Notice of Public Meeting **Monday, October 19, 2020** **2:00 p.m.**	**FINANCE COMMITTEE**	***Door County Government Center*** ***County Board Room/Chambers Room, 1st floor*** ***421 Nebraska Street, Sturgeon Bay, WI***

Oversight for Finance Department and County Treasurer

In light of the declared state of emergency and to mitigate the impact of COVID-19 this meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in-person in the Peninsula Room (C121) 1st Floor Government Center (*please note public in-person has limited capacity and is on a first come, first served basis*).

To attend the meeting via computer:
Go to:
https://doorcounty.webex.com/doorcounty/onstage/g.php?MTID=e9374a9f7d5d903b08bb40257d1d5310d

Event Password: Oct19fin2020

To Connect via phone:
Call: 1-408-418-9388
Access Code: 146 895 9214

AGENDA

1. **Call Meeting to Order**
2. **Establish a Quorum ~ Roll Call**
3. **Adopt Agenda / Properly Noticed**
4. **Approve Minutes** of the September 21, 2020 Finance Committee Meetings
5. **Communications**
6. **Public Comment**
7. **Old Business**
8. **County Treasurer**
   - Treasurer's Reports
9. **Finance Director Department Update**
   - Investment Report
   - Checking Account Summary
   - Comparison of Sales Tax Revenues
   - Unassigned Fund Balance & Contingency Fund Status
   - Health Insurance & Workers Comp
10. **New Business (Review / Action)**
    A. Disposition of Real Estate (P.I.N. 2816210000117) Acquired by County under §75.521, Wis. Stats.
    B. Approval of Transfer of Non-Budgeted Funds for Civil Engineering Study Ch. 980, Wis. Stats. Housing
    C. Resolution 2020-__ - § 65.90(5)(a) Wis. Stats. Transfer of Funds - LaSalle County Park Shoreline Protection Project"
    D. Resolution 2020-__ - § 65.90(5)(a) Wis. Stats. Transfer of Funds – Continuation of Covid-19 Public Media Campaign
    E. County Community Development Block Grant Program (CDBG) & Sturgeon Bay-Door County Economic Development Loan Program Update
    F. Review and Discuss State Broadband Grant Program
    G. Discussion on General, Internal Service and Special Revenue Fund Reserves
    H. Discussion/Adoption/Recommendation – 2021 Door County Budget to County Board
11. **Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee**
12. **Vouchers, Claims and Bills**
13. **Next Meeting Date:**
    - Regular Monthly Meeting – November 16, 2020 – 2:00 p.m.
14. **Meeting Per Diem Code.**
15. **Adjourn**

Deviation from the order shown may occur

In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the County Clerk at (920)746 2200. Notification 72 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.

Agenda Posted _____, 2020 _____ _____

MINUTES Monday, September 21, 2020	FINANCE COMMITTEE	*Door County Government Center* *County Board Room/Chambers Room, 1st floor* *421 Nebraska Street, Sturgeon Bay, WI*

Oversight for Finance Department and County Treasurer

"These minutes have **not** been reviewed by the oversight committee and are subject to approval at the next regular committee meeting."

Call Meeting to Order
The Monday, September 21, 2020 Finance Committee meeting was called to order by Chairman David Englebert at 2:00 p.m. at the Door County Government Center.

Establish a Quorum ~ Roll Call
Committee members present: David Englebert, Susan Kohout, Nancy Robillard, Dan Austad, and Alexis Heim Peter. Dale Vogel and Laura Vlies Wotachek attended virtually.

Others present: Administrator Ken Pabich, Finance Director Steve Wipperfurth, Assistant Finance Director JoAnn Baumann, CC Grant Thomas, Dave Maccoux - CliftonLarsonAllen LLP, Treasurer Jay Zahn, HR Director Kelly Hendee, and County Clerk Jill Lau. Public attended virtually.

Adopt Agenda / Properly Noticed
Motion by Austad, seconded by Robillard to adopt the agenda. Motion carried by voice vote.

Approve Minutes of the August 17, 2020 and the September 1, 2020 Finance Committee Meetings, and the September 15, 2020 Joint Finance & Administrative Committee Meeting
Motion by Robillard, seconded by Kohout to approve the minutes of the August 17, 2020, September 1, 2020 Finance Committee meetings, and the September 15, 2020 joint Finance and Administrative Committee meeting. Motion carried by voice vote.

Communications
No communications were presented.

Public Comment
No one from the public commented.

Old Business
No old business was presented.

County Treasurer
Treasurer's Reports
County Treasurer Jay Zahn reviewed the reports included in the meeting packet.

Finance Director Department Update
Investment Report
Checking Account Summary
Comparison of Sales Tax Revenues
Unassigned Fund Balance & Contingency Fund Status
Health Insurance & Workers Comp
The reports were included in the meeting packet. Reviewed.

New Business (Review / Action)
Audit Presentation – Treasurer's Department
Dave Maccoux, CliftonLarsonAllen, LLP presented the Operational Assessment Audit of the County Treasurer's Department. The draft audit was included in the meeting packet and was reviewed. Each recommendation was reviewed. It was requested that action points be identified and prioritized and specific Standard Operating

Procedures be outlined. The presentation included: Observations and Recommendations - Standard Operating Procedures and Policies, Timely and Accurate Reconciliations, Tax Collection Agreements, Department Interaction with Other County Departments, Central Location for Tax Deed Information, New Property Tax Program and Office Operations, Communication and Collaboration between the County Treasurer and Other County Departments/Other Municipalities. No increase in staffing is needed to implement the recommendations. Administrator Pabich requested the Auditor's provide a Workplan. The new tax program can import into the County's financial system. Finance Director Wipperfurth provided the necessary information to both the Vendor and Treasurer's Department to integrate the tax collection system into the County's financial system; to date that has not been completed. It was noted that the Treasurer's Department did not take an active role in the implementation process of the new tax software until the very end. The Department should have been an integral part of the whole process; it is important to use the new tax system to its full capacity which will help to alleviate human error. It was suggested timelines be included in the final recommendations to assist the Committee in determining length of time to accomplish and implement specific recommendations. Administrator Pabich asked that detailed tasks be included to be used as a workplan for the incoming Treasurer. Discussion on how to maximize staff in the Department moving forward; it was noted many counties incorporate a Tax Listing office into the Treasurer's Department. – internally we may look at incorporating Tax Listing in the Department. Maccoux will incorporate the items discussed and prepare a final audit report.

Sale of Tax Delinquent Real Estate
Bid Opening/Consideration/Award
Parcel 002-11-0133 (Town of Baileys Harbor), Boat slip at Baileys Harbor Yacht Club, no bids received.

Parcel 022-03-04282741B1 (Town of Sevastopol), .06 wooded parcel (Taxes owed $4.35)**,** minimum bid $500, one bid received.

- Mark and Paula DeGroot, Ripon, Wisconsin - $525

Motion by Robillard, seconded by Heim Peter to accept the bid as conforming and place on file. Motion carried by unanimous voice vote.

Motion by Robillard, second by Kohout to award the bid to Mark and Paula DeGroot in the amount of $525. Motion carried by unanimous voice vote.

Parcel 281-64-60000107 (City of Sturgeon Bay), 119 S Kendale Court (Taxes owed $7,259.54)**,** minimum bid $33,000, five bids received.

- Javier Valdivia, $37,500
- Peter Penovich, Sturgeon Bay, $41,000
- Shane Dawe, LaMar Properties, Gilbert, Arizona, $40,000
- Elliot Goettelman, Sturgeon Bay, $40,250
- Daniel Ruiz and Cristal Saldiesna, Sturgeon Bay, $41,000

Motion by Kohout, seconded by Robillard to accept the bid as conforming and place on file. Motion carried by unanimous voice vote.

The high bid was $41,000 submitted by both Peter Penovich and Daniel Ruiz & Cristal Saldiesna. By rule, tie bids can be drawn by lot and awarded. Names were written, placed in a bucket, and drawn by Chairman Englebert. Peter Penovich was drawn.

Motion by Robillard, second by Kohout to award the bid to Peter Penovich in the amount of $41,000. Motion carried by unanimous voice vote.

Parcel 281-46-10009100, 281-46-10009400, 281-46-10009500, 281-46-10000701, 281-46-10000801 (City of Sturgeon Bay), 5 Lots in Sawyer Subdivision (Taxes owed $2,731.51)**,** no minimum bid, one bid received.

- Tom McCarthy and Sue Neville, County U, Sturgeon Bay, $200 for each lot = $1,000 for all 5 lots.

Motion by Austad, seconded by Kohout to accept the bid as conforming and place on file. Motion carried by unanimous voice vote.

Motion by Kohout, second by Heim Peter to award the bid to Tom McCarthy and Sue Neville in the amount of $1,000. Motion carried by unanimous voice vote.

2019 Audit Presentation – Clifton Larson Allen LLP
Dave Maccoux, representative from CliftonLarsonAllen LLP, presented the 2019 Audit. Items covered included: Management's Discussion and Analysis as of December 31, 2019, the Annual Financial Report, and the Summary of Significant Accounting Policies. Review of the Unassigned Fund Balance reserve policy. It was noted that the reserve policy of 12% to 15% is very adequate for our County at this time.

Motion by Robillard, seconded by Austad to accept the audit as presented. Motion carried by unanimous voice vote.

County Community Development Block Grant Program (CDBG) & Sturgeon Bay-Door County Economic Development Loan Program Update
Supervisor Vlies Wotachek reported she met with Steve Jenkins at DCECD. No money was awarded for the West Side School. At this time the program is looking for other projects that will qualify for the loan program. There may be more opportunities with the State. It's been difficult for Door County as we don't have any districts that are qualifying districts; must meet the requirements for low or moderate income individuals. The County is communicating with the City of Sturgeon Bay. The program is Federal dollars and there are specific qualifications that need to be met. The project deadline is the end of February.

Supervisor Robillard was excused at 3:54 p.m.

Low Cost Housing Parcels Given to City of Sturgeon Bay – Update
Administrator Pabich explained the Housing Trust and the City of Sturgeon Bay are still working on the project. The County has technically not turned the lots over to the City. Hoping to see activity in the next year.

Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee
Nothing as of this meeting.

Next Meeting Date:
Regular Monthly Meeting – October 19, 2020 – 2:00 p.m.

Meeting Per Diem Code
929.

Adjourn
Motion by Kohout, seconded by Heim Peter to adjourn. Time: 3:57 p.m. Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk

DOOR COUNTY TREASURER

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

JAY ZAHN
DOOR COUNTY TREASURER
(920) 746-2286
zahn@co.door.wi.us

TREASURER'S REPORT.....September 2020

	September 2019	September 2020
DELINQUENT TAXES	$1,270,938.55	$1,588,109.18
	.81% of levy	.78% of levy
		(Includes current year)
DELINQUENT SPECIAL ASSESSMENTS	$313,543.02	$ 2,708.26
DELINQUENT COLLECTIONS (month)	$ 633,033.53	$ 2,824,533.15
DELINQUENT SPECIALS (month)	$ 1,441.27	$ 571.45
		(Includes current year)
INTEREST COLLECTED (month)	$ 63,117.05	$ 20,171.78
INTEREST COLLECTED (year)	$218,380.72	$ 178,340.00
PENALTY COLLECTED (month)	$ 31,703.54	$ 10,085.87
PENALTY COLLECTED (year)	$109,441.46	$ 89,321.06
CURRENT YEAR COLLECTIONS	None until December	None until December
DELINQUENT PARCELS	1125	1221
		(Includes current year)

Largest Delinquent Taxpayers

2019		**2020**	
1)Meadow Ridge (V of EH)	**$508,192.01**	**1)Jeffrey Slavik (Brus,Sev,City)**	**$45,958.87**
2)Jeffrey Slavik (Brus, Sev, City)	**41,636.68**	**2)Michael Johnson (Sister Bay)**	**29,726.76**
3)Thomas & Ellen Fitzgerald (LG)	**28,757.34**	**3)Linda Neumann Miller (Eph)**	**27,640.45**
4)Linda Neumann Miller (Ephraim)	**27,143.55**	**4)Debra Burk (City)**	**17,890.76**
5)Counselor's Retreat (Wash Is)	**26,769.53**	**5)Michael Schreiber (Baileys H)**	**16,567.72**
	$632,499.11		**$137,794.56**
	(39% of total)		**(18% of total)**

All properties sold last month have closed.

Jay Zahn
Door County Treasurer

Door County Treasurer - Delinquent Taxes Outstanding

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	$ 1,422,577.79	$ 1,574,472.30	$ 1,474,623.49	$ 1,262,758.18	$ 1,144,256.45	$ 923,141.67	$ 1,041,587.86	$ 881,353.22	$ 1,010,836.51	$ 985,835.27	$ 860,739.66
February	$ 1,291,303.15	$ 1,520,373.30	$ 1,294,849.49	$ 1,197,081.76	$ 1,088,285.49	$ 839,554.06	$ 1,000,787.61	$ 793,872.14	$ 955,717.37	$ 940,764.93	$ 820,810.65
March	$ 1,122,424.66	$ 1,434,636.07	$ 1,224,935.10	$ 1,128,377.69	$ 1,030,757.93	$ 800,237.12	$ 915,652.99	$ 762,835.13	$ 899,531.18	$ 868,853.96	$ 767,494.43
April	$ 1,035,217.82	$ 1,368,128.69	$ 1,138,654.16	$ 1,085,153.62	$ 964,670.76	$ 754,514.91	$ 880,631.88	$ 714,803.28	$ 839,643.61	$ 816,665.69	$ 760,030.35
May	$ 907,552.21	$ 1,288,807.70	$ 1,018,047.89	$ 1,002,338.77	$ 896,830.02	$ 702,326.62	$ 729,822.87	$ 668,881.58	$ 807,796.49	$ 768,443.13	$ 710,885.71
June	$ 871,469.65	$ 1,151,835.05	$ 980,373.85	$ 959,494.24	$ 824,782.28	$ 667,474.10	$ 700,253.77	$ 662,372.53	$ 753,146.20	$ 743,511.21	$ 435,794.92
July	$ 823,243.15	$ 1,151,835.05	$ 938,289.60	$ 866,089.85	$ 769,221.24	$ 606,822.41	$ 651,005.85	$ 633,548.98	$ 698,854.92	$ 680,737.09	$ 390,889.73
August	$ 750,865.12	$ 1,013,377.66	$ 816,164.45	$ 779,703.05	$ 666,616.64	$ 521,009.64	$ 599,013.64	$ 610,531.48	$ 668,893.39	$ 621,237.70	$ 342,840.23
September	$ 2,222,311.23	$ 2,532,370.49	$ 1,910,175.77	$ 1,848,131.70	$ 1,446,627.42	$ 1,376,566.48	$ 1,258,648.08	$ 1,388,460.06	$ 1,302,444.37	$ 1,270,938.55	$ 1,588,109.18
October	$ 2,056,018.32	$ 2,138,602.69	$ 1,637,718.29	$ 1,702,617.51	$ 1,204,512.71	$ 1,241,274.65	$ 1,148,301.77	$ 1,239,816.68	$ 1,199,838.94	$ 1,138,556.32	
November	$ 1,840,041.71	$ 1,902,840.84	$ 1,474,846.11	$ 1,548,320.44	$ 1,083,176.38	$ 1,149,663.37	$ 1,020,639.11	$ 1,126,798.48	$ 1,078,126.16	$ 1,003,513.06	
December	$ 1,675,660.42	$ 1,726,555.90	$ 1,368,529.81	$ 1,358,283.40	$ 930,792.70	$ 1,090,737.73	$ 906,771.77	$ 1,042,502.71	$ 1,027,138.55	$ 920,619.61	

Door County Treasurer - Delinquent Tax Collections

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	$ 192,101.09	$ 101,188.12	$ 251,932.41	$ 105,771.63	$ 214,026.95	$ 65,495.77	$ 49,149.87	$ 64,903.04	$ 31,666.20	$ 41,303.28	$ 59,879.95
February	$ 131,274.64	$ 54,099.00	$ 179,774.00	$ 65,676.36	$ 55,970.96	$ 83,587.61	$ 40,800.25	$ 87,481.08	$ 55,119.14	$ 45,070.34	$ 39,929.01
March	$ 166,878.49	$ 85,737.23	$ 69,914.39	$ 68,704.13	$ 57,527.56	$ 39,316.94	$ 85,134.62	$ 31,037.01	$ 56,186.19	$ 71,910.97	$ 53,319.22
April	$ 89,206.84	$ 66,507.38	$ 86,280.94	$ 43,224.07	$ 64,713.08	$ 45,722.21	$ 35,021.11	$ 48,031.85	$ 45,519.53	$ 52,188.27	$ 7,461.08
May	$ 127,665.61	$ 79,320.99	$ 111,179.71	$ 82,814.85	$ 67,840.74	$ 52,188.29	$ 150,808.11	$ 45,921.70	$ 31,847.12	$ 40,589.70	$ 49,144.64
June	$ 36,082.56	$ 130,315.09	$ 111,709.76	$ 42,844.53	$ 72,047.74	$ 34,852.52	$ 29,570.00	$ 6,509.05	$ 54,650.29	$ 24,931.92	$ 250,036.92
July	$ 48,226.50	$ 59,705.82	$ 41,084.25	$ 91,952.01	$ 55,561.04	$ 60,651.69	$ 49,247.92	$ 28,824.49	$ 54,291.28	$ 62,774.12	$ 55,122.65
August	$ 64,958.83	$ 59,642.81	$ 122,125.15	$ 67,769.20	$ 102,604.60	$ 47,998.42	$ 39,990.30	$ 23,016.56	$ 29,961.53	$ 59,499.39	$ 38,873.89
September	$ 590,175.55	$ 640,721.08	$ 637,772.54	$ 607,129.48	$ 625,627.21	$ 625,747.58	$ 583,064.21	$ 626,438.06	$ 471,635.75	$ 633,033.53	$ 2,824,533.15
October	$ 169,373.63	$ 276,017.35	$ 272,557.48	$ 145,514.19	$ 242,114.71	$ 135,291.83	$ 110,346.31	$ 148,643.38	$ 103,566.19	$ 132,382.23	
November	$ 215,976.61	$ 235,850.44	$ 162,872.18	$ 154,297.07	$ 121,336.33	$ 91,641.28	$ 127,662.66	$ 113,018.20	$ 108,288.75	$ 135,043.26	
December	$ 164,381.29	$ 176,284.94	$ 106,316.30	$ 190,037.04	$ 94,538.94	$ 58,895.64	$ 74,382.85	$ 84,295.77	$ 50,987.61	$ 82,893.45	
Total	$ 1,996,301.64	$ 1,965,390.25	$ 2,153,519.11	$ 1,665,734.56	$ 1,773,909.86	$ 1,341,389.78	$ 1,375,178.21	$ 1,308,120.19	$ 1,093,719.58	$ 1,381,620.46	$ 3,378,300.51

Door County Treasurer - Number of Delinquent Tax Parcels

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	1,001.00	1,128.00	1,154.00	1,284.00	1,130.00	1,065.00	989.00	880.00	926.00	915.00	777.00
February	922.00	1,078.00	1,084.00	1,223.00	1,080.00	1,012.00	948.00	825.00	891.00	830.00	728.00
March	818.00	1,098.00	1,038.00	1,107.00	998.00	962.00	888.00	795.00	847.00	776.00	687.00
April	762.00	968.00	1,002.00	1,074.00	961.00	921.00	864.00	768.00	797.00	723.00	676.00
May	696.00	923.00	924.00	919.00	922.00	850.00	811.00	723.00	766.00	672.00	644.00
June	669.00	821.00	892.00	886.00	879.00	820.00	791.00	709.00	719.00	655.00	363.00
July	627.00	821.00	861.00	827.00	840.00	783.00	751.00	691.00	692.00	613.00	341.00
August	552.00	720.00	827.00	763.00	778.00	714.00	605.00	673.00	656.00	589.00	324.00
September	1,602.00	1,731.00	1,854.00	1,588.00	1,576.00	1,300.00	1,203.00	1,288.00	1,260.00	1,125.00	1,221.00
October	1,482.00	1,534.00	1,578.00	1,471.00	1,391.00	1,191.00	1,124.00	1,110.00	1,144.00	1,031.00	
November	1,333.00	1,370.00	1,419.00	1,350.00	1,244.00	1,076.00	1,019.00	1,110.00	1,013.00	900.00	
December	1,205.00	1,273.00	1,337.00	1,244.00	1,102.00	1,025.00	959.00	984.00	963.00	839.00	

Door County Treasurer - Interest Collected

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	$ 30,117.39	$ 14,735.56	$ 46,671.42	$ 17,083.78	$ 49,341.47	$ 9,137.66	$ 10,154.69	$ 12,295.55	$ 5,636.48	$ 7,617.74	$ 9,858.75
February	$ 23,481.62	$ 12,998.10	$ 40,384.94	$ 13,644.93	$ 12,724.70	$ 20,332.02	$ 14,424.68	$ 17,393.16	$ 11,814.66	$ 13,525.52	$ 13,261.35
March	$ 54,129.34	$ 27,244.79	$ 23,820.65	$ 24,483.91	$ 22,465.51	$ 18,400.13	$ 29,723.68	$ 14,297.52	$ 22,488.75	$ 31,894.99	$ 28,522.06
April	$ 21,756.45	$ 21,049.56	$ 19,715.42	$ 12,402.29	$ 17,173.30	$ 14,942.33	$ 12,337.31	$ 14,507.20	$ 13,141.13	$ 19,153.39	$ 5,103.64
May	$ 39,911.87	$ 21,929.87	$ 35,767.22	$ 24,777.71	$ 21,459.68	$ 19,633.28	$ 35,327.14	$ 15,793.57	$ 13,153.83	$ 12,466.90	$ 15,355.02
June	$ 16,347.66	$ 40,420.37	$ 12,909.70	$ 11,949.24	$ 24,254.20	$ 11,847.51	$ 11,567.91	$ 3,419.97	$ 19,572.03	$ 8,814.39	$ 46,041.26
July	$ 22,034.94	$ 26,629.70	$ 24,537.60	$ 36,439.30	$ 23,222.14	$ 23,749.55	$ 22,563.81	$ 15,316.89	$ 20,702.39	$ 21,832.28	$ 24,185.88
August	$ 44,728.58	$ 47,688.64	$ 55,280.39	$ 43,553.00	$ 52,224.56	$ 31,543.98	$ 30,159.98	$ 29,226.32	$ 35,833.05	$ 39,958.46	$ 15,840.26
September	$ 59,581.91	$ 71,728.52	$ 67,811.20	$ 60,793.39	$ 64,036.58	$ 62,980.34	$ 61,130.49	$ 59,544.68	$ 45,694.89	$ 63,117.05	$ 20,171.78
October	$ 23,724.92	$ 39,753.19	$ 43,726.22	$ 25,257.65	$ 34,876.34	$ 22,149.82	$ 12,592.69	$ 17,628.79	$ 14,599.84	$ 16,828.07	
November	$ 18,786.34	$ 38,450.31	$ 23,678.30	$ 21,778.42	$ 17,974.78	$ 13,087.81	$ 18,098.72	$ 15,061.24	$ 20,111.83	$ 24,453.56	
December	$ 26,718.37	$ 25,541.29	$ 21,524.50	$ 29,821.67	$ 16,364.23	$ 9,480.35	$ 10,025.38	$ 11,147.87	$ 8,375.44	$ 16,365.79	
Total	$ 381,319.39	$ 388,169.90	$ 415,827.56	$ 321,985.29	$ 356,117.49	$ 257,284.78	$ 268,106.48	$ 225,632.76	$ 231,124.32	$ 276,028.14	$ 178,340.00

