

**THURSDAY,
JANUARY 9TH, 2020**

AT 8AM

**TREATMENT COURT
STEERING COMMITTEE**

*A SUBCOMMITTEE OF THE CRIMINAL JUSTICE
COLLABORATING COUNCIL COMMITTEE*

**Door County Justice
Center**

Jury Assembly Room
1209 S. Duluth Avenue
Sturgeon Bay, WI 54235

AGENDA:

1. Call Meeting to Order
2. Roll Call
3. Adopt Agenda
4. New Business:
 - a. Treatment Court program updates
 - b. Structure of Meetings
 - c. Treatment Court Mission Statement
 - d. Treatment Court Team Roles and Responsibilities
 - e. Treatment Court Team Staffing, Scheduled Court, and Status Hearings
 - f. Treatment Court Program Structure
 - g. Treatment Court Target Population
 - h. Treatment Court Eligibility
 - i. Treatment Court Drug and Alcohol Testing Protocol
5. Matters to be placed on a future agenda or to be referred to a Committee, Official or Employee
6. Next meeting date: January 29, 2020 at 2:30pm
7. Adjourn

Deviation from the order shown may occur

In compliance with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of County Clerk at 920-746-2200. Notification 48 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.

AGENDA Posted: _____, 2020 by _____

INFORMATION FOR TREATMENT COURT STEERING COMMITTEE MEETING – JANUARY 9, 2020

To Review and Edit for Policies and Procedures

MISSION STATEMENT

The mission of the Door County Treatment Court is to use an evidence-based judicial process to enhance public safety and restore sober, productive and law-abiding citizens to the community.

ROLES AND RESPONSIBILITIES OF TREATMENT COURT TEAM MEMBERS

ROLE TITLE	RESPONSIBILITIES
COORDINATOR	<ul style="list-style-type: none"> • Evaluate potential participants for eligibility • Conduct assessments and intake • Make referrals for programming as needed • Verify & monitor participant compliance with program and treatment requirements • Collect all relevant information and distribute at treatment team meetings • Gather and input data for evaluator • Monitor data management system • Supervise day-to-day operations • Maintain a confidential file on each participant • Monitor budget and financial management • Review policies and practices and monitor need for changes • Facilitate team/staff meetings • Set agenda for meetings • Community liaison • Help coordinate funding sources/Grant Writing/Grant Management
DEPARTMENT OF CORRECTIONS	<ul style="list-style-type: none"> • Community supervision of each participant • Complete COMPAS assessment if not already completed • Referral to community resources • Drug testing • Home/School/Employment Visits • Collateral Contacts • Monitor and encourage participant’s compliance with program • Imposition of sanctions and rewards • Attend treatment team meetings and drug court • Maintain ongoing communication and sharing of information with Case Manager • Identify potential participants for Alternatives to Revocation • Gather data for the evaluator • Maintain a confidential drug court file for each participant • Coordinate with law enforcement

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<p>DISTRICT ATTORNEY'S OFFICE</p>	<ul style="list-style-type: none"> • Review potential participants for eligibility • Make referrals to Drug Court • Maintain a non-adversarial role during Court proceedings • Ensure compliance with State law • Actively participate in staffing when necessary • Negotiate and complete plea agreements on behalf of the State • Recommend appropriate sanctions and incentives • Educate peer professionals on effectiveness of program and changes in state law that affect the program • Community advocate for effectiveness of program • Make recommendations for charging and/or sentencing after revocation if the participant is terminated from the program
<p>EVALUATOR</p>	<ul style="list-style-type: none"> • Evaluate process and outcomes • Give information to help improve the drug court and make it more successful • Help facilitate team understanding of areas needing improvement • Setting up evaluation process – what and how information will be collected and maintained, how analyzed, etc...
<p>JUDGE</p>	<ul style="list-style-type: none"> • Preside over courtroom proceedings • Explain legal rights, options, and program requirements at orientation and confirm them with each participant as they enter the program • Impose appropriate incentives and sanctions • Work with the treatment team • Review treatment progress and address it directly with the participant in Court, considering the recommendations of the treatment team • Preside over termination proceedings • Supervise drug court administration • Ensure compliance with drug court program rules by participants • Provide final decision in outcome of participant's progress or termination

