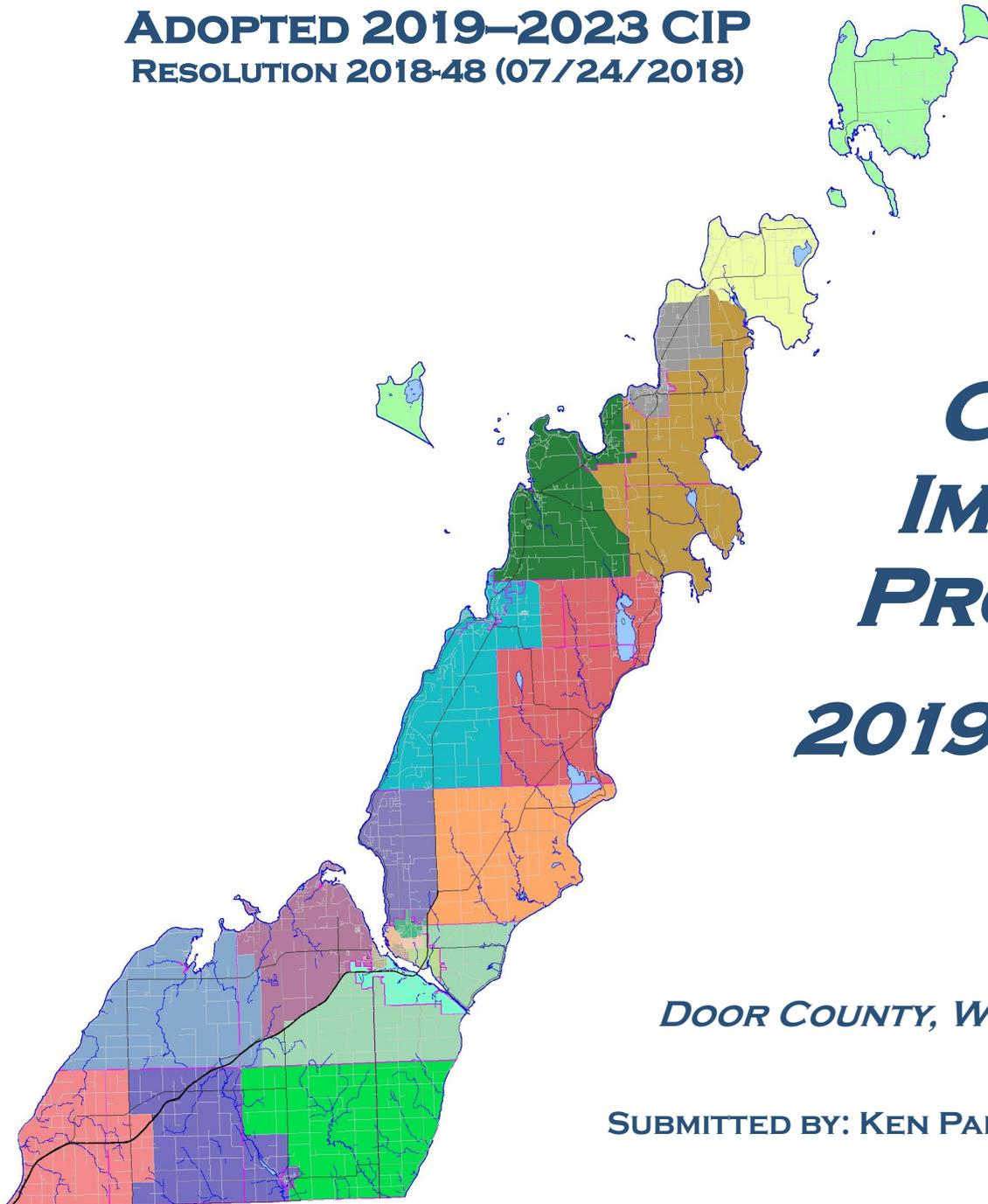


**ADOPTED 2019–2023 CIP
RESOLUTION 2018-48 (07/24/2018)**



***DOOR COUNTY
CAPITAL
IMPROVEMENTS
PROGRAM
2019 - 2023***

DOOR COUNTY, WISCONSIN

SUBMITTED BY: KEN PABICH, COUNTY ADMINISTRATOR

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Capital Improvement Plan (C.I.P.) Introduction

The Door County Capital Improvements Program (C.I.P.) analyzes the County's capital asset needs and identifies major projects that enhance and support the County's ability to provide the needed services. Capital improvement projects are different from programs adopted in the operating budget; such projects often represent very large financial obligations, and may span two or more fiscal years. It is important that they be properly planned, budgeted and tracked. Because of the unique nature of capital improvements, the processes for preparing, prioritizing and presenting them are different from the operating budget. Capital improvement projects require additional information such as geographic location, multi-year funding sources and impact on the operating budget. The ability to forecast capital needs is becoming more complex, precise and expensive. The C.I.P. is a schedule of major County projects contemplated to be undertaken during the next five years.

Objectives of the Capital Improvement Program

There are several objectives of the C.I.P.

1. A C.I.P. sets a realistic schedule of capital improvements that can be implemented within the limits of the County's financial resources.
2. It is a mechanism for departments to identify potential projects and provide justification for their need to the County Administrator. Projects can be evaluated from a long-term perspective rather than satisfying immediate needs.
3. The C.I.P. serves as a conduit of information from the various departments to the County Board.
4. It is a comprehensive document that not only provides continuity in financial decisions but connects long-term planning to the annual budget process for major projects.
5. The C.I.P. will help to stabilize the tax levy over time and effectively match future expenditures with the capacity to pay for them in a given time frame.
6. Improving public awareness about future needs is another valuable objective of a C.I.P.

Capital Improvements Projects Defined

For the purposes of the C.I.P., a capital asset ***to be included*** in a C.I.P. is defined as:

1. an expenditure that is for a County department or operation;
2. generally non-recurring;
3. has a cost over **\$50,000**;
4. has a service life of ***five (5)*** years or greater.

Goals and Expectations of the C.I.P.

The most important issue faced by the County is the maintenance of a balance between operational expenditures and capital expenditures. The County needs to protect its investment in buildings, equipment, infrastructure, and land improvements, which totaled \$160,204,229 as of December 31, 2016. In the past, capital projects may have been deferred to supplement the operating budget. There is recognition that the two portions of the budget, operating and capital, are of equal importance to the County. There are legitimate needs that will not be funded through the normal budget process. It is the purpose of the C.I.P. to develop a funding mechanism within the scope of the adopted Capital Improvements Plan Policy and Procedures for these needs.

CAPITAL PROJECT COST SUMMARY BY FUNDING SOURCE AND YEAR

This section contains the capital project costs summarized by funding for all five (5) years of the Capital Improvement Plan.

Table 1
Cost Summary by Funding Source and Year
FY 2019

Project No.	2019 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other*	TOTAL
<i>*Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)</i>								
Airport								
1-53-01	Replace Airport Unleaded and Diesel Fuel Tanks <i>Scope of Project reduced - No longer qualifies for CIP</i>	-	-	-	-	75,000		75,000
1-53-02	North/South Runway Reconstruction ("Other" is unused C.I.P. funding for Airport Runway Reconstruction not used in 2016-2017)	-	-	-	-	25,000	150,000	175,000
						212,500		287,500
1-53-03	Snow Removal Equipment Building ("Other" is C.I.P. carryover from prior years, levied in 2017) <i>Project to be split between 2019 & 2020</i>	-	-	-	-	425,000	75,000	500,000
		-	-	-	-	237,500	225,000	462,500
Highway								
1-33-01	CTH K (CTHN-CTH C)	-	-	-	-	506,244	-	506,244
1-33-02	CTH SB (CTH C-Zirbel)	-	-	-	-	245,326	-	245,326
1-33-03	CTH SB (Sand Bay Road-0.5 miles East)	-	-	-	-	98,130	-	98,130
1-33-04	CTH HH (Dunn Road-Old County OR)	-	-	-	-	345,419	-	345,419
1-33-05	CTH XC (CTH X-CTH J)	-	-	-	-	196,261	-	196,261
1-33-06	CTH A (CTH E-CTH F)	-	-	-	-	759,308	-	759,308
1-33-07	CTH X (CTH XC-STH 42)	-	-	-	-	750,521	-	750,521
1-33-08	CTH U (Salona Road-Hornspier Road)	-	-	-	-	195,724	-	195,724
1-33-09	CTH U (Hornspier Road-S. of Lake Lane)	-	-	-	-	433,847	-	433,847
		-	-	-	-	3,530,780	-	3,530,780
Clerk of Court								
1-25-01	Protected Front Counter <i>Deleted at recommendation of County Administrator</i>	-	-	-	-	55,791		55,791
Emergency Management/Communication								
1-69-01	Simulcast Ops & Reprogramming ("Other" is funds from Communication Simulcast Programming Reserve)	-	-	-	-	-	350,000	350,000
						300,000		800,000
EMS								
1-29-01	Washington Island Station ("Other" is funds from EMS Washington Island Reserve) <i>Scope of Project reduced</i>	-	-	-	-	500,000	500,000	1,000,000
Finance								
1-48-01	Replace Ceridian Payroll Software	-	-	-	-	200,000	-	200,000

Table 1 - Continued
Cost Summary by Funding Source and Year
FY 2019

Project No.	2019 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other*	TOTAL
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*Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)

Land Use Services

1-68-01	Land Records Software Upgrade ("Other" is funds from the Land Modernization Reserve)	-	-	-	-	-	225,000	225,000
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Library

1-36-01	New Chiller ("Other" is funds from City of Sturgeon Bay)	-	-	-	-	46,000	46,000	92,000
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Facilities and Parks

1-37-01	Frank E. Murphy County Park - Horseshoe Bay Cave Center ("Other" is funds from Donations) Project moved from 2019 to 2020	-	-	-	-	20,000	70,000	90,000
1-37-02	John Miles Park - Entrance Gate, Signs and Ticket Booth Project moved from 2019 to 2020	-	-	-	-	90,000	-	90,000
1-37-03	John Miles Park - Stage Deleted at recommendation of County Administrator	-	-	-	-	100,000	-	100,000
1-37-04	John Miles Park - Paving Midway ("Other" is unused Non-C.I.P. funding for John Miles Park not used in 2017 & C.I.P. carryover from prior year, levied in 2018)	-	-	-	-	75,000	200,200	275,200
1-37-05	Robert LaSalle County Park - Pavillion ("Other" is from Donations)	-	-	-	-	37,500	37,500	75,000
1-37-06	Cana Island Restoration Project - Phase 4 Deleted at recommendation of County Administrator	-	-	-	-	100,000	-	100,000
						112,500	237,700	350,200

Sheriff

1-28-02	Justice Center Cold Storage Building Project moved from 2022 to 2019	-	-	-	-	100,000	-	100,000
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Table 1 - Continued
Cost Summary by Funding Source and Year
FY 2019

Project No.	2019 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other*	TOTAL
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*Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)

Soil & Water

1-31-01	Forestville Dam Millpond Improvement Project deleted for 2019	-	-	-	-	-100,000	-	-100,000
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Administration

1-49-01	Remodel Government Center ("Other" is \$300,000 C.I.P. carryover from prior year, levied in 2018 and move up to \$300,000 moved from unassigned fund balance in 2019)	-	-	-	-	-300,000	600,000	600,000
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TOTAL - 2019 C.I.P.	-	-	-	-	4,526,780	2,183,700	6,710,480
<i>2018 Adopted C.I.P.</i>	-	-	2,214,784	125,000	4,458,900	707,442	7,506,126
2019 Over (Under) 2018 Adopted	-	-	(2,214,784)	(125,000)	67,880	1,476,258	(795,646)
% Increase 2019 over 2018	0%	0%	-100%	-100%	2%	209%	-11%

Table 2
Cost Summary by Funding Source and Year
FY 2020

Project No.	2020 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other*	TOTAL
<i>*Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)</i>								
Airport								
1-53-02	North/South Runway Reconstruction	-	-	-	-	25,000	-	25,000
1-53-03	Snow Removal Equipment Building ("Other" is C.I.P. carryover from prior years, levied in 2017) <i>Project to be split between 2019 & 2020</i>	-	-	-	-	212,500	-	212,500
		-	-	-	-	237,500	-	237,500
Highway								
1-33-10	CTH J (Carnot Road-CTH U)	-	-	-	-	361,421	-	361,421
1-33-11	CTH J (Mill Road-CTH O)	-	-	-	-	319,077	-	319,077
1-33-12	CTH A (CTH E-CTH V)	-	-	1,315,427	-	438,476	-	1,753,903
1-33-13	CTH V (CTH T-CTH A)	-	-	-	-	574,673	-	574,673
1-33-14	CTH V (CTH A-STH 57)	-	-	-	-	87,179	-	87,179
1-33-15	CTH C (Stevenson Pier-CTH PD)	-	-	-	-	1,606,676	-	1,606,676
1-33-16	CTH M (CTH C-Hainesville Road)	-	-	-	135,000	147,748	-	282,748
		-	-	1,315,427	135,000	3,535,250	-	4,985,677
Library								
1-36-02	New Boiler ("Other" is funds from City of Sturgeon Bay)	-	-	-	-	31,500	31,500	63,000
Facilities and Parks								
1-37-01	Frank E. Murphy County Park - Horseshoe Bay Cave Center ("Other" is funds from Donations) <i>Project moved from 2019 to 2020</i>	-	-	-	-	20,000	70,000	90,000
1-37-02	John Miles Park - Entrance Gate, Signs and Ticket Booth <i>Project moved from 2019 to 2020</i>	-	-	-	-	90,000	-	90,000
1-37-03	John Miles Park - Stage <i>Deleted at recommendation of County Administrator</i>	-	-	-	-	100,000	-	100,000
1-37-06	Cana Island Restoration Project - Phase 4 <i>Deleted at recommendation of County Administrator</i>	-	-	-	-	100,000	-	100,000
		-	-	-	-	110,000	70,000	180,000
Soil & Water								
1-31-01	Forestville Dam Millpond Improvement	-	-	-	-	100,000	-	100,000
Sheriff								
1-28-01	Replacement of Mobile & Portable Radios	-	-	-	-	189,254	-	189,254
TOTAL - 2020 C.I.P.		-	-	1,315,427	135,000	4,203,504	101,500	5,755,431

**Table 3
Cost Summary by Funding Source and Year
FY 2021**

Project No.	2021 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other*	TOTAL
<i>*Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)</i>								
Airport								
1-53-02	North/South Runway Reconstruction	-	-	-	-	25,000	-	25,000
		-	-	-	-	25,000	-	25,000
Highway								
1-33-17	CTH C (CTH PD-N.Duluth Ave)	-	-	-	-	335,044	-	335,044
1-33-18	CTH C (Stevenson Pier-Charleys Road)	-	-	-	-	948,397	-	948,397
1-33-19	CTH A (CTH F-STH 42)	-	-	-	-	573,503	-	573,503
1-33-20	CTH S (Maplewood Road-Wilson Road)	-	-	-	-	742,852	-	742,852
1-33-21	CTH Q (Sunset Drive-Woodcrest Road)	-	-	-	-	1,515,694	-	1,515,694
		-	-	-	-	4,115,490	-	4,115,490
Soil & Water								
1-31-01	Forestville Dam Millpond Improvement	-	-	-	-	100,000	-	100,000
TOTAL - 2021 C.I.P.		-	-	-	-	4,240,490	-	4,240,490

**Table 4
Cost Summary by Funding Source and Year
FY 2022**

Project No.	2022 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other	TOTAL
<i>*Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)</i>								
Airport								
1-53-02	North/South Runway Reconstruction	-	-	3,725,000	-	50,000	-	3,775,000
Highway								
1-33-22	CTH N (Ledge Road-CTH K)	-	-	-	135,000	155,575	-	290,575
1-33-23	CTH N (Four Corners Road-CTH C)	-	-	-	-	542,935	-	542,935
1-33-24	CTH B (White Cedar Road-CTH G)	-	-	-	-	1,046,306	-	1,046,306
1-33-25	CTH G (STH 42-Bluff Drive)	-	-	-	-	542,935	-	542,935
1-33-26	CTH C (CTH DK-East Gardner Road)	-	-	-	250,000	294,086	-	544,086
1-33-27	CTH MM (STH 42/57-CTH C)	-	-	-	-	449,434	-	449,434
1-33-28	CTH T (STH 42-Hillside Road)	-	-	-	-	627,391	-	627,391
		-	-	-	385,000	3,658,662	-	4,043,662
Soil & Water								
1-31-01	Forestville Dam Millpond Improvement	-	-	-	-	100,000	-	100,000
Sheriff								
1-28-02	Justice Center Cold Storage Building <i>Project moved from 2022 to 2019</i>	-	-	-	-	100,000	-	100,000
TOTAL - 2022 C.I.P.		-	-	3,725,000	385,000	3,808,662	-	7,918,662

**Table 5
Cost Summary by Funding Source and Year
FY 2023**

Project No.	2023 Project Name	Eligible for Long Term Financing	Eligible for Short Term Financing	Federal	State	Levy	Other	TOTAL
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**Other funding could be Unassigned Fund Balance, Carryovers from Prior Years, DK funding, C.I.P. Excess Funds, City Share, County Roads & Bridges Fund, Donations. (see table 8)*

Highway

1-33-29	CTH ZZ (Appleport Road-Meadow Road)	-	-	-	-	477,312	-	477,312
1-33-30	CTH EE (STH 42-CTH A)	-	-	-	-	955,326	-	955,326
1-33-31	CTH WD (STH 57- West Shore Drive)	-	-	-	-	529,302	-	529,302
1-33-32	CTH CC (CTH C-Lime Kiln Road)	-	-	-	-	327,020	-	327,020
1-33-33	CTH J (CTH S-CTH U)	-	-	-	-	464,753	-	464,753
1-33-34	CTH C (CTH DK-East Gardner Road)	-	-	-	-	605,936	-	605,936
1-33-35	CTH C (East Gardner Road-Charleys Road)	-	-	-	-	594,581	-	594,581
		-	-	-	-	3,954,230	-	3,954,230

Emergency Services

1-29-02	Egg Harbor/Jacksonport Ambulance Station	-	-	-	-	800,000	-	800,000
TOTAL - 2023 C.I.P.		-	-	-	-	4,754,230	-	4,754,230

CAPITAL PROJECT COST SUMMARY BY YEAR FOR ALL YEARS

This section contains the capital project costs summarized by year for all five (5) years of the Capital Improvement Plan. The last page of this summary also gives a snapshot short summary by funding source.