Door County Treasurer - Penalty Collected

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
January	$ 15,114.38	$ 7,367.86	$ 23,601.74	$ 8,541.85	$ 28,905.51	$ 4,568.76	$ 5,077.10	$ 6,147.56	$ 2,816.68	$ 3,801.37	$ 4,957.72
February	$ 11,743.64	$ 6,505.14	$ 20,203.87	$ 6,825.43	$ 6,368.38	$ 10,286.46	$ 7,220.81	$ 8,701.65	$ 5,911.79	$ 6,782.84	$ 6,646.48
March	$ 27,357.42	$ 13,643.24	$ 11,926.05	$ 12,256.92	$ 11,251.35	$ 9,220.75	$ 14,870.61	$ 7,168.73	$ 11,254.20	$ 15,949.41	$ 14,338.87
April	$ 10,878.77	$ 10,880.66	$ 10,005.33	$ 6,243.97	$ 8,586.43	$ 7,522.91	$ 6,175.60	$ 7,263.40	$ 6,569.23	$ 9,597.05	$ 2,554.58
May	$ 19,957.67	$ 11,016.30	$ 17,913.13	$ 12,427.67	$ 10,738.05	$ 9,822.62	$ 17,726.31	$ 7,904.43	$ 6,638.41	$ 6,282.08	$ 7,692.32
June	$ 8,172.68	$ 20,316.78	$ 6,454.49	$ 5,974.44	$ 12,131.40	$ 5,937.95	$ 5,803.64	$ 1,709.91	$ 9,786.58	$ 4,407.20	$ 23,020.18
July	$ 11,014.52	$ 13,369.90	$ 12,334.34	$ 18,247.17	$ 11,610.88	$ 11,879.52	$ 11,281.87	$ 7,664.50	$ 10,370.93	$ 10,931.53	$ 12,104.26
August	$ 22,396.31	$ 24,363.49	$ 27,388.82	$ 21,775.90	$ 26,178.58	$ 15,762.19	$ 15,074.78	$ 14,716.62	$ 17,949.36	$ 19,986.44	$ 7,920.75
September	$ 29,797.97	$ 35,873.00	$ 34,721.92	$ 30,419.07	$ 32,017.76	$ 31,496.89	$ 30,645.93	$ 29,813.94	$ 22,860.98	$ 31,703.54	$ 10,085.87
October	$ 23,724.92	$ 19,876.38	$ 28,547.81	$ 12,637.00	$ 17,438.98	$ 11,103.91	$ 6,296.07	$ 8,790.68	$ 7,378.82	$ 8,410.31	
November	$ 18,786.34	$ 19,434.81	$ 11,838.95	$ 10,890.51	$ 9,002.99	$ 6,543.72	$ 9,058.30	$ 7,539.66	$ 10,116.55	$ 12,226.63	
December	$ 13,358.26	$ 12,772.08	$ 10,797.93	$ 14,912.25	$ 8,339.55	$ 4,879.36	$ 5,012.58	$ 5,582.46	$ 4,195.23	$ 8,166.52	
Total	$ 212,302.88	$ 195,419.64	$ 215,734.38	$ 161,152.18	$ 182,569.86	$ 129,025.04	$ 134,243.60	$ 113,003.54	$ 115,848.76	$ 138,244.92	$ 89,321.03

County of Door Investment Summary

As of September 30, 2020

Updated October 12, 2020 by Steve Wipperfurth, Door County Finance Department

	Tax Costs	Market Value	Maturity Date	Interest Rate	
Local Government Investment Pool (LGIP) - General Fund	19,600,472.75	19,600,472.75	N/A	0.13%	
Local Government Investment Pool (LGIP) - **Highway DK Jurisdictional Transfer**	29,021.31	29,021.31	N/A	0.13%	
American Deposit Management Co. - Money Market Account	2,554,892.68	2,554,892.68	N/A	0.15%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	9/20/2020	2.50%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	3/18/2022	2.43%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/24/2022	0.95%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	1/28/2022	0.75%	*
American Deposit Management Co. - Certificate of Deposit (25 mos.)	245,000.00	245,000.00	12/22/2020	2.81%	*
American Deposit Management Co. - Certificate of Deposit (12 mos.)	245,000.00	245,000.00	9/6/2020	2.32%	*
American Deposit Management Co. - Certificate of Deposit (36 mos.)	245,000.00	245,000.00	4/30/2022	2.72%	*
American Deposit Management Co. - Certificate of Deposit (12 mos.)	245,000.00	245,000.00	5/12/2021	1.00%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	200,000.00	200,000.00	10/26/2021	2.18%	*
American Deposit Management Co. - Certificate of Deposit (25 mos.)	245,000.00	245,000.00	8/14/2022	1.14%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	1/9/2022	2.13%	*
American Deposit Management Co. - Certificate of Deposit (15 mos.)	245,000.00	245,000.00	8/24/2021	1.19%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	120,000.00	120,000.00	8/26/2021	1.74%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	2/21/2022	2.20%	*
American Deposit Management Co. - Certificate of Deposit (12 mos.)	245,000.00	245,000.00	10/11/2021	2.13%	*
American Deposit Management Co. - Certificate of Deposit (27 mos.)	245,000.00	245,000.00	6/27/2021	2.83%	*
American Deposit Management Co. - Certificate of Deposit (30 mos.)	245,000.00	245,000.00	2/23/2021	2.75%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	7/29/2021	2.47%	*
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	1/29/2022	0.45%	
American Deposit Management Co. - Certificate of Deposit (18 mos.)	245,000.00	245,000.00	6/7/2021	2.18%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	8/4/2022	0.50%	*
American Deposit Management Co. - Certificate of Deposit (23 mos.)	245,000.00	245,000.00	11/21/2020	2.90%	*
American Deposit Management Co. - Certificate of Deposit (24 mos.)	245,000.00	245,000.00	5/6/2022	1.01%	*
American Deposit Management Co. - Certificate of Deposit (16 mos.)	245,000.00	245,000.00	8/23/2021	1.14%	*
American Deposit Management Co. - Certificate of Deposit (13 mos.)	245,000.00	245,000.00	6/27/2021	0.95%	*
American Deposit Management Co. - Certificate of Deposit (27 mos.)	245,000.00	245,000.00	11/22/2021	2.67%	*
American Deposit Management Co. - Certificate of Deposit (13 mos.)	245,000.00	245,000.00	10/28/2021	2.13%	*
Associated Bank - Tax Collections Checking Account	101.00	101.00	N/A	0.00%	
Associated Bank - Money Market Account	2,271,537.98	2,271,537.98	N/A	0.15%	
Associated Trust - Federal Farm Credit Bank	600,000.00	604,368.00	7/26/2023	2.00%	
Associated Trust - Federal Farm Credit Bank	9,100,000.00	9,243,416.00	1/24/2024	1.67%	
Associated Trust - Federal Farm Credit Bank	2,819,263.10	2,877,961.45	5/14/2024	1.53%	
Associated Trust - Federal Farm Credit Bank	1,000,000.00	1,016,040.00	2/3/2025	1.68%	
Associated Trust - Federal Farm Credit Bank	350,000.00	349,821.50	8/10/2023	0.32%	
Associated Trust - Federal Farm Credit Bank	500,000.00	499,680.00	9/8/2023	0.22%	
Associated Trust - Freddie Mac	300,000.00	298,782.00	8/12/2025	0.60%	
Associated Trust - Fannie Mae	300,000.00	299,298.00	8/12/2025	0.56%	
Associated Trust - U.S. Treasury Note	325,000.00	326,014.00	11/30/2020	2.00%	
Associated Trust - U.S. Treasury Note	350,000.00	354,301.50	4/15/2021	2.35%	
Associated Trust - Oshkosh WI School District	155,000.00	155,010.85	3/1/2022	0.30%	
Associated Trust - West Ottawa MI Public School District	200,000.00	200,304.00	5/1/2022	0.64%	
Associated Trust - Bank of North America Certificate of Deposit (36 mos)	150,000.00	155,698.50	1/24/2023	1.80%	
Associated Trust - Sallie Mae Bank/Salt Lke Certificate of Deposit (36 mos)	245,000.00	254,863.70	1/23/2023	1.89%	
Associated Trust - Wells Fargo Natl Bank West Certificate of Deposit (36 mos)	245,000.00	254,934.75	1/30/2023	1.89%	
Associated Trust - Ally Bank Certificate of Deposit (36 mos)	245,000.00	254,371.25	1/30/2023	1.80%	
Associated Trust - Alma Bank Certificate of Deposit (36 mos)	245,000.00	253,271.20	2/7/2023	1.60%	
Associated Trust - Morgan Stanley Bank Certificate of Deposit (36 mos)	245,000.00	254,655.45	1/30/2023	1.85%	
Associated Trust - Metro Credit Union Certificate of Deposit (24 mos)	245,000.00	250,213.60	1/31/2022	1.70%	
Associated Trust - Merrick Bank Certificate of Deposit (36 mos)	245,000.00	253,790.60	1/31/2023	1.70%	
Associated Trust - Nextier Bank Certificate of Deposit (24 mos)	245,000.00	250,088.65	2/22/2022	1.60%	
Associated Trust - Raymond James Bank Certificate of Deposit (36 mos)	245,000.00	253,942.50	2/14/2023	1.70%	
Associated Trust - Green State Credit Union Certificate of Deposit (24 mos)	245,000.00	250,213.60	1/31/2022	1.70%	
Associated Trust - Goldman Sachs Bank Certificate of Deposit (24 mos)	245,000.00	249,498.20	11/8/2021	1.75%	
Associated Trust - Goldman Sachs Bank Government Money Market	2,527,145.21	2,527,145.21	N/A	0.13%	
Johnson Bank - Certificate of Deposit (18 mos.)	258,473.59	258,473.59	6/23/2021	1.25%	**
Nicolet National Bank - Checking Account	4,418,662.08	4,418,662.08	N/A	0.10%	
Nicolet National Bank/CDARS - Certificate of Deposit (24 mos.)	1,038,756.63	1,051,113.66	4/22/2021	2.37%	**
Nicolet National Bank - Certificate of Deposit (24 mos.)	264,284.46	271,188.31	3/12/2021	2.58%	**
Notes Receivable from School District of Sturgeon Bay	90,000.00	90,000.00	4/1/2022	1.56%	
Wisconsin Investment Series Cooperative (WISC) - Investment Series and CMS Accounts, combined	57,441.07	57,441.07	N/A	0.07%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	241,700.00	241,700.00	1/19/2021	2.23%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (12 mos.)	248,900.00	248,900.00	8/12/2021	0.42%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	234,700.00	234,700.00	2/8/2021	3.04%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (9 mos.)	249,148.99	249,624.74	12/30/2020	0.97%	
Wisconsin Investment Series Cooperative (WISC) - Certificate of Deposit (24 mos.)	241,000.00	241,000.00	11/8/2021	1.79%	
Dana Investment Account (Mortgage -Backed Securities)	347,536.61	386,753.20	N/A	0.40%	**
Investment Total	**59,963,037.46**	**60,338,266.88**			

*** THIS IS THE MONTH-END BALANCE FROM THE PREVIOUS MONTH, SINCE THIS STATEMENT HAD NOT YET BEEN RECEIVED AT THE TIME THAT THIS REPORT WAS PREPARED.**

**** YEAR-TO DATE AVERAGE YIELD (NET OF INVESTMENT MANAGEMENT FEES) ON AVERAGE COST.**

Investment Percentage Distribution: LGIP	19,629,494.06	32.53%
Checking/Money Market Accounts	11,829,780.02	19.61%
U.S. Treasury/Securities	16,224,997.30	26.89%
Certificates of Deposit	12,177,242.30	20.18%
Notes Receivable	90,000.00	0.15%
DANA	386,753.20	0.64%
Total	**60,338,266.88**	**100.00%**

Revenues from General Fund Investments	2020 Budget	2020 YTD	% Received
Interest on Investments	840,000.00	453,015.76	53.93%
Return on Mortgage-Backed Securities	5,625.00	1,695.91	30.15%
Totals	845,625.00	454,711.67	53.77%

	Market Value	Total Return YTD, Net of
Solid Waste Escrow -Long-Term Care (Fund 209)	1,185,046.70	-

DOOR COUNTY BANK ACCOUNTS IN TRUST

Month Ending: September 30, 2020

Updated October 12, 2020 by Steve Wipperfurth, Door County Finance Department

	Beginning Balance Per Statement	Add: Deposits *	Less: Cancelled Checks	Add: Interest	Less: Fees/Other Deductions **	Ending Bank Statement Balance
Sheriff:						
Jail Inmate Trust (Nicolet)***	38,539.36			-	-	38,539.36
Drug Enforcement (North Shore)	6,646.32	-	-	0.83	-	6,647.15
Human Services						
Representative Payee Acct. (Nicolet)***	73,507.59				-	73,507.59
Senior Center Nutrition (Nicolet)	2,929.00	1,193.55	(2,929.00)	-		1,193.55
Senior Center Nutrition (Associated)	8,333.05	4,622.31	(8,333.05)	-		4,622.31
District Attorney Trust Account (Nicolet)	10,444.29	332.94	(783.91)	-	-	9,993.32
Clerk of Courts-Summary (Nicolet)***	499,720.70				-	499,720.70
Less: Clerk of Courts-Held in Trust***	(400,166.25)			-	-	(400,166.25)
Sunshine Fund (Nicolet)	1,551.20	24.43	-	-	-	1,575.63
Veterans Service Council (Nicolet)	13,724.98	500.00	(3,137.15)	-	-	11,087.83
Library (Nicolet)	2,287.52	8,750.00	(8,436.96)	-	-	2,600.56
TOTALS	**257,517.76**	**15,423.23**	**(23,620.07)**	**0.83**	**-**	**249,321.75**

*** The amount shown in this column for "Clerk of Courts-Held in Trust" is the net change in the trust account balance during the month.**

**** Any positive amounts shown in the column labeled "Fees/Other Deductions" represent service charges from a previous month that were refunded or paid for by the department (in the case of orders for checks or deposit tickets).**

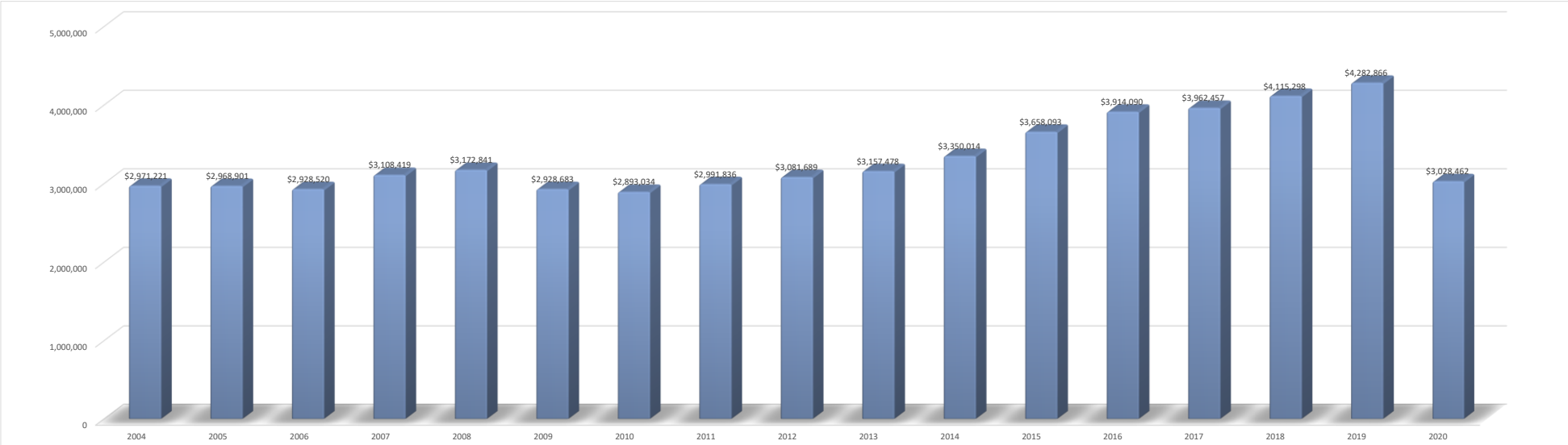
***** This is the month-end balance from the previous month, since this statement was not available at the time that this report was prepared.**

DOOR COUNTY WISCONSIN

0.5% Sales Tax Rebate Collection History, January, 2004 thru September, 2020

Month Received	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	*(Sales for Month of)*
Jan	$ 202,568	$ 184,436	$ 192,699	$ 164,664	$ 166,954	$ 194,133	$ 197,464	$ 172,867	$ 150,070	$ 190,692	$ 222,760	$ 234,126	$ 262,179	$ 211,998	$ 197,823	$ 273,070	**$ 298,987**	*(Nov)*
Feb	$ 198,820	$ 221,403	$ 210,999	$ 242,547	$ 227,617	$ 175,000	$ 144,826	$ 212,513	$ 234,896	$ 192,825	$ 200,069	$ 182,565	$ 204,410	$ 266,561	$ 294,339	$ 290,852	**$ 330,913**	*(Dec)*
March	$ 165,110	$ 139,717	$ 175,440	$ 169,046	$ 213,385	$ 172,535	$ 161,230	$ 161,906	$ 155,129	$ 162,310	$ 182,416	$ 171,130	$ 195,203	$ 211,766	$ 198,944	$ 211,337	**$ 229,777**	*(Jan)*
April	$ 147,138	$ 158,899	$ 149,963	$ 160,198	$ 149,969	$ 141,624	$ 164,071	$ 155,243	$ 124,272	$ 154,690	$ 169,317	$ 218,027	**$ 287,266**	$ 185,464	$ 178,122	$ 193,950	$ 209,211	*(Feb)*
May	$ 150,766	$ 155,857	$ 174,779	$ 175,761	$ 186,724	$ 174,329	$ 138,257	$ 140,806	$ 209,173	$ 203,393	$ 205,490	$ 217,611	$ 185,645	$ 231,900	**$ 254,044**	$ 253,811	$ 222,043	*(March)*
June	$ 205,199	$ 223,661	$ 221,297	$ 235,315	$ 199,943	$ 195,264	$ 215,690	$ 213,900	$ 216,350	$ 180,364	$ 187,608	$ 236,927	**$ 304,099**	$ 281,925	$ 284,725	$ 266,349	$ 239,267	*(April)*
July	$ 257,375	$ 248,624	$ 253,161	$ 279,391	$ 270,198	$ 292,858	$ 278,796	$ 304,873	$ 253,695	$ 317,710	$ 338,410	$ 370,861	$ 358,121	$ 354,873	$ 392,287	**$ 444,423**	$ 413,655	*(May)*
Aug	$ 314,694	$ 347,523	$ 353,162	$ 366,325	$ 416,177	$ 278,877	$ 281,811	$ 343,137	$ 422,498	$ 426,927	$ 457,286	$ 412,462	$ 438,177	$ 506,672	**$ 612,799**	$ 570,278	$ 513,189	*(June)*
Sept	$ 382,785	$ 370,347	$ 362,264	$ 374,740	$ 362,360	$ 392,082	$ 438,668	$ 400,437	$ 392,873	$ 369,808	$ 352,942	$ 467,420	$ 492,873	$ 489,378	$ 437,497	$ 438,280	**$ 571,420**	*(July)*
Oct	$ 383,438	$ 333,084	$ 312,668	$ 334,617	$ 391,602	$ 369,776	$ 353,927	$ 310,984	$ 364,323	$ 389,095	$ 444,035	$ 457,574	$ 449,303	$ 433,956	$ 489,571	**$ 561,281**		*(Aug)*
Nov	$ 296,224	$ 316,127	$ 363,243	$ 369,611	$ 334,516	$ 276,142	$ 247,201	$ 329,297	$ 350,025	$ 350,974	$ 323,406	$ 345,890	$ 418,609	**$ 490,129**	$ 484,654	$ 477,028		*(Sept)*
Dec	$ 267,104	$ 269,223	$ 234,724	$ 236,204	$ 228,102	$ 240,769	$ 245,800	$ 245,873	$ 208,385	$ 218,690	$ 266,275	**$ 343,500**	$ 318,205	$ 297,835	$ 290,493	$ 302,207		*(Oct)*
Annual	$ -	$ -	$ (75,879)	$ -	$ 25,294	$ 25,294	$ 25,293	$ -	$ -	$ -	$ -	$ -	$ -	$ -				
Total	**$ 2,971,221**	**$ 2,968,901**	**$ 2,928,520**	**$ 3,108,419**	**$ 3,172,841**	**$ 2,928,683**	**$ 2,893,034**	**$ 2,991,836**	**$ 3,081,689**	**$ 3,157,478**	**$ 3,350,014**	**$ 3,658,093**	**$ 3,914,090**	**$ 3,962,457**	**$ 4,115,298**	**$ 4,282,866**	**$ 3,028,462**	***$ 86,112***
% to Budget	**114.28%**	**114.19%**	**108.46%**	**107.19%**	**105.76%**	**97.62%**	**96.43%**	**103.88%**	**104.46%**	**102.46%**	**106.50%**	**112.90%**	**116.15%**	**114.85%**	**109.74%**	**114.21%**	**80.76%**	**Year-to-Date**
Budgeted	**$ 2,600,000**	**$ 2,600,000**	**$ 2,700,000**	**$ 2,900,000**	**$ 3,000,000**	**$ 3,000,000**	**$ 3,000,000**	**$ 2,880,000**	**$ 2,950,000**	**$ 3,081,590**	**$ 3,145,590**	**$ 3,240,000**	**$ 3,370,000**	**$ 3,450,000**	**$ 3,750,000**	**$ 3,750,000**	**$ 3,750,000**	**2020 vs 2019**
Subsequent Levy Offset	$ 371,221	$ 368,901	$ 228,520	$ 208,419	$ 172,841	$ -	$ -	$ 111,836	$ 131,689	$ 75,888	$ 204,424	$ 418,093	$ 544,090	$ 512,457	$ 365,298	**$ 532,866**		

Ahead (behind) same month in prior year	**$ 133,140**
Average % to Date for this time period should be	**75.00%**



DOOR COUNTY
UNASSIGNED FUND BALANCE (located within the General Fund)
As of September 30, 2020

The following information on the General Fund is being provided to the Door County Board of Supervisors pursuant to Rule 19:

	Audited	
Unassigned Fund Balance--General Fund as of 12/31/2019	**$ 19,198,050.48**	
2020 Approved Changes to Unassigned Fund Balance:		
Transfer from Unassigned Fund Balance included in 2020 Budget - for Jail Door CIP Project	(130,000.00)	
Transfer from Unassigned Fund Balance included in 2020 Budget - for Human Services Reserve	(792,538.00)	
Transfer of Non-Budgeted Funds - 56 N 4th Ave Building 2019 Property Tax Bill - Resolution 2020-31	*(18,004.00)*	
Transfer of Non-Budgeted Funds - Email Archival Solution - Resolution 2020-33	(23,416.67)	
	(963,958.67)	
Available Unassigned Fund Balance 9/30/2020	**$ 18,234,091.81**	***Unaudited***

Steve Wipperfurth, Finance Director

	As of 12/31/2017	As of 12/31/2018	As of 12/31/2019	As of 9/30/2020
Unassigned Fund Balance	$ 14,841,408.21	$ 16,996,928.24	$ 15,634,828.24	$ 18,234,091.81

Unassigned Fund Balance is designed to serve as a measure of the fund's financial resources available for appropriation and has a direct impact on bond ratings and borrowing power of the county.

Current Unassigned Fund Balance	$ 18,234,091.81
General Fund Budgeted Expenditures - 2020	$ 33,688,152.00
All Other Budgeted Funds Requiring Tax Levy - 2020	$ 27,199,151.00

The County's current unassigned fund balance of $ 18,234,091.81 represents approximately **29.94728%** of its governmental funds budgeted expenditures. This level of funding is above the the 12%-15% reserve funding levels set forth in Resolution 72-03 adopted August 26, 2003.

From the policy: 12% is the base per County Board Policy at which point the County would never want to let the unassigned fund balance reserved for working capital go below.

Note:

The amount above (below) the upper limit of 15% which, if above, could be a consideration for unforeseen expenditures	**$ 9,100,996.36**
15% Upper Limit would equate to an unassigned fund balance of	**$ 9,133,095.45**
12% Lower Limit would equate to an unassigned fund balance of	**$ 7,306,476.36**

Door County Contingency Accounts
September 30, 2020

General Contingency

#100.06.1161.59103

2019 Contingency Balance Carryforward (Estimated)	**Audited**	$ 437,198.55
2020 Budget for Contingency Expense		$ 150,000.00
Total General Contingency Available for 2020		$ 587,198.55

NOTE: The "2019 Contingency Balance Carryforward (Estimated)" shown above does not include the close out of final expenses for 2019 to the General Contingency Balance; this should be completed in May,2020.

