15	QUALITY TRUCK CARE CENTER INC	08/18/2020	201063	16112-0000	139	1.00	16.1200	16.12
3	15	QUALITY TRUCK CARE CENTER INC	08/18/2020	201063	16109-0000	139	1.00	184.0000	184.00
QUALITY TRUCK CARE CENTER							2.00		200.12
3	15	STURGEON BAY UTILITIES	08/18/2020	201064	268	204	1.00	248.0900	248.09
3	15	STURGEON BAY UTILITIES	08/18/2020	201064	260	204	1.00	13.6100	13.61
3	15	STURGEON BAY UTILITIES	08/18/2020	201064	260	204	1.00	5,269.6500	5,269.65
3	15	STURGEON BAY UTILITIES	08/18/2020	201064	268	204	1.00	2,077.2700	2,077.27
3	15	STURGEON BAY UTILITIES	08/18/2020	201064	443-868	211	1.00	47.1900	47.19
STURGEON BAY UTILITIES							5.00		7,655.81
3	15	T R COCHART TIRE CENTER	08/18/2020	201065	16113-0000	139	1.00	912.0000	912.00
3	15	T R COCHART TIRE CENTER	08/18/2020	201065	16113-0000	139	1.00	947.9400	947.94
3	15	T R COCHART TIRE CENTER	08/18/2020	201065	16113-0000	139	1.00	517.9200	517.92
T R COCHART TIRE CENTER							3.00		2,377.86
3	15	TOWN OF WASHINGTON	08/18/2020	201066	311-067	001	1.00	623.2500	623.25
3	15	TOWN OF WASHINGTON	08/18/2020	201066	311-067	031	1.00	342.6600	342.66
TOWN OF WASHINGTON							2.00		965.91
3	15	TRANSPORT REPAIR SPECIALISTS	08/18/2020	201067	232	222	1.00	881.5700	881.57
TRANSPORT REPAIR SPECIALIK							1.00		881.57
3	15	WISCONSIN DEPT OF TRANSPORT.	08/18/2020	201068	313-00120A	139	1.00	2,616.6700	2,616.67
WISCONSIN DEPT OF TRANSP							1.00		2,616.67
3	15	WISCONSIN MEDIA	08/18/2020	201069	313-00720B	139	1.00	293.2800	293.28
WISCONSIN MEDIA							1.00		293.28
3	15	WISCONSIN PUBLIC SERVICE CORP	08/18/2020	201070	260	204	1.00	12,714.5200	12,714.52
WISCONSIN PUBLIC SERVICE C							1.00		12,714.52
(15) DOOR							70.00		68,106.30
(3) NORTHEAST							70.00		68,106.30

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Show all data where the DOT\_RGN\_CD matches one of the values in this list 3 and the DOT\_CNTY\_CD matches one of the values in this list 15 and the VCHR\_DATE is between 8/18/2020, 8/18/2020

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VOUCHER\_AUDIT\_LIST

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Voucher Detail 8/11/2020 Thru 8/11/2020