Table 6
Capital Project Cost Summary by Year

Project No.	Project Name	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	PROJECT TOTAL
Airport							
1-53-01	Replace Airport Unleaded and Diesel Fuel Tanks <i>Scope of Project reduced - No longer qualifies for CIP</i>	-	-	-	-		-
1-53-02	North/South Runway Reconstruction	175,000	25,000	25,000	3,775,000	-	4,000,000
1-53-03	Snow Removal Equipment Building	287,500	212,500	-	-	-	500,000
		462,500	237,500	25,000	3,775,000	-	4,500,000
Highway							
1-33-01	CTH K (CTHN-CTH C)	506,244	-	-	-	-	506,244
1-33-02	CTH SB (CTH C-Zirbel)	245,326	-	-	-	-	245,326
1-33-03	CTH SB (Sand Bay Road-0.5 miles East)	98,130	-	-	-	-	98,130
1-33-04	CTH HH (Dunn Road-Old County OR)	345,419	-	-	-	-	345,419
1-33-05	CTH XC (CTH X-CTH J)	196,261	-	-	-	-	196,261
1-33-06	CTH A (CTH E-CTH F)	759,308	-	-	-	-	759,308
1-33-07	CTH X (CTH XC-STH 42)	750,521	-	-	-	-	750,521
1-33-08	CTH U (Salona Road-Hornspier Road)	195,724	-	-	-	-	195,724
1-33-09	CTH U (Hornspier Road-S. of Lake Lane)	433,847	-	-	-	-	433,847
1-33-10	CTH J (Carnot Road-CTH U)	-	361,421	-	-	-	361,421
1-33-11	CTH J (Mill Road-CTH O)	-	319,077	-	-	-	319,077
1-33-12	CTH A (CTH E-CTH V)	-	1,753,903	-	-	-	1,753,903
1-33-13	CTH V (CTH T-CTH A)	-	574,673	-	-	-	574,673
1-33-14	CTH V (CTH A-STH 57)	-	87,179	-	-	-	87,179
1-33-15	CTH C (Stevenson Pier-CTH PD)	-	1,606,676	-	-	-	1,606,676
1-33-16	CTH M (CTH C-Hainesville Road)	-	282,748	-	-	-	282,748
1-33-17	CTH C (CTH PD-N.Duluth Ave)	-	-	335,044	-	-	335,044
1-33-18	CTH C (Stevenson Pier-Charleys Road)	-	-	948,397	-	-	948,397
1-33-19	CTH A (CTH F-STH 42)	-	-	573,503	-	-	573,503
1-33-20	CTH S (Maplewood Road-Wilson Road)	-	-	742,852	-	-	742,852
1-33-21	CTH Q (Sunset Drive-Woodcrest Road)	-	-	1,515,694	-	-	1,515,694
1-33-22	CTH N (Ledge Road-CTH K)	-	-	-	290,575	-	290,575
1-33-23	CTH N (Four Corners Road-CTH C)	-	-	-	542,935	-	542,935
1-33-24	CTH B (White Cedar Road-CTH G)	-	-	-	1,046,306	-	1,046,306

Table 6
Capital Project Cost Summary by Year

Project No.	Project Name	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	PROJECT TOTAL
Highway - Continued							
1-33-25	CTH G (STH 42-Bluff Drive)	-	-	-	542,935	-	542,935
1-33-26	CTH C (CTH DK-East Gardner Road)	-	-	-	544,086	-	544,086
1-33-27	CTH MM (STH 42/57-CTH C)	-	-	-	449,434	-	449,434
1-33-28	CTH T (STH 42-Hillside Road)	-	-	-	627,391	-	627,391
1-33-29	CTH ZZ (Appleport Road-Meadow Road)	-	-	-	-	477,312	477,312
1-33-30	CTH EE (STH 42-CTH A)					955,326	955,326
1-33-31	CTH WD (STH 57- West Shore Drive)					529,302	529,302
1-33-32	CTH CC (CTH C-Lime Kiln Road)					327,020	327,020
1-33-33	CTH J (CTH S-CTH U)					464,753	464,753
1-33-34	CTH C (CTH DK-East Gardner Road)	-	-	-	-	605,936	605,936
1-33-35	CTH C (East Gardner Road-Charleys Road)	-	-	-	-	594,581	594,581
		3,530,780	4,985,677	4,115,490	4,043,662	3,954,230	20,629,839
Clerk of Court							
1-25-01	Protected Front Counter Project Deleted	-	-	-	-	-	-
Sheriff							
1-28-01	Replacement of Mobile & Portable Radios	-	189,254	-	-	-	189,254
1-28-02	Justice Center Cold Storage Building	100,000	-	-	-	-	100,000
		100,000	189,254	-	-	-	289,254
Emergency Management/Communications							
1-69-01	Simulcast Ops & Reprogramming	350,000		-	-	-	350,000
Emergency Services							
1-29-01	Washington Island Ambulance Station	800,000		-	-	-	800,000
1-29-02	Egg Harbor/Jacksonport Ambulance Station	-	-	-	-	800,000	800,000
		800,000	-	-	-	800,000	1,600,000
Finance							
1-48-01	Replace Ceridian Payroll Software	200,000	-	-	-	-	200,000
		200,000	-	-	-	-	200,000
Land Use Services							
1-68-01	Land Records Software Upgrade	225,000	-	-	-	-	225,000

Table 6
Capital Project Cost Summary by Year

Project No.	Project Name	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	PROJECT TOTAL
Library							
1-13-01	New Chiller	92,000	-	-	-	-	92,000
1-13-02	New Boiler	-	63,000	-	-	-	63,000
1-13-03			-		-	-	-
		92,000	63,000	-	-	-	155,000
Facilities and Parks							
1-37-01	Frank E. Murphy County Park - Horseshoe Bay Cave Center	-	90,000	-	-	-	90,000
1-37-02	John Miles Park - Entrance Gate, Signs and Ticket Booth	-	90,000	-	-	-	90,000
1-37-03	John Miles Park - Stage <i>Project Deleted</i>	-	-				-
1-37-04	John Miles Park - Paving Midway	275,200					275,200
1-37-05	Robert LaSalle County Park - Pavillion	75,000					75,000
1-37-06	Cana Island Restoration Project - Phase 4 <i>Project Deleted</i>	-	-	-	-	-	-
		350,200	180,000	-	-	-	530,200
Soil & Water							
1-34-01	Forestville Dam Millpond Improvement <i>Project Deleted for 2019</i>	-	100,000	100,000	100,000	-	300,000
					-	-	-
		-	100,000	100,000	100,000	-	300,000
Administration							
1-49-01	Remodel Government Center	600,000		-	-	-	600,000
TOTAL		6,710,480	5,755,431	4,240,490	7,918,662	4,754,230	29,379,293

**Table 7
Capital Project Cost Summary by Funding Source
All Years**

<i>Project No.</i>	<i>Project Name</i>	<i>Eligible for Long Term Financing</i>	<i>Eligible for Short Term Financing</i>	<i>Federal</i>	<i>State</i>	<i>Levy</i>	<i>Other/ Undesig.</i>	<i>TOTAL COST</i>
Airport								
1-53-01	Replace Airport Unleaded and Diesel Fuel Tanks <i>Scope of Project reduced</i>	-	-	-	-	-	-	-
1-53-02	North/South Runway Reconstruction	-	-	3,725,000	-	125,000	150,000	4,000,000
1-53-03	Snow Removal Equipment Building	-	-	-	-	425,000	75,000	500,000
		-	-	3,725,000	-	550,000	225,000	4,500,000
Highway								
1-33-01	CTH K (CTHN-CTH C)	-	-	-	-	506,244	-	506,244
1-33-02	CTH SB (CTH C-Zirbel)	-	-	-	-	245,326	-	245,326
1-33-03	CTH SB (Sand Bay Road-0.5 miles East)	-	-	-	-	98,130	-	98,130
1-33-04	CTH HH (Dunn Road-Old County OR)	-	-	-	-	345,419	-	345,419
1-33-05	CTH XC (CTH X-CTH J)	-	-	-	-	196,261	-	196,261
1-33-06	CTH A (CTH E-CTH F)	-	-	-	-	759,308	-	759,308
1-33-07	CTH X (CTH XC-STH 42)	-	-	-	-	750,521	-	750,521
1-33-08	CTH U (Salona Road-Hornspier Road)	-	-	-	-	195,724	-	195,724
1-33-09	CTH U (Hornspier Road-S. of Lake Lane)	-	-	-	-	433,847	-	433,847
1-33-10	CTH J (Carnot Road-CTH U)	-	-	-	-	361,421	-	361,421
1-33-11	CTH J (Mill Road-CTH O)	-	-	-	-	319,077	-	319,077
1-33-12	CTH A (CTH E-CTH V)	-	-	1,315,427	-	438,476	-	1,753,903
1-33-13	CTH V (CTH T-CTH A)	-	-	-	-	574,673	-	574,673
1-33-14	CTH V (CTH A-STH 57)	-	-	-	-	87,179	-	87,179
1-33-15	CTH C (Stevenson Pier-CTH PD)	-	-	-	-	1,606,676	-	1,606,676
1-33-16	CTH M (CTH C-Hainesville Road)	-	-	-	135,000	147,748	-	282,748
1-33-17	CTH C (CTH PD-N.Duluth Ave)	-	-	-	-	335,044	-	335,044
1-33-18	CTH C (Stevenson Pier-Charleys Road)	-	-	-	-	948,397	-	948,397
1-33-19	CTH A (CTH F-STH 42)	-	-	-	-	573,503	-	573,503
1-33-20	CTH S (Maplewood Road-Wilson Road)	-	-	-	-	742,852	-	742,852
1-33-21	CTH Q (Sunset Drive-Woodcrest Road)	-	-	-	-	1,515,694	-	1,515,694
1-33-22	CTH N (Ledge Road-CTH K)	-	-	-	135,000	155,575	-	290,575
1-33-23	CTH N (Four Corners Road-CTH C)	-	-	-	-	542,935	-	542,935

Table 7
Capital Project Cost Summary by Funding Source
All Years

<i>Project No.</i>	<i>Project Name</i>	<i>Eligible for Long Term Financing</i>	<i>Eligible for Short Term Financing</i>	<i>Federal</i>	<i>State</i>	<i>Levy</i>	<i>Other/ Undesig.</i>	<i>TOTAL COST</i>
Highway - Continued								
1-33-24	CTH B (White Cedar Road-CTH G)	-	-	-	-	1,046,306	-	1,046,306
1-33-25	CTH G (STH 42-Bluff Drive)	-	-	-	-	542,935	-	542,935
1-33-26	CTH C (CTH DK-East Gardner Road)	-	-	-	250,000	294,086	-	544,086
1-33-27	CTH MM (STH 42/57-CTH C)	-	-	-	-	449,434	-	449,434
1-33-28	CTH T (STH 42-Hillside Road)	-	-	-	-	627,391	-	627,391
1-33-29	CTH ZZ (Appleport Road-Meadow Road)	-	-	-	-	477,312	-	477,312
1-33-30	CTH EE (STH 42-CTH A)	-	-	-	-	955,326	-	955,326
1-33-31	CTH WD (STH 57- West Shore Drive)	-	-	-	-	529,302	-	529,302
1-33-32	CTH CC (CTH C-Lime Kiln Road)	-	-	-	-	327,020	-	327,020
1-33-33	CTH J (CTH S-CTH U)	-	-	-	-	464,753	-	464,753
1-33-34	CTH C (CTH DK-East Gardner Road)	-	-	-	-	605,936	-	605,936
1-33-35	CTH C (East Gardner Road-Charleys Road)	-	-	-	-	594,581	-	594,581
		-	-	1,315,427	520,000	18,794,412	-	20,629,839
Sheriff								
1-28-01	Replacement of Mobile & Portable Radios	-	-	-	-	189,254	-	189,254
1-28-02	Justice Center Cold Storage Building	-	-	-	-	100,000	-	100,000
		-	-	-	-	289,254	-	289,254
Emergency Services								
1-29-01	Washington Island Ambulance Station	-	-	-	-	300,000	500,000	800,000
1-29-02	Jacksonport/Egg Harbor EMS Station	-	-	-	-	800,000	-	800,000
		-	-	-	-	1,100,000	500,000	1,600,000
Emergency Management/Communication								
1-69-01	Simulcast Ops & Reprogramming	-	-	-	-	-	350,000	350,000
Finance								
1-48-01	Replace Ceridian Payroll Software	-	-	-	-	200,000	-	200,000
		-	-	-	-	200,000	-	200,000

Table 7
Capital Project Cost Summary by Funding Source
All Years

<i>Project No.</i>	<i>Project Name</i>	<i>Eligible for Long Term Financing</i>	<i>Eligible for Short Term Financing</i>	<i>Federal</i>	<i>State</i>	<i>Levy</i>	<i>Other/ Undesig.</i>	<i>TOTAL COST</i>
Land Use Services								
1-68-01	Land Records Software Upgrade	-	-	-	-	-	225,000	225,000
Library								
1-36-01	New Chiller	-	-	-	-	46,000	46,000	92,000
1-36-02	New Boiler	-	-	-	-	31,500	31,500	63,000
		-	-	-	-	77,500	77,500	155,000
Facilities and Parks								
1-37-01	Frank E. Murphy County Park - Horseshoe Bay Cave Center	-	-	-	-	20,000	70,000	90,000
1-37-02	John Miles Park - Entrance Gate, Signs and Ticket Booth	-	-	-	-	90,000	-	90,000
1-37-03	John Miles Park - Stage <i>Project Deleted</i>					-		-
1-37-04	John Miles Park - Paving Midway					75,000	200,200	275,200
1-37-05	Robert LaSalle County Park - Pavillion					37,500	37,500	75,000
1-37-06	Cana Island Restoration Project - Phase 4 <i>Project Deleted</i>	-	-	-	-	-		-
		-	-	-	-	222,500	307,700	530,200
Administration								
1-49-01	Remodel Government Center	-	-	-	-	-	600,000	600,000
Soil & Water								
1-34-01	Forestville Dam Millpond Improvement <i>Project Deleted for 2019</i>	-	-	-	-	300,000	-	300,000
TOTAL		-	-	5,040,427	520,000	21,533,666	2,285,200	29,379,293

Table 8
General Funding Summary by Year and Source

<i>Source of Funds</i>	<i>FY 2019</i>	<i>FY 2020</i>	<i>FY 2021</i>	<i>FY 2022</i>	<i>FY 2023</i>	<i>TOTAL</i>
Long Term Financing Eligible	-	-	-	-	-	-
Short Term Borrowing Eligible	-	-	-	-	-	-
Federal Revenues	-	1,315,427	-	3,725,000	-	5,040,427
State Revenues	-	135,000	-	385,000	-	520,000
Tax Levy	4,526,780	4,203,504	4,240,490	3,808,662	4,754,230	21,533,666
Undesignated Fund Balance	-	-	-	-	-	-
Other Revenue-CIP Carryover	525,000	-	-	-	-	525,000
Other Revenue-Non-CIP Carryover	200,200	-	-	-	-	200,200
Other Revenue-Donations	37,500	70,000	-	-	-	107,500
Other Revenue-City Share	46,000	31,500	-	-	-	77,500
CIP Designated	-	-	-	-	-	-
Other Reserves	1,150,000	-	-	-	-	1,150,000
Land Modernization Reserve	225,000	-	-	-	-	225,000
Total Summary by Funding	6,710,480	5,755,431	4,240,490	7,918,662	4,754,230	29,379,293

PROJECT REPORTS

This section contains individual project descriptions, project justifications, estimated costs, sources of funds, and operating impacts by year.