Uses - 2020

Expenses Not to Exceed $18,000.00 for expenses related to external financial and operational audit of the Door County Treasurer's Department (Resolution 2020-06)	$ (18,000.00)	
Expenses Not to Exceed $9,999.00 for expenses related to FCC Licenses for Emergency Communications	$ (9,999.00)	
Expenses Not to Exceed $24,000.00 for expenses related to the Youth Apprenticeship Program for the remainder of 2020 (Resolution #2020-16)	$ (24,000.00)	
Expenses Not to Exceed $11,509.68 for expenses related to Email Archive Solution	$ (11,509.68)	
Expenses Not to Exceed $5,000.00 for COVID-19 expenses related to Special Cleaning Machine (Resolution #2020-35)	$ (5,000.00)	
Expenses Not to Exceed $15,000.00 for COVID-19 expenses related to Work from Home Equipment & Conference Room Meeting Equipment (Resolution #2020-35)	$ (15,000.00)	
Expenses Not to Exceed $5,500.00 for COVID-19 expenses related to Equipment & Supplies for Meal Program (Resolution #2020-35)	$ (5,500.00)	
Expenses Not to Exceed $900.00 for COVID-19 expenses related to Face Masks (Resolution #2020-39)	$ (900.00)	
Expenses Not to Exceed $5,424.38 for COVID-19 expenses related to Protective Panels (Resolution #2020-39)	$ (5,424.38)	
Expenses Not to Exceed $20,000.00 for expenses related to the Demo of 442 Michigan Street House (Resolution #2020-52)	$ (20,000.00)	
Expenses Not to Exceed $40,000.00 for expenses related to the John Miles Park Race Track Safety Fence (Resolution #2020-70)	$ (40,000.00)	
Expenses Not to Exceed $26,250.00 for expenses related to the LaSalle Park Shoreline Protection Project (Resolution #2020-__)	*$ (26,250.00)*	
Expenses Not to Exceed $9,999.00 for expenses related to Civil Engineering Services for 980 Housing	*$ (9,999.00)*	
Expenses Not to Exceed $20,000.00 for COVID-19 expenses related to Public Media Campaign (Resolution #2020-__)	*$ (20,000.00)*	
Subtotal		$ (211,582.06)
Available Balance--General Contingency Expense	**Unaudited**	**$ 375,616.49**

Payroll Contingency

Payroll Reserve - #100.32106	**Audited**	$ 2,868,123.42
2020 Budget for Payroll Contingency - #100.06.1161.59101		$ 1,101,021.00
Total Payroll Contingency Available for 2020		$ 3,969,144.42

Uses - 2020

Estimated Cost for 2019 of Compensation Plan Aging and Increases for General Municipal Employees (Resolution 2019-78), Collective Bargaining Agreement with Door County Deputy Sheriff's Association (Resolution 2019-21), Collective Bargaining Agreement with Emergency Medical Service Employees (Resolution 2019-57)	$ (334,837.00)	
Subtotal		$ (334,837.00)
Available Balance--Payroll Contingency Expense/Payroll Reserve	**Unaudited**	**$ 3,634,307.42**

Door County Medical Benefits Fund
For Period thru September 30, 2020

2019 Ending Balance		**Audited**	**$ 5,813,341.62**
2020 Revenues:			
Retired Employees Medical	$ 82,410.70		
County Share Medical	$ 4,692,854.22		
Employee Share Medical	$ 501,690.03		
County Share Dental	$ 243,147.62		
Pro-rated Employee Dental (part-time)	$ 2,586.09		
Miscellaneous	$ 32.62		
Sub-Total All Contributions		$ 5,522,721.28	
Insurance Reimbursements		$ 25,571.69	
Total Revenues to Date			$ 5,548,292.97
2020 Expenditures:			
Claims Paid Medical	$ 2,608,752.46		
Claims Paid Dental	$ 257,344.90		
Prescription/Drug Claims	$ 732,593.33		
Total Claims		$ 3,598,690.69	
Specific Premium (Stop Loss Insurance)		$ 933,418.85	
Administrative and Miscellaneous Fees		$ 94,046.01	
Transfers to Other Funds		$ -	
Total Expenditures to Date			$ 4,626,155.55
2020 Net Gain/(Loss) to Date			**$ 922,137.42**
Current Fund Balance to Date		**Unaudited**	**$ 6,735,479.04**

Notes:

2019 -- Same Time Period Net Gain or (Loss)	**$ 34,475.46**
Difference between same time period-- current year verses prior year	**$ 887,661.96**
Target Reserve to be maintained--based on consultant's recommendations 8/7/2018	**$ 5,200,000.00**

Door County Workers' Compensation Fund
For Period thru September 30, 2020

2019 Ending Fund Balance		**Audited**	**$ 1,642,121.84**
Revenues	$ 407,145.23		
Insurance Reimbursements/Dividends			
Total 2019 Revenues to Date		$ 407,145.23	
Expenditures	$ (342,056.00)		
Transfers Out	$ (470,000.00)		
Total 2019 Expenditures and Transfers Out to Date		$ (812,056.00)	
2020 Net Gain/(Loss) to Date			$ (404,910.77)
Current Fund Balance, to Date		**Unaudited**	**$ 1,237,211.07**

Notes: The Workers' Compensation Modification Rate decreased from 0.93 in 2014 to 0.79 for 2015; it decreased again for 2016, to 0.76; it increased slightly to 0.78 for 2017; and it decreased slightly again to 0.77 for 2018; it increased to 0.80 for 2019; and it decreased to 0.68 for 2020.

Tax Parcel Report

Courtesy of the Door County Land Information Office

... from the Web Map of ...
(//www.co.door.wi.gov)
Door County, Wisconsin
... for all seasons!

May 2019 Orthophoto as default backdrop

Door County can not and does not make any representation regarding the accuracy or completeness, nor the error-free nature, of information depicted on this map. This information is provided to users "as is". The user of this information assumes any and all risks associated with this information. Door County makes no warranty or representation, either express or implied, as to the accuracy, completeness, or fitness for a particular purpose of this information. The Web Map is only a compilation of information and is NOT to be considered a legally recorded map or a legal land survey to be relied upon.

Data Current through 11th September 2020

Parcel Number: 2816210000117 - C OF STURGEON BAY PDF Map#: 05 10
PLSS Section-Town-Range: NW of NE 5-27-26
Property Address:

Owner Name: DOOR COUNTY
Co-Owner:
Mailing Address:
421 NEBRASKA ST
STURGEON BAY, WI 54235

Legal Description (See recorded documents for a complete legal description):
SUBD. 10 COM W LN N14TH AVE & S LN SUBD 10 N88DW217.70'BG N88D W147.90'N18DW329.08'N50DE 30'S18DE52.54'S82DE146.50'N58DE79.52'S307.54'BG.

School District: Sturgeon Bay

Valuations: 2020
- Acres: 1.27
- Land Value: $126500
- Improved Value: $0
- Forest Value: $0

Taxes: 2019
- Real Estate Tax: $3016.53
- Special Tax: $232.78
- Forest Tax: $0.00
- Est Fair-Market Value: $139800

County of Door
FACILITIES & PARKS DEPARTMENT
County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Wayne Spritka
Facilities & Parks Director
(920) 746-2211
Mobil 920-495-2131
wspritka@co.door.wi.us

MEMORANDUM

TO: Finance Director
Finance Committee

FR: Wayne J. Spritka W.J. Spritka
Director, Facilities and Parks

SUBJECT: CHAPTER 980, WIS. STATS. HOUSING PROGRAM COMPLIANCE

DATE: October 14, 2020

The Facilities & Parks Committee meet on 10-14-20 and had preliminary discussions about the Chapter 980, Wi. Stats. With reference to housing requirements of the County. The Committee moved and approved the cost of proposed Civil Engineering Services from Mach IV Engineering. The Committee also moved to forward the cost of the proposal to the Finance Committee for funding approvals. Funding is recommended to be expensed from the general contingency account for $9,999.00.

The Civil Engineering proposal is attached for reference of the proposed services.

#

Attachment: Proposal dated 9-10-20- Mach IV Engineering

time of a reexamination under this section, the court shall appoint an examiner as provided under s. 980.031 (3) upon request of the committed person or the person may retain an examiner. The county shall pay the costs of an examiner appointed by the court as provided under s. 51.20 (18) (a).

(2) Any examiner conducting a reexamination under sub. (1) shall prepare a written report of the reexamination no later than 30 days after the date of the reexamination. The examiner shall provide a copy of the report to the department.

(3) Notwithstanding sub. (1), the court that committed a person under s. 980.06 may order a reexamination of the person at any time during the period in which the person is subject to the commitment order. Any reexamination ordered under this subsection shall conform to sub. (1).

(4) At any reexamination under sub. (1), the treating professional shall prepare a treatment progress report. The treating professional shall provide a copy of the treatment progress report to the department. The treatment progress report shall consider all of the following:

(a) The specific factors associated with the person's risk for committing another sexually violent offense.

(b) Whether the person is making significant progress in treatment or has refused treatment.

(c) The ongoing treatment needs of the person.

(d) Any specialized needs or conditions associated with the person that must be considered in future treatment planning.

(5) Any examiners under sub. (1) and treating professionals under sub. (4) shall have reasonable access to the person for purposes of reexamination, to the person's past and present treatment records, as defined in s. 51.30 (1) (b), and to the person's patient health care records, as provided under s. 146.82 (2) (c).

(6) (a) The department shall submit an annual report comprised of the reexamination report under sub. (1) and the treatment progress report under sub. (4) to the court that committed the person under s. 980.06. A copy of the annual report shall be placed in the person's treatment records. The department shall provide a copy of the annual report to the person committed under s. 980.06, the department of justice, and the district attorney, if applicable. The court shall provide a copy of the annual report to the person's attorney as soon as he or she is retained or appointed.

(b) When the department provides a copy of the report under par. (a) to the person who has been committed under s. 980.06, the department shall provide to the person a standardized petition form for supervised release under s. 980.08 and a standardized petition form for discharge under s. 980.09.

(6m) If a person committed under s. 980.06 is incarcerated at a county jail, state correctional institution, or federal correction institution for a new criminal charge or conviction or because his or her parole was revoked, any reporting requirement under sub. (1), (4), or (6) (a) does not apply during the incarceration period. A court may order a reexamination of the person under sub. (3) if the courts finds reexamination to be necessary. The schedule for reporting established under sub. (1) shall resume upon the release of the person.

(7) At any time before a hearing under s. 980.08 or 980.09, the department may file a supplemental report if the department determines that court should have additional information. The court shall accept the supplemental report and permit testimony from the department regarding the report or any relevant portion of the report.

History: 1993 a. 479; 1999 a. 9; 2005 a. 434; 2009 a. 248; 2013 a. 84 ss. 4 to 7, 9, 13.

As part of an annual review, an involuntary medication order must be reviewed following the same procedure used to obtain the initial order. State v. Anthony D.B. 2000 WI 94, 237 Wis. 2d 1, 614 N.W.2d 435, 98–0576.

It is within the committed person's discretion to ask for an independent examination. The trial court does not have discretion to refuse the request. State v. Thiel, 2001 WI App 32, 241 Wis. 2d 465, 626 N.W.2d 26, 00–0142.

The 6–month time period in [former] sub. (1) for an initial reexamination is mandatory. State ex rel. Marberry v. Macht, 2003 WI 79, 262 Wis. 2d 720, 665 N.W.2d 155, 99–2446.

The Supreme Court's decision to uphold the commitment in *Laxton* in light of the jury instructions in the case was not diametrically different or opposite in character or nature from any clearly established federal law. Laxton v. Bartow, 421 F.3d 565 (2005).

The 14th amendment due process guarantee was violated by a delay of over 22 months between the first annual periodic examination report was provided to the circuit court under s. 980.07 and the circuit court's probable cause hearing under [former] s. 980.09 (2) (a) to determine if facts warranted a hearing on whether the committee was still a sexually violent person. Discharge is not an appropriate remedy for a sexually violent person who is dangerous because he or she suffers from a mental disorder that makes it likely that he or she will engage in acts of sexual violence. Appropriate remedies are motions for mandamus or equitable relief, but because a ch. 980 committee may encounter considerable obstacles to pursuing these remedies, DHFS, the Department of Justice, the bar, and the circuit courts must bear substantial responsibility for ensuring prompt judicial review of annual periodic examination reports. State v. Beyer, 2006 WI 2, 287 Wis. 2d 1, 707 N.W.2d 509, 04–1208.

A rule in a supervised release plan requiring the petitioner to "abide by all rules of any detention, treatment or correctional facility in which [the petitioner] may be confined" was permissible. While the rule did not give DHS the power to detain the petitioner in prison solely for a rules violation, it did require him to abide by all rules of the prison should he find himself detained there for other reasons. State v. Thiel, 2012 WI App 48, 340 Wis. 2d 654, 813 N.W.2d 709, 11–0933.

Sub. (1) (2011 stats.) states that the committed person may retain or have the court appoint an independent examiner "at the time of a reexamination," and s. 980.031 (3) requires the circuit court to appoint, upon request, an independent examiner to perform an examination of the individual's mental condition. That the independent examiner is also to participate at trial or a hearing involving testimony does not limit his or her initial role in examining the committed person "at the time of a reexamination." The committed person does not have to wait until his or her petition has passed the paper review; indeed, the independent examiner is meant to help assess the petitioner's readiness for discharge and gather facts to support the petition, if appropriate. State v. Jones, 2013 WI App 151, 352 Wis. 2d 87, 841 N.W.2d 306, 13–0321.

980.08 Supervised release; procedures, implementation, revocation. (1) Any person who is committed under s. 980.06 may petition the committing court to modify its order by authorizing supervised release if at least 12 months have elapsed since the initial commitment order was entered or at least 12 months have elapsed since the most recent release petition was denied, since supervised release was denied under s. 980.09 (4), or since the most recent order for supervised release was revoked. The director of the facility at which the person is placed may file a petition under this subsection on the person's behalf at any time.

(2) If the person files a timely petition without counsel, the court shall serve a copy of the petition on the district attorney or department of justice, whichever is applicable and, subject to s. 980.03 (2) (a), refer the matter to the authority for indigency determinations under s. 977.07 (1) and appointment of counsel under s. 977.05 (4) (j). If the person petitions through counsel, his or her attorney shall serve the district attorney or department of justice, whichever is applicable.

(2m) The person submitting the petition may use experts or professional persons to support his or her petition. The district attorney or the department of justice may use experts or professional persons to support or oppose any petition.

(3) (a) Within 20 days after receipt of the petition, the court shall appoint one or more examiners for the court who have the specialized knowledge determined by the court to be appropriate, who shall examine the person and furnish a written report of the examination to the court within 60 days after appointment, unless the court for good cause extends this time limit. If the person requests appointment of an examiner within 20 days after the filing of the petition, the court shall appoint an examiner for the person, unless the court appointed an examiner under s. 980.031 (3) or 980.07 (1) for the current reexamination period. If a report filed by an examiner appointed under s. 980.07 (1) to conduct a reexamination of the person's mental condition within the 6 months preceding the filing of the petition supports supervised release, the court may appoint that examiner as the examiner for the person under this subsection.

(b) The examiners appointed under par. (a) shall have reasonable access to the person for purposes of examination and to the person's past and present treatment records, as defined in s. 51.30 (1) (b), and patient health care records, as provided under s. 146.82 (2) (c). If any such examiner believes that the person is appropriate for supervised release under the criteria specified in sub. (4) (cg), the examiner shall report on the type of treatment and services that the person may need while in the community on

supervised release. The county shall pay the costs of an examiner appointed under par. (a) as provided under s. 51.20 (18) (a).

(4) (a) The court, without a jury, shall hear the petition within 120 days after the report of the court−appointed examiner appointed under sub. (3) (a) is filed with the court, unless the court for good cause extends this time limit. Expenses of proceedings under this subsection shall be paid as provided under s. 51.20 (18) (b), (c), and (d).

(c) In making a decision under par. (cg), the court may consider, without limitation because of enumeration, the nature and circumstances of the behavior that was the basis of the allegation in the petition under s. 980.02 (2) (a), the person's mental history and present mental condition, where the person will live, how the person will support himself or herself, and what arrangements are available to ensure that the person has access to and will participate in necessary treatment, including pharmacological treatment using an antiandrogen or the chemical equivalent of an antiandrogen if the person is a serious child sex offender. A decision under par. (cg) on a petition filed by a person who is a serious child sex offender may not be made based on the fact that the person is a proper subject for pharmacological treatment using an antiandrogen or the chemical equivalent of an antiandrogen or on the fact that the person is willing to participate in pharmacological treatment using an antiandrogen or the chemical equivalent of an antiandrogen.

(cg) The court may not authorize supervised release unless, based on all of the reports, trial records, and evidence presented, the court finds that all of the following criteria are met:

1. The person is making significant progress in treatment and the person's progress can be sustained while on supervised release.

2. It is substantially probable that the person will not engage in an act of sexual violence while on supervised release.

3. Treatment that meets the person's needs and a qualified provider of the treatment are reasonably available.

4. The person can be reasonably expected to comply with his or her treatment requirements and with all of his or her conditions or rules of supervised release that are imposed by the court or by the department.

5. A reasonable level of resources can provide for the level of residential placement, supervision, and ongoing treatment needs that are required for the safe management of the person while on supervised release.

(cj) The person has the burden of proving by clear and convincing evidence that the person meets the criteria in par. (cg).

(dm) 1. If the court finds that all of the criteria in par. (cg) are met, the court shall order the county of the person's residence, as determined by the department of health services under s. 980.105, to prepare a report. The county shall create a temporary committee to prepare the report for the county. The committee shall consist of the county department under s. 51.42, a representative of the department of health services, a local probation or parole officer, the county corporation counsel or his or her designee, and a representative of the county that is responsible for land use planning or the department of the county that is responsible for land information. In the report, the county shall identify an appropriate residential option in that county while the person is on supervised release. In counties with a population of 750,000 or more, the committee shall select a residence in the person's city, village, or town of residence, as determined by the department of health services under s. 980.105 (2m). The report shall demonstrate that the county has contacted the landlord for that residential option and that the landlord has committed to enter into a lease. The county shall when identifying an appropriate residential option:

a. Ensure that the person's placement is into a residence that is not less than 1,500 feet from any school premises, child care facility, public park, place of worship, or youth center. A person is not in violation of a condition or rule of supervised release under sub. (7) (a) if any school premises, child care facility, public park, place of worship, or youth center is established within 1,500 feet from the person's residence after he or she is placed in the residence under this section.

b. If the person committed a sexually violent offense against an adult at risk, as defined in s. 55.01 (1e), or an elder adult at risk, as defined in s. 46.90 (1) (br), ensure that the person's placement is into a residence that is not less than 1,500 feet from a nursing home or an assisted living facility. A person is not in violation of a condition or rule of supervised release under sub. (7) (a) if a nursing home or an assisted living facility is established within 1,500 feet from the person's residence after he or she is placed in the residence under this section.

c. If the person is a serious child sex offender, ensure that the person's placement is into a residence that is not on a property adjacent to a property where a child's primary residence exists. For the purpose of this subdivision, adjacent properties are properties that share a property line without regard to a public or private road if the living quarters on each property are not more than 1,500 feet apart. A person is not in violation of a condition or rule of supervised release under sub. (7) (a) if a child establishes primary residence in a property adjacent to the person's residence after the person is placed in the residence under this section.

2. When preparing the report, the county shall consult with a local law enforcement agency having jurisdiction over the residential option. The law enforcement agency may submit a written report that provides information relating to the residential option, and, if the law enforcement agency submits a report, the county department shall include the agency's report when the county department submits its report to the department of health services.

3. To assist the county in identifying appropriate residential options for the report, within 30 days after the court orders the county to prepare the report, the department of health services shall determine the identity and location of known and registered victims of the person's acts by searching its victim database and consulting with the office of victim services in the department of corrections, the department of justice, and the county coordinator of victims and witnesses services in the county of intended placement, the county where the person was convicted, and the county of commitment. The county may consult with the department of health services on other matters while preparing the report and the department of health services shall respond within 10 days.

4. The county shall submit its report to the department of health services within 120 days following the court order. A county that does not submit its report within 120 days violates the person's rights under s. 51.61, and each day that the county does not submit the report after the 120 days have expired constitutes a separate violation under s. 51.61. Notwithstanding s. 51.61 (7), any damages beyond costs and reasonable actual attorney fees recovered by the person for a violation shall be deposited into the appropriation account under s. 20.435 (2) (gz).

(f) The court shall direct the department to use the report submitted under par. (dm) to prepare a supervised release plan for the person that identifies the residential option the county identified in its report. The plan shall also address the person's need, if any, for supervision, counseling, medication, community support services, residential services, vocational services, and alcohol or other drug abuse treatment. The supervised release plan shall be submitted to the court within 30 days after the county submitted its report under par. (dm). The court may grant one extension of up to 30 days of this time period for good cause.

(g) The court shall review the plan submitted by the department under par. (f). If the details of the plan adequately meet the treatment needs of the individual and the safety needs of the community, then the court shall approve the plan and determine that supervised release is appropriate. If the details of the plan do not adequately meet the treatment needs of the individual or the safety needs of the community, then the court shall determine that supervised release is not appropriate or direct the preparation of another supervised release plan to be considered by the court under this paragraph. If the plan is inadequate under this paragraph due to

the residential option, the court shall order the county to identify and arrange to lease another residential option and to prepare a new report under par. (dm). If the plan is inadequate under this paragraph due to the treatment options, the court shall order the department to prepare another plan under par. (f).

(6m) An order for supervised release places the person in the custody and control of the department. The department shall arrange for control, care and treatment of the person in the least restrictive manner consistent with the requirements of the person and in accordance with the plan for supervised release approved by the court under sub. (4) (g). A person on supervised release is subject to the conditions set by the court and to the rules of the department. Within 10 days of imposing a rule, the department shall file with the court any additional rule of supervision not inconsistent with the rules or conditions imposed by the court. If the department wants to change a rule or condition of supervision imposed by the court, the department must obtain the court's approval. Before a person is placed on supervised release by the court under this section, the court shall so notify the municipal police department and county sheriff for the municipality and county in which the person will be residing. The notification requirement under this subsection does not apply if a municipal police department or county sheriff submits to the court a written statement waiving the right to be notified.

(7) (a) If the department believes that a person on supervised release, or awaiting placement on supervised release, has violated, or threatened to violate, any condition or rule of supervised release, the department may petition for revocation of the order granting supervised release as described in par. (c) or may detain the person.

(b) If the department believes that a person on supervised release, or awaiting placement on supervised release, is a threat to the safety of others, the department shall detain the person and petition for revocation of the order granting supervised release as described in par. (c).

(c) If the department concludes that the order granting supervised release should be revoked, it shall file with the committing court a statement alleging the violation and or threat of a violation and a petition to revoke the order for supervised release and provide a copy of each to the regional office of the state public defender responsible for handling cases in the county where the committing court is located. If the department has detained the person under par. (a) or (b), the department shall file the statement and the petition and provide them to the regional office of the state public defender within 72 hours after the detention, excluding Saturdays, Sundays and legal holidays. Pending the revocation hearing, the department may detain the person in a jail or a facility described under s. 980.065. The court shall refer the matter to the authority for indigency determinations under s. 977.07 (1) and appointment of counsel under s. 977.05 (4) (j). The determination of indigency and the appointment of counsel shall be done as soon as circumstances permit.

(d) The court shall hear the petition within 30 days, unless the hearing or time deadline is waived by the detained person. A final decision on the petition to revoke the order for supervised release shall be made within 90 days of the filing. Pending the revocation hearing, the department may detain the person in the county jail or return him or her to institutional care.

(8) (a) If the court finds after a hearing, by clear and convincing evidence, that any rule or condition of release has been violated and the court finds that the violation of the rule or condition merits the revocation of the order granting supervised release, the court may revoke the order for supervised release and order that the person be placed in institutional care. The court may consider alternatives to revocation. The person shall remain in institutional care until the person is discharged from the commitment under s. 980.09 or is placed again on supervised release under sub. (4) (g).

(b) If the court finds after a hearing, by clear and convincing evidence, that the safety of others requires that supervised release be revoked the court shall revoke the order for supervised release and order that the person be placed in institutional care. The person shall remain in institutional care until the person is discharged from the commitment under s. 980.09 or is placed on supervised release under sub. (4) (g).

(9) (a) As a condition of supervised release granted under this chapter, for the first year of supervised release, the court shall restrict the person on supervised release to the person's residence except for outings approved by the department of health services that are under the direct supervision of a department of corrections escort and that are for employment or volunteer purposes, religious purposes, educational purposes, treatment and exercise purposes, supervision purposes, or residence maintenance, or for caring for the person's basic living needs.

(b) The department of corrections may contract for the escort services under par. (a).

History: 1993 a. 479; 1995 a. 276; 1997 a. 27, 275, 284; 1999 a. 9 ss. 3223L, 3232p to 3238d; 1999 a. 32; 2001 a. 16; 2003 a. 187; 2005 a. 431, 434; 2007 a. 20 ss. 3929, 3930, 9121 (6) (a); 2007 a. 96, 97; 2013 a. 84; 2015 a. 156; 2017 a. 184.

Cross–reference: See also ch. DHS 98, Wis. adm. code.

Sub. (6m) [formerly s. 980.06 (2) (d)] requires post–hearing notice to the local law enforcement agencies. In re Commitment of Goodson, 199 Wis. 2d 426, 544 N.W.2d 611 (Ct. App. 1996), 95–0664.

Whether in a proceeding for an initial ch. 980 commitment or a later petition for supervised release, there is no requirement that the state prove the person is treatable. State v. Seibert, 220 Wis. 2d 308, 582 N.W.2d 745 (Ct. App. 1998), 97–2554.

As used in this chapter, "substantial probability" and "substantially probable" both mean much more likely than not. This standard for dangerousness does not violate equal protection nor is the term unconstitutionally vague. State v. Curiel, 227 Wis. 2d 389, 597 N.W.2d 697 (1999), 97–1337.