Rgn	Cty	Payee	Date	Voucher#	Job	Act	Qty	Cost	Amount
3	15	ADVANCED AUTO PARTS	08/11/2020	201005	16109-0000	139	1.00	3,5600	3.56
3	15	ADVANCED AUTO PARTS	08/11/2020	201005	220	223	1.00	17.0400	17.04
3	15	ADVANCED AUTO PARTS	08/11/2020	201005	16109-0000	139	1.00	20.5600	20.56
3	15	ADVANCED AUTO PARTS	08/11/2020	201005	16109-0000	139	1.00	46.6600	46.66
3	15	ADVANCED AUTO PARTS	08/11/2020	201005	16109-0000	139	1.00	3,5600	3.56
3	15	ADVANCED AUTO PARTS	08/11/2020	201005	220	223	1.00	23.0900	23.09
3	15	ADVANCED AUTO PARTS	08/11/2020	201005	220	223	1.00	22.2100	22.21
3	15	ADVANCED AUTO PARTS	08/11/2020	201005	228	139	1.00	36.0300	36.03
3	15	ADVANCED AUTO PARTS	08/11/2020	201005	252	222	1.00	10.4900	10.49
3	15	ADVANCED AUTO PARTS	08/11/2020	201005	252	222	1.00	19.4600	19.46
3	15	ADVANCED AUTO PARTS	08/11/2020	201005	252	222	1.00	19.4600	19.46
		<b>ADVANCED AUTO PARTS</b>					<b>11.00</b>		<b>222.12</b>
3	15	AERO MET ENGINEERING INC	08/11/2020	201006	260T	094	1.00	40.0000	40.00
		<b>AERO MET ENGINEERING INC</b>					<b>1.00</b>		<b>40.00</b>
3	15	AIRGAS	08/11/2020	201007	228E	222	1.00	207.6800	207.68
3	15	AIRGAS	08/11/2020	201007	228E	222	1.00	36.6100	36.61
		<b>AIRGAS</b>					<b>2.00</b>		<b>244.29</b>
3	15	AMERICAN WELDING & GAS, INC	08/11/2020	201008	228	139	1.00	131.0000	131.00
		<b>AMERICAN WELDING &amp; GAS, INC</b>					<b>1.00</b>		<b>131.00</b>
3	15	AMPLITEL TECHNOLOGIES LLC	08/11/2020	201009	321LIFTBRIDGE	064	1.00	1,140.0000	1,140.00
		<b>AMPLITEL TECHNOLOGIES LLC</b>					<b>1.00</b>		<b>1,140.00</b>
3	15	APPLIED IND TECH	08/11/2020	201010	252	222	1.00	267.3500	267.35
		<b>APPLIED IND TECH</b>					<b>1.00</b>		<b>267.35</b>
3	15	ARING EQUIPMENT COMPANY INC	08/11/2020	201011	252	222	1.00	188.5300	188.53
3	15	ARING EQUIPMENT COMPANY INC	08/11/2020	201011	16112-0000	139	1.00	1,127.0300	1,127.03
		<b>ARING EQUIPMENT COMPANY II</b>					<b>2.00</b>		<b>1,315.56</b>
3	15	BOB SCHAEFER	08/11/2020	201013	260	139	1.00	82.8000	82.80
		<b>BOB SCHAEFER</b>					<b>1.00</b>		<b>82.80</b>
3	15	BUG OFF	08/11/2020	201014	268	204	1.00	225.0000	225.00
		<b>BUG OFF</b>					<b>1.00</b>		<b>225.00</b>
3	15	CASPERS TRUCK EQUIPMENT INC	08/11/2020	201012	16109-0000	139	1.00	588.8800	588.88