C.I.P REQUESTS

AIRPORT

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Airport
 Project Name: Replace Unleaded and Diesel Fuel Tanks

Submitted By: Keith R Kasbohm
 Date: 5/14/2018

Priority: **Urgent**/Necessary/Growth-Related (circle one)

Description (summarized--detailed project plan, location, and justification to be attached):
 Due to State mandate and age of tanks, remove two existing 4,000 gallon underground fuel tanks and replace with above ground fuel tanks. (see attached letter)

Location (summarized--detailed project plan, location, and justification to be attached):
 Airport

Justification (summarized--detailed project plan, location, and justification to be attached):
 Airport needs fuel for day to day operations.

Expenditures (in thousands)
 Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Building Construction/Remodeling/Purchase	-	-	-	-	-
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase - Above ground fuel tank	75,000		-	-	-
<i>Scope of Project reduced - No longer qualifies for CIP</i>					
TOTAL	75,000		-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)
 Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	75,000		-	-	-
Other (prior year carryover)	-		-	-	-
TOTAL	75,000		-	-	-

(all columns are formatted--just enter the amounts with no decimals)

JANIAK, MARK

From: KOLODZIEJ, JOHN
Sent: Tuesday, July 03, 2018 8:48 AM
To: JANIAK, MARK
Cc: Kasbohm, Keith; PABICH, KEN
Subject: Fuel Tanks at Airport - 2019 CIP

Mark,

We have completed an evaluation of the airport/parks fuel tanks and the installation of new tanks for the airport operations.

This review included looking at how fuel delivery could be provided for the airport, evaluating the cost of the tank removal, and looking a cost saving opportunities.

I recommend the installation of new tanks at the airport site based upon the volume of fuel used by Airport on an annual basis. (1700 gal diesel, 550 gal gasoline)

I am proposing some changes to the requested \$75,000 CIP budget based upon this review.

The revised CIP request is \$47,000. This does not include possible soil remediation if any contamination is found.

Changes include reducing the tank removal costs from \$27,600 to \$15,600 based upon a detailed review of our costs from the 14th Avenue tank removal from CY 2017.

Reducing the fuel tank from 4000 gallons to 1200 gallons. This is the total gallons of the tank and will be split internally.

This was accomplished by working with our fuel supplier on allowing smaller minimum deliveries. In addition, we will install used pumps available from the Highway Department at lower cost than purchasing new pumps.

The estimated costs for the new tank, pumps, concrete pad, and all installation costs was reduced from \$47,400 to \$31,400.

Any questions, let me know.

John P. Kolodziej, PE
Highway Commissioner
County of Door
Phone: 920-746-2507
Fax: 920-743-7060
kolodzie@co.door.wi.us
www.co.door.wi.gov/

December 29, 2015

Dear Wisconsin gas station owner or operator,

Enclosed is the 2016 version of the Compliance Calendar for Gasoline Dispensing Facilities, provided by the Wisconsin DNR's Small Business Environmental Assistance Program (SBEAP). SBEAP developed this calendar to help gasoline dispensing facilities comply with environmental requirements related to the transfer of fuel. Inside, you will find regulatory summaries, worksheets, checklists, record keeping logs and reminders of important dates. These tools can help your facility meet regulatory requirements such as inventory tracking, leak detection and equipment inspections, operator designations and training, and tank permit and insurance renewals. *Keep the calendar on file for five years, and it can serve as your official record!*

Some important highlights and changes from last year's calendar are outlined below:

- Changes are coming to the Department of Agriculture, Trade and Consumer Protection's (DATCP) secondary containment requirements. Pipe connections at the top of tanks and beneath pumps and dispensers must be in secondary containment by December 31, 2020 (s. ATCP 93.500(5), Wis. Adm. Code).
- Changes have been made to DATCP's Petroleum Inspection Districts and contacts. See page 59 for an updated map and contact information for your area.
- In 2013, Wisconsin was granted federal approval to allow gas stations subject to ozone nonattainment requirements to voluntarily decommission their Stage II vapor recovery systems. Therefore, DNR no longer regulates Stage II systems. However, it is important to note that facilities that still have Stage II systems must continue to meet certain requirements from DATCP and follow proper decommissioning procedures if they choose to decommission their systems. Details can be found starting on page 43 of the calendar.

If you received this calendar but are not the owner or operator of your gasoline dispensing facility, please forward it to the person responsible for complying with environmental regulations.

The Small Business Environmental Assistance Program is a non-regulatory program that provides information to Wisconsin small businesses at no charge to help them understand environmental requirements, comply with regulations and improve their environmental performance. If you have any questions about the regulations or for additional calendars, please call 855-889-3021 (toll free) or send an e-mail to DNRSMB@wi.gov. **We're here to help!**

Sincerely,

Lisa Ashenbrenner Hunt

Lisa Ashenbrenner Hunt
Small Business Environmental Assistance Specialist
(608) 266-6887



SMALL BUSINESS ENVIRONMENTAL ASSISTANCE PROGRAM

DNR.wi.gov search "small business"
DNRSMB@wi.gov • 855-889-3021



**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Airport
Project Name: North/South Runway Reconstruction

Submitted By: Keith R Kasbohm
Date: 5/14/2018

Priority: Urgent Necessary / Growth-Related (circle one)

Description (summarized--detailed project plan, location, and justification to be attached):
Project will consist of pulverizing existing pavements, grading, new pavement, striping, and new lighting. Project will also include taxiway A, E and Ramp.

Location (summarized--detailed project plan, location, and justification to be attached):
Cherryland Airport

Justification (summarized--detailed project plan, location, and justification to be attached):
Current runway surface is approx. 30 yrs. old. The pavement condition index (PCI) is at 63, Pavement with a PCI of 70 or less, is eligible for funding. The project is currently in the state plan for 2022. The project is anticipated to be funded 90/5/5.

Expenditures (in thousands)
Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Building Construction/Remodeling/Purchase	-	-	-	-	-
Road Construction/Maintenance	25,000	25,000	25,000	50,000	
Equipment Purchase	-	-	-	-	-
TOTAL	25,000	25,000	25,000	50,000	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

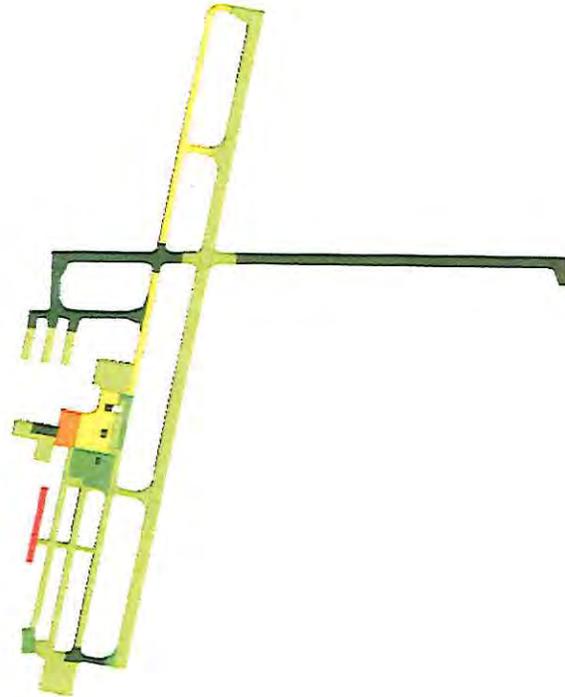
Funding Source (in thousands)
Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	3,725,000	-
Tax Levy	25,000	25,000	25,000	50,000	-
Other (prior year carryover)	150,000	175,000	200,000	225,000	-
TOTAL	175,000	200,000	225,000	4,000,000	-

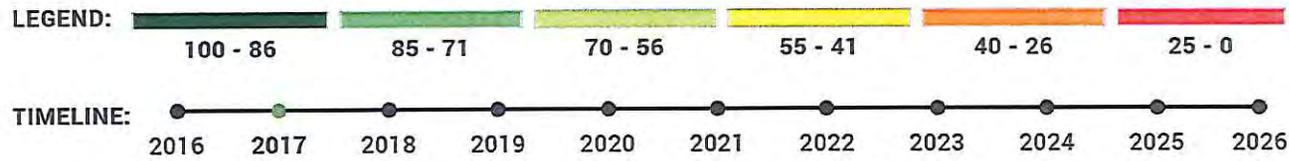
(all columns are formatted--just enter the amounts with no decimals)

DOOR COUNTY CHERRYLAND AIRPORT

PCI 2017



Map Labels Photos



**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Airport
 Project Name: Snow Removal Equipment Building (SRE)

Submitted By: Keith R Kasbohm
 Date: 5/14/2018

Priority: Urgent/Necessary/Growth-Related (circle one)

Description (summarized--detailed project plan, location, and justification to be attached):
 Construct a 3,530 sq. ft. building to house airport snow removal equipment. See attached floor plan.

Location (summarized--detailed project plan, location, and justification to be attached):
 Cherryland Airport

Justification (summarized--detailed project plan, location, and justification to be attached):
 The current 2800 sq. ft. building is approx. 30 yrs old. The building has the following faults:
 Floor drain not to code, inadequate room to walk around equipment, and is terribly inefficient. (see attached)
 The steel siding is also deteriorating (rusting through) due to chemical reaction from the fire treated wood.

Expenditures (in thousands) <i>Provide \$ amounts for all years if applicable.</i>	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Building Construction/Remodeling/Purchase	500,000	-	-	-	-
<i>Project to be split between 2019 & 2020</i>	287,500	212,500			
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase	-	-	-	-	-
TOTAL	287,500	212,500	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands) <i>Provide \$ amounts for all years if applicable.</i>	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	212,500	212,500	-	-	-
Other (prior year carryover)	75,000	-	-	-	-
TOTAL	287,500	212,500	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

May 4, 2018

The current snow removal/equipment storage building (building #11)

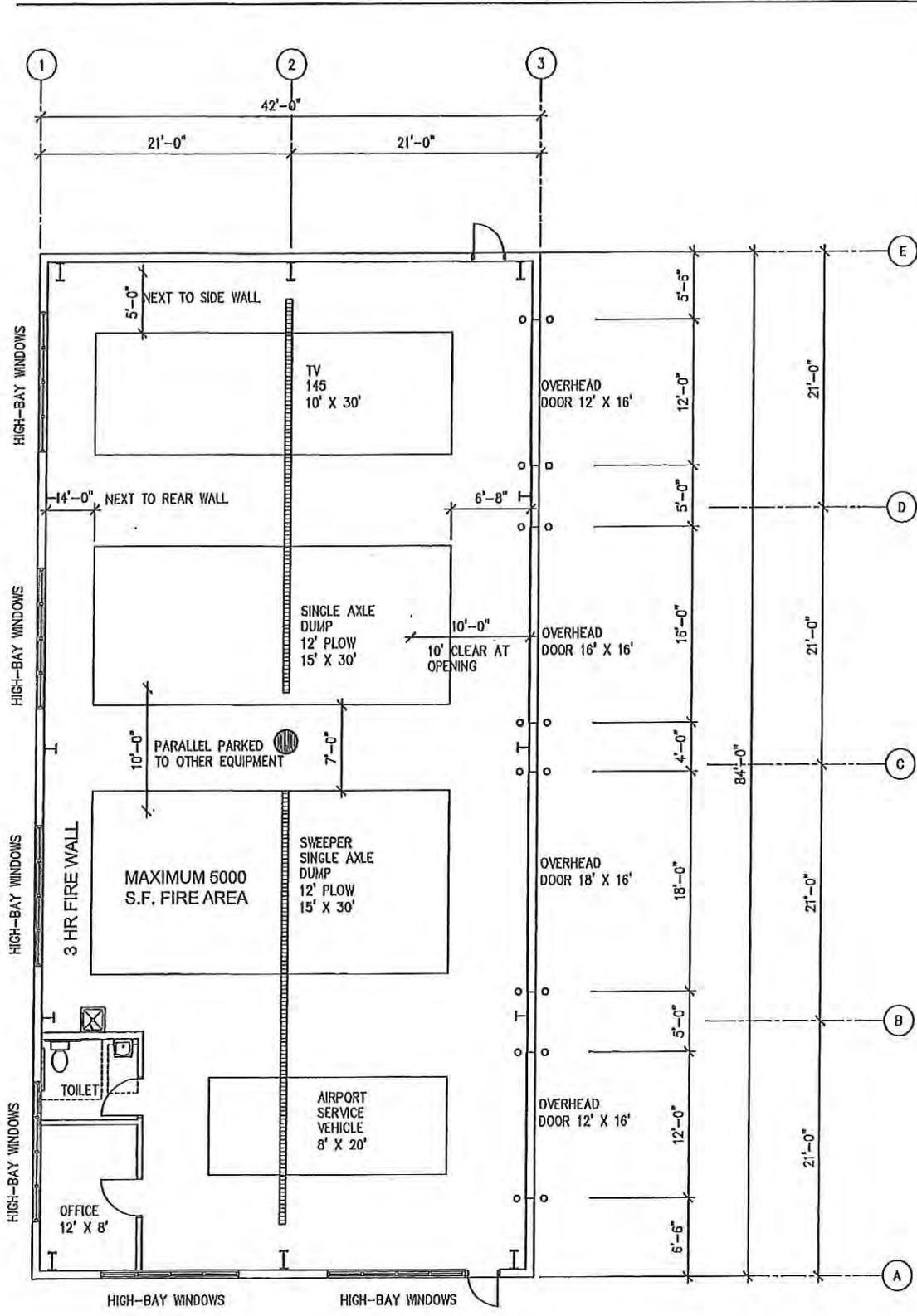
- Is 2900 sq. ft.
- Consists of a 30 x 60 section (built in 1984) with two bays, and a 24 x 42 section with one bay and a work bench
- The 30 x 60 section has two narrow storage areas on both sides of the two bays
- The 24 x 42 section was added on in 1987, insulated, heated and used as both heated equipment storage and repair bay – (rumor has it that this was built with excess materials during the hangar development era)
- In the mid 90's with the help of the Wisconsin Conservation Corps. We insulated the 30x60 section, and lined the inside with used metal siding from one of the hangars on the field
- The equipment with attachments fits bumper to bumper/wall to wall
- The 30 x 60 section of building was built with fire retardant treated lumber, in which the chemical in the fire retardant has reacted with the metal siding causing corrosion to the point of complete rust through
- Both sections lack proper floor drainage
- No restroom facilities
- No sink to wash hands/face

2018

- Parks dept. merges with Buildings and Grounds, moves day to day operations to John Miles Park

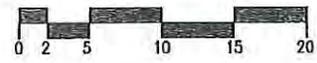
The proposed building

- Will be 56% smaller than proposed in 2017 - 3528 sq. ft. vs 8000 sq. ft.
- Would provide four bays for snow removal equipment, with adequate space to walk around equipment
- Have proper floor drainage
- Restroom facilities
- Wash station
- Will be more energy efficient



42'-0" x 84' = 3528 s.f.

Floor Plan
SCALE: 3/16" = 1'-0"



REV.	DATE	DESCRIPTION
Δ		
Δ		
Δ		
Δ		
Δ		
Δ		

OMNI ASSOCIATES
ONE CUSTARD DRIVE
APPLETON, WISCONSIN 53511
PHONE (262) 733-0900
FAX (262) 830-8100

SRE Building
Door County Cherryland Airport
County Road C
Sturgeon Bay.

WI

SHEET DESCRIPTION

PROJECT MANAGER:
PROJ NO: A0000A17
DATE: 02/07/2017
PRELIMINARY
DRAWING NO.

Howard Immel Inc.

1820 Radisson St.
Green Bay, WI 54302
Ph: 920-468-8208
Fax: 920-468-7160
www.immel-builds.com



June 7, 2018

Keith Kasbohm
Door County Cherryland Airport
3538 Park Drive
Sturgeon Bay, WI 54235

Dear Keith,

Immel Construction is pleased to provide the following preliminary budget estimate for the new Snow Removal Equipment (SRE) building at the Cherryland Airport In Sturgeon Bay, WI.

The preliminary budget estimate for this project is \$496,178.00. Our budget is based on the preliminary drawings furnished by your office.

Please note that at this time these are merely estimates based on the preliminary plans we have received. Once final plans and specifications are developed, the work can be competitively bid out to subcontractors and suppliers, which will provide you with a more accurate cost of construction.

Thank you for allowing Immel Construction the opportunity to provide this budget for your upcoming project. If you have any questions, please do not hesitate to contact our office.