An institutionalized sex offender who agreed to a stipulation providing supervised release, giving up his right to a jury trial on his discharge petition in exchange, had a constitutional right to enforcement of the agreement. State v. Krueger, 2001 WI App 76, 242 Wis. 2d 793, 626 N.W.2d 83, 00–0152.

An indigent sexually violent person is constitutionally entitled to assistance of counsel in bringing a first appeal as of right from a denial of his or her petition for supervised release. State ex rel. Seibert v. Macht, 2001 WI 67, 244 Wis. 2d 378, 627 N.W.2d 881, 99–3354.

A person subject to a proceeding to revoke supervised release is entitled to the same due process protections as afforded persons in probation and parole revocation proceedings. Notice of the grounds that are the basis for the revocation must be given. A court can only base a revocation on the grounds of public safety under sub. (6m) when notice has been properly given. State v. VanBronkhorst, 2001 WI App 190, 247 Wis. 2d 247, 633 N.W.2d 236, 00–3075.

The relevant inquiry under sub. (4) is whether the person's behavior indicates a likelihood to reoffend. A sexual assault need not occur and the person's behavior need not be criminal. State v. Sprosty, 2001 WI App 231, 248 Wis. 2d 480, 636 N.W.2d 213, 00–2404.

Sub. (6m), not s. 806.07 (1) (h), governs granting relief to the state from a ch. 980 committee's supervised release when the committee is confined in an institution awaiting placement on supervised release. Sub. (6m) provides no procedure for initiating revocation other than by the department of health and family services action, preventing courts or prosecutors from initiating revocations. State v. Morford, 2004 WI 5, 268 Wis. 2d 300, 674 N.W.2d 349, 01–2461.

Ch. 980 was not unconstitutionally applied to the defendant when an order for supervised release could not be carried out due to an inability to find an appropriate placement and the defendant remained in custody. Any judicial decision that puts the community at risk because of what agents of government may have done or not done must balance the potential injury to society's interests against the potential benefits that would flow from any rule designed to deter future conduct by those agents. State v. Schulpius, 2006 WI 2, 287 Wis. 2d 44, 707 N.W.2d 495, 02–1056.

A rule regulating the conduct of a sexually violent person on supervised release satisfies the procedural due process requirement of adequate notice if it is sufficiently precise for the probationer to know what conduct is required or prohibited. State v. Burris, 2004 WI 91, 273 Wis. 2d 294, 682 N.W.2d 812, 00–1425.

Under sub. (6m) [formerly s. 980.06 (2) (d)], a circuit court must determine whether any rule or condition of release has been violated or whether the safety of others requires revocation. A circuit court is not required to expressly consider alternatives to revocation before revoking a sexually violent person's supervised release when the court determines that the safety of the public requires the person's commitment to a secure facility. State v. Burris, 2004 WI 91, 273 Wis. 2d 294, 682 N.W.2d 812, 00–1425.

The sufficiency of evidence standard of review applies when reviewing a circuit court's order denying a petition for supervised release under sub. (4). The test for the sufficiency of the evidence to support the order is not whether a reviewing court is convinced by clear and convincing evidence that a person's petition for supervised release should be denied, but whether a circuit court, acting reasonably, could be so convinced by evidence it has a right to believe and accept as true. State v. Brown, 2005 WI 29, 279 Wis. 2d 102, 693 N.W.2d 715, 03–1419.

Sub. (4) (cg) unambiguously places the burden of proof with the committed individual. The appropriate burden of persuasion is clear and convincing evidence. This allocation does not violate the guarantees of due process and equal protection in the Wisconsin and United States Constitutions. State v. West, 2011 WI 83, 336 Wis. 2d 578, 800 N.W.2d 929, 09–1579.

Supervised Release Under Chapter 980: Alternatives to Protect Wisconsin While Upholding the Constitution. Hamrin. 2007 WLR 889.

980.09 Petition for discharge. (1) A committed person may petition the committing court for discharge at any time. The court shall deny the petition under this section without a hearing

Attachment to Resolution #_____

DOOR COUNTY

Request Authorization
For
Transfer of Funds / Change in Budget

I, the undersigned, respectfully request that the Finance Committee approve the following transfer of funds:

FROM:

Description	Fund	Account Exp/Rev	Amount
Contingency Expense	**100**	**06.1161.59103**	**$9,999.00**

TO:

Description	Fund	Account Exp/Rev	Amount
Capital Outlay Expense 980 Housing	**401**	**51.7190.69901.0037A**	**$9,999.00**

Requested transfer of funds for the cost of proposed Civil Engineering Services for 980 Housing. This was approved at the Facilities & Parks Committee meeting on October 14, 2020.

Fiscal Impact

Prior to this requested transfer, the unaudited available balance in the Contingency Expense account is $405,615.49. If this transfer is approved, that available balance would decrease to $395,616.49.
.

Requested By: Wayne Spritka, Facilities & Parks Director Date: 10/14/2020

Funds Available, Verified By: Steve Wipperfurth Date: 10/15/2020

Reviewed by Finance Director: Steve Wipperfurth Date: 10/15/2020

Authorized & Approved by Finance Committee Date _____

Transfer Entered By _____ Date _____

September 10, 2020

Mr. Wayne Spritka
Door County Facilities and Parks Department
421 Nebraska Street
Sturgeon Bay, WI 54235

Re: Proposal for Civil Engineering Services
Door Co. Sheriff's Chapter 980 Housing Project

Dear Mr. Spritka:

Below is our proposal for civil engineering services for the Door Co. Sheriff's Chapter 980 Housing Project. Our understanding is the county seeks to site and design two building pads for two single wide homes at 1201 S Duluth Ave/Door County Justice Center.

Based on our previous project on the site, our proposed scope of services is as follows:

Civil Engineering Scope of Services

1. Topographic Site Survey of project area
2. Existing Site/Demolition Plan
3. Proposed Site Plan
4. Utility Plan
5. Grading Plan
6. Stormwater Management Plan
7. Erosion Control Plan
8. Standard Details
9. Attendance at two planning/site plan approval meetings.
10. Submittals to City of Sturgeon Bay.
11. Submittal of sanitary sewer and water utility extension permits.

Exclusions

1. Soil borings and geotechnical analysis
2. Environmental Site Investigation(s)
3. Wetland Delineation
4. Rezoning/ Conditional Use Permit (if required)
5. Lighting Plan
6. Design of gas utility, electric utility, telephone utilities, and cable utilities will be done by the respective utility. Desired locations and routes on-site to be shown on civil drawings as directed by others.
7. Specifications
8. WNDR NOI application
9. Landscape Plan for municipal approval.
10. Municipal meeting attendance required for site plan approval.
11. Construction Administration
12. Construction Staking.
13. Submittal and review fees.
14. Extra work resulting from changes to the scope of services after work has commenced will be billed on a time and materials basis.

Our fees to provide the above services on a time and expense basis are expected to be ***$9,315.00.***

Thank you for the opportunity to provide this proposal. Please do not hesitate to contact me if you have any questions or require any additional information.

Regards,
MACH IV ENGINEERING & SURVEYING LLC

Joel Ehrfurth, PE

Accepted By

Date

Sturgeon Bay Utilities

Legend

Water Features

- Water Hydrants
- Water Mains

Sewer Features

- Manhole
- Gravity Main

C Camera

DOOR COUNTY

Draft

ROLL CALL Board Memi			
AUSTAD			
BULTMAN			
CHOMEAU			
COUNARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GAUGER			
GUNNLAUGSSON			
HEIM PETER			
KOHOUT			
LIENAU			
LUNDAHL			
NORTON			
ROBILLARD			
TAUSCHER			
THAYSE			
VIRLEE			
VLIES WOTACHEK			
VOGEL			

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve Adopted ☐

1st _____ Defeated ☐

2nd _____

Yes: _____ No: _____ Exc: _____

Reviewed by:

_____, Corp. Counsel

Reviewed by:

_____, Administrator

FISCAL IMPACT: The fiscal impact is a decrease of $26,250.00 to the contingency expense which leaves a balance in this line item of $405,615.49. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 27th day of October, 2020 by the Door County Board of Supervisors.

_____
Jill M. Lau
County Clerk, Door County

Resolution No. 2020-___

TRANSFER OF NON-BUDGETED FUNDS
LASALLE COUNTY PARK SHORELINE PROTECTION

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

WHEREAS, In accordance with § 65.90(5)(a) Wis. Stats. and Rules of #19 the amounts of the various appropriations and the purposes for such appropriations stated in a budget may not be changed unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, The need for shoreline protection, intended to decrease or eliminate erosion, at Robert LaSalle County Park arose in 2020; and

WHEREAS, The need for such shoreline protection was not foreseen, and funds were not appropriated for this purpose in the 2020 budget; and

WHEREAS, The cost of the Robert LaSalle County Park shoreline protection project is not expected to exceed $52,500.00; and

WHEREAS, The Friends of Door County Parks have donated $26,250.00 towards the Robert LaSalle County Park shoreline protection project; and

WHEREAS, The Facilities & Parks Committee, at its October 14, 2020 meeting, authorized proceeding with the Robert LaSalle County Park shoreline protection project, subject to the availability of funds; and

WHEREAS, The Finance Committee is recommending the transfer of up to $26,250.00 from the Door County contingency expense account 100.06.1161.59103 to the Construction LaSalle Park Shoreline Expense account 100.37.5202.69906.6751.

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does hereby approve the transfer of up to $26,250.00 from the Door County contingency expense account 100.06.1161.59103 to the Construction LaSalle Park Shoreline Expense account 100.37.5202.69906.6751.

SUBMITTED BY: FINANCE COMMITTEE

David Englebert, Chair	Nancy Robillard
Daniel Austad	Laura Vlies Wotachek
Alexis Heim Peter	Dale Vogel
Susan Kohout	

County of Door
FACILITIES & PARKS DEPARTMENT
421 Nebraska St
Sturgeon Bay, WI 54235

Wayne J. Spritka
Facilities & Parks Director
(920) 746-9959
dcparks@co.door.wi.us

MEMORANDUM

TO: Finance Committee

FR: Burke J. Pinney
Door County Parks Manager

SUBJECT: Transfer of Funds for Shoreline Protection

DATE: October 14, 2020

Due to record high water levels on Lake Michigan, severe erosion has been occurring along the entire shoreline of the Lake. This is extremely evident at Robert La Salle County park where the shoreline has been losing between 1-3 feet due to erosion each year for the past several years. This erosion has begun to pose a very real threat to pieces of infrastructure located within the park.

On August 6, 2020, the Door County Facilities and Parks Committee toured the County Parks of southern Door County. The Committee was shown the extreme amount of erosion that has taken place on the Lake Michigan shoreline of Robert La Salle County Park. At that time, permits were being written (and subsequently granted) from the Wisconsin DNR and funds raised to pay for the placement of riprap along 150 feet of shoreline at Robert La Salle County Park to protect the shoreline from any further degradation.

On October 14, 2020, the Door County Facilities and Parks Committee passed Draft Resolution 2020-_____, approving the gift of $26,250 from the Friends of the Door County Parks for the protection of 75 feet of shoreline at Robert La Salle County Parks.

On October 14, 2020, the Committee also elected to recommend the transfer of $26,250 from the General contingency fund for Shoreline Protection at Robert La Salle County Park. The generous donation by the Friends of the Door County Parks in the amount of $26,250 is enough (based on the winning bid) to protect 75 feet (or 50%) of the proposed project area. An additional $26,250 is needed to accomplish the goal of protecting the 150 foot stretch of shoreline or risk losing large portions of the park to Lake Michigan.

DOOR COUNTY

Draft

ROLL CALL Board Memi			
AUSTAD			
BULTMAN			
CHOMEAU			
COUNARD			
D. ENGLEBERT			
R. ENGLEBERT			
ENIGL			
FISHER			
GAUGER			
GUNNLAUGSSON			
HEIM PETER			
KOHOUT			
LIENAU			
LUNDAHL			
NORTON			
ROBILLARD			
TAUSCHER			
THAYSE			
VIRLEE			
VLIES WOTACHEK			
VOGEL			

BOARD ACTION

Vote Required: Two Thirds of Entire Membership

Motion to Approve Adopted ☐

1st _____ Defeated ☐

2nd _____

Yes: _____ No: _____ Exc: _____

Reviewed by:

_____, Corp. Counsel

Reviewed by:

_____, Administrator

FISCAL IMPACT: The fiscal impact is a decrease of $20,000.00 to the contingency expense which leaves a balance in this line item of $375,616.49. STW

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 27th day of October, 2020 by the Door County Board of Supervisors.

_____
Jill M. Lau
County Clerk, Door County

Resolution No. 2020-___

TRANSFER OF NON-BUDGETED FUNDS COVID-19 RESPONSE - PUBLIC MEDIA CAMPAIGN

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

WHEREAS, In accordance with § 65.90(5)(a) Wis. Stats. and Rules of #19 the amounts of the various appropriations and the purposes for such appropriations stated in a budget may not be changed unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, The Covid-19 public health emergency was unforeseen and unpredictable; and

WHEREAS, Necessary expenditures incurred due to the COVID-19 public health emergency could not be anticipated and were not accounted for in the 2020 budget; and

WHEREAS, Expenses of actions taken to respond to the COVID-19 public health emergency, such as public media campaigns to facilitate compliance with COVID-19-related public health measures, are deemed necessary expenditures; and

WHEREAS, The cost of the contemplated public media campaign (See: Addendum A, attached), from November 1 through December 31, 2020 is not expected to exceed $20,000.00; and

WHEREAS, The Administrative Committee, at its October 20, 2020, meeting, expressed its support for proceeding with the contemplated public media campaign subject to the availability of funds; and

WHEREAS, The Finance Committee is recommending the transfer of up to $20,000.00 from the Door County contingency expense account 100.06.1161.59103 to the Operating Supplies Emergency Ops expense account 100.06.1161.53110.001.

NOW, THEREFORE, BE IT RESOLVED, That the Door County Board of Supervisors does hereby approve the transfer of up to $20,000.00 from the Door County contingency expense account 100.06.1161.59103 to the Operating Supplies Emergency Ops expense account 100.06.1161.59103 for the contemplated COVID-19 public media campaign.

SUBMITTED BY: FINANCE COMMITTEE

David Englebert, Chair	Nancy Robillard
Daniel Austad	Laura Vlies Wotachek
Alexis Heim Peter	Dale Vogel
Susan Kohout	

COUNTY OF DOOR
County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Ken Pabich
County Administrator
(920) 746-2303
kpabich@co.door.wi.us

TO: Finance Committee

FROM: Ken Pabich, County Administrator

DATE: October 19, 2020

RE: COVID Funding for Public Media Campaign

Background
As an education response to COVID-19, the County did a three-month campaign that included radio, newspaper and billboards (static and digital) between August and the end of October. This period was identified since it is considered our peak tourist season and it also matched with the start of the school year.

Given all of the travel restrictions, Door County is continuing to see high levels of tourist activity and based on initial projections from the Door County Tourism Zone, November and December will remain to be busy with tourism.

Analysis:
The expenses for the campaign through October were covered with Cares Act funding provided by the State. To extend the campaign through the end of the year would be as follows:

Radio:	$7,800
Newspaper:	$5,200
Billboard:	$5,500
Total:	$18,500

While we would continue to track these expenses directly related to COVID-19, there is no specific funding that could be used. Thus, if we would proceed, the County would pay for these expenses from the General Contingency Account and should funding become available we could try for reimbursement.

Recommendation:
From an educational campaign, I think it would be prudent to continue with the campaign. Please note that I would work with Destination Door County to update the messaging for each of the media platforms.

NORTHPOINTE
DEVELOPMENT CORPORATION

Proposal to Develop City of Sturgeon Bay West Waterfront Site

City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, Wisconsin

The following proposal is in response to the City of Sturgeon Bay's request for proposals for development of the site along E. Maple Street, part of the city's West Waterfront Redevelopment Project.

September 23, 2020

DEVELOPMENT PROPOSAL
West Waterfront Site
Sturgeon Bay, WI

EXECUTIVE SUMMARY

Northpointe Development is pleased to provide the following proposal for the acquisition and development of the West Waterfront Site located along E. Maple Street. Northpointe will act as the lead Developer for the project. We applaud the City for publishing the RFP as it will certainly generate development ideas and add much needed housing for Sturgeon Bay. Northpointe is proposing to build 40 rental housing units with a variety of bedroom sizes, including one and two-bedroom units. Our development will focus on housing intended to create a vibrant, family-oriented new neighborhood and attract people and activity to the neighboring downtown and adjoining parkland. This development will be a focal point and catalyst for development in the area. The City of Sturgeon Bay, as documented in the 2019 Housing Study, has a strong need for new rental housing for the community. Our proposal meets the City's needs and would be a great fit for community members looking for quality housing that is safe. In addition, our mixture of bedroom sizes will allow both new and existing working families to have a home near where they work.

We believe that this plan delivers long range financial benefits to the community within a sensible timeline and requires an overall low upfront investment from the City. Northpointe is an experienced and financially stable development team that has successfully delivered similar projects throughout the state. As a long-term owner, we continue to own and successfully operate all the properties we have developed to date. Our proposed improvements mostly rely on financing and sources already available to the development team; however, we are requesting that the city partner with us to provide the land and a sensible amount of additional resources for the development. If selected, we will work with the City and neighborhood to get feedback and address concerns so we can deliver the most complete and desirable layout of buildings and landscaping. Our proposal delivers a feasible and executable plan and brings much needed quality new housing into the community, and we look forward to working with you on this opportunity.

Questions regarding this proposal should be directed to:

Andrew Dumke
Principal
Northpointe Development Corporation
(920) 379-1645
andy@northpointedev.com

NORTHPOINTE
DEVELOPMENT CORPORATION

DEVELOPMENT PROPOSAL
West Waterfront Site
Sturgeon Bay, WI

PROPOSAL HIGHLIGHTS

- 40-unit multifamily development including 1 and 2-bedroom units
- Proposed development will be four stories and includes a pedestrian connection to the adjacent park
- Elevated community room balcony for resident functions
- Proposal to include professional management, sufficient parking (both underground and surface stalls), and a significant level of amenities
- Soil raised for flood protection per ordinance
- Developer requests that the City transfer the site to Northpointe for $1 as well as provide Tax Incremental Financing in an amount needed to balance the sources and uses of the project
- Developer is working with the County to security CDBG Grant funds that can used for the project
- Maximized long-term financial benefits and amenities to the City and community
- Site to connect to existing utilities reducing the need for upfront infrastructure
- Development does not include site B, which could be added to the park
- Development plan intended to be amenable to Council and community feedback

NORTHPOINTE
DEVELOPMENT CORPORATION

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Project Overview
Project Timeline
Site Plan & Building Elevation
Development Team

SECTION 2 — Northpointe Development Overview & Key Staff
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References

SECTION 3 — Financial Projections
Sources and Uses of Funds
City Assistance Request

Section 1
Overall Project Approach & Project Review

The City of Sturgeon Bay has a strong need for new rental housing. Northpointe Development is proposing to develop the West Waterfront Site with a newly constructed 40-unit development. The development will consist of a four-story apartment building containing 19 one-bedroom units and 21 two-bedroom units. 52% of the units will be rented to households with incomes at 80% of the County Median Income, and 48% of the units will be market-rate.

The development will not require significant upfront infrastructure investment from the City as no new public streets are needed to access the development and utilities will be connected from those already existing. This approach allows the City to target most of their resources to the future public park land.

Our projects are sustainably built with high quality materials and will provide many desirable amenities including: on-site professional management, security lighting, community room with large balcony overlooking the water, exercise and fitness room, bike parking, 24 underground parking spaces along with additional surface parking sufficient for households with multiple cars and their guests. All units will have an in-unit washer/dryer included along with other standard appliances. Green infrastructure ideas will be implemented and a bioretention basin will be built on the site to handle stormwater. One full-time employee will be employed on-site at the development, as well as numerous third-party subcontractors for snow removal, lawn care, maintenance, etc.

The financial sources and uses can be found in Section 3. Northpointe Development is asking Door County for a grant of $1,400,000 to be used towards the development of this project. Northpointe is also seeking TIF assistance from the City of Sturgeon Bay as outlined in Section 3. Other sources include debt provided by a local lender and equity funds.

Lastly, Northpointe has earned a top-notch reputation in the industry after years of successful fundings and project completion. Over the last 10 years, Northpointe has built a significant portfolio in the State of Wisconsin, including similar developments, such as Anthem Luxury Living in Oshkosh, Riverfront Senior Apartments in Oshkosh, and Woolen Mills Lofts in Appleton, details of which can be found in Section 2. By choosing a qualified developer that has experience in complex waterfront redevelopment sites, the City will have assurances that the overall development plan will come to fruition.

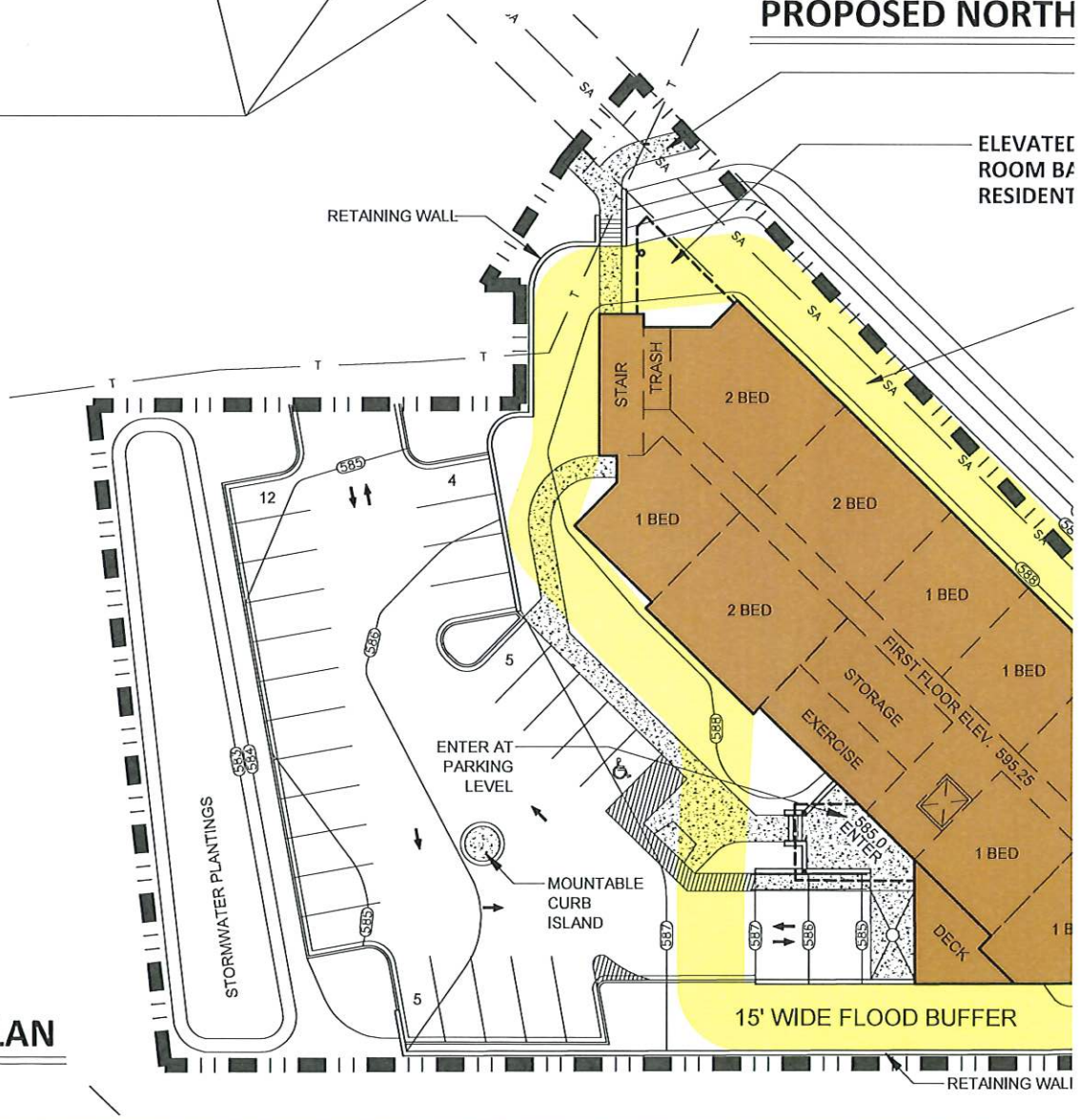
Project Timeline

- Anticipated closing date: March 1, 2021
- Construction commencement: April 1, 2021
- Construction completion: June 1, 2022

OVERALL SITE PLAN

ENLARGED SITE PLAN

PROPOSED NORTH



GRADING PLAN

Project Development Team

The success of Northpointe Development's many apartment projects have included the following partners. If awarded the project, these are the likely entities and contacts that will be involved in the West Waterfront Site Development:

Developers: Northpoint Development Corporation
230 Ohio Street, Suite 200
Oshkosh, WI 54902
(920) 379-1645
Contact: Andrew Dumke
andy@northpointedev.com

Architect: Precedent Architecture, LLC
229 E Division St.
Fond du Lac, WI 54935
(920) 933-2860
Contact: Jonathan Brinkley, AIA, PE
Jonathan.b@precedentarchitecture.com

Engineer: Precedent Architecture, LLC
229 E Division St.
Fond du Lac, WI 54935
(920) 933-2860
Contact: Jonathan Brinkley, AIA, PE
Jonathan.b@precedentarchitecture.com

Contractor: Northcentral Construction Corp
631 South Hickory Street
Fond du Lac, WI 54935
(920) 929-9400
Contact: Mark Dudzinski
Markd@nccbuilds.com

Property Management: ACC Management Group, Inc.
2375 State Road 44
Oshkosh, WI 54904
(920) 966-9905
Contact: Rose Andler
Rose@accmanagementgroup.com

Section 2

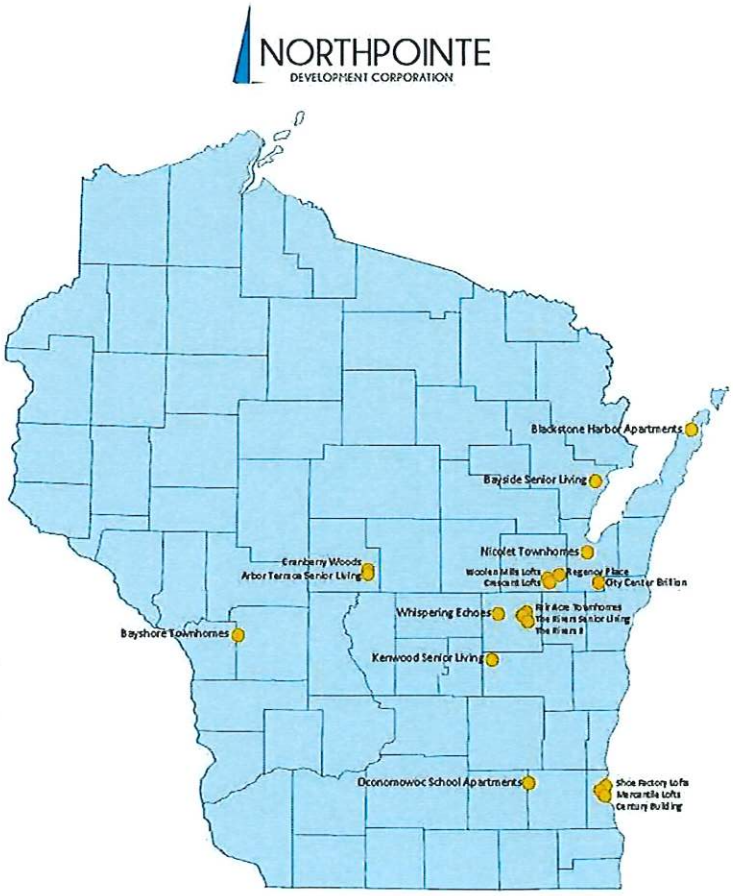
NORTHPOINTE
DEVELOPMENT CORPORATION

230 Ohio Street, Suite 200
Oshkosh, WI 54902
Office: (920) 230-3628
Fax: (920) 230-6484

NORTHPOINTE DEVELOPMENT CORPORATION

Northpointe Development Corporation is a real estate development company created for the purpose of bringing revitalization and development to various neighborhoods in Wisconsin. Northpointe envisions vibrant communities that strengthen neighborhoods, enhance livelihoods, respond to the environment, and connect people and places. The company's mission is to provide sustainable housing for communities in a collaborative, honest, and transparent manner. Northpointe has a great reputation with the communities where we've developed housing and with WHEDA. Northpointe is one of WHEDA's largest and long-term customers and consistently scores the highest developer team score possible for a for profit developer. Northpointe and its principals have the financial capacity to successfully complete the project as well as secure market to above market equity pricing. Personal Financials of Northpoint's principals will be submitted upon request.

Northpointe, as shown below, has developed new construction family and senior apartment housing, historic rehabilitation, and commercial properties throughout Wisconsin. Most of the projects have utilized the Low-Income Housing Tax Credit program as well as other available resources including: Home, TIF, Brownfield Grants, Federal and State Historic Credits. **Connecting with government entities, including the Department of Natural Resources, HUD, WHEDA, WEDC, the Federal Energy Regulatory Commission, etc is commonly required to successfully complete the development project.** The company has received numerous awards including: the 2013 Top Projects Award in Milwaukee, 2015 National Historic Preservation Award, 2014 runner-up for the prestigious J. Timothy Anderson National Award for Excellence, 2017 Wisconsin Trust for Historic Preservation Award, 2019 Remarkable Milwaukee Award and the 2019 Carolyn Kellogg Historic Preservation Award.



Multi Family Developments

Project Name	Location		Units	Property Type
Rivers Senior Living	Oshkosh	WI	60	New Construction 9% LIHTC
Bayshore Townhomes	Sparta	WI	32	New Construction 9% LIHTC
Fair Acre Townhomes	Oshkosh	WI	55	New Construction 9% LIHTC
Kenwood Senior Living	Ripon	WI	24	New Construction 9% LIHTC
The Fountains of West Allis	West Allis	WI	35	Acquisition/Rehab 9% LIHTC
Blackstone Harbor Apts.	Sister Bay	WI	24	New Construction 9% LIHTC
Oconomowoc School Apts	Oconomowoc	WI	55	Adaptive /Historic 9% LIHTC
Nicolet Townhomes	De Pere	WI	60	New Construction 9% LIHTC
Anthem Luxury Living	Oshkosh	WI	80	New Construction 20/80
Mercantile Lofts	Milwaukee	WI	36	Adaptive /Historic 9% LIHTC
Shoe Factory Lofts	Milwaukee	WI	55	Adaptive /Historic 9% LIHTC
The Rivers - Phase II-Senior Living	Oshkosh	WI	40	New Construction 9% LIHTC
Woolen Mills Lofts	Appleton	WI	60	Adaptive /Historic 9% LIHTC
Century Building	Milwaukee	WI	44	Adaptive /Historic 9% LIHTC
Cranberry Woods Townhomes	Wisconsin Rapids	WI	40	New Construction 9% LIHTC
Bayside Senior Apartments	Oconto	WI	42	New Construction 9% LIHTC
Whispering Echoes Townhomes	Winneconne	WI	28	New Construction 9% LIHTC
Regency Place Senior Living	Little Chute	WI	40	New Construction 9% LIHTC
Under Construction				
Arbor Terrace Senior Living	Wisconsin Rapids	WI	40	New Construction 9% LIHTC
City Center	Brillion	WI	40	New Construction 9% LIHTC
Crescent Lofts	Appleton	WI	69	Adaptive /Historic 9% LIHTC
2020 Awards				
The Limerick	Fitchburg	WI	126	New Construction 4% State
Cabrini	Oshkosh	WI	33	Adaptive/ Historic 4% State
Total Units			1,117	

NORTHPOINTE DEVELOPMENT PRINCIPALS

Cal Schultz
420 South Koeller Street
Oshkosh, WI 54902
(920) 303-9404
cal@northpointedev.com

Andy Dumke
230 Ohio Street
Oshkosh, WI 54902
(920) 230-3628
andy@northpointedev.com

Sean O'Brien
2628 Saw Tooth Drive
Fitchburg, WI 53711
(608) 334-5665
sean@northpointedev.com

Callan L. Schultz

Callan Schultz graduated from the University of Wisconsin-Oshkosh with a Bachelor of Business Administration with majors in finance and management information systems and a Masters of Business Administration. Cal is a licensed Wisconsin Real Estate Broker. He was a 1999 class member of the Massachusetts Institute of Technology "Birthing of Giants" program.

Cal formed Keystone Development, LLC in 1999. The company has developed over 2,000 apartment units throughout Wisconsin, Michigan, Ohio and Iowa. In 2011 he and Andy Dumke formed Northpointe Development Corporation for the purpose of developing and owning affordable housing in Wisconsin.

Andrew J. Dumke

Andrew Dumke began developing and managing real estate in 1993. He has grown his portfolio to include multi-family apartments, commercial office buildings, warehouse buildings, and retail centers.
His company Alliance Development has developed over $200,000,000 in real estate. Samples of nationally accredited tenants he works with are Starbucks, Panera, Fed EX/Kinkos, TJ Maxx, JoAnn Fabrics, US Cellular, Verizon, Buffalo Wild Wings, Chipotle, Qdoba, Baker Tilly, Old National Bank, and Olive Garden. Andrew's current portfolio contains over 1,000,000 square feet of commercial office, warehouse, and retail space.

In 2011, Andrew started Northpointe Development Corporation in conjunction with Cal Schultz. The purpose of this entity is to develop, own and provide market-rate, affordable, and senior housing in Wisconsin.

Sean O'Brien

Sean O'Brien joined Northpointe Development as a Partner in 2020. With over 15 years of housing and community development experience, Sean joined to help grow Northpointe Development's state and national footprint.

Prior to joining Northpointe Development, Sean worked at the Wisconsin Housing and Economic Development Authority (WHEDA) for 14 years. The last 6 years of his tenure he was the was the Director of Commercial Lending. As Director, Sean led the development of Wisconsin's Affordable Housing Policy and allocation of the Low-Income Housing Tax Credit Program. In 2018, the Commercial Lending team implemented the State Housing Tax Credit Program which allowed WHEDA to allocate a new credit that has created or preserved approximately a thousand affordable homes annually. For three years, Sean also served on the Community Investment Advisory Council for the Federal Home Loan Bank of Chicago.

Sean is a Verona Area High School Graduate and holds a Bachelor of Business Administration degree from the University of Wisconsin - Madison. In 2019, Sean and his wife Emily created OB Development, LLC with the intention of providing development in consulting services for the creation and preservation of decent, safe and affordable housing.

DEVELOPMENT PROPOSAL
West Waterfront Site
Sturgeon Bay, WI

Examples of Similar Development Projects & References

1. Anthem Luxury Living located at 431 Marion Road, Oshkosh, WI
   Contact: Darlene Brandt, Grants Coordinator for City of Oshkosh; Address: 215 Church Avenue, Oshkosh, WI; Phone: (920) 236-5029; E-mail: dbrandt@ci.oshkosh.wi.us

Photo of development:

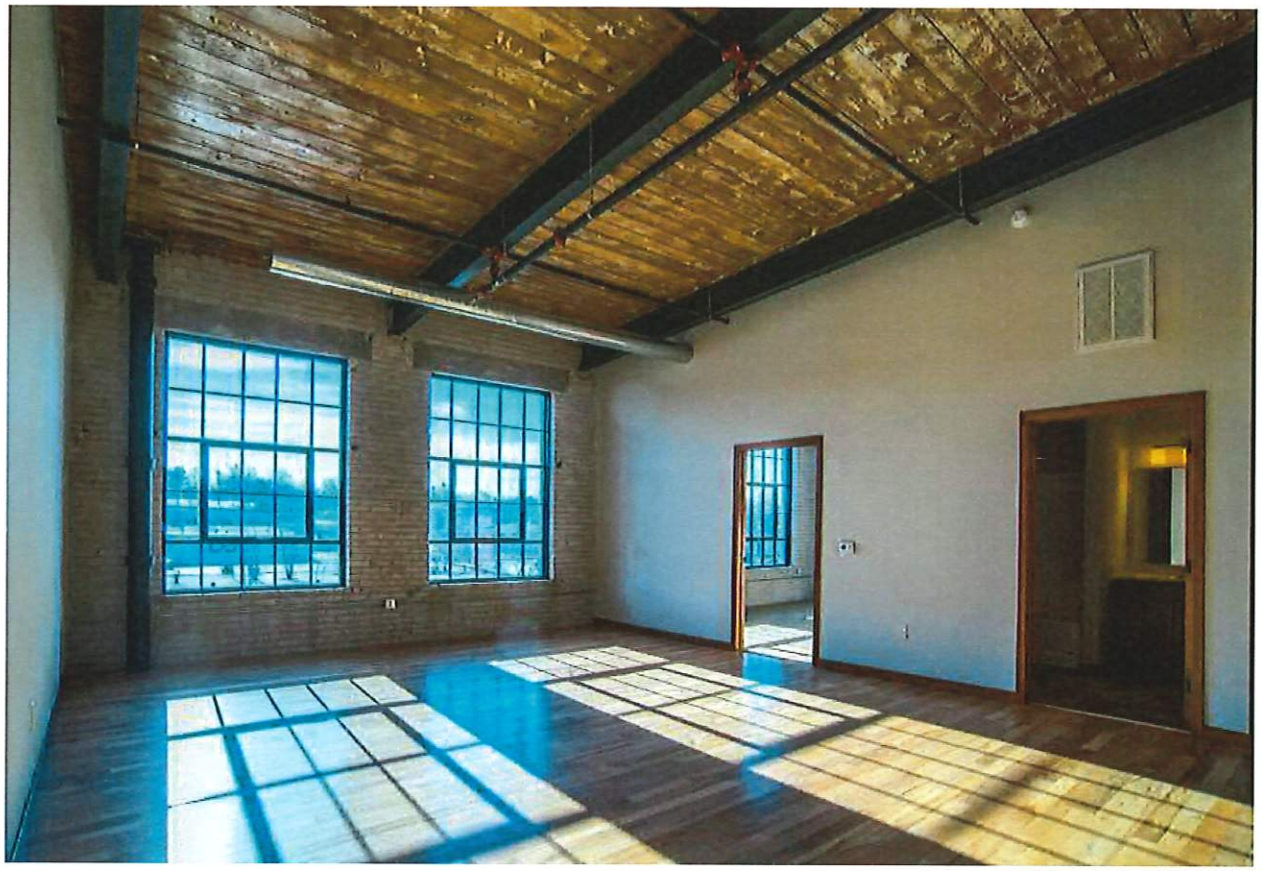
NORTHPOINTE
DEVELOPMENT CORPORATION

2. Riverfront Senior Living located at 475 Marion Road, Oshkosh, WI
   Contact: Darlene Brandt, Grants Coordinator for City of Oshkosh; Address: 215 Church Avenue, Oshkosh, WI; Phone: (920) 236-5029; E-mail: dbrandt@ci.oshkosh.wi.us

Photo of development:

3. Woolen Mills Lofts located at 218 E South Island Street, Appleton, WI
   Contact: Karen Harkness, Director of Community and Economic Development; Address: 100 N. Appleton Street, Appleton, WI; Phone: 920-832-6408; E-mail: Karen.Harkness@Appleton.org

Interior Photo of Development:



SECTION 3
FINANCIAL PROJECTIONS

INCOME		Unit Type	# Units	Current Rents	Proforma Rate	Utility Allowance	Gross Rent	CMI 2020 Limit
80% CMI								
	52.5%	1 Bedroom	11		$995	30	$1,025	$1,118
		2 Bedroom	10		$1,100	37	$1,137	$1,342
		3 Bedroom	-				$0	
Market								
	47.5%	1 Bedroom	8		$1,200		$1,200	
		2 Bedroom	11		$1,500		$1,500	
		3 Bedroom	-				$0	
			-					
Gross Rental			40					

SOURCES AND USES OF FUNDS

First Mortgage	$5,087,000
Equity	$420,033
Door County CDBG Funds	$1,400,000
TIF Present Value	$740,000
Deferred Developer Fee	$881,518
TOTAL SOURCES OF FUNDS	$8,528,551
Property Acquisition	$1
Construction/Rehab Costs	$6,654,525
Construction Contingency	$332,726
Architectural & Engineering	$186,400
Interim Construction Costs	$301,048
Financing Fees & Expenses	$144,870
Soft Costs	$27,463
Developer Fee	$881,518
TOTAL USES OF FUNDS	$8,528,551

NORTHPOINTE
DEVELOPMENT CORPORATION

DEVELOPMENT PROPOSAL
West Waterfront Site
Sturgeon Bay, WI

PROFORMA SUMMARY

INCOME		Unit Type	Units	Rents	Monthly	Annual
80% CMI						
	52%	1 Bedroom	11	$995	$10,945	$131,340
		2 Bedroom	10	$1,100	$11,000	$132,000
Market						
	48%	1 Bedroom	8	$1,200	$9,600	$115,200
		2 Bedroom	11	$1,500	$16,500	$198,000
Gross Rental			40		$48,045	$576,540
		Vacancy	7.00%		($3,363)	($40,358)
		Rental Concessions				
Net Rental Income					$44,682	$536,182
		Misc. Income			$125	$1,500
		Parking Residential	25	/stalls	$1,250	$15,000
		Other Income Vacancy			($88)	($1,050)
Effective Gross Income					$45,969	$551,632
EXPENSES						
		Administrative			$5,327	$63,922
		Utilities			$2,200	$26,400
		Maintenance			$3,913	$46,960
		Taxes & Insurance			$4,500	$54,000
		Total Operating Expenses			$15,940	$191,282
		NET OPERATING INCOME			**$30,029**	**$360,351**

NORTHPOINTE
DEVELOPMENT CORPORATION

DEVELOPMENT PROPOSAL
West Waterfront Site
Sturgeon Bay, WI

CITY ASSISTANCE REQUEST

TIF CALCULATOR

Calculate Value Calculate Time

Increment [?]

3814164

Mill Rate (Amount/$1,000 of Value) [?]

13.807

Allocation (% of Increment paid) [?]

90

Interest Rate [?]

4.8

Payback Time (Years) [?]

27

Payback Delay (Years) [?]

0

Net Present Value = $742,997.16

We request that the City sell us the site for $1. The project would not be financially feasible without this assistance. In addition, we are requesting that the City provide direct financial assistance through TIF as outlined above. Finally, we will be working with the Door County to consider this project for the $1,400,000 CDBG grant.

NORTHPOINTE
DEVELOPMENT CORPORATION

From: PABICH, KEN
Sent: Thursday, October 15, 2020 9:29 AM
Subject: Broadband / PSC Grant Funding

Greetings Municipal Leaders and Clerks –

I am writing in regards to the 2020-21 State Broadband Grant program. If you are not aware, some of the timelines have changed for the grant submittal and the supporting documentation. Specific information on the requirements can be found here:
https://psc.wi.gov/Pages/Programs/BroadbandGrants.aspx

For the past two grant cycles, the County has worked with Municipalities in supporting broadband grant applications with a resolution of support and also a possible in-kind match. The amount of the in-kind match has been based on overall project impact, project cost and municipal participation in the project.

For 2020-21 PSC grant cycle, the grants are due on December 1st and it must have all supporting documentation up front. **Thus, if you are considering an application and would like to get County support, I would ask that you contact me by October 30th at the latest.** For November, our County Board meeting is on November 10th (due to the budget and annual meeting) and I need time to review the project and prepare the necessary support documentation.

If you have any question, please feel free to contact me at your earliest convenience. Thanks

Ken

KEN PABICH | COUNTY ADMINISTRATOR
Door County Administrator's Office | 421 Nebraska Street | Sturgeon Bay, WI 54235
920-746-2552 | Website: www.co.door.wi.us | Email: kpabich@co.door.wi.us

This is a summary of Door County's reserve and fund balance accounts that carry over year to year. It describes the purpose of the reserve or fund balance account, the policy for how the funds are used and the overall target balance, if any, for the account. There are reserve and fund balance accounts that have been set up by the County Board (non-restricted) and there are reserve and fund balance accounts that are restricted from even the County Board. The accounts that are restricted are in italics and highlighted in red.

General Fund and Internal Service Funds

Sales Tax Reserve

12-31-2019 Balance:	$532,865
Target Balance:	NA

Purpose: The reserve was set up to hold funds which are collected by the additional 0.5% County-wide sales tax. By County Board Resolution, the funds must be used to reduce the tax burden to County tax payers.

Funding Source: Funds come from the County-wide sales tax. The County estimates the amount to be collected and includes this estimate in the County Budget. If there is a surplus, the balance is applied to the next fiscal year's budget.

Fund Use: Each budget cycle, there are two parts related to the Sales Tax. One is the projected sales tax collection for the year. The second is the surplus amount collected from the previous year.

Target Balance: There is no targeted balance for this fund. The goal is to estimate the sales tax as close as possible to avoid creating any large surplus or shortfall.

General Contingency Reserve

12-31-2019 Balance:	$437,199
Target Balance:	$100,000 to $200,000

Purpose: The reserve is used to fund unplanned expenses which are deemed critical enough to ask for using the Contingency funding.

Funding Source: Each year, the County budgets a set amount to for Contingency Expenses. Any budgeted amount not used in a fiscal year is put into the General Contingency Reserve account.

Fund Use: If an unplanned situation occurs, the expense must be approved by the oversight committee and the Finance Committee. If the unplanned expense is over $10,000, it requires approval by the County Board.

Target Balance: The target balance is based on a general trend developed by the Finance Department. The current target balance of $100,000 to $200,000 is based on our projected needs of unplanned 'situations'.

Payroll Contingency Reserve

12-31-2019 Balance:	$2,868,123
Target Balance:	$3,200,000

Purpose: The reserve is used to fund current and future year employee benefits when they leave county employment. The reserve is also used to fund unplanned expenses which are deemed critical enough to ask for using the Payroll Contingency funding.

Funding Source: Each year, the County budgets a set amount to cover the Pay for Performance Program and also a set dollar amount for retirements. Dollars that are not used in a fiscal year become part of the fund balance.

Fund Use: At the end of the year, the Finance Department will reconcile the Pay for Performance program and also any employee benefit payouts.

Target Balance: The target balance is based on an annual statistical analysis which projects what would be required if employees did choose to retire.

Medical Benefit Fund Reserve

12-31-2019 Balance:	$5,813,342
Target Balance:	$5,200,000 (minimum)

Purpose: The Fund is used for our self-insured medical and dental benefit expenses (health/dental insurance plan), including claims, our professional manager, reinsurance, and other expenses related to the plan. The reserve is used to provide for expenses in excess of budgeted amounts.

Funding Source: Funds are budgeted in every department for the insurance benefit. Each year, the County works with our manager to develop a budget and our insurance rates for our employees. The premiums paid by the County and the employees pay for the health/dental program. Surplus amounts are retained in the reserve to cover unforeseen costs and to help smooth premium amounts.

Fund Use: Funds that are budgeted in each department budget for insurance are transferred each payroll to the Medical Benefits Fund. e have poor performance in the plan, then we can experience higher expenses and higher rates in the future--thus the need for a significant Target Balance.

Target Balance: The target balance is based on a statistical analysis done by our professional manager. Our utilization and current fund balance is used to help set the rates. The $5.2 million is based on a projected reserve needed should we have sustained expenses in excess of premiums collected.

Workers Compensation Fund Reserve

12-31-2019 Balance:	$1,642,122
Target Balance:	$600,000

Purpose: The Fund is used to fund Worker's Compensation program. Worker's Compensation is used when there is a work related injury. The reserve is used to provide for expenses in excess of budgeted amounts.

Funding Source: Funds are budgeted in every department for the benefit. Each year, the County budgets a set amount to cover our premiums. The amount is determine by our provider and our previous year utilization. Similar to the Medical Benefit Fund, our balance can grow or shrink depending on our overall performance or utilization within the program.

Fund Use: Funds that are budgeted in each department budget for insurance are transferred each payroll to the Workers Compensation Fund.

Target Balance: The target balance is based on a multiple-year trend which looks at previous rates, utilization and trends in the market. The $600,000 represents approximately a year and a half for funding for the program.

Vehicle Replacement Reserve

12-31-2019 Balance:	$2,117,143
Target Balance:	None

Purpose: The reserves are used to fund future vehicle and equipment replacements. In essence, each year we put money aside for the future replacement of the vehicle/equipment at the projected end of its life.

Funding Source: Each year, a department with a vehicle (or eligible equipment such as mowers and tractors) budgets a portion of the cost to replace a vehicle. For example, if a car has a life of 10 years, then each year will place 1/10 of the replacement cost in its budget. These funds are moved into the Vehicle Replacement Reserve until needed for the new purchase.

Fund Use: When a vehicle is ready to be replaced a department will budget for the new vehicle in the annual budget. As part of the budget they will also include the offsetting revenue for the vehicle from the Vehicle Replacement Reserve.

Target Balance: There is no specific target balance. The goal is to ensure that a vehicle can replaced at the end of its useful life without having to budget additional capital dollars. The reserve should be reviewed annually by the Finance Committee to determine if the fund is over/under funded.

Senior Resource Center Building Reserve

12-31-2019 Balance:	$417,491
Target Balance:	None

Purpose: The reserve was established when funds were set aside by the County Board for the construction of the new Community Center. Once the project is completed, any remaining funds should go back into the Unassigned Fund Balance.