3	15	CASPERS TRUCK EQUIPMENT INC	08/11/2020	201012	16109-0000	139	1.00	603.8800	603.88
		<b>CASPERS TRUCK EQUIPMENT II</b>					<b>2.00</b>		<b>1,192.76</b>
3	15	CINTAS CORP NO. 2	08/11/2020	201015	220	223	1.00	109.0000	109.00
		<b>CINTAS CORP NO. 2</b>					<b>1.00</b>		<b>109.00</b>
3	15	ENERGY SOLUTIONS PARTNERS	08/11/2020	201016	16115-0000	139	1.00	30,614.3500	30,614.35
3	15	ENERGY SOLUTIONS PARTNERS	08/11/2020	201016	16116-0000	139	1.00	47,102.5200	47,102.52
		<b>ENERGY SOLUTIONS PARTNER</b>					<b>2.00</b>		<b>77,716.87</b>
3	15	FLINT HILLS RESOURCES LP	08/11/2020	201017	16161-0000	139	1.00	23,679.2000	23,679.20
3	15	FLINT HILLS RESOURCES LP	08/11/2020	201017	16161-0000	139	1.00	23,881.2500	23,881.25
3	15	FLINT HILLS RESOURCES LP	08/11/2020	201017	16161-0000	139	1.00	11,929.4000	11,929.40
		<b>FLINT HILLS RESOURCES LP</b>					<b>3.00</b>		<b>59,489.85</b>
3	15	FOX SPECIALITY CO	08/11/2020	201018	321-42-201	061	1.00	9.4000	9.40
3	15	FOX SPECIALITY CO	08/11/2020	201018	321-57-202	061	1.00	9.4100	9.41
		<b>FOX SPECIALITY CO</b>					<b>2.00</b>		<b>18.81</b>
3	15	GREEN BAY HIGHWAY PROD LLC	08/11/2020	201019	311-010	130	1.00	4,638.4200	4,638.42
3	15	GREEN BAY HIGHWAY PROD LLC	08/11/2020	201019	311-037	130	1.00	2,316.4600	2,316.46
		<b>GREEN BAY HIGHWAY PROD LL</b>					<b>2.00</b>		<b>6,954.88</b>
3	15	GREEN BAY WELDING COMPANY	08/11/2020	201020	16112-0000	139	1.00	1,520.0000	1,520.00
		<b>GREEN BAY WELDING COMPAN</b>					<b>1.00</b>		<b>1,520.00</b>
3	15	GUNDERSON UNIFORM	08/11/2020	201021	228	139	1.00	81.4800	81.48
		<b>GUNDERSON UNIFORM</b>					<b>1.00</b>		<b>81.48</b>
3	15	JFTCO, INC - FABICK	08/11/2020	201022	16109-0000	139	1.00	26.3800	26.38
3	15	JFTCO, INC - FABICK	08/11/2020	201022	16112-0000	139	1.00	483.2700	483.27
3	15	JFTCO, INC - FABICK	08/11/2020	201022	16112-0000	139	1.00	142.6800	142.68
3	15	JFTCO, INC - FABICK	08/11/2020	201022	16112-0000	139	1.00	12.7500	12.75
3	15	JFTCO, INC - FABICK	08/11/2020	201022	16112-0000	139	1.00	13.3500	13.35
3	15	JFTCO, INC - FABICK	08/11/2020	201022	16112-0000	139	1.00	83.4800	83.48
		<b>JFTCO, INC - FABICK</b>					<b>6.00</b>		<b>761.91</b>