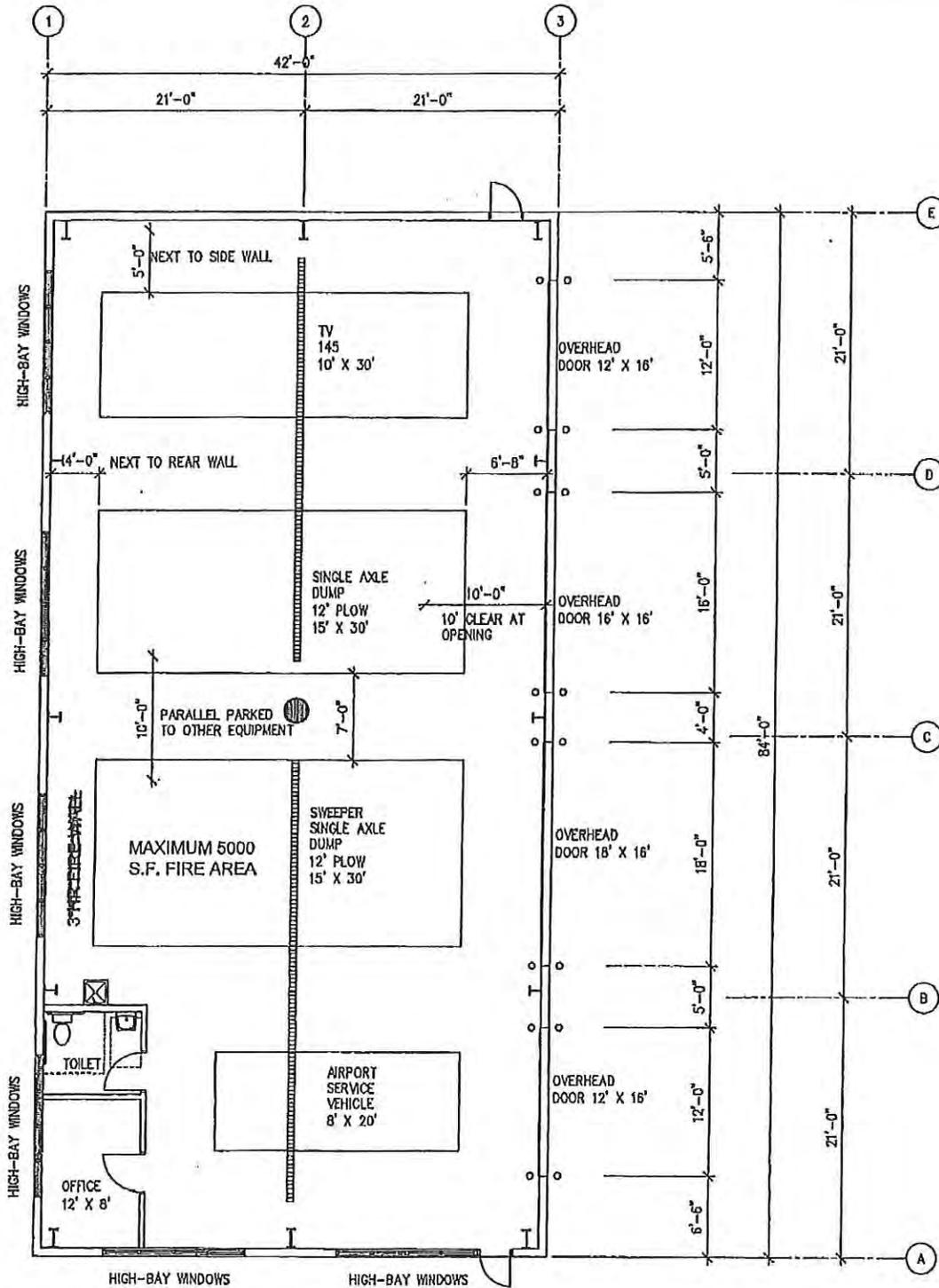
Sincerely,

A handwritten signature in black ink, appearing to read "Paul Martzke", written over a horizontal line.

Paul Martzke, AIA, LEED AP
Director of Business Development
Immel Construction

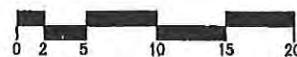


DOOR COUNTY CHERRYLAND AIRPORT
Sturgeon Bay, WI

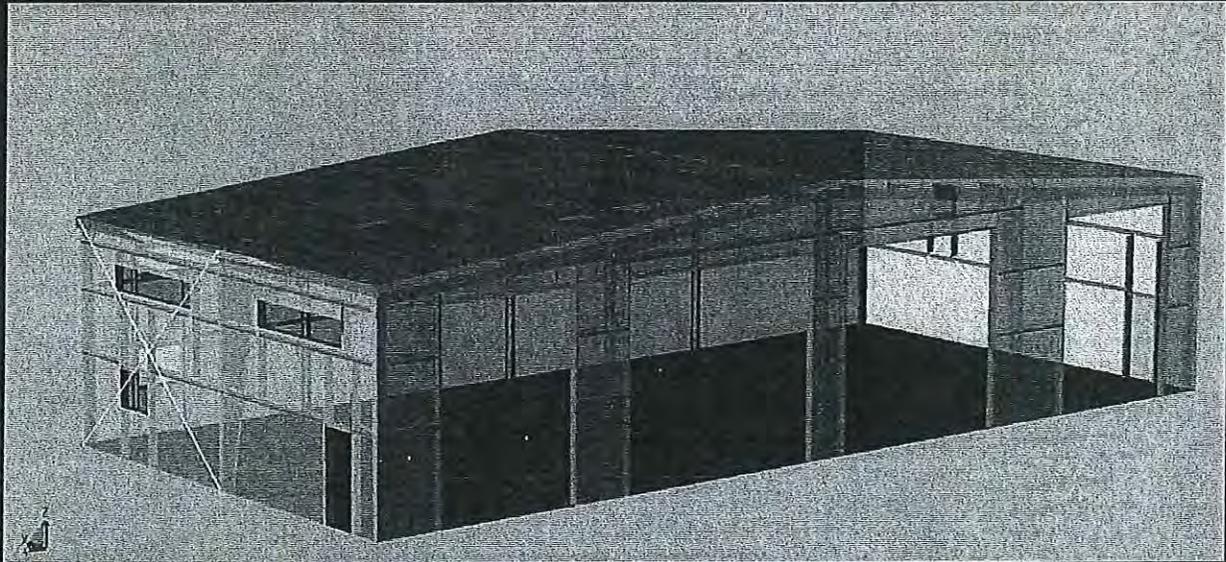


42'-0" x 84' = 3528 s.f.

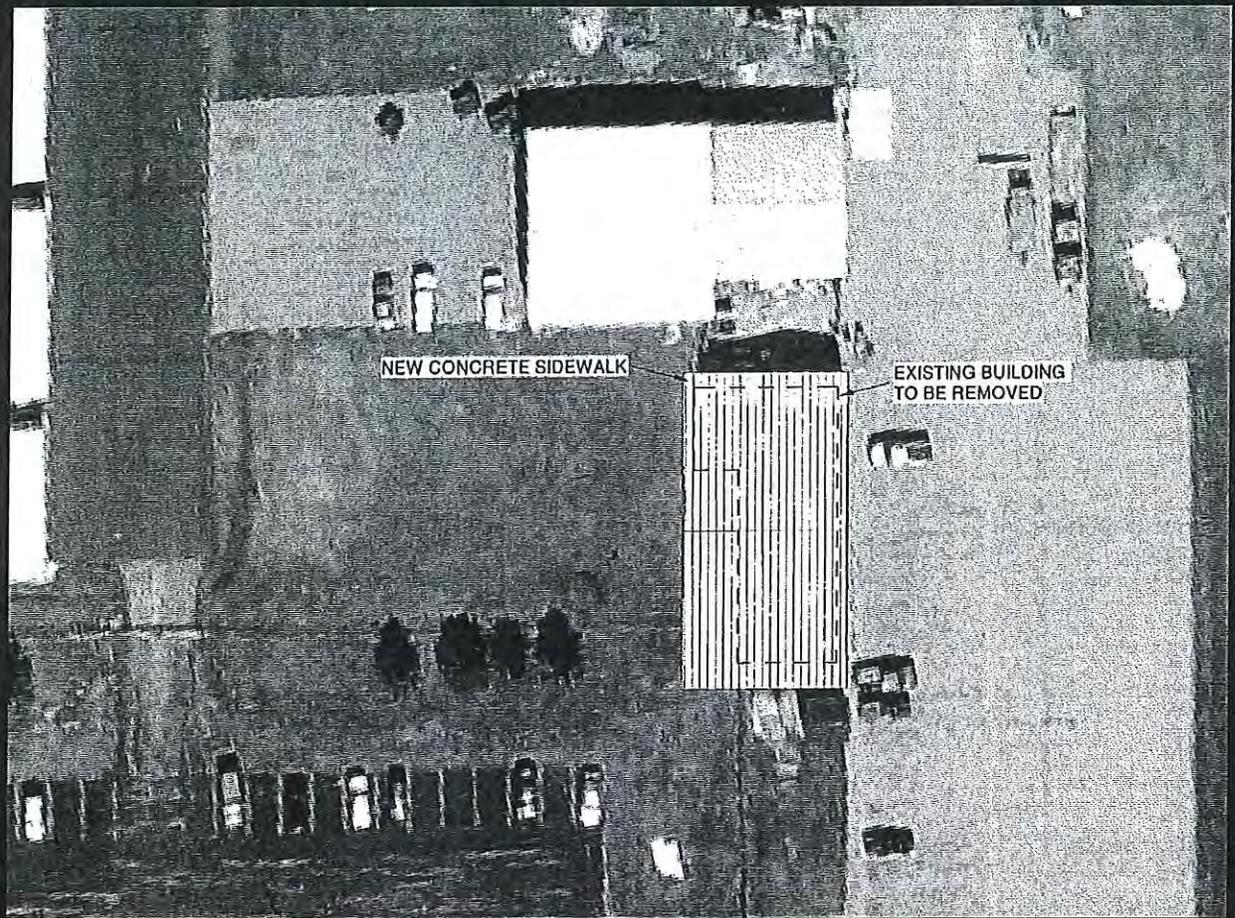
Floor Plan
SCALE 3/16" = 1'-0"



DOOR COUNTY CHERRYLAND AIRPORT
Sturgeon Bay, WI



BUILDING FRAMING



NEW CONCRETE SIDEWALK

EXISTING BUILDING
TO BE REMOVED

SITE PLAN

C.I.P REQUESTS
HIGHWAY

CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2018-2022

Department: Highway Department

Project Name: County Highway Construction Program

Priority: Urgent/~~Necessary~~/Growth-Related (circle one)

Description This Program identifies the required construction projects based upon a needs analysis to maintain the current level of service of the County Highway's. The program should average 18 miles of roadway resurfacing each year based upon the design standards and life expectancy of the Hot Mix Asphalt roadway system.

Location Various sites, see attached sheets.

Justification The work is necessary to maintain the investment that the County has in its roadway system.

Expenditures (in thousands)
Provide \$ amounts for all years if applicable.

	Proposed 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Building Construction/Remodeling/Purchase	-	-	-	-	-
Road Construction/Maintenance	3,530,780	4,985,677	4,115,489	4,043,662	3,954,231
Equipment Purchase	-	-	-	-	-
TOTAL	3,530,780	4,985,677	4,115,489	4,043,662	3,954,231

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)
Provide \$ amounts for all years if applicable.

	Proposed 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2022
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	\$0	\$0	\$0	\$0	\$0
Federal/State Aids (describe)	\$0	\$1,315,427	\$0	\$0	\$0
Tax Levy	\$3,530,780	\$3,535,250	\$4,115,489	\$3,658,662	\$3,954,231
Other Funds	-	135,000	-	\$385,000	-
TOTAL	3,530,780	4,985,677	4,115,489	4,043,662	3,954,231

Door County Highway Department 2019 Proposed CIP Program

7/9/2018 13:55

Road	From	To	Paser Rating	Length (miles)	Width	Work performed	Total Cost	County CIP	Other Funding
Paving Projects								Funding	
CTH K	CTH N	CTH C	5	2.5	22	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$506,244	\$506,244	\$0
CTH SB	CTH C	Zirbel	5	1.25	22	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$245,326	\$245,326	\$0
CTH SB	Sand Bay Road	0.5 mile east	5	0.5	22	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$98,130	\$98,130	\$0
CTH HH	Dunn Road	Old County OR	5	1.76	22	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$345,419	\$345,419	\$0
CTH XC	CTH X	CTH J	4	1	22	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$196,261	\$196,261	\$0
CTH A	CTH E	CTH F	4	3	28	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$759,308	\$759,308	\$0
CTH X	CTH XC	STH 42	7	4.5	28	1" Wedge and 1 1/2" overlay, 2.5" Total	\$750,521	\$750,521	\$0
CTH U	Salona Road	Hornspier Road	4	1.03	22	Mill, Resurface, 3.5" Total	\$195,724	\$195,724	\$0
CTH U	Hornspier	S. of Lake Lane	4	2.04	22	Mill, Resurface, 4" Total	\$433,847	\$433,847	\$0
		Sub-Total		17.58					
		Paving Totals		17.58					
							\$3,530,780	\$3,530,780	\$0

Revised Budget Amount including total LRIP \$3,530,780

Revenue

County Road Const. Fed Aid	\$0
Tax Levy/CIP	\$3,530,780
LRIP Funding	\$0
Jurisdictional Trans Fund for Other Roads	\$0
Jurisdictional Trans Fund CTH DK	\$0
Total Budgeted	\$3,530,780
Total Est. Cost	\$3,530,780

CHI - Funding Available	0
Federal STP Funding	\$0
CHI-D Funding Available	\$0
Sub-Total	\$0

Note 1: All County roadway projects are calculated at 22 foot of width, unless noted

Door County Highway Department 2020 Proposed CIP Program

7/9/2018 13:55

Road	From	To	Paser Rating	Length (miles)	Width	Work performed	Total Cost	County CIP	Other Funding
Paving Projects									
CTH J	Carnot Road	CTH U	5	2.75	22	Wedge and 1 1/4" overlay, 2.25" total	\$361,421	\$361,421	\$0
CTH J	Mill Road	CTH O	5	1.5	22	Pulv. Or Mill, 2 lifts @ 2" and 1 1/2" Compacted	\$319,077	\$319,077	\$0
CTH A	CTH E	CTH V	5	5.25	28	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$1,753,903	\$438,476	\$1,315,427
CTH V	CTH T	CTH A	5	2.76	22	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$574,673	\$574,673	\$0
CTH V	CTH A	STH 57	5	0.34	28	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$87,179	\$87,179	\$0
CTH C	Stevenson Pier	CTH PD	6	6.2	28	Mill, Overlay 3.5 inch total, paved shoulders	\$1,606,676	\$1,606,676	\$0
CTH M	CTH C	Hainesville Road	6	2	24	Wedge and 1 1/4" overlay, 2.25" total	\$282,748	\$147,748	\$135,000
		Sub-Total		20.8					
		Paving Totals		20.8					
							\$4,985,677	\$3,535,250	\$1,450,427

Revised Budget Amount including total LRIP \$4,985,677

Revenue

County Road Const. Fed Aid	\$1,315,427
Tax Levy	\$3,535,250
LRIP Funding	\$135,000
Jurisdictional Trans Fund for Other Roads	\$0
Jurisdictional Trans Fund CTH DK	\$0
Total Budgeted	\$4,985,677
Total Est. Cost	\$4,985,677

CHI - Funding Available	\$135,000
Federal STP Funding	\$1,315,427
CHI-D Funding Available	\$0
Sub-Total	\$1,450,427

Note 1: All County roadway projects are calculated at 22 foot of width, unless noted

Door County Highway Department 2021 Proposed CIP Program

7/9/2018 13:55

Road	From	To	Paser Rating	Length (miles)	Width	Work performed	Total Cost	County CIP	Other Funding
Paving Projects									
CTH C	CTH PD	N. Duluth Ave	6	1.5	28	Mill, Overlay 3 inch total, paved shoulders	\$335,044	\$335,044	\$0
CTH C	Stevenson Pier	Charleys Road	6	3.5	28	Mill, Overlay 3.5 inch total, paved shoulders	\$948,397	\$948,397	\$0
CTH A	CTH F	STH 42	6	1.9	28	Mill, 2 lifts @ 2" and 1 1/2" Compacted	\$573,503	\$573,503	\$0
CTH S	Maplewood Road	Wilson Road	7	4.5	30	Wedge and 1 1/4" overlay, 2.25" Total	\$742,852	\$742,852	\$0
CTH Q	Sunset Drive	Woodcrest Road	6	5.8	26	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$1,515,694	\$1,515,694	\$0
		Sub-Total		17.2					
		Paving Totals		17.2					
							\$4,115,489	\$4,115,489	\$0

Revised Budget Amount including total LRIP \$4,115,489

Revenue

County Road Const. Fed Aid	\$0
Tax Levy/CIP Funding	\$4,115,489
LRIP Funding	\$0
Jurisdictional Trans Fund for Other Roads	\$0
Jurisdictional Trans Fund CTH DK	\$0
Revenue budgeted from LRIP	\$0
Total Budgeted	\$4,115,489
Total Est. Cost	\$4,115,489