Funding Source: This was a one-time transfer.

Fund Use: When the new Community Center is completed, Administration will work with Finance to reconcile all of the related costs for the project and how to consolidate this fund along with the Bond proceeds.

Target Balance: There is no specific target balance.

Emergency Services Center Building Reserve

12-31-2019 Balance:	$335,738
Target Balance:	None

Purpose: The reserve was established when funds were set aside by the County Board for the construction of a new Emergency Services facility. Once the project is completed, any remaining funds should go back into the Unassigned Fund Balance.

Funding Source: This was a one-time transfer.

Fund Use: When the new Emergency Services Center is completed, Administration will work with Finance to reconcile all of the related costs for the project and how to consolidate this fund along with the Bond proceeds.

Target Balance: There is no specific target balance.

Community Museum Expansion Reserve

12-31-2019 Balance:	$429,221
Target Balance:	None

Purpose: The reserve was established when funds were set aside by the County Board for the future expansion of the Museum and Archives building.

Funding Source: This was a one-time transfer.

Fund Use: If a project is defined, we will draw down these funds to use towards the project. If it is determined that the project will not proceed, then the reserve would be closed and the dollars transferred back into the Unassigned Fund Balance.

Target Balance: There is no specific target balance.

Washington Island Emergency Services Building Reserve

12-31-2019 Balance:	$800,000
Target Balance:	None

Purpose: The reserve was established when funds were set aside by the County Board for the future renovation/expansion of the Emergency Services Building on Washington Island.

Funding Source: This was a one-time transfer.

Fund Use: If a project is defined, we will draw down these funds to use towards the project. If it is determined that the project will not proceed, then the reserve would be closed and the dollars transferred back into the Unassigned Fund Balance.

Target Balance: There is no specific target balance.

Boat Launch Reserve

12-31-2019 Balance:	$380,650
Target Balance:	None

Purpose: The reserve was established to fund the repair and maintenance of the County Park boat launches. Funds from this account are designated for repair and maintenance for facilities directly related to the boat launches (i.e.,. break walls, piers, launch, cleaning stations, bathrooms, etc.).

Funding Source: Each year, the Park budget includes funds for boat launch maintenance; in addition, revenues are projected for boat launch fees. If there is a surplus of revenues over expenses at the end of the year, the surplus goes to the reserve. If there is a shortfall, then funds are withdrawn from the reserve to balance the expenses. If funds are withdrawn, they must have approval of the oversite committee.

Fund Use: Each year when the department prepares the budget it would show using the Boat Launch Reserve as a source of revenue. If there are expenses above what is budgeted, it should have approval from the home committee and the Finance Committee.

Target Balance: There is no specific target balance at this time. Over time, the assets should be analyzed to determine a target balance. Many of these assets have significant value and are very expensive to replace.

Parks Building Reserve

12-31-2019 Balance:	$112,290
Target Balance:	None

Purpose: The reserve was established to fund additions and major improvements to the County Park facilities.

Funding Source: Each year, the Park budget includes funds for additions and major improvements to Park facilities. If there is a surplus at the end of the year, they are placed into the reserve. If there is a shortfall, then funds are withdrawn from the reserve to balance the expenses. If funds are withdrawn, they must have approval of the oversite committee.

Fund Use: Each year when the department prepares the budget it would the use the Park Building Reserve as a source of revenue. If there are expenses above what is budgeted, it should have approval from the home committee and the Finance Committee.

Target Balance: There is no specific target balance at this time. Over time, the assets should be analyzed to determine a target balance. Many of these assets have significant value and are very expensive to replace.

Communication Tower Reserve

12-31-2019 Balance:	$658,450
Target Balance:	None

Purpose: The reserve was established when funds were set aside by the County Board for the project buildout of the communication towers and related equipment supporting our emergency communications. Once the project is completed any surplus funds should go back into the Unassigned Fund Balance or be allocated to a maintenance fund.

Funding Source: One-time transfer for the project.

Fund Use: Expenses related to the project are authorized. Once the project is complete, any excess dollars will be transferred back into the Unassigned Fund Balance and the reserve will be closed.

Target Balance: There is no specific target balance.

Facilities Maintenance Reserve

12-31-2019 Balance:	$596,773
Target Balance:	TBD

Purpose: The reserve was established to fund future maintenance needs on County-owned facilities. The fund was established to help stabilize future expenses related to building maintenance.

Funding Source: Each year, the Facilities budget includes funds for maintenance. If there is a shortfall, then funds are withdrawn from the reserve to balance the expenses. If funds are withdrawn, they must have approval of the oversight committee.

Fund Use: Each year when the department prepares the budget it would show using the reserve as a source of revenue. If there are expenses above what is budgeted, it should have approval from the oversight committee and the Finance Committee.

Target Balance: At present, there is no specific target balance; however, in 2018 we hope to have the Target Balance defined.

Technology Replacement Reserve

12-31-2019 Balance:	$608,387
Target Balance:	TBD

Purpose: The reserve was established to fund future technology (hardware) needs throughout the County. The reserve was established to help stabilize future expenses related to replacement of technology.

Funding Source: Each year, the Technology Services budget includes funds for replacements. If there is a shortfall, then funds are withdrawn from the reserve to balance the expenses. If funds are withdrawn, they must have approval of the oversight committee.

Fund Use: Each year when the department prepares the budget it would show using the reserve as a source of revenue. If there are expenses above what is budgeted, it should have approval from the oversight committee and the Finance Committee.

Target Balance: At present, there is no specific target balance; however, in 2018 we hope to have the Target Balance defined.

Forestry Reserve

12-31-2019 Balance:	$16,692
Target Balance:	None

Purpose: The reserve was established for the sales of trees and the renting of equipment related to tree planting in the Soil and Water Conservation Department. This funds has become somewhat inactive since the County has not sold trees or rented equipment for several years.

Funding Source: Inactive with no new revenues.

Fund Use: Staff can draw down funds through the budget process (i.e., staff hours can be assigned).

Target Balance: There is no specific target balance.

Non-Metallic Mining Reserve

12-31-2019 Balance:	$91,800
Target Balance:	$75,000

Purpose: The reserve was established to allow for fees to be collected from non-metallic mine permits. Each year the permit rate is set by the Soil and Water Conservation Department.

Funding Source: The reserve is funded through the collection of permit fees.

Fund Use: Staff time is charged to the account for time spent administrating the program through the budget process.

Target Balance: Target balance is $75,000 which was set by staff to ensure the program will be funded for the next fiscal year. If the fund begins to drop too low, then the permit fees are adjusted.

Land Modernization Reserve

12-31-2019 Balance:	$298,389
Target Balance:	None

Purpose: Reserve required by the State to be utilized on land record modernization projects.

Funding Source: When documents are recorded in the Register of Deeds Office, a portion of the fee goes to LIO revenue accounts; eligible expenses are charged to LIO expense accounts. At the end of the year, any surplus is added to the reserve, or any shortfall is taken from the reserve.

Fund Use: The reserve is managed by the Land Information Officer. Funds can be used through the budget process for projects related to land records modernization. The use of dollars is part of the annual budget process.

Target Balance: No target is established. The Fund is monitored yearly to determine what software or projects can be funded.

Cana Island Preservation Reserve

12-31-2019 Balance:	$292,099
Target Balance:	None

Purpose: The reserve was established to allow for fees to be collected from Cana Island visitor sales. The dollars must be used for the preservation/maintenance of Cana Island and its facilities.

Funding Source: The reserve is funded through the collection of visitor fees and sales at the Island which is run by the Maritime Museum. There is an agreement which spells how the funds are allocated between the Maritime Museum and the County.

Fund Use: The reserve can be used for preservation at Cana Island. The use of the reserve should be a part of the annual budget process. If there are uses outside of the budget process, it should be authorized by the oversight committee and the Finance Committee.

Target Balance: No target balance.

Restr. 85.21 Transportation Reserve

12-31-2019 Balance:	$21,868
Target Balance:	None

Purpose: The reserve was established to hold unspent state transportation grant funds.

Funding Source: Funds are provided through the WI State Department of Transportation.

Fund Use: Funds can only be used for major repairs or capital purchases (vehicles).

Target Balance: There is no specific target balance.

$18,470,639

This is a summary of Door County's reserve and fund balance accounts that carry over year to year. It describes the purpose of the reserve or fund balance account, the policy for how the funds are used and the overall target balance, if any, for the account. There are reserve and fund balance accounts that have been set up by the County Board (non-restricted) and there are reserve and fund balance accounts that are restricted from even the County Board. The accounts that are restricted are in italics and highlighted in red.

Special Revenue Funds

CDBG Special Housing Fund Reserve		
	12-31-2019 Balance:	$66,616
	Target Balance:	None
Purpose: The Fund was established when the County received a grant from the State for affordable housing. The Fund is administered by DCEDC on our behalf and is used as a down payment loan program for those that qualify. Loan can range from $5000-$20,000 and is required to be paid back if the home is ever sold.		
Funding Source: The County does not provide any funding to this fund.		
Fund Use: DCEDC is responsible for the administration of the fund and loans that are approved.		
Target Balance: There is no targeted balance for this fund.		

Human Services Fund Reserve		
	12-31-2019 Balance:	$5,943
	Target Balance:	None
Purpose: The Reserve was created with a State grant award. It is used to help offset expenses in the Children's Community Options Program (CCOP).		
Funding Source: The County does not provide any funding to this reserve. Future funds for the program would need to come from additional grant funding.		
Fund Use: It is used by Human Services when needed and it must comply with the rules of the program.		
Target Balance: There is no targeted balance for this fund.		

County Road & Bridges Reserve (Capital)		
	12-31-2019 Balance:	$500,000
	Target Balance:	None
Purpose: Funds in this reserve account are held for County road improvement projects. If the funds budgeted in a given year for County road projects are not entirely used, or if a project is postponed, then the funds carry over in this account to the next year.		
Funding Source: Each year, the County budgets a dollar amount for County road improvements The budget goal is to provide enough funds to improve approximately 18 linear miles of County roads per year.		
Fund Use: Once approved as part of the budget, funds is drawn down by direct project expenses related to each road segment.		
Target Balance: There is no targeted balance for this fund. In fact, the goal is to use the funds in the given year that they are budgeted.		

Senior Resource Center Fund Reserve		
	12-31-2019 Balance:	$124,692
	Target Balance:	None
Purpose: This is really two reserve accounts established to hold donations that are made to the Senior Resource Center (Community Center). Individuals make donations to the Senior Center for programs, equipment, building, etc.		
Funding Source: There are no County levy dollars in this fund. It is entirely based on donations. Donations can come in multiple forms from direct cash to estate contributions.		
Fund Use: To use the funds, each year the Senior Center develops a budget and would allocate revenue dollars from this fund to cover the expenses. Unbudgeted expenses to be paid from these reserve accounts should have approval of the oversite committee and the Finance Committee.		
Target Balance: There is no specific target balance.		

Library Federation Program Reserve		
	12-31-2019 Balance:	$421
	Target Balance:	None
Purpose: This reserve was established to hold the unused funding from the Nicolet Federated Library System, of which Door County is a member.		
Funding Source: Each year, the Library budgets for funds that it will receive from the Nicolet Federated Library System. When the funds are not fully utilized then they are placed into this reserve. Likewise, if the Library wants to use additional dollars that meet the requirements of the Federated Library then the funds can be drawn down.		
Fund Use: If the Library wants to use additional dollars that meet the requirements of the Federated Library then the funds can be drawn down following Library policy.		
Target Balance: There is no specific target balance.		

Recycling Solid Waste Reserve		
	12-31-2019 Balance:	$316,541
	Target Balance:	None
Purpose: These are State funds that Door County manages for recycling in Door County.		
Funding Source: State dollars.		
Fund Use: The Highway Commissioner works with each community to determine the amount of recycling dollars are allocated. The distribution of the funds must comply with the State rules.		
Target Balance: There is no specific target balance.		

Jail Commissary Fund Reserve		
	12-31-2019 Balance:	$147,285
	Target Balance:	None
Purpose: The reserve was setup to help with jail-related expenses related to inmate services. For example, the funds can be used to replace mattresses, TVs or other equipment that is used by the inmates.		
Funding Source: Funds are collected from the profits that the Jail makes on the phone service and sales of items available (i.e., candy bars, chips).		
Fund Use: The reserve can be used for unexpected qualifying expenses with approval from the oversight committee and Finance Committee, or it can be drawn down through the annual budget process for planned expenditures.		
Target Balance: There is no specific target balance.		

County Road & Bridges Jurisdictional Transfer Reserve (Improvements)	
12-31-2019 Balance:	$25,295
Target Balance:	None
Purpose: This reserve was setup to hold the funds that we received from the State of Wisconsin when they turned ownership of County Highway DK over to Door County.	
Budget Process: The County Highway DK funds were a one-time allocation.	
Budget Process: Use of the County Highway DK funds are budgeted in the annual budget. If these funds will be used for unbudgeted expenditures, it needs approval of the Highway Committee, Finance Committee and if over $10,000 it also requires County Board approval.	
Target Balance: There is no specific target balance.	

Revolving Loan Fund Reserve	
12-31-2019 Balance:	$1,450,438
Target Balance:	None
Purpose: These are federal funds that are overseen by the State of WI and administered by DCEDC on the County's behalf. It is a loan program that is used for economic development and it must meet various performance standards.	
Budget Process: No County Levy dollars are used. The program is funded through principal and interest payments paid back on outstanding loans.	
Budget Process: DCEDC administers the program and loans are reviewed by DCEDC staff and approved by an appointed committee and the County Board.	
Target Balance: There is no specific target balance; however, funds in excess of the state cap (which is now $937,500) must be returned to the State of Wisconsin.	

Solid Waste Landfill Long-Term Care Reserve	
12-31-2019 Balance:	$1,185,047
Target Balance:	WIDNR
Purpose: Fund was established for the long-term care of the County landfill which is closed. We are required to have the fund in place for addressing any needs related to the long-term maintenance.	
Budget Process: Each year, the Highway Department budgets a set dollar amount for maintenance (i.e., leachate disposal) and also funds that are allocated to the Fund itself.	
Budget Process: Funds from the reserve are used to reimburse Door County for actual maintenance costs incurred. Disbursements from the reserve must be approved by the WI DNR.	
Target Balance: The WI DNR is responsible for monitoring our reserve and assuring that our reserve is adequate.	

Jail Assessment Fund Reserve	
12-31-2019 Balance:	$98,918
Target Balance:	None
Purpose: Required by State Statute 302.46(2). Fund must be use towards the construction, remodel or maintenance of the Jail. If can also be used for inmate education or medical needs.	
Funding Source: When individuals are fined there is a related surcharge. This surcharge is required to be placed in this account. The Sheriff estimates revenues each year.	
Fund Use: The reserve can be used for unexpected qualifying expenses with approval from the oversight committee and Finance Committee, or it can be drawn down through the annual budget process for planned expenditures.	
Target Balance: There is no specific target balance.	

Veteran's Memorial Fund Reserve		
	12-31-2019 Balance:	$6,060
	Target Balance:	None
Purpose: The fund was established to accept donations for the Memorial that is front of the City Hall in Sturgeon Bay. The reserve holds such donations that have not been spent.		
Funding Source: Funds were donated during the time of construction of the Memorial.		
Fund Use: The Fund has been used for related maintenance to the Memorial. The Fund will be closed once the dollars are gone unless more money is raised for maintenance.		
Target Balance: There is no specific target balance.		

Library Donation Fund Reserve		
	12-31-2019 Balance:	$58,167
	Target Balance:	None
Purpose: The Fund was established to allow for donations to the Door County Library System. The money is used for programs or specific items the Library is working towards. The reserve holds such donations that have not been spent.		
Funding Source: Funds are based on donations only.		
Fund Use: Staff can draw down funds through the budget process or can be allocated by the Library Board.		
Target Balance: There is no specific target balance.		

Dog License Fund Reserve		
	12-31-2019 Balance:	$1,000
	Target Balance:	$1,000
Purpose: The purpose of the reserve is to provide funds for expenses related to Door County's dog license program.		
Funding Source: Door County municipalities sell dog licenses. The proceeds from these dog licenses come to Door County, who subtracts the out-of-pocket expenses for the dog license program and then remits the remainder to the Door County Humane Society. We retain $1,000 in the reserve to provide working capital for dog license program expenses.		
Fund Use: Funds from the reserve provide working capital for dog license program expenses.		
Target Balance: The target balance is $1000.		

$3,986,425

Door County Miscellaneous Reserve Account Balances as of 12/31/2019

Funds Set Aside for Projects - Balance 12/31/19	$1,026,002		Purpose	Acct. #
Simulcast Programming	$350,000		Res. 2017-65 Created from Unassigned Fund Balance	100.32160
Egg Harbor Radio Equipment	$130,626		Res. 2017-65 Created from Unassigned Fund Balance	100.32161
Data Storage Equipment	$0		Res. 2017-65 - spent in 2018	100.32162
S&W Invasive Species	$70,088		Donations to continue invasive species control efforts.	100.32167
S&W Beach Pollution	$7,700		Donations to continue beach restoration efforts. (Mostly inactive)	100.32168
S&W Dunes Lake	$1,158		Donations to continue Dunes Lake restoration efforts. (Mostly inactive)	100.32169
Museum Donations	$107,238		Money collected from museum visitors; used for special projects.	100.32170
Addressing Program	$33,957		Excess of Addressing revenues over Address sign expenses.	100.32171
Sheriff Reserve Residual	$18,752		Excess of Sheriff Reserve service revenues over Reserve deputy expenses.	100.32172
EMS Donations	$4,288		Ambulance Service donations	100.32173
SWCD Erosion Control	$744		Funds for purchasing and selling of erosion control products. (Mostly inactive)	100.32174
Parks Race Track	$8,308		Race promoter revenues to pay for clay & maintenance of track.	100.32175
Transportation Program Donations	$600		Donations toward the Transportation Program to assist with deficits.	100.32179
EMS Act 102 -Equip & Supplies	$24,723		State of WI EMS Funding Assistance to use for equipment & supplies.	100.32181
EMS Act 102 -Training	$19,253		State of WI EMS Funding Assistance to use for training.	100.32182
Park Donations	$15,362		Parks Donations received to be used for special projects.	100.32183
SWCD Special Fund	$59,245		Funds to continue operation & maintenance and compliance checks at sites with installed best management practices.	100.32184
Waste Storage Permits	$38,377		Funds to continue operation & maintenance and compliance checks at sites with Chapter 23 permits.	100.32185
Water Pollution Abmt-CS	$87,897		Cost-share funds to help landowners install practices to abate water pollution in the County.	100.32186
TRM Tech Support	$28,780		Funds to provide technical assistance for the Targeted Runoff Management grant program.	100.32187
SRC Exercise Equipment	$5,386		Excess of Exercise Room revenues over equipment expenses; use to purchase or maintain exercise room equipment.	204.32164
Public Health Medical Needs	$10,270		Donations from Bridgewalk (prior to 2009) given to help individual clients with medical needs.	250.32176
Public Health-Beach Assessment	$3,250		Donations given for beach testing in 2013 (prior to receiving grant). Use for expenses over and above grant amount.	250.32178

Total Capital Improvement Projects Reserves	$4,104,832	Acct. #
Committed Airport	$484,681	401.32111
Comm Finance Software Needs	$171,169	401.32135
Comm Highway	$2,879,280	401.32137
Comm Park Lands	$84,388	401.32138
Comm CIP Facilities & Parks	$70,373	401.32143
Committed, Sturgeon Bay CAN Project	$26,407	401.32163
Committed, Jail Audio Upgrade	$19,391	401.32166
Committed Sheriff Projects	$188,033	401.32180
Unassigned Fund Balance	$181,110	401.33101

TOTAL MISC RESERVES	**$5,130,834**

Door County 2021 Proposed Budget with Comparison Years

Department	2019 Adopted Revenues	2019 Adopted Expenditure	2019 Adopted Tax Levy	Per Cent Change Tax Levy 2018/2019	2020 Adopted Revenues	2020 Adopted Expenditure	2020 Adopted Tax Levy	Per Cent Change Tax Levy 2019/2020	2021 Proposed Revenues	2021 Proposed Expenditure	2021 Proposed Tax Levy	Per Cent Change Tax Levy 2020/2021
General Fund												
General Administration	4,970,703	4,216,305	(754,398)	53.62%	5,010,589	3,821,428	(1,189,161)	-57.63%	4,683,051	2,785,191	(1,897,860)	59.60%
Additional Positions							-	N/A			-	N/A
-- Sales Tax Reserve Applied	512,457	-	(512,457)	5.81%	365,299		(365,299)	28.72%	532,865		(532,865)	45.87%
-- Other Reserves Applied	1,075,000	-	(1,075,000)	N/A	688,854		(688,854)	N/A	1,170,738		(1,170,738)	69.95%
-- Workers Comp. Applied	200,000	-	(200,000)	N/A	470,000		(470,000)	-135.00%			-	-100.00%
-- Fund Balance Applied	300,000	-	(300,000)	N/A	922,538		(922,538)	-207.51%	150,000		(150,000)	-83.74%
Administrator	-	271,044	271,044	3.23%	-	273,728	273,728	0.99%	-	270,779	270,779	-1.08%
Airport	348,551	543,140	194,589	N/A	202,506	370,956	168,450	-13.43%	233,597	412,347	178,750	6.11%
Airport & Parks	-	-	-	N/A	-	-	-	N/A	-	-	-	N/A
Child Support	480,051	559,991	79,940	5.81%	537,910	580,172	42,262	-47.13%	523,684	582,054	58,370	38.11%
Clerk of Court/Circuit Court	451,300	903,456	452,156	5.45%	460,257	982,119	521,862	15.42%	458,300	1,015,919	557,619	6.85%
Corporation Counsel	7,500	394,886	387,386	3.09%	7,500	411,204	403,704	4.21%	7,500	420,321	412,821	2.26%
County Board	-	136,194	136,194	15.25%	-	134,351	134,351	-1.35%	-	256,362	256,362	90.82%
County Clerk	40,725	219,552	178,827	-3.57%	40,025	257,897	217,872	21.83%	33,000	243,880	210,880	-3.21%
County Treasurer	519,200	188,323	(330,877)	18.98%	541,700	210,172	(331,528)	-0.20%	543,700	228,872	(314,828)	-5.04%
District Attorney	55,550	356,947	301,397	8.26%	57,100	401,902	344,802	14.40%	58,100	401,830	343,730	-0.31%
Emergency Management & Communications	199,398	962,549	763,151	N/A	206,308	1,154,007	947,699	24.18%	257,912	1,181,804	923,892	-2.51%
Facilities & Parks	218,711	2,745,150	2,526,439	40.37%	397,276	3,129,116	2,731,840	8.13%	349,262	3,055,019	2,705,757	-0.95%
Finance	-	594,821	594,821	9.55%	-	595,648	595,648	0.14%	-	608,133	608,133	2.10%
Human Resources	2,000	348,010	346,010	1.32%	-	380,353	380,353	9.93%	-	390,008	390,008	2.54%
Land Use Services	401,736	1,362,340	960,604	N/A	439,057	1,445,441	1,006,384	4.77%	393,954	1,424,298	1,030,344	2.38%
Library	136,811	1,641,576	1,504,765	-0.66%	127,543	1,708,688	1,581,145	5.08%	118,252	1,717,355	1,599,103	1.14%
Medical Examiner	-	106,827	106,827	-10.37%	-	106,827	106,827	0.00%	-	106,827	106,827	0.00%
Museum	-	100,189	100,189	1.21%	-	203,798	203,798	103.41%	-	163,664	163,664	-19.69%
Public Health	271,954	845,974	574,020	-14.67%	-	-	-	N/A	-	-	-	N/A
Real Property Listing	-	-	-	N/A	-	-	-	N/A	-	-	-	N/A
Register of Deeds	397,588	278,258	(119,330)	-13.24%	391,100	270,566	(120,534)	-1.01%	405,300	279,299	(126,001)	-4.54%
Sanitarian	-	-	-	N/A	-	-	-	N/A	-	-	-	N/A
Sheriff	953,549	7,753,799	6,800,250	-9.09%	1,181,489	8,145,182	6,963,693	2.40%	1,137,703	8,472,821	7,335,118	5.33%
Soil/Water Conservation	822,790	1,277,110	454,320	0.03%	948,384	1,422,225	473,841	4.30%	930,647	1,401,933	471,286	-0.54%
Technology Services	105,868	1,690,977	1,585,109	16.05%	105,766	1,631,670	1,525,904	-3.74%	118,281	1,723,066	1,604,785	5.17%
Transportation					616,072	809,012	192,940	N/A	668,857	850,476	181,619	-5.87%
UW Extension	-	238,923	238,923	-9.06%	-	244,077	244,077	2.16%	-	246,119	246,119	0.84%
Veterans' Services	11,000	177,688	166,688	1.92%	11,000	179,913	168,913	1.33%	11,000	151,444	140,444	-16.85%
Total General Fund	12,482,442	27,914,029	15,431,587	6.22%	13,728,273	28,870,452	15,142,179	-1.88%	12,785,703	28,389,821	15,604,118	3.05%