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<p>LAW ENFORCEMENT</p>	<ul style="list-style-type: none"> • Partner with community agencies to achieve drug court goals • Provide possible referrals for drug court program • Assist Probation & Parole in home visits and checks on participants • Community policing – officers will get to know participants • Report any violations they become aware of • Provide representative for Advisory Board and attend meetings as needed • Comply with grant/state regulations • Make participants who are in the Huber Center available for random UA testing • Permit participants who are in the Huber Center attend treatment and meetings • Provide treatment in the jail as possible • Notify the Treatment Team of violations committed by the participants • Escort incarcerated participants to and from Drug Court proceedings and supervise them during the proceedings
<p>PUBLIC DEFENDER'S OFFICE/DEFENSE ATTORNEY</p>	<ul style="list-style-type: none"> • Attend team meetings as necessary • Discuss pros and cons with potential participant before entering drug court • Review cases for potential legal issues • Discuss resolution of case with District Attorney before entering drug court • Remain accessible to participant • Advocate for fair process • Be prepared to practice a different kind of law in non-adversarial manner • Provide representation for the participant in termination proceedings if eligible
<p>TREATMENT PROVIDER</p>	<ul style="list-style-type: none"> • Assessment and referral as needed • Use strength-based methodology • Update related parties (Case Manager, P&P Agent, Court) on progress of participate in a timely fashion • Establish rapport with participant • Maintain confidentiality protection • Ensure signing of all confidential releases required for communication with drug court team • Coordinate/Advocate for pro-social activities

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TREATMENT COURT TEAM MEMBERS

The Door County Adult Treatment Court team, also known as the Treatment Court Team, shall consist of the following:

- A Circuit Court Judge
- A Coordinator/Case Manager
- A Probation and Parole Agent
- A representative from the District Attorney's Office
- A representative from the Public Defender's Office/Defense Attorney
- Treatment Personnel
- An Evaluator
- A representative from Law Enforcement

Current Treatment Court Team members include:

David Weber, Judge, Branch 2 Circuit Court, Door County

Colleen Nordin, District Attorney, Door County District Attorney's Office

Tara Teesch, Public Defender, State Public Defender's Office

Alyssa Liebergen, Corrections Field Supervisor, Wisconsin Department of Corrections

Kim Bridenhagen, Agent, Probations and Parole, Wisconsin Dept. of Corrections

Sara Siefert, Agent, Probations and Parole, Wisconsin Dept. of Corrections

Tammy Sternard, Sheriff, Door County Sheriff's Office

Joe Krebsbach, Director, Door County Health and Human Services

Donna Altepeter, Behavior Health Manager, Door County Health and Human Services

Kelsey Christensen, Court Services Coordinator, Door County Adult Treatment Court

Stephen Seyfer, Program Evaluator, Retired School Superintendent

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TREATMENT COURT STAFFING AND COURT

Treatment Court is held weekly on _____. Judge David Weber presides over all Treatment Court proceedings, except as ordered by the Court.

A closed staffing of the Treatment Court Team shall occur for the one hour immediately preceding Treatment Court. At the staffing, the Treatment Court Team will advise the Treatment Court Judge of the progress or any violation of each Treatment Court participant. The Treatment Court Provider interacts with the Treatment Courts as needed and gives reports on a biweekly basis to all members describing compliance or non-compliance of participant.

During the first year the team will also meet once a month to discuss program development. These meetings will include the program evaluator to ensure that the Treatment Court program adheres best practices, addresses inclusivity, and the Treatment Court is keeping with the Drug Courts Key Components. For additional oversight on program standards, the Treatment Court team will also meet with the Treatment Court Advisory Committee every other month.

STATUS HEARINGS

The Treatment Court calendar is a priority and will be a specialized, separate court, operating on a weekly basis and dedicated to the assessment, treatment, and supervision of eligible candidates. Judge David Weber presides over all Treatment Court proceedings, except as ordered by the Court. Treatment Court shall be held in Branch 2 on _____. The treatment team will meet prior to court at _____ (See Staffing). During each Treatment Court Hearing, the Treatment Court Judge will discuss the case with each Treatment Court participant and any relevant party. Sanctions or interventions will be imposed for any violations.

All Treatment Court participants must attend scheduled times, unless otherwise excused by the Treatment Court Judge or Treatment Court Coordinator. Participants will stay for the entire court hearing unless given prior approval to leave early or treatment is scheduled for that time. Nothing a Treatment Court participant says while in Treatment Court may be used against him/her.

Family members are welcome to attend Drug Court meetings, however the doors to the Courtroom will be closed in a timely manner. No minors will be allowed in Court. Officers or others will be available to take participants into custody if necessary.