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CHI - Funding Available	\$0
Federal STP Funding	\$0
CHI-D Funding Available	\$0
Sub-Total	\$0

Note 1: All County roadway projects are calculated at 22 foot of width, unless noted

Door County Highway Department 2022 Proposed CIP Program

7/9/2018 13:55

Road	From	To	Paser Rating	Length (miles)	Width	Work performed	Total Cost	County CIP	Other Funding
Paving Projects								Funding	
CTH N	Ledge Road	CTH K	6	1.5	22	Mill, Overlay 3 inch total, paved shoulders	\$290,575	\$155,575	\$135,000
CTH N	Four Corners Road	CTH C	5	2.25	22	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$542,935	\$542,935	\$0
CTH B	White Cedar Road	CTH G	7	5.1	22	Wedge and 1 1/4" overlay, 2.25" Total	\$1,046,306	\$1,046,306	\$0
CTH G	STH 42	Bluff Drive	6	2.25	22	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$542,935	\$542,935	\$0
CTH C	CTH DK	East Gardner Road	7	1.8	28	Mill, Overlay 4 inch total, paved shoulders	\$544,086	\$294,086	\$250,000
CTH MM	STH 42/57	CTH C	6	3.25	22	Wedge and 1 1/4" overlay, 2.25" Total	\$449,434	\$449,434	\$0
CTH T	STH 42	Hillside Road	5	2.6	22	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$627,391	\$627,391	\$0
Sub-Total				18.75					
Paving Totals				18.75					
							\$4,043,662	\$3,658,662	\$385,000

Revised Budget Amount including total LRIP \$4,043,662

Revenue

County Road Const. Fed Aid	\$0
Tax Levy/CIP Funding	\$3,658,662
LRIP Funding	\$385,000
Jurisdictional Trans Fund for Other Roads	\$0
Jurisdictional Trans Fund CTH DK	\$0
Revenue budgeted from LRIP	\$0
Total Budgeted	\$4,043,662
Total Est. Cost	\$4,043,662

CHI - Funding Available	\$385,000
Federal STP Funding	\$0
CHI-D Funding Available	\$0
Sub-Total	\$385,000

Note 1: All County roadway projects are calculated at 22 foot of width, unless noted

Door County Highway Department 2023 Proposed CIP Program

7/9/2018 13:55

Road	From	To	Paser Rating	Length (miles)	Width	Work performed	Total Cost	County CIP Funding	Other Funding
Paving Projects									
CTH ZZ	Appleport Road	Meadow Road	6	2.3	22	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$477,312	\$477,312	\$0
CTH EE	STH 42	CTH A	6	3.7	22	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$955,326	\$955,326	\$0
CTH WD	STH 57	West Shore Drive	6	2.05	22	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$529,302	\$529,302	\$0
CTH CC	CTH C	Lime Kiln Road	7	2.2	22	Wedge and 1 1/4" overlay, 2.25" Total	\$327,020	\$327,020	\$0
CTH J	CTH S	CTH U	1.75	1.8	22	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$464,753	\$464,753	\$0
CTH C	CTH DK	East Gardner Road	6	1.8	30	Pulverize, 2 lifts @ 2" and 1 1/2" Compacted	\$605,936	\$605,936	\$0
CTH C	East Gardner Road	Charleys Road	8	4	22	Wedge and 1 1/4" overlay, 2.25" Total	\$594,581	\$594,581	\$0
		Sub-Total		17.85					
		Paving Totals		17.85					
							\$3,954,231	\$3,954,231	\$0

Revised Budget Amount including total LRIP \$3,954,231

Revenue

County Road Const. Fed Aid	\$0
Tax Levy/CIP Funding	\$3,954,231
LRIP Funding	\$0
Jurisdictional Trans Fund for Other Roads	\$0
Jurisdictional Trans Fund CTH DK	\$0
Revenue budgeted from LRIP	\$0
Total Budgeted	\$3,954,231
Total Est. Cost	\$3,954,231

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CHI - Funding Available	\$0
Federal STP Funding	\$0
CHI-D Funding Available	\$0
Sub-Total	\$0

Note 1: All County roadway projects are calculated at 22 foot of width, unless noted

C.I.P REQUESTS
SHERIFF

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Sheriff
Project Name: Replacement of Mobile & Portable Radios

Submitted By: Pat McCarty
Date: 4/19/2018

Priority: Necessary

Description (summarized--detailed project plan, location, and justification to be attached):
Replacement of the portable and mobile radios for the Door County Sheriff's Office

Location (summarized--detailed project plan, location, and justification to be attached):
Door County Justice Center, all assigned vehicles and personal radios

Justification (summarized--detailed project plan, location, and justification to be attached):
The current mobile and portable radios are 9+ years old. The work well within our system but do not have the capability to communicate with jurisdictions outside of Door County. A dual band radio would allow officers to communicate on a 700/800 MHz or a VHF system, enhancing interoperability in large scale events spanning multiple jurisdictions.

Expenditures (in thousands) <i>Provide \$ amounts for all years if applicable.</i>	Budget 2018	Proposed 2019	Proposed 2020	Proposed 2021	Proposed 2022
Building Construction/Remodeling/Purchase	-	-	-	-	-
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase	-	-	189,254		-
TOTAL	-	-	189,254		-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands) <i>Provide \$ amounts for all years if applicable.</i>	Budget 2018	Proposed 2019	Proposed 2020	Proposed 2021	Proposed 2022
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	-	-	-	-	-
Other (prior year carryover)	-	-	-	-	-
TOTAL	-	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)



23 East Oak Street
 Sturgeon Bay, WI 54235
 Phone (920) 743-0190 Fax (920) 743-2914
jbaudhuin@bayelectronicsinc.com

Sent To:
 Door County Sheriff Department
 Attn: Pat McCarty

Estimate Number
 P25RADIOS 041718.REV(-)

Estimate Date
 April 17, 2018

Quotation valid until:
 July 16, 2018

Sales Rep:
 Jason Baudhuin

Terms:
 Net 30

Shipping:
 FOB Origin, Prepaid and Added

Dual Band P25 Trunking Mobile Radio (700/800 + VHF)				
Quantity	Part Number	Description	Unit Price	Total
43.00	TK-5730/5930	Kenwood P25 Trunking Dual Band, Single Head, Remote Mount Dual Deck Radio	\$ 3,112.00	\$ 133,816.00

VHF P25 Trunking Portable Radio				
Quantity	Part Number	Description	Unit Price	Total
34.00	TK-5230	Kenwood P25 Trunking VHF Portable Radio	\$ 1,311.00	\$ 44,574.00

Quantity	Part Number	Description	Unit Price	Total
		Mobile Radio (Dual Band)		
43	TK-5730/5930	Kenwood P25 Trunking Dual Band, Single Head, Remote Mount Dual Deck Radio	\$3,112.00	\$133,816.00
		Portable Radio (VHF)		
34	TK-5230	Kenwood P25 Trunking VHF Portable Radio	\$1,311.00	\$44,574.00
				\$178,390.00
		3% increase for 2019		\$5,351.70
				\$183,741.70
		3% increase for 2020		\$5,512.25
		Radio replacement costs		\$189,253.95

Current Portable radios were acquired in 2007.

Current Mobile radios were acquired in 2008.

The lifespan for radios is 10-12 years.

This is a reduction from what was put in the CIP for the 2018 budget (\$236,189.68 to \$189,253.95) due to changes in pricing received from Bay Electronics)

Bay Electronics advised that our current radios are in pretty good shape and this could potentially be pushed back to 2021 or 2022. This would allow some flexibility for changes in technology or the radio system.

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Door County Sheriff's Office
 Project Name: Cold Storage Building at the Justice Center

Submitted By: Patrick McCarty
 Date: 4/30/2018

Priority: Necessary

Description (summarized--detailed project plan, location, and justification to be attached):
 A secure building to store oversized evidence and vehicles

Location (summarized--detailed project plan, location, and justification to be attached):
 Door County Justice Center, 1201 South Duluth Avenue

Justification (summarized--detailed project plan, location, and justification to be attached):
 The current facility is at times at capacity. There is no ability to expand at the current location.

Expenditures (in thousands)
 Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Building Construction/Remodeling/Purchase	100,000	-	-	100,000	-
<i>Per County Administrator project moved from 2022 to 2019</i>					
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase	-	-	-	-	-
TOTAL	100,000	-	-	100,000	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)
 Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	100,000	-	-	-	-
Other (prior year carryover)	-	-	-	-	-
TOTAL	100,000	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

Cold Storage Facility for the Door County Sheriff's Office



Current Facility at 916 North 14th Avenue

The Door County Sheriff's Office currently has a cold storage area (known as building 10) located behind the Aging and Disability Resource Center at 916 North 14th Avenue. This facility is used to store oversized items and vehicles. These items and vehicles are either in the process of being seized or are being held as evidence that must be maintained through court proceedings and the appeal process.

The current structure is 121' long and 35' wide. It has 6 garage doors and 1 service door. This facility can hold roughly 12 car/truck-sized vehicles. At times, this building is near capacity. The remainder of the building is utilized by the Facility and Parks Department. There is no ability to expand this facility at its current location.

The Door County Sheriff's Office is proposing building a stand-alone structure on the grounds of the Door County Justice Center. We are requesting that this project be placed on the 2022 CIP. The timetable for this project could be adjusted based on the needs of the Sheriff's Office and the potential need for expansion of the Facility and Parks Department.

The proposed structure would be 120' long and 60' wide. There would be 7 16' garage doors along the front of the building and 2 16' garage doors and a service door on the side of the building. This would be of an adequate size to store two rows of passenger size vehicles. This structure would also allow for the storage of the Sheriff's Office boat on-site during the offseason.

The preliminary coast of this structure would be \$100,000.00

C.I.P REQUESTS

EMERGENCY MANAGEMENT/COMMUNICATIONS

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2018-2022**

Department: Emergency Management/Communications
 Project Name: Simulcast Ops & Reprogramming

Submitted By: Dan Kane
 Date: 5/29/2018

Priority: Urgent/**Necessary**/Growth-Related (circle one)

Description (summarized--detailed project plan, location, and justification to be attached):

The current simulcast network is composed of the operational channels for the County's public safety radio system and includes channels for law, ems, and fire. It also includes paging. This item is to address adding a secondary or mirrored set of operational channels for public safety personel to work off of in times of need.

Location (summarized--detailed project plan, location, and justification to be attached):

Various towers/locations throughout the County that contain public safety radio equipment

Justification (summarized--detailed project plan, location, and justification to be attached):

Per CATS: The current secondary channels are regionally located or using the DoorCom system which only contains 5 sites (Washington Island, Ellison Bay, Sunny Slope, Justice Center, Brussels Hill) making the use of secondary channels inefficient with coverage issues. The simulcast system contains 11 sites and includes those 5 onf DoorCom for the 1st set of operating channels. This would update those existing 5 to simulcast secondary channels and add secondary channels to the remaining 6 sites. The benefit of the secondary channels is it streamlines things in dispatch when an incident occurs. It also allows when needed to move to secondary channels freeing up the standard channels that are used for normal operations. All in all It would make the most efficient use of the public safety radio system.

Expenditures (in thousands)
 Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Building Construction/Remodeling/Purchase	-	-	-	-	-
Road Construction/Maintenance	-	-	-	-	-
Equipment / Software Purchase	350,000	-	-	-	-
TOTAL	350,000	-	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)
 Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	-	-	-	-	-
Other (prior year carryover)	350,000	-	-	-	-
TOTAL	350,000	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

C.I.P REQUESTS
EMERGENCY SERVICES

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Emergency Services
 Project Name: Washington Island Station

Submitted By: Aaron LeClair
 Date: 4/25/2018

Priority: Urgent/**Necessary**/Growth-Related (circle one)

Description (summarized--detailed project plan, location, and justification to be attached):

Location (summarized--detailed project plan, location, and justification to be attached):

Justification (summarized--detailed project plan, location, and justification to be attached):

<i>Expenditures (in thousands)</i>	<i>Budget 2019</i>	<i>Proposed 2020</i>	<i>Proposed 2021</i>	<i>Proposed 2022</i>	<i>Proposed 2023</i>
<i>Provide \$ amounts for all years if applicable.</i>					
Building Construction/Remodeling/Purchase	1,000,000	-	-	-	-
Per County Administrator scope of project reduced	800,000				
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase	-	-	-	-	-
TOTAL	800,000	-	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

<i>Funding Source (in thousands)</i>	<i>Budget 2019</i>	<i>Proposed 2020</i>	<i>Proposed 2021</i>	<i>Proposed 2022</i>	<i>Proposed 2023</i>
<i>Provide \$ amounts for all years if applicable.</i>					
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	300,000	-	-	-	-
Other (prior year carryover)	500,000	-	-	-	-
TOTAL	800,000	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Emergency Services
 Project Name: Egg Harbor/Jacksonport EMS station

Submitted By: Aaron LeClair
 Date: 4/25/2018

Priority: Urgent/Necessary/**Growth-Related (circle one)**

Description (summarized--detailed project plan, location, and justification to be attached):

Location (summarized--detailed project plan, location, and justification to be attached):

Justification (summarized--detailed project plan, location, and justification to be attached):

Expenditures (in thousands)
 Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Building Construction/Remodeling/Purchase		-	-	-	800,000
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase	-	-	-	-	-
TOTAL	-	-	-	-	800,000

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)
 Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	-	-	-	-	800,000
Other (prior year carryover)	-	-	-	-	-
TOTAL	-	-	-	-	800,000

(all columns are formatted--just enter the amounts with no decimals)



**Door County
Emergency Services**

916 N 14th Ave.
Sturgeon Bay, WI 54235

Aaron LeClair, Director

05/01/2018

To: Public Safety Committee

From: Aaron LeClair

RE: 2019 Capital Improvement Plan (CIP) Requests - Justification

Project Name: Washington Island Station
Funding Request: \$500,000
Expenditure Year: 2019

The County of Door has been working with the Town of Washington for the past several years assessing space needs for Door County Emergency Services and Washington Island Fire Department.

In 2018 the two municipalities shared the costs of an engineering study of the current facility and the feasibility of a remodel/addition to accommodate both departments future needs. We are still waiting for the final report of the engineering study. It is expected that decisions will be made in 2019 and expenditures will be necessary. It is still to be determined if this will be a combined project or if the county will address our needs separately.

Project Name: Egg Harbor/Jacksonport EMS Station
Funding Request: \$800,000
Expenditure Year: 2023

The EMS Ad Hoc Committee of 2015 recommended a new station be constructed in the Egg Harbor/Jacksonport area to address significant response gaps. Staff continues to evaluate call volume and response times in this area of the county.

C.I.P REQUESTS
FINANCE

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Finance
Project Name: Replace Ceridian Payroll Software

Submitted By: Mark Janiak
Date: May, 2018

Priority: **Urgent**/Necessary/Growth-Related (circle one)

Description (summarized--detailed project plan, location, and justification to be attached): Replace existing Ceridian payroll software with new payroll software. Cost quoted from Ceridian in 2016 was \$61,470; estimate 2019 cost to be \$75,000. Before purchasing new time and attendance/payroll processing software, we will evaluate other alternatives from other companies.

Location (summarized--detailed project plan, location, and justification to be attached):

Justification (summarized--detailed project plan, location, and justification to be attached): Our Ceridian time and attendance/payroll processing software was installed in 2011. Although they presently support this software, Ceridian has indicated that they will phase out the current version by 12/31/2019. Door County will need to purchase, install, and implement a new time and attendance/payroll processing software package--either from Ceridian or another vendor-- by that time.

Expenditures (in thousands)
Provide \$ amounts for all years if applicable.

	Proposed 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Building Construction/Remodeling/Purchase	-	-	-	-	-
Road Construction/Maintenance	-	-	-	-	-
Equipment / Software Purchase	200,000	-	-	-	-
TOTAL	200,000	-	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)
Provide \$ amounts for all years if applicable.

	Proposed 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	200,000	-	-	-	-
Other (prior year carryover) -	-	-	-	-	-
TOTAL	200,000	-	-	-	-

C.I.P REQUESTS
LAND USE SERVICES

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Land Use Services
 Project Name: Land Records Software Upgrade

Submitted By: Mariah Goode
 Date: 4/13/2018

Priority: Urgent/Necessary/Growth-Related (circle one)

Description (summarized--detailed project plan, location, and justification to be attached):
 A new land records database and software system would serve various functions in a number of departments, including Land Use Services, Soil & Water Conservation, Deeds, and Treasurer. Functions include: property assessment, information exchanges, tax calculation & billing, document integration with Deeds, zoning & sanitary permit tracking, integration with web map, web portal.

Location (summarized--detailed project plan, location, and justification to be attached):
 New system could be housed within Tech Services and/or cloud.

Justification (summarized--detailed project plan, location, and justification to be attached):
 A new/replacement land records management system was identified in the 2015 Land Information Modernization Plan as a potential goal. A new system could provide enhanced capabilities and efficiencies.

