



Door County Emergency Management

916 14th Ave
Sturgeon Bay, WI 54235

Director: Joseph Saelens
(920) 746-7195
jsaelens@co.door.wi.us

DOOR COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Notice of Public Meeting: Tuesday, December 19, 2023 – 2:00 PM

**Location: Door County Government Center
County Board Room
421 Nebraska St, Sturgeon Bay, WI 54235**

AGENDA

1. **Call Meeting to Order at 2 PM**
2. **Establish a Quorum - Roll Call**
3. **Adopt Agenda / Properly Noticed**
4. **Approve Minutes: December 12, 2022**
5. **Presentation on spill reporting by Cody Heinze from the DNR**
6. **Public Comment**
6. **Old Business (Review / Action)**
 - Emergency Management Report
 - Spill Reports – Update
7. **New Business (Review / Action)**
 - Review/Approve: LEPC Membership List
 - Review/Approve: Committee By-Laws
 - Review/Approve: County Strategic Plan
 - Review/Approve: Off Site Plans
8. **Matters to be placed on a Future Agenda**
9. **Next Meeting Date: TBD**

Deviation from the order shown above may occur

In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the County Clerk at (920)746 2200. Notification 72 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.



Door County Emergency Management and Communications

1201 S Duluth Ave
Sturgeon Bay, WI 54235

Director: Daniel Kane
(920) 746-7195
dkane@co.door.wi.us

DOOR COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) MINUTES

Notice of Public Meeting: Monday, December 12, 2022 – 9:00 AM

**Location: Door County Government Center
County Board Room
421 Nebraska St, Sturgeon Bay, WI 54235**

AGENDA

7. **Call Meeting to Order at 9 AM**
Meeting called to order by Kane at 9:03AM
8. **Establish a Quorum - Roll Call**
Pat McCarty, Howie Hathaway, Dan Kane, Tim Deitman, Shane Azelton, Greg Diltz, Aaron LeClair, Audrey Reese, Myles Dannhausen
9. **Adopt Agenda / Properly Noticed**
Motion to adopt the agenda made by McCarty, second by Hathaway, Unanimous approval.
10. **Approve Minutes: August 24th 2021**
Motion to approve the minutes of the August 24th, 2021 meeting made by Hathaway, second by Azelton, Unanimous approval.
11. **Public Comment**
None
6. **Old Business (Review / Action)**
 - Emergency Management Report
 - Kane gave an update over the past year. Haz mat exercise grant was approved for \$24,504.30 to hold ship board firefighter II training and practical.
 - Computer Haz Mat Grant in 2021 allowed for purchased of a smart TV for the EOC.
 - Computer Haz Mat Grant was awarded for \$1,503.46. This will go to help offset Code Red costs.
 - Door County is participating in a haz mat commodity flow study. Will consist of a table top exercise and the study itself to identify what is being transported over the road in to the County.
 - All EPCRA plan of work product is complete for FFY 2022
 - Bay Ship held a joint table top and functional exercises in regards to a haz mat incident at their facility. Local resources as well as Coast Guard, DNR, and Green Bay haz mat participated.
 - Haz Mat team out of Green Bay is now under contract as the haz mat team for the County

This meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in-person.

To attend the meeting via computer

Please click the link below to join:
<https://us02web.zoom.us/j/83038958670?pwd=OE5meFJyVU5DaEM1VGhFUUpJckNGZz09>

Webinar/Meeting ID: 830 3895 8670

Passcode: 333289

Or by Phone:

Dial:1-312-626-6799

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- Spill Reports – Update
 - Kane gave a handout of all spills that had occurred since the last meeting. No comments from the group.
7. **New Business (Review / Action)**
- Review/Approve: LEPC Membership List
 - Motion made by Dietman, second by Hathaway to approve the membership list for 2022, Unanimous approval.
 - Review/Approve: Committee By-Laws
 - Motion made to approve the by-laws including designation of the State of Wisconsin as the compliance inspector made by Hathaway, second by Azelton. Unanimous approval.
 - Review/Approve: County Strategic Plan
 - Motion to approve the County Strategic Plan made by Dietman, second by Hathaway, Unanimous approval.
 - Review/Approve: Off Site Plans
 - Motion to approve off site plans made by Hathaway, second by Azelton, Unanimous approval
 - FYI: County Haz Mat MOU
 - Kane briefed the group on the new haz mat agreement with Green Bay haz mat team as the new team for the County. Several trainings have already taken place to get introduced to the team and get familiar with their process.
8. **Matters to be placed on a Future Agenda**
None
10. **Next Meeting Date: TBD**
11. **Adjourn**
Motion to adjourn at 9:25AM made by Dietman, second by Hathaway. Unanimous approval.

Minutes respectfully submitted by Aaron LeClair

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