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TREATMENT COURT PROGRAM STRUCTURE

The Door County Adult Treatment Court is designed to provide individuals the opportunity to address their substance use disorders that contribute to criminal behavior. Acceptance into the program will be post-conviction. All participants will eventually plead guilty or no contest to a felony and will be on probation. We will also use it as an alternative to revocation of probation.

The program is abstinence based and intensive in nature. Requirements include mandatory substance abuse treatment, random drug testing, on-going appearances before the Judge, case management meetings, and attendance at support groups (AA, NA, Celebrate Recovery, SMART groups and other). Participants are also required to obtain employment or pursue educational opportunities, and participate in pro-social activities.

Services provided will include assessments, treatment, and oversight by probation and coordinator. The consistent supervision provided by the judge and the team will provide structure and motivation to participants. Participants will benefit from the program by avoiding prison and/or reduced incarceration days. They will also be more successful, law-abiding, healthy, and productive citizens.

Treatment Court is a minimum of 14 months and divided into five phases. Movement from phase to phase is contingent on the completion of phase requirements. An application process is utilized for phase movement and graduation.

TREATMENT COURT TARGET POPULATION

The Door County Treatment Court targets high-risk and high-need, non-violent offenders where there is reasonable evidence that the offender's criminal activity is connected directly to the ongoing, habitual abuse of substances. Due to the nature of the substance abuse, and participants' past criminal history, the Treatment Court will target offenders who require more intensive focus on treatment, monitoring, and judicial intervention.

All participants will have equitable access, without any prejudices against a person's race, socioeconomic standing, ethnic origins, gender, sexual orientation, physical ability, any other protected class, and inability to pay restitution or programs fees or inability to perform community service. To ensure that the Treatment Court is keeping with these standards, a program evaluator will sit on the program team. As part of the role of the program evaluator, the evaluator will be able to address any team member's concerns, and help identify any intrinsic bias. The multi-disciplinary team will also allow for checks and balances, and the team will be encouraged to hold each other accountable.

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TREATMENT COURT ELIGIBILITY AND DISQUALIFICATION CRITERIA ELIGIBILITY

In order to qualify offenders must meet the following criteria:

- Must be a resident of Door County and remain a resident throughout their programming
- Moderate to severe substance use disorder diagnosis and need for treatment
- Substance use cannot be limited to alcohol
- 18 years and older
- COMPAS assessment score of general recidivism risk of high and COMPAS assessment score of criminogenic need scales of medium to high.
- Current felony drug offense or drug-related property offense (e.g. felony theft, forgery)
- Non-violent crime with no history of violence

The Door County Treatment Court Team recognizes that substance use disorders contribute to a wide variety of criminal acts. As a result, the program will focus on substance use related offenses not only drug offenses. Individuals that have both substance use disorders and a general mental health disorder will be eligible. Adult offenders assessed as high risk and high need, with a substance use disorder are eligible for the program.

DISQUALIFICATIONS

Potential candidates meeting the following criteria will be ineligible for admission to the Door County Adult Treatment Court Program:

- Nonresident of Door County
- 17 years or younger
- Mild Substance Abuse Disorder diagnosis
- Serious debilitating mental illness diagnosis
- COMPAS assessment score of general recidivism risk of low and COMPAS assessment score of criminogenic need scales of low
- The individual has one or more prior convictions for a felony involving the use or attempted use of force against another person with the intent to cause death or serious bodily harm
- The individual has been charged with or convicted of an offense in a pending case, and during the course of the offense, the person carried, possessed, or used a dangerous weapon, the person used force against another person, or a person died or suffered serious bodily harm
- The individual is a registered sex offender or has any pending charges related in nature

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TREATMENT COURT DRUG AND ALCOHOL TESTING PROTOCOL

Door County Treatment Court participation will require random UA testing to determine compliance with the rules of the Treatment Court Program. UAs will be done randomly, a minimum of two times per week throughout the participant's entire program. In keeping with best standards, testing will be done at the Door County Jail with trained jail deputies directly observing the individual. Utilizing the Door County Jail for testing allows for complete randomization, including nights and weekend testing times.

Tests will assess for drug and alcohol as well as all other controlled and mood-altering substances. Positive tests will be sent for lab confirmation. Testing notifications will be done utilizing a color calendar. Participants will be required to call-in daily to see if their color has been selected for testing that day. The recorded message will also notify participants of the time frame in which they are to report for testing. Probation agents and treatment providers may also provide UA testing when they feel necessary. Participants may also be required to utilize monitoring devices where necessary. Use of monitoring devices will be based on participants alcohol and drug use history.