Expenditures (in thousands) Provide \$ amounts for all years if applicable.	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Building Construction/Remodeling/Purchase	-	-	-	-	-
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase	225,000	-	-	-	-
TOTAL	225,000	-	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands) Provide \$ amounts for all years if applicable.	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	-	-	-	-	-
Other - Land Modernization Reserve funding	225,000	-	-	-	-
TOTAL	225,000	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

Summary of LRS Costs

<u>Pricing</u>	<u>Function</u>	<u>Door County</u>	<u>TechAir</u>	<u>GCS</u>	<u>Transcendent</u>
Software	LRS Software		\$ 183,810.00	\$ 105,000.00	\$ 143,250.00
	Parcels/Tax	existing	\$ 33,000.00		\$ 83,250.00
	Web Portal	existing	\$ 53,625.00		\$ 14,000.00
	Permits	limited	\$ 33,825.00		\$ 20,000.00
	Conservation	none	\$ 33,000.00		\$ 26,000.00
	GIS Integration	existing	\$ 10,560.00		
	Mobile Configuration	limited	\$ 9,900.00		
	RoD Integration	limited	\$ 9,900.00		
Conversion	(one-time)		\$ 24,750.00	\$ 27,600.00	\$ 37,375.00
	Parcels/Tax			\$ 10,000.00	\$ 22,375.00
	Permits			\$ 5,000.00	\$ 10,000.00
	Install software			\$ 4,800.00	
	Training			\$ 7,800.00	\$ 5,000.00
Options				\$ 21,000.00	
TOTAL PURCHASE			\$ 208,560.00	\$ 153,600.00	\$ 180,625.00
Maintenance	Annual Costs		\$ 99,000.00	\$ 20,180.00	\$ 34,850.00
			Continuous Imp		
Hardware			Pages 12 & 13	Page 11	Page 27
County Objectives			Pages 1 -9	Pages 23 - 37	Pages 29 - 43

C.I.P REQUESTS
LIBRARY

Approved by Library Board
4/16/18

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Library
Project Name: Chiller

Submitted By: Tina Kakuske, Director
Date: 4/16/2018

Priority: Urgent Necessary / Growth-Related (circle one)

Description (summarized--detailed project plan, location, and justification to be attached):
New chiller at 107 S. 4th Avenue, Sturgeon Bay, WI

Location (summarized--detailed project plan, location, and justification to be attached):
Sturgeon Bay Library, 107 S. 4th Avenue, Sturgeon Bay, WI 54235

Justification (summarized--detailed project plan, location, and justification to be attached):
See attached proposal from Bassett Mechanical - same # as last year, so we are proposing the same CIP amount for 2019.
See attached notes from Wayne Spritka - Door County Facilities & Parks Director.

Expenditures (in thousands)
Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Building Construction/Remodeling/Purchase	92,000	-	-	-	-
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase	-	-	-	-	-
TOTAL	92,000	-	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)
Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy Door County	46,000	-	-	-	-
Other (prior year carryover) City of SB	46,000	-	-	-	-
TOTAL	92,000	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

-I would recommend the Modufire PK as far as the Boiler is concerned I don't know the Volex PK. Basset would need to explain the difference us.

The Gov Center and Community Center are running PK Modufire non-condensing boilers.

I think a safer number for the Boiler budget is \$63K

There are non-inclusive items: connections to ALC controls, Chimney lining and inspections, (when was that last completed)? We may need a new lining installed in this process.

I would recommend \$92K for the Chiller cost based on the exclusionary items.

We will want those items budgeted for the project. Plus Connections to ALC controls and blanceing.

Remember these are Quotes for budgeting the CIP, We have to Bid these jobs since they are over \$25K when it comes time to complete the projects.

Wayne J. Spritka

Door County Facilities & Parks Director

421 Nebraska St

Sturgeon Bay, WI 54235

(920) 746-2211





Door County Library Chiller Budget

PREPARED FOR:

Tim Clark
Door County Library
107 South 4th Street
Sturgeon Bay, WI 54235



PREPARED BY:

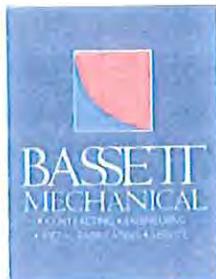
Jon Piette
HVAC Project Specialist
Bassett Mechanical
Phone: 920-462-1777
jon.piette@bassettmechanical.com



1215 Hyland Avenue
Kaukauna, WI 54130
920-759-2500
800-236-2500
FAX: 920-759-2525
www.bassettmechanical.com

Date: *4.11.2018*
Quote Number: *JP-497332*

Jon Piette



PROJECT / PROPOSAL AGREEMENT

3/11/2015

Tim Clark
Door County Library
107 South 4th Street
Sturgeon Bay, WI 54235

RE: *Door County Library Chiller Budget*
Quote #: JP-497332

This budgetary proposal includes equipment, parts, materials, labor, tools and mileage to replace the chiller at the Door County Library located in Sturgeon Bay, WI. Our proposal is based on a job site inspection and conversation between Jon Piette of Bassett Mechanical and Tim Clark of the Door County Library.

Project Includes:

- New Carrier rotary scroll chiller – 55 tons cooling/R410A refrigerant
- All associated chilled water pipe and fittings necessary for project completion
- Removal of existing chiller which includes proper recovery and disposal of refrigerant along with disposal of the old chiller
- Installation
- Complete operational checkout and start-up by a qualified service technician
- Complete project management
- Labor, tools and mileage
- Recovery machine and cylinders
- Crane Rental
- Freight
- All work to be performed on regular time Monday-Friday 7:00 AM – 3:30 PM
- Bassett's one year parts, labor and workmanship warranty



Project Excludes:

- Additional labor and/or parts and materials that are not listed or described above
- All electrical including electrical changes, line voltage wiring, conduit, disconnects and convenience outlets
- Controls and control wiring
- Insulation
- Glycol
- Premium time labor



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Budgetary project investment..... \$78,037.00



Due to the volatility of current market conditions, the price(s) included in this proposal for the material, labor, subcontractor costs, and equipment component(s) identified herein shall remain in effect through and including 30 days from the date of this proposal. Thereafter, Bassett Mechanical may in good faith adjust such prices to reflect increases in the costs or availabilities of such price components. At the time of shipping, any surcharges from our supplier will be added to the costs of this proposal.

ACCEPTANCE OF PROPOSAL — Please sign, date and return one copy as acceptance of this proposal. Return via fax, e-mail or postal delivery.

Payment Plan: 50% down, 30% at substantial completion



Terms Net 30 Days
CONTRACTOR

CUSTOMER



Signature [Handwritten Signature]
Name Jon Piette
Title HVAC Project Specialist
Date 8.11.2018

Signature/P.O. # _____
Name _____
Title _____
Date _____

1215 Hyland Avenue
Kaukauna, WI 54130
920-759-2500
800-236-2500
FAX: 920-759-2525
www.bassettmechanical.com

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices and per attached "Terms & Conditions" and "Exclusions" pages. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry life, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance. Information presented in this quotation is considered proprietary and the sole property of Bassett Mechanical.

[Handwritten signature]



INCLUSIONS / EXCLUSIONS

Any products or services not specifically mentioned on this proposal shall be the responsibility of others.

Bassett Mechanical will provide for the complete:

- | | | |
|---|--|---|
| <input type="checkbox"/> Design/Engineering | <input checked="" type="checkbox"/> Installation | <input checked="" type="checkbox"/> Replacement |
| <input type="checkbox"/> Retrofit / Repair | <input type="checkbox"/> Modification | <input type="checkbox"/> Fabrication |

The following checked items will be included in this proposal:

(Any items not checked are excluded from this proposal.)

- | | |
|--|--|
| <input type="checkbox"/> Thermostat(s) | <input type="checkbox"/> Ductwork (per SMACNA Standards) |
| <input type="checkbox"/> Control wiring | <input type="checkbox"/> Structural steel & structural engineering |
| <input type="checkbox"/> Power wiring | <input type="checkbox"/> TABB certified air and/or water balancing |
| <input type="checkbox"/> Disconnects | <input type="checkbox"/> Flues for boilers and unit heaters |
| <input type="checkbox"/> Final adjustment and calibrations | <input type="checkbox"/> Diffusers, grilles and registers |
| <input type="checkbox"/> System commissioning | <input type="checkbox"/> Mechanical equipment screens |
| <input type="checkbox"/> Systems training program | <input type="checkbox"/> Temporary heating / cooling dehumidification |
| <input type="checkbox"/> Refrigeration specialties | <input type="checkbox"/> Fire dampers |
| <input checked="" type="checkbox"/> Refrigerant recovery | <input type="checkbox"/> Outside air intake louvers |
| <input type="checkbox"/> Refrigeration piping | <input checked="" type="checkbox"/> Freight |
| <input type="checkbox"/> Condensate drain piping | <input type="checkbox"/> Local fee |
| <input type="checkbox"/> Gas piping | <input type="checkbox"/> State approval and inspections |
| <input type="checkbox"/> Piping insulation (per code) | <input type="checkbox"/> Taxes |
| <input checked="" type="checkbox"/> Rigging | <input type="checkbox"/> Process safety management |
| <input type="checkbox"/> Roof curb blocking | <input type="checkbox"/> Premium time labor |
| <input type="checkbox"/> Roof flashings | <input checked="" type="checkbox"/> Mechanical permits |
| <input type="checkbox"/> Roof cut and patch | <input checked="" type="checkbox"/> Clean Up |
| <input type="checkbox"/> Standard flat roof curbs | <input checked="" type="checkbox"/> Disposal |
| <input type="checkbox"/> Exterior caulking | <input checked="" type="checkbox"/> Operational checkout and start-up |
| <input type="checkbox"/> Equipment bases | <input type="checkbox"/> Operation and maintenance manual(s): |
| <input type="checkbox"/> Equipment leasing option | <input type="checkbox"/> Heat exchanger warranty: |
| <input type="checkbox"/> High lift rental | <input type="checkbox"/> Compressor warranty: |
| <input checked="" type="checkbox"/> Crane rental | <input type="checkbox"/> Equipment warranty per manufacturer: |
| <input type="checkbox"/> Internal duct insulation (per code) | <input type="checkbox"/> Parts warranty per manufacturer: |
| <input type="checkbox"/> External duct insulation (per code) | <input checked="" type="checkbox"/> Parts, labor and workmanship warranty: <i>1 Year</i> |
| <input type="checkbox"/> Duct cleaning | <input type="checkbox"/> Freight company -- fuel surcharge |
| <input type="checkbox"/> Ducted return air | <input type="checkbox"/> Asbestos removal |
| <input type="checkbox"/> Duct smoke detectors | <input type="checkbox"/> Other: |



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TERMS & CONDITIONS

1. Customer shall permit Bassett Mechanical Contractors & Engineers free and timely access to areas and equipment, and allow Bassett Mechanical Contractors & Engineers to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during Bassett Mechanical Contractors & Engineers's normal working hours.

2. Bassett Mechanical Contractors & Engineers warrants that the workmanship hereunder shall be free from defects for one (1) year from date of start - up. If any replacement part or item of equipment proves defective, Bassett Mechanical Contractors & Engineers will extend to Customer the benefits of any warranty Bassett Mechanical Contractors & Engineers has received from the manufacturer. Removal and reinstallation of any equipment or materials repaired or replaced under a manufacturer's warranty will be at Bassett Mechanical Contractors & Engineers's expense during the one (1) year warranty.

The above noted warranty excludes any/all shaft seal repair or replacements as shaft seals will receive manufacturer's warranty only.

3. Customer will promptly pay invoices within thirty (30) days of receipt. Should a payment become sixty (60) days or more delinquent, Bassett Mechanical Contractors & Engineers may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.

4. Any alteration to, or deviation from, this Agreement involving extra work, cost of material or labor will become an extra charge (fixed-price amount to be negotiated or on a time-and-material basis at Bassett Mechanical Contractors & Engineers's rates then in effect) over the sum stated in this Agreement.

5. In the event Bassett Mechanical Contractors & Engineers must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Bassett Mechanical Contractors & Engineers all court costs and attorneys' fees incurred by Bassett Mechanical Contractors & Engineers.

6. Any legal action against Bassett Mechanical Contractors & Engineers relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.

7. Bassett Mechanical Contractors & Engineers shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Bassett Mechanical Contractors & Engineers's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.

8. To the fullest extent permitted by law both customer and the contractor shall hold harmless the other party, its agent and employees from and against claims, damages, losses and expenses (including but not limited to attorney's fees) to the extent that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of the other party anyone directly or indirectly employed by that party, or anyone for whose acts that may be liable.

9. Customer shall make available to Bassett Mechanical Contractors & Engineers's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.

10. Bassett Mechanical Contractors & Engineers's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials. In the event such substances, wastes or materials are encountered, Bassett Mechanical Contractors & Engineers's sole obligation will be to notify the Owner of their findings. Bassett Mechanical Contractors & Engineers shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation, injury or illness to occupants of the facility or third parties, or damage to the customer's facility, arising out of or in connection with the Contractor's work under this agreement, including without limitation any illness, injury, or damage resulting in any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).

11. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL BASSETT MECHANICAL CONTRACTORS & ENGINEERS BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMER'S TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.

12. Customer shall provide and have in force during all phases of the work, a Builders Risk Insurance policy.

13. Bassett Mechanical Contractors & Engineers shall not be liable for any liquidated damages except those caused by Bassett Mechanical Contractors & Engineers.

14. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.



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W. Bassett

Approved by Library Board
4/16/18

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Library
Project Name: Boiler

Submitted By: Tina Kakuske, Director
Date: 4/16/2018

Priority: Urgent/Necessary/Growth-Related (circle one)

Description (summarized--detailed project plan, location, and justification to be attached):
New boiler at 107 S. 4th Avenue, Sturgeon Bay, WI

Location (summarized--detailed project plan, location, and justification to be attached):
Sturgeon Bay Library, 107 S. 4th Avenue, Sturgeon Bay, WI 54235

Justification (summarized--detailed project plan, location, and justification to be attached):
See attached proposal from Bassett Mechanical - same # as last year, so we are proposing the same CIP amount for 2019.
See attached notes from Wayne Spritka - Door County Facilities & Parks Director.

Expenditures (in thousands)
Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Building Construction/Remodeling/Purchase		63,000	-	-	-
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase	-	-	-	-	-
TOTAL	-	63,000	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)
Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy Door County		31,500	-	-	-
Other (prior year carryover) City of SB		31,500	-	-	-
TOTAL	-	63,000	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

-I would recommend the Modufire PK as far as the Boiler is concerned I don't know the Volex PK. Basset would need to explain the difference us.

The Gov Center and Community Center are running PK Modufire non-condensing boilers.

I think a safer number for the Boiler budget is \$63K

There are non-inclusive items: connections to ALC controls, Chimney lining and inspections, (when was that last completed)? We may need a new lining installed in this process.

I would recommend \$92K for the Chiller cost based on the exclusionary items.

We will want those items budgeted for the project. Plus Connections to ALC controls and blanceing.

Remember these are Quotes for budgeting the CIP, We have to Bid these jobs since they are over \$25K when it comes time to complete the projects.

Wayne J. Spritka

Door County Facilities & Parks Director

421 Nebraska St

Sturgeon Bay, WI 54235

(920) 746-2211





Door County Library Boiler Budget

PREPARED FOR:

Tim Clark
Door County Library
107 South 4th Street
Sturgeon Bay, WI 54235



PREPARED BY:

Jon Piette
HVAC Project Specialist
Bassett Mechanical
Phone: 920-462-1777
jon.piette@bassettmechanical.com

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1215 Hyland Avenue
Kaukauna, WI 54130
920-759-2500
800-236-2500
FAX: 920-759-2525
www.bassettmechanical.com

Date: *4.11.2018*
Quote Number: JP-42D579

We answer to you



PROJECT / PROPOSAL AGREEMENT

4.11.2015

Tim Clark
Door County Library
107 South 4th Street
Sturgeon Bay, WI 54235

RE: *Door County Library Boiler Budget*
 Quote #: JP-42D579

This budgetary proposal includes equipment, parts, materials, labor, tools and mileage to replace the boiler at the Door County Library located in Sturgeon Bay, WI. Our proposal is based on a job site inspection and conversation between Jon Piette of Bassett Mechanical and Tim Clark of Door County Library.