Door County 2021 Proposed Budget with Comparison Years

Department	2019 Adopted Revenues	2019 Adopted Expenditure	2019 Adopted Tax Levy	Per Cent Change Tax Levy 2018/2019	2020 Adopted Revenues	2020 Adopted Expenditure	2020 Adopted Tax Levy	Per Cent Change Tax Levy 2019/2020	2021 Proposed Revenues	2021 Proposed Expenditure	2021 Proposed Tax Levy	Per Cent Change Tax Levy 2020/2021
Special Revenue Fund												
Human Services	6,057,044	9,110,599	3,053,555	-1.23%			-	N/A				
Health & Human Services					7,733,249	11,459,757	3,726,508	N/A	7,353,201	11,041,810	3,688,609	-1.02%
County Roads & Bridges	4,713,971	5,171,635	457,664	-16.06%	5,067,272	5,521,513	454,241	-0.75%	7,982,891	8,435,945	453,054	-0.26%
Jail Assessment	21,000	21,000	-	0.00%	21,000	21,000	-	0.00%	22,500	22,500	-	0.00%
Library State Program	3,030	3,030	-	0.00%	3,030	3,030	-	0.00%	3,030	3,030	-	0.00%
Recycling/Landfill	158,584	241,014	82,430	0.00%	118,390	200,820	82,430	0.00%	86,488	168,918	82,430	0.00%
Revolving Loan	156,510	156,510	-	0.00%	10,500	10,500	-	0.00%	55,417	55,417	-	0.00%
Sr. Resource Center/ADRC	1,554,288	2,178,806	624,518	18.51%	938,620	1,451,561	512,941	-17.87%	1,025,234	1,569,056	543,822	6.02%
Total Spec. Revenue Fund	12,664,427	16,882,594	4,218,167	-0.66%	13,892,061	18,668,181	4,776,120	13.23%	16,528,761	21,296,676	4,767,915	-0.17%
Debt Service												
Debt Service '05 Refunding	-	-	-	N/A	-	-	-	N/A			-	N/A
Debt Service '15 Refunding	-	2,027,300	2,027,300	0.89%	-	2,029,100	2,029,100	0.09%	-	2,025,100	2,025,100	-0.20%
Debt Service '17 New Debt	-	354,245	354,245	-0.55%	-	352,245	352,245	-0.56%	-	350,245	350,245	-0.57%
Total Debt Service	-	2,381,545	2,381,545	0.68%	-	2,381,345	2,381,345	-0.01%	-	2,375,345	2,375,345	-0.25%
Internal Service Fund												
Highway Department	10,539,696	10,539,696	-	0.00%	11,465,228	11,465,228	-	0.00%	13,976,062	13,976,062	-	0.00%
Medical/Dental Insurance	6,723,195	6,723,195	-	0.00%	7,519,207	7,519,207	-	0.00%	7,519,207	7,519,207	-	0.00%
Workers Compensation	829,619	829,619	-	0.00%	1,074,354	1,074,354	-	0.00%	1,162,289	1,162,289	-	0.00%
Total Internal Service Fund	18,092,510	18,092,510	-	0.00%	20,058,789	20,058,789	-	0.00%	22,657,558	22,657,558	-	0.00%
Agency Fund												
Dog Licenses	6,200	6,200	-	0.00%	6,400	6,400	-	0.00%	6,400	6,400	-	0.00%
Inmate Trust Account	137,800	137,800	-	0.00%	147,050	147,050	-	0.00%	147,050	147,050	-	0.00%
Total Agency Fund	144,000	144,000	-	0.00%	153,450	153,450	-	0.00%	153,450	153,450	-	0.00%
Capital Projects Fund												
Capital Projects	2,183,700	6,810,480	4,626,780	3.77%	1,412,479	6,159,155	4,746,676	2.59%	5,605,738	10,156,934	4,551,196	-4.12%
Cap. Projects-2017 Borrowing	-	-	-	N/A			-	N/A	-	-	-	N/A
Total Capital Projects Fund	2,183,700	6,810,480	4,626,780	3.77%	1,412,479	6,159,155	4,746,676	2.59%	5,605,738	10,156,934	4,551,196	-4.12%
Total w/o Ambulance/Brdg. Aid	45,567,079	72,225,158	26,658,079	4.14%	49,245,052	76,291,372	27,046,320	1.46%	57,731,210	85,029,784	27,298,574	0.93%
Outside Cap												
Ambulance	1,506,755	4,594,460	3,087,705	-7.32%	1,562,600	4,817,700	3,255,100	5.42%	1,519,440	4,888,455	3,369,015	3.50%
Bridge Aid	-	25,000	25,000	0.00%	-	25,000	25,000	0.00%	-	25,000	25,000	0.00%
Total Outside Cap	1,506,755	4,619,460	3,112,705	-7.27%	1,562,600	4,842,700	3,280,100	5.38%				
TOTAL	47,073,834	76,844,618	29,770,784	2.82%	50,807,652	81,134,072	30,326,420	1.87%	59,250,650	89,943,239	30,692,589	1.21%
		Total	Rate/$1,000	Incr Eq Val		Total	Rate/$1,000	Incr Eq Val		Total	Rate/$1,000	Incr Eq Val
	E.V.(TIDOUT)	7,116,186,700	$ 4.183530486	1.40%	E.V.(TIDOUT)	7,415,836,800	$ 4.089413079	4.21%	E.V.(TIDOUT)	7,713,895,100	$ 3.978870415	4.02%
	Increase in Tax Rate from 2018		1.40%		Increase in Tax Rate from 2019		-2.25%		Decrease in Tax Rate from 2020		-2.70%	

DOOR COUNTY 2021 BUDGET

2021 LEVY LIMIT CALCULATION COMPARED TO 2020 LEVY AMOUNT

Updated October 13, 2020 by Steve Wipperfurth, Door County Finance Department

Levy Limit Calculation	
2020 Levy Limit, **Excluding** Ambulance, Bridge Aid, & Debt Service on Post-2005 Debt (WI DOR)	$24,742,596
Allowable Increase for 2020 for Net New Construction - 1.014% (per WI DOR)	$250,890
2021 Levy Limit, Excluding Ambulance, Bridge Aid, and Debt Service on Post-2005 Debt	$24,993,486
Less: Amount of 2020 Personal Property Aid	-$69,457
Maximum Levy Allowed for 2021	**$24,924,029**
Add: 2021 Levy for Ambulance Expenses (Outside Levy Limit)	$3,369,015
Add: 2021 Levy for Bridge Aid (Outside Levy Limit)	$25,000
Add: 2021 Levy for Debt Service on 2015 Debt Refunding	$2,024,700
Add: 2021 Levy for Debt Service on 2017 Debt Refunding	$349,845
Maximum 2021 Levy Allowed with Expenses Outside Levy Limit	**$30,692,589**

2021 Proposed Budget	
Proposed 2021 Levy , **Excluding** Ambulance, Bridge Aid, and Debt Service on Post-2005 Debt	$24,924,029
Add: 2021 Levy for Ambulance Expenses	$3,369,015
Add: 2021 Levy for Bridge Aid	$25,000
Add: 2021 Levy for Debt Service on 2015 Debt Refunding	$2,024,700
Add: 2021 Levy for Debt Service on 2017 Debt Issue	$349,845
Total Proposed 2021 Levy	**$30,692,589**
Change Over 2020 Levy - Dollar Amount	$366,169
Change Over 2020 Levy - Percentage	1.21%
Tax Rate Per $1,000 of Equalized Assessed Value	$3.978870415
Change Over 2020 Tax Rate - Percentage	-2.70%

Additional Amount That Could Have Been Levied	$0.00
A 1 Cent Increase In The Tax Rate Per $1,000 of Equalized Assessed Value Generates Increased Tax Levy of:	$77,138.95
2020 Equalized Assessed Value (Used for 2021 Budget)	$7,713,895,100

DOOR COUNTY PROPOSED BUDGET FOR 2021

SUMMARY OF CHANGES PROPOSED SINCE SEPTEMBER 1, 2021 FINANCE COMMITTEE MEETING

Prepared September 28, 2021 by Steve Wipperfurth, Door County Finance Department

Department	Description	Amount	Departmental Tax Levy Before Change	Departmental Tax Levy After Change
General Administration	Decrease Shared Revenues from State of Wisconsin	$ (2,174)	$ (3,870,140)	$ (3,867,966)
General Administration	Increase Revenue Transfer from Fund Balance for the transfer from Unassigned Fund Balance for 980 Housing	$ 150,000		$ (4,017,966)
General Administration	Increase Special Projects Expense for Broadband Study	$ 25,000		$ (3,992,966)
General Administration	Increase Payroll Contingency for the amount left over after the additional/reclassification positions were added to the departments budget	$ 116,192		$ (3,876,774)
General Administration	Add 980 Housing Reserve transfer from Unassigned Fund Balance	$ 150,000		$ (3,726,774)
General Administration	Decrease Payroll Contingency to add $24,689 for Sophos Firewall Maintenance to TS Budget	$ (24,689)		$ (3,751,463)
County Board	Add Per Diem Sister City Advisory Group	$ 500	$ 261,862	$ 262,362
County Board	Decrease Name Plates, Plaques Expense	$ (5,000)		$ 257,362
County Board	Decrease Jingdezhen Sister City Expense	$ (1,000)		$ 256,362
Land Use Services	Increase Transfer from Land Modernization Reserve	$ 12,450	$ 1,022,794	$ 1,010,344
Land Use Services	Increase Land Information Office (LIO) Expense for Aerial Photography	$ 20,000		$ 1,030,344
Sheriff	Increase Salary & Wages and Related Payroll Taxes for the Professional Standards Captain and Mental Health & Community Engagement Deputy	$ 219,822	$ 7,012,684	$ 7,232,506
Sheriff	Increase Equipment Expense for the 2 new Positions	$ 102,612		$ 7,335,118
Senior Center/ADRC	Increase St.Aid ADRC Revenue, because of the increase in hours for the Disability Benefit Specialist, increase the allocation	$ 3,173	$ 497,802	$ 494,629
	Increase Salary & Wages and Related Payroll Taxes to Change Disability Benefit Specialist FTE from 0.6 to 0.8	$ 9,915		$ 504,544
	Increase Salary & Wages and Related Payroll Taxes to Change Cook FTE from 0.6 to 1.0	$ 39,278		$ 543,822
Health & Human Services	Increase On Call Compensation for Public Health Staff	$ 10,400	$ 3,667,406	$ 3,677,806
	Decrease Indirect Cost expense for Administrative, expense was allocated to Diversion from Youth Justice Grant	$ (5,543)		$ 3,672,263
	To Allocate Staff from Children & Families to Parents Supporting Parents Grant	$ (16,491)		$ 3,655,772
	Increase Salary & Wages and Related Payroll Taxes to Change Public Health Educator FTE from 0.6 to 1.0	$ 32,837		$ 3,688,609
Emergency Services	Increase Part-Time EMT's Salary & Wages and Related Payroll Taxes for the increase in hourly pay rates	$ 22,910	$ 3,346,105	$ 3,369,015
Technology Services	Increase Service Contract expense for Sophos Firewall Maintenance	$ 24,689	$ 1,580,096	$ 1,604,785
Highway	Decrease Revenue and Salary & Wages and Related Payroll Taxes for the reclassification Administrative Supervisor and reduction in hours for the Account Specialist **(No Effect on Tax Levy)**	$ (14,510)		
Highway	Decrease Revenue and County Routine Maintenance Expense due to decrease in General Transportation Aids **(No Effect on Tax Levy)**	$ (58,796)		
County Roads & Bridges	Decrease the General Transportation Aids Revenue and decrease County Routine Maintenance expense	$ (58,796)		
Total Tax Levy Proposed at 9/1/2020 Finance Committee Meeting			$ 30,134,606	
Proposed Changes:	General Administration		$ 118,677	
	County Board		$ (5,500)	
	Land Use Services		$ 7,550	
	Sheriff		$ 322,434	
	Senior Center/ADRC		$ 46,020	
	Health & Human Services		$ 21,203	
	Emergency Services		$ 22,910	
	Technology Services		$ 24,689	
Total Tax Levy Proposed at 10/19/2020 Finance Committee Meeting			$ 30,692,589	

DOOR COUNTY
Economic Development Corporation
Business by Nature

October 15, 2020

Mr. Ken Pabich
Door County Administrator
421 Nebraska Street
Sturgeon Bay, Wisconsin 54235

RE: Child Care Study

Dear Ken,

Door County is facing many issues directly impacting economic prosperity for the County, its communities and residents. These are associated with the new infrastructures of economic development and include Broadband access, affordable housing, and child care access, quality and affordability.

A sustainable child care system that is affordable, reliable, and the highest quality for our residents and children is essential for our economic future because it is not only an educational and social issue, it is also a workforce issue. Too many families are facing a hard choice to have one income-earning parent stay home to take care of their children because child care is unavailable or prohibitively expensive. This in turn has a direct bearing on an already constrained workforce.

Children, no matter what socioeconomic conditions they were born into, are our future. Research over decades has shown that the first three to five years of their lives are the most critical for establishing their brain functions and really their future.

The City of Sturgeon Bay is proposing to allocate $10,000 in the 2021 budget for a countywide child care study. DCEDC would be the lead agency but would collaborate closely with other partners including the United Way and the Door County Community Foundation. The study would be similar to the 2019 Housing Study and analyze the child care issues in Door County, the obstacles to a sustainable, accessible, and affordable child care ecosystem and identify innovative solutions to the challenge.

It is estimated the study may cost $30,000 or more and we respectfully ask the County to consider financial support of the study in its 2021 budget. The DCEDC will also seek assistance from other sources and interested parties.

Respectfully submitted,

Steve R. Jenkins, CEcD
Executive Director

County of Door
FACILITIES & PARKS DEPARTMENT
County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Wayne Spritka
Facilities & Parks Director
(920) 746-2211
Mobil 920-495-2131
wspritka@co.door.wi.us

MEMORANDUM

TO: Door County Finance Committee
Door County Facilities & Parks Committee

FR: Wayne J. Spritka
Director, Facilities and Parks

SUBJECT: Forestville Dam County Park –Sluice Gate Safety Requirements

DATE: November 16, 2020

The Facilities and Parks Department is requesting $45,000 to be added to the 2021 Parks Division Budget line item 100.37.5202.69901(Capital Outlay) to complete associated repairs on the Forestville Dam sluice gate, operating platform. The safety hazards with the operation of the valve were noted in the 2018 report provided by AECOM. AECOM is an engineering firm certified by the State of Wisconsin to perfom Private Dam site inspections. Inspections are required every 10 years by the Wisconsin Department of Natural Resources (WDNR).

Below is a timeline of events that have led to the current estimate to remediate the safety concerns of operations at the Froestville Dam. This project will require a publicly noticed bid for services. That notice would go out in early 2021 since it is over the construction threshold of $25,000.

1. November-2018 -Dam Safety inspection Report received -completed by AECOM (completed 2 years early to assist the decision process of what to do with the millpond)
2. Decemeber-2018- DNR reply letter from Safety Inspection (outlined items to be corrected or updated)
3. May 2020- Letter to WDNR outlining items completed and progress of items not completed
4. July 2020- DNR reply letter and extension awarded to complete noncompliant items
5. July 2020- PO issued to Mike J. Till to complete engineering and design services
6. September 2020- Received Certified Engineering plans from Mike Till and forwarded to WDNR for review and approval
7. October 2020- Received plan approval from the WDNR
8. October 2020- put out plan for estimating and received 10-16-20

Thank you for your consideration in this request.

AECOM Imagine it. Delivered.

AECOM
2985 South Ridge Road, Suite B
Green Bay, WI 54304
aecom.com

November 5, 2018

Mr. Ben Nelson
Parks Superintendent
Door County Facilities & Parks Department
3538 Park Drive
Sturgeon Bay, WI 54235

Our Reference AECOM Project No. 60588239

Dear Mr. Nelson

Forestville Dam Inspection 2018

AECOM is pleased to provide you with the results of the dam inspection performed at the Forestville Dam, located in Forestville, Wisconsin. This dam is recorded as Key Sequence Number 253 and Field File Number 15.01 by the Wisconsin Department of Natural Resources (WDNR). The field inspection was performed by Mr. Pete Diemer, P.E. and Mr. David Atkins, P.E. of AECOM on Monday, October 22, 2018.

The enclosed inspection report was prepared in accordance with the requirements of WDNR Chapter 31.19 and is divided into File Research, a Visual Inspection, and Documentation. Please note the WDNR requires this report be submitted within 90 days of the field inspection which is by January 20, 2019. Upon your concurrence, we will submit this report to the WDNR on your behalf.

The dam inspection process includes review of your previous Emergency Action Plan and Inspection, Operation, and Maintenance Plan. We have completed our review and updates of these documents and have enclosed the updated copies for your records.

If you have any questions, or would like to discuss, please call Mr. Pete Diemer at (920) 406-3216.

Yours sincerely,

Pete Diemer

Mr. Pete Diemer, P.E.
Project Engineer
AECOM
T: 920-406-3216
E: peter.diemer@aecom.com

enclosures: Forestville Dam Inspection Report 2018 (electronic PDF)
Inspection, Operation and Maintenance Plan for Forestville Dam (electronic PDF)
Emergency Action Plan for Forestville Dam (electronic PDF)

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
2984 Shawano Avenue
Green Bay WI 54313

Scott Walker, Governor
Daniel L. Meyer, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711

WISCONSIN
DEPT. OF NATURAL RESOURCES

Friday, December 14, 2018

Wayne Spritka, Director
Door County Facilities and Parks Department
3538 Park Drive
Sturgeon Bay WI 54235

Subject: Dam Safety Inspection. Forestville Dam, Field File #: 15.01, DKSN = 253, Door County.

Dear Wayne Spritka, Director:

Thank you for submitting the inspection report for the Forestville Dam. We have reviewed the inspection report prepared by AECOM - Diemer, Peter which was submitted to the Department of Natural Resources on November 14, 2018. The report and recommendations meet the requirements of Ch. 31.19, Wis. Statutes for owner-responsible inspections of large dams.

The inspection report includes timeframes for addressing the deficiencies and improving the safety and structural integrity of the dam. Based on the information provided by your consultant and information the Department has on file, the following directives and recommendations are listed below. We have used the recommended timeframes below in our directives to you to make repairs to bring the dam into compliance with NR 333.05 and NR 333.07.

Your next required inspection is scheduled for 2020. However, based on this inspection being completed prior to 2020, I will request your next scheduled owner inspection to be revised from 2020 to 2028. You will need to hire a Professional Engineer and submit the report to the Department at that time.

Summary of Requirements	**Due Date**
1. **Remove all brush and woody vegetation from the dam embankments.**	**July 31, 2019**
2. **Fill and compact burrows on the dam embankments.**	**July 31, 2019**
3. **Reinstall weir plate and monitor flow.**	**July 31, 2019**
4. **Investigate and provide a safety system for sluice gate operations.**	**July 31, 2020**
5. **Repair the tops of the concrete abutments.**	**July 31, 2019**
6. **Monitor leakage from perimeter d/s face of Armco Circular slide gate.**	**On-going**
7. **Repair bar screen as recommended by DNR Fisheries Nick Negler. @ (920) 746-5112**	**July 31, 2019**
8. **Update your EAP and IO&M plans.**	**December 31, 2019**

For us to consider a schedule other than this, you must submit your alternative schedule by February 1, 2019. If we do not hear from you by then, the schedule we have determined will be in effect.

Please note that repairs required under item 4 must be designed by an engineer registered in the State of Wisconsin and plans must be submitted to the Department for review and approval before any work is performed on the dam.

County of Door
FACILITIES AND PARKS DEPARTMENT
County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Wayne Spritka
Facilities & Parks Director
(920) 746-2211
Mobil 920-495-2131
wspritka@co.door.wi.us

May 21, 2020

Miles Winkler
Department of Natural Resources
2984 Shawano Avenue
Green Bay, WI 54313

RE: Review dated Friday December 14, 2018
Dam Safety Inspection, Forestville Dam, Field file#: 15.01, DKSN=253, Door County

A review of our inspection report dated November 14, 2018 provided a listing of activities to be completed at the Dam site.

Summary of Requirements	Due Date
1. Remove all brush and woody vegetation from the dam embankments. Activity completed in June 2019	July 31, 2019
2. Fill and compact burrows on the dam embankments. Activity completed in June 2019	July 31, 2019
3. Reinstall weir plate and monitor flow No active discharge found	July 31,2019
4. Investigate and provide a safety system for sluice gate operations. Structural engineer Michael Till is contract to design state approved plans for implementation.	July, 31 2020
5. Repair the tops of the concrete abutments. Completed- repairs to the underside of the abutments is planned during the 2019-2021 drawdown period at dry time and favorable weather permitting.	July, 31 2019
6. Monitor leakage from perimeter d/s face of Armco Circular slide gate.	On-going
7. Repair bar screen as recommended by DNR Fisheries Nick Negler. Bar-screen is installed and repairs are ongoing.	July 31, 2020
8. Update your EAP and IOM Emergency management office is updating EAP and IO&M plans regularly.	December 31, 2019

Respectfully,

Wayne J. Spritka
Door County Facilities & Parks Director

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
2984 Shawano Avenue
Green Bay WI 54313

Scott Walker, Governor
Daniel L. Meyer, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711

WISCONSIN
DEPT. OF NATURAL RESOURCES

Tuesday, July 28, 2020

Wayne Spritka, Director
Door County Facilities and Parks Department
3538 Park Drive
Sturgeon Bay WI 54235

Subject: Follow-up on work directives. Forestville Dam, Field File #: 15.01, DKSN = 253, Door County.

Dear Wayne Spritka, Director:

Thank you for submitting your May 21, 2020 letter describing the work completed on your required work directives. Those directives were based on the Owner inspection for the Forestville Dam performed by AECOM - Diemer, Peter on October 22nd, 2018.

However, some of those work items have not been completed. For those uncompleted work Directives, we have provided a time extension. Your new completion schedule for those uncompleted items are summarized below.

Summary of Requirements	Due Date
1. **Investigate and provide a safety system for sluice gate operations.**	**July 31, 2021**
2. **Repair of the undersides of the concrete abutments.**	**July 31, 2021**
3. **Repair bar screen as recommended by DNR Fisheries Nick Negler.**	**July 31, 2021**
4. **Update and submit to the DNR your EAP and IO&M plans.**	**July 31, 2021**

Your next required inspection is scheduled for 2028. You will need to hire a Professional Engineer and submit the report to the Department at that time. If you have any questions, please contact me

Sincerely,

Miles A. Winkler

Miles A. Winkler, P. E.

Water Management Engineer
Wisconsin Department of Natural Resources
Green Bay office

Copy to: Nick Legler – WI DNR – Fisheries Biologist (via. email)
Kay Lutze – WI DNR – Mishicot (via. email)
Tanya Lourigan – WI DNR – Madison (via. email)

PURCHASE ORDER

COUNTY OF DOOR
GOVERNMENT CENTER
421 NEBRASKA STREET
STURGEON BAY, WI 54235

DEPT: Facilities & Parks.

TO: _____

№ 2309

THIS NUMBER MUST APPEAR ON ALL ORDERS TO BE PROCESSED FOR PAYMENT.

See Attached

DC PO # 2309
DC Vendor ID #

Michael J. Till Associates
915 Michigan St
Sturgeon Bay, WI 54235
920-421-0375

Invoicing Address:
Attn: Wayne Spritka
Facilities & Parks
Door County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Order Date: 7/6/2020
Date Wanted: 8/30/2020
Ship Via:

ID #	Description	Qty	Unit Price	Extended Price
FMD-001	Engineering Services-Forestville Millpond Dam Operating	1	jb	$4,300.00
	system safety work platform. WDNR review, materials			
	scope development. Estimated cost $8,000 plus fees			
	50% retainer fee for services			$4,000.00
			PO Total	$8,300.00

Any Questions, Contact the Following People

Wayne Spritka, Facilities & Parks Director
920-746-2211
wspritka@co.door.wi.us

PAY FROM : 100.37.5202..52101
ref: proffesional services

Finance Director
Door County, Wisconsin

White - Vendor Yellow - Department Copy for Invoice Pink - Finance Dept.

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
Northeast Region Headquarters
2984 Shawano Avenue
Green Bay WI 54313-6727

Tony Evers, Governor
Preston D. Cole Secretary
Telephone 920-662-5100
FAX 920-662-5413
TTY Access via relay - 711

Monday, October 12, 2020

Wayne Spritka, Director
Door County Facilities and Parks Department
3538 Park Drive
Sturgeon Bay WI 54235

Subject: Plan Approval for the Forestville Dam, safety system for sluice gate operations and associated maintenance work, Field File No. 15.01, Dam Key Sequence No. 253, Village of Forestville, and Door County.

