

<p style="text-align: center;">Notice of Public Meeting  <b>Tuesday January 28, 2020</b>  <b>12:00PM</b></p>	<p style="text-align: center;"><b>JOINT MEETING OF THE  COMPREHENSIVE  COMMUNITY SERVICES  COORDINATED  SERVICES TEAM  CHILDRENS COMMUNITY  OPTIONS PROGRAM  COMMITTEE  (Support and Recovery  Collaboration Committee)</b></p>	<p style="text-align: center;"><i>Door County Government Center  <u>PENINSULA ROOM</u>  421 Nebraska Street, Sturgeon Bay, WI</i></p>
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- A. Call Meeting to Order at 12:00 p.m.
- B. Establish a Quorum ~ Roll Call/Introductions
- C. Adopt Agenda / Properly Noticed
- D. Approve Minutes of 12/3/19 Meeting
- E. Correspondence
- F. Public Comment
- G. Old Business
  - 1. CCOP annual plan-still awaiting state approval
  - 2. 2020 CST work plan: Goal 1/Objective 1. *Coordinating committee will improve upon one area of need with regard to children and families*
    - Form subcommittee and discuss next steps in providing education on youth substance use and trauma.
  - 3. Review Committee Member Position Description and new member packet
  - 4. Confirm new committee appointments
- H. New Business
  - 1. Staffing updates
  - 2. Enrollment status reports
- I. Set Next Meeting Date
- J. Set per Diem Code
- K. Adjourn

*Deviation from the order shown may occur.*

**JOINT MEETING OF THE COMPREHENSIVE COMMUNITY  
SERVICES/COORDINATED SERVICES TEAM/  
CHILDRENS COMMUNITY OPTIONS PROGRAMS  
SUPPORT AND RECOVERY COLLABORATION COMMITTEE**

These minutes have not been reviewed by the oversight board and are subject to approval or revision at the next regular meeting.

Tuesday, December 3, 2019

- A. Call Meeting to Order – Chairman Mark Moeller called the meeting to order at 12:16 p.m. in the Door County Government Center Chamber’s Room.
  
- B. Establish a Quorum – Roll Call/Introductions – Members Present: Mark Moeller – Chairman, Jamie Cole – Health and Human Services CCS Manager, Beth Chisholm – Health and Human Services Children’s Services Program Manager, Dori Goddard – Health and Human Services Children & Families Manager, Seth Wiederanders – Certified Peer Specialist/JAK’s Place, Sandy Hillmer – Community/Consumer, Katie VanLaanen – Health and Human Services Public Health Nurse, Rebecca Nicholson – Parent Representative/Door County Partnership for Children and Families, Evonne LaCrosse – Parent Representative/We Are Hope, Antonia Sorenson – Parent Representative.  
  
Absent: Ann Smejkal - excused, Dorian Tosta- excused, Kathy Birmingham, Leslie Boden and Chris Miotke  
  
Guest Present – Brian O’Handley
  
- C. Motion made by Beth Chisholm, seconded by Dori Goddard to approve the agenda. Motion passed unanimously.
  
- D. Motion made by Seth Wiederanders, seconded by Sandy Hillmer to approve the 8/29/2019 minutes. Motion passed unanimously.
  
- E. Correspondence – None
  
- F. Public Comment – None
  
- G. OLD BUSINESS
  - 1. 2020 CST Work Plan – Discussion was had regarding planning a subcommittee to provide education on youth substance use and trauma. Rebecca Nicholson noted that they may not

be able to incorporate it into the 2020 TIC Conference. Discussion of possibly joining with the AODA Coalition to partner up and see what type of conference could be developed. Discussion was tabled at this time.

2. Mission State Review – Jamie Cole reviewed the Door County Department of Health & Human Services Mission Statement, Organizational Vision and the Trauma Informed Care Vision Statement.

#### H. NEW BUSINESS

1. New Committee Member Appointment – Currently in the process is the approval of Brian O’Handley as a new committee member. He will be replacing Ann Smejkal.
2. Staffing Updates – Jamie Cole informed the Board Members that Anna Calhoun was recently hired as the new CCS Service Facilitator. She comes to us from the Team Leadership Center. Welcome Anna.

There is still one open vacancy for another CCS Service Facilitator. Jamie stated it would still be a couple of weeks before this position would be filled.

Beth Chisholm informed the Board that CLTS has a full staff.

3. Enrollment Status Reports – Jamie Cole reported that there are a total of 58 CCS consumers. 6 are enrolled in CST only and 30 of the consumers are dually enrolled in both CCS/CST. There are 3 pending referrals.

Beth Chisholm stated that there are a total of 67 CLTS consumers with 4 pending referrals.

5. **(OUT OF ORDER)** CCOP Annual Plan Review – Final Copy – The CCOP Annual Plan Review has not been approved yet.
4. Review Committee Member Position Description/New Member Packet – Jamie Cole shared a packet that she created for new members with position description, financial forms, etc. She still needs to tweak a few of the forms. She will also create a small write up on the different program areas and what each one covers.

#### I. Next Meeting Date

Tuesday, January 28, 2020 at 11:30 a.m. in the Peninsula Room of the Door County Government Center.

#### J. Meeting per diem code – 354

- K. Motion made by Rebecca Nicholson to adjourn, seconded by Dori Goddard. Motion carried. Adjourned at 12:31 p.m.

Respectfully submitted,

Kathy Zak  
Recording Secretary