Project Includes:

- New Patterson-Kelley boiler options
 - Velox N1000VX non-condensing boiler (on/off boiler like existing boiler)
 - Modufire N-1000-MFD forced draft fully modulating boiler
- New circulation pump
- New Caleffi dirt and air separator
- New 24 gallon bladder expansion tank
- All associated pipe and fittings necessary for project completion
- New 5" stainless steel boiler stack (Modufire boiler option only)
- Removal of existing boiler which includes proper disposal
- Installation
- Complete operational checkout and start-up by a qualified service technician
- Complete project management
- Labor, tools and mileage
- Freight
- Insulation by sub-contractor
- All work to be performed on regular time Monday-Friday 7:00 AM – 3:30 PM
- Bassett's one year parts, labor and workmanship warranty



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Project Excludes:

- Additional labor and/or parts and materials that are not listed or described above
- All electrical including electrical changes, line voltage wiring, conduit, disconnects and convenience outlets
- Premium time labor

Budgetary boiler options:

<i>Patterson-Kelley Velox N1000VX Boiler</i>	<i>\$39,838.00</i>
<i>Patterson-Kelley Modufire N-1000-MFD Boiler</i>	<i>\$51,743.00</i>

We answer to you



Due to the volatility of current market conditions, the price(s) included in this proposal for the material, labor, subcontractor costs, and equipment component(s) identified herein shall remain in effect through and including 30 days from the date of this proposal. Thereafter, Bassett Mechanical may in good faith adjust such prices to reflect increases in the costs or availabilities of such price components. At the time of shipping, any surcharges from our supplier will be added to the costs of this proposal.

ACCEPTANCE OF PROPOSAL – Please sign, date and return one copy as acceptance of this proposal. Return via fax, e-mail or postal delivery.

Payment Plan - 50% down, 50% at substantial completion



Terms Net 30 Days
CONTRACTOR

CUSTOMER

ISO9001
CERTIFIED

Signature 	Signature/P.O. # _____
Name <u>Jon Piette</u>	Name _____
Title <u>HVAC Project Specialist</u>	Title _____
Date <u>4.11.2018</u>	Date _____

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Kaukauna, WI 54130
920-759-2500
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All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices and per attached "Terms & Conditions" and "Exclusions" pages. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry life, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance. Information presented in this quotation is considered proprietary and the sole property of Bassett Mechanical.

We answer to you



INCLUSIONS / EXCLUSIONS

Any products or services not specifically mentioned on this proposal shall be the responsibility of others.

Bassett Mechanical will provide for the complete:

- | | | |
|---|--|---|
| <input type="checkbox"/> Design/Engineering | <input checked="" type="checkbox"/> Installation | <input checked="" type="checkbox"/> Replacement |
| <input type="checkbox"/> Retrofit / Repair | <input type="checkbox"/> Modification | <input type="checkbox"/> Fabrication |

The following checked items will be included in this proposal:
(Any items not checked are excluded from this proposal.)

- | | |
|--|--|
| <input type="checkbox"/> Thermostat(s) | <input type="checkbox"/> Ductwork (per SMACNA Standards) |
| <input type="checkbox"/> Control wiring | <input type="checkbox"/> Structural steel & structural engineering |
| <input type="checkbox"/> Power wiring | <input type="checkbox"/> TABB certified air and/or water balancing |
| <input type="checkbox"/> Disconnects | <input type="checkbox"/> Flues for boilers and unit heaters |
| <input type="checkbox"/> Final adjustment and calibrations | <input type="checkbox"/> Diffusers, grilles and registers |
| <input type="checkbox"/> System commissioning | <input type="checkbox"/> Mechanical equipment screens |
| <input type="checkbox"/> Systems training program | <input type="checkbox"/> Temporary heating / cooling dehumidification |
| <input type="checkbox"/> Refrigeration specialities | <input type="checkbox"/> Fire dampers |
| <input type="checkbox"/> Refrigerant recovery | <input type="checkbox"/> Outside air intake louvers |
| <input type="checkbox"/> Refrigeration piping | <input type="checkbox"/> Freight |
| <input type="checkbox"/> Condensate drain piping | <input type="checkbox"/> Local fee |
| <input type="checkbox"/> Gas piping | <input type="checkbox"/> State approval and inspections |
| <input type="checkbox"/> Piping insulation (per code) | <input type="checkbox"/> Taxes |
| <input type="checkbox"/> Rigging | <input type="checkbox"/> Process safety management |
| <input type="checkbox"/> Roof curb blocking | <input type="checkbox"/> Premium time labor |
| <input type="checkbox"/> Roof flashings | <input type="checkbox"/> Mechanical permits |
| <input type="checkbox"/> Roof cut and patch | <input checked="" type="checkbox"/> Clean Up |
| <input type="checkbox"/> Standard flat roof curbs | <input checked="" type="checkbox"/> Disposal |
| <input type="checkbox"/> Exterior caulking | <input checked="" type="checkbox"/> Operational checkout and start-up |
| <input type="checkbox"/> Equipment bases | <input type="checkbox"/> Operation and maintenance manual(s): |
| <input type="checkbox"/> Equipment leasing option | <input type="checkbox"/> Heat exchanger warranty: |
| <input type="checkbox"/> High lift rental | <input type="checkbox"/> Compressor warranty: |
| <input type="checkbox"/> Crane rental | <input type="checkbox"/> Equipment warranty per manufacturer: |
| <input type="checkbox"/> Internal duct insulation (per code) | <input type="checkbox"/> Parts warranty per manufacturer: |
| <input type="checkbox"/> External duct insulation (per code) | <input checked="" type="checkbox"/> Parts, labor and workmanship warranty: <i>One (1) Year</i> |
| <input type="checkbox"/> Duct cleaning | <input type="checkbox"/> Freight company – fuel surcharge |
| <input type="checkbox"/> Ducted return air | <input type="checkbox"/> Asbestos removal |
| <input type="checkbox"/> Duct smoke detectors | <input type="checkbox"/> Other: |



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 Kaukauna, WI 54130
 920-769-2500
 800-236-2500
 FAX: 920-759-2525
 www.bassettmechanical.com

We answer to you



TERMS & CONDITIONS

1. Customer shall permit Bassett Mechanical Contractors & Engineers free and timely access to areas and equipment, and allow Bassett Mechanical Contractors & Engineers to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during Bassett Mechanical Contractors & Engineers's normal working hours.

2. Bassett Mechanical Contractors & Engineers warrants that the workmanship hereunder shall be free from defects for one (1) year from date of start - up. If any replacement part or item of equipment proves defective, Bassett Mechanical Contractors & Engineers will extend to Customer the benefits of any warranty Bassett Mechanical Contractors & Engineers has received from the manufacturer. Removal and reinstallation of any equipment or materials repaired or replaced under a manufacturer's warranty will be at Bassett Mechanical Contractors & Engineers's expense during the one (1) year warranty.

****The above noted warranty excludes any/all shaft seal repair or replacements as shaft seals will receive manufacturer's warranty only.****

3. Customer will promptly pay invoices within thirty (30) days of receipt. Should a payment become sixty (60) days or more delinquent, Bassett Mechanical Contractors & Engineers may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.

4. Any alteration to, or deviation from, this Agreement involving extra work, cost of material or labor will become an extra charge (fixed-price amount to be negotiated or on a time-and-material basis at Bassett Mechanical Contractors & Engineers's rates then in effect) over the sum stated in this Agreement.

5. In the event Bassett Mechanical Contractors & Engineers must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Bassett Mechanical Contractors & Engineers all court costs and attorneys' fees incurred by Bassett Mechanical Contractors & Engineers.

6. Any legal action against Bassett Mechanical Contractors & Engineers relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.

7. Bassett Mechanical Contractors & Engineers shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Bassett Mechanical Contractors & Engineers's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.

8. To the fullest extent permitted by law both customer and the contractor shall hold harmless the other party, its agent and employees from and against claims, damages, losses and expenses (including but not limited to attorney's fees) to the extent that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of the other party anyone directly or indirectly employed by that party, or anyone for whose acts that may be liable.

9. Customer shall make available to Bassett Mechanical Contractors & Engineers's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.

10. Bassett Mechanical Contractors & Engineers's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials. In the event such substances, wastes or materials are encountered, Bassett Mechanical Contractors & Engineers's sole obligation will be to notify the Owner of their findings. Bassett Mechanical Contractors & Engineers shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation, injury or illness to occupants of the facility or third parties, or damage to the customer's facility, arising out of or in connection with the Contractor's work under this agreement, including without limitation any illness, injury, or damage resulting in any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).

11. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL BASSETT MECHANICAL CONTRACTORS & ENGINEERS BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMER'S TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.

12. Customer shall provide and have in force during all phases of the work, a Builders Risk Insurance policy.

13. Bassett Mechanical Contractors & Engineers shall not be liable for any liquidated damages except those caused by Bassett Mechanical Contractors & Engineers.

14. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.



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W. Bassett

C.I.P REQUESTS
FACILITIES AND PARKS

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Facilities & Parks

Submitted By: Wayne Spritka

Project Name: Frank E. Murphy County Park - Horeshoe Bay Cave Center

Date: 4/1/2018

Priority: Urgent/**Necessary**/Growth-Related (circle one)

Description:
Design and construction of an Interpretive Center, cold storage building, slab on grade with electrical connection.

Location:
Frank E. Murphy County Park - Horseshoe Bay Cave Lower field

Justification:
Improve long term facility use; education and environmental study of the Horseshoe Bay Cave.

<i>Expenditures (in thousands)</i>	<i>Budget 2019</i>	<i>Proposed 2020</i>	<i>Proposed 2021</i>	<i>Proposed 2022</i>	<i>Proposed 2023</i>
<i>Provide \$ amounts for all years if applicable.</i>					
Building Construction/Remodeling/Purchase	90,000	90,000	-	-	-
<i>Per County Administrator project moved from 2019 to 2020</i>					
Road Construction/Maintenance			-	-	-
Equipment Purchase	-	-	-	-	-
TOTAL		90,000	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

<i>Funding Source (in thousands)</i>	<i>Budget 2019</i>	<i>Proposed 2020</i>	<i>Proposed 2021</i>	<i>Proposed 2022</i>	<i>Proposed 2023</i>
<i>Provide \$ amounts for all years if applicable.</i>					
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy		20,000	-	-	-
Donation		70,000			
TOTAL	-	90,000	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Facilities & Parks
 Project Name: John Miles Park- Entrance Gate, Signs, Ticket Booth

Submitted By: Wayne Spritka
 Date: 4/1/2018

Priority: Urgent/Necessary/**Growth-Related** (circle one)

Description:
 Development and construction a Multimodal Entrance Gate, Park sign upgade at 14th and 15th Ave.
 Ticket booth integration in the entrance gate area

Location:
 John Miles Park

Justification:
 Development and construction of a Entrance Gate, Unified Park entrance signs consistent with existing signs on 14th Ave. The Facility Study completed in 2018 identified these items as priority items to eliminate Park entrance confussion, enhance the Park and complete the Paving and resurfacing project as a developed Complex.
 1.) easily identifieable main gate 2. Consitent entrance signage

Expenditures (in thousands) Provide \$ amounts for all years if applicable.	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Building Construction/Remodeling/Purchase	90,000	90,000	-	-	-
Project moved from 2019 to 2020					
Road Construction/Maintenance			-	-	-
Equipment Purchase	-	-	-	-	-
TOTAL	-	90,000	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands) Provide \$ amounts for all years if applicable.	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	-	90,000	-	-	-
Other (prior year carryover)					
TOTAL	-		-	-	-

(all columns are formatted--just enter the amounts with no decimals)

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2018-2022**

Department: Facilities & Parks
 Project Name: John Miles Park- Stage

Submitted By: Wayne Spritka
 Date: 4/1/2018

Priority: Urgent/Necessary/**Growth-Related** (Circle one)

Description:
 24X40 enclosed Stage/Pavillion with electrical

Location:
 John Miles Park

Justification:
 To improve long term facility management of the John Miles Park Midway.
 End annual rental and lease stage provide venue for future events.
 Annual Stage Rental rate \$4500.00 + insurance

Expenditures (in thousands) Provide \$ amounts for all years if applicable.	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Building Construction/Remodeling/Purchase	100,000	100,000	-	-	-
Deleted at recommendation of County Administrator					
Road Construction/Maintenance		-	-	-	-
Equipment Purchase	-	-	-	-	-
TOTAL	100,000	100,000	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands) Provide \$ amounts for all years if applicable.	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	100,000	100,000	-	-	-
Other (prior year carryover)					
TOTAL	100,000	100,000	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Facilities & Parks
 Project Name: John Miles Park- Paving Midway

Submitted By: Wayne Spritka
 Date: 4/1/2018

Priority: Urgent/**Necessary**/Growth-Related (circle one)

Description:
 Paving and engineered construction of the Midway and John Miles Park Entrance- Approximately 17,084 SY

Location:
 John Miles Park

Justification:
 To improve long term facility management of the John Miles Park Midway.
 Stop oiling of facility, annual cost and maintenance of gravel road bead. Budgeted at \$6,500 per year
 Currently Funded at \$200,200. Parks and Property Committee recommended engineering development of the Midway.
 Resultant is an increase in construction and engineering cost.

Expenditures (in thousands) <i>Provide \$ amounts for all years if applicable.</i>	Budget 2018	Proposed 2019	Proposed 2020	Proposed 2021	Proposed 2022
Building Construction/Remodeling/Purchase		-	-	-	-
Road Construction/Maintenance	200,200	75,000	-	-	-
Equipment Purchase	-	-	-	-	-
TOTAL	200,200	75,000	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands) <i>Provide \$ amounts for all years if applicable.</i>	Budget 2018	Proposed 2019	Proposed 2020	Proposed 2021	Proposed 2022
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy		75,000	-	-	-
Other (prior year carryover)	200,200				
TOTAL	200,200	75,000	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Facilities & Parks
 Project Name: Robert LaSalle County Park Pavilion

Submitted By: Wayne Spritka
 Date: 4/1/2018

Priority: Urgent/**Necessary**/Growth-Related (circle one)

Description:
 Design and construction of an open air pavilion, slab on grade with electrical connection.

Location:
 Lower level - Robert LaSalle County Park

Justification:
 Improve long term facility use.
 Rental opportunity of space for events, birthday parties, weddings, graduation, family reunion, ect...

<i>Expenditures (in thousands)</i>	<i>Budget 2019</i>	<i>Proposed 2020</i>	<i>Proposed 2021</i>	<i>Proposed 2022</i>	<i>Proposed 2023</i>
<i>Provide \$ amounts for all years if applicable.</i>					
Building Construction/Remodeling/Purchase	75,000	-	-	-	-
Road Construction/Maintenance			-	-	-
Equipment Purchase	-	-	-	-	-
TOTAL	75,000		-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

<i>Funding Source (in thousands)</i>	<i>Budget 2019</i>	<i>Proposed 2020</i>	<i>Proposed 2021</i>	<i>Proposed 2022</i>	<i>Proposed 2023</i>
<i>Provide \$ amounts for all years if applicable.</i>					
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	37,500		-	-	-
Donation	37,500				
TOTAL	75,000	-	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Facilities and Parks
 Project Name: Cana Island Restoration Project Phase 4

Submitted By: Wayne Spritka
 Date: 7/10/2018

Priority: Urgent/**Necessary**/Growth-Related (circle one)

Description (summarized--detailed project plan, location, and justification to be attached):
 Restoration to the interior of the Light Tower and Keeper's Residence.

Location (summarized--detailed project plan, location, and justification to be attached):
 Cana Island

Justification (summarized--detailed project plan, location, and justification to be attached):

<i>Expenditures (in thousands)</i>	<i>Budget 2019</i>	<i>Proposed 2020</i>	<i>Proposed 2021</i>	<i>Proposed 2022</i>	<i>Proposed 2023</i>
<i>Provide \$ amounts for all years if applicable.</i>					
Building Construction/Remodeling/Purchase	100,000	100,000	-	-	-
<i>Project deleted at recommendation of County Administrator</i>					
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase	-	-	-	-	-
TOTAL	100,000	100,000	-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

<i>Funding Source (in thousands)</i>	<i>Budget 2019</i>	<i>Proposed 2020</i>	<i>Proposed 2021</i>	<i>Proposed 2022</i>	<i>Proposed 2023</i>
<i>Provide \$ amounts for all years if applicable.</i>					
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	100,000	100,000	-	-	-
Other (prior year carryover)	-	-	-	-	-
TOTAL	100,000	100,000	-	-	-

(all columns are formatted--just enter the amounts with no decimals)

**C.I.P REQUESTS
ADMINISTRATOR**

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Administration
 Project Name: Remodel Government Center

Submitted By: Ken Pabich
 Date: 5/1/2018

Priority: Growth-Related

Description (summarized--detailed project plan, location, and justification to be attached):
 Somerville was engaged in 2017 to study the space needs of the Government Center. From this study, recommendations for changes were proposed. This funding would be for the actual remodeling work.

Location (summarized--detailed project plan, location, and justification to be attached):
 Door County Government Center.

Justification (summarized--detailed project plan, location, and justification to be attached):
 Last remodel was in 2008; however, it did not focus on departmental needs. This work would optimize both building use and customer access to services.