Dear Wayne:

We are sending you this Dam Plan Approval for the Forestville Dam. The approval is for the work associated with the sluice gate safety system together with all maintenance work as outlined in the Departments July 28th work Directives letter. The proposed plans as prepared by Michael J. Till P.E. and dated July 23rd, 2020 are hereby approved.

Included in the Dam plan approval is a list of ordered conditions, which must be followed. A copy of the document must be posted for reference at the project site. Please read your plan approval conditions carefully so that you are fully aware of what is expected of you.

Please note that you are required to notify me prior to starting construction and submit a verified statement to the Department within 10 days after completion of the work, stating that it was constructed in accordance with the Plan Approval issued by the Department.

If you have questions about this document, please call me at 920-621-1518.

Sincerely,

Miles A. Winkler

Miles A. Winkler, P.E.
Water Management Engineer
Bureau of Watershed Management
miles.winkler@wisconsin.gov

cc. Kay Lutze – WI DNR – Green Bay (via. email)
Sarah Szabo – WI DNR – Green Bay (via. email)
Tanya Lourigan – WI DNR – Madison (via. email)

3. This plan approval does not authorize any work other than what is specifically shown on the approved plans, or other work incidental to completing the project, or as modified by the conditions of this permit. If you wish to alter the project or conditions, you must first obtain written approval of the Department. Any change orders during construction must be approved by the Department **prior to** the work being completed.

4. You are responsible for obtaining any other Local, State, or Federal permit/approvals that may be required.

5. It is recommended to have your engineer or construction representative on-site during the critical periods of construction to provide the needed documentation for preparing the Record Drawings of the as-constructed work and checklist.

6. The Department may modify or revoke this approval if the project is not completed according to the terms of the plan approval, or if the Department determines the activity is detrimental to the public interest.

7. You must post a copy of this plan approval at a conspicuous location on the project site, visible from the waterway, for at least five days prior to construction, and remaining at least five days after construction. You must always also have a copy of the plan approval and approved plan available at the project site until the project is complete.

8. Your acceptance of this plan approval and efforts to begin work on this project signify that you have read, understood and agreed to follow all conditions of this plan approval and order.

9. **Section 31.12(4), Wisconsin Statutes, requires a verified statement to be filed with the Department within 10 days after completion of the repairs to the dam, stating that it was constructed in accordance with the plans and specifications approved by the Department.**

10. Within 60 business days after completion of your project you or your consultant must supply the following:

    a) Photographs on CD documenting the work performed.
    b) Record Drawings documenting the as-constructed work.

NOTICE OF APPEAL RIGHTS

If you believe that you have a right to challenge this decision, you should know that the Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions must be filed. For judicial review of a decision pursuant to sections 227.52 and 227.53, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to file your petition with the appropriate circuit court and serve the petition on the Department. Such a petition for judicial review must name the Department of Natural Resources as the respondent.

To request a contested case hearing pursuant to section 227.42, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources. All requests for contested case hearings must be made in accordance with section NR 2.05(5), Wis. Adm. Code, and served on the Secretary in accordance with section NR 2.03, Wis. Adm. Code. The filing of a request for a contested case hearing does not extend the 30-day period for filing a petition for judicial review.

INTEGRITY ♦ EXCELLENCE ♦ INNOVATION

October 16, 2020

Mr. Wayne J. Spritka
Door County Facilities and Parks Director
421 Nebraska St.
Sturgeon Bay, WI 54235

Re: Door County – Forestville Dam

Dear Mr. Nielson:

The following is our quote for the above-mentioned project based on our walkthrough of the site and the plans emailed to me on 10/12/20. Scope of work is as follows:

-Provide and install complete valve access platform per plans and spec
-Platform to be stainless steel, railings to be aluminum
-Shop drawings will be provided for review (2-3 weeks lead time from PO)
-Fabrication time 2-3 weeks
-Install < 1 week

Total: $34,989

Pricing is good for 30 days due to material volatility. We feel this work can easily be completed yet this year. If you have any questions or concerns, please contact us and we would be happy to sit down and review them with you.

Very truly yours,

Brandon Martzke
Vice President

1725 MIDWAY ROAD / P.O. BOX 5067 / DE PERE, WI 54115-5067 / PH: 920-337-2111 / FAX: 920-336-1647

PRE-PAID VOUCHER LISTING - FINANCE COMMITTEE - OCTOBER, 2020

Vendor #	Date Paid	Vendor Name	Description	Amount
1875	08/26/20	Wisconsin County Mutual	Workers comp audit adjustment	8,542.00
12444	08/26/20	Andrew Munao	Over pmt of taxes	149.43
12449	08/26/20	Bay Cliff	Over pmt of taxes	577.93
12442	08/26/20	Brian Larson	Over pmt of taxes	73.43
12431	08/26/20	Bryan Ritter	Over pmt of taxes	34.72
12439	08/26/20	Clark Zander	Over pmt of taxes	233.52
3141	08/26/20	Daniel Lautenbach	Over pmt of taxes	70.63
10741	08/26/20	Door County Deputy Sheriff	Union dues	2,385.00
2607	08/26/20	FedEx	Paychecks	35.36
12434	08/26/20	Gary Merchant	Over pmt of taxes	61.15
5238	08/26/20	Great West	Deferred comp	17,190.80
12437	08/26/20	James Kruswick	Over pmt of taxes	18.00
12446	08/26/20	Kestutis Rekasius	Over pmt of taxes	1,715.19
12424	08/26/20	Linda Stuth	Over pmt of taxes	1,183.78
12436	08/26/20	Mark Letter	Over pmt of taxes	1,655.53
12440	08/26/20	Michael Mero	Over pmt of taxes	5.00
21372	08/26/20	Nationwide	Deferred comp	11,327.23
12447	08/26/20	Rita Garcia	Over pmt of taxes	1,162.81
12428	08/26/20	Robert Kristensen	Over pmt of taxes	166.18
21923	08/26/20	Robert Reinhard	Over pmt of taxes	10.00
17668	08/26/20	Rockton Shoreline	Over pmt of taxes	147.41
12445	08/26/20	Sister Bay Inn	Over pmt of taxes	732.03
17885	08/26/20	Teresa Gross	Over pmt of taxes	3.31
12438	08/26/20	Timothy Raduinz	Over pmt of taxes	118.85
33020	08/26/20	Town of Gardner	Reissue lost check	154,917.05
502	08/26/20	United Way	Employee contributions	129.00
10355	09/03/20	Ceridian	Dayforce fees	8,242.10
5999	09/03/20	Wisconsin Document Imaging	Finance copier	34.78
14532	09/04/20	WalMart	See attached	1,539.29
15761	09/11/20	Boston Mutual	August premiums	1,826.06
12507	09/11/20	Braddock Kleinert	Over pmt of taxes	109.74
9718	09/11/20	Brett Johnson	Over pmt of taxes	30.98
9776	09/11/20	Cardmember Services	See attached	9,883.25
19546	09/11/20	Charlie Saville	Over pmt of taxes	260.00
16787	09/11/20	Denil Auto Trucking	Over pmt of taxes	10.73
7470	09/11/20	DWDUI	August unemployment	2,857.24
22232	09/11/20	Ehlers Investment	August investment consulting	450.00
2607	09/11/20	FedEx	Paychecks	35.44
12506	09/11/20	Hans Schmidt	Over pmt of taxes	76.35
12494	09/11/20	John Mann	Over pmt of taxes	9.00
12511	09/11/20	Joseph Nelson	Over pmt of taxes	243.38
12514	09/11/20	Kathryn Frawley	Over pmt of taxes	6.75
9255	09/11/20	Mark Carlson	Over pmt of taxes	212.72
18650	09/11/20	Peninsula Pulse	In rem advertising	402.80
12491	09/11/20	Rick Woodgate	Over pmt of taxes	138.87

PRE-PAID VOUCHER LISTING - FINANCE COMMITTEE - OCTOBER, 2020

Vendor #	Date Paid	Vendor Name	Description	Amount
29925	09/11/20	State of Wisconsin	August court fines due state	53,050.72
22093	09/11/20	Superior Vision	August premiums	2,342.72
12502	09/11/20	Timothy Bley	Over pmt of taxes	153.00
12318	09/17/20	Capital Credit Union	Union dues	1,099.98
5238	09/17/20	Great West	Deferred comp	17,190.80
21372	09/17/20	Nationwide	Deferred comp	11,337.23
21282	09/17/20	Shred It	Paper shredding	154.71
22093	09/17/20	Superior Vision	September premiums	2,352.88
502	09/17/20	United Way	Employee contributions	129.00
36270	09/17/20	Washington Island Ferry	Ferry charges	547.25
129	09/17/20	WDOR	In rem advertising	252.00
13278	09/17/20	Wisconsin Media	In rem advertising	353.32
15999	09/24/20	Barb Snow	Reimbursement	261.08
12559	09/24/20	David Crawford	Over pmt of taxes	10.01
2607	09/24/20	FedEx	Paychecks	39.60
12563	09/24/20	Jesse Vail	Over pmt of taxes	9.98
22779	09/24/20	Keith Carlsen	Over pmt of taxes	255.98
12558	09/24/20	Mark Dewey	Over pmt of taxes	112.98
9355	09/24/20	Mark Weber	Over pmt of taxes	16.80
12588	09/24/20	Patricia Jackson	Over pmt of taxes	438.77
12587	09/24/20	Priscella Olson Krist	Over pmt of taxes	253.47
12561	09/24/20	Robert Kurtz	Over pmt of taxes	107.83
20388	09/24/20	Robert Balsley	Over pmt of taxes	28.95
15069	09/24/20	Staples	Treasurer office supplies	79.98
33370	09/24/20	Town of Sevastopol	Over pmt of taxes	24.10
10355	09/30/20	Ceridian	Payroll fees	8,356.80
10741	09/30/20	Door County Deputy Sheriff	Union dues	2,385.00
5238	09/30/20	Great West	Deferred comp	17,190.80
21372	09/30/20	Nationwide	Deferred comp	11,337.23
22018	09/30/20	Tyler Technologies	CAFR builder implementation	1,500.00
502	09/30/20	United Way	Employee contributions	129.00
14532	10/07/20	WalMart	See attached	1,340.48
9776	10/13/20	Cardmember Services	See attached	7,426.07
21282	10/13/20	Shred It	Paper shredding	294.75
				369,578.09

Date

David Englebert, Chairman
Finance Committee

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By: April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

☐ New Vendor (Please Assign New #)

VENDOR # 9776 ☐ One Time Vendor (Please Assign New #)

VENDOR NAME: Cardmember Services

VENDOR ADDRESS:

VENDOR ADDRESS: PO Box 790408

VENDOR ADDRESS: St. Louis, MO 63179-0408

☐ Added to Voucher Listing

This Area to be Completed by Finance Department

PAID BY

CHECK # _____

Date

Paid _____

☐ Voucher Listing Signed/Approved

Meeting Date _____

☐ Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number	Description	Qnty	Amount	Invoice Date	Vendor Invoice Number
100	44	1132	59119	Background check		$ 22.95		HR
100	13	1106	52302.00013	August adobe cloud		$ 55.90		Tech Service
701	33	3240	55101.701	Detroit/daimler software		$ 166.68		Tech Service
701			17101	Detroit/daimler software		$ 333.32		Tech Service
250	70	2387	59153.005	L Junion webex advanced license		$ 141.41		Tech Service
100	13	1106	52101	L Junion webex advanced license		$ 48.08		Tech Service
100	13	1106	52302.00013	August google cloud		$ 156.00		Tech Service
100	13	1106	69901.00013	Camera replacements		$ 1,773.82		Tech Service
100	13	1106	52301	10G SR transceivers		$ 341.82		Tech Service
100	68	6202	54101	Zoning webinars-Schuster/Kerwin		$ 60.00		Land Use Service
100	69	1158	54102	WEMA membership		$ 25.00		Emergency Management
204	23	3613	53161	Raw food-kitchen		$ 134.64		Senior Center
204	23	3615	59124	October activities supplies		$ 336.11		Senior Center
204	23	3613	53162	Nutritional supplies kitchen		$ 759.18		Senior Center
100	14	1107	54101	National federation of Indianapolis		$ 100.00		Corp Csnl
100	14	1107	54101	WHS WS2 SHS epay		$ 20.00		Corp Csnl
100	26	1301	54101	Webinar Grode		$ 39.00		DA
100	29	2112	52402	WEMSA membership renewal		$ 300.00		EMS
701			16101.06112	Fleet Farm		$ 19.99		Highway
701	33	3321	52301	Ledtronics		$ 548.16		Highway
701	33	3443	59123	2020 waste hauler fee		$ 145.50		Highway
100	37	1120	52306.6501	Smoke heads		$ 171.43		Facilities & Parks
100	37	1120	52306.6501	Huber TP dispensers keys		$ 11.74		Facilities & Parks
100	37	1120	52306.6501	Huber TP dispensers keys		$ 28.99		Facilities & Parks
100	37	1120	52306.6501	Recessed D ring tie downs court room		$ 40.05		Facilities & Parks
100	37	1120	52304.6504	Honeywell 269R duress switch		$ 14.99		Facilities & Parks
100	37	1120	52304.6501	Fuel filters & oil filters JC generator		$ 86.83		Facilities & Parks

VOUCHER TOTAL → $ 5,881.59 ← VOUCHER TOTAL

P:\Finance\Forms and Templates\Voucherform1.xls

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By: April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

VENDOR # 9776

☐ New Vendor (Please Assign New #)

☐ One Time Vendor (Please Assign New #)

VENDOR NAME: Cardmember Services

VENDOR ADDRESS:

VENDOR ADDRESS: PO Box 790408

VENDOR ADDRESS: St. Louis, MO 63179-0408

☐ Added to Voucher Listing

This Area to be Completed by Finance Department

PAID BY

CHECK #

Date

Paid

☐ Voucher Listing Signed/Approved

Meeting Date

☐ Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number		Sub Proj	Description	Qnty	Amount	Invoice Date	Vendor Invoice Number
250	70	2353	52701	05185		Aug 24,2020 403.01 Rec Activity		88.00		HHS
250	70	2364	52873		1SF02	Prevent Suicide Conf Reg Fee		25.00		HHS
250	70	2352	52701	05141	SE001	Aug 2020 CLTS Spec Therapeutic Supply		47.79		HHS
250			16101	GASCD		Gas cards for agency use		250.00		HHS
250			16101	MISCD		Gift cards for agency use		250.00		HHS
250	70	2384	53110			Bookcase for YCC		111.14		HHS
250	70	2360	52424			Assessment for BH client		45.00		HHS
250	70	2350	52808			Autism Workbook for B-3		57.50		HHS
250	70	2300	54101		1BC01	TIC Fall Conference Reg Fee		140.00		HHS
250	70	2351	52813		SK002	Records Request		1.60		HHS
250	70	2364	52815		1JA01	Suicide Prevention Summit Reg Fee		129.00		HHS
250	70	2352	52701	05141	ET001	Sep 2020 Spec Medical Supply		47.45		HHS
250	70	2364	52815		1CM01	Inclusion Training Conf Reg Fee		50.00		HHS
250			16101	MISCD		Gift card for agency use		50.00		HHS
250	70	2300	52461		HS006	Records Request		2.00		HHS
250			16101	GASCD		Gas cards for agency use		250.00		HHS
						Totals from pg 2		5,881.59		
								7,426.07		VOUCHER TOTAL

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By: April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

VENDOR # 14532

[ ] New Vendor (Please Assign New #)

[ ] One Time Vendor (Please Assign New #)

VENDOR NAME: WalMart

VENDOR ADDRESS:

VENDOR ADDRESS: PO Box 530934

VENDOR ADDRESS: Atlanta, GA 30353-0934

[ ] Added to Voucher Listing

This Area to be Completed by Finance Department

PAID BY

CHECK #

Date

Paid

[ ] Voucher Listing Signed/Approved

Meeting Date

[ ] Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number	Description	Qnty	Amount	Invoice Date	Vendor Invoice Number
204	23	3613	53161	Raw food-kitchen		$ 118.06		Senior Center
204	23	3613	53162	Raw food-kitchen		$ 34.94		Senior Center
204	23	3615	59124	Celebration supplies		$ 45.24		Senior Center
204	23	3615	59124	Root beer float supplies		$ 55.22		Senior Center
100	37	1120	53133.6501	Bleach		$ 5.88		Facilities & Parks
100	37	1120	53133.6501	Broom and dust pan		$ 12.97		Facilities & Parks
100	37	1120	53133	Tide laundry soap		$ 35.91		Facilities & Parks
250	70	2384	53110	Supplies for YCC		$ 90.17		HHS
250	70	2384	53179	Food for YCC		$ 297.62		HHS
250	70	2364	52815	AJ001 Clothes for chemo treatments		$ 210.58		HHS
250	70	2380	52742	MB003 School supplies/clothing for child		$ 75.48		HHS
250			16101.MISCD	Gift cards for agency use		$ 300.00		HHS
100	29	2112	53110.6916	Cleaning supplies		$ 58.41		EMS

VOUCHER TOTAL → $ 1,340.48 ← VOUCHER TOTAL

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By: April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

VENDOR # 9776

☐ New Vendor (Please Assign New #)

☐ One Time Vendor (Please Assign New #)

VENDOR NAME: Cardmember Services

VENDOR ADDRESS:

VENDOR ADDRESS: PO Box 790408

VENDOR ADDRESS: St. Louis, MO 63179-0408

☐ Added to Voucher Listing

This Area to be Completed by Finance Department

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CHECK # _____

Date

Paid _____

☐ Voucher Listing Signed/Approved

Meeting Date _____

☐ Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number	Description	Qnty	Amount	Invoice Date	Vendor Invoice Number
100	14	1107	54101	State bar of WI		$ 259.00		Corp Counsel
100	14	1107	54101	Paralegal Assoc		$ 109.00		Corp Counsel
100	06	1161	53110.001	Link Media billboard advertising		$ 2,500.00		County Administrator
100	06	1161	53110.001	2 logitech webcams		$ 162.48		County Administrator
100	49	1115	53106	Office supplies		$ 36.58		County Administrator
100	11	1101	54102	Public safety working lunch		$ 123.80		County Administrator
100	44	1114	54101	NEPERLA		$ 299.00		Human Resources
204	23	3613	53162	Brown bags for take out meals		$ 355.99		Senior Center
204	23	3618	52788	AFAA walk with ease training NS		$ 89.00		Senior Center
100	53	4201	53102	USPS Postage		$ 7.50		Airport
100	11	1101	54102	WCA lodging refund		$ (2,070.00)		County Board
100	49	1115	54102	WCA lodging refund		$ (115.00)		County Administrator
100	10	1110	53105	Pull tite seals		$ 218.95		County Clerk
100	11	1101	53101	Hot wire cables		$ 189.69		County Board
100	13	1106	69901.00011	County board cases		$ 119.95		Tech Services
100	13	1106	52302.00013	July adobe cloud		$ 55.90		Tech Services
100	13	1106	52302.00013	July google cloud		$ 156.00		Tech Services
100	13	1106	52301	Surface charger spares		$ 61.16		Tech Services
100	13	1106	52301	Ethernet adapters		$ 35.08		Tech Services
100	13	1106	52301	City MDC keyboard replacement		$ 22.99		Tech Services
100	13	1106	52302.00028	Sheriff scanner		$ 22.13		Tech Services
100			17101	Sheriff scanner maintenance 2021		$ 66.33		Tech Services
100			17101	Sheriff scanner maintenance 2022		$ 66.33		Tech Services
100			17101	Sheriff scanner maintenance 2023		$ 44.21		Tech Services
100	13	1106	52301	City MDC keyboard replacement		$ 22.99		Tech Services
100	13	1106	69901.00013	Wyse deployment management		$ 1,000.00		Tech Services
100	37	5202	54101	Grant writing online course		$ 179.00		Facilities & Parks
100	37	1120	52312.6501	EST smoke heads		$ 1,249.90		Facilities & Parks
100	37	1120	52312.6501	Super glue, belt sander		$ 53.37		Facilities & Parks
100	37	1120	52304.6501	Ozone gen supply line rebuild		$ 35.37		Facilities & Parks
100	37	1120	52312.6501	shower filter cartridges		$ 195.65		Facilities & Parks
100	37	1120	52305.6501	5' fence posts for prairie sign		$ 8.98		Facilities & Parks
100	37	1120	52312.6501	Rubber prong mat		$ 146.00		Facilities & Parks
100	31	6223	53101	Phragmite permit		$ 1,301.75		Soil & Water
100	31	6117	53101	Erosion control netting Harju Proj		$ 1,279.97		Soil & Water
			VOUCHER TOTAL	→		$ 8,289.05	←	VOUCHER TOTAL

P:\Finance\Forms and Templates\Voucherform1.xls

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By: April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

New Vendor (Please Assign New #)

VENDOR # 9776

One Time Vendor (Please Assign New #)

VENDOR NAME: Cardmember Services

VENDOR ADDRESS:

VENDOR ADDRESS: PO Box 790408

VENDOR ADDRESS: St. Louis, MO 63179-0408

Added to Voucher Listing

This Area to be Completed by Finance Department

PAID BY

CHECK #

Date

Paid

Voucher Listing Signed/Approved

Meeting Date

Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number		Sub Proj	Description	Qnty	Amount	Invoice Date	Vendor Invoice Number
250	70	2384	59141		JS001	Refund of clothes for employment		-127.27		HHS
250	70		48501			Refund of shipping charges		-8.39		HHS
250	70	2351	52813		GG001	Records request		2.20		HHS
250	70	2300	54101		1JC01	Providing Effective Telehealth Services		15.00		HHS
250	70	2384	59141		JS001	Clothes for employment		127.27		HHS
250	70	2353	52701	05124	PP001	July 29,2020 107.50 Spec Trans - Items		323.94		HHS
250			16101	GASCD		Gas cards for agency use		250.00		HHS
250	70	2353	52701	05124	PP001	July 31,2020 107.50 Spec Trans - Items		84.00		HHS
250	70	2300	54101		1CS01	Shame: It's Time to Start Talking About It		35.00		HHS
250	70	2300	54101		1CS01	Forgiveness & Compassion Fatigue		35.00		HHS
250	70	2380	52742			Alcohol mouthpieces for breathalyzer		39.99		HHS
250	70	2300	54101		1DA01	NASW WI Annual Conference		160.00		HHS
250			16101	GASCD		Gas cards for agency use		250.00		HHS
701			16101	06121		Fleet Farm		14.80		Highway
701			16101	06109		Fleet Farm		37.47		Highway
701	33	3321	52301			Fleet Farm		$ 7.10		Highway
701	33	3321	52301			Fleet Farm		$ 7.10		Highway
701	33	3220	53115			Tool topia		$ 340.99		Highway
						Totals from pg 2		8,289.05		
								9,883.25		VOUCHER TOTAL

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By: April Geisel

Approved by: Department Head:

Approved by: Committee Chair:

☐ New Vendor (Please Assign New #)

VENDOR # 14532 ☐ One Time Vendor (Please Assign New #)

VENDOR NAME: WalMart

VENDOR ADDRESS:

VENDOR ADDRESS: PO Box 530934

VENDOR ADDRESS: Atlanta, GA 30353-0934

☐ Added to Voucher Listing

This Area to be Completed by Finance Department

PAID BY

CHECK # _____

Date

Paid _____

☐ Voucher Listing Signed/Approved

Meeting Date _____

☐ Hold For Approval After Processing

Fund	Dept	Sub Dept	Account Number	Description	Qnty	Amount	Invoice Date	Vendor Invoice Number
100	29	2112	53117.6921	Stretch wrap		$ 47.82		EMS
100	29	2112	53117.04257	Tylenol		$ 71.64		EMS
250	70	2384	53110	Supplies for YCC		$ 74.19		HHS
250	70	2384	53179	Food for YCC		$ 275.35		HHS
250	70	3264	52815	DB006 Supplies for client post surgery		$ 31.88		HHS
250	70	2384	59141	Incentive items for YCC		$ 6.50		HHS
250	70	2384	59141	JS001 Clothes for employment opportunity		$ 120.74		HHS
250	70	2380	52742	Supplies for CPS		$ 205.16		HHS
250	70	2363	53188	Water for clients		$ 10.00		HHS
250			16101.MISCD	Gift cards for agency use		$ 400.00		HHS
204	23	3613	53161	Raw food-kitchen		$ 155.01		Senior Center
100	71	3616	53101	Bus/van cleaning supplies		$ 24.50		Transportation
100	37	1120	53133	Softner salt		$ 89.40		Facilities & Parks
100	37	1120	53133.6501	Ant spray		$ 27.10		Facilities & Parks
VOUCHER TOTAL						$ 1,539.29		VOUCHER TOTAL