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VOUCHER\_AUDIT\_LIST

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Voucher Detail 8/11/2020 Thru 8/11/2020

Rgn	Cty	Payee	Date	Voucher#	Job	Act	Qty	Cost	Amount
3	15	KURT KRAUEL	08/11/2020	201023	330-00840	139	1.00	11.0400	11.04
3	15	KURT KRAUEL	08/11/2020	201023	313-00120A	139	1.00	92.6000	92.60
3	15	KURT KRAUEL	08/11/2020	201023	313-06420A	139	1.00	13.4600	13.46
3	15	KURT KRAUEL	08/11/2020	201023	333-002220	139	1.00	43.9400	43.94
		<b>KURT KRAUEL</b>					<b>4.00</b>		<b>161.04</b>
3	15	LAMPERTS-STURGEON BAY	08/11/2020	201024	339-02420	142	1.00	81.8900	81.89
		<b>LAMPERTS-STURGEON BAY</b>					<b>1.00</b>		<b>81.89</b>
3	15	MENARDS EAST STORE	08/11/2020	201025	16109-0000	139	1.00	7.7600	7.76
3	15	MENARDS EAST STORE	08/11/2020	201025	16121-0000	139	1.00	40.8900	40.89
3	15	MENARDS EAST STORE	08/11/2020	201025	16121-0000	139	1.00	65.9800	65.98
		<b>MENARDS EAST STORE</b>					<b>3.00</b>		<b>114.63</b>
3	15	MONROE TRUCK EQUIPMENT	08/11/2020	201026	18500-0000	139	1.00	129,231.0000	129,231.00
		<b>MONROE TRUCK EQUIPMENT</b>					<b>1.00</b>	<i>truck 206</i>	<b>129,231.00</b>
3	15	MONTAGE ENTERPRISES INC.	08/11/2020	201027	16109-0000	139	1.00	860.4600	860.46
3	15	MONTAGE ENTERPRISES INC.	08/11/2020	201027	16109-0000	139	1.00	1,009.4400	1,009.44
		<b>MONTAGE ENTERPRISES INC.</b>					<b>2.00</b>		<b>1,869.90</b>
3	15	MOTION ENGINEERING	08/11/2020	201028	260	222	1.00	700.0000	700.00
3	15	MOTION ENGINEERING	08/11/2020	201028	260	222	1.00	2,193.5500	2,193.55
3	15	MOTION ENGINEERING	08/11/2020	201028	260	222	1.00	7,771.0000	7,771.00
		<b>MOTION ENGINEERING</b>					<b>3.00</b>		<b>10,664.55</b>
3	15	MURRAY ENTERPRISE INC	08/11/2020	201029	261	114	1.00	8,666.3200	8,666.32
		<b>MURRAY ENTERPRISE INC</b>					<b>1.00</b>		<b>8,666.32</b>
3	15	PRECISE MRM, LLC	08/11/2020	201030	192COMM	076	1.00	243.0000	243.00
		<b>PRECISE MRM, LLC</b>					<b>1.00</b>		<b>243.00</b>
3	15	S STOP	08/11/2020	201031	260	139	1.00	16.8000	16.80
3	15	S STOP	08/11/2020	201031	260	139	1.00	15.6000	15.60
3	15	S STOP	08/11/2020	201031	260	139	1.00	16.8000	16.80
		<b>S STOP</b>					<b>3.00</b>		<b>49.20</b>
3	15	SCHARTNER IMPLEMENT INC	08/11/2020	201032	16112-0000	139	1.00	19.9500	19.95
		<b>SCHARTNER IMPLEMENT INC</b>					<b>1.00</b>		<b>19.95</b>
3	15	STURGEON BAY UTILITIES	08/11/2020	201033	443-868	211	1.00	1,539.6900	1,539.69
		<b>STURGEON BAY UTILITIES</b>					<b>1.00</b>		<b>1,539.69</b>
3	15	T R COCHART TIRE CENTER	08/11/2020	201034	16113-0000	139	1.00	140.0000	140.00
3	15	T R COCHART TIRE CENTER	08/11/2020	201034	16113-0000	139	1.00	912.0000	912.00
3	15	T R COCHART TIRE CENTER	08/11/2020	201034	16113-0000	139	1.00	55.0000	55.00
3	15	T R COCHART TIRE CENTER	08/11/2020	201034	16113-0000	139	1.00	95.0000	95.00
3	15	T R COCHART TIRE CENTER	08/11/2020	201034	16113-0000	139	1.00	330.0000	330.00
3	15	T R COCHART TIRE CENTER	08/11/2020	201034	16113-0000	139	1.00	1,553.7600	1,553.76
3	15	T R COCHART TIRE CENTER	08/11/2020	201034	16113-0000	139	1.00	319.6600	319.66
3	15	T R COCHART TIRE CENTER	08/11/2020	201034	16113-0000	139	1.00	714.0000	714.00
3	15	T R COCHART TIRE CENTER	08/11/2020	201034	16113-0000	139	1.00	330.0000	330.00
3	15	T R COCHART TIRE CENTER	08/11/2020	201034	16113-0000	139	1.00	150.0000	150.00
		<b>T R COCHART TIRE CENTER</b>					<b>10.00</b>		<b>4,599.42</b>
3	15	TAPCO	08/11/2020	201035	16107-0000	139	1.00	1,100.0000	1,100.00
		<b>TAPCO</b>					<b>1.00</b>		<b>1,100.00</b>
3	15	TOWN OF WASHINGTON	08/11/2020	201036	312-067	071	1.00	1,656.6900	1,656.69
3	15	TOWN OF WASHINGTON	08/11/2020	201036	312-067	043	1.00	1,299.2900	1,299.29
		<b>TOWN OF WASHINGTON</b>					<b>2.00</b>		<b>2,955.98</b>
3	15	WIL-KIL	08/11/2020	201037	321LIFTBRIDGE	064	1.00	51.0000	51.00
		<b>WIL-KIL</b>					<b>1.00</b>		<b>51.00</b>
<b>(15) DOOR</b>								<b>76.00</b>	<b>312,861.25</b>
<b>(3) NORTHEAST</b>								<b>76.00</b>	<b>312,861.25</b>

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Show all data where the DOT\_RGN\_CD matches one of the values in this list 3 and the DOT\_CNTY\_CD matches one of the values in this list 15 and the VCHR\_DATE is between 8/11/2020, 8/11/2020