

Thursday,  
October 20, 2022  
at 12:00 PM

**DOOR COUNTY  
CRIMINAL JUSTICE  
COLLABORATING  
COUNCIL**

Door County Justice  
Center  
Jury Assembly Room  
1209 S. Duluth Avenue  
Sturgeon Bay, WI 54235

**AGENDA:**

1. Call Meeting to Order
2. Roll Call
3. Adopt Agenda
4. Approve Minutes from last Meeting: September 21, 2021
5. Old Business:
  - a. Door County Criminal Justice System Mapping
6. New Business:
  - a. Restorative Justice in Door County
  - b. Report from Judges
  - c. Report from Department of Health and Human Services
  - d. Report from Law Enforcement
  - e. Report from Jail Administrator
  - f. Report from District Attorney's Office
  - g. Report from Clerk of Courts
  - h. Report from Community Partners
7. Matters to be placed on a future agenda or to be referred to a Committee, Official or Employee
8. Determine next meeting date
9. Adjourn

*Deviation from the order shown may occur*

*In compliance with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of County Clerk at 920-746-2200. Notification 48 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.*

AGENDA Posted: \_\_\_\_\_, 2022 by \_\_\_\_\_

**Door County**  
**CRIMINAL JUSTICE COLLABORATING COUNCIL COMMITTEE (CJCC)**  
**Minutes of meeting held Tuesday, September 21, 2021**  
In the Jury Assembly room of the Door County Justice Center

Note: These minutes are subject to review and approval of the Committee at their next meeting.

**1. Judge David L. Weber called the meeting to order at 8:15 a.m.**

**2. Present:** Judge David L. Weber, Andrew Nieman, Brenda Bley, Clint Henry, District Attorney Colleen Nordin, Connie DeFere, Jennifer Moeller, Jon Pinkert, Kelsey Christensen, Lieutenant Kyle Veese, Milly Gonzales, Shannon Viel, Sheriff Tammy Sternard, Tom Schappa

**3. Adopt Agenda for this meeting** – Motion by K. Christensen, seconded by J. Moeller to approve the agenda. Motion carried by unanimous voice vote.

**4. Approval of October 25, 2019 minutes** - Motion by C. Nordin, seconded by K. Christensen to approve the minutes. Motion carried by unanimous voice vote.

**5. Old Business -**

Discussion on long term focus. Importance of CJCC and to define its role. CJCC is the committee that all the committees report to and is needed for grant purposes. Judge Weber states that he feels there is a high level of collaboration between the committees

**6. New Business -**

Mapping - Discussion on benefits of a mapping system. K. Christensen provided us with information regarding Criminal Justice System Mapping. Currently Brown, Outagamie and Marinette counties have a mapping system. To create a Mapping process, we will need to meet with each department to figure out cost and time then bring back to compile information.

Diversion and Treatment Court – K. Christensen provides treatment court report on our current, active, new and referred participants. Currently applying for a 5-year TAD grant. Housing is big problem. Update on Diversion participants both adult and youth. In October for a grant to continue the adult program. Currently under a 5-year youth grant that started in 2020 and will need to reapply in 2024.

Judges – D. Weber reports that after Pandemic Door County is in good shape with cases and jury trials. Due to court reporter shortages DAR has been placed in our Court Rooms.

Law Enforcement - T. Sternard mentions it would be nice to develop a CJCC budget due to the fact that a lot of money for these programs is coming out of the Sheriff budget. We are in need of the Grants or this might all dissolve.

Jail Administrator – K. Veese nothing new to report.

District Attorney – C. Nordin nothing new to report.

Clerk of Court - C. DeFere questions what is needed in the treatment court minutes with concern that these minutes can be read by anyone on CCAP. After discussion, appearances, days sober and awards/accomplishments will be the only items listed. Court Clerk will adjust all previous minutes.

Next Meeting Date: JA/Linda will determine next meeting, perhaps 4x a year.

Motion made to adjourn by K. Christensen, seconded by J. Moeller. Motion carried by unanimous voice vote.

Respectfully submitted,  
Connie DeFere

# CRIMINAL JUSTICE SYSTEM MAPPING

## What is System Mapping?

- A visual picture of the steps in the criminal justice process beginning with police contact and ending at the point when a case terminates.
- A critical starting point for understanding how the criminal justice system operates in your jurisdiction.

## The System Map Identifies

- The **key decision points** in the system
- The **decision makers** at each point
- The **decision options** at each step
- The **amount of time** it takes a case to move from one decision point to the next
- The **volume of cases** that flow through each step and decision point (starting with estimates and later more specific data).
- How information is stored and shared.
- The extent to which evidence-based information is available and used to make decisions.
- Gaps and barriers that impede the use of evidence-based knowledge.

## Why Develop a System Map?

- A powerful way to increase awareness of how the entire system “works” and how different parts interact with each other.
- Most policymakers and criminal justice managers understand well how their own piece of the system works, but they have a much less detailed comprehension of the other parts.
- It surfaces areas of interest and questions for further exploration.
- It can lead to recognition of quick solutions to bottlenecks and inefficiencies (early actions of the policy team).

## Who participates in System Mapping?

- Different roles and perspectives on the decision-making process
- Different levels of employees (agency head, managers, assistants, clerks, etc.) include the staff who know “how things really get done”
- Persons who understand the information systems.

**VICTIM**

**Community Safety**

**Accountability**

**Competency Development**

**COMMUNITY**

**OFFENDER**



# Restorative Practices



## **BOTH Formal Conference and Problem Solving Circle**

- Sit in a circle
- All are given voice
- Has high accountability
- Seeks to repair the harm to the community
- Focuses on the problem not the person
- Fosters awareness of how others are affected and that forgiveness and healing can happen

## **Problem Solving Circle**

- Talking piece is used going around the circle
- A number of rounds of questions are used
- Clear Circle Expectations upheld
- The responsibility of the problem is shared by the community
- The community shares in the repairing of the problem

## **Formal Conference**

- Pre Conference for each participant
- All participants agree to come
- Specific seating arrangement
- Questions go to offender first then to the offended
- The offender and the offended have supporters with them
- Others in the Community that were offended may be invited
- An agreement on how the offender will repair the harm is signed
- Held for very serious behaviors

As educators come to the Restorative Practices workshop, they are introduced to 5 Practices. Learning about these 5 Practices brings overlap in some of the Practices. What seems to be most confusing is how a Problem Solving Circle is any different than a Formal Conference. There is a big difference in that Formal Conferences take a great deal of time and thought in setting up because of all participants being pre-conferenced first. This means sitting down individually with anyone we think should be invited to the conference both offended and offender(s) and going through the Restorative Questions. Each person answers the questions of "What happened?" "What were you thinking of at the time?" "What are you thinking of now?" "Who or how have you been affected?" and "How can this be made right?"

It is a practice for the conference to come, plus they are given an understanding of how the conference works. At the end of each pre-conference the participant will be asked if they are willing commit to attend and participate in the conference. Because this is such an intense process, Formal Conferencing is used for the very serious behaviors such as theft, drugs, violence, to name a few.

If you are interested in more information on Formal Conferencing I would highly recommend the book *Restorative Justice Conferencing* by Ted Wachtel, Terry O'Connell and Ben Wachtel. For more resources and information on Restorative Practices see our website [www.wishschools.org](http://www.wishschools.org)

—Submitted by Christine Kleiman