Expenditures (in thousands)
 Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Building Construction/Remodeling/Purchase	600,000		-	-	-
Road Construction/Maintenance	-		-	-	-
Equipment Purchase	-		-	-	-
TOTAL	600,000		-	-	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)
 Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	-		-	-	-
Other (prior year carryover) & Transfer from Unassigned Fund Balance	600,000		-	-	-
TOTAL	600,000		-	-	-

C.I.P REQUESTS
SOIL & WATER

**DOOR COUNTY
CAPITAL IMPROVEMENT PROJECT (CIP) FORM 2019-2023**

Department: Soil & Water
 Project Name: Forestville Dam Millpond Improvement

Submitted By: Erin Hanson
 Date: 5/15/2018

Priority: Urgent/Necessary/Growth-Related (circle one)

Description (summarized--detailed project plan, location, and justification to be attached):
 The purpose is to improve water quality and recreational opportunities by implementing recommendations of a Lake Management Plan.

Location (summarized--detailed project plan, location, and justification to be attached):
 Forestville Dam County Park - Millpond

Justification (summarized--detailed project plan, location, and justification to be attached):
 This is a coordinated effort between the Door County Soil & Water and Facilities & Parks Departments. The Lake Management Plan for the Millpond will be completed in 2018 and will identify management options for the millpond and associated structures. The annual tax levy contribution of \$50,000 for 2020 and 2021 along with \$75,000 from 2022 would be accumulated. The plan would be to use the \$175,000 in 2022 as the county share (match) of a larger grant funded project.

Expenditures (in thousands)
 Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Building Construction/Remodeling/Purchase	100,000	100,000	100,000	100,000	-
Project Deleted for 2019					
Road Construction/Maintenance	-	-	-	-	-
Equipment Purchase	-	-	-	-	-
TOTAL	100,000	100,000	100,000	100,000	-

(Note: The oversight committee is to recommend the funding source before moving the C.I.P. forward.)

Funding Source (in thousands)
 Provide \$ amounts for all years if applicable.

	Budget 2019	Proposed 2020	Proposed 2021	Proposed 2022	Proposed 2023
Long Term Financing (15 years to 25 years)	-	-	-	-	-
Short Term Financing (60 days)	-	-	-	-	-
Federal/State Aids (describe)	-	-	-	-	-
Tax Levy	100,000	100,000	100,000	100,000	-
Other (prior year carryover)	-	-	-	-	-
TOTAL	100,000	100,000	100,000	100,000	-

(all columns are formatted--just enter the amounts with no decimals)

DEBT MANAGEMENT PARAMETERS

This section contains the parameters specified within the Capital Improvements Plan Policies and Procedures adopted by the County Board on May 22, 2007 in Resolution #2007-38. The methodology uses equalized value as the base.

**Table 9
Debt Management Parameters**

Maximum Use of County Debt Capacity

Projected Equalized Value (Based on 2018 Equalized Value)	5% of Equalized Value Per State Statute	15% of Available Capacity - County C.I.P. Policy
\$ 7,018,124,500	\$ 350,906,225	\$ 52,635,934

Maximum Debt Rate

Projected Equalized Value	.80 Cents Per \$1,000 Maximum Debt Rate in Dollars
\$ 7,018,124,500	\$ 5,614,500

**Maximum % of Total Expenditures
for Debt Service**

Budgeted General Fund Expenditures for 2018	Debt Service Cannot Exceed a Maximum of 25% of Budgeted GF Expenditures
\$ 30,565,460	\$ 7,641,365

2018 Debt Service

Scheduled Debt Service 2018 Budget	Total Debt 1/1/2018
\$ 2,365,545	\$ 17,695,000

DOOR COUNTY, WISCONSIN
SCHEDULE OF BONDED INDEBTEDNESS
GENERAL OBLIGATION DEBT - AS OF JANUARY 1, 2018
 Prepared by Mark Janiak, Door County Finance Department

	<u>GO Refunding Bonds</u>		<u>GO Building Bonds</u>		<u>Total</u>	<u>Total</u>	<u>Total</u>	<u>Remaining</u>
	<u>Series 2015A</u>		<u>Series 2017A</u>					
Issuance Date	July 14, 2015		March 23, 2017					
Original Amount	\$9,610,000.00		\$9,995,000.00					
Final Maturity	September 1, 2021		September 1, 2036					
<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Interest</u>	<u>Outstanding</u>
2018	\$1,855,000	\$154,000	\$100,000	\$255,845	\$1,955,000	\$409,845	\$2,364,845	\$15,740,000
2019	\$1,910,000	\$116,900	\$100,000	\$253,845	\$2,010,000	\$370,745	\$2,380,745	\$13,730,000
2020	\$1,950,000	\$78,700	\$100,000	\$251,845	\$2,050,000	\$330,545	\$2,380,545	\$11,680,000
2021	\$1,985,000	\$39,700	\$100,000	\$249,845	\$2,085,000	\$289,545	\$2,374,545	\$9,595,000
2022	\$0	\$0	\$540,000	\$247,845	\$540,000	\$247,845	\$787,845	\$9,055,000
2023	\$0	\$0	\$550,000	\$237,045	\$550,000	\$237,045	\$787,045	\$8,505,000
2024	\$0	\$0	\$560,000	\$226,045	\$560,000	\$226,045	\$786,045	\$7,945,000
2025	\$0	\$0	\$575,000	\$213,445	\$575,000	\$213,445	\$788,445	\$7,370,000
2026	\$0	\$0	\$585,000	\$199,070	\$585,000	\$199,070	\$784,070	\$6,785,000
2027	\$0	\$0	\$600,000	\$184,445	\$600,000	\$184,445	\$784,445	\$6,185,000
2028	\$0	\$0	\$615,000	\$169,445	\$615,000	\$169,445	\$784,445	\$5,570,000
2029	\$0	\$0	\$630,000	\$154,070	\$630,000	\$154,070	\$784,070	\$4,940,000
2030	\$0	\$0	\$645,000	\$138,320	\$645,000	\$138,320	\$783,320	\$4,295,000
2031	\$0	\$0	\$670,000	\$120,260	\$670,000	\$120,260	\$790,260	\$3,625,000
2032	\$0	\$0	\$685,000	\$101,500	\$685,000	\$101,500	\$786,500	\$2,940,000
2033	\$0	\$0	\$705,000	\$82,320	\$705,000	\$82,320	\$787,320	\$2,235,000
2034	\$0	\$0	\$725,000	\$62,580	\$725,000	\$62,580	\$787,580	\$1,510,000
2035	\$0	\$0	\$745,000	\$42,280	\$745,000	\$42,280	\$787,280	\$765,000
2036	\$0	\$0	\$765,000	\$21,420	\$765,000	\$21,420	\$786,420	\$0
Totals	\$7,700,000	\$389,300	\$9,995,000	\$3,211,470	\$17,695,000	\$3,600,770	\$21,295,770	

OTHER PERTINENT INFORMATION

This section contains the Door County Adopted Policy for the Capital Improvements Plan.
This section also includes guidelines for the CIP & other Non-Major Capital Outlay.

DOOR COUNTY, WISCONSIN

CAPITAL IMPROVEMENTS PLAN POLICY AND PROCEDURES

Adopted by County Board

May 22, 2007

Resolution 2007-38

Door County Capital Improvements Plan (CIP) Policy and Procedures

INTRODUCTION AND PURPOSE

Introduction

The Door County Capital Improvements Plan (CIP) is a schedule of qualifying capital outlay and major County projects expected to be considered during the next five years. The plan represents the comprehensive prioritization of long-range capital needed to protect existing investments, replace assets that have outlived their usefulness, or meet the changing needs of the County. An effective capital improvements plan will provide the basic foundation for an effective decision making process.

Purpose

The purpose of a CIP is to provide a schedule of projects, which may or should be considered for funding over the next 5 years. It is a planning document. Therefore, inclusion of a project in the CIP does not guarantee it will be funded (i.e. not “set in stone”).

There are several reasons for this CIP process. (1) A CIP sets a realistic schedule of capital improvements that can be implemented within the limits of the County’s financial resources. (2) It is a mechanism for departments to identify potential projects and provide justification for their need to the County Administrator. Projects can be evaluated from a long-term perspective rather than satisfying immediate need. (3) The plan also services as a conduit of information from the various departments to the County Board. (4) It can be a comprehensive document that not only provides continuity in financial decisions but connects long term planning to the annual budget process for major projects. (5) A successful CIP can stabilize the tax levy over time and effectively match future expenditures with the capacity to pay for them in a given time frame. (6) Improving public awareness about future needs is another valuable objective of a CIP.

THE PROCESS AND PROCEDURE

Coordination

The capital improvements plan process involves bringing together people and information from nearly all areas of County Government. Because of the scope of this effort, the coordination of the process is extremely important. The Finance Director will make sure that the necessary data and information is collected and assembled into a reviewable format, and to take primary responsibility for drafting the CIP for review by the County Administrator.

Department Requests

Each department head will compile and submit their proposed projects for the CIP on the capital improvements request form provided (Addendum A). Descriptions of proposed projects, brief justifications for the projects, and identification of the suggested sources of funds to pay for the projects are to be included on this form. Each department head is responsible for having their oversight committee review and approve all capital item requests prior to submitting them to the Finance Director for inclusion in the CIP.

Determination of Capital Items

For the purposes of the CIP, a capital asset to be included in a CIP is defined as: (1) an expenditure that is for a county department or operation; (2) generally non-recurring; (3) has a cost over \$50,000; and (4) has a service life of five (5) years or greater.

Capital assets or outlay with an individual cost of \$5,000 to \$50,000 will be considered non-major capital, will not be included in the CIP plan and will be handled routinely during the budget process as non-major capital outlay. All non-major capital requests will be requested in the same manner as those that qualify for CIP. Examples of three broad categories are defined as follows:

Buildings – New construction or major rehabilitation of buildings;

Equipment – Rolling stock (i.e. automobiles, vans, trucks), large equipment such as computer servers, air conditioners, telephone networks, and software (Vehicle replacements are exempt from these criteria but will be included in the non-major capital request listing);

Improvements – Minor building rehabilitation, land purchases, highway resurfacing etc.

Criteria

The County Administrator and Finance Director will go through a screening process. There are two levels of screening that will be used. The first level will identify (1) if there is statutory authority for the County to expend funds on the project, (2) if there is sufficient county wide impact, and (3) if the sponsoring agency is maximizing all other avenues for funding. The second level will examine the project to identify how effectively it meets the overall goals of the County. If a project meets these screening criteria, then it can be ranked in the CIP process. If the project does not meet the screening criteria, the requesting agency will be told where its application is deficient and if a revised request may be resubmitted.

FUNDING AND DEBT MANAGEMENT GUIDELINES

Funding Methods

• **Cash Funding.** Any Capital Project that is expected to cost less than \$50,000 will be funded through the tax levy, Federal, State or other funding or a combination thereof.

• **Short Term Financing.** Any capital project that is expected to cost more than **\$50,000** may be considered for funding using short-term notes to achieve the effect of “near cash” financing. For purposes of these guidelines, short term is considered to be an amortization period not to exceed **60** days. Said debt would be scheduled with a sale in December and payoff in January or February.

• **Long Term Financing.** Any capital project that is expected to cost more than **\$50,000**, and that has an anticipated life expectancy of at least **15 years or greater** may be funded with long-term debt with the amortization period equal to a term not to exceed the project’s life expectancy. Regardless of the project life expectancy, the County has established a maximum amortization period for any project financing of **15 years**. The Finance Committee may recommend a longer amortization period for major building projects that would have a useful life of more than 25 years.

Debt Management Parameters

Financing Guidelines. In utilizing long term financing for capital projects, the County has established the following debt management parameters:

Maximum Debt Rate. The County’s equalized tax rate for long-term debt service will not exceed **80 cents per thousand**.

Note: the 80¢ is NOT added to the existing rate, but would be the TOTAL maximum debt rate going forward for existing and any new debt. The rate is calculated for the budget year by taking the total debt service plus planned debt service divided by the equalized value divided by \$1,000.

Maximum % of Total Expenditures for Debt Service. The County will not issue long term debt that would result in annual debt service requirements in amounts greater than a number equal to **25%** of its total projected General Fund expenditures budget.

Note: Rate is calculated for the budget year by taking the total debt service payments (current and planned) and dividing that number by total projected General Fund expenditures). Example: The 2007 payment on existing long-term debt was equal to 9.98% of 2007 budgeted General Fund expenditures. When major capital outlay from the 2007 budget is added to the debt service payment, the total represents approximately 25% of the total General Fund Expenditures budget.

Maximum Use of County Debt Capacity. The County may, per Wisconsin State Statute, issue general obligation debt in a principal amount not to exceed **5%** of its equalized value. The County will at any given time utilize not more than **15%** of its available capacity.

Note: Calculated by taking 5% of equalized value for budget year and multiplying that number by 15%.

Nothing in this policy prohibits the County Board from considering alternative methods of financing when those alternative methods are judged to be in the best interest of the County.

DEVELOPING THE CAPITAL IMPROVEMENTS PLAN

The County Administrator and Finance Director will prepare the Capital Improvements Plan to be presented to the Finance Committee. To some extent, developing the CIP is a “trial and error” process in which there is a concerted effort to match various funding sources and combination of sources to achieve the best results. The process involves some subjective judgment as to the best combinations.

After the complete Capital Improvements Plan is prepared and adopted by the Finance Committee, it is forwarded to the County Board for review and approval. The program approved by the County Board is subsequently forwarded to the Finance Committee for inclusion in the following year’s budget.

IMPLEMENTING, MONITORING, AND UPDATING THE CAPITAL IMPROVEMENTS PROGRAM

The CIP should be developed somewhat concurrently with the annual operating budget. After the CIP is adopted, the first year of the program becomes the approaching year’s capital budget which is combined with the non-major capital items and vehicle replacement and adopted with the operating budget. These guidelines should be reviewed on an annual basis to ensure they are meeting the ongoing needs of the County. Legislative changes, changes in the County’s financial position, capital project needs, and other variables make it prudent to review these guidelines on a periodic basis and modify them as needed and appropriate.

County of Door 2019 Capital Outlay Budget CIP and Non-Major Department Guidelines

All 2019 Capital Outlay/Capital Improvements requests will be submitted to the Finance Director in the proper format. The 2019 budget schedule specifies when this particular budget information is needed. The route for approval of Outlay requests shall be determined by the dollar amount of your request.

Capital Outlay/Capital Improvement items \$5,000-\$50,000

Capital Outlay/Capital Improvement requests for items \$5,000-\$50,000 are to be included on the non-major Outlay Request Form.

- Complete form and forward to the Finance Director who will catalog and place in a format to be reviewed by the County Administrator.
- **Requests that meet the \$5,000 minimum per item threshold are to be budgeted in account 69901.**
- Non-major capital outlay request form can be found on the P:/2019 County Budget/ 2019 Non-Major Outlay Requests.
- Worksheets can be adjusted to fit your budget information content (maintain letter size).
- Do not include known Vehicle Replacement Fund (VRF) outlay.
- **Do include** requests that are not part of the current VRF (i.e. a department has a need for an additional vehicle—1st time requested).
- Department's will be notified when an item has been rejected or deferred to the subsequent year's budget.

➤ Note→ if you request a workstation that consists of several attaching units and the aggregate value is over \$5,000, count the workstation as one item and budget as Capital Outlay.

Capital Projects/Outlay/Capital Improvement/Construction and Building items \$50,000 or More (CIP)

Capital Outlay/Capital Improvement request for items \$50,000 or more qualify for the CIP (Capital Improvements Plan).

- Policies and procedures are on P:/2019 County Budget/2019 C.I.P. A C.I.P. request form for each project must be completed; forms are available on P:/2019 County Budget/2019 C.I.P./CIP Request Form Template 2019.
- The form, as presented by the individual departments, will be inserted into the CIP for the pertaining budget year.

County of Door 2019 Capital Outlay Budget CIP and Non-Major Department Guidelines

- Departments are required to fill in all information as known. The Description, Location, and Justification are required fields.
- Attach any supporting documentation for items listed.
- The Project ID# will be assigned by the Finance Department.
- Complete a separate CIP form for each CIP project.
- List suggested funding source(s).
- The Door County 2019 Budget Schedule covers the timing for items to be included in the CIP.

Outlay items under \$5,000 per item (non-capital outlay)

- Add to the non-capital outlay of the department budget one-time large purchases that will have an impact on subsequent year's budget.
- Example: if purchasing (2) two workstations at \$4,900 each (\$9,800 total), these would qualify as operational because of the individual dollar amounts but these are items that will not be purchased on an annual basis.
- Typically the following year's budget request, if all else remained static, would be less as the non-capital outlay would not be included.
- The same would hold true for single one time purchases.
- There is a separate account for Non-Capital Outlay purchases within each department—**account number 53136**.
- **It is required that all one-time non-capital outlay be budgeted in this account.**
- All non-capital outlay will be approved as part of the “regular” annual budget process. Non-capital outlay is part of your operational budget.
- A spreadsheet detailing what will be included in the Non-Capital Outlay Account #53136-- providing a description of what is requested, a price per unit, and the number of units requested-- should be included in the materials submitted to the Finance Department as part of the annual budget process.