

Notice of Public Meeting
Tuesday November 3, 2020
12:00PM

**JOINT MEETING OF THE
COMPREHENSIVE
COMMUNITY SERVICES
COORDINATED
SERVICES TEAM
CHILDRENS COMMUNITY
OPTIONS PROGRAM
COMMITTEE
(Support and Recovery
Collaboration Committee)**

*Door County Government Center
County Board Room or Virtual WebEx
421 Nebraska Street, Sturgeon Bay, WI*

- A. Call Meeting to Order at 12:00 p.m.
- B. Establish a Quorum ~ Roll Call/Introductions
- C. Adopt Agenda / Properly Noticed
- D. Approve Minutes of 8/4/2020 Meeting
- E. Correspondence
- F. Old Business
 - 1. 2021 CCOP annual plan not needed due to funding structure changes at Department of Health Services.
- G. New Business
 - 1. Staffing updates
 - 2. Enrollment status reports
 - 3. Covid-19 discussion
 - a. School/Education-virtual vs in person learning
 - 4. Seth update on JAKS place
 - 5. Guest Presenters-committee interest/who
 - 6. Future agenda items
- H. Set Next Meeting Date
- I. Set per Diem Code
- J. Adjourn

In light of the declared state of emergency and to mitigate the impact of COVID-19 this meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in person in the Peninsula Room (C121) 1st Floor Government Center (please note public in-person has limited capacity and is on a first come, first served basis).

To attend the meeting via computer go to:

<https://doorcounty.webex.com/doorcounty/onstage/g.php?MTID=e9d516d0f28b694dfbec>

Event password: Nov3ccs2020

To connect via phone:

Call: 1-408-418-9388

Access Code: 146 003 6302

Deviation from the order shown may occur.

**JOINT MEETING OF THE COMPREHENSIVE COMMUNITY
SERVICES/COORDINATED SERVICES TEAM/
CHILDRENS COMMUNITY OPTIONS PROGRAMS
SUPPORT AND RECOVERY COLLABORATION COMMITTEE**

These minutes have not been reviewed by the oversight board and are subject to approval or revision at the next regular meeting.

Tuesday, August 4, 2020

- A. Call Meeting to Order – Chairman Mark Moeller called the meeting to order at 12:09 p.m. in the County Board Conference Room.

- B. Establish A Quorum – Roll Call/Introductions – Members Present: Mark Moeller – Chairman, Seth Wiederanders – Certified Peer Specialist/JAK’s Place, Dorian Tosta – Youth Representative. Attending via WebEx: Beth Chisholm – Health & Human Services Children’s Services Program Manager, Jamie Cole – Health & Human Services CCS Manager, Dori Goddard – Health & Human Services Children & Families Manager, Nissa Norton – County Board Supervisor, Kara Counard – County Board Supervisor, Evonne LaCrosse – Parent Representative/We Are Hope, Antonio Sorenson – Parent Representative.

Excused: Sandy Hillmer – Community/Consumer/Elder, Brian O’Handley – School Representative, Katie VanLaanen – Health & Human Services Public Health Nurse.

Absent: Leslie Boden – Parent Representative, Chris Miotke – Consumer Representative, Rebecca Nicholson – Parent Representative/United Way.

- C. Motion made by Seth Wiederanders, seconded by Dorian Tosta to approve the agenda. Motion passed unanimously.

- D. Motion made by Beth Chisholm, seconded by Mark Moeller to approve the 1/28/2020 minutes. Motion passed unanimously.

- E. Correspondence – None

- F. OLD BUSINESS
 - 1. Confirm New Committee Appointment
Welcome to Nissa Norton and Kara Counard who are our two newly appointed committee members of the CCS CST CCOP team.

2. Overview of Eligibility, Referral and Enrollment Process
Beth and Jamie rotate weeks of taking referral information. They get basic demographic information and send out releases for parents to sign. Records from various entities (doctors/school, etc.) are then gathered. Once that is done a Children's Long-Term Care Functional Screen is ran which will determine eligibility. They must have a mental health diagnosis to qualify. CCS program consumers must have Medicaid to qualify for services, whereas, CLTS program consumers will be able to get Medicaid if they are eligible. If any consumers are dual diagnosed that information is brought to the team and determination of which program would be best suited is determined.
3. 2020 CST Work Plan Review and Update
 1. Due to COVID 19, we presented videos from United Way online as an alternative to providing in-person education at a community event.
 2. We continue to complete monthly quality assurance reviews via WebEx.
 3. We are still able to participate in trainings as most moved to virtual platforms.
 4. We are on track with the goal of decreasing the number of consumers referred to the Youth Justice program.

G. NEW BUSINESS

1. Staffing Updates – None
2. Enrollment Status Reports
CLTS currently has 70 consumers enrolled with 42 receiving CCOP funding as well. CCS and CST currently have 72 consumers enrolled which is comprised of 68% youth and 32% adults.
3. COVID – 19 Discussion
Since March 24, 2020 when the mandatory stay at home order went into place workers were not allowed back to the Government Center until the end of June. Workers are now working 50% in office and 50% at home. Efforts are made to have the same people in the office at a time to try and keep the COVID from spreading. Starting July 1, 2020 face to face services were again offered to enrolled participants with a waiver being signed by participant, parent/guardian, case manager and provider indicating the knowledge of inherent risk in face to face service provision. The services are delivered in outdoor spaces if possible and masks and social distancing are adhered to. Several of the referrals during the past 4-5 months have come from the Behavioral Health team. Many consumers were missing the face to face contact.
4. 2021 CST Work Plan – Input from Committee (DRAFT)
Jamie met with the State Representative a few weeks ago. Plans are definitely uncertain due to the COVID. The State Representative assisted with a few ideas for the work plan.
 - a. Keep communication open with the schools to inform them that we are still taking referrals for the CST/CLTS programs.
 - b. Try to increase parent membership for the CCS CST CCOP Committee.

- c. Educate Coordinating Committee on wrap-around process by showing videos.
Brainstorm ways to outreach to the community.
 - d. Improve safety plans and continue to update on a regular basis for our consumers.
5. Future Agenda Items
- a. Seth would like to present an update on JAK's Place.
 - b. Support schools and keep lines of communication open. Increase the learning experience for consumers.
 - c. Invite guest speakers and/or show videos.
- H. Set Next Meeting Date
Tuesday, October 6, 2020 at 12:00 p.m. in the County Board Conference Room at the Door County Government Center.
- I. Set Per Diem Code – 225
- J. Motion made by Seth Wiederanders to adjourn, seconded by Nissa Norton. Motion carried.
Adjourned at 12:43 p.m.

Respectfully submitted,

Kathy Zak
Recording